



OIL INDIA LIMITED
(A Government of India Enterprises)
PO : Duliajan – 786602
Assam (India)

TELEPHONE NO. (91-374) 2808613
FAX NO: (91-374) 2800533
Email: material@oilindia.in;erp_mm@oilindia.in

TENDER NO. SSG2445P17/04

DATE: 09.09.2016

INVITATION TO e-BID UNDER OPEN COMPOSITE BID SYSTEM

Dear Sirs,

OIL invites Bids for the supply of CIRCULATION DIFFERENTIAL FILL UP CEMENT FLOAT COLLAR & CASING SHOE **under SINGLE STAGE TWO BID SYSTEM** through its e-Procurement site. The bidding documents and other terms and conditions are available at Booklet No.MM/GLOBAL/E-01/2005. The prescribed Bid Forms for submission of bids are available in the tender document folder.

The general details of tender can be viewed by opening the RFx [Tender no.] under RFx and Auctions page. The details of items tendered can be found under Item tab and details can be found under Technical RFx.

The tender is invited with firm price for the specified quantity. Further details of tender are given in Technical Rfx -> External Area - > Tender Documents as ANNEXURE IA.

The tender will be governed by:

- a) “General Terms & Conditions for global tender” for e-Procurement as per Booklet NO. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) including Amendment and Addendum.
- b) Technical specifications, Quantities and General Notes for CIRCULATION DIFFERENTIAL FILL UP CEMENT FLOAT COLLAR & CASING SHOE are as per **Annexure –I A** in the **Technical RFx**.
- c) The prescribed Bid Forms for submission of bids are available in the Technical Rfx -> External Area - > Tender Documents. Technical Checklist and Commercial Checklist vide **Annexure IV** must be filled-up and submitted along with the technical bid.
- d) The items covered by this tender shall be used by Oil India Limited in the PEL/ML areas which are issued/ renewed after 01/04/99 and hence **Nil Custom Duty** during import will be applicable. **Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase.** Details of Deemed Export are furnished vide Addendum to MM/GLOBAL/01/2005 enclosed.

Special Note:

- 1.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with tender no. and due date to **The Head Materials, Materials Department, Oil India Limited, Duliajan-786602, Assam** on or before the Bid Closing Date and Time mentioned in the Tender.

- a) **Original Bid Security .**
b) **Details Catalogue with API Certificates of the mill.**

Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.

NB: All the Bids must be Digitally Signed using “Class 3” digital certificate (*e-commerce application*) with organisation name as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.

- 2.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.
- 3.0 **Two bid system** shall be followed for this tender and only the price-bids of the bidders whose offers are commercially and technically acceptable shall be opened for further evaluation.
- 4.0 Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the Technical RFx Response-> User - > Technical Bid only. The “**TECHNO-COMMERCIAL UNPRICED BID**” shall contain all techno-commercial details **except the prices. Please note that no price details should be uploaded in Technical RFx Response.**
- 5.0 The “**PRICE BID**” must contain the price schedule and the bidder's commercial terms and conditions. **The prices of the items should be quoted in “Conditions Tab”.**
- 6.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected
- 7.0 **The Integrity Pact is applicable against this tender** .OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide **Annexure XII** of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e.,

who is duly authorized to sign the bid. Any bid not accompanied by Integrity Pact Proforma duly signed (digitally) by the bidder shall be rejected straightway. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid.

Yours Faithfully

Sd-
(CHANDANA PHUKAN)
PURCHASE OFFICER (FP)
FOR HEAD-MATERIALS



ऑयल इन्डिया लिमिटेड
OIL INDIA LIMITED

P.O. DULIAJAN-786602,
INDIA ,ASSAM
Phone : 0374-2808613
Fax : 0374-2800533
Email : matspofd@oilindia.in



ANNEXURE-IA

Tender No& Date : SSG2445P17/04 DATED 09.09.2016

Tender Fee : INR 6000.00 OR USD 100.00

**Bid Security Amount: INR 164,000.00 OR USD 2,500.00
(or equivalent Amount in any currency)**

Bidding Type : SINGLE STAGE TWO BID SYSTEM

**Period of sale of
Bid Documents : 13.09.2016 to 19.10.2016 ; 15:30 hrs (IST)**

Bid Closing on : 26.10.2016 at 11.00 hrs (IST)

Bid Opening on : 26.10.2016 at 14.00 hrs (IST)

Bid Validity : Bid should be valid for 120 days from bid closing date.

Bid Bond Validity: Bid Bond should be valid upto 26.05.2017.

Performance Guarantee: Applicable @ 10% of ORDER VALUE

OIL INDIA LIMITED invites Global tenders for items detailed below:

TECHNICAL SPECIFICATIONS WITH QUANTITY

ITEM NO. / MATERIAL CODE	MATERIAL DESCRIPTION	QUANTITY	UOM
10 ----- 01089058	<u>CIRCULATING DIFFERENTIAL FILL-UP CEMENT FLOAT COLLAR - BAKER MODEL 'G' OR EQUIVALENT</u> Differential Fill-up, Circulating Cement Float Collar, Baker Model 'G' or equivalent	40	NO

	for 244.475 mm (9.5/8") O.D., 70 Kg/Mtr. (47 PPF), Grade P-110, Buttress Threaded Casing complete with 44.45 mm (1.3/4") O.D. Drop Ball. Thread Protector should be fitted at Pin end. Product No. BI-109-11		
20 ----- 01138641	<u>CASING SHOES - BAKER OR EQUIVALEN</u> Circulating Differential Fill-up Down Whirler Shoe, Baker Model "G", Suitable for Casing : Size :244.475 mm (9.5/8"), Weight :70.06 Kg/mtr. (47 lbs/ft.) Grade :P-110 Thread :Buttress Product No. 108-44	40	NO
30 ----- 01151954	<u>FILL-UP EQUIPMENT - DAVIS DIFFERENTIAL FILL-UP COLLAR - DAVIS</u> Differential Fill-Up Float Collar complete with 44.450 mm (1.3/4")OD weighted drop ball suitable for 339.73 mm (13.3/8"), 101.29 Kg./m (68 PPF), N-80 Grade Buttress Casing. DAVIS Type 706 M&F or equivalent.	20	NO

Common note: G.I. Nos. 01-08-9058 & 01-13-8641 are to be procured from the same source.

II) SPECIAL NOTES:

- 1.0 Bids are invited under **Single Stage Two Bid System**. Bidders shall quote accordingly.
- 2.0 Validity of the bid shall be **minimum 120 days from the date of Bid closing** Date. Bids with **lesser validity will be rejected**.
- 3.0 The original bid security (Amount is mentioned above and also in **RFX Information→RFX Parameters** of the tender in OIL's e-portal) should reach us before bid closing date and time of the technical bid. Any bid not

accompanied by a **proper bid security in ORIGINAL will be rejected without any further consideration.** The bidders who are exempted from submitting the Bid Bond should attach documentary evidence in **Technical Rfx** as per clause 9.8 (Section A) of General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005). **The bid security shall be valid up to 26.05.2017. Please submit bid bond as per revised format (with two duplicate copies).**

4.0 Performance Security is applicable against this tender. **Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected.** Please refer clause 10.0 of Section A of General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005).

5.0 **A bid shall be rejected straightway if it does not conform to any one of the following clauses:**

(a) Validity of bid shorter than the validity indicated in the Tender.

(b) Original Bid Security not received within the stipulated date & time mentioned in the Tender.

(c) Bid Security with (i) validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.

(d) Average Annual Turnover of a bidder lower than the average Annual turnover mentioned in the Tender.

6.0 The tender is invited under **SINGLE STAGE-TWO BID SYSTEM**. The bidder has to submit both the “**TECHNO-COMMERCIAL UNPRICED BID**” and “**PRICED BID**” bid through electronic form in the **OIL’s e-Tender portal** within the Bid Closing Date and Time stipulated in the e-Tender. The “TECHNO-COMMERCIAL UNPRICED BID” is to be submitted as per Scope of Work & Technical Specification of the tender and “PRICED BID” as per the **Online Price Bid format**. Bidder not complying with above submission procedure will be rejected.

7.0 In Technical Bid opening, only Technical Rfx will be opened. Therefore, the bidder should ensure that “TECHNO-COMMERCIAL UNPRICED BID” should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical Rfx Response-> User > Technical Bid. No price should be given in above Technical Rfx otherwise the offer will be rejected. Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical Rfx Response-> User-> Technical Bid only. The “PRICE BID” must contain the price schedule and the bidder’s commercial terms and conditions. The prices of the items should be quoted in “Conditions Tab”.

8.0 All the Bids must be Digitally Signed using “Class 3” digital certificate (*e-commerce application*) only as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3” digital certificate, will be liable for rejection.

9.0 Other terms and conditions of the tender shall be as per “General Terms & Conditions” for e- Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). However, if any of the Clauses of the Bid Rejection Criteria (BRC) / Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses in the “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.

10.0 Integrity Pact: OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure XII of the tender document. This integrity Pact proforma has been duly signed digitally by OIL’s competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Any bid not accompanied by Integrity Pact Proforma duly signed (digitally) by the bidder shall be rejected straightway. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder’s authorized signatory who sign the Bid. The name of the OIL’s Independent External Monitors at present are as under :

- I) Shri Rajiv Mathur, IPS (Retd.)
- II) Shri Satyananda Mishra, IAS(Retd.)

Their email ids are furnished in OIL's website, www.oil-india.com

11.00 In addition to BRC criteria vide section -D of General Terms & Conditions for Global tenders (MM/GLOBAL/E-01/2005-JULY 2012), the BEC/BRC vide Annexure-IB will be applicable against the tender failing which offer will be rejected.

-----XXXX-----