



OIL INDIA LIMITED
(A Government of India Enterprises)
KG Basin Project, D.No. 11-4-7, 3rd Floor
Nookalamma Temple Street, Ramaraopet
Kakinada-533004,
Andhra Pradesh (India)

TEL. NO: (91-884) 2302176

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Email: kgbasin@oilindia.in

TENDER NO. SEG9295P16

DATE: 30.12.2015

FORWARDING LETTER

Dear Sirs,

OIL invites Bids for supply of Well Head Assemblies for Exploratory/Appraisal Wells of KG Basin through **E-Procurement Portal**.

A. The details of the tender are as under:

1. Scope of Work and Detailed Specifications: Refer Section – I.
2. General terms and Conditions of the tender are as per attached document No.MM/GLOBAL/E-01/2005 and its Addendum. (Section - II).
3. Type of Bidding: **Single Stage - Two Bid System**
4. Bid security: **INR 3,76,000.00 or USD 5,700.00**
5. Performance Security: Applicable @ 10 % of order Value.
6. Bid Closing /Opening Date & Time : **As mentioned in Basic data of E-tender**
7. Tender Fee: **INR 4,500.00 or USD 100.00**

Tender fee can be paid in the following ways:

- (i) Demand Draft drawn in favour of Oil India Limited payable at Kakinada.
- (ii) Cash transfer - Bank: State Bank of India, Branch: SME, Kakinada; Town: Kakinada; Account Name: Oil India Limited; Account No: 31060874558; IFSC Code: SBIN0004248.
- (iii) Payment through e-Tender Portal.

Note: To participate in OIL's E-procurement tender, bidders should have a legally valid Digital Signature Certificate as per Indian IT Act from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India (<http://www.cca.gov.in>). The digital signature should be of Class 3 digital certificate for the designated individual with organization name. Bidders must have a valid User ID to access OIL's e-Procurement site. Bidders, who do not have a user ID, can click on Guest login button to view the available open tenders. The detailed guidelines are available in OIL's e-procurement site. For any clarification in this regard, bidders may contact OIL.

Notes:

The items covered by this enquiry shall be used by Oil India Limited in the NELP areas which are issued/ renewed after 01/04/99 and hence Nil Customs Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase.

Details of Deemed Export are furnished vide Addendum to MM/GLOBAL/01/2005 enclosed.

B. Special Notes:

1.0 The tender will be governed by "General Terms & Conditions" for e-Procurement as per Booklet NO. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) and its Addendum (Section-II).

2.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with tender no. and due date to **The Executive Director, KG Basin Project, Oil India Limited, D.No.11-4-7; 3rd Floor, Nookalamma Temple Street, Ramaraopet, Kakinada-533004, Andhra Pradesh, India** on or before the Bid Opening Date and Time mentioned in the e-Tender Portal:

- a) Original Bid Security
- b) Voluminous document if any like Literature/ Catalogue of the products etc.

Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.

3.0 The tender is invited under **SINGLE STAGE - TWO BID SYSTEM**. The bidders are required to submit both the "TECHNO-COMMERCIAL UN-PRICED" and "PRICED" bids through electronic format in OIL's e-Tender

portal within the Bid Closing Date and Time stipulated in the e-Tender. Please ensure that **TECHNO-COMMERCIAL UN-PRICED BID / ALL TECHNICAL DOCUMENTS RELATED TO THE TENDER** are uploaded in the **Technical RFx Response** Tab Page only. Details of prices as per Bid format / Price-bid can be uploaded as Attachment in the attachment link under **“Notes and Attachments”**.

Note:

* The “Techno-Commercial Unpriced Bid” shall contain all techno-commercial details **except the prices**.

** The “Price bid” must contain the price schedule and the bidder’s commercial terms and conditions.

3.1 The bid and all uploaded documents must be digitally signed using “Class 3” digital certificate [e-commerce application (Certificate with personal verification and Organization name)] as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.

3.2 The authenticity of above digital signature shall be verified through authorized CA after bid opening. If the digital signature used for signing is not of “Class -3” with Organizations name, the bid will be rejected.

3.3 Bidder is responsible for ensuring the validity of digital signature and its proper usage by their employee.

3.4 The bid including all uploaded documents shall be digitally signed by duly authorized representative of the bidding company.

4.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid opening date and time failing which the offer shall be rejected.

Yours Faithfully,
OIL INDIA LIMITED

Sd/-
(B. Brahma)
Senior Purchase Officer
For Head-Materials (KGB&BEP)
For Executive Director (KGB&BEP)

SECTION – I

- Tender No& Date : SEG9295P16 DATED: 30.12.2015**
- Tender Fee : INR 4,500.00 or USD 100.00**
- Bid Security Amount : INR 3,76,000.00 or USD 5,700.00**
- Bidding Type : SINGLE STAGE - TWO BID SYSTEM**
- Bid Closing on : As mentioned in Basic data of E-tender**
- Technical Bid Opening On : As mentioned in Basic data of E-tender**
- Bid Validity : Bid should be valid for 180 days from Bid Closing date.**
- Bid Bond Validity : Bid Bond should be valid for one (01) year from Bid Closing date.**
- Performance Guarantee: @ 10% of order value shall be applicable in the event of order. Bidder to confirm submission of Performance Guarantee while quoting.**
- Priced Bid Opening date & time : Will be intimated to the eligible bidders nearer the time.**
- Bid Opening Place : Oil India Limited, KG Basin Project
Door No. 11-4-7 (3rd Floor)
Nookalamma Temple Street, Ramaraopeta
Kakinada-533004, Andhra Pradesh, India**

TECHNICAL SPECIFICATIONS WITH QUANTITY:

Item No./ Mat. Code	MATERIAL DESCRIPTION	QTY	UOM
10 03532315	Double studded Double Pack off adapter flange per API SPEC 6A (Latest Edition), U-AA, PSL- 3 with following configuration. Top preparation: 11" x 10000 PSI W.P. rated, Studded & grooved for BX-158 ring joint gasket. Top end should be complete with cadmium plated studs & hexagonal nuts. Bottom preparation: 11" x 10000 PSI W.P. rated, Studded & grooved for BX-158 ring joint gasket. Bottom end should be complete with cadmium plated studs & nuts.	3	SET

	<p>Pack-off: Double pack off with two molded elastomeric P-seals or equivalent energized by inserting plastic packing to pack-off 7" OD API casing.</p> <p>Injection and testing port: Flange must have injection port for injecting plastic packing and a test port for pressure testing purpose (testing port facilities should including requisite port Valves installed)</p>		
<p align="center">20 03532308</p>	<p>Double studded Double Pack-off adapter flange, per API SPEC 6A (Latest Edition), U-AA, PSL-2 with following configuration.</p> <p>Top preparation: 11" x 5000 PSI W.P. rated, Studded & grooved for Rx-54 ring joint gasket. Top end should be complete with cadmium plated studs & hexagonal nuts.</p> <p>Bottom preparation: 11" x 5000 PSI W.P. rated, Studded & grooved for Rx-54 ring joint gasket. Bottom end should be complete with cadmium plated studs & nuts.</p> <p>Pack-off: Double pack off with two molded elastomer P-seals or equivalent energized by inserting plastic packing to pack-off 7" OD API casing.</p> <p>Injection and testing port: Flange must have injection ports for injecting plastic packing and a test port for pressure testing purpose (testing port facilities should include requisite port Valves installed).</p>	1	SET
<p align="center">30 03532316</p>	<p>Double Studded Double Pack-off adapter flange for installation over 279.4mm (11")x 704 kg/sq.cm (10000 psi) W.P rated top flange of the casing head spool with design as under:</p> <p>Top & Bottom Preparation: 279.4mm (11') x 704 kg/sq.cm (10000 psi) W.P. rated studded & stainless steel or incol 625 lined ring grooved for BX-158 ring joint gasket. Both top & bottom ends should be complete with cadium plated studs & nuts. The flange should be complete with two injection ports for inserting plastic packing & two testing ports (one to open between the pack offs & other open at the bottom annulus area of the flange) facilities complete with requisite port valves and seals installed.</p> <p>Pack-off: Double, X-type pack-off, energized by injecting plastic packings through injection port to seal & pack-off 139.7mm (5.1/2") OD API casing.</p> <p>Height: As per API specification 6A but restricted to maximum of 6.25" (159mm).</p>	1	SET

	Accessories for above Flange: a) Ring joint Gasket BX 158-02 nos. b) Extra Pack of Seals 02 nos. c) Plastic packing injection gun- 01 No. d) Set of Plastic packing-02 nos.		
40 03420376	Plastic Packing for Tubing Head Spool 7.1/16" x 11" & Spacer Spool 11" x 11" with bottom preparation of working pressure 5M, 10M.	85	NO
50 03530560	SPOOL 11" X 10000 PSI TOP FLANGE, 13.5/8" X 5000 PSI BOTTOM FLANGE Casing head spool, full bore opening having bottom flange of 346.075mm (13.5/8"), 5000 PSI W.P. with API ring groove BX-160, top flange of 279.4 mm(11"), 10.000 PSI W.P. with API ring groove of BX-158 and two nos. of 46.0375mm (1.13/16") studded side outlets with API ring groove of BX-151 in same horizontal plane but in opposite direction. Bottom Flange should have preparation of replaceable X-type bushing (Secondary Seal) to pack off 244.475mm (9.5/8") OD casing. Flange should have packing arrangement and testing port. The spool should have suitable bit pilot of 244.475mm (9.5/8") OD casing at bottom and to pass 215.9mm (8.1/2") bit. The top flange should have preparation for hanger packer mechanism (Slip & Seal assembly) to hang and seal 177.8mm (7") OD casing. Dimensions, pressure rating and metallurgy should conform to API Specification 6A (16th Edition). Height of the spool from bottom flange to top flange is to be 660.4mm (26") +/- 50.8mm (2"), PSL-2, Material Class -'AA' & Temp. Rating 'U'.	3	SET
60 03530561	Slip Seal Assembly (Primary Seal) to hang and seal 7" casing. (for 03530560 above)	4	NO
70 03530562	X-type bushing (Secondary Seal) to pack off 9.5/8" casing. (for 03530560 above)	4	NO
80 03530563	Plug Tester having API 114.3 mm (4.1/2") IF Box-up & Pin-down connection with 10 sets of extra seals for each plug tester. (for 03530560 above)	4	NO
90 09283144	RING JOINT GASKETS PRESSURE ENERGISED A.P.I. TYPE "BX", SOFT IRON FOR USE ON TYPE 6BX FLANGES A.P.I. SPEC. 6A Ring Joint No. BX 160	2	NO
100 03564214	Flange, blind without recessed 1.13/16" x 10,000 PSI W.P. Grooved for BX-151 Gasket Ring, API Type 6 BX flange, conforming to API Specification 6A.	5	NO
110 09245382	Flange, Companion, 1.13/16" x 10000 lbs	10	NO

120 09475136	Wing Union 2" x 10,000 PSI (50.8 mm x 690 Bar) Working Pressure, 15,000 PSI (1034 Bar) Test Pressure comprising of Male Part, Female part, Replaceable Lip type seal & Tri-nut, Similar to Weco Figure 1002. The union should be complete with 2"(50.8 mm) Female API Line Pipe threaded ends.	10	NO
130 02305213	Nipple 50.80 mm (2") x 304.8 mm (12") long x 704 kg/sq.cm. (10,000PSI) to API Std. 5LX for high test line pipe, with 46.038 mm (1.13/16") x 704 kg/sq.cm. (10,000 PSI) flange welded on one end and 50.8 mm (2") WECO wing union (Fig.1002) on the other end.	10	NO
140 03530710	SPOOL 11" X 5000 PSI TOP FLANGE, 13.5/8" X 5000 PSI BOTTOM FLANGE AS PER API SPEC 6A - API MONOGRAM Casing head spool, full bore opening having bottom flange of 346.075mm (13.5/8"), 5000 PSI W.P. with API ring groove BX-160, top flange of 279.4 mm(11"), 5,000 PSI W.P. with API ring groove of RX-54 and having two nos. of 2" API L.P. threaded female side outlets in same horizontal plane but in opposite direction. The Bottom Flange should have preparation for replaceable X-type bushing (Secondary Seal) to pack off 244.475mm (9.5/8") OD casing. Flange should have packing arrangement and testing port. The spool should have suitable bit pilot of 244.475mm (9.5/8") OD casing at bottom and to pass 215.9mm (8.1/2") bit. The top flange should have preparation for hanger packer mechanism (Slip & Seal assembly) to hang and seal 177.8mm (7") OD casing. Height of the spool from bottom flange to top flange should be 24" (+/- 2"). Dimensions, pressure rating and metallurgy should conform to API Specification 6A, PSL-2, Material Class '-AA' & Temp. Rating 'U'.	1	SET
150 03530711	Slip Seal Assembly (Primary Seal) to hang and seal 7" casing. (for 03530710 above)	2	NO
160 03530712	X-type bushing (Secondary Seal) to pack off 9.5/8" casing (for 03530710 above)	2	NO
170 03530713	Plug Tester having API 114.3 mm (4.1/2") IF Box-up & Pin-down connection with 10 sets of extra seals for each plug tester. (for 03530710 above)	2	NO
180 03532225	API Ring Gasket RX-54, 316 Stainless Steel.	2	NO
190 09263839	ALLOY STEEL FULL THREADED STUD BOLT, MATERIAL - ASTM A-193, GRADE B7 OR EN19 WITH 2 (TWO) HEAVY HEXAGONAL NUTS, MATERIAL - ASTM A-194, GRADE 2H OR EN19 1.5/8" Dia., 12.3/4" Effective Length, Thread Designation for Stud - 1.5/8"-8UNC-2A & for Nut - 1.5/8"-8UNC-2B	32	NO

200 03530616	<p>SPOOL, 13.5/8" X 5000 PSI TOP FLANGE, 20.3/4" X 3000 PSI BOTTOM FLANGE</p> <p>Casing head spool, full bore opening having bottom flange of 527.05 mm (20.3/4"), 3000 PSI W.P. with API ring groove of RX-74, top flange of 346.075 mm (13.5/8"), 5000 PSI W.P. with API ring groove of BX-160 and two Nos. of 50.4 mm (2") API L.P. female threaded side outlets in same horizontal plane in opposite direction. The spool should have preparation for replaceable X-type bushing (Secondary Seal) at bottom flange to pack-off 339.725 mm (13.3/8") OD casing, slip seal assembly (Hanger Packer) at top flange to hang & seal 244.475 mm (9.5/8") OD casing and complete with suitable bit pilot for 13.3/8" OD casing at bottom & to pass 311.15 mm (12.1/4") bit, the bottom flange should have packing arrangement and testing port. Dimension, pressure rating and metallurgy should conform to API specification 6A (16th edition). Height of the spool from bottom flange to top flange to be 609.6 mm (24") +/- 2".</p>	3	SET
210 03530638	Slip Seal Assembly (Primary Seal) for 9.5/8" casing (for 03530616)	4	NO
220 03530649	X-Type Bushing (Secondary Seal) for sealing 13.3/8" casing (for 03530616)	4	NO
230 03530662	Plug, Tester having API 114.3 mm (4.1/2") IF Box Up & Pin Down Connection with 10 sets of extra seals for each plug tester. (for 03530616)	4	NO
240 09283144	<p>RING JOINT GASKETS PRESSURE ENERGISED A.P.I. TYPE "BX", SOFT IRON FOR USE ON TYPE 6BX FLANGES A.P.I. SPEC. 6A</p> <p>Ring Joint No. BX 160</p>	2	NO
250 03530137	<p>ASSEMBLY OF SCREWED TYPE (FEMALE, API BUTTRESS CASING THREAD) CASING HEAD HOUSING WITH HANGER PACKER (SLIP & SEAL ASSEMBLY) AS PER API SPE CN. 6A (16TH EDITION), U-AA, PSL-1, COMPRISING OF THE FOLLOWING:</p> <p>THE HOUSING SHOULD COMPRISE OF 2 NOS. OF 50.8 MM (2") API LP FEMALE SIDE OUTLETS IN THE SAME HORIZONTAL PLANE IN OPPOSITE DIRECTION.</p> <p>Top Flange Size : 346.08 mm (13.5/8") Casing Size : 339.73 mm (13.3/8") Pressure Rating : 351.50 Kg/sq.cm.(5000 PSI) Ring Groove : BX-160 Height : 508 mm (20")(+/-2") Nominal Size : 346.08 mm (13.5/8") Size of Casing to Seal : 244.475 mm (9.5/8")</p>	1	SET
260 03530148	Slip seal assembly for above housing to hold/hang and seal 244.475 mm (9.5/8") OD, API casing. (for 03530137)	1	NO

270 03530159	Plug Tester having API 114.3 mm (4.1/2") IF Box Up & Pin Down Connection with 10 sets of extra seals for each plug tester. (for 03530137)	1	NO
280 03530332	COMPLETION CONTROL EQUIPMENT ASSEMBLY OF SCREWED TYPE (FEMALE, API BUTTRESS CASING THREAD) CASING HEAD HOUSING WITH HANGER PACKER (SLIP AND SEAL ASSEMBLY) AS PER API SPECN. 6A (16TH EDITION) U-AA, PSL-1, COMPRISING OF THE FOLLOWING: THE HOUSING SHOULD COMPRISE OF 2 NOS. OF 50.8 MM (2") API LP FEMALE SIDE OUTLETS IN THE SAME HORIZONTAL PLAN IN OPPOSITE DIRECTIONS. Top Flange Size: 527.1 mm (20.3/4") Casing Size: 508 mm (20") Pressure Rating: 211 Kg/sq.cm. (3000 psi) W.P. Ring Groove: RX - 74 Height: 508 mm (20") Nominal Size: 527.1 mm (20.3/4") Size of Casing: 339.72 mm (13.3/8") to seal.	3	SET
290 03530343	Slip Seal Assembly for above housing to hold/hang and seal 339.72 mm (13.3/8") OD, API Casing. (for 03530332)	4	NO
300 03530354	Plug tester suitable for above housing having API 114.3 mm (4.1/2") IF Box-up & Pin-down connection with 10 sets of extra seals for each plug tester. (for 03530332)	4	NO
310 09280279	RING JOINT GASKETS PRESSURE ENERGISED API TYPE "RX" SOFT IRON FOR USE ON TYPE 6B FLANGES A.P.I. SPECIFICATION - 6A Ring No. RX-74	2	NO
320 09332485	NIPPLE, STRAIGHT, SEAMLESS PIPE, XXS, THREAD: API LP, MATERIAL: ASTM A-106, GR.B. Size : 50 mm (2") NB x 200 mm (8") long	8	NO
330 09265038	ALLOY STEEL FULL THREADED STUD BOLT, MATERIAL - ASTM A-193, GRADE B7 OR EN19 WITH 2 (TWO) HEAVY HEXAGONAL NUTS, MATERIAL - ASTM A-194, GRADE 2H OR EN19 Dia.: 2 inch Effective length: 15.1/4 inch Thread designation for Stud: 2"-8UNC-2A Thread designation for Nut: 2"-8UNC-2B	40	NO
340 03566220	Christmas Tree Assmely, 5000 psi W.P. 3.1/8" x 2.9/16" Double Arm single string conforming to API specification 6A (latest edition), PSL-2,PR1 & U-AA. Material requirement minimum API 60 K Product Specification Level-2 Temperature Rating-U Material class-AA.	1	NO

	<p>Pressure Rating-352.11 kg./cm.sq.(5000 psi)WP.</p> <p>The Christmas Tree Assembly shall be complete with the following items:</p> <p>a) One (01) no. Studded Cross,79.3mm x 65mm (3.1/8" x 2.9/16"), 352.11kg/sq.cm (5000 psi) working pressure, as per API 6A. Full bore top & bottom, 3.1/8", RX-35 RTJ grooved complete with stud & nuts. Full bore side, 2.9/16", RX-27 RTJ grooved complete with stud & nuts. Cross should be tapped 1/2" NPT in the centre.</p> <p>b) Three (03) nos. Flanged End Gate Valves (two master valves & one crown valve), forged or Cast steel, 79.3mm x 352.11 kg./Cm.sq.(3.1/8" x 5000 psi) W.P.as per API 6A latest edition, PSL-2, PR-1 & U-AA, flanged ends RX-35 RTJ, full bore through conduit, having replaceable gate and seat assembly. Parallel solid gate construction with floating seat, back seal arrangement on the stem, non-rising stem supported on two thrust bearings, with plastic Chevron packing and grease injecting ports, complete with hand wheel.</p> <p>c) Four (04) nos. Flanged End Gate Valves, forged or Cast Steel, 65mm x352.11 kg./Cm.sq.(2.9/16" x 5000 PSI) W.P.as per API 6A latest edition, PSL-2,PR-1,U-AA, flanged ends Rx 27RTJ, full bore through conduit, having replaceable gate and seat assembly. Parallel solid gate construction with floating seat, back seat arrangement on the stem, non-rising stem supported on two thrust bearings, with plastic Chevron packing and grease injecting ports, complete with hand wheel.</p> <p>d) One (01) no. CAP FLANGE/TREE CAP/TOP CONNECTOR, complete with ACME threaded cap and tapped 1/2" NPT autoclave.</p> <p>Bottom connection: 3.1/8" x 5000 psi, Rx 35, API 6B flanged, compatible to gate valve at Sl. no. (b) above.</p> <p>Top connection: internal lift thread, 3.5" EUE 8TPI, API tubing threads and external ACME threads as per API 6A.</p> <p>e) Two(02) nos. Positive Chock assembly, 65mm (2.9/16") flanged inlet & outlet, Rx 27RTJ grooved, 5000 psi WP, with Honest John Bean Housing.</p> <p>f) One (01) no. spacer spool; 3.1/8" x 3.1/8", approx. 10"height, 5000 psi W.P. Rx 35, API 6B flanged.</p> <p>g) Two (02) nos Short spacer spool, flanged, Rx 27RTJ grooved, 2.9/16"x5000 psi WP, tapped 1/2" autoclave at the centre. Approx. length 300mm(12").</p>		
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	<p>h) Two (02) nos. companion flanges, 2.9/16" Rx 27RTJ grooved x 2.7/8" EUE 8RD API Tubing box threads complete with Rx 27 ring gasket and requisite stud & nuts.</p> <p>i) Two (02) nos. 1/2" x 5000 psi WP Angle needle valve, 1/2" NPT Pin x Box threads.</p> <p>j) Two(02) nos. 1/2" x 5000 psi WP straight needle valve, 1/2" NPT Pin x Box threads.</p> <p>k) Four (04) nos. Pressure gauge, range:0-5000 psi, bottom entry, 1/2" NPT.</p> <p>l)One (01) set of Flow Beans(Honest John type) of assorted sizes: 4.0mm, 5.0mm, 6.0mm, 7.0mm, 8.0mm, 9.0mm, 10.0mm, 11.0mm, 12.0mm, 13.0mm, 14.0mm & 15.0mm one of each size, with 01 no Bean Wrench.</p> <p>m) Requisite nos. of studs with two hexagonal nuts, cadmium/zinc plated, of various size (as applicable) for the whole assembly with compatible 12 point box wrenches.</p> <p>n) Requisite nos. of API RTJ gaskets of various size (as applicable) for the whole assembly. One (01) no additional Rx-35 RTJ gasket to be supplied as loose item.</p> <p>o) One (01) no CAP FLANGE/TREE CAP/TOP CONNECTOR, (to be supplied as loose item) complete with ACME threaded cap and tapped 1/2" NPT autoclave.</p> <p>Bottom connection: 3.1/8" x 5000 psi, Rx 35, API 6B flanged, compatible to gate valve at Sl.no.(b) above.</p> <p>Top connection: internal lift thread, 2.7/8" EUE 8TPI, API threads and external ACME threads as per API 6A.</p> <p>p) Two(02) nos. companion flanges(to be supplied as loose item), 2.9/16" Rx27 RTJ grooved x 2" API LP box threads.</p>		
350 03548380	<p>Tubing Head Spool for Tubing Head Assembly, 228.6mm(9") x 279.4mm(11"), 352.1 kg/cm2 (5,000 psi) W.P., with provision for installation of SCSSSV, conforming to API specification 6A, latest edition.</p> <p>Tubing Head Spool, Straight Bore Bowl design with a landing shaller to accept mandrel type tubing hanger as described under Mat Code: 03548386. The tubing head spool shall be designed conforming to API specification 6A latest edition, API monogram shall be engraved on the body of the spool. It shall have the following minimum requirements & provisions:</p>	1	NO

	<p>Material : Minimum 60 K API forged steel Product specification level : 2 Performance requirement : PR1 Material Class / Fluid Service : AA Temperature Rating : U Working Pressure : 352.11 kg./cm² (5,000 psi) Test Pressure : 528.2 kg./cm² (7,500 psi)</p> <p>Top Connection : Type: Flanged RTJ API type 6 B Size: 228.6 mm (9 inch), RX 50 W.P : 352.11 kg.cm² (5,000 psi)</p> <p>Top flange shall be provisioned for Tie-down Screws, to be designed with packing in front of the threads to prevent contamination of the threads by Well Bore Fluids and eliminate a buildup of solids behind the tie-down screws which might prevent retraction. These shall also be provided external oil seals on tie-down screws to protect the threads from atmospheric corrosion.</p> <p>Bottom Connection : Type : Flanged, RTJ, API type 6 B Size : 279.4 mm (11"); RX 54 W.P. : 352.11 kg./cm² (5,000 psi)</p> <p>Bottom Preparation: Suitable preparation to accept removable type Bit pilot / Bit guide and plastic injection type secondary seal assembly as described under Mat Code: 03548383 injection testing port facilities including requisite port check valves installed with inner & outer plug for extra safety. Preparation shall be such that it retains the secondary seal assembly in place independently by means of snap or retainer ring without resting on the primary seal. The design of the secondary seal assembly shall be such that it must seal off the casing independently irrespective of make and type of primary seal assembly.</p> <p>Side Outlets: Two diametrically (180 °apart) opposite side outlets to be provided as under:</p> <p>Type: Studded RTJ, API 6 B complete with Stud Bolts & Nuts made up. Size: 52.4 mm (2.1/16"); RX 24 ring groove Working Pressure: 352.11 kg./Sq.cm (5,000 psi) Both side outlets are to be provided with 1.1/2" V. R. Threads. Requisite nos. of studs & nuts shall be supplied</p>		
<p>360 03548383</p>	<p>BIT PILOT / GUIDE AND EXTERNALLY ENERGIZED, REMOVABLE TYPE SECONDARY SEAL ASSEMBLY, 7" OD CASING for Tubing Head Assembly, 228.6mm(9") x 279.4mm(11"), 352.1 kg/cm² (5,000 psi) W.P., with provision for installation of SCSSSV, conforming to API specification 6A, latest edition.</p>	1	NO

	<p>Bit Pilot to be used in conjunction with secondary seal assembly for installation in tubing head spool as described under Mat Code: 03548380 and held in place by snap / retainer ring. The bit pilot shall be such that it prevents casing & secondary seal assembly from getting damaged during running in of any down hole tools.</p> <p>Removable, externally energized Secondary Seal Assembly, 5,000 psi W.P. to suit bottom preparation of tubing head spool as described under Mat Code: 03548380 and to seal off 177.8 mm (7") OD casing complete with requisite quantity of packing sticks, snap / retainer rings and other related accessories. The design of the Secondary Seal shall be such that when it is housed in the bottom flange of the tubing head spool, it shall be held in place by snap / retainer ring and must be capable of sealing off the casing independently without resting on primary seal.</p> <p>Redress kit: One set of complete redress kit shall be supplied with each seal assembly comprising of all seal rings/elastomers, snap/retainer rings.</p>		
370 03548386	<p>TUBING HANGER, SUSPENSION MANDREL TYPE, 3.5" VAM TOP for Tubing Head Assembly, 228.6mm(9") x 279.4mm(11"), 352.1 kg/cm² (5,000 psi) W.P., with provision for installation of SCSSSV, conforming to API specification 6A, latest edition.</p> <p>Tubing hanger single completion, suspension mandrel type with extended seal necks complete with additional upper seal rings to be energized by pack off adapter flange as described under Mat Code: 03548390 and lower seal rings to be energized by the tubing weight. The hanger shall be threaded with VAM Top box threads at both top & bottom for lifting & hanging 88.90 mm (3.5 inch) OD, 13.69 kg/m (9.2 ppf) tubing. The hanger shall be provisioned for the following:</p> <p>i) B.P.V. threads for installing 76.2 mm (3.0 inch) back pressure valve.</p> <p>ii) Two diametrically (180° apart) opposite ports of suitable size through tubing hanger with 12.7 mm (1/2 inch) NPT end preparation to receive 6.35 mm (1/4 inch) continuous control lines to operate down hole SCSSSV.</p> <p>iii) All metal to metal seals.</p> <p>The tubing hanger shall be made out of forged steel meeting at least API 60K grade materials, PSL-2, U-AA, PR-1. The working pressure shall to 352 kg/cm² (5,000 psi). The hanger shall be fitted with requisite numbers of seal rings and suitably protected to prevent from transit damage.</p>	1	NO

	Redress kit: One set of complete redress kit shall be supplied with each hanger comprising of all seal rings/elastomers.		
380 03548390	<p>PACK-OFF ADAPTER FLANGE, 3.1/8" X 9", 5000 PSI for Tubing Head Assembly, 228.6mm (9") x 279.4mm (11"), 352.1 kg/cm2 (5,000 psi) W.P., with provision for installation of SCSSSV, conforming to API specification 6A, latest edition.</p> <p>Pack-off Adapter Flange, API monogrammed, to fit over extended seal neck tubing hanger as described under Mat Code: 03548386 to provide a secondary seal and to be installed over the tubing head spool as described under material code 03548380. The adapter flange shall have two diametrically (180 °apart) opposite suitably designed exit ports for surface controlled subsurface safety valve continuous control line of 6.35 mm (1/4 inch) received through the tubing hanger as described under Mat Code: 03548386. The exit ports shall have 12.7 mm (1/2" NPT) connection for operation of SCSSSV.</p> <p>The pack-off Adapter Flange shall have the following features:</p> <p>Materials: Forged, Steel, Minimum API 60 K, PSL-2, U-AA, PR-2. Top: Studded, RTJ, API 6 B Size: 79.38 mm (3.1/8"), 5,000 psi W.P., RX 35. Bottom: Flanged, RTJ, API 6 B Size: 228.6 mm (9"), 352 Kg/cm2, (5,000 psi) W.P. RX 50</p> <p>One no. RX-50 RTJ gasket and requisite nos. of studs & nuts shall be supplied.</p>	1	NO
390 03548395	<p>TOOLS & ACCESSORIES FOR for Tubing Head Assembly, 228.6mm (9") x 279.4mm (11"), 352.1 kg/cm2 (5,000 psi) W.P., with provision for installation of SCSSSV, conforming to API specification 6A, latest edition.</p> <p>Tools and Accessories for above mentioned Tubing head assembly (comprising of items with material codes 03548380, 03548383, 03548386 & 03548390) as per quantities mentioned below:</p> <p>a) One no.3" NB, 5000 psi BPV. b) One no.1.1/2" NB V.R. Plug, 5000 psi. c) Two set of Allen Wrench and one no. of plastic Insertion gun.</p>	1	SET
400 03532325	<p>Double Studded Cross Over Flange of Size:9"x5M (RX-50)-11"x 5M (RX-54),5000 PSI rating Double studded Cross Over Flange of size: 9"x5M (RX-50)-11"x 5M (RX-54),complete with HT studs and nuts at both ends. Bolts size: 1.5/8" towards 9" flange sides and 1.7/8" towards 11" flange side Working pressure 5000 PSI. Conforming to Specification API 6A latest edition. Material Class: EE-NL PSL:3 Temperature,</p>	1	NO

	Class: U Service: Sour NACE		
410 09220854	FLANGE, FORGED CARBON STEEL, RTJ, 5000 PSI, THREAD: API LP, DIM. : API 6A, TYPE - 6B2, MATERIAL: API 6B, TYPE - II. SCOPE OF INSPECTION - B. Size : 50 mm (2")	24	NO
420 09220887	FLANGE, FORGED CARBON STEEL, RTJ, 5000 PSI, THREAD: API LP, DIM. : API 6A, TYPE - 6B2, MATERIAL: API 6B, TYPE - II. SCOPE OF INSPECTION - B. Size : 100 mm (4")	16	NO
430 03567178	<p>Christmas Tree Assy., 10,000 psi W.P. 3.1/16" Double Arm single string conforming to API specification 6A (latest edition) PSL-3 & Trim UA Material requirement : minimum API 60 K Product Specification Level - 3 Temperature Rating - U Retained Fluid Service - AA Pressure Rating - 704 Kg./Cm.Sq.(10,000 psi)</p> <p>The assembly should be complete with the followings:</p> <p>a) Studded Cross 78 mm x 65 mm (3.1/16" x 2.9/16"), 704 kg/sq.cm (10,000 psi) working pressure, as per API 6A. Full bore top & bottom, 3.1/16" X 10,000 psi, Bx 154 RTJ grooved complete with stud & nuts. Full bore side, 2.9/16" X 10,000 psi, Bx 153 RTJ grooved complete with stud & nuts. Cross should be tapped ½" NPT in the centre. Quantity: 01 no. (in assembled condition with gate valves).</p> <p>b) Flanged Gate Valve, forged or Cast Steel, 78 mm x 704 Kg./Cm.Sq. (3.1/16" x 10000 PSI) W.P. as per API 6A latest edition, PSL-3, trim U-A, flanged ends BX RTJ full bore through conduit, having replaceable gate and seat assembly. Parallel solid gate construction with floating seat and back seat arrangement on the stem, non-rising stem supported on two thrust bearings, with plastic Chevron packing and grease injecting ports, complete with hand wheel. Qty.: 03 nos. (in assembled condition with cross & tubing adapter). Assembly: Two valve should be below cross (item a) third should be above cross (a).</p> <p>c) Flanged Gate Valve, forged or Cast Steel, 65 mm x 704 Kg./Cm.Sq. (2.9/16" x 10000 PSI) W.P. as per API 6A latest edition, PSL-3, trim U-A, flanged ends BX RTJ full bore Through conduit, having replaceable gate and seat arrangement on the stem, non-rising stem supported on two thrust bearings, with plastic Chevron packing and grease injecting ports, complete with hand wheel. Qty.: 04 nos. (assembled) Assembly: Two valves in each side of the Cross</p>	3	NO

	<p>(a) & remaining two nos. to be assembled after the spacer spool (item f) In each side of the cross.</p> <p>d) Cap flange complete with union ACME threaded cap and blanking ½" NPT autoclave. Bottom connection: 3/1/16" X 10000 psi, API6 BX flanged compatible to gate valve at (b). Top connection: Internal lift thread, regular VAM TOP, 2.7/8" OD, 8 TPI and external ACEME threads to 3.1/2" cap. Qty.: 01 No. (assembled)</p> <p>e) Positive Chock assembly, 65 mm (2.9/16") 10000 psi WP, flanged inlet X 65 mm (2.9/16"), 10000 psi WP, flanged outlet, with Honest John Bean Housing. Quantity: 02 Nos. (assembled) Assembly: In between 2.9/16", 10M gate Valve (item c) and spacer spool (item f) in Each side of cross (item - a).</p> <p>f) 2.9/16" X 10000 psi WP spacer spool tapped ½" autoclave at the centre of the spool. Quantity: 02 Nos. (assembled) Assembly: One no. in either side of cross (item - a above) and positioned after the Positive chock (item - e above).</p> <p>g) 1/2" X 10000 psi WP Angle needle valve with ½" NPT male & female threads. Quantity: 02 Nos.</p> <p>h) ½" X 10000 psi WP straight needle valve with ½" NPT male & female threads. Quantity: 02 Nos.</p> <p>i) Honest John Beans of assorted sizes : 1.5 mm, 2.5 mm, 3.0 mm, 3.5 mm, 4.0 mm, 5.0 mm, 6.5 mm, 8.0 mm, 10.0 mm & 12.0 mm Quantity: One of each size, total 10 nos. Bean wrench: Quantity: 01 No.</p> <p>j) Requisite nos. of studs & nuts of various size for the whole assembly. Additional one no. of BX 154 RTJ gasket to supplied as loose item.</p>		
440 03548628	<p>Tubing Head Spool for Tubing head assembly, 228.6 mm (9 inch) x 279.4 mm (11 inch), 704 Kg/Cm2 (10,000 psi) W.P., with provision for installation of SCSSSV, conforming to API specification 6A, latest edition.</p> <p>Tubing Head Spool, Straight Bore Bowl design with a landing shaller to accept mandrel type tubing hanger as described under material code 03548335. The tubing head spool shall be designed conforming to API specification 6 A latest edition, API monogram shall be engraved on the body of the spool. It shall have the following minimum requirements & provisions:</p> <p>Material : Minimum 75 K API forged steel</p>	3	NO

	<p>Product specification level : 3 Performance requirement ; PR1 Material Class / Retained Fluid Service : AA Temperature Rating : U Working Pressure : 704 Kg./Cm2 (10,000 psi) Test Pressure : 1056 Kg./Cm2 (15,000 psi)</p> <p>Top Connection : Type : Flanged RTJ API type 6 BX Size : 228.6 mm (9 inch), BX 157 W.P. : 704 Kg.Cm2 (10,000 psi) Top flange shall be provisioned for Tie-down Screws, to be designed with packing in front of the threads to prevent contamination of the threads by Well Bore Fluids and eliminate a buildup of solids behind the tie-down screws which might prevent retraction. These shall also be provided external oil seals on tie-down screws to protect the threads from atmospheric corrosion.</p> <p>Bottom Connection : Type : Flanged, RTJ, API type 6 BX Size : 279.4 mm (11"); BX 158 W.P. : 704 Kg./Cm2 (10,000 psi) Bottom Preparation: Suitable preparation to accept removable type Bit pilot / Bit guide and plastic injection type secondary seal assembly as described under material code 03548327 injection testing port facilities including requisite port check valves installed with inner & outer plug for extra safety. Preparation shall be such that it retains the secondary seal assembly in place independently by means of snap or retainer ring without resting on the primary seal. The design of the secondary seal assembly shall be such that it must seal off the casing independently irrespective of make and type of primary seal assembly. Side Outlets : Two diametrically (180 deg. apart) opposite side outlets to be provided as under: Type: Studded RTJ, API 6 BX complete with Stud Bolts & Nuts made up. Size : 52.4 mm (2.1/16"); BX 152 ring groove Working Pressure : 704 Kg./Sq.Cm (10,000 psi) Both side outlets are to be provided with 1.1/2" V. R. Threads. Requisite nos. of studs & nuts shall be supplied.</p>		
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450 03548327	<p>BIT PILOT / GUIDE AND EXTERNALLY ENERGIZED, REMOVEABLE TYPE SECONDARY SEAL ASSEMBLY, 7" CSG for Tubing Head Assembly, 228.6mm(9") x 279.4mm(11"), 704 kg/cm2 (10,000 psi) W.P., with provision for installation of SCSSSV, conforming to API specification 6A, latest edition.</p> <p>Bit Pilot to be used in conjunction with secondary seal assembly for installation in tubing head spool as described under material code 03-54-8628 and held in place by snap / retainer ring. The bit pilot shall be such that it prevents casing & secondary seal assembly from getting damaged during running in of any downhole tools. Removable, plastic injection type Secondary Seal Assembly, 10,000 psi W.P. to suit bottom preparation of tubing head spool as described under material code 03-54-8628 and to seal off 177.8 mm (7") OD casing complete with requisite quantity of packing sticks, snap / retainer rings and other related accessories. The design of the Secondary Seal shall be such that when it is housed in the bottom flange of the tubing head spool, it shall be held in place by snap / retainer ring and must be capable of sealing off the casing independently without resting on primary seal.</p> <p>Redress kit: One set of complete redress kit shall be supplied with each seal assembly comprising of all seal rings/elastomers, snap/retainer rings.</p>	3	NO
460 03548335	<p>TUBING HANGER,SUSPENSION MANDREL TYPE 3.5" VAM TOP for Tubing Head Assembly, 228.6mm(9") x 279.4mm(11"), 704 kg/cm2 (10,000 psi) W.P., with provision for installation of SCSSSV, conforming to API specification 6A, latest edition.</p> <p>Tubing hanger single completion, suspension mandrel type with extended seal necks complete with additional upper seal ring to be energized by pack off adapter flange as described under Mat Code: 03548345 and lower seal rings to be energized by the tubing weight. The hanger shall be threaded with VAM Top box threads at both top & bottom for lifting & hanging 88.90mm (3.5 inch) OD, 13.69 kg/m (9.2 ppf) tubing. The hanger shall be provisioned for the following:</p> <p>i) B.P.V. threads for installing 76.2 mm (3.0 inch) back pressure valve.</p> <p>ii) Two diametrically (180°apart) opposite ports of suitable size through tubing hanger with 12.7 mm (1/2 inch) NPT end preparation to received 6.35 mm(1/4 inch)continuous control lines to operate down hole SCSSSV.</p> <p>iii) All metal to metal seals.</p> <p>The tubing hanger shall be made out of forged steel meeting at least API 75K, PSL-3, U-AA, PR-1 materials. The working pressure shall be 704</p>	3	NO

	<p>kg/cm2 (10,000 psi). The hanger shall be fitted with requisite numbers of seal rings and suitably protected to prevent from transit damage.</p> <p>Redress Kit: One set of complete redress kit shall be supplied with each hanger comprising of all seat rings/elastomers.</p>		
470 03548345	<p>PACK -OFF ADAPTER FLANGE 3.1/16" X 9", 10,000 PSI for Tubing Head Assembly, 228.6mm(9") x 279.4mm(11"), 704 kg/cm2 (10,000 psi) W.P., with provision for installation of SCSSSV, conforming to API specification 6A, latest edition..</p> <p>Pack-off Adapter Flange, API monogrammed, to fit over extended seal neck tubing hanger as described under Mat Code: 03548335 to provide a secondary seal and to be installed over the tubing head spool as described under Mat Code: 03548628. The adapter flange shall have two diametrically (180°apart) opposite suitably designed exit ports for surface controlled subsurface safety valve continuous control line of 6.35 mm(1/4") received through the tubing hanger as described under Mat Code: 03548335. The exit ports shall have 12.7 mm (1/2" NPT) connection for operation of SCSSSV. The pack-off Adapter Flange shall have the following features: Material: Forged, Steel, Minimum API 75 K, PSL-3, U-AA, PR-1. Top: Studded, RTJ, API 6BX. SIZE: 77.78mm (3.1/16"), 5,000 psi WP., BX 154. Bottom: Flanged, RTJ, API 6BX. Size: 228.6 mm (9"), 704 kg/cm2, (10,000 psi) W.P. BX 157. One no BX 157 RTJ gasket and requisite nos. of studs & nuts shall be supplied.</p>	3	NO
480 03548350	<p>TOOLS & ACCESSORIES FOR Tubing Head Assembly, 228.6mm(9") x 279.4mm(11"), 704 kg/cm2 (10,000 psi) W.P., with provision for installation of SCSSSV, conforming to API specification 6A, latest edition.</p> <p>Tools and Accessories for above mentioned Tubing head assembly (comprising of items with material codes 03548628, 03548327, 03548335 & 03548345) as per quantities mentioned below: a) One no. 3" NB, 10,000 psi BPV. b) One no. 1.1/2" NB V.R. Plug, 10,000 psi. c) Two set of Allen Wrench and one no. of plastic insertion gun.</p>	3	SET
490 02305202	<p>Change Adapter Spool 50.80 mm (2") x 304.8mm (12") long x 704 kg/sq.cm (10,000 PSI) to API std. 5LX for high test line pipe, with 52.388 mm (2.1/16") x 704 kg/sq.cm. (10,000 PSI) flange welded on one end (RTJ BX-152) and 46.038 mm (1.13/16") x 704 kg/sq.cm. (10,000 PSI) flange (RTJ BX-151), welded at the other end.</p>	8	NO

500 03532320	Double studed Cross Over Flange of size: 9"x10M (BX-157)-11"x 10M (BX-158), complete with HT studs and nuts at both ends. Bolts size: 1.1/2" towards 9" flange sides and 1.3/4" towards 11" flange side Working pressure 10000 PSI conforming to Specification API 6A latest edition. Material Class: EE-NL PSL:3 Temperature, Class: p+U Service: Sour NACE	2	NO
510 03562649	Flange, companion 46.0375 mm - 703.07 Kg./Cm. Sq. 1.13/16" - 10,000 #)W.P. x 50.8 mm (2") L.P. (Max. 351.535 Kg./Cm.Sq. (5000 #) W.P.)	10	NO
520 03563803	Change Adapter Flange, Studed 2.1/16" x 10,000 PSI W.P. to API 6 BX, 2.1/16" x 5000 PSI W.P. to API 6B. (Complete with Studs) Material - 60K, PSL-1 Temp. Rating - U, Fluid Service - AA	12	NO
530 03563814	Change Over Adapter Flange, complete with studs & nuts, to put on the 279 mm(11"), 704 kg/cm2(10000 psi) W.P. casing head with specifications as under : Change Over Adapter Flange, studed as per API Specification 6A, 16th edition PSL-3, UA, 60K (min.) API Forged Steel. Bottom : Studed RTJ API type 6Bx Size : 279 mm (11") Bx-158 W.P. : 704 Kg/Sqr.cm. (10,000 psi) Top : Studed RTJ API type 6B Size : 279 mm (11") RX-54 W.P. : 352 Kg/Sqr.cm. (5000 psi)	3	NO
540 03532323	2.1/6" Flange, Forged Carbon Steel, RTJ, 10,000 PSI rating, with API LP Thread. DIM.: API 6A Type:6BX Size:2.1/16" (53.2mm) Materials Class: DD-NL PSL:3 Temperature Class: p+U RTJ No: BX-152	18	NO

Note: The following group of items shall be procured from the same source:

- 1) Item Nos. 50 to 130
- 2) Item Nos. 140 to 190
- 3) Item Nos. 200 to 240
- 4) Item Nos. 250 to 270
- 5) Item Nos. 280 to 330
- 6) Item Nos. 350 to 420
- 7) Item Nos. 440 to 540

Note description for item no./nos.: 490

The change adapter spool shall be inspected tested and certified by OIL's approved thirty party inspection agencies against the following scope of inspection:

- i) Raw material check
- ii) Dimensional check &
- iii) Hydraulic testing to 15000 psi

Note description for item no./nos.: 100, 110, 120, 130

A) The wing union, nipple & flange shall be inspected independently by OIL's approved third party inspection agency against the following scope of inspection:

Wing Union:

- i) Design check
 - ii) Raw material check &
 - iii) Dimensional check
- These checks are to be done to confirm suitability of the wing union for 704 Kg/cm.sqr. (10,000 psi) W.P. and 1055Kg/cm.sqr.(15,000 psi) T.P.

Nipple:

- i) Raw material check &
- ii) Dimensional check.

Flange:

- i) Raw material &
- ii) Dimensional check

B) The welded joint between wing union nipple and between nipple - flange are to be 100% radiographed & inspected by third party

Note description for item no./nos. : 250, 260, 270

1. Above items, i.e. 03-53-0137, 03-53-0148 & 03-53-0159 are to be procured from the same source.
2. All materials and dimensional specification for the Casing Head Housing should conform to API 6A (16th edition), U-AA, PSL-1.
3. Marking of the items to be done as per relevant API specification.

Note description for item no./nos. : 280, 290, 300

- i)** Above items i.e. 03-53-0332, 03-53-0343 & 03-53-0354 are to be procured from same source.
- ii)** All materials and dimensional specification for the Casing Head Housing should conform to API 6A (16th edition), U-AA, PSL-1
- iii)** Marking of the items to be done as per relevant API specification

Note description for item no./nos. : 50, 60, 70, 80

- (i) The items against the above 4 items are to be procured from the same source.
- (ii) Marking of the items to be done as per relevant API Specification.
- (iii) Slip & Seal Assembly & X-type bushing should be in the following ratio with spool: Single Spool (1) & accessories (2), Two Spool (2) & accessories (3). Plug tester should be in the following ration with spool: Single Spool (1), Plug Tester (1). For more than one spool, spool & plug tester ratio 2:1.

Note description for item no./nos. : 200, 210, 220, 230

- 1) Items against G.I. Nos. 03-53-0616, -0638, -0649 & -0662 are to be procured from the same source.
- 2) Marking of the items to be done as per relevant API Specification

Note description for item no./nos. : 140, 150, 160, 170

- (i) The items against the above 4 items are to be procured from the same source.
- (ii) Marking of the items to be done as per relevant API Specification.
- (iii) Slip & Seal Assembly & X-type bushing should be in the following ratio with spool: Single Spool (1) & accessories (2), Two Spool (2) & accessories (3). Plug tester should be in the following ration with spool: Single Spool (1), Plug Tester (1). For more than one spool, spool & plug tester ratio 2:1.

Note description for item no./nos. : 10, 20

- 1) The items shall be brand new, unused and of prime quality.
- 2) The product shall be free from all defects and fault in material, workmanship and manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 18 months from date of dispatch or 12 months from date of receipt of the items. The defective materials if any will be rejected and shall be replaced at bidder's cost.
- 3) Marking of the items shall be done as per API specification 6A latest edition including API monogram.
- 4) Bidder shall forward a copy of valid API spec 6A certificates along with quotation.

Note description for item no./nos. : 350, 360, 370, 380, 390, 400, 500

- 1. Materials shall be new unused and free from any defect; bidder to confirm to provide guarantee of same while quoting. The guarantee shall be valid for 18 months from the date of shipment or 12 months from date of commissioning of the materials at site whichever is earlier.
- 2. Bidder to provide detail list of offered items with quantity, detailed drawings, product catalogues, storing procedures & redressing

procedures for Tubing Hanger/ Secondary Seal assembly etc. along with the bid.

3. A copy of manufacturer's valid API6A Authorization Certificates shall be submitted along with technical bid.

4. The materials shall be inspected by any of OIL'S Approved Third Party Inspection Agency (viz. M/S Lloyds or M/S Bureau Veritas or M/S RITES or M/S DNV or M/S IRS only) covering the following aspects to ensure conformance to ISO 10423 / API 6A Standard.

- a. Design & Performance.
- b. Metallurgy.
- c. Welding (if any).
- d. Quality Control.
- e. Equipment Marking.
- f. Packaging & shipping.

4.1. Inspection report / materials release note and all the relevant documents verified by the TPI agency shall be supplied to OIL along with the materials.

4.2. However, in case of non-availability of OIL approved TPI agency supplier shall obtain OIL's prior approval for the same. OIL reserves the right to accept / reject other TPI agency.

5. Equipment Marking: Manufacturer's name, API Monogram, rated working pressure, bore sizes, service conditions, PSL, PR, Assembly Serial Number, OIL's purchase order no. & year of manufacture are to be marked permanently (embossed, die-stamped or stenciled) on the body as well as on the nameplate.

6. Items with material codes 03-54-8380, 83, 86, 90 & 95 shall be procured from the same source for reason of compatibility.

Note description for item no./nos. : 440, 450, 460, 470, 480

1. Materials shall be new unused and free from any defect; bidder to confirm to provide guarantee of same while quoting. The guarantee shall be valid for 18 months from the date of shipment or 12 months from date of commissioning of the materials at site whichever is earlier.

2. Bidder to provide detail list of offered items with quantity, detailed drawings, product catalogues, storing procedures & redressing procedures for Tubing Hanger/ Secondary Seal assembly etc. along with the bid.

3. A copy of manufacturer's valid API6A Authorization Certificates shall be submitted along with technical bid.

4. The materials shall be inspected by any of OIL'S Approved Third Party Inspection Agency (viz. M/S Lloyds or M/S Bureau Veritas or M/S RITES or M/S DNV or M/S IRS only) covering the following aspects to ensure conformance to ISO 10423 / API 6A Standard.

- a. Design & Performance.
- b. Metallurgy.
- c. Welding (if any).
- d. Quality Control.

- e. Equipment Marking.
- f. Packaging & shipping.

4.1. Inspection report / materials release note and all the relevant documents verified by the TPI agency shall be supplied to OIL along with the materials.

4.2. However, in case of non-availability of OIL approved TPI agency supplier shall obtain OIL's prior approval for the same. OIL reserves the right to accept / reject other TPI agency.

5. Equipment Marking: Manufacturer's name, API Monogram, rated working pressure, bore sizes, service conditions, PSL, PR, Assembly Serial Number, OIL's purchase order no. & year of manufacture are to be marked permanently (embossed, die-stamped or stenciled) on the body as well as on the nameplate.

6. Items with material codes 03-54-8628, 03-54-8327, 03-54-8335, 03-54-8345 & 03-54-8350 shall be procured from the same source for reason of compatibility.

Note description for item no./nos. : 520

- 1. API Monogram is to be embossed on the supplied items.
- 2. A copy of valid API authorisation certificate/licence for API Spec.6A is to be forwarded.
- 3. Bidders are required to forward the related Technical Brochure & Drawings showing all the major and critical dimensions alongwith the bids failing which offer will not be accepted.
- 4. All ring joint grooves should be as per API 6A

Note description for item no./nos. : 530, 540

- (i) API Monogram is to be embossed.
- (ii) A copy of valid API authorization certificate for API Specification 6A (PSL-3) is to be forwarded.
- (iii) Third Party Inspection by OIL's approved Third Party Inspection agencies in respect of general design, material quality control, equipment marking, storing/packaging as per API Specification 6A will be required

Note description for item no./nos. : 340

- 1. X-mass tree assembly shall be designed, manufactured & tested as per API 6A standard (latest edition).
- 2. The bid shall be complete with product catalogue, detailed technical drawing, manufacturer's QAP etc. A duly filled in checklist (technical) as per the enclosure shall be submitted along with the technical bid failing which the bid shall be liable for rejection.

3. The Materials shall be inspected by any of OIL's approved Third Party Inspection Agency, (viz. M/S Llodys or M/S Bureau Veritas or M/S RITES or M/S DNV or M/S IRS only) covering the following aspects to ensure conformance to ISO 10423/API 6A Standard.

- a) Design & Performance.
- b) Metallurgy.
- c) Welding (if any)
- d) Quality Control.
- e) Equipment Marking.
- f) Packaging & shipping.

4. Equipment Marking: Manufacturer's name, API Monogram, rated working pressure bore size, service conditions, PSL, PR & Trim designation, Assembly Serial Number, OIL's purchase order no., year of manufacture are to be marked permanently on the body as well as on the name plate.

Note description for item no./nos. : 430

1. A copy of valid API Authorization Certificate / License shall be submitted.

2. Third Party Inspection (TPI) of the material will be required as per the scopes under API Specs. 6A (latest edition). Inspection shall be carried out by OIL approved TPI agency Only, however in case of non-availability of OIL approved TPI agency supplier shall obtain OIL's prior approval for the same. OIL reserves the right to accept / reject other TPI Agency.

3. Marking: Followings shall be marked Permanently on the body of X-mas tree:

- manufacturer's name
- API Monogram
- OIL's purchase order no.
- Rated working pressure, bore size
- Material of construction, PSL & Trim Designation.
- equipment serial number

Note description for item no./nos. : 320

Material to be inspected by OIL's Third party Inspection Agency" and scope of TPI is as under:

SCOPE OF INSPECTION-A FOR LOW PRESSURE (150 CLASS) PIPE FITTINGS & HIGH PRESSURE (300 CLASS & ABOVE) STRAIGHT NIPPLES EXCEPT FLANGES & MCI FITTINGS.

1. Original Mill Test Certificates for raw material i.e. rolled bar / billet / pipe to be shown to Inspector for verification of certificate and co-relation with heat numbers/batch numbers of material. Certified copies of the certificates must be forwarded to us for record.

2. Heat Treatment (where specified material is ASTM A-234). Materials are to be heat treated properly before machining. Necessary heat treatment graph chart and certificate to be produced at the time of Inspection.

3. One/two piece(s) against each lot and size after formation and after heat treatment (if heat treated) of the product will be selected and stamped by Inspector for physical and chemical testing. For Bend below 2", Butt Weld Elbow & Tee below 4", Swadge Nipple and Butt Weld Reducer, physical testing (only hardness) and chemical testing will be carried out. Physical testing of the materials at Govt. approved Laboratories/OIL approved Laboratories will be witnessed and certified by Inspector.

4. For galvanized fittings galvanising should be made by hot dip galvanizing method properly before making the thread.

5. Dimensional check (min. 15% of the offered quantity) will be done as per the relevant standard/code/specification/OIL approved drawings by Inspector and it must be certified by them.

6. All the threads must be gauged and checked as per relevant original master gauges and certified by Inspector.

7. **Hydraulic Test:** Finished materials (min. 10% of the offered quantity) will be tested hydraulically at 1.5 times of working pressure or specified test pressure as per specification in presence of Inspector. Inspector must write the number of pieces tested and test pressure in the Inspection Certificate (Not applicable for Butt Weld fittings).

8. Each and every piece must bear Identification mark of manufacturer, size, class, pressure rating, heat No. etc.

9. All the certificates (original + 2 certified copies) should be checked, verified and signed by Inspector under official seal and must be submitted along with despatch documents.

Note description for item no./nos. : 410, 420

SCOPE OF INSPECTION-B FOR HIGH PRESSURE (300 CLASS AND ABOVE) PIPE FITTINGS AND ALL CLASSES OF FLANGES EXCEPT HIGH PRESSURE (300 CLASS AND ABOVE) STRAIGHT NIPPLES.

1. Original Mill Test Certificates for raw material i.e. rolled bar/billet/pipe to be shown to Inspector for verification of certificate and co-relation with heat numbers/bath numbers of material. Certified copies of the certificates must be forwarded to us for record.

2. (a) For forged fittings : Forging should be closed die type (closed die forging is not applicable for couplings and bull plugs) and in oil furnace preferably with calibrated temperature gauge. Forging operation may be witnessed by Inspector. Forged materials to be shown to Inspector before

machining at the place of forging. Heat number should be embossed on each and every piece.

2. (b) For Bends, Elbows and other forged fittings : Materials are to be heat treated properly before machining. Necessary heat treatment graph chart and certificate to be produced at the time of inspection.

3. One/two piece(s) against each heat treated lot and size after formation and before machining will be selected and stamped by Inspector for physical and chemical testing. For Bend below 2", Butt Weld Elbow & Tee below 4", Swadge Nipple & Butt Weld Reducer, physical testing (only hardness) and chemical testing will be carried out. Physical testing of the materials at Govt. Approved Laboratories / OIL approved Laboratories will be witnessed and certified by Inspector.

4. Dimensional check (min. 15% of offered quantity) will be done as per the relevant standard/specification/OIL approved drawings by Inspector and it must be certified by them.

5. All the threads must be gauged and checked as per relevant original master gauges and certified by Inspector.

6. Each and every piece must bear identification mark of the manufacturer, size, class, pressure rating, heat no. etc.

7. Hydraulic Test: Finished materials (min. 10% of the offered quantity) will be tested hydraulically at 1.5 times of working pressure or specified test pressure as per specification in presence of Inspector. Inspector must write the number of pieces tested and test pressure in the Inspection Certificate. Not applicable for Butt weld fittings & flanges (unless specifically called for).

8. Flanges must be machined completely on both the sides only after getting the forged flanges inspected by the Inspector.

9. All the certificates (original + 2 certified copies) should be checked verified and signed by Inspector under official seal and must be submitted along with despatch documents.

10. Item against G.I.Nos. 09220854, 09220887 must be procured from API 6A certificate holder manufacturers only.

Note description for item no./nos.: 190

1. The threads of the studs should be rolled threads and not cut threads.

2. Material to be inspected by OIL's Third party Inspection Agency and scope of TPI is as under:

a) Mill Test Certificate for raw Materials is to be verified by Inspector or one/two pieces of raw materials at random will be selected and stamped

by OIL's nominated Inspector and necessary chemical test certificate from Govt. approved Laboratories/OIL approved Laboratory to be furnished to confirm that the correct materials as per specification have been used, before machining.

b) One/Two pieces against each heat number of finished materials at random will be selected and stamped by OIL's nominated Inspector for physical and chemical testing at Govt. approved Laboratories/OIL approved Laboratory. Physical Testing of materials will be witnessed by OIL nominated Inspector. Details of heat treatment to be provided to Inspector.

c) Dimensions of studs and nuts will be checked as per relevant standard.

d) All the threads must be gauged and checked as per relevant original mater gauges and certified by Inspector.

e) Materials (minimum 10%) for dimensional and thread checking will be selected at random basis from the whole lot.

f) Necessary certificate to be shown to Inspector regarding calibration of thread gauges/tools etc. and subsequently to be submitted to OIL with the despatch documents for retention (original plus two certified copies).

g) All the certificates (original + 2 certified copies) should be checked, verified and signed by Inspector under official seal and must be submitted along with despatch documents.

Note description for item no./nos. : 90, 180, 240, 310

1. Bidder to provide valid copy of A.P.I.Spec.6A Certificate along with the quotation.

2. All ring joint gasket shall be marked with manufacturer's name or mark, A.P.I. Monogram, Ring Joint Type and No. and A.P.I. Material as per A.P.I. Spec. 6A (latest edition).

Note description for item no./nos. : 120

Items should be manufactured, marked (including API monogram) & tested as per API Spec. 16C. Bidder to forward a valid copy of API Spec. 16C certificate along with quotation.

AA) Common Notes:

1) The Bidder shall confirm in their technical bid about compliance of all the points under technical specification and notes of the tender.

2) The Bidder shall submit the relevant drawing and literature along with technical bid as given below:

- (a) Cross Sectional Drawing showing major dimensions.
- (b) Product Catalogue.

3) Each item shall bear markings on name plate as follows:

- (a) API Monogram
- (b) OIL's purchase order no.
- (c) Equipment serial number
- (d) Manufacturer's name
- (e) Rated working pressure, bore size
- (f) Material of construction, PSL, PR, & Trim designation
- (g) Year of manufacture

In addition to above, followings shall be embossed permanently on the body of each spool / valve:

- (a) API Monogram
- (b) OIL's purchase order no.
- (c) Equipment serial number
- (d) Manufacturer's name
- (e) Rated working pressure & bore size

4) Third Party Inspection shall be carried out by Oil India Ltd.'s approved Third Party Inspection Agency for API Specification 6A. The scope of inspection will cover the followings:

- (a) General Design,
- (b) Material,
- (c) Welding (if any),
- (d) Quality Control,
- (e) Equipment Marking,
- (f) Storing, packaging & shipping,
- (g) Radiography test, wherever applicable,
- (h) Any other aspects found necessary by TPIA

5) The TPI report shall be submitted along with the material supply.

6) The items - Casing Head Housing, Spool, X-Mas tree, Flanges etc., as per requirement shall be complete with adequate nos. of studs and nut and ring joint gasket etc. with some spare quantity.

7) These materials are required for undertaking time bound execution in KGB Project. As such requirement is urgent. View same, Part quantity has to be supplied within 5 months & balance within 9 months. Bidders must confirm acceptance of this delivery schedule while quoting.

8) Factory inspection: Party to intimate atleast two weeks in advance for factory inspection by OIL.

BB) Standard Notes:

1) The tender is invited under SINGLE STAGE-TWO BID SYSTEM. The bidder has to submit both the “TECHNO-COMMERCIAL UNPRICED BID” and “PRICED BID” bid through electronic form in

the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. Bid submitted in any other form will be rejected. The "TECHNO-COMMERCIAL UNPRICED BID" is to be submitted as per Scope of Work & Technical Specification of the tender and "PRICED BID" as per the **Online Price Bid format**.

2) In Technical Bid opening, only Technical Rfx Response will be opened. Therefore, the bidder should ensure that "TECHNO-COMMERCIAL UNPRICED BID" should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical RFX Response-> User - > Technical Bid. **No price should be given in above Technical Rfx otherwise the offer will be rejected.** Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical RFX Response-> User - > Technical Bid only. The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. The prices of the items should be quoted as per **PRICE BID FORMAT** given under "Notes and Attachments" tab and should be uploaded as attachment under "**Notes and Attachments**".

3) Bid should be valid for 180 days from bid closing date, failing which offer shall be rejected. Therefore, please ignore the minimum validity mentioned in the General Terms and Condition of Global Tender (Section-II: MM/GLOBAL/E-01/2005).

4) The original bid security (Amount is mentioned above and also in Rfx Parameters of the tender in OIL's e-portal) should reach us before 15:00 Hrs (IST) on bid closing date of the technical bid. Bid without original Bid Security will be rejected. The bidders who are exempted from submitting the Bid Bond should attach documentary evidence in the Technical RFX Response-> User - > Technical Bid as per clause 9.8 of Section A of General Terms and conditions for Global Tender (Section-II: MM/GLOBAL/E-01/2005).

5) Priced bids of only those bidders will be opened whose offers are found techno-commercially acceptable. The technically acceptable bidders will be informed before opening of the "PRICED BID".

6) OIL reserves the right to allow Small Scale Sectors registered with NSIC purchase preference facility as admissible as per existing Government Policy. The bidders are requested to check the latest position on the subject on their own and OIL does not accept any liability whatsoever, on this account.

7) All the Bids must be Digitally Signed using "Class 3" digital certificate (*e-commerce application*) only as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities

(CCA) of India. The bid signed using other than “Class 3” digital certificate, will be liable for rejection.

8) Performance Security @10% of order value is applicable against this tender. Please refer clause 10.0 of Section A of General Terms and conditions for Global Tender (Section-II: MM/GLOBAL/E-01/2005).

9) Integrity Pact is applicable against this tender. Therefore, please attach the Integrity Pact document duly signed along with your quotation as per BRC. The name of the OIL's Independent External Monitor at present is as under:

Shri Rajiv Mathur, IPS (Retd), Former Director, IB, Govt. of India
E-Mail ID: rajivmathur23@gmail.com

CC) BID REJECTION CRITERIA (TECHNICAL)

1.0 In addition to BRC criteria vide SECTION – ‘D’ of General Terms and Conditions for Global Tender (Section-II: MM/GLOBAL/E-01/2005), the following clause will be applicable against this tender:

A. Technical:

1.0 Bidder's Qualification: The bidder shall be an X-Mass Tree/Tubing Head spool/Casing Head Spool manufacturer having valid API 6A license and continuously holding for last 05 years from original bid closing date of this tender, copies of API 6A certificates shall be submitted along with bid document.

Or, the bidder shall be an authorized dealer / authorized distributor of X-Mass Tree/Tubing Head spool/Casing Head Spool manufacturer having above qualification. A valid copy of authorization letter / dealership certificate with proper guarantee/warranty back up on the supplied products from the original X-Mass Tree/Tubing Head spool/Casing Head Spool manufacturer (the principal) shall be submitted along with technical bid.

2.0 Bidder's Experience:

2.1 In case the bidder is an API licensee X-Mass Tree/Tubing Head spool/Casing Head Spool manufacturer, the bidder shall have the credentials of supplying minimum 10 nos. of the **tender quantity** (to round off to the nearest value) of X-Mass Tree/Tubing Head spool/Casing Head Spool whichever is lower, of same or higher pressure rating/PSL than the tendered item **against multiple (minimum 02 nos. & maximum 05 nos.) orders** in **last 05 years** from the original bid closing date to any reputed E & P Company. Documentary evidence in support of bidder's past supply experience shall be submitted in the form of copy(s) of purchase order along with relevant documents that confirms the satisfactory execution of each order(s), viz., satisfactory supply completion, bill of lading, consignee received delivery challan / invoice etc.

2.2 In case the bidder is an authorized dealer / authorized distributor of X-Mass Tree/Tubing Head spool/Casing Head Spool manufacturer who meets the qualification & experience criteria in para **1.0 & 2.1** above, the bidder shall have the experience of execution of minimum **01** order for supplying X-Mass Tree/Tubing Head spool/Casing Head Spool (manufactured by the principal) in **last 03 years** to any reputed E & P Company from the date of opening of technical bid. In addition to the documentary evidence of the principal's qualification & experience criteria, the authorized dealer / distributor shall also submit copy of purchase order, executed as dealer, along with relevant documents that confirms the satisfactory execution of each order(s), viz., satisfactory supply completion, bill of lading, consignee received delivery challan / invoice etc.

B. GENERAL:

1. The Bidder shall confirm in their bid meeting all the points noted under technical qualification criteria as stated in the enquiry and shall also submit all necessary supporting documents, technical details, literature etc. as indicated in the enquiry along with the bid failing which the offer shall be rejected.

2. Bidder's response to all NIT stipulations shall clearly be defined. Bidder shall furnish specific details/specifications of all major components, systems with Make & Model, etc. Generalised response like - 'As per NIT Specifications/Technical Leaflet', 'Noted', 'Accepted' or in any similar fashion is not acceptable.

3. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide **Annexure XII** of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid.

4. The following points are deemed as "non-negotiable" and offer shall be rejected straightaway without seeking clarification in case of the following:

- i) Validity of bid shorter than validity indicated in the tender.
- ii) Original Bid Security not received within the stipulated date and time mentioned in the tender.
- iii) Bid security with (a) Validity shorter than the validity indicated in tender and/or (b) Bid security amount lesser than the amount indicated in the tender.
- iv) In case the party refuses to sign the Integrity Pact.

DD) Special Notes:

1. Bidders have to indicate the minimum FOB/FCA charges in case of partial order for reduced quantity/items. In case this is not indicated specifically, the charges quoted would be prorata calculated and the same will be binding on the bidder.

2. **Third Party Inspection is applicable against this tender.** All-inclusive charges for Third Party Inspection must be indicated separately as shown in the online Price schedule. Offers without any mention about Third Party Inspection charges as specified above will be considered as inclusive of Third Party Inspection charges. When a bidder mentions Third Party Inspection charges as extra without specifying the amount, the offer will be loaded with maximum value towards Third Party Inspection charges received against the tender for comparison purposes. If the bidder emerges as lowest bidder after such loading, in the event of order on that bidder, Third Party Inspection charges mentioned by OIL on the Purchase Order will be binding on the bidder. Please refer clause 7.9 of SECTION - A OF GENERAL TERMS AND CONDITION (Section-II: MM/GLOBAL/E-01/2005).

3. OIL'S APPROVED THIRD PARTY INSPECTION AGENCIES ARE M/s. LLODYS, M/s. BUREAU VARITAS, M/s. RITES, M/s. IRS, M/s. TUBOSCOPE VETCO AND M/s. DNV. PLEASE REFER CLAUSE 7.90 OF SECTION - A OF GENERAL TERMS AND CONDITION (Section-II: MM/GLOBAL/E-01/2005)

End of Section - I

SECTION-II

OIL'S BOOKLET REF. MM/GLOBAL/E-01/2005 for **E-PROCUREMENT ICB TENDERS**

1.0 CONTENT OF BIDDING DOCUMENTS

The goods required, bidding procedures and contract terms are described in the bidding document. The bidding document consists of two parts. The FIRST part will consist of the Invitation for Bids which will be enclosed against individual tender. The SECOND part is containing the bidding document comprising of following Sections.

SECTION 'A' - GENERAL TERMS AND CONDITIONS APPLICABLE TO BOTH FOREIGN AND INDIAN BIDDERS.

SECTION 'B' - SPECIAL TERMS AND CONDITIONS APPLICABLE ONLY FOR FOREIGN BIDDERS AND THEIR INDIAN AGENTS.

SECTION 'C' - SPECIAL TERMS AND CONDITIONS APPLICABLE ONLY FOR INDIAN BIDDERS.

SECTION 'D' - BID EVALUATION & BID REJECTION CRITERIA.

SECTION 'E' - SPECIAL TERMS AND CONDITIONS APPLICABLE ONLY FOR TUBULAR TENDERS.

1.1 The Bidding document also consists of following Annexures:

Annexure I: Bid Submission proforma
Annexure IIA & IIB: Price Schedule Proforma
Annexure III: Proforma of Exceptions/Deviations
Annexure IV: Check List
Annexure V: Proforma of Bidder's past supplies
Annexure VI: Proforma of Authorisation Letter for Attending Tender Opening
Annexure VII: Proforma of Bid Security
Annexure VIII: Proforma of Performance Security.
Annexure IXA & IXB: List of Foreign Correspondents of SBI /Allahabad Bank for opening of Letter of Credit
Annexure X: List of Gateway Airports
Annexure XI: Declaration Certificate

1.2 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with tender no. and due date to **Executive Director (KGB &**

BEP), Oil India Limited (OIL), KG Basin Project, 3rd Floor, D. No. 11-4-7, Nokamma Temple Street, Ramaraopet, Kakinada-533004, Andhra Pradesh on or before the Bid Opening Date and Time mentioned in the Tender.

- a) Original Bid Security if applicable.**
- b) Details Catalogue.**

Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.

1.3 All the Bids must be Digitally Signed using “Class 3” digital certificate (e-commerce application) as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.

INSTRUCTIONS TO BIDDERS

SECTION - A

GENERAL TERMS AND CONDITIONS

1.0 ELIGIBILITY TO BID:

- 1.1 The bid should be from Original Equipment manufacturers.
- 1.2 However, the bids from sole selling agents / authorised distributors / authorised dealers / authorised supply houses can also be considered, provided such bids are accompanied with back-up authority letter (valid at the time of bidding) from the manufacturer authorising them to market their product. OIL INDIA LIMITED (OIL) reserves the right to reject offers without back up authority letter from manufacturer.

1.3 FOREIGN COLLABORATION/JOINT VENTURES:

- 1.3.1 In case an Indian bidder does not meet the experience requirement and is banking upon the experience of foreign collaborations/ joint venture firms regarding back-up consultancy, the proof of Government's clearance should be submitted along with the Bid failing which the offer will be ignored.

2.0 TENDER FEE

- 2.1 For Limited tenders, no tender fee will be required.
- 2.2 In case of press tenders, prospective bidders can purchase tender documents from the offices of the of Oil India Limited (hereinafter referred to as 'OIL') mentioned in the notice inviting tenders (NIT) against an application along with requisite non-refundable tender fee. The bidders shall be able to create the bid online only after payment of tender fee. OIL will not take any responsibility for any delay in receipt of Tender Fee.

2.3 EXEMPTION OF TENDER FEE:

- 2.3.1 Small Scale Industries (SSI) registered with NSIC under Single Point Registration Scheme (and not their dealers/distributors) are exempted from payment of tender fees for the items they are registered with NSIC. Valid registration certificate with NSIC must be enclosed along with the application for issuing tender documents.
- 2.3.2 Public Sector Units (PSU) are also exempted from payment of tender fee.

2.3.3 Firms registered with NSIC, PSU's & Government Departments claiming exemption from payment of tender fee should submit their request with all credentials to the tender administrator at least 7 days in advance from the date of closer of sale of bid documents, to get access for participation in the tender.

2.3.4 Tender documents provided to SSI Units registered with NSIC on free of charge basis shall submit their offer for their own product for which they are registered. Their offer for other than their own product shall not be acceptable. Their offer as supply house also will not be acceptable and shall be rejected straightway.

2.4 REFUND OF TENDER FEE:

In case of cancellation of Press tenders, tender fee will be refunded. However, in case fresh tender is issued in cancellation of earlier tender, tender fee will not be refunded. Instead, such bidders will be allowed to participate Free of charge.

3.0 TRANSFERABILITY OF BID DOCUMENTS:

3.1 The Bid documents are non-transferable. The bid can only be submitted in the name of the bidder in whose name the bid document has been issued.

3.2 Unsolicited offers will not be considered and will be straightway rejected.

4.0 COST OF BIDDING

4.1 The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Purchaser will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

4.2 The Bidder is expected to examine all instructions, forms, terms and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submission of bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in the rejection of its bid without seeking any clarifications.

5.0 AMENDMENT TO BIDDING DOCUMENTS

5.1 At any time prior to the bid closing date, OIL may for any reason, whether at its own initiative or in response to clarifications requested by the prospective bidder(s), modify the bidding document by amendment(s). All prospective bidders who have

received the bidding documents will be notified of the amendments.

- 5.2 OIL may at its discretion if considered necessary, extend the deadline for the submission of bids.

PREPARATION OF BIDS:

6.0. LANGUAGE AND SIGNING OF BID

- 6.1 Bids and all related documents as well as all subsequent correspondence between the Bidder and OIL shall be in English language. Supporting documents and printed literature furnished by the bidder may be in another language provided they are accompanied by an accurate translation of the relevant passages in English, in which case for purpose of interpretation of the bid, the translation in English shall prevail.

7.0 CONTENTS OF OFFERS:

- 7.1 The Prices along with price related conditions shall be filled online in the Price-Bid screen. Any documents sought to be attached with price bid shall also be attached at appropriate place must be digitally signed.

Techno-commercial unpriced Bids shall be submitted in the prescribed bid proforma as per Annexure I to XI. The above annexures shall be duly filled in without any alteration to OIL's proforma. The above Annexures along with copy of Bid Bond as per Annexure VII and all other techno-commercial documents other than price details to be submitted with techno-commercial unpriced bid as per tender requirement should be placed in the 'un-priced' bid folder.

- 7.1.2 The bid and all attached documents should be digitally signed using digital signatures issued by an acceptable Certifying Authority (CA) as per Indian IT Act 2000 before bid is uploaded. If any modifications are made to a document after attaching digital signature, the digital signature shall again be attached to such documents before uploading the same.

The authenticity of above digital signature shall be verified through authorised CA after bid opening and in case the digital signature is not authorized the bid will be rejected.

Bidder is responsible for ensuring the validity of digital signature and its proper usage by their employee.

- 7.1.3 The Bidders are advised in their own interest to ensure that all the points brought out in the check list enclosed at Annexure IV are

complied with in their bid failing which the offer is liable to be rejected.

7.1.4 The bids can only be submitted in the name of the Bidder who has been permitted to participate in the bid. The bid papers, duly filled in and complete in all respects shall be submitted together with requisite information and Annexures I Through XI. It shall be complete and free from ambiguity, change or interlineations.

7.1.5 The bidder should indicate at the time of quoting against this tender their full postal and Fax/Email addresses and also similar information in respect of their authorised agents in India, if any.

7.1.6 The bid including all attached documents shall be digitally signed by duly authorized representative of the bidding company.

7.1.7 The Bidder, in each tender for procurement of goods, will have to give a certificate in its offer, that the terms and conditions as laid down in this model bidding document booklet no. MM/GLOBAL/E-01/2005 are acceptable to it in toto.

7.2 **PRICE SCHEDULE**

7.2.1 The Bidder shall fill in completely (on-line) all fields in the price schedule furnished in the bidding document in respect of items quoted.

7.3 **Bid Prices**

7.3.1 The bidders shall fill-in online the appropriate price schedule i.e. The net unit prices of the goods they propose to supply and other pricing details etc. as per the Pricing condition separately;

7.3.2 The Foreign bidders must quote the following prices/information:

- i) Firm unit Ex-Works price of the quoted items and Currency.
- ii) Firm FOB/FCA component stating the port of Embarkation.
- iii) Firm Freight (ocean/air) upto Chennai as required in the price schedule.
- iv) Any other Price component as applicable to the Tender.

7.3.3 OIL reserves the right to place the order either on FOB or C&F basis.

7.4 The Indian bidders must quote the following prices/information:

- i) Firm unit Ex-Works price of the quoted items and Currency.
- ii) Firm Packing and forwarding component stating the place of despatch.
- iii) Firm Freight as required in the price schedule stating road/rail freight.
- iv) Any other Price component as applicable to the Tender.

- 7.5 Prices quoted by the bidder shall be firm during the bidder's performance of the contract and not subject to variation on any account.

7.6 **DISCOUNT**

Prices should be quoted net of discount and no discount should be shown separately. Discount, if any should be merged with the quoted prices. Discount of any type, indicated separately as well as conditional discount, will not be taken into account for evaluation purpose. However, if an offer is found to be the lowest even without considering discount, OIL shall avail such discount at the time of placement of order.

7.7 **CHANGE IN QUANTITY:**

OIL reserves the right to increase / decrease the quantity. It will be obligatory on the part of the Bidder to supply ordered quantity at the offered rates.

7.8 **TECHNICAL LITERATURE:**

Relevant technical literature must be submitted along with the offer whenever called for without which the offer would be liable to be rejected.

7.9 **THIRD PARTY INSPECTION (When specifically called for in the tender):**

- 7.9.1 Whenever inspection by OIL's approved Third Party Inspection Agencies has been called for in the tender, Bidder must indicate the availability of the OIL's approved Third Party Inspection Agencies in their area. OIL reserves the right to inspect the material through any of the Third Party Inspection Agencies.

- 7.9.2 All inclusive charges for Third Party Inspection must be indicated separately in the on-line Price schedule.

- 7.9.3 Offers without any mention about Third Party Inspection charges as specified above will be considered as inclusive of Third Party Inspection charges. When a bidder mentions Third Party Inspection charges as extra without specifying the amount, the offer will be loaded with maximum value towards Third Party Inspection charges received against the tender for comparison purposes. If the bidder emerges as lowest bidder after such loading, in the event of order on that bidder, Third Party Inspection charges mentioned by OIL on the Purchase Order will be binding on the bidder.

7.10 SAMPLES (When specifically called for in the tender):

7.10.1 Bidder shall submit Samples of requisite quantity whenever called for. Each sample shall be sealed and have a card affixed indicating

- a) Bidder's name, address, contacts Telephone No. & Email address
- b) Tender No. and Bid opening Date
- c) Product Name
- d) Item No. of the tender

7.10.2 Sample must be received on or before the Bid Closing Date failing which the offer will be rejected.

7.10.3 Bidders who have been exempted from submission of tender sample through specific communication from OIL, need not submit any sample. However, they will be required to enclose a photocopy of the exemption letter along with their bid failing which their offers will be liable to be rejected.

7.11 TRAINING (When specifically called for in the tender):

7.11.1 Bidders shall indicate cost for training OIL's personnel separately whenever called for.

7.11.2 For training at Bidder's premises, only the training fee should be indicated by the Bidder. All charges towards to & fro fare, boarding/lodging and daily expenses etc. for OIL's personnel shall be borne by OIL.

7.11.3 For training at OIL's premises, the Bidder should quote training charges which should be inclusive of all charges of their personnel viz. to and fro air fares, boarding/lodging expenses and daily expenses etc. for the entire period. Local transport for commuting to the site at the place of training will be provided by OIL.

7.12 INSTALLATION AND COMMISSIONING (When specifically called for in the tender):

7.12.1 In the event installation and commissioning of the item by the technical experts of the bidders is involved, the charges thereof should be quoted separately which should be inclusive of to and fro air fares, boarding/lodging & daily expenses of the bidder's technical personnel amongst others. OIL will provide local transport for commuting to the installation site. Bidders shall also indicate in their offer the total expected time required for installation/commissioning of the items.

- 7.12.2 Offers without any mention about installation/commissioning and Training charges will be loaded with maximum value towards installation/commissioning and Training charges received against the tender for comparison purposes.

7.13 SERVICE/INCOME TAX:

Any Service/ Income tax/Personal tax or any other taxes/levies involved on the services rendered by the Bidder shall be borne by bidders and will be deducted at source by OIL. Bidders are, therefore, requested to take note of this while quoting their prices wherever training and installation/commissioning etc. are involved.

7.14 DELIVERY:

- 7.14.1 Bidder shall offer their earliest delivery period Ex-works as well as F.O.R Kakinada (in case of indigenous Bidder) and Ex-works and C&F Chennai (in case of foreign Bidder) from the date of receipt of order. Normal Ex-works delivery requirement of OIL is maximum 3 months from the date of receipt of Purchase Order or date of establishment of Letter of Credit (where payment term is through L/C), unless otherwise specified elsewhere.

7.15 VALIDITY OF BIDS

Validity of the offer shall be minimum 4 months (120 days) from the date of bid opening. If nothing is mentioned by the bidder in their offer, it will be presumed that the offer is valid for four months (120 days) from bid opening date.

7.16 VAGUE AND INDEFINITE EXPRESSIONS

Any vague and indefinite expressions such as “Subject to prior sale”, “Prices ruling at the time of despatch”, “Subject to availability of materials” etc. will not be considered.

7.17 AGENT/ CONSULTANT/ REPRESENTATIVE/ RETAINER/ASSOCIATE

- 7.17.1 Bidders must clearly indicate in their offer whether they have any Agent in India. If so, bidders must furnish the names and addresses of their agents and state clearly whether agents are authorised to receive any commission. The rate of commission amount must be indicated which will be payable only in non-convertible Indian currency. Unless otherwise specified it will be assumed that Agency commission has been included in the offered price. If there is no mention about the commission amount, it will be assumed that no commission is involved against this purchase.

8.0 CLARIFICATION IN RESPECT OF INCOMPLETE OFFERS

Prospective bidders are advised to ensure that their bids are complete in all respects and conform to OIL's terms, conditions and bid evaluation criteria of the tender. Bids not complying with OIL's requirement may be rejected without seeking any clarification.

9.0 BID SECURITY

(NOTE: This clause is applicable only in case of tenders wherever specifically mentioned.)

9.1.1 All the Bids must be accompanied by Bid Security for the amount as mentioned in the NIT or an equivalent amount in freely convertible currency and shall be in the prescribed format (Annexure VII) as Bank Guarantee((BG) or an irrevocable Letter of Credit (L/C) from any of the following Banks :

- a) Any Scheduled Indian Bank or
- b) Any Indian branch of a foreign Bank or
- c) Any reputed foreign Bank having correspondent bank in India

9.1.2 The Bank Guarantee / LC shall be valid for One (01) year from the Bid closing date and shall be enforceable at Kakinada/ Duliajan / Delhi / Kolkata / Guwahati.

9.2 (i) The domestic bidders will have to submit the Bank Guarantee from any of the scheduled banks and on non - judicial stamp paper of requisite value, as per the Indian Stamp Act, purchased in the name of the issuing banker.

(ii) The foreign Bidder will have to submit the Bank Guarantee from Banks of Indian origin situated in their town/city/country. In case no such bank of Indian origin is situated in their town/city/country, the Bank Guarantee may be submitted from the bankers as specified in Clause 9.1.1 (b) or (c) above.

(iii) The Bank Guarantee issued by a Bank amongst others must contain the following particulars of such Bank:

- (a) Full Address
- (b) Branch Code
- (c) Code Nos. of the authorized signatory with full name and designation
- (d) Phone Nos./Fax Nos./E-mail address

(iv) In case, any such Bid Security in the form of a Bank Guarantee is found to be not genuine or issued by a fake banker or issued under the signatures of fake official of the Bank, the bid submitted by the concerned bidder shall be rejected forthwith and the bidder shall be debarred from participating in future tenders.

- 9.3 Any bid not accompanied by a proper Bid Security (in Original) in conformity with Clauses 9.1.1, 9.1.2 and 9.2 as applicable will be rejected outright without any further reference.
- 9.4 The Bid Security of the unsuccessful bidders will be returned after finalization of tender whereas the Bid Security of the successful bidder will be discharged on such bidder's furnishing the Performance Security to OIL in the prescribed format (Annexure VIII) against the Purchase Order secured by the bidder within the stipulated time frame. The successful bidder will however, ensure that the validity of the Bid Security till such time the Performance Security in conformity with Clauses 10.3 or 10.4 below as the case may be, is furnished.
- 9.5 The bidders will extend the validity of the Bid Security, if and whenever specifically advised by OIL, at the bidder's cost.
- 9.6 Bid Security will not accrue any interest during its period of validity or extended validity.
- 9.7 The Bid Security will be forfeited:
- a) If a bidder withdraws his bid during the period of validity of bid or any extension thereof duly agreed by the bidder,
 - OR
 - b) If the successful Bidder do not accept the order or fails to furnish the Performance Security within 30 days of placement of order or before the expiry of Bid Security (unless extended), whichever is earlier.

9.8 Exemption of Bid Security:

- 9.8.1 Small Scale Industries (SSI) registered with NSIC under Single Point Registration Scheme (and not their dealers/distributors) are exempted from submitting Bid Security for the items they are registered with NSIC provided they submit their offer for their own product. Valid registration certificate with NSIC indicating the category of item and the monetary limit for which they are registered must be enclosed along with the Bid without which the bidder will not be entitled for exemption.

9.8.2 Public Sector undertakings are exempted from submitting Bid Security.

10.0 PERFORMANCE SECURITY:

(NOTE: This clause is applicable only in case of tenders wherever specifically mentioned.)

10.1 The successful bidder shall furnish the Performance Security in the form enclosed (Annexure VIII) herewith within 30 days of the receipt of notification of award of Contract failing which OIL reserves the right to cancel the order and forfeit the Bid Security. Bidders should undertake in his bid to submit Performance Security as stated above.

10.2 In the event of Seller's/Bidder's failure to discharge their obligations under the Contract, the Performance Security shall be encashed and the proceeds thereof shall be forfeited without any further reference to the Seller/Bidder.

10.3 The Performance Security shall be denominated in the currency of the contract or in equivalent US Dollars converted at the B.C. Selling rate of State Bank of India on the order date shall be in the form of a Bank Guarantee or irrevocable Letter of Credit from :

- a) Any Scheduled Indian Bank or
- b) Any Indian branch of a foreign Bank or
- c) Any reputed foreign Bank having correspondent bank in India.

10.4 (i) The bank guarantee by domestic bidders will have to be given from the scheduled banks on non-judicial stamp papers of requisite value, as per the Indian Stamp Act, and stamp papers should be in the name of the issuing bank.

(ii) The foreign Bidder will have to submit the bank guarantee from Banks of Indian origin situated in their town/city/country. In case no such bank of Indian origin is situated in their town/city/country, the Bank Guarantee may be submitted from the bankers as specified in Clause 22.2 (b) or (c) above.

(iii) The Bank Guarantee issued by a Bank amongst others must contain the following particulars of such Bank:

- (a) Full Address
- (b) Branch Code
- (c) Code Nos. of the authorized signatory with full name and designation
- (d) Phone Nos./Fax Nos./E-mail address

- (iv) In case, the Performance Security in the form of a Bank Guarantee is found to be not genuine or issued by a fake banker or issued under the signatures of fake official of the Bank, the LOI/Purchase Order issued/placed on the bidder shall be treated as cancelled forthwith and the bidder shall be debarred from participating in future tenders. Further, the Bid Security submitted by such bidder shall be invoked without any further reference.

10.5 The Bank Guarantee / LC shall be enforceable at Kakinada /Duliajan / Delhi / Kolkata / Guwahati.

10.6 The amount of Performance Security shall be 10% of order value (unless specified otherwise).

10.7 The Performance Security for capital nature items like plant and machinery etc. shall be valid for 12 months from the date of commissioning or 18 months from the date of shipment/despatch whichever concludes earlier. However, for consumables like chemicals, cement, tubular etc. the Performance Security shall be valid for 12 months from the date of shipment/despatch.

10.8 The Performance Security will be discharged by OIL and returned to the Bidder/Seller, within 30 days of its expiry of validity including any extension sought thereof or on completion of obligations under the contract.

10.9 Performance Security amount will not accrue any interest.

10.10 Exemption of Performance Security:

Small Scale Industries (SSI) registered with NSIC under Single Point Registration Scheme (and not their dealers/distributors) are exempted from submitting Performance Security for the items they are registered with NSIC if the contract /order value is less than the monetary limits for which the firm is registered with NSIC.

10.11 The bidders will extend the validity of the Performance Security, if and whenever specifically advised by OIL, at the Bidder/Seller's cost.

11.0 DOCUMENTS COMPRISING THE BID

11.1 The bid prepared by the bidder shall comprise the following components, duly completed:

- a) Price schedule (Refer on-line Price Schedule as applicable)

- b) Documentary evidence in accordance with Clause 1.2 if the bidder is other than Original Equipment Manufacturer.
- c) Bid must accompany necessary literature/catalogue of the equipment as well as of the spare parts catalogue thereof, wherever required.
- d) Bid Submission Proforma duly filled in (Refer Annexure I)
- e) Exceptions/Deviations Form duly filled in (Refer Annexure III)
- f) Check List duly filled in (Refer Annexure IV)
- g) Bidder's past supplies proforma duly filled in (Refer Annexure V)
- h) Authorisation letter for attending Tender Opening (Refer Annexure VI)
- i) Bid Security, wherever required.
- j) Confirmation about the Performance Security, wherever required
- k) Back-up Authority Letter for warranty cover of manufacturer in case the bid is from sole selling agent/authorised distributor/authorised dealer/authorised supply house.

12.0 SUBMISSION AND OPENING OF BIDS

12.1 The bid along with all Annexure (I to XI) and copies of documents should be submitted in e-form only through OIL's e-bidding engine. The price bids submitted in physical form against e-procurement tenders shall not be accepted. However the following documents should necessarily be submitted in physical form in sealed envelope super scribed as "Tender Number and due for opening on....." The outer cover should duly bear the tender number and date of closing/opening prominently underlined, alongwith the address of Purchaser's office, as indicated in Invitation for Bids:

1. The original bid security.
2. Any other document required to be submitted in original as per tender requirement.
3. If Sample is called for in the Tender
4. Printed catalogue and Literature if called for in the NIT.

12.2 Special methods of submitting e- bid under "TWO BID SYSTEM" & "TWO STAGE BIDDING SYSTEM":

12.2.1 In case of **TWO BID SYSTEM**, The bidder has to submit both the **"TECHNICAL"** and **"COMMERCIAL"** bid through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The **TECHNO-COMMERCIAL UNPRICED BID** is to be submitted as per Scope of Work & Technical Specification of the tender and commercial bid as per the Online Commercial Bid format. In Technical Bid opening, only Technical

RFx Response Page will be opened. Therefore, the bidder should submit the TECHNO-COMMERCIAL UNPRICED BID in the Technical RFx Response Page only and not along with the price bid. No price should be given in the Technical RFx Response Page. The Priced Bid should be submitted as per Online Commercial Bid format.

12.2.2 Under TWO **STAGE BIDDING SYSTEM**, bidders are required to submit only the “Techno-Commercial Unpriced Bids” in **the first stage through electronic form in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The “Priced Bids” will be submitted at a later date when called for by OIL.**

12.3 Any offer not complying with the above submission procedure will be rejected.

13.0 **DEADLINE FOR SUBMISSION OF BIDS**

13.1 No bid can be submitted after the submission dead line is reached. The system time displayed on e-procurement web page shall decide the submission dead line.

14.0 **CLARIFICATIONS OF BIDS:**

14.1 No unsolicited correspondence after submission of the offer will be taken cognizance of or responded to.

14.2 After the opening of the bid, OIL may at its discretion ask the bidder for clarification of its bids. The request for clarification and response shall be in writing and no change in the price or substance of the Bid shall be accepted. The reply of the bidder should be restricted to the clarifications sought.

15.0 **EXTENSION OF BID SUBMISSION DATE:**

Normally no request for extension of Bid Closing Date will be entertained. However, in case of any changes in the specifications, inadequate response or for any other reasons, OIL may at its discretion, extend the Bid Closing Date and/or time.

16.0 **LATE BIDS**

Bidders are advised in their own interest to ensure that bid are uploaded in system well before the closing date and time of the bid.

17.0 **OPENING OF BIDS**

17.1 The bid will be opened at 15.00 Hrs. (IST) or on the date & time of opening indicated in "Invitation for Bid". Bidder or their authorised representative (only one person per bidder) will be allowed to be present at the time of opening of the Bids. However, a letter (in the form as per Annexure VI enclosed) must be produced to the Tender Opening Officer at the time of opening of tenders. Unless this letter

is presented, the representative will not be allowed to attend the tender opening.

- 17.2 In case of unscheduled holiday on the closing/opening day of bid, the closing/opening date shall be re-fixed to next working day, the time notified remaining the same.

18.0 COMPLIANCE WITH TENDER:

- 18.1 Bidder's offer must conform in all respects with the applicable specifications, drawings and terms and conditions of the tender. Any deviation from the tender specifications or terms and conditions must be clearly and explicitly stated. In order to be considered responsive, the Bidder must enclose Annexure-III (duly filled in) with their Bid.
- 18.2 OIL reserves the right to accept / reject any deviation in bidder's offer pertaining to the materials specifications or to the terms and conditions stipulated in this tender without assigning any reason other than Bid Rejection Criteria specified in Section 'D'.

19.0 CHECK LIST:

THE CHECK LIST, AS PER ANNEXURE - IV ENCLOSED, MUST BE COMPLETED AND SUBMITTED ALONG WITH THE OFFER.

20.0 PURCHASER'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS.

- 20.1 OIL reserves the right to accept / reject or prefer any offer either in full or in part or annul the bidding process and reject all bids at any time prior to award of contract without thereby incurring any liability to the affected bidder (s) or any obligation to inform the affected bidder (s) of the ground for OIL's action. OIL also reserves the right to split the order between two or more parties.

21.0 PACKING:

- 21.1 Packing of goods must be sufficiently robust to withstand multiple handling during transit for delivery to their final destination so that contents do not get damaged. Protection of the plant and equipment against corrosion or deterioration must be given special attention. In case of foreign Bidders, the packing should be sea-worthy.
- 21.2 Machined steel and iron parts are to be heavily greased/varnished as prevention against rust.

- 21.3 In the case of internal combustion engines, compressors and similar equipment, internal parts are to be sprayed with an inhibitor or water splitting preservative and all openings covered with tape to prevent ingress of water.
- 21.4 Boxes/Packing cases containing electrical/electronic equipment are to be waterproof lined.
- 21.5 All items must have their respective identification marks painted/embossed on them.
- 21.6 Crates or boxes should have a list of items contained therein secured to the exterior by means of an enveloping piece of tin sheet nailed to the wood. A duplicate list should also be included inside the crate with the contents.
- 21.7 The Seller shall be responsible for damage of goods either in full or in part and for corrosion and/or deterioration of the plant and equipment during transit due to inadequate/insufficient packing or due to non-compliance with the above Para Nos. 21.1 to 21.4 depending upon the nature of items and as such shall be obligated to repair or replace the damaged goods or plant or equipment in full or in parts thereof, at free of cost to OIL within a reasonable period of time.
- 21.8 **WEIGHT AND SIZE LIMITATION OF PACKAGES:**

Normal limiting dimensions and weights are as under:

<u>Category</u>	<u>Length</u>	<u>Width</u>	<u>Height</u>	<u>Capacity</u>
Truck	5.185 Mtrs.	1.98 Mtrs.	1.98 Mtrs.	9 MT
Normal Trailer	10.98 Mtrs.	2.44 Mtrs.	2.44 Mtrs.	18 MT
Semi Low Bed Trailer	10.98 Mtrs.	3.05 Mtrs.	3.05 Mtrs.	20 MT
Low Bed Trailer	6.71 Mtrs.	3.05 Mtrs.	3.81 Mtrs.	18 MT

This dimensional restriction must not be violated without prior approval from OIL. The finished packing should be in the form of a Box under the limited dimensions.

22.0 INSPECTION AND TEST:

- 22.1 All materials to be supplied shall be subject to inspection and test by OIL at its discretion at any stage of manufacture and before despatch by mutual arrangement. Inspection and tests shall be carried out either by OIL's personnel or through a third party

nominated by OIL. Seller has to arrange for the inspection through the nominated third party (whenever applicable) and obtain the necessary inspection certificates together with the declaration certificate (as per Format mentioned in Annexure-XI)

- 22.2 OIL reserves the right to inspect the material through any of the Third Party Inspection Agencies. While appointing the Third party inspection Agency (from OIL's approved agencies), the bidder shall pass instruction to the appointed Third Party Inspection Agency to comply and respond to the advice/queries made by OIL directly with the inspection agency in connection with the inspection.
- 22.3 Bidder must extend the required facility for inspection by Third Party Inspection Agency. The bidder will be responsible for arranging the third party inspection and must submit the inspection certificate in Original together with the Declaration Certificate (as per Format mentioned in Annexure-XI) to OIL alongwith the despatch/shipping documents. The certificate issued by the Third Party Inspection Agency must specify that the inspection has been carried out for the material to be supplied to OIL INDIA LIMITED and inspection has been carried out as per the scope of inspection stipulated in OIL's Purchase Order. The certificate should also specify OIL's Purchase Order Number.

23.0 CONFIDENTIAL INFORMATION:

- 23.1 The Bidder/Seller shall treat as confidential all designs, drawings, data or information written or verbal, supplied by OIL and shall use its best endeavours to ensure that such design, drawings, data or information is not divulged to any third party except with the consent of OIL where necessary for the purpose of performance of its obligation hereunder and subject to similar undertakings being obtained from such third parties to treat such design, drawings, data or information in like confidence other than designs, drawings, data or information which at the time of proposed disclosure are within the public knowledge or in the Bidder's/Seller's possession.

24.0 PATENT AND OTHER RIGHTS:

- 24.1 The Bidder/Seller shall fully indemnify OIL against any action, claim or demand, costs and expenses arising from or incurred by reason of any infringement or alleged infringement of any letter, patent, design, trademark or name, copy right or other legally protected rights in respect of any plant, work, materials to be supplied or any arrangement, system or method of using, fixing or working to be employed by the Bidder/Seller.

24.2 In the event of any claim or demand being made or action brought against OIL in respect of any of the aforesaid matters, OIL shall notify the Bidder/Seller thereof as soon as possible and Bidder/Seller shall conduct with the assistance of OIL if necessary, but at his own expense, all negotiation for the settlement of such matter and any legal proceeding, litigation/ arbitration involved or which may arise there from.

25.0 INDEMNITY AND INSURANCE:

25.1 The Bidder/Seller shall defend or hold OIL harmless from all actions, claims, suits and demands made, against either or both of them in respect of injuries to or death of any person including employees of the Bidder/Seller or non-compliance of any statutory/safety requirement.

25.2 The Bidder/Seller shall also defend and hold OIL harmless for loss of and damage to property arising from the supply of any goods or materials or the erection, installation repair or operation for a period, of any plant hereunder.

26.0 ASSIGNMENT:

26.1 The Bidder/Seller shall not transfer, assign or sublet the consequent Contract or any part thereof without the prior consent in writing from OIL. Any permitted transfer/assignment or subletting shall not relieve the Bidder/Seller of any of his obligations which might have arisen before such permission was given.

27.0 WARRANTY / GUARANTEE:

27.1 Goods, materials or plant(s) to be supplied hereunder shall be new, of recent make, of the best quality & workmanship and shall be guaranteed by the Seller for a period mentioned hereunder against defects arising from faulty materials, workmanship or design. Defective goods / materials or parts notified by OIL to the Seller shall be replaced immediately by the Seller on F.O.R destination basis including payment of all taxes and duties at Seller's expense. This guarantee shall survive and hold good notwithstanding inspection, payment for and acceptance of the goods.

<u>NATURE OF ITEMS</u>	<u>PERIOD OF WARRANTY / GUARANTEE</u>
For consumables like Cement, Chemicals, tubulars, well head etc.	12 months from the date of despatch/shipment

For Capital Items	18 months from the date of despatch/shipment or 12 months from the date of successful commissioning, whichever is earlier
For other items	18 months from the date of despatch/shipment or 12 months from the date of receipt at destination, whichever is earlier

28.0 DEFAULT IN DELIVERY / LIQUIDATED DAMAGES:

28.1 Time will be of the essence of the contract.

28.2 In the event of the Seller's default in maintaining the agreed delivery schedule set out in the order, OIL shall have the right to cancel the order at any time after expiry of scheduled delivery date without any reference to the Seller and make alternative arrangement at the discretion of OIL in which case extra expenditure involved, will be recoverable from the Seller and OIL shall not be responsible towards such cancellation or any damage that may be incurred by the Seller. The decision of OIL shall be final and binding on the Seller.

28.3 As an alternative to Clause No. 28.2 above, OIL reserve the right to accept the materials but, the Seller shall be liable to pay liquidated damages @ 0.5% per week or part thereof of the value of the goods in respect of which default in delivery takes place subject to a maximum of 7.5 %. Should there be default on the part of the Seller for more than 15 Weeks from the scheduled date to complete the delivery or to complete the installation/commissioning & Training (wherever applicable) successfully, OIL shall have the right, in addition to the provisions under Clause 28.2 to invoke the Performance Security without causing any notice to the Seller to this effect.

The amount of liquidated damage as stipulated above is a pre-estimated genuine loss as agreed by both the parties and shall be payable without any demur and shall not be open for any dispute whatsoever.

28.4 The liquidated damage as agreed by both the parties as a genuine pre-estimated loss shall be payable on Landed Cost of the materials at Kakinada inclusive of all cost to the extent of default (undelivered portion only in cases where part delivery is acceptable) and commissioning at site is not involved.

29.0 FORCE MAJEURE:

29.1 In the event of either of the parties being rendered unable, wholly or in part by force majeure to carry out its obligations under the agreement when entered into, it is agreed that on such party giving notice and full particulars of such force majeure in writing or by telegram / telex / fax to other party as soon as possible (within maximum one week), after the occurrence of the cause relied on then the obligations of the party giving such notice with proper documentary evidence so far as they are affected by such force majeure, shall be suspended during the continuance of any inability so caused but for no longer period, and such cause as far as possible be remedied with all reasonable effort.

29.2 The term "Force Majeure" as used herein shall mean 'Acts of God' including Landslides, Lightning, Earthquake, Fires, Storms, Floods, declared Wars, Blockades, insurrection, riots, Government regulations etc., which are not within the control of the party claiming suspension of its obligations within the meaning of the above Clause 29.1 and which renders performance of the contract by the said party completely impossible.

30.0 DEFAULT:

30.1 In the event of an Contract with the Bidder, if the Bidder/Seller contravenes any of the provisions of the Contract or neglects to carry out his obligations of the Contract, OIL may give notice in writing thereof requiring the Bidder/Seller to remedy the breach within seven days, or within such period as OIL may agree to be reasonable and in the event of Bidder's/Seller's failing to do so, OIL will be at liberty to purchase the goods elsewhere or have the work which the Bidder/Seller has neglected to do, carried out by some other person at the Bidder's/Seller's expense. In such an event OIL shall have the right to terminate the Contract.

31.0 TERMINATION:

31.1 In the event of an Contract with the Bidder, OIL shall have the right to terminate the Contract giving 7 days notice or such reasonable time and in this event shall pay to the Bidder/Seller such sum as shall fully compensate the Bidder/Seller for work carried out by them in performance of the Contract prior to such termination.

32.0 APPLICABLE LAW:

The contract arising out of this tender shall be interpreted in accordance with and governed by the laws of India.

33.0 ARBITRATION:

- 33.1 All disputes and differences whatsoever arising between the parties out of or relating to the construction, meaning and operation or effect of this Tender and consequent Contract or the breach thereof shall be mutually settled. However, in case no such mutual settlement is arrived at, the matter shall be settled by arbitration in accordance with the provision of arbitration of the Indian Arbitration & Conciliation Act, 1996 and any statutory modification or re-enactment thereof and the Rules made there under and for the time being in force. The venue of arbitration shall be at Kakinada/Delhi unless otherwise agreed by OIL
- 33.2 In case of dispute with the Seller who happens to be a Public Sector Undertaking, the same shall be resolved as per Department of Public Enterprises (DPE) guidelines.

SECTION - 'B'

SPECIAL TERMS & CONDITIONS FOR FOREIGN BIDDERS ONLY

1.0 INCOTERMS:

Bidders to note that interpretation of all foreign trade terms shall be as per INCOTERMS 2010.

2.0 ORDER TERMS:

OIL reserves the right to place order on EXW (Ex-works including packing), FCA, FOB, C & F or CIF terms. Offered rates shall be kept firm by the Bidder through delivery/shipment.

3.0 PARTIAL ORDER/REDUCED QUANTITY:

THE MINIMUM FOB / FCA CHARGES IN CASE OF PARTIAL ORDER FOR REDUCED QUANTITY / ITEMS SHALL HAVE TO BE INDICATED BY THE BIDDER. IN CASE THIS IS NOT INDICATED SPECIFICALLY, THE CHARGES QUOTED WOULD BE PRORATA CALCULATED AND THE SAME WILL BE BINDING ON THE BIDDER.

4.0 TAXES & LEVIES:

- (i) All taxes, stamp duties and other levies imposed outside India shall be the responsibility of the Bidder/Seller and charges thereof shall be included in the offered rates.
- (ii) All Taxes & levies imposed in India, for the services including installation & commissioning, shall be to the Bidder/Seller's account.
- (iii) Income Tax on the value of the Services rendered by the Bidder /Seller in connection with installation, commissioning, training etc. shall be deducted at source from the invoices at the appropriate rate under the I.T. Act & Rules from time to time.

5.0 SHIPMENT:

5.1 **SEA SHIPMENT:** Shipment by sea shall be through conference line vessels, preferably having India as a member. Shipment must be under-deck.

5.2 **AIR SHIPMENT:** In case the gross weight of consignment is less than 100 kg, despatch by air may be assumed. In case of air freighting, order may be placed either on FCA (Gateway airport of the country from where the material will be shipped) or on Ex-

works (packed) basis. A list of Gateway airport is enclosed as Annexure-X. In cases of order on FCA basis, airfreighting shall be through OIL's authorised Freight Forwarder and all charges up to aircraft are to be borne by the bidder. In case of order on Ex-works (packed) basis, the supplier shall make the goods ready with export air worthy packing and OIL's nominated cargo handling Agent shall collect the materials from the works of the supplier.

- 5.3 **DESPATCH THROUGH COURIER:** In case despatch is made through courier, despatch is to be made on "Freight mode", unless otherwise specified.

6.0 INSURANCE:

In case of shipment other than on CIF terms, insurance will be arranged and paid for by OIL on receipt of information of loading. In case of contracts on CIF terms, insurance upto Port of discharge shall be arranged and paid for by Seller.

7.0 COUNTRY OF ORIGIN:

Bidders shall indicate Country of Origin item-wise. In case of mixed country of origin, percentage distribution of contents of country of origin must be stated.

8.0 TERMS OF PAYMENT

- 8.1 Payment terms must be clearly stated. OIL's standard payment terms are:

- i) Sight draft basis (Cash against Documents)
- ii) Letter of Credit (L/C)

- 8.2 Payment through Letter of Credit:

- 8.2.1 The Letter of Credit shall be established through State Bank of India (SBI) or Allahabad Bank or any other scheduled Bank, as would be mentioned in the Purchase Order, from time to time. The foreign correspondents of SBI / Allahabad Bank / any other scheduled Bank in various countries are furnished vide Annexure-IXA and Annexure-IXB to this Tender Notice. Bidders shall name one of the correspondents of SBI / Allahabad Bank through whom they prefer to have their L/C opened. Where foreign correspondents of SBI / Allahabad Bank do not exist, the bidders are to indicate their banker's name and address in their offers.

- 8.2.2 Normally L/C will not be confirmed. Confirmation of L/C, if required, shall be at Seller's cost.

8.3 For small value orders say up to US \$15,000.00, OIL would prefer to make payment on Sight draft (Cash against Documents) basis for expeditious processing of order for mutual benefit. OIL undertakes to pay within 15 working days of receipt of clean documents, in case of payment on Sight draft (CAD) basis. As per present rule, Sight Draft (CAD) payment up to US\$ 25,000 can be made on direct submission of documents to OIL's nominated banker instead of routing through bidder's banker.

8.4 Payment terms where installation and commissioning & Training is involved:

Wherever installation and commissioning is involved, 70% payment will be made against supply of materials and balance 30% after satisfactory commissioning at site along with the installation & commissioning charges. Payment towards training will be released after successful completion of training.

The bidder, in his bid, must indicate the correct particulars viz. their Account number etc. to enable the SBI to put through the correct transaction.

8.5 PAYMENT TO THIRD PARTY:

Request for payment/part payment to third party (i.e., other than the party on whom the order has been placed) will not be entertained by OIL under any circumstances. The offers stipulating payment/part payment to such third party will be considered as non-responsive and such offers will be rejected.

9.0 BANKING CHARGES:

9.1 While banking charges in India will be borne by OIL, all banking charges in bidder's country will be to the bidder's account. Bidders are requested to quote their prices considering these charges, if applicable. Further, bank charges in India incurred in extension/ amendment of L/C for reasons attributable to the bidder (and where OIL is not at fault), shall be borne by the bidder.

10.0 ADVANCE PAYMENT:

10.1 Request for advance payment shall not be normally considered. However, depending on merit and at the sole discretion of OIL, advance payment may be agreed at an interest rate of 1% above the prevailing Bank rate (CC rate) of State Bank of India compounding on quarterly basis from the date of payment of the advance till recovery /refund.

- 10.2 Advance payment if agreed to by the Company shall be paid only against submission of an acceptable Bank Guarantee whose value should be equivalent to the amount of advance plus the amount of interest estimated by OIL on the basis of contractual delivery period without further reference.
- 10.3 Bank Guarantee shall be valid for 3 months beyond the delivery period incorporated in the order and same shall be invoked in the event of Seller's failure to execute the order within the stipulated delivery period.
- 10.4 In the event of any extension to the delivery date, seller shall enhance the value of the bank guarantee to cover the interest for the extended period and also shall extend the validity of bank guarantee accordingly.

11.0 INDIAN AGENTS:

- 11.1 Bidders must clearly indicate in their offer whether they have any Agent in India. If so, bidders must furnish the names and addresses of their agents and state clearly whether agents are authorised to receive any commission. The rate of commission amount must be indicated which will be payable only in non-convertible Indian currency. Unless otherwise specified it will be assumed that Agency commission has been included in the offered price. If there is no mention about the commission amount, it will be assumed that no commission is involved against this purchase.

11.2 One Indian agent is not allowed to represent two Bidders against one tender.

12.0 DOCUMENTATION:

- 12.1 Eight (8) copies of invoices, Six (6) copies of BL/AWB and Four (4) copies of certificate of origin will be required to be furnished.
- 12.2 The Seller shall negotiate the documents through their Bank at its earliest convenience. However, in case of shipment from the ports of nearby countries (e.g., Singapore), the successful Bidder shall negotiate the documents within 7 days of shipment.
- 12.3 Seller shall also ensure that the shipping documents are received by OIL's Kolkata office 7 days (3 days in case of shipment from nearby countries/ports like Singapore) prior to the listed arrival of the vessel at Kakinada port. In case of air-freighted consignments, documents should be received within 7 days from the date of despatch. If the documents are not made available as requested it will not be possible for OIL to clear the consignments through Customs at the discharging port in time and the same will accrue

demurrage. Expenses incurred by OIL due to late submission of documents would be recoverable fully from the successful Bidder or their Indian agent.

13.0 SPECIAL TERMS & CONDITIONS FOR INDIAN AGENT:

- 13.1 Commission to Indian Agents shall be paid after clearance of goods through customs against bills submitted to OIL's Kolkata office. However, whenever installation & commissioning is involved, the commission to Indian Agents shall be released only after successful installation & commissioning by the Bidder/supplier.
- 13.2 OIL shall reserve the right to deduct demurrage and other expenses incurred due to late/incorrect submission of documents by the Principal from the commission payable to their Indian Agents against the instant order or any other subsequent / outstanding order.

SECTION – ‘C’

SPECIAL TERMS & CONDITIONS FOR INDIAN BIDDERS

1.0 PRICES:

- 1.1 Indian bidders are required to indicate both Ex-works as well as FOR Destination price by road. Bidder should also indicate FOR operating Railhead price where the material is a full rake load Chemicals/Cement/Tubular consignment or any other item specifically mentioned to be transported by rail only
- 1.2 OIL reserves the right to place order on FOR (despatching station) or FOR (destination) terms. Offered rates should be kept firm through delivery/despatch.

2.0 EXCISE DUTY:

- 2.1 Excise Duty, if any, should be quoted either as “extra” or as inclusive as the case may be. The Seller, if happens to be a Supply House, should not quote “Excise Duty” as extra.

SSI Unit availing slabs rate of turnover for duty structure should specify the maximum Excise Duty levies against the order at the time of delivery, if order is placed on them.

Bidders, who are manufacturers, should indicate the rate of Excise Duty, if any, separately for all quoted items.

Any benefit/concession/exemption involved should be spelt out clearly by the bidders. In case such information is not furnished in the Bid, the offer will be loaded with the maximum amount of Excise duty applicable for the item for evaluation purpose. However, OIL reserves the right to place the order based on the excise duty indicated in the Bid which will be binding on the Bidder.

- 2.2 Bidder should indicate the following in their offer:

- a) Address of the factory from where the goods will be despatched.
- b) Chapter, Heading and Sub-heading of the Excise tariff for the material offered.

3.0 SALES TAX:

- 3.1 In case of concessional CST @ 2 % (or any other rate as per the Act), necessary ‘C’ form shall be issued by OIL wherever applicable at the time of settlement of invoice.

Any other benefit/concession/exemption available at the time of delivery should be spelt out clearly by the bidders. In case such information is not furnished in the Bid, the offer will be loaded with the normal amount of tax applicable for the item for evaluation purpose. However, OIL reserves the right to place the order based on the tax indicated in the Bid which will be binding on the Bidder.

4.0 OTHER TAXES & LEVIES:

- (i) All taxes, stamp duties and other levies for the services including installation/commissioning, Training etc. shall be to the Bidder/Seller's account.
- (iii) Income Tax /Service Tax on the value of the Services rendered by the Bidder/Seller in connection with installation/commissioning, training etc. shall be deducted at source from the invoices at the appropriate rate under the I.T. Act & Rules from time to time.

5.0 CONCESSIONS PERMISSIBLE UNDER STATUTES:

Bidder, while quoting against this tender, must take cognizance of all concessions permissible under the statutes including the benefit under Central Sale Tax Act, 1956, failing which the Bidder will have to bear extra cost where bidder does not avail concessional rates of levies like customs duty, excise duty, sales tax etc. OIL will not take responsibility towards this.

However, OIL may provide necessary assistance wherever possible, in this regard.

6.0 STATUTORY VARIATION:

Any statutory variation (increase/decrease) in the rate of excise duty/sales tax/Customs Duty or any statutory levy after the closing date of tenders/revised priced bid, as the case may be, but within the contractual delivery/completion period will be to the account of OIL subject to documentary evidence. However, any increase in excise duty/sales tax/Customs Duty or any statutory levy after the expiry of the scheduled date of delivery shall be to the supplier's account.

7.0 IMPORT CONTENT:

- 7.1 In case there is any import content in their offer, it will be obligatory on the part of the Indian bidders to mention the amount involved and the rates quoted should be inclusive of import content

and applicable customs duty thereon. On the other hand, if there is no import content they should categorically state the import content to be NIL in their offer. Bidders who do not mention import content in their offer will not be entitled to price preference applicable, if any vide Section D (Bid Rejection & Bid Evaluation Criteria).

8.0 CURRENCY OF BIDS / EXCHANGE RATE FLUCTUATION:

- 8.1 Indian Bidders are permitted to bid in any currency (including Indian Rupees) and receive amount in that currency. However, currency of bid will not be allowed to be changed after bid opening. Since Indian bidders are allowed to quote in any currency, OIL will not compensate for any exchange rate fluctuation in respect of the purchase finalised under this tender.

9.0 DEEMED EXPORT BENEFITS:

It will be specifically highlighted in the tender in case Deemed Export benefit is applicable against this tender and the benefits available.

10.0 DESPATCH:

10.1 Road Despatch:

- 10.1.1 In the event of an order other than FOR Destination terms, the material will be required to despatch through OIL's approved transporters (which will be specified in the order) on "Door Delivery" basis.
- 10.1.2 For orders placed on FOR Destination basis, the material will be required to despatch through reputed Bank approved transporters only on Door Delivery basis. In case OIL is required to collect the material from transporters godown, extra expenditure incurred thereof will be recovered from the Bidder/seller.

10.2 Rail Despatch:

In case of Rail despatch, the Bidder will be fully responsible for arranging required railway wagons/rake. Tubular consignment will be despatched on open type wagons only. Height of the wagons should not exceed 4.6 metres.

11.0 INSURANCE:

- 11.1 Transit insurance will be arranged and paid for by OIL for all orders other than FOR Destination orders. The Bidder/seller will be required to intimate the insurance agency (which will be

specified in the Purchase Order) regarding the despatch details immediately after despatch. The Sellers have to arrange the transit insurance at their cost in case of orders placed on FOR Destination basis.

12.0 **PAYMENT TERMS:**

12.1 **Payment terms where installation / commissioning and Training are not involved:**

Payment to the extent of 90% maximum of the value of the supply will be made against proof of despatch presented through Bank or to OIL directly. Balance 10% of the value will be released not later than 30 days of receipt of goods at OIL's site. Adjustments, if any, towards liquidated damage shall be made from the balance 10% payment. OIL may consider releasing 100% payment against despatch documents for suppliers having good track record with OIL and where 10% Performance Security is submitted in time and no installation/commissioning is involved.

12.2 **Payment terms where installation /commissioning and Training are involved:**

Wherever installation / commissioning and Training are involved, 70% payment will be made against supply of materials and balance 30% after satisfactory commissioning at site along with the installation & commissioning charges after adjusting liquidated damages, if any. Payment towards training will be released after successful completion of training.

12.3 **Payment against Trial Orders:**

In the event of placement of trial orders, payment will be made only on acceptance of goods after successful field trial of the materials.

12.4 **PAYMENT TO THIRD PARTY:**

Request for payment/part payment to third party (i.e., other than the party on whom the order has been placed) will not be entertained by OIL under any circumstances. The offers stipulating payment/part payment to such third party will be considered as non-responsive and such offers will be rejected.

13.0 **BANKING CHARGES:**

All banking charges will be to the bidder's account.

14.0 ADVANCE PAYMENT:

- 14.1 Request for advance payment shall not be normally considered. Depending on merit and at the discretion of OIL, advance payment may be agreed at an interest rate of 1% above the prevailing Bank rate (CC rate) of State Bank of India compounding on quarterly basis from the date of payment of the advance till recovery /refund.
- 14.2 Advance payment if agreed to by the Company shall be paid only against submission of an acceptable Bank Guarantee whose value should be equivalent to the amount of advance plus the amount of interest estimated by OIL on the basis of contractual delivery period.
- 14.3 Bank Guarantee shall be valid for 3 months beyond the delivery period incorporated in the order and same shall be invoked in the event of Seller's failure to execute the order within the stipulated delivery period.
- 14.4 In the event of any extension to the delivery date, seller shall enhance the value of the bank guarantee to cover the interest for the extended period and also shall extend the validity of bank guarantee accordingly.

SECTION - D

BID REJECTION CRITERIA & BID EVALUATION CRITERIA

1.0 BID REJECTION CRITERIA:

The bids must conform to the specifications, terms, and conditions given in the NIT. Bids shall be rejected in case the items offered do not conform to the required minimum / maximum parameters stipulated in the technical specifications and to the respective international /national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements shall have to be particularly met by the bidders, without which the offer will be considered as non-responsive and rejected:

- 1.1 Bidders shall offer firm price through delivery and not subject to variation on any account. Bids with adjustable price shall be treated as non-responsive and rejected.
- 1.2 Validity of the Bids shall be minimum 4 months (120 days). Bids with lesser validity will be rejected.
- 1.3 Bids received after bid closing date and time shall be rejected. Also, modification of Bids received after Bid Closing date/time shall not be considered.
- 1.4 Bidders shall quote directly and not through their agent in India. Offers made by their Indian Agents on behalf of their foreign Principals will be rejected. Similarly, Bids received from unsolicited parties shall be rejected.
- 1.5 The authenticity of above digital signature shall be verified through authorised CA after bid opening and in case the digital signature is not authorized the bid will be rejected.
- 1.6 Any offer containing incorrect statement will be rejected
- 1.7 Bids without original Bid Security as per Para 9.0 of Section A (wherever called for) and confirmation regarding submission of requisite Performance Security as per Para 10.0 of Section A (wherever called for) shall be rejected.
- 1.8 Bids not submitted in compliance with Special methods of submitting system mentioned in Para 12.1 of Section A (whenever applicable) will be rejected.

- 1.9 The bids shall conform generally to the specifications and terms and conditions given in the tender. Bids shall be liable for rejection in case the goods offered don't conform to the required minimum / maximum parameters stipulated in the technical specifications and to the respective international/National standards wherever stipulated.
- 1.10 Bids submitted without all the cost details required vide Para 7.1 of Section A will be rejected.
- 1.11 Bids not submitted in compliance with Para 7.10.2 of Section A regarding submission of samples (whenever applicable) will be rejected.

2.0 BID EVALUATION CRITERIA:

- 2.1 Bids which are found to be responsive and meeting the requirement both specification wise and terms and conditions in the enquiry will be considered for final evaluation.
- 2.2 Each item shall be normally evaluated independently unless otherwise stated.
- 2.3 In the event of computational error between unit price and total price, unit price shall prevail and adopted for evaluation.
- 2.4 Similarly, in the event of discrepancy between words and quoted figure, words will prevail.
- 2.5 For conversion of foreign currencies into Indian Rupees, B. C. selling (Market) rate declared by State Bank of India (SBI) one day prior to the date of price bid opening shall be considered. However, if the time lag between the opening of the bids and final decision exceeds 3 (three) months, then B.C. selling (Market) rate of exchange declared by SBI on the date prior to the date of final decision shall be adopted for conversion.

3.0 COMPARISON OF OFFERS:

3.1 WHEN ONLY FOREIGN BIDDERS ARE INVOLVED:

Comparison of offers will be done on CIF Chennai Port basis.

3.2 WHEN BOTH FOREIGN AND DOMESTIC BIDDERS ARE INVOLVED:

- 3.2.1 The ex-works price of domestic bidder (inclusive of customs duty on imported raw materials and component etc. and applicable terminal excise duty on the finished products and Sales Tax)

excluding inland transportation to destination and CIF landed price of foreign bidders (with customs duty as applicable on the bid closing date) excluding inland transportation to destination will be compared. However, for contracts for supply cum installation / erection / site assembly, or turnkey projects where bidder's responsibility includes inland transportation, the evaluation will be inclusive of inland transportation.

3.2.2 **Price Preference:**

For capital goods, the domestic manufacturers would be accorded a price preference to offset CST to the extent of 4% or actual whichever is less subject to 30% local content norms as stipulated for World Bank Funded project to the satisfaction of OIL.

3.2.3 When more than one domestic bidders fall within price preference range, inter-se-ranking will be done on FOR destination basis.

3.2.4 If the Government of India revises these evaluation criteria the same as applicable on the bid closing date will be adopted for evaluation of the offers.

3.3 **WHEN ONLY DOMESTIC BIDDERS ARE INVOLVED OR WHEN MORE THAN ONE DOMESTIC BIDDERS ARE IN CONTENTION IN CASE OF MIXED RESPONSE:**

Comparison of offers will be done on FOR destination basis by road (except for full rake load Chemicals/Cement/Tubular consignment or any other item specifically mentioned to be transported by rail only).

3.4 Insurance and banking charges (in India) will be assumed as 1.5% of the FOB prices in case of foreign offers. Extra 1% will be loaded on offers stipulating confirmed L/C at buyer's account. In case of domestic bidders, extra @ 0.5 % shall be loaded on F.O.R. despatching point value towards insurance charges to arrive at F.O.R. destination price, towards insurance charges.

3.5 At the time of evaluation of the offers, past performance of similar equipment supplied by the bidder as well as after-sales service, supply of spares, etc. in respect of such equipment by the concerned bidder will be considered / evaluated. If the same are not found to be satisfactory as already communicated to the bidder, the offer may be considered as unacceptable offer and rejected.

3.6 Considering the nature of the item, if the product offered by the lowest acceptable bidder is not field proven in OIL, purchaser at its discretion may place a trial order to the

extent of 25% (maximum) only and balance quantity will be procured from other competitive bidders whose product has been field proven in OIL.

4.0 PURCHASE PREFERENCE:

OIL reserves the right to allow to the Central Public Sector Enterprises, purchase preference facilities as admissible under the existing policy. However, the provisions are subject to change as per Govt. Guidelines and the provisions ruling at the time of bid (price bid in case of two bid/stage system) opening will be applicable. Bidders are requested to take a note of the latest guidelines of the Govt. in this regard on their own and quote accordingly.

- 5.0 In case of any conflict between the Rejection/Evaluation criteria stipulated in this Section with that given in the Technical Specifications against specific Tender, those mentioned in the Technical Specifications against specific Tender will prevail.

SECTION - E

SPECIAL TERMS & CONDITIONS FOR TUBULARS

1.0 MANUFACTURING DETAILS:

1.1 Bidders must specify categorically in their offer if the following jobs in respect of the casing offered by them would be carried out by themselves.

- i) Manufacture of the Green pipe
- ii) Manufacture of the Mother pipe
- iii) Manufacture of Coupling Stock/blanks
- iv) Threading of item (ii) or (iii) and End finishing jobs.

In case any or all the above jobs would be carried out in their plant, they must forward valid API certificate(s) issued in their name for respective job(s) together with the offer.

1.2 In case some of the above jobs are not carried out in their plant but would be carried out in some other works, the bidders must submit API certificate(s) issued in the vendors' name for respective job(s). These certificates must be furnished along with the offer.

1.3. Bidders doing none of the above jobs would be treated as supply house/traders. As supply house /traders to bid, they however must fulfil the criteria laid down in General terms and conditions (refer para 1.2 of Section A) to be eligible for bidding.

1.3.1 They (Supply Houses/Traders) must forward the following certificates alongwith the offer failing which the offer will be rejected.

- i) A certificate from the final manufacturing mill guaranteeing supply of the tubulars to the bidder in the event of an order on the bidder.
- ii) Valid API certificates of the mills doing the respective jobs.

1.3.2 It may be noted that no change in manufacturing mill will be allowed after placement of order.

1.4 Bidders must clearly indicate the country of origin.

2.0 QUANTITY TOLERANCE:

Bidders should note that, in the event of order, quantity tolerance of +0%/-2% of order quantity will be applicable.

3.0 ANTI DUMPING DUTY CLAUSE:

3.1 Government of India has imposed Anti-Dumping Duty in respect of Casing, Linepipe and Tubing etc., used in drilling of oil or gas of an external diameter not exceeding 244.5 mm or 9.5/8 inches originating in or exported from Austria, Czech Republic, Russia, Ukraine and Romania . In case the product is offered from any of the parties/countries listed by Government of India in the Anti-dumping duty notification or any other parties/Countries on whose product the Government of India may impose Anti-Dumping Duties at any stage, the successful bidder will be required to undertake to pay the applicable Anti-Dumping duties. In case of the foreign bidders, the amount involved in respect of Anti-Dumping duty will have to be remitted to OIL within 15 days of receipt of the notice from OIL, whereas in case of indigenous bidders they should note that OIL will not be liable to reimburse any amount on account of Anti-Dumping duty for the materials imported by them for execution of the contract.

3.2 The bidders are required to categorically confirm that the goods offered will not originate/ be shipped from any of the above named countries or any of such countries on whose products Government of India may impose Anti-Dumping duties at any stage and if so, the applicable Anti-Dumping duty will be borne by them as mentioned above. In the event such a categoric confirmation is not made in the offer, the offer will be summarily rejected.

4.0 PRICE BREAK-UP:

4.1 Foreign Bidders must furnish price details giving break up as under :

- i) Firm unit Ex-Works price of the quoted items and Currency.
- ii) Firm FOB/FCA component stating the port of Embarkation.
- iii) Firm Freight (ocean/air) upto Kakinada as required in the price schedule.
- iv) Third Party Inspection charges per metre.
- v) Any other Price component as applicable to the Tender.

4.1.1 Foreign bidders are required to quote "Firm FOB" and "Firm C&F" price showing break up. Evaluation of foreign offers will be made considering "Firm C&F" price. Bidders not quoting "Firm FOB" and "Firm C&F" price will be rejected.

4.1.2 In the event of order on foreign party, order may be placed on FOB or C&F terms at the discretion of OIL. Initially, order may be placed on FOB terms with an option to change to C&F terms for the quoted C&F value. It will be obligatory on the part of the bidder to agree to above terms.

4.2 Indigenous bidders are to quote the following:

- i) Firm unit Ex-Works price of the quoted items and Currency.
- ii) Firm Packing and forwarding component stating the place of despatch.
- iii) Firm Freight as required in the price schedule stating nearest operating Rail head (despatching point)
- iv) Third Party Inspection charges per meter
- v) Duties, Taxes, if any.
- vi) Import content, if any (Statement like “maximum import content” shall not be entertained and import content must be quantified clearly)
- vii) Any other Price component as applicable to the Tender.

5.0 PLACEMENT OF ORDER:

5.1 In case of foreign bidders, order will be placed on FOB or C&F basis at the discretion of OIL. In case of indigenous bidder, order will normally be placed on FOR nearest Rail head basis, freight to pay by Rail for full rake load consignment. In case of small consignment (less than rake load) orders will normally be placed on Ex-works basis in which case goods are to be dispatched through our nominated carriers on freight to pay basis in which case loading at the dispatching point is to be done by suppliers without any additional charge. If suppliers make any request for change of mode of transportation from Rail to Road for full rake load consignment for any reason, OIL may consider allowing transportation by road subject to suppliers` agreement to bear the excess freight, if any.

5.2 Notwithstanding above, OIL reserves the right to place orders on any terms at its discretion.

6.0 SPECIFICATIONS:

6.1 The bids shall conform generally to the specifications and terms and conditions given in the tender. Bids shall be liable for rejection in case the goods offered don't conform to the required minimum / maximum parameters stipulated in the technical specifications and to the respective international/National standards wherever stipulated.

7.0 BID REJECTION CRITERIA:

Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following will have to be categorically confirmed in the bid without which the same will be considered as non-responsive and summarily rejected :-

- i) The tubular will bear API monogram.
- ii) The tubular will be brand new and of recent manufacture.

- iii) Certificate from the final manufacturing mill guaranteeing supply of the tubulars to the bidder in the event of an order on the bidder as per Para 1.3.1 applicable for Supply houses)
- iv) The goods offered will not originate in or exported from any of the countries as detailed in Para 3.0 (Anti-dumping duty clause) above and if so the Anti-Dumping Duty will be borne by the bidder.
- v) 'Firm FOB' and 'Firm C&F' price in case of foreign bidders.

8.0 For other terms and conditions, please refer to Section A to D. Terms and conditions incorporated above would prevail over the General Terms and conditions in case of any contradiction.

ANNEXURE - I

BID SUBMISSION PROFORMA

Tender No:

Oil India Limited

Dear Sirs,

I / We have understood and compiled with the “Instructions to Bidders” at “Bid evaluation / Rejection Criteria” and the “General Terms and Conditions” for supply and have thoroughly examined and compiled with the specifications, drawings and / or pattern stipulated hereto and / are fully aware of the nature of the material required and my / our offer is to supply materials strictly in accordance with the requirements.

Yours faithfully,

(Name of the authorised signatory)

ADDRESS:

DATED :

TELEPHONE NO :

FAX NO :

EMIAL ADDRESS :

Note: This form should be uploaded along with offer after digital signature

Price Schedule Proforma for Foreign Bidders

(Prices are to be quoted as per Price Bid Format attached in e-portal)

Price Schedule Proforma for Indian Bidders

(Prices are to be quoted as per Price Bid Format attached in e-portal)

ANNEXURE - III**PROFORMA EXCEPTION / DEVIATION****EXCEPTION / DEVIATION PROFORMA**

OIL expects the bidders to fully accept the terms and conditions of the bidding documents. However, should the bidder experience some exception and deviations to the terms of the bidding documents, the same should be indicated here and put in techno-commercial unpriced bid. In order to be considered responsive, Bidder's offer must specifically include the following statement:

- (a) We certify that our offer complies with all NIT requirements and specifications without any deviations.

Or

- (b) We certify that our offer complies with all NIT requirements and specifications with the following deviations :

Clause No. of Bidding Document	Full compliance/ not agreed	Exception/ deviations taken by the Bidders	Remark

Signature of the Bidder

Name:

Seal of the company

ANNEXURE - IV

CHECK LIST

THE CHECK LIST MUST BE DULY FILLED UP COMPLETELY AND TO BE SUBMITTED ALONG WITH YOUR OFFER. PLEASE ENSURE THAT ALL THESE POINTS ARE COVERED IN YOUR OFFER. THESE WILL ENSURE THAT YOUR OFFER IS PROPERLY EVALUATED. PLEASE CROSS THE BOX WHICHEVER IS APPLICABLE.

TECHNICAL

(Applicable to both Foreign Bidders and Indigenous Bidders)

1.0 Whether necessary literature/catalogue of the equipment as well as spare parts thereof has been attached with the offer?

☐ Yes ☐ No ☐

2.0 Whether the product quoted is API approved and bears API monogram? (If applicable)

☐ Yes ☐ No ☐ Not applicable ☐

3.0 Whether required sample asked in bidding document has been submitted along with the offer?

☐ Yes ☐ No ☐ Not applicable ☐

4.0 If the sample has been asked for and the bidder is exempted from submission of sample, then whether exemption letter has been enclosed with the offer?

☐ Yes ☐ No ☐ Not applicable ☐

5.0 Whether the materials being offered fully conform to the required technical specifications?

☐ Yes ☐ No ☐

6.0 If not, whether you have separately highlighted the deviation?

☐ Yes ☐ No ☐

COMMERCIAL

(A) Applicable to both Foreign Bidders and Indigenous Bidders

1.1 Whether requisite tender fee has been paid?

☐ Yes ☐ No ☐ Not applicable ☐

1.2 If so, furnish the following:-

(i) Value

(ii) Mode of payment: ☐ Cheque/ Draft ☐ Cash ☐

2.1 Whether Original Bid Security has been forwarded (if called for)?

☐ Yes ☐ No ☐ Not applicable ☐

2.2 If so furnish the following:-

(i) Name of the Bank

(ii) Value

(iii) Number

(iv) Date of issue

(v) Period of validity of the Bank Draft/Bank Guarantee/Letter of Credit.

(The validity of Bank Draft should not be less than 90 days).

3.0 In case the Bidder is a supply house, whether authorisation from the manufacturer, authorising him to bid, has been enclosed with the offer?

☐ Yes ☐ No ☐ Not applicable ☐

4.0 Have you offered firm price?

☐ Yes ☐ No ☐

5.0 Have you specified currency of the quoted price?

☐ Yes ☐ No ☐

6.0 Whether the period of validity of the offer is as required in bidding document?

☐ Yes ☐ No ☐

7.0 Have you indicate firm delivery?

☐ Yes ☐ ☐ No ☐

8.0 Whether Original Bid Security has been forwarded in original (if called for)?

☐ Yes ☐ ☐ No ☐ ☐ Not applicable ☐

9.0 Whether confirmation regarding submission of performance Security has been furnished (if called for)?

☐ Yes ☐ ☐ No ☐ ☐ Not applicable ☐

10.0 Whether confirmation regarding Guarantee / warranty has been furnished?

☐ Yes ☐ ☐ No ☐

11.0 Whether Gross Weight / Volume of consignment has been furnished?

☐ Yes ☐ ☐ No ☐

12.0 Whether the cost of Third party Inspection charges included in the quoted prices? If not, whether these have been quoted separately. (if called for)

☐ Yes ☐ ☐ No ☐ ☐ Not applicable ☐

13.0 Whether the cost of Installation/ erection / Commissioning at Site charges included in the quoted prices? If not, whether these have been quoted separately. (if called for)

☐ Yes ☐ ☐ No ☐ ☐ Not applicable ☐

14.0. Whether the cost of training of OIL personnel included in the prices? If not, whether these have been quoted separately. (if called for)

☐ Yes ☐ ☐ No ☐ ☐ Not applicable ☐

15.0 Has the statement incorporating the exceptions/deviations as per the proforma at Annexure – III, been prepared and enclosed with the offer?

☐ Yes ☐ ☐ No ☐

16.0 Has the bidder's past supplies proforma (Annexure – V) been carefully filled and enclosed with the offer?

☐ Yes ☐ No ☐

17.0. In case Antidumping Duty is applicable, whether confirmation to bear the Antidumping duty by the Bidder has been made in the Bid.

☐ Yes ☐ No ☐ Not applicable ☐

18.0. If the Bidder is seeking business with OIL for the first time, has he given the details of the parties to whom the offered items/services have been provided in past alongwith their performance report ?

☐ Yes ☐ No ☐

19.0 Whether required sample asked in bidding document has been submitted along with the offer?

☐ Yes ☐ No ☐ Not applicable ☐

20.0. Confirm that all documents required in techno-commercial unpriced bid without prices are placed in techno-commercial unpriced folder.

☐ Yes ☐ No ☐

21.0. Confirm that bid and all documents are signed using valid digital signatures issued by acceptable Certifying Authority (CA) as per Indian IT Act 2000.

☐ Yes ☐ No ☐

(B) Applicable to Foreign Bidders Only:

22.0 Whether firm FOB/FCA price (Port of Shipment) has been quoted by foreign bidders?

☐ Yes ☐ No ☐

23.0 In case of Air shipment, have you indicated FCA charges up to Gateway airport?

☐ Yes ☐ No ☐ Not applicable ☐

24.0 Whether firm C&F prices (Chennai Port) has been quoted by foreign bidders?

☐ Yes ☐ No ☐

25.0 Have you indicated details of Indian Agent specifying Name & address of the agent in India?

☐ Yes ☐ No ☐ Not applicable ☐

26.0 Whether amount of agency commission payable in non-convertible Indian currency consequent to this tender has been indicated?

☐ Yes ☐ No ☐ Not applicable ☐

27.0 Whether the agency commission is included in the price or payable extra has been highlighted?

☐ Yes ☐ No ☐ Not applicable ☐

28.0 If the Indian agent is to receive annual retainer fee, the details about the quantum has been furnished?

☐ Yes ☐ No ☐ Not applicable ☐

29.0 Has the country of origin of the items being offered, indicated ?

☐ Yes ☐ No ☐ Not applicable ☐

(C) Applicable to Indigenous Bidders Only:

30.0 Whether firm Ex-works and FOR destination prices have been quoted by indigenous bidders

☐ Yes ☐ No ☐

31.0 Have you indicated import content in your offer?

☐ Yes ☐ No ☐

32.0 If the tendered item qualifies for Deemed Export Benefit, whether the Bidder has quoted their price after taking into account various incentives and concessions granted to them under Deemed Export Benefits Scheme?

☐ Yes ☐ No ☐ Not applicable ☐

33.0 Whether a copy of latest income tax clearance certificate has been enclosed?

☐ Yes ☐ No ☐ Not applicable ☐

34.0 Whether details of your registration under Sale Tax/Central Sales Tax have been indicated in the offer?

☐ Yes ☐ No ☐

Offer Ref. Dated.
OIL's Tender No. Signed
For & on behalf ofDesignation

ANNEXURE - V

PROFORMA OF BIDDER'S PAST SUPPLIES

SL.NO	NAME & ADDRESS OF CLIENT	ORDER NO. & DATE	DESCRIPTION DETAILS	TOTAL QUANTITY SUPPLIED SUCCESSFULLY	TOTAL QUANTITY SUPPLIED SUCCESSFULLY

NOTE: - CERTIFICATE FROM CLIENTS TO BE ENCLOSED ALONGWITH THIS PROFORMA

Signature of the Bidder

Name:

Seal of the company

ANNEXURE - VI

PROFORMA OF AUTHORISATION LETTER FOR ATTENDING TENDER
OPENING

NO.

Date

To,

The

Oil India Ltd.,

(India)

Dear Sir,

Subject: **Tender No.** **due on**

For _____ Mr _____ has been
authorised to be present at the time of opening of above tender
due on _____ at _____ on my/our behalf.

Yours faithfully

Signature of Bidder

Name:

Designation:

For & on behalf of:

Copy to: Mr _____ for information and for production before the
(MM) at the time of opening of bids.

PROFORMA OF BID SECURITY

Ref. No

Bank Guarantee No

Dated

TO,

OIL INDIA LIMITED
KAKINADA - 533004
ANDHRA PRADESH, INDIA

Whereas (herein after called 'the Bidder') has submitted their Bid No. dated.....against OIL INDIA LIMITED, KAKINADA, ANDHRA PRADESH, INDIA (hereinafter called the purchaser)'s Tender No..... for the supply of (hereinafter called 'the Bid')
KNOW ALL MEN by these presents that we Of having our registered office at (hereinafter called 'the Bank') are bound unto the Purchaser, in the sum of for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents.

Sealed with the said Bank thisday of.....

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws their Bid during the period of Bid validity specified by the Bidder; or
2. If the Bidder, having been notified of the acceptance of their bid by the Purchaser during the period of bid validity:
 - a) fails or refuses to accept the order; or
 - b) fails or refuses to furnish the performance security;
 or
3. If the Bidder furnishes fraudulent document/information in their bid.

We undertake to pay to the Purchaser up to the above amount upon receipt of their first written demand (by way of letter /fax/cable) without the Purchaser having to substantiate their demand, provided that in their demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or all of the conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including _____
(*Bidder to indicate specific date as mentioned in the tender*), and any demand in respect thereof should reach the Bank not later than the above date.

Signature & Seal of the Bank

ANNEXURE - VIII

PROFORMA OF PERFORMANCE SECURITY FORM

Ref. No

Bank Guarantee No

Dated

TO,

OIL INDIA LIMITED
KAKINADA - 533004
ANDHRA PRADESH, INDIA

Whereas (herein after called 'the Seller') has undertaken, in pursuance of Order No. dated.to supply (description of Goods and Services) hereinafter called 'the Contract'.

AND WHEREAS it has been stipulated by you in the said Contract that the seller shall furnish you a Bank guarantee by a recognized Bank for the sum specified therein as security for compliance with the Seller's performance obligation in accordance with the contract.

AND WHEREAS we have agreed to give the seller a Guarantee:

THEREFORE we hereby affirm that we are Guarantors on responsibility to you, on behalf of the seller, up to a total of (amount of the Guarantee in words and figures) and we undertake to pay you upon first written demand declaring the Seller to be in default under the contract and without cavil or argument and sum or sums within the limits of. (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

The Guarantee is valid until theday of
.....

Signature & Seal of the guarantors

Date

.....
Witness

Name and address of the Guarantors

ANNEXURE - IXA**FOREIGN CORRESPONDENT OF SBI**

<u>COUNTRY</u>	<u>NAME OF BANK</u>
1. Abudhabi	National Bank of Abudhabi
2. Australia	National Australia Bank
3. Austria	Raffaisen zentral Bank A.G.
4. Bahrain	SBI, Bahrain
5. Belgium	SBI, Antwerpen
6. Brazil	Banco Do Brasil S.A.
7. Canada	SBI, Toronto
8. Denmark	Den Danske Bank
9. France	SBI, Paris
10. Finland	Merita Bank, Helsinki
11. Germany	SBI, Frankfurt
12. Hongkong	SBI, Hongkong
13. Hungary	National Bank of Hungary
14. Italy	Credito Italiano
15. Japan	SBI, Tokyo ; SBI, Osaka
16. Kenya	Barclays Bank
17. Kuwait	Gulf Bank K.S.C., Kuwait
18. Malaysia	Malayan Banking Berhad
19. Netherlands	ABN Amro Bank
20. New Zealand	Bank of New Zealand
21. Norway	Den, Norske Bank
22. Poland	American Bank in Poland
23. Romania	Banca Romana De Comert Exterior SA
24. Saudi Arabia	National Commercial Bank
25. Singapore	SBI, Singapore
26. South Africa	SBI, Johannesburg
27. South korea	Bank of Seoul
28. Spain	Banco Bilbao Vizcaya
29. Sweden	Skandinaviska Enskilda Banken
30. Switzerland	Union Bank of Switzerland
31. UK	SBI, London
32. USA	SBI, New York/ Los Angeles/ Chicago

ANNEXURE - IX B**FOREIGN CORRESPONDENT OF ALLAHABAD BANK**

<u>COUNTRY</u>	<u>NAME OF BANK</u>
1. Australia	Australia and New Zealand Bank
2. Austria	Osterreichische Lander Bank A.G.
3. Belgium	Generale Bank
4. Canada	The Royal Bank of Canada
5. Denmark	Copenhagen Handels Bank A.G.
6. France	Credit Lyonnais
7. Germany	Deutsche Bank A.G.
8. Italy	Credito Italiano
9. Japan	The Fuji Bank Limited
10. Netherlands	Amsterdam-Rotterdam Bank N.V.
11. Singapore	SBI, Singapore
12. Sweden	Skandinaviska Enskilda Bankan
13. Switzerland	Union Bank of Switzerland
14. U.K.	Barclays Bank PLC, London Standard Chartered Bank, London
15. USA	American Express Bank, New York Citi Bank N.A. ,New York

ANNEXURE - X**LIST OF GATEWAY AIRPORTS**

COUNTRY	GATE WAY AIRPORT
1. U.S.A. (EAST COAST)	NEWYORK
2. U.S.A. (WEST COAST)	SFO / LAX
3. U.K.	LONDON
4. FRANCE	ROISSY
5. GERMANY	FRANKFURT
6. CANADA	TORONTO/MONTREAL/ EDMONTON/CALGARY/ VANCOUVER
7. BELGIUM	BRUSSELS
8. AUSTRALIA	SYDNEY/MELBOURNE/ BRISBANE/PERTH
9. DENMARK	COPENHAGEN
10. NETHERLANDS	AMSTERDAM
11. AUSTRIA	VIENNA
12. SWITZERLAND	ZURICH
13. SWEDEN	STOCKHOLM
14. ITALY	MILAN
15. HONG KONG	HONG KONG
16. TAIWAN	TAIPEI
17. JAPAN	OSAKA / TOKYO
18. CHINA	SHANGHAI
19. U.A.E.	DUBAI
20. NORWAY	OSLO
21. SINGAPORE	CHANGI

ANNEXURE - XI

**DECLARATION CERTIFICATE
BY
THE THIRD PARTY INSPECTOR**

TO WHOM IT MAY CONCERN

This is to certify that following material and quantity offered
to us for inspection by M/s _____ has been inspected by
us as per scope of inspection mentioned in Oil India Limited's order
no. _____ dated _____ and passed by us for
despatch.

Material :

Quantity passed :

Certificate No. :
issued by us.

Date :

Signature of Third Party Inspector

Seal

**Amendment to General Terms and Conditions for Global
Tender**
(MM/GLOBAL/E-01/2005)

SECTION – A

- A. Clause 2.4 of Section-A of General Terms and Condition of Global Tender (MM/GLOBAL/E-01/2005) has been amended as under:**

2.4 CANCELLATION OF TENDER - REFUND OF TENDER FEE:
In the event, a particular tender is cancelled the tender fee will not be refunded.

- B. Clause as para 7.1.8 of Section-A of General terms and Condition for Global Tender (MM/GLOBAL/E-01/2005) has been added as under:**

7.1.8 Bidder should submit copies of original documents defining the constitution or legal status, place of registration, and principal place of business; written power of the signatory of the Bid to commit the Bidder.

- C. Clause 7.6 of Section-A of General Terms and Condition of Global Tender (MM/GLOBAL/E-01/2005) has been amended as under:**

7.6 DISCOUNT

Prices should be quoted net of discount by the Bidders. However, discount of any type, if indicated separately, will be taken into account for evaluation. Conditional discount will not be considered for evaluation purpose.

- D. Clause as para 7.15.1 of Section-A of General terms and Condition for Global Tender (MM/GLOBAL/E-01/2005) has been added as under:**

7.15.1 WITHDRAWAL OF OFFER BY BIDDER:

In case any bidder withdraws their bid within the bid validity period, Bid Security will be forfeited and the party will be debarred for a period of 2 (two) years.

- E. Clause as para 7.18 of Section-A of General terms and Condition for Global Tender (MM/GLOBAL/E- 01/2005) has been added as under:**

7.18 FURNISHING FRAUDULENT INFORMATION/ DOCUMENT:

If it is found that a Bidder has furnished fraudulent document/information, the Bid Security/Performance

Security shall be forfeited and the party will be debarred for a period of 3(three) years from date of detection of such fraudulent act, besides the legal action. In case of major and serious fraud, period of debarment may be enhanced.

F. Clause as para 7.19 of Section-A of General terms and Condition for Global Tender (MM/GLOBAL/E- 01/2005) has been added as under:

7.19 BACKING OUT BY BIDDER AFTER ISSUE OF LETTER OF AWARD (LOA):

In case the Bidder does not accept the LOA/Purchase Order issued within validity of their offer, the Bid Security (wherever applicable) shall be forfeited and the firm shall be debarred for 2(two) years.

G. Clause 9.1.1 of Section-A of General Terms and Condition of Global Tender (MM/GLOBAL/E-01/2005) has been amended as under:

9.1.1 All the Bids must be accompanied by Bid Security for the amount as mentioned in the NIT or an equivalent amount in freely convertible currency and shall be in the prescribed format (Annexure VII) as Bank Guarantee((BG) or a Bank Draft/Cashier Cheque or an irrevocable Letter of Credit (L/C) from any of the following Banks :

- a) Any Scheduled Indian Bank or
- b) Any Indian branch of a foreign Bank or
- c) Any reputed foreign Bank having correspondent bank in India

Note: In case of submission of demand draft/cashier cheque towards bid security by bidder, OIL shall encash demand draft/cashier cheque. In case of draft / cashier cheque in foreign currency, the encashed amount in Indian Rupees will only be refundable after adjusting bank charges and foreign currency variation, if any. The bank charges and foreign currency variation between the date of realization and the date of refund will be to bidder's account. However, the return of bid security will be governed by the terms and conditions of NIT.

H. Clause 9.1.2 of Section-A of General Terms and Condition of Global Tender (MM/GLOBAL/E-01/2005) has been amended as under:

9.1.2 The Bank Guarantee / LC shall remain valid *for the period indicated in the specific tender* and shall be enforceable at Duliajan / Delhi / Kolkata/ Guwahati/Kakinada.

I. Clause 9.7 of Section-A of General terms and Condition for Global Tender (MM/GLOBAL/E-01/2005) has been amended as under:

9.7 The Bid Security will be forfeited:

a) If a bidder withdraws his bid during the period of validity of bid or any extension thereof duly agreed by the bidder,

OR

b) If the successful Bidder do not accept the order or fails to furnish the Performance Security within 30 days of placement of order or before the expiry of Bid Security (unless extended), whichever is earlier.

OR

c) If a bidder furnishes fraudulent document/information in their bid

J. Clause 10.3 of Section-A of General Terms and Condition of Global Tender (MM/GLOBAL/E-01/2005) has been amended as under:

10.3 The Performance Security shall be denominated in the currency of the contract or in the equivalent US Dollars converted at the B.C. Selling rate of State Bank of India on the order date shall be in the form of a Bank Guarantee or irrevocable Letter of Credit from:

- a) Any Scheduled Indian Bank or
- b) Any Indian branch of a foreign Bank or
- c) Any reputed foreign Bank having correspondent bank in India and the Bank Guarantee shall be encashable in India.

K. Clause as para 13.3 of Section-A of General terms and Condition for Global Tender (MM/GLOBAL/E-01/2005) has been added as under:

13.3 In the event of receipt of only a single offer against the tender within B.C. date, OIL reserves the right to extend the B.C. date as deemed fit by the company. During the extended period, the bidders who have already submitted the bids on or before the original B.C. date, shall not be permitted to revise their quotation.

L. Clause 16.0 of Section-A of General Terms and Condition of Global Tender (MM/GLOBAL/E-01/2005) has been amended as under:

16.0 Timely submission of tenders is the responsibility of the bidder. Bidders are advised in their own interest to ensure that bid is uploaded in system well before the closing date and time of the bid.

M. Clause as para 34.0 of Section-A of General terms and Condition for Global Tender (MM/GLOBAL/E- 01/2005) has been added as under:

34.0 SET-OFF:

34.1 Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of a sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

SECTION – ‘D’

A. Clauses as para 1.13 of Section-D of General terms and Condition for Global Tender (MM/GLOBAL/E-01/2005) has been added as under:

1.13 Offers received without Integrity Pact (wherever applicable) duly signed by the authorised signatory of the bidder will be rejected.

B. Clauses as para 4.1 of Section-D of General terms and Condition for Global Tender (MM/ GLOBAL/E- 01/2005) has been added as under:

4.1 OIL reserves the right to allow Small Scale Sectors registered with NSIC purchase preference facility as admissible as per existing Government Policy. The bidders are requested to check the latest position on the subject on their own and OIL does not accept any liability whatsoever, on this account.

SECTION – ‘E’

A. Clauses in para 1.0 of Section-E of General terms and Condition for Global Tender (MM/GLOBAL/E- 01/2005) for Special Terms & Conditions for Tubulars have been amended as under:

1.0 MANUFACTURING DETAILS:

1.1 Bidders must specify categorically in their offer if the following jobs in respect of the Casing/Tubing/Tubular offered by them would be carried out by themselves.

- (i) Manufacture of the Green pipe (Unprocessed Plain End Pipe)
- (ii) Manufacture of the Mother/Processed pipe
- (iii) Manufacture of Coupling Stock/blanks
- (iv) Manufacture of Coupling
- (v) Threading of item (ii) or (iii) and End finishing jobs.

In case any or all the above jobs would be carried out in their plant, they must forward valid API certificate(s) issued in their name for respective job(s) together with the offer.

1.2 In case some of the above jobs are not carried out in their plant but would be carried out in some other works, the bidders must submit API certificate(s) issued in the vendors' name for respective job(s). These certificates must be furnished along with the offer.

1.3 Bidders doing none of the above jobs would be treated as supply house/traders. As supply house /traders to bid, they however must fulfil the criteria laid down in General terms and conditions (refer para 1.2 of Section A) to be eligible for bidding.

1.3.1 They (Supply Houses/Traders) must forward the following certificates along with the offer failing which the offer will be rejected.

- i) A certificate from the manufacturing mill guaranteeing supply of the tubulars to the bidder in the event of an order on the bidder.
- ii) Valid API certificates from the manufacturer of Threaded and coupled API Casing/Tubing/Tubular.

1.3.2 It may be noted that no change in manufacturing mill will be allowed after placement of order. Bidder must confirm the same in their bid.

1.4 Bidders must clearly indicate the country of origin.

1.5 Manufacturer's / Processor's / Threader's Experience:

Manufacturer / Processor / Threader of the offered item(s) should satisfy the following clauses along with documentary evidence which should be enclosed along with the techno-commercial bid:

1.5.a Minimum 5 (five) years of experience of manufacturing / processing / threading and ultimately supplying similar

material (same or higher grade and same or higher outer diameter) to companies which are in the business of exploration and production of hydrocarbons. For this purpose the period reckoned shall be the period prior to the date of opening of the techno-commercial bid. Copies of API-5CT for the last 5 (Five) years (i.e. continuous without having any break in between) shall be submitted along with techno-commercial bid.

1.5.b Should have manufactured / processed / threaded and ultimately supplied similar material (same or higher grade and same or higher outer diameter) at least 50% of tendered quantity of each item to companies which are in the business of exploration and production of hydrocarbons during the last 5 (five) Years. For this purpose the period reckoned shall be the period prior to the date of opening of the techno-commercial bid.

1.5.c Domestic manufacturer / processor who have satisfactorily executed development orders placed by OIL for similar material (same or higher grade and same or higher outer diameter) would be considered as established sources for supply. Documents for satisfying BRC clause 1.5.a & 1.5.b above are not required to be submitted. However, the domestic manufacturer / processor should indicate the details of OIL's Purchase Order(s) executed by them and submit respective documentary evidence in the form of copies of relevant Purchase Orders along with copies of any of the documents in respect of satisfactory execution of each of those Purchase Orders, such as – B/L, invoice or any other documentary evidence. Such domestic manufacturers / processors should have valid API-5CT certificate for last 5 (five) years (i.e. continuous without having any break in between) and should be submitted along with the techno-commercial bid.

1.5.d Documentary evidence in respect of 1.5.a & 1.5.b above should be submitted in the form of copies of relevant Purchase Orders along with copies of any of the documents in respect of satisfactory execution of each of those Purchase Orders, such as – B/L, invoice or any other documentary evidence that can substantiate the satisfactory execution of each of the purchase orders cited above along with the techno-commercial bid.

1.5.e In case **bidder is a manufacturer** then he should have valid API-5CT certificate for last 5 (five) years (i.e. continuous without having any break in between) for manufacturing Threaded and Coupled API Casing /Tubing / Tubular and documentary evidence thereof should be submitted along with the techno-commercial bid. For this purpose the period reckoned shall be the period prior to the date of opening of the techno-commercial bid.

1.5.f In case the bidder is **sole selling agent / distributor / dealer / supply house** of any API approved manufacturer, then bidder must furnish the following documents. Such bidder can offer the desired product only from API approved manufacturer having all the required authorization to manufacture Threaded and Coupled API Casing / Tubing / Tubular. (Bids from Sole selling agents / distributors / dealers / supply houses for processor or Threader will not be accepted.):

i) Back-up authority cum Warranty letter in original on manufacturer's letter head, valid at the time of bidding which should remain valid during the entire execution period of the order, from the concerned manufacturer guaranteeing supply of the tubulars to the bidder in the event of an order on the bidder and also authorized them to market their products.

ii) Copies of valid API-5CT certificate of manufacturer for the last 5 (five) years (i.e. continuous without having any break in between) from the date of opening of the techno-commercial bid.

iii) Bidder should submit a list of companies which are in the business of exploration and production of hydrocarbons to whom their Manufacturer has supplied similar material (same or higher grade and same or higher outer diameter) during the last 5 (five) years along with documentary evidence to satisfy above clause 1.5. For this purpose the period reckoned shall be the period prior to the date of opening of the techno-commercial bid.

iv) Documentary evidence in respect of (iii) above should be submitted in the form of copies of relevant Purchase Orders along with copies of any of the documents in respect of satisfactory execution of each of those Purchase Orders, such as – B/L, invoice or any other documentary evidence that can substantiate the satisfactory execution of each of the purchase orders cited above along with the techno-commercial bid.

1.5.h In case the bidder is **API approved Processors / Threaders** who intend to purchase plain end pipes and coupling stock from other manufacturers and do heat treatment / threading - end finishing and testing should indicate the sources from where they intend to purchase plain end pipes and coupling stock and should also submit the following documents:

i).a Copy of valid API-5CT certificate in favour of manufacturer of green pipes, coupling blank/ stock must be submitted with the bid.

i).b Copy of valid API-5CT certificate in favour of manufacturer of coupling for last 5 (five) years (i.e. continuous without having any break in between) from the date of opening of techno-commercial bid in case the processor/ threader should purchase the coupling from other mills.

ii) Copy of valid API-5CT certificate in favour of processor / threader to do heat treatment / threading – end finishing and testing of Casing / Tubing / Tubular for last 5 (five) years (i.e. continuous without having any break in between) from the date of opening of techno-commercial bid.

iii).a Processors must purchase the green pipes, coupling stock/ blank from API approved mills only and should submit the list of those API approved mills together with their valid API-5CT certificates.

iii).b Threaders must purchase processed mother pipes & Coupling stock/ blank from API approved mills only and should submit the list of those API approved mills together with their valid API-5CT certificates for last 5 (five) years (i.e. continuous without having any break in between) along with the techno commercial bid. For this purpose the period reckoned shall be the period prior to the date of opening of the techno-commercial bid.

iv) Processors / Threaders should submit a list of companies which are in the business of exploration and production of hydrocarbons to whom they have supplied similar material (same or higher grade and same or higher outer diameter) during the last 5 (five) Years along with documentary evidence to satisfy above clause 1.5. For this purpose the period reckoned shall be the period prior to the date of opening of the techno-commercial bid.

v) Documentary evidence in respect of (iv) above should be submitted in the form of copies of relevant Purchase Orders along with copies of any of the documents in respect of satisfactory execution of each of those Purchase Orders, such as – B/L, invoice or any other documentary evidence that can substantiate the satisfactory execution of each of the purchase orders cited above along with the techno-commercial bid.

1.5.i Documents in any language other than English should be got translated in English and the copy of the original version English translation should be got verified from any one of the following:

- i) Official of Indian Embassy / High Commission / Consulate General situated in the country where language has been translated.

- ii) Official of Embassy / High Commission / Consulate General of the country where language has been translated, in India.

Note –

- 1. Manufacturer/ manufacturing mentioned above mean Manufacturer/ manufacturing of Plain end Green Pipe, Coupling Stock through processing and threading to finished Threaded or Coupled Casing / Tubing / Tubular.
- 2. No change in API mill(s) other than those indicated in the techno-commercial bid will be allowed after placement of order.

B. Clauses in para 7.0 (iii) of Section-E (BID REJECTION CRITERIA) of General Terms and Condition for Global Tender (MM/GLOBAL/E-01/2005) have been amended as under:

Bidder should satisfy the clauses stipulated in Para 1.0 under Section – E of General terms and Condition for Global Tender (MM/GLOBAL/E-01/2005).
