



OIL INDIA LIMITED
(A Government of India Enterprises)
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Assam (India)

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TENDER NO. SSG7849P19/03

Date: 30.05.2018

INVITATION TO e-BID UNDER COMPOSITE BID SYSTEM

Dear Sirs,

OIL invites Bids for the supply of **Logging Cable** through its e-Procurement site under **International Competitive Bidding (ICB) - Composite Bid System**. The bidding documents and other terms and conditions are available at Booklet No.MM/GLOBAL/E-01/2005-July2012. The prescribed Bid Forms for submission of bids are available in the tender document folder.

The general details of tender can be viewed by opening the RFx [Tender no.] under RFx and Auctions page. The details of items tendered can be found under Item tab and details can be found under Technical RFX.

The tender is invited with firm price for the specified quantity. Further details of tender are given in Technical Attachments under Rfx Information tab as **ANNEXURE IA**.

THE TENDER WILL BE GOVERNED BY:

- a) “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005-July2012 for E-procurement (ICB Tenders). Special attention to the bidders is drawn to Section – E of the document.
- b) Technical specifications, Quantity and Notes for **Logging Cable** as per **Annexure – IA**.
- c) The prescribed Bid Forms for submission of bids are available in the Technical Rfx -> External Area -> Tender Documents. Technical Checklist and Commercial Checklist must be filled-up and submitted along with the technical bid.
- d) The items covered by this enquiry shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Customs Duty during import will be applicable. Indigenous bidder shall be eligible for concessional rate of IGST against Essentiality Certificate **wherever applicable, as per notification No 3/2017- integrated tax (rate) dated 20th June, 2017**. In the event of an order on indigenous bidder, OIL will issue Project Authority Certificate (PAC), where import content is declared by the bidder for availing Custom Duty benefit on the import content. Supplier shall affect dispatch only on receipt of these certificates from OIL, failing which all related liabilities shall be to Supplier's account.

- e) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in “Annexure CA Certificate”. The same must be submitted along with the bid.

SPECIAL NOTE:

- 1.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and due date to **The GM-Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam** on or before **13:00 Hrs (IST)** on the Bid Closing Date mentioned in the Tender.

- a) Original Bid Security.
- b) Detailed Catalogue.
- c) Any other document required to be submitted in original as per tender requirement.

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

- 2.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.
- 3.0 OIL INDIA LIMITED (OIL) has upgraded its E-tender Portal. As part of the new system, the intending bidder must have Encryption Certificate along with Digital Signature Certificate (DSC) of Class III [Organization]. The date for implementation of new system is 12th April 2017 and the requirement of the new DSC will be applicable for the tenders floated on 12th April 2017 onwards. All our current and prospective esteemed bidders are therefore requested to acquire Class III DSC [Organization] along with Encryption Certificate issued by any of the Licensed Certifying Authorities (CA) operating under Controller of Certifying Authorities (CCA) of India as per Indian IT Act 2000. Guideline for getting Digital Signature and other related information are available on the e-tender website www.oil-india.com. The bid signed using any other digital certificate or digital certificate without organization name of the bidder, will be liable for rejection.
- 4.0 Encryption certificate is mandatorily required for submission of bid. In case bidder created response using one certificate (using encryption key) and bidder subsequently changes the digital signature certificate then the old certificate (used for encryption) is required in order to decrypt his encrypted response for getting the edit mode of his response. Once decryption is done, the bidder may use his new DSC certificate for uploading and submission of his offer. It is the sole responsibility of the bidder to keep their DSC certificate properly. In case of loss of DSC certificate, Oil India Limited is not responsible.
- 5.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before 13:00 Hrs (IST) on the bid closing date failing which the offer shall be rejected.

- 6.0 Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the Technical Attachments under Rfx Information tab only. The “TECHNO-COMMERCIAL UNPRICED BID” shall contain all techno-commercial details.
- 7.0 The “PRICE BID” must contain the price schedule and the bidder’s commercial terms and conditions. **The prices of the items should be quoted in “Notes and Attachments” tab as per the Price Bid Format uploaded.**
- 8.0 Please refer BEC/BRC under “Annexure-1B_BEC-BRC” applicable against this tender. Please ensure compliance to BEC/BRC and submit requisite documentation, failing which offer may be liable for rejection.
- 9.0 Bidders to take special note of the following conditions:
- 9.1 Against Tender Fee – Payment should be made only through online mode and no other instrument (Cash/DD/Cheques/Cashier Cheque, etc) will be acceptable.
- 9.2 Against Bid Security/EMD/Performance Bank Guarantee – Only payments through online mode or Submission of Bank Guarantee/LC will be acceptable. No DD/Cheques/Cashier Cheque or any other mode will be acceptable.
- 10.0 OIL INDIA LIMITED (OIL) has upgraded its E-tender Portal. All the bidders are requested to go through the following document before uploading their bid. These document is also uploaded as part of NIT.
- 10.1 E-Tender User Manual.

Yours faithfully,

OIL INDIA LIMITED

Sd/-

(GITASREE SARMAH)
MANAGER MATERIALS (FS)
FOR GM-MATERIALS
FOR RESIDENT CHIEF EXECUTIVE

OIL INDIA LIMITED
(A Govt. of India Enterprise)
P.O. Duliajan-786602, Assam
Fax No. 91-374-2800533, E-mail:material@oilindia.in

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Tender Fee : INR 6,000.00 OR USD 100.00
Bid Security Amount : INR 80,550.00 OR USD 1,200.00
(or equivalent Amount in any currency)

Bidding Type : Single Bid (Composite Bid)

Bid Closing On : 01.08.2018 at 13:00 hrs. (IST)
Bid Opening On : 01.08.2018 at 13:00 hrs. (IST)

Performance Guarantee : Applicable

OIL INDIA LIMITED invites Global tenders for items detailed below:

Item No./ Mat. Code	Material Description	Quantity	UOM
10 70021224	SINGLE CONDUCTOR LOGGING CABLE 5/16" WIRELINE LOGGING MONO CABLE, SINGLE CONDUCTOR, DOUBLE ARMOURED RATED FOR MINIMUM 204°C (400°F), 1200V DC, BREAKING STRENGTH- MINIMUM 11300 LBS, INSULATION RESISTANCE- MINIMUM 450 MEGAOHM/KM, LENGTH-MINIMUM 7000M SPOOLES ON A STEEL REEL WHOSE CENTRE MUST HAVE 79 MM DIAMETER AT ITS AXIS.	2	RL
20 70010226	7/32" Single Conductor Wireline Logging Cable Length : 7,000 Mtr/Reel Equals to 22,966 ft 1 Mtr Equals to 3.2809 feet (7,000 x 3.2809 = 22,966 ft per reel)	2	RL

Note description for item no./nos. : 10, 20

NOTE :

1. The centre hole of the steel reel must have 79 mm diameter at its axis for mounting on the garage winch.
2. Steel reinforced wooden reel is also acceptable. Cable reel diameter should not exceed 1690mm and reel width should not exceed 1070mm.
3. Supplier should furnish detailed technical literature/ catalogue along with the offer.
4. Steel reinforced wooden reel is also acceptable.
5. Cable reel should be packed properly in order to avoid damage during transportation and handling

Special Notes : 1. The tender is invited under SINGLE STAGE-COMPOSITE BID SYSTEM. The bidder has to submit both the "TECHNO-COMMERCIAL UNPRICED BID" and "PRICED BID" bid through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. Bid submitted in any other form will be rejected. The "TECHNO-COMMERCIAL UNPRICED BID" is to be submitted as per Scope of Work & Technical Specification of the tender and "PRICED BID" as per the Online Price Bid format.

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2. The bidder should ensure that "TECHNO-COMMERCIAL UNPRICED BID should contain details as mentioned in the technical specifications as well as BEC/BRC and upload the same in the Technical RFx Response-> User -> Technical Bid. Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical RFx Response-> User -> Technical Bid only. The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions.
3. Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected. Please refer to the "New Vendor Manual (effective 12.04.2017)" available in the login Page of the OIL's E-tender Portal.
4. Bidders have to indicate the minimum FOB/FCA charges in case of partial order for reduced quantity/items. In case this is not indicated specifically, the charges quoted would be prorated calculated and the same will be binding on the bidder.
5. Bidder's response to all NIT stipulations shall clearly be defined. Bidder shall furnish specific details/specifications of all major components, systems with Make & Model, etc. Generalised response like - 'As per NIT Specifications/Technical Leaflet', 'Noted', 'Accepted' or in any similar fashion is not acceptable.
6. Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises(MSE) in the tender is furnished vide Amendment to General Terms and Conditions for Global Tender (MM/GLOBAL/E-01/2005-JULY2012). Bidders are requested to take note of the same and to submit their offers accordingly.
7. To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in to must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.
8. General terms and conditions of Global tender (document MM/GLOBAL/E-01/2005 - July 2012) is enclosed.
9. GST (Goods & Service Tax) will be cost loaded as quoted and in line with provisions of the bidding document. Any claim subsequently by the bidders for additional payment/liability shall not be admitted and has to be borne by the bidders. Also Purchase Preference on Local Content is applicable against this tender. Please refer Annexure-GST & PPLC for details.
10. **CONFIRMATION OF BID SECURITY / PERFORMANCE SECURITY:**
The following clause is applicable for bid security / performance security submitted in the form of bid bond/LC. Bidders are requested to strictly comply to this clause:
The bank guarantee issued by the bank must be routed through SFMS platform as per following details:
 - a. (i) "MT 760 / MT 760 COV for issuance of bank guarantee
 - (ii) "MT 767 / MT 767 COV for amendment of bank guarantee
 The above message / intimation shall be sent through SFMS by the BG issuing bank branch to:
Axis Bank, Duliajan Branch, IFS Code - UTIB0001129.
Branch Address - AXIS Bank Ltd, Duliajan Branch, Daily Bazar, Jyotinagar Duliajan, District - Dibrugarh, Pin - 786602."

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b. The vendor shall submit to OIL the copy of SFMS message as sent by the issuing bank branch along with the original bank guarantee.

BID EVALUATION CRITERIA (BEC)/ BID REJECTION CRITERIA (BRC)

The bids shall broadly conform to the specifications and terms and conditions given in this bid document. Bids shall be rejected in case the items offered do not conform to required parameters stipulated in the technical specifications and to the respective international/national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.

A) BID REJECTION CRITERIA (BRC)

A1. TECHNICAL:

1.0 The Bid along with all technical documentation must be in English Language.

2.0 The bidder must submit full technical literature of the offered item(s) as per the Tender requirements.

3.0 The bidder's offer must meet all the technical specifications mentioned against each item of the tender document.

4.0 If the bidder is the original manufacturer (OEM) of the offered items, then:

[a] The bidder must have minimum 05 (Five) years of experience in manufacturing similar items. The bidder must provide firm confirmation regarding this in the bid.

[b] The bidder must have experience of successfully executing at least 01 (one) order of similar items for 50% of the quantity (to be rounded to next higher whole figure) of each of these items in this tender in preceding 05 (five) years. Documents as mentioned below in notes Srl. no. iii, in support of the experience criteria must be submitted along with the bid.

[c] If the Bidder has supplied similar items to OIL INDIA LIMITED (OIL) during last 5 (five) years preceding original bid closing date of the tender either by themselves or through their sole selling agents/distributors/dealers/supply house and the past performance has been satisfactory, the bidder need not be required to submit documentary evidences to comply clauses 4[a] & 4[b] above. However, they must indicate the Purchase Order number and date against which those similar items were supplied to OIL by them in the past.

Notes:

i) The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.

ii) "Similar items" means Wireline Logging Cable

iii) The bidder must submit relevant Purchase Order(s) copies and one or more of the following documents in favour of clause no. 4 [a] & 4[b] above along with the bid:

- Signed and sealed Satisfactory supply/completion/installation report (in original on user's letter head)(OR)
- Bill of Lading (OR)
- Consignee delivery receipt/challan (OR)
- Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central

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Excise/Vat/GST. (OR)

- Commercial Invoice/ Payment Invoice

iv) Satisfactory supply/completion/installation report should be issued on company's letterhead with signature and stamp.

5.0 If the bidder is NOT the original manufacturer (OEM) of the offered items, then:

[a] The bidder must submit authorization letter from the OEM to quote against the tender.

[b] The manufacturer (OEM) must have experience of successfully executing at least 01 (one) order of similar items for 50% of the quantity(to be rounded to next higher whole figure) of each of these items in this tender in preceding 05 (five) years. The bidder must provide firm confirmation from the OEM regarding this in the bid. Documents as mentioned below in notes Srl. no. iii, in support of the experience criteria must be submitted along with the bid.

[c] The bidder must have experience of successfully executing at least 01 (one) order of similar items of this tender in preceding 05 (five) years.

[d] If the bidder has supplied similar items to OIL INDIA LIMITED (OIL) during last 5 (five) years preceding original bid closing date of the tender and the past performance has been satisfactory, the bidder need not be required to submit documentary evidences to comply clause 5[c] above. However, they must indicate the Purchase Order number and date against which those similar items were supplied to OIL by them in the past. In this scenario, the OEM must fulfill clause no. 4.0 above.

Notes:

i) The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.

ii) "Similar items" means Wireline Logging Cable.

iii) The bidder must submit relevant Purchase Order(s) copies and one or more of the following documents in favour of clause no. 4 [a] & 4[b] above along with the bid:

- Signed and sealed Satisfactory supply/completion/installation report (in original on user's letter head) (OR)
- Bill of Lading (OR)
- Consignee delivery receipt/challan (OR)
- Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/Vat/GST. (OR)
- Commercial Invoice/ Payment Invoice

iv) Satisfactory supply/completion/installation report should be issued on company's letterhead with signature and stamp.

6.0 The bidder must submit firm confirmation/certificate along with the bid declaring that the bidder or the OEM (in case the bidder is not the OEM) possesses all required manufacturing, testing and quality control facilities for the offered items.

7.0 All materials as indicated in the material description of the tender should be offered. If any of the items are not offered by the bidder, the bid will not be considered for evaluation. Bid evaluation will be done only for those bids which offer full quantities of goods as mentioned in the Tender document.

A.2 FINANCIAL CRITERIA:

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1.0 Annual Turnover: The bidder shall have an annual financial turnover of minimum Rs.20.13 Lakhs during any of the preceding 03 (three) financial years reckoned from the original bid closing date, irrespective of whether their bid is for all the tendered items or not.

2.0 "Net Worth" of the bidder should be positive for the financial/accounting year just preceding to the original bid closing date of the tender.

3.0 Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'the balance sheet/Financial Statements for the financial year (As the case may be) has actually not been audited so far'.

Note:

a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-

i) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in ANNEXURE.

OR

ii) Audited Balance Sheet along with Profit & Loss account. In case of Foreign bidders, self-attested/digitally signed printed published accounts are also acceptable

b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

4.0 In case the Audited Balance Sheet and Profit & Loss Account submitted along with the bid are in currencies other than INR or US\$, the bidder shall have to convert the figures in equivalent INR or US\$ considering the prevailing conversion rate on the date of Balance Sheet and Profit & Loss Account. A CA certificate is to be submitted by the bidder regarding converted figures in equivalent INR or US\$.

A.3 COMMERCIAL

Commercial Bid Rejection Criteria will be as per Section D of General Terms & Conditions of Global Tender (MM/GLOBAL/E-01/2005) with following Special Bid Rejection Criteria.

1.0 Bids are invited under Single Stage Composite Bid System. Bidders shall quote accordingly under Single Stage Composite Bid System.

Bidder not complying with above submission procedure will be rejected.

2.0 The prices offered shall have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

3.0 Bids received in physical form against online invitation through e-portal shall be rejected

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(except the documents specifically called for in hard copies, if any). Similarly, Bids received after the bid closing date and time shall be rejected. Also, modifications to bids received after the bid closing date & time shall not be considered.

4.0 Bids containing incorrect statement shall be rejected.

5.0 Validity of the bid shall be minimum 90 days from the date of actual Bid Closing Date. Bids with lesser validity will be straightway rejected.

6.0 Bid Security in ORIGINAL shall be furnished by the Bidder as a part of their Bid. The amount of Bid Security & its validity shall be specified in the covering letter of this bid document. Any bid not accompanied by a proper bid security in ORIGINAL shall be rejected without any further consideration. A bid shall be rejected straightway if Original Bid Security is not received within the stipulated date & time mentioned in the Tender and/or if the Bid Security validity is shorter than the validity indicated in Tender and/or if the Bid Security amount is lesser than the amount indicated in the Tender.

6.1 For exemption for submission of Bid Security please refer Clause No. 9.8 (Section A) of "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders).

7.0 Bidders must confirm that Goods, materials or plant(s) to be supplied shall be new of recent make and of the best quality and workmanship and shall be guaranteed for a period of 18 months from the date of shipment/dispatch or twelve (12) months from the date of receipt of the items at destination, whichever is earlier against any defects arising from faulty materials, workmanship or design. Defective goods/materials or parts rejected by OIL shall be replaced immediately by the supplier at the supplier's expenses at no extra cost to OIL.

8.0 Successful bidder shall be required to furnish a Performance Security equivalent to ten (10%) of total evaluated value of Order, which should remain valid throughout the period execution, including extension, if any. The successful bidder shall submit Performance Security within 30 days of award, failing which OIL reserves the right to cancel the order and forfeit their Bid Security. Bidders should undertake in their bids to submit Performance Security as stated above

9.0 All the tendered items shall be evaluated individually; hence bidders are requested to quote accordingly(if applicable).

10.0 Bidder shall accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:

- i) Liquidated Damages
- ii) Warranty/Guarantee of material
- iii) Arbitration / Resolution of Dispute
- iv) Force Majeure
- v) Applicable Laws

11.0 A bid shall be rejected straightway if it does not conform to any one of the following clauses:

- a) Validity of bid shorter than the validity indicated in the Tender.
- b) Original Bid Security not received within the stipulated date & time mentioned in the Tender.
- c) Bid Security with (i) validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.

B) BID EVALUATION CRITERIA

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The bids conforming to the specifications, terms and conditions stipulated in the enquiry and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per General Terms and Conditions for Global Tender and the Bid Evaluation Criteria given below:

B.1 BID EVALUATION CRITERIA

The bids conforming to the specifications, terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria shall be considered for further evaluation as per General Terms and Conditions for Global Tender and the Bid Evaluation Criteria given below:

1.0 The evaluation of bids shall be done as per the Price Bid Format (SUMMARY) and detailed below

2.0 If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.

3.0 For conversion of foreign currency into Indian currency, B.C. selling (Market) rate declared by State Bank of India, one day prior to the date of price bid opening shall be considered. However, if the time lag between the opening of the bids and final decision exceed 3(three) months, then B.C. Selling(Market) rate of exchange declared by SBI on the date prior to the date of final decision shall be adopted for conversion and evaluation.

4.0 Other terms and conditions of the enquiry shall be as per General Terms and Conditions for Global Tender. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC / BRC) mentioned here contradict the Clauses in the General Terms & Conditions of Global Tender of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.