



**INVITATION TO e-BID UNDER SINGLE STAGE COMPOSITE BID SYSTEM**

Tender No. & Date : SGG2478P17 dated 15.09.2016

Tender Fee : INR 6,000.00 OR USD 100.00

Bid Security : INR 36,500.00 OR USD 540.00

Bidding Type : SINGLE STAGE COMPOSITE BID SYSTEM

Bid Closing on : 09.11.2016 at 11:00 (IST)

Bid Opening on : 09.11.2016 at 14:00 (IST)

Bid Validity : Bid should be valid for 90 days from bid closing date.

Bid Bond Validity : Bid Bond should be valid upto 15.06.2017.  
(Bid bond format has been changed. Please submit bid bond as per revised format)

Performance Guarantee : Applicable @ 10% of order value.

Integrity Pact : Not Applicable

**OIL INDIA LIMITED invites electronic bids under INTERNATIONAL COMPETITIVE BIDDING (ICB) on SINGLE STAGE COMPOSITE BID System through its e-procurement site for the item detailed below –**

ITEM NO. MATERIAL CODE	MATERIALS DESCRIPTION	QTY	UNIT
10 93050969	Flame Proof Pressure Switch Delta Type 234	5	NO.

*The general details of tender can be viewed by opening the eRFx [Tender] under RFx and Auctions in the e-portal site through Guest Login. The details of tendered items can be found in the Item Data and details uploaded under Technical RFX. The bidding document is available in the Technical RFX -> External Area -> Tender Documents.*

**A. STANDARD NOTES:**

- 1.0 The tender will be governed by “General Terms & Conditions” for e-Procurement as per OIL’s Booklet Ref. No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) including Amendments & Addendum to “General Terms & Conditions” for e-Procurement.
- 2.0 This Bidding document consists of :
- (i) Annexure AA : Technical Specifications
  - (ii) Annexure BB : Bid Rejection Criteria / Bid Evaluation Criteria
  - (iii) Annexure CC : Commercial Check List
  - (iv) Annexure DD : Bank Details
  - (v) Annexure EE : Certificate of Annual Turnover & Networth

**OIL’S Booklet Ref. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) and Guidelines to bidders for participating in OIL’s e-Procurement tenders** have been uploaded separately in the Technical RFx -> External Area -> Tender Documents.

- 3.0 Application showing full address/email address with Tender Fee (Non-refundable) of Rs. 6,000.00 or USD 100.00 in favour of M/s Oil India Limited and payable at Guwahati is to be sent to Chief Material Manager (PL), Oil India Limited (Pipeline Headquarter), P.O. Udayan Vihar, Guwahati -781171. **Application shall be accepted only upto one week prior to the bid closing date (or as amended in e-portal).** The envelope containing the application for participation should clearly indicate “REQUEST FOR ISSUE OF USER ID AND PASSWORD FOR E TENDER NO ...” for easy identification and timely issue of user ID and password *(For bidders having existing user id and password issued by OIL, same may be used for submission of bid after payment of tender fee)*. On receipt of requisite tender fee, USER\_ID and initial PASSWORD will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL’s e-Procurement portal. No physical tender documents will be provided. Details of the tender can be viewed using “Guest Login” provided in the e-Procurement portal. The link to e-Procurement portal has been also provided through OIL’s web site [www.oil-india.com](http://www.oil-india.com).

**NOTE:** PSUs and SSI units are provided tender documents Free of Cost (as per Govt. guidelines), however they have to apply to OIL’s designated office to issue the tender documents before the last date of sale of tender document mentioned in the tender.

- 4.0 **Tender Fee and Bid Security can also be paid through payment gateway in the e-tender portal.** Please refer to Vendor User Manual updated in the e-tender portal as well for further details.
- 5.0 **Deemed export/Custom Duty benefits are not applicable against this tender and bidders should furnish prices without considering these benefits.**
- 6.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and Due date to **The Chief Materials Manager (PL), Oil India Limited (Pipeline Headquarter), P.O. Udayan Vihar, Guwahati -781171** before 14.00 Hrs. IST on the Bid Closing Date mentioned in the Tender.
- a) Original Bid Security (Bank Guarantee).
  - b) Any other document required to be submitted in original as per tender requirement.

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

- 7.0 Bidders shall prepare the “Techno-commercial Unpriced Bid” and “Priced Bid” separately and shall upload through electronic form in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The “Techno-commercial Un-priced Bid” shall contain all technical and commercial. Details of prices as per Bid format/Commercial bid to be uploaded as attachment in the Attachment Tab “Notes and Attachments”. **A screen shot in this regard is given below.**

Any offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in the tender.

On “EDIT” Mode- The following screen will appear. Bidders are advised to upload “Techno-Commercial Un-priced Bid” and “Priced Bid” in the places as indicated above:

- 8.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.
- 9.0 **All the Bids must be Digitally Signed using “Class 3” digital certificate (e-commerce application) with organisation name as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.**
- 10.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that all documents which are to be submitted in a sealed envelope are also submitted at the address mentioned in note 6.0 above before **14:00 Hrs (IST)** on the bid closing date failing which the offer shall be rejected.

- 11.0 Other terms and conditions of the tender shall be as per OIL's Booklet Ref. No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). However, if any of the clause of the Bid Rejection Criteria/Bid Evaluation Criteria (BEC/BRC) contradicts the clauses in the General Terms & Conditions of Global Tender [OIL's Booklet Ref. No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders)] of the tender and/or elsewhere, those mentioned in the BEC/BRC shall prevail.
- 12.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer may be summarily rejected.
- 13.0 **No press advt. will be published regarding amendment to Bidding Document or extension of Bid Closing Date. The same will be uploaded in OIL's website and informed to all prospective bidders who have received/purchased the bidding documents. Bidders to keep themselves updated.**

Sd-  
(M.B. SINGHA)  
DEPUTY MANAGER MATERIALS (PL)  
FOR CHIEF MANAGER MATERIALS (PL)  
**FOR: GROUP GENERAL MANAGER (PLS)**

**TECHNICAL SPECIFICATION**

<b><u>Item No.</u></b> <b>Material code</b>	<b>Item Description</b>
<b>10</b> <b>93050969</b>	<p><b>Flame Proof Pressure Switch Delta Type 234</b></p> <p><b><u>Specifications:</u></b></p> <ol style="list-style-type: none"> <li>1) Delta type 234 having two independently adjustable switching points for high and low alarm setting.</li> <li>2) <u>Range</u>: 0 - 160 bar. Maximum pressure 200 bar.</li> <li>3) <u>Setpoint</u>: Adjustable throughout the range with locking device for both high and low setting/or rear equivalent.</li> <li>4) <u>Measuring element</u>: A ISI 316 bourdon tube SE 603 diaphragm complete with 6 meter long 304 SS armoured and 316 SS chemical diaphragm seal.</li> <li>5) <u>ON-OFF Differential</u>: 2 to 3 bar fixed.</li> <li>6) <u>Maximum static over load pressure</u>: 240 bar, must be able to withstand excessive site vibration.</li> <li>7) <u>Process connection</u>: 2" ASA 600 lb. RTJ Flange.</li> <li>8) <u>Wetted Parts</u>: Stainless Steel 316.</li> <li>9) <u>Switching contacts</u>: SPDT Micro Switch</li> <li>10) <u>Contact rating</u>: 5 Amps. 240 Volts A.C.</li> <li>11) <u>Electrical Cable Entry</u>: 3/4 inch.</li> <li>12) <u>Housing</u>: Explosion proof of 300 Class I, Group A, B, C, D Div. I suitable for Hazardous Area.</li> <li>13) <u>Material</u>: Aluminium Alloy.</li> <li>14) <u>Paint finish</u>: Epoxy light Grey.</li> </ol>

**BID REJECTION CRITERIA & BID EVALUATION CRITERIA****I. BID REJECTION CRITERIA (BRC):**

The bids must conform to the specifications, terms and conditions given in the tender document. Bids shall be rejected in case the items offered do not conform to the required minimum/ maximum parameters stipulated in the technical specifications and to the respective international/national standards wherever stipulated.

Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the offer/offers will be considered as non-responsive and is/are liable to be rejected, if the following conditions are not fulfilled:

**(A) TECHNICAL**

- 1.0 Bidder must have experience of manufacturing and supply of Flame Proof Pressure Switches in previous 5 (five) years to be reckoned from the original stipulated bid closing date of the tender.
- 2.0 Bidder must have manufacturing/fabrication facility with adequate testing/quality assurance facility as per applicable codes.
- 3.0 The bidder should have experience of supplying at least 2 (Two) nos. of Flame Proof Pressure Switches in a single order in preceding 5(five) years to be reckoned from the original stipulated bid closing date of the tender.
- 4.0 The Bidder shall furnish documentary evidences in support along with their bid to establish their qualification/experience/track record of meeting the Technical Criteria as stated above.

**5.0 DELIVERY:****(i) INDIGENOUS BIDDER:**

Materials must be despatched within 8(eight) weeks from the date of issue of Purchase Order. Indigenous bidder quoting delivery period more than 8(eight) weeks shall be rejected. However, the bidder to quote their best delivery period.

**(ii) FOREIGN BIDDER:**

Materials must be despatched within 8(eight) weeks from the date of establishment of Letter of Credit (LC). Foreign bidder quoting delivery period more than 8(eight) weeks shall be rejected. However, the bidder to quote their best delivery period.

**(B) FINANCIAL :**

- 1.0 Annual Financial Turnover of the bidder during **any of preceding three financial/accounting years from the original bid closing date** should be at least **INR 9,10,500.00.**
- 1.1 **Net worth** of bidder must be positive for preceding financial/ accounting year.
- 2.0 Considering the time required for preparation of Financial Statements, if the last date of preceding financial/ accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial/accounting year are not available with the bidder, then the financial turnover of the previous three financial/accounting years excluding the preceding financial/ accounting year will be considered. In such cases, the Net worth of the previous financial/accounting year excluding the preceding financial/accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that the balance sheet/Financial Statements for the financial year.....(as the case may be) has actually not been audited so far.

**Notes:**

- a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-
- i) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in ANNEXURE EE.
- OR
- ii) Audited Balance Sheet along with Profit & Loss account. In case of foreign bidders, self-attested /digitally signed printed published accounts are also acceptable.
- b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.
- 3.0 In case the Audited Balance sheet and Profit Loss Account submitted along with the bid are in currencies other than INR or USD, the bidder shall have to convert the figures in equivalent INR or US\$ considering the prevailing conversion rate on the date on which the Audited Balance Sheet and Profit & Loss Account is signed. A CA Certificate is to be submitted by the bidder regarding converted figures in equivalent INR or USD.

**(C) COMMERCIAL**

- 1.0 Bids are invited under **SINGLE STAGE COMPOSITE BID SYSTEM**. Bidders shall quote accordingly.
- 2.0 **Bid security of INR INR 36,500.00 or USD 540.00 shall be furnished as a part of the bid.** Any bid not accompanied by a proper bid security in ORIGINAL will be rejected without any further consideration. For exemption for submission of Bid Security, please refer Clause No. 9.8 (Section A) of General Terms and Conditions for Global Tender [OIL'S Booklet Ref. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders)]. **The Bid Security shall be valid till 15.06.2017.**
- 3.0 Bidders must confirm that goods, materials or plant(s) to be supplied shall be new of recent make and of the best quality and workmanship and shall be guaranteed for a period of 18 months from the date of despatch/shipment or 12 months from the date of successful commissioning, whichever is earlier against any defects arising from faulty materials, workmanship or design. Defective goods/materials or parts rejected by OIL shall be replaced immediately by the supplier at the supplier's expenses at no extra cost to OIL. *[Please refer OIL's Booklet Ref. No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) and Amendments to "General Terms & Conditions" for e-Procurement].*
- 4.0 Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value. The Performance Security specified above must be valid for 3(three) months beyond the Warranty period indicated in the Purchase Order/contract agreement *[Please refer OIL's Booklet Ref. No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) and Amendments to "General Terms & Conditions" for e-Procurement].* Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected.
- 5.0 The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- 6.0 **Validity of the bid shall be minimum 90 days. Bids with lesser validity will be rejected.**
- 7.0 All the Bids must be Digitally Signed using #Class 3# digital certificate (e-commerce application) with organisation name as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. **The bid signed using other than #Class 3# digital certificate, will be rejected.**

- 8.0 Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.
- 9.0 Bidders shall quote directly and not through Agents in India. Offers made by Indian Agents on behalf of their foreign principals will be rejected. Similarly offers from unsolicited bidders will be rejected.
- 10.0 Bids containing incorrect statement will be rejected.
- 11.0 No offers should be sent by Telex, Cable, E-mail or Fax. Such offers will not be accepted.
- 12.0 The following points are deemed as “non-negotiable” and offer shall be rejected straightaway without seeking clarification:
- Validity of bid shorter than validity indicated in the tender.
  - Original Bid Security not received within the stipulated date and time mentioned in the tender.
  - Bid security with (a) Validity shorter than the validity indicated in tender and/or (b) Bid security amount lesser than the amount indicated in the tender.
- 13.0 Bidders are required to submit the summary of the prices in their commercial bids as per price bid format (Summary), given below :

**(i) COMMERCIAL BID FORMAT (SUMMARY) FOR FOREIGN BIDDERS :**

<b>Item No. Material code</b>	<b>Item Description</b>	<b>Qty</b>	<b>UoM</b>	<b>Unit Price (Currency)</b>	<b>Total Price (Currency)</b>
10 93050969	Flame Proof Pressure Switch Delta Type 234	5	NO		

- Total Materials Cost
- Packing & FOB Charges
- Total FOB Port of Shipment value, (A+B) above
- Ocean Freight Charges upto Kolkata, India
- Insurance Charges
- Total CIF Kolkata Port value, (C+D+E)
- Total value in words :
- Gross Weight :
- Gross Volume:

**(ii) COMMERCIAL BID FORMAT ( SUMMARY ) FOR INDIGENOUS BIDDERS :**

<b>Item No. Material code</b>	<b>Item Description</b>	<b>Qty</b>	<b>UoM</b>	<b>Unit Price (INR)</b>	<b>Total Price (INR)</b>
10 93050969	Flame Proof Pressure Switch Delta Type 234	5	NO		

- Total Materials Cost
- Packing and Forwarding Charges
- Total Ex-works value, (A+B) above
- Excise Duty, (Please indicate applicable rate of Duty)
- Sales Tax, (Please indicate applicable rate of Tax)
- Total FOR Despatching station price, (C+D+E) above
- Road Transportation charges to destination
- Insurance Charges
- Total FOR Destination (Guwahati) Value, (F+G+H) above
- Total value in words :
- Gross Weight :
- Gross Volume :



## II. **BID EVALUATION CRITERIA (BEC):**

The bids conforming to the specifications, terms and conditions stipulated in the enquiry and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below:

- 1.0 The evaluation of bids will be done as per the Commercial Bid Format (SUMMARY) detailed vide Para I (C) 13.0 of BRC.
- 2.0 If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.
- 3.0 For conversion of foreign currency into Indian currency, B.C. selling (Market) rate declared by State Bank of India, one day prior to the date of price bid opening shall be considered. However, if the time lag between the opening of the bids and final decision exceed 3(three) months, then B.C. Selling(Market) rate of exchange declared by SBI on the date prior to the date of final decision shall be adopted for conversion and evaluation.
- 4.0 Deemed export/Custom Duty benefits are not applicable and bidders should furnish prices without considering these benefits.
- 5.0 To ascertain the inter-se-ranking, the comparison of the responsive bids will be made as under, subject to corrections/adjustments given herein.

### 5.1 When only foreign bidders are involved :

Comparison of bids will be done on the basis of "TOTAL VALUE" which is estimated as under:

- (A) Total Materials Cost
- (B) Packing & FOB Charges
- (C) Third Party Inspection Charges *(If applicable)*
- (D) Total FOB Port of Shipment value, ( A+ B +C) above
- (E) Ocean Freight Charges upto Kolkata, India
- (F) Insurance Charges @ 1% of Total FOB Value vide (D) above
- (G) Banking Charges @ 0.5% of Total FOB Value vide (D) above in case of payment through Letter of Credit (If confirmed L/C at buyer's account is required, 1.5% of Total FOB Value will be loaded)
- (H) Total CIF Kolkata Port Value, (D+E+F+G) above
- (I) Total value in words:

**NOTE: Banking charge in the country of the foreign bidder shall be borne by the bidder.**

### 5.2 When only domestic bidders are involved or when more than one domestic bidders are in contention in case of mixed response :

Comparison of bids will be done on the basis of "TOTAL VALUE" which is estimated as under:

- (A) Total Materials Cost
- (B) Packing and Forwarding Charges
- (C) Third Party Inspection Charges *(If applicable)*
- (D) Total Ex-works value, (A + B +C) above
- (E) Excise Duty
- (F) Sales Tax
- (G) Total FOR Despatching station price, (D+E+F)
- (H) Road Transportation charges
- (I) Insurance Charges @0.5% on Total FOR Despatching Station Value(H) above
- (J) Entry tax
- (K) Total FOR Destination (Guwahati) value, (G+H+I+J)
- (L) Total value in words:

5.3 When both foreign and domestic bidders are involved :

The Total Value of domestic bidder (inclusive of customs duty on imported raw material and components etc. and applicable terminal excise duty on the finished products and Sales Tax) excluding inland transportation to destination and Insurance charges worked out as per Para 5.2 above and Total Value (landed) of the foreign bidder worked out as per Para 5.1 above excluding inland transportation to destination will be compared. No price preference will be allowed to indigenous bidders except that for capital goods, the domestic manufacturers would be accorded a price preference to offset CST to the extent of 4 % or actuals, whichever is less subject to 30 % local content norms as stipulated for World Bank Funded project to the satisfaction of OIL. When more than one domestic bidders fall within price preference range, inter-se-ranking will be done on Total Value basis.

**Note:** If the Government of India revises these evaluation criteria the same as applicable on the bid closing date will be adopted for evaluation of the offers.

- 6.0 Other terms and conditions of the enquiry shall be as per General Terms and conditions for Global Tender. However, if any of the clauses of the Bid Rejection Criteria/Bid Evaluation Criteria (BEC/BRC) mentioned here contradict the clauses in the General Terms & Conditions of Global Tender of the tender and/or elsewhere, those mentioned in this BEC/BRC shall prevail.

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