



**OIL INDIA LIMITED**  
**(A Government of India Enterprises)**  
**PO : Duliajan – 786602**  
**Assam (India)**

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TENDER NO. SSG7800P16/05

DATE: 09.07.2015

**INVITATION TO e-BID UNDER OPEN TWO BID SYSTEM**

Dear Sirs,

OIL invites Bids for the supply of **BARYTES POWDER** under **SINGLE STAGE TWO BID SYSTEM** through its e-Procurement site. The bidding documents and other terms and conditions are available at Booklet No. MM/GLOBAL/E-01/2005-July 2012. The prescribed Bid Forms for submission of bids are available in the tender document folder.

The general details of tender can be viewed by opening the RFx [ Tender no.] under RFx and Auctions page. The details of items tendered can be found under Item tab and details can be found under Technical RFx.

The tender is invited with firm price for the specified quantity. Further details of tender are given in Technical Rfx -> External Area -> Tender Documents as **ANNEXURE 1A**.

**The tender will be governed by:**

- a) “General Terms & Conditions” for e-Procurement as per Booklet NO. MM/GLOBAL/E-01/2005-July 2012 for E-procurement (ICB Tenders). Special attention to the bidders is drawn to Section – E of the document.
- b) Technical specifications, Quantity for **BARYTES POWDER** as per Annexure. 1A
- c) The prescribed Bid Forms for submission of bids are available in the Technical Rfx -> External Area -> Tender Documents. Technical Checklist and Commercial Checklist vide **Annexure IV** must be filled-up and submitted along with the technical bid.
- d) The items covered by this enquiry shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Customs Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export Benefit are furnished vide Addendum to MM/GLOBAL/E-01/2005-July2012 enclosed.
- e) **Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the Technical RFx Response-> User -> Technical Bid only. The “TECHNO-COMMERCIAL UNPRICED BID” shall contain all techno-commercial details except the prices. Please note that no price details should be uploaded in Technical RFx Response.**

**Special Note:**

1.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with tender no. and due date to **The Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before 13:00 Hrs (IST) on the Bid Closing Date mentioned in the Tender.**

- a) **Original Bid Security .**
- b) **COPY NSIC REGISTRATION CERTIFICATE DULY NOTARISED.**
- c) **Tender sample**

2.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.

3.0 **The Integrity Pact is applicable against this tender** .OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide **Annexure XII** of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid.

4.0 **Submission of tender sample is mandatory for all the bidders including those who were earlier exempted from submission of tender samples. All the exemption letters issued by OIL in this regard stand withdrawn. Hence all the bidders are to ensure strict compliance of the above.**

5.0 Two bid system shall be followed for this tender and only the price-bids of the bidders whose offers are commercially and technically acceptable shall be opened for further evaluation.

6.0 Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer .

7.0 All the Bids must be Digitally Signed using "Class 3" digital certificate (e-commerce application) with organisation name as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.

8.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before 13:00 Hrs (IST) on the Bid Closing Date failing which the offer shall be rejected.

9.0 Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the Technical RFx Response-> User -> Technical Bid only. The "TECHNO-COMMERCIAL UNPRICED BID" shall contain all techno-commercial details except the prices. Please note that no price details should be uploaded in Technical RFx Response.

10.0 The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. The prices of the items should be quoted in "Conditions Tab".

11.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

Yours Faithfully

Sd-  
(BHAVIK MODY)  
PURCHASE OFFICER(FS-5)  
FOR HEAD - MATERIALS



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**Tender No& Date** : SSG 7800P16/05 DATED 09.07.2015

**Tender Fee** : INR 4500.00 OR USD 100.00

**Bid Security Amount** : INR 10,27,000.00 OR USD 16,100.00  
(Or equivalent amount in any currency)

**Bidding Type** : **SINGLE STAGE TWO BID SYSTEM**

**Bid Closing on** : 16.09.2015 at 11:00 (IST)

**Technical Bid Opening on** : 16.09.2015 at 14:00 (IST)

**Bid Validity** : Bid should be valid for 180 days from bid closing date.

**Bid Bond Validity** : Bid Bond should be valid upto 16.09.2016  
(Bid bond format has been changed. Please submit bid bond as per revised format failing which offer will be rejected)

**Performance Guarantee** : Applicable @ 10% OF ORDER VALUE

**Commercial Bid Opening Date & Time** : Will be intimated to the eligible bidders nearer the time.

**Bid Opening Place** : Materials Department  
Oil India Limited  
Duliajan – 786602, Assam, India  
(Bid must be submitted online)

**OIL INDIA LIMITED invites Global tenders for items detailed below:**

**AA. TECHNICAL SPECIFICATIONS WITH QUANTITY**

SLNO	MATERIAL DESCRIPTION & MATERIAL CODE NO.	QUANT ITY	UNIT
10 ----- 85050019	CHEMICALS - DRILLING / CEMENTING  B A R Y T E S  Product description and use  Barium sulphate, BaSO <sub>4</sub> , a mined product used in drilling fluids and cement slurry for increasing fluid	5400	MT

	<p>density.</p> <p>Specification</p> <p>1. Physical Properties : The material as received shall be white/light greyish white/light pinkish white free flowing powder free from dirt and foreign matt</p> <p>2. Specific Gravity of material : 4.15 as received,at 26 +/- 2 Deg.C minimum.</p> <p>3. Fineness : (a) Wet Screen Analysis - Passing through 75 micron seive, (ISS 6/ BSS 200/ASTM 200),% by mass, minimum : 97.00</p> <p>Passing through 53 micron seive,(ISS 5/ BSS 300/ASTM 270,% by mass : 90 +/- 5</p> <p>4. Insoluble Minus Silica % by mass, minimum. : 90.00</p> <p>5. Water Soluble Content : 0.02 % by mass, maximum.</p> <p>6. Performance Test : Prepare a bentonite suspension by mixing 7.5 gm of OIL approved bentonite per 100 ml distilled water,Stir the suspension in a multimixer for 15 minutes so that no lumps are left in the suspension after the stirring period. Age the suspension for 24 hrs at 26 +/- 2 Deg.C. After the lapse of the aging period, adjust the apparent viscosity of the suspension in the range of 15-20 cps with distilled water if necessary. Load the suspension with the barytes sample as received, to 1.60 sp. gravity weight and stir in multimixer for 10 minutes. Measure apparent viscosity of mud so prepared at 26 +/- 2 deg.C. which should be as follows. Apparent Viscosity, cp, maximum : 60</p> <p>N.B. Apparent viscosity will be measured by a Fann VG meter.</p> <p>7. Packing : The material should be packed in brand new Double-Walled (DW) jute bags (9 Oz) with a single polythene lining (100 gauge) or brand new HDPE bags strong enough to with stand rigours of transit and storage. Capacity : 50 Kilogram (new) per bag.</p> <p>8. Markings : Each bag should have clear legible</p>		
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	<p>markings as given bellow :</p> <ol style="list-style-type: none"> <li>i) Name of the product.</li> <li>ii) Name of the supplier/manufacturer.</li> <li>iii) Date/Month/Year of manufacture.</li> <li>iv) Supply order no. against which the supply is made.</li> </ol> <p>9. Pre Despatch Inspection :</p> <p>Pre despatch inspection will be carried out by M/s. RITES. The scope of 3rd party inspection will be as follows :</p> <ol style="list-style-type: none"> <li>a) Inspection of quality as per order during production.</li> <li>b) Checking of bag specification and weight of bags randomly during the production operation.</li> <li>c) Bonding of warehouse after completion of production/ inspection/testing of samples.</li> <li>d) De-bonding of warehouse and witnessing of loading operations from warehouse of Railway station.</li> <li>e) Apart from specification tests M/s RITES has to test for presence of Mercury in Barites.</li> </ol> <p>10. Bidders to quote inclusive of inspection charges by RITES.</p> <p>11. OIL reserves the right to depute it's personnel for inspection prior to despatch at successful bidders works.</p>		
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**Delivery: Delivery required in two (02) equal lots with an interval of three (03) months between the lots. Bidder to quote their best delivery for the 1<sup>st</sup> lot.**

### **BB. STANDARD NOTE :**

1) The tender is invited under SINGLE STAGE-TWO BID SYSTEM. The bidder has to submit both the "TECHNO-COMMERCIAL UNPRICED BID" and "PRICED BID" bid through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. **Bid submitted in any other form will be rejected.** The "TECHNO-COMMERCIAL UNPRICED BID" is to be submitted as per Scope of Work & Technical Specification of the tender and "PRICED BID" as per the **Online Price Bid format.**

2) In Technical Bid opening, only Technical Rfx will be opened. Therefore, the bidder should ensure that "TECHNO-COMMERCIAL UNPRICED BID" should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical RFX Response-> User - > Technical Bid. **No price should be given in above Technical Rfx otherwise the offer will be rejected.** Please go through the help document in details before uploading the document and ensure uploading of technical

bid in the Technical RfX Response-> User - > Technical Bid only. The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. The prices of the items should be quoted in "Conditions Tab".

3) Bid should be valid for 180 days from bid closing date, failing which offer shall be rejected. Therefore, please ignore the minimum validity mentioned in the General Terms and Condition of Global Tender ( MM/GLOBAL/E-01/2005-July 2012).

4) The original bid security (Amount is mentioned above and also in Rfx Parameters of the tender in OIL's e-portal) should reach us before bid closing date and time of the technical bid. Bid without original Bid Security will be rejected. The bidders who are exempted from submitting the Bid Bond should attach documentary evidence in the Technical RfX Response-> User - > Technical Bid as per clause 9.8 of Section A General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005- July 2012). The bid security shall be valid up to 16.09.2016.

5) Performance Security is applicable against this tender. Please refer clause 10.0 of Section A of General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005-July 2012).

6) Commercial bids of only those bidders will be opened whose offers are found technically acceptable. The technically acceptable bidders will be informed before opening of the "COMMERCIAL BID".

7) OIL reserves the right to allow Small Scale Sectors registered with NSIC purchase preference facility as admissible as per existing Government Policy. The bidders are requested to check the latest position on the subject on their own and OIL does not accept any liability whatsoever, on this account.

8) Price should be maintained in the "online price schedule" only. The price quoted in the "online price schedule" only will be considered. No price should be given in Technical Rfx, otherwise the offer will be rejected.

9) The Integrity Pact is applicable against this tender. The name of the OIL's Independent

External Monitors at present are as under :

(I) SHRI RAGHAW SHARAN PANDEY, IAS(Retd.),

(II) SHRI RAJIV MATHUR, IPS (Retd.)

Their e-mail ids are available in OIL's website [www.oil-india.com](http://www.oil-india.com)

#### **CC. BID REJECTION CRITERIA ( BRC)**

In addition to BRC criteria vide section –D of General Terms & Conditions for Global tenders (MM/GLOBAL/E-01/2005 - JULY 2012), please refer "Doc\_9\_BEC BRC Annex CCC" for BEC/BRC applicable against the tender failing which offer will be rejected.

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**BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)**

The following BRC/BEC will govern the evaluation of the bids received against this tender. Bids that do not comply with stipulated BRC/BEC in full will be treated as non responsive and such bids shall prima-facie be rejected. Bid evaluation will be done only for those bids that pass through the “Bid Rejection Criteria” as stipulated in this document.

Other terms and conditions of the enquiry shall be as per General Terms and Conditions vide MM/GLOBAL/E-01/2005 - JULY 2012 for E-Procurement ICB Tenders. However, if any of the Clauses of this Bid Rejection Criteria / Bid Evaluation Criteria (BRC / BEC) contradict the Clauses of the tender or MM/GLOBAL/E-01/2005 - JULY 2012 elsewhere, those in this document shall prevail.

<b><u>Criteria</u></b>
<p><b><u>1.0 BID REJECTION CRITERIA (BRC):</u></b></p> <p>The bids must conform to the specifications, terms and conditions given in the NIT. Bid shall be rejected in case the items offered do not conform to the parameters stipulated in the technical specifications and to the national / international standards.</p> <p>Notwithstanding the general conformity of the bids to the stipulated specifications, the following requirements will have to be particularly met by the bidders without which the same will be considered as non-responsive and rejected.</p> <p><b><u>(A) TECHNICAL:</u></b></p> <p>1.0 The party should be preferably a Manufacturer of the product. In case the bidder is not a manufacturer, he should be an authorized representative / dealer / supplier of the product of manufacturer. The authorized representative / dealer / supplier should produce authority letter in original from its manufacturer authorizing them to submit the bid along with the bid. Such authority letter should be valid for the entire period of execution of the order.</p> <p>2.0 In case the bidder is not in a position to submit Authority letter from the manufacturer then bidder must submit Quality Assurance certificate mentioning that the offered product will be of same or higher quality / standard of the tender sample submitted along with the bid in the event of bulk supply against order.</p> <p>3.0 The manufacturer / vendor should have at least 3 years of manufacturing / supply experiences of tendered item with supply record of minimum one order of 30% tender quantity of tendered material to various E&amp;P / Mud Engineering companies. For this purpose the period reckoned shall be the period prior to the date of opening of the techno-commercial bid. Documentary evidences in support of above supply should be submitted along with the technical bid. OIL reserves the rights to verify the same.</p> <p><b>4.0 The bidder should submit tender sample of the product in triplicate (i.e. 3 samples) along with the bid. The bid should also accompany test report in original of their latest manufactured product. Further, the bidder should confirm that bulk supply will be same as the tender sample supplied for along with the tender. Tender sample received after bid opening date and time will not be accepted for evaluation.</b></p> <p><b>Submission of tender sample is mandatory for all the bidders including those who were earlier</b></p>



**exempted from submission of tender samples. All the exemption letters issued by OIL in this regard stand withdrawn. Hence all the bidders are to ensure strict compliance of the above.**

5.0 The tender sample should be strictly as per OIL's specification.

**(B) Commercial :**

- i). Bids are invited under "Single Stage Two Bid System". Bidders have to submit both the "Unpriced Bids" and "Priced Bids through electronic form in the OIL's e-Tender portal within the bid Closing date and time stipulated in the e-tender. The Unpriced bid is to be submitted as per scope of works and Technical specification of the tender and the priced bid as per the online Commercial bid format. For details of submission procedure, please refer relevant para of General Terms and Conditions vide MM/GLOBAL/E-01/2005 - JULY 2012 for E-Procurement ICB Tenders. Any offer not complying with the above shall be rejected straightway.

ii). **BID SECURITY:**

The bid must be accompanied by Bid Security of **INR 10,27,000.00 or USD 16,100.00** in OIL's prescribed format as Bank Guarantee or a Bank Draft/Cashier cheque in favour of OIL. The Bid Security shall be submitted manually in sealed envelope superscribed with Tender no. and Bid Closing date to Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before the Bid Closing Date and Time mentioned in the Tender. If bid security in ORIGINAL of above mentioned amount is not received within bid closing date and time , the bid submitted through electronic form will be rejected without any further consideration. For exemption for submission of Bid Security, please refer Clause No. 8.8 of General Terms and Conditions vide MM/GLOBAL/E-01/2005- July 2012 for E-Procurement ICB Tenders. **The Bank Guarantee towards Bid Security shall be valid upto 16.09.2016.**

iii). **PERFORMANCE BANK GUARANTEE:**

**Successful bidder will be required to furnish a Performance Security @10% of the order value. The Performance Security must be valid for 12 months from the date of last despatch. Bidder must confirm the same in their bid. Offers not complying with this clause will be rejected.**

**The validity requirement of Performance Security is assuming despatch within stipulated delivery period and confirmation to all terms and conditions of order. In case of any delay in despatch or non-confirmation to all terms and conditions of order, validity of the Performance Security is to be extended suitably as advised by OIL.**

For exemption for submission of Performance Security, please refer Clause No. 9.12 of General Terms and Conditions vide MM/GLOBAL/E-01/2005- July 2012 for E-Procurement ICB Tenders.

- iv). *The Bank Guarantee should be allowed to be encashed at all branches within India.*

- v). Validity of the bid shall be minimum 180 days from the Bid Closing Date.

- vi). The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and

rejected.

- vii).**Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.
- viii).**All the Bids must be Digitally Signed using “Class 3” digital certificate (e-commerce application) with organisation name as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.
- ix).**Price should be maintained in the “online price schedule” only. The price submitted other than the “online price schedule” shall not be considered.
- x).**The following points are deemed as “non-negotiable” and offer shall be rejected straightaway without seeking clarification in case of the following :
  - i) Validity of bid shorter than validity indicated in the tender.
  - ii) Original Bid Security not received within the stipulated date and time mentioned in the tender.
  - iii) Bid security with (a) Validity shorter than the validity indicated in tender and/or (b) Bid security amount lesser than the amount indicated in the tender.
  - iv) In case the party refuses to sign Integrity Pact.

## **2.0 BID EVALUATION CRITERIA (BEC):**

The bids conforming to the technical specifications, terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria as well as verification of original of any or all documents/ documentary evidences pertaining to BRC, will be considered for further evaluation as per the Bid Evaluation Criteria given below:

### **(A) TECHNICAL :**

(1) The manufactured product should be strictly as per OIL’s tender specification.

**(B) COMMERCIAL :** i). To evaluate the inter-se-ranking of the offers, Assam Entry Tax on purchase value will be loaded as per prevailing Govt. of Assam guidelines as applicable on bid closing date. Bidders may check this with the appropriate authority while submitting their offer.

ii) Priced bids of only those bidders will be opened whose offers are found technically acceptable. The technically acceptable bidders will be informed before opening of the "priced bid".

## **SPECIAL NOTES**

- i) The quantity of each tender sample should be ½ kg / ½ litre minimum.
- ii) The tender sample will be evaluated in OIL’s laboratory as per OIL’s tender specification for acceptance.
- iii) Bidder shall submit a copy of Material Safety Data Sheet of the quoted product along with the bid.

- iv) The material should be supplied in the original packaging of the manufacturer with marking as specified in the tender.
- v) Bidder shall confirm shelf life as per NIT requirement. Wherever asked for. Any supply without shelf life or shelf life less than the NIT requirements shall be rejected.
- vi) Generally the products which are field proven will be considered for bulk procurement against this tender. In case the product is not field proven. **OIL** reserves the right to place order for reduced / staggered quantity in order to assess the quality of the product in **OIL**'s operational area. In such cases, party shall be allowed to supply subsequent quantity only after the initial quantity is found suitable upon field trial.
- vii) The supplied material against orders will be accepted after passing the specification test in the **OIL**'s laboratory at Duliajan. The supplied product must meet the order specification and perform at par with the corresponding tender sample submitted by the bidder against this tender during the quality assessment test in the laboratory.

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