



OIL INDIA LIMITED
(A Government of India Enterprises)
PO : Duliajan – 786602
Assam (India)

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Email: mmfs1@oilindia.in ; erp_mm@oilindia.in

TENDER NO. SSG4465P18/05

DATE: 20.04.2017

SUB: INVITATION FOR COMPOSITE E-BID

Dear Sirs,

OIL invites Bids under for the supply of **Modified Guar Gum** through **E-Procurement**. The details of the tender are as under:

1. Details of item with specification and Qty: Refer **Annexure – IA**
2. General terms and Conditions of the tender are as per attached document No.MM/GLOBAL/E-01/2005-July2012.
3. The prescribed Bid Forms for submission of bids are available in the tender document folder. Technical Checklist and Commercial Checklist vide Annexure IV must be filled-up and submitted along with the technical bid. BEC/BRC as per Annexure IB must be complied and submitted with the technical bid.
4. Type of Bidding : **Single Bid (Composite) system**
5. Bid security : **Applicable**
6. Performance Security: **Applicable**
7. Original Bid Closing /Opening Date: **14.06.2017**
8. Type of Tender : **International Competitive Bidding**

Notes:

The items covered by this tender shall be used by Oil India Limited in the PEL/ML areas which are issued/ renewed after 01/04/99 and hence Nil Customs Duty during import will be applicable.

Special Note

- 1.0 The tender will be governed by “General Terms & Conditions” for e-Procurement as per Booklet NO. MM/GLOBAL/E-01/2005-July2012 for E-procurement (ICB Tenders).
- 2.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with tender no. and due date to **The DGM Materials, Materials Department, Oil India Limited, Duliajan-**

786602, Assam on or before **13:00 Hrs (IST)** on the Bid Closing Date mentioned in the Tender.

a) Voluminous document if any like Literature/ Catalogue of the products etc.

- 3.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.
- 4.0 All the Bids must be Digitally Signed using “Class 3” digital certificate (e-commerce application) with organisation name as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3” digital certificate without organization name, will be liable for rejection.
- 5.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected
- 6.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.
- 7.0 Bidders to take special note of the following conditions:
- 7.1 Against Tender Fee – Payment should be made only through online mode and no other instrument (Cash/DD/Cheques/Cashier Cheque, etc) will be acceptable.
- 7.2 Against Bid Security/EMD/Performance Bank Guarantee – Only payments through online mode or Submission of Bank Guarantee/LC will be acceptable. No DD/Cheques/Cashier Cheque or any other mode will be acceptable.
- 8.0 OIL INDIA LIMITED (OIL) has upgraded its E-tender Portal. All the bidders are requested to go through the following two documents before uploading their bid. These documents are also uploaded as part of NIT.
- 8.1 Guidelines to Bidders for participating in OIL.
- 8.2 Instruction to bidder for submission.

Yours Faithfully
Sd-
(KUMAR ABHIMANYU)
PURCHASE OFFICER(FS)
FOR DGM-MATERIALS

OIL INDIA LIMITED
(A Govt. of India Enterprise)
P.O. Duliajan-786602, Assam

Fax No. 91-374-2800533, E-mail:material@oilindia.in

Tender No. & Date : SSG4465P18/05 20.04.2017

Tender Fee : INR 6,000.00 OR USD 100.00
 Bid Security Amount : INR 36,000.00 OR USD 500.00
 (or equivalent Amount in any currency)

Bidding Type : Single Bid (Composite Bid)

Bid Closing On : 14.06.2017 at 11:00 hrs. (IST)

Bid Opening On : 14.06.2017 at 14:00 hrs. (IST)

Performance Guarantee : Applicable @ 10% of Order Value.

OIL INDIA LIMITED invites Global tenders for items detailed below:

Item No./ Mat. Code	Material Description	Quantity	UOM
10 85042216	<p>VISCOSIFYING AGENT Modified Guar Gum/Geltex.</p> <p>1. Physical State : The material, as received, should be white to creamish white free flowing powder, free from lumps and other impurities.</p> <p>2. Moisture Content at : 15.00 105 +/- 2 DegC, % by mass, maximum.</p> <p>3. PH of 1% solution in : 6.5 - 7.5 distilled water at 26 +/- 2 DegC.</p> <p>4. Dispersibility in bentonite suspension : Prepare a 3%(w/v) bentonite suspension in distilled water using OIL approved bentonite and stir in a multimixer for 15 minutes. Add to it 1.5 % (w/v) of the modified guar gum sample slowly while stirring in a multimixer and stir further for 30 minutes. Dilute the suspension with water and pour the suspension on a 60 mesh B.S.S.sieve (or equivalent). Wash the mud on the sieve with a slow stream of water with gentle tapping. The residue left on the 60 mesh B.S.S. sieve(or equivalent) should not exceed 2.5 % with respect to the weight of the sample added.</p> <p>5. Apparent viscosity of suspension at 26 +/- 2 DegC, cp : Prepare a 1.0 % (w/v) suspension of the modified guar gum sample in (i) distilled water, (ii) sea water, (iii) saturated salt water and, (iv) 5 % (w/v) CaCo3 solution (maintain PH of CaCo3 solution at 9.8 - 10.0 before addition of sample) by stirring in multimixer for 30 minutes. Age the suspensions as prepared above for 30 minutes at 26 +/- 2 DegC. After the lapse of the aging</p>	20000	KG

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Item No./ Mat. Code	Material Description	Quantity	UOM
	<p>period, stir the suspension for 5 minutes. Determine apparent viscosity of the suspensions at 26 +/- 2 DegC which should be as follows :</p> <p>(i) In distilled water, cp, minimum :65 (ii) In Sea water, cp, minimum :65 (iii) In saturated salt water, cp minimum : 75 (iv) In CaCo3 solution, cp, minimum : 65</p> <p>6. Packing : The material should be packed in HDPE bags containing insert of polythene bags (300 gauge) or polythene lining moisture proof D.W. jute bags (9 oz) containing insert of 300 gauge polythene bags or moisture proof multiply paper bags strong enough to withstand rigours or transit and storage. Capacity 25 Kgs net per bag.</p> <p>7 Markings : Each bag shall have clear legible markings as given below. :</p> <p>(i) Name of the product. (ii) Name of the supplier/ manufacturer. (iii) Date/ Month? Year of manufacture. (iv) Supply order number against which the present supply is made.</p> <p>N.B. : Apparent viscosity of the suspension shall be measured by a Fann VG meter.</p>		

Standard Notes: DELIVERY : BIDDER TO QUOTE THEIR BEST DELIVERY PERIOD.

1) The tender is invited under SINGLE STAGE-COMPOSITE BID SYSTEM. The bidder has to submit both the "TECHNO-COMMERCIAL" and "PRICE" bids through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The Techno-commercial Bid is to be submitted as per Scope of Work & Technical Specification of the tender and price bid as per the Online Price Bid format.

2) The techno-commercial bid should be submitted in "Technical Rfx", while the prices are to be quoted in the online price format under "Conditions" tab.

3) Performance Security @10% of order value, is applicable against this tender. Please refer clause 10.0 of Section A of General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005-July2012). Successful bidder will be required to furnish a Performance Bank Guarantee @ 10% of the order value which must be valid for one year from the date of shipment/despatch. Bidder must confirm the same in their technical Bid.

4) The original bid security (Amount is mentioned above and also in Basic Data of the tender in OIL's e-portal) should reach us before bid closing date and time of technical bid. Bid without original bid security will be rejected. The bidders who are exempted from submitting of Bid Bond should attach documentary evidence in the Collaboration folder as per clause 9.8 of Section A General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005-July2012). The bid security shall be valid up to 15.12.2017. Please submit bid bond as per revised format.

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- 5) The tender sample should reach us before bid closing date and time stipulated in the e-tender.
- 6) Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises(MSE) in the tender is furnished vide Amendment to General Terms and Conditions for Global Tender (MM/GLOBAL/E-01/2005-JULY2012). Bidders are requested to take note of the same and to submit their offers accordingly.
- 7) Bid validity shall be minimum 90 days. Bids with lesser validity shall be rejected.
- 8) In addition to BRC criteria vide section -D of General Terms & Conditions for Global tenders (MM/GLOBAL/E-01/2005-JULY 2012), the BEC/BRC vide Annexure-IB will be applicable against the tender failing which offer will be rejected.
- 9) Reference to BRC clause no. 4 under BEC-BRC vide Annexure-IB, exemption letters issued prior to 01.01.2013 shall not be considered. Bidders who have been issued sample exemption letter after the aforesaid date can submit the copy of the same as per the referred clause.