



**OIL INDIA LIMITED**  
**(A Government of India Enterprises)**  
**PO : Duliajan – 786602**  
**Assam (India)**

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**TENDER NO. SSG2359P20/03**

Date: 30.08.2019

**INVITATION TO e-BID UNDER COMPOSITE BID SYSTEM**

Dear Sirs,

OIL invites Bids for the supply of **Gas Lift Valve & Redress Kit** through its e-Procurement site under **International Competitive Bidding (ICB) - Composite Bid System**. The bidding documents and other terms and conditions are available at Booklet No.MM/GLOBAL/E-01/2005-July2012. The prescribed Bid Forms for submission of bids are available in the tender document folder.

The general details of tender can be viewed by opening the RFx [Tender no.] under RFx and Auctions page. The details of items tendered can be found under Item tab and details can be found under Technical RFx.

The tender is invited with firm price for the specified quantity. Further details of tender are given in Technical Attachments under Rfx Information tab as **ANNEXURE IA**.

**THE TENDER WILL BE GOVERNED BY:**

- a) “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005-July2012 for E-procurement (ICB Tenders). Special attention to the bidders is drawn to Section – E of the document.
- b) Technical specifications, Quantity and Notes for **Gas Lift Valve & Redress Kit** as per **Annexure – IA**.
- c) The prescribed Bid Forms for submission of bids are available in the Technical Rfx -> External Area -> Tender Documents. Technical Checklist and Commercial Checklist must be filled-up and submitted along with the technical bid.
- d) The items covered by this enquiry shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Customs Duty during import will be applicable. Indigenous bidder shall be eligible for concessional rate of IGST against Essentiality Certificate **wherever applicable, as per notification No 3/2017- integrated tax (rate) dated 20th June, 2017**. In the event of an order on indigenous bidder, OIL will issue Project Authority Certificate (PAC), where import content is declared by the bidder for availing Custom Duty benefit on the import content. Supplier shall affect dispatch only on receipt of these certificates from OIL, failing which all related liabilities shall be to Supplier’s account. GST @5% shall be considered for price bid evaluation against EC wherever applicable.

- e) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in “Annexure CA Certificate”. The same must be submitted along with the bid.

**SPECIAL NOTE:**

- 1.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and due date to **The GM-Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam** on or before **13:00 Hrs (IST)** on the Bid Closing Date mentioned in the Tender.
- a) Original Bid Security.
  - b) Detailed Catalogue.
  - c) Any other document required to be submitted in original as per tender requirement.
- All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.
- 2.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.
- 3.0 OIL INDIA LIMITED (OIL) has upgraded its E-tender Portal. As part of the new system, the intending bidder must have Encryption Certificate along with Digital Signature Certificate (DSC) of Class III [Organization]. The date for implementation of new system is 12th April 2017 and the requirement of the new DSC will be applicable for the tenders floated on 12th April 2017 onwards. All our current and prospective esteemed bidders are therefore requested to acquire Class III DSC [Organization] along with Encryption Certificate issued by any of the Licensed Certifying Authorities (CA) operating under Controller of Certifying Authorities (CCA) of India as per Indian IT Act 2000. Guideline for getting Digital Signature and other related information are available on the e-tender website [www.oil-india.com](http://www.oil-india.com). The bid signed using any other digital certificate or digital certificate without organization name of the bidder, will be liable for rejection.
- 4.0 Encryption certificate is mandatorily required for submission of bid. In case bidder created response using one certificate (using encryption key) and bidder subsequently changes the digital signature certificate then the old certificate (used for encryption) is required in order to decrypt his encrypted response for getting the edit mode of his response. Once decryption is done, the bidder may use his new DSC certificate for uploading and submission of his offer. It is the sole responsibility of the bidder to keep their DSC certificate properly. In case of loss of DSC certificate, Oil India Limited is not responsible.
- 5.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before 13:00 Hrs (IST) on the bid closing date failing which the offer shall be rejected.

- 6.0 Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the Technical Attachments under Rfx Information tab only. The “TECHNO-COMMERCIAL UNPRICED BID” shall contain all techno-commercial details.
- 7.0 The “PRICE BID” must contain the price schedule and the bidder’s commercial terms and conditions. **The prices of the items should be quoted in “Notes and Attachments” tab as per the Price Bid Format uploaded.**
- 8.0 Please refer BEC/BRC under “Annexure-1B\_BEC-BRC” applicable against this tender. Please ensure compliance to BEC/BRC and submit requisite documentation, failing which offer may be liable for rejection.
- 9.0 Against Bid Security/EMD/Performance Bank Guarantee – Only payments through online mode or Submission of Bank Guarantee/LC will be acceptable. No DD/Cheques/Cashier Cheque or any other mode will be acceptable.
- 10.0 **In view of abolition of Tender Fee, bidders to take special note of the following condition:**
- a) Bidders without having E-tender Login ID and Password should **complete their online registration at least seven (7) days prior to the scheduled bid closing date** and time of the tender. For online registration, Bidder may visit the OIL’s E-tender site <https://etender.srm.oilindia.in/irj/portal>
  - b) Necessary Login ID & Password will be issued by OIL only after submitting the complete online registration by the Bidder. In the event of late registration/incomplete registration by Bidder, OIL INDIA LIMITED shall not be responsible for late allotment of User ID & Password and request for bid closing date extension on that plea shall not be entertained by Company.
  - c) MSEs Units (manufacturers/Service Providers only and not their dealers/distributors) who are already registered with District Industry Centers or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts & Handloom or any other body specified by Ministry of MSME are exempted from payment of Bid Security (EMD) irrespective of monetary limit mentioned in their registration, provided they are registered for the item they intend to quote/participate.
  - d) For availing benefits under Public Procurement Policy (Purchase preference & EMD exemption), the interested MSE Bidders must ensure that they are the manufacturer/service provider of tendered item(s) and registered with the appropriate authority for the said item(s). Bids without EMD shall be rejected, if the technical offer does not include a valid copy of relevant MSE Certificate issued by appropriate authority specifying the item as per tender. Therefore, it is in the interest of such **MSE Vendors to furnish a copy of complete certificate to the concerned tender handling officer of OIL at least seven (7) days prior to the scheduled Bid Closing Date of the tender**; seeking clarification/confirmation as to whether their registered item is eligible for EMD exemption or not. Late communication in this regard and request for bid closing date extension on that plea shall not be entertained by Company.
- 11.0 Along with the technical bid, bidder must submit duly filled undertaking as per format provided vide '**Annexure-X**' as undertaking towards submission of authentic information/ documents.

12.0 OIL INDIA LIMITED (OIL) has upgraded its E-tender Portal. All the bidders are requested to go through the following document before uploading their bid. This document is also uploaded as part of NIT.

12.1 E-Tender User Manual.

Yours faithfully,

OIL INDIA LIMITED

Sd/-

(GITASREE SARMAH)  
MANAGER MATERIALS (FS)  
FOR GM-MATERIALS  
FOR RESIDENT CHIEF EXECUTIVE

OIL INDIA LIMITED  
(A Govt. of India Enterprise)  
P.O. Duliajan-786602, Assam  
Fax No. 91-374-2800533, E-mail:material@oilindia.in

**Tender No. & Date : SSG2359P20/03 30.08.2019**

Tender Fee : INR 0.00 OR USD 0.00  
Bid Security Amount : INR 89,450.00 OR USD 1,300.00  
(or equivalent Amount in any currency)

**Bidding Type : Single Bid (Composite Bid)**

Bid Closing On : 13.11.2019 at 13:00 hrs. (IST)

Bid Opening On : 13.11.2019 at 13:00 hrs. (IST)

Performance Guarantee : Applicable

OIL INDIA LIMITED invites Global tenders for items detailed below:

| Item No./<br>Mat. Code | Material Description   | Quantity | UOM |
|------------------------|--|----------|-----|
| <b>10</b><br>05738741  | SPARES FOR GAS LIFT VALVE OF VARIOUS SIZES.<br>Non-Retrieveable GLV; 7/32"   | 150      | NO  |
| <b>20</b><br>05738742  | Redress Kit for 7/32" GLV, comprising of minimum valve seat assembly, O rings, retainer rings, springs, tungsten carbide ball and stem, true arc ring, Check seat pad, gasket and Drill Core Valve | 200      | NO  |
| <b>30</b><br>05738743  | Non-Retrieveable GLV; 1/4"   | 175      | NO  |
| <b>40</b><br>05738744  | Redress Kit for 1/4" GLV, comprising of minimum valve seat assembly, O rings, retainer rings, springs, tungsten carbide ball and stem, true arc ring, Check seat pad, gasket and Drill Core Valve  | 175      | NO  |

**Note description for item no./nos. : 10, 30**

Gas Lift Equipment to suit 34.21 kg/m (23PPF) x 139.7 mm (5.1/2" OD) casing and 9.67 Kg/m (6.5 PPF)x 73 mm (2.7/8" OD) 8RD EUE API Tubing as per the following detailed specification:

1.0 Non-retrieveable casing pressure operated 25.4 mm (1") OD conventional type gas lift valve normally closed having port size of mentioned above. The valve must be in one piece construction dome and high quality long life monel material bellows module, replaceable type tungsten carbide ball & seat with 12.7 mm (1/2") NPT pin down.

2.0 Gas Lift Valves and Redress Kit shall be procured from the same source.

Special Notes:

1. Goods, materials to be supplied shall be new, of recent make, of the best quality & workmanship, and shall be guaranteed for a period of 18 months from the date of despatch or 12 months from the date of receipt at destination, whichever is earlier, against defects arising from faulty materials, workmanship or design. Defective goods / materials or parts notified by OIL to the Seller shall be replaced immediately by the Seller on FOR destination basis including payment of all taxes and duties at Seller's expense. This guarantee shall survive and hold good notwithstanding inspection, payment for and acceptance of the goods. The bidder shall confirm the same in the technical bid.

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2.The bidder shall confirm that the Gas Lift Valves shall be suitable for following operational parameters

- a. Maximum working pressure : 5000 psig,
- b. Maximum working temperature : 275 Deg F,
- c. Inclination : upto 60 Deg,
- d. Condition : Tropical,
- e. Well Depth : 4500-5000 m (approx),
- f. Well Fluid : Oil, Gas & Water.

3.The Gas Lift Valves shall be supplied with integrated 25.4mm (1") OD reverse flow check valve or factory fitted & tested 25.4mm (1") OD reverse flow check valve having 12.7mm (1/2") NPT box up and pin down ends. The bidder shall confirm the same along with the technical bid.

4. The Gas Lift Valves shall be manufactured & tested with API 19G2 / ISO 17078-2 or former API 11V1 Standard as reference document. The bidder shall categorically confirm in the technical bid about the standard to be used.

In this regard, it is understood that API 11V1 licenses/applications have been withdrawn & the standard rendered obsolete, while new Standard 19G2 adopted & published in it's place does not cover Tubing Retrievable Gas Lift Valve. Hence, there is no API certification presently found applicable for Tubing Retrievable Gas Lift Valve.

However, standardisation of design & specification of Tubing Retrievable Gas Lift Valve to be supplied is required for compatibility & interchangeability reason in field operations, and to have standard quality assurance procedure during manufacturing & testing of the product.

Also, uniformity in vital specifications of products offered is essential for technical acceptance & price comparison during evaluation of bids. Hence, API 11V1 or API 19G2 / ISO 17074-2 Standard are to be used as reference document for manufacturing & testing of Gas Lift Valves regarding the following -

- a. Quality of raw material and mechanical properties
- b. Welding Requirements
- c. Probe or Travel testing & Load Rate determination for Gas Lift Valve
- d. Dynamic Flow Testing & Flow coefficient calculation for Gas Lift Valve
- e. Opening & Closing Pressure Testing for Gas Lift Valve
- f. Shelf (Bellows integrity) testing for Gas Lift Valve
- g. Port / Seat Leakage rate testing for Gas Lift Valve
- h. Back Check testing for Revere Flow Check Valve

5. The Bidder shall submit relevant drawing & literature along with technical bid, having following details,

- a. Make/ model /part no. of all the quoted items as the case may be.
- b. Cross Sectional Drawing showing major dimensions.
- c. Spare part list with part numbers.
- d. Material specification of body, bellow, stem, seat, elastomer, ball, spring etc.
- e. Assembly & disassembly procedure, setting procedure, & storage procedure.
- f. Details of Gas Lift Valve as required for gas lift design {Area of port (AP), Area of Bellows (AB), Gas passage capacity under critical flow (Q in MSCF/Day) at a pressure PTRO, Maximum open stem Travel (In inches), Bellow load rate (in inches/PSI) etc}.

6. The bidder shall confirm that each gas-lift valve shall have OIL's Purchase order no., unique identification no. & manufacturer's name / logo permanently engraved on it. The identification number should not be washed during working life of the gas lift valve.

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7. The bidder shall confirm that Third Party Inspection shall be carried out by Third Party Inspection Agency approved by Oil India Limited, and the reports shall be provided along with the materials. The scope of inspection will cover the followings, as and where applicable.

- i. Material certification, design validation, product functional tests & quality control with API 19G2 / ISO 17078-2 / API 11V1 as reference document
- ii. Adherence to approved drawing, workmanship and relevant specifications.
- iii. Any additional inspection deemed fit, with intimation to OIL.
- iv. Inspection certificates.

8. OIL's approved Third Party Inspection Agencies are M/S. Lloyds, M/S. Bureau Varitas, M/S. Rites, M/S. IRS, M/S. DNV & M/S Tuboscope.

9. All inclusive charges for Third Party Inspection must be indicated separately. Offers without any mention about Third Party Inspection charges will be considered as inclusive of Third Party Inspection charges. When a bidder mentions Third Party Inspection charges as extra without specifying the amount, the offer will be loaded with maximum value towards Third Party Inspection charges received against the tender for comparison purposes. If the bidder emerges as lowest bidder after such loading, in the event of order on that bidder, Third Party Inspection charges mentioned by OIL on the Purchase Order will be binding on the bidder.

10. OIL reserves the right to witness/inspect the material at various stages starting from raw materials to finished product; the supplier shall intimate OIL for the above inspection minimum 15 days ahead of scheduled date of inspection. However, witnessing/inspecting of the above will be at OIL's discretion.

11. The supplier shall provide all relevant test/inspection certificates (including those from third party inspection agency) to OIL along with the supplies.

12. The bidder shall confirm that the Gas Lift Valves & check valves shall be packed suitably to avoid any damage during transit, and packing list shall be provided with each box for identification of materials at the time of receipt at destination.

13. The bidder shall confirm that the graph depicting valve load rates shall be handed over to OIL, along with the supply.

**Note description for item no./nos. : 20, 40**

NOTE:

Redress Kit shall be procured from the same source of the GLV.

**Standard Notes:** 1. The tender is invited under SINGLE STAGE-COMPOSITE BID SYSTEM. The bidder has to submit both the "TECHNO-COMMERCIAL UNPRICED BID" and "PRICED BID" bid through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. Bid submitted in any other form will be rejected. The "TECHNO-COMMERCIAL UNPRICED BID" is to be submitted as per Scope of Work & Technical Specification of the tender and "PRICED BID" as per the Online Price Bid format.

2. The bidder should ensure that "TECHNO-COMMERCIAL UNPRICED BID" should contain details as mentioned in the technical specifications as well as BEC/BRC and upload the same in the Technical RFx Response-> User -> Technical Bid. Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical RFx Response-> User -> Technical Bid only. The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions.

3. Bid must be submitted bid electronically only through OIL's e-procurement portal. Bid

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submitted in any other form will be rejected. Please refer to the "New Vendor Manual (effective 12.04.2017)" available in the login Page of the OIL's E-tender Portal.

4. Bidders have to indicate the minimum FOB/FCA charges in case of partial order for reduced quantity/items. In case this is not indicated specifically, the charges quoted would be prorated calculated and the same will be binding on the bidder.

5. Bidder's response to all NIT stipulations shall clearly be defined. Bidder shall furnish specific details/specifications of all major components, systems with Make & Model, etc. Generalised response like - 'As per NIT Specifications/Technical Leaflet', 'Noted', 'Accepted' or in any similar fashion is not acceptable.

6. Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises(MSE) in the tender is furnished vide Amendment to General Terms and Conditions for Global Tender (MM/GLOBAL/E-01/2005-JULY2012). Bidders are requested to take note of the same and to submit their offers accordingly.

7. To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in to must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

8. General terms and conditions of Global tender (document MM/GLOBAL/E-01/2005 - July 2012) is enclosed.

9. GST (Goods & Service Tax) will be cost loaded as quoted and in line with provisions of the bidding document. Any claim subsequently by the bidders for additional payment/liability shall not be admitted and has to be borne by the bidders. Also Purchase Preference on Local Content is applicable against this tender. Please refer Annexure-GST & PPLC for details.

**10. CONFIRMATION OF BID SECURITY / PERFORMANCE SECURITY:**

The following clause is applicable for bid security / performance security submitted in the form of bid bond/LC. Bidders are requested to strictly comply to this clause:

The bank guarantee issued by the bank must be routed through SFMS platform as per following details:

a. (i) "MT 760 / MT 760 COV for issuance of bank guarantee

(ii) "MT 767 / MT 767 COV for amendment of bank guarantee

The above message / intimation shall be sent through SFMS by the BG issuing bank branch to:

Axis Bank, Duliajan Branch, IFS Code - UTIB0001129.

Branch Address - AXIS Bank Ltd, Duliajan Branch, Daily Bazar, Jyotinagar Duliajan, District - Dibrugarh, Pin - 786602."

b. The vendor shall submit to OIL the copy of SFMS message as sent by the issuing bank branch along with the original bank guarantee.