

# Oil India Limited (A Govt. of India Enterprise) P.O. Duliajan – 786602, Assam

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Tender No. & Date : **SDG8567P19/07 dated: 10.07.2018** 

Tender Fee : INR 6,000.00 OR USD 100.00

Bid Security Amount : **INR 43,550.00 OR USD 631.00** 

Bidding Type : SINGLE STAGE COMPOSITE BID SYSTEM

Period of Sale of

Bid Documents : From 14.07.2018 to 22.08.2018; 15:30 Hrs(IST)

Bid Closing on : 29.08.2018 (at 11.00 Hrs. IST)

Bid Opening on : 29.08.2018 (at14.00 Hrs. IST)

Bid Validity : Bid Should be valid for 90 days from bid closing

date.

Bid Bond Validity : Bid Bond Should be valid up to 28.02.2019

Performance Guarantee : Applicable @ 10% of Order value

OIL INDIA LIMITED invites Global Tenders for One (01) Number Electronic Pig Transmitter & Receiver as detailed in Annexure-I.

List of Annexures

Applicable

Annexure-I: Specifications, General& Special

notes to bidders

Annexure- II: Bid evaluation & Rejection Criteria

Annexure- III: Check List (Technical & Commercial)

Annexure-IV: Certificate of Annual Turnover & Net

Worth

**Annexure- V: Technical Evaluation Matrix** 

(Technical Specs.)

Annexure - VI: Bid Evaluation Matrix (BEC)

Annexure- VII: PP-LC Policy

#### AA::

# (I) MATERIAL DESCRIPTION, TECHNICAL SPECIFICATIONS & QUANTITY

| Item   | Material Description & Technical Specifications   | Quantity                  |
|--------|---|---------------------------|
| No. 10 | ELECTRONIC PIG TRANSMITTER & RECEIVER:  Battery powered Pig Locating equipment consisting of Transmitter & Receiver units suitable for fitting with 150 mm through 600 mm brush pigs/ cup used for Crude Oil, Natural Gas and product pipelines with a maximum operating pressure and temperature of 100 kg/sq.cm and 40 degree C respectively. As same transmitter shall be used for pigging 150 mm NB to 600 mm OD pipelines, therefore, any extra mounting required shall be included in the package. The transmitter once assembled with the pig will leave no part projected externally which may hamper the smooth passage of the Pig. If required housing or casing may be provided for protection of the transmitter. While negotiating long radius bends (minimum radius of bends R= 1.5D to 3D, D = pipe dia. | /UOM<br>1 (One)<br>Number |
|        | Complete unit shall be light weight and handy.  Note:  i) The following essential accessories must be considered as integral part of the unit:  a) Earphone / Antennas along with necessary cables - 2 (Two) no.  b) Carrying Case - 1 (One) no.  c) Rechargeable batteries with Charger Unit - 1 (one) set.  d) Battery discharge time once charged:- Minimum 70 hours.  e) Receiver unit- 2 Nos  ii) Quotations must accompany with detailed information about the product, drawings, manuals, part number etc. failing which offer will be rejected.   |                           |

#### (II) SPECIAL NOTES FOR BIDDERS:

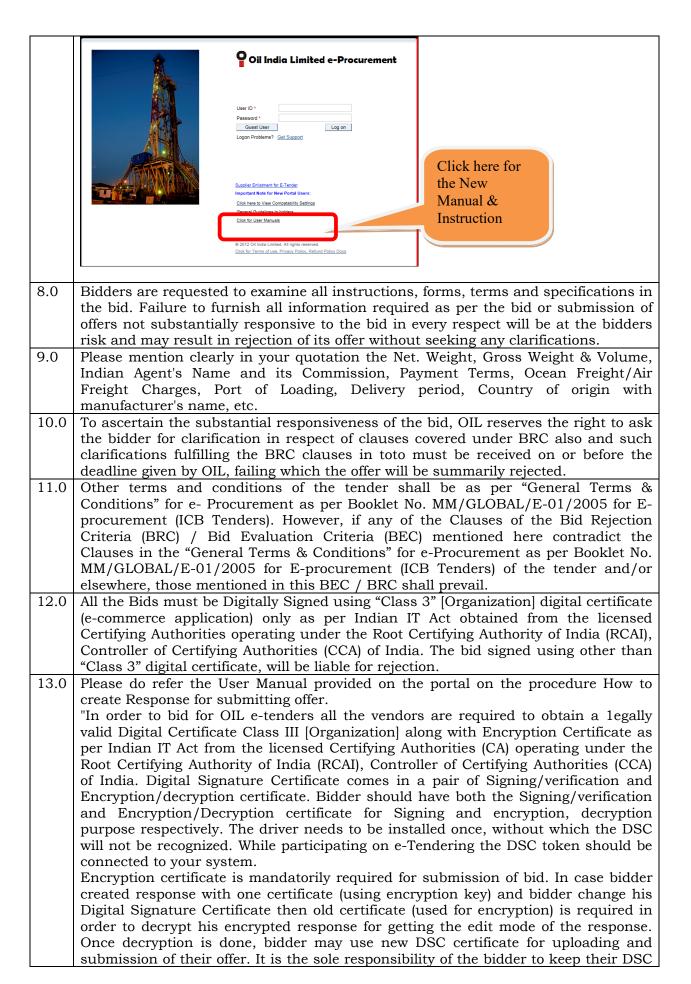
- a. The items shall be brand new, unused & of prime quality. Bidder shall warrant (in the event of an order) that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 18 months from date of despatch/shipment or 12 months from the date of receipt of the items at destination whichever is earlier. The defective materials, if any, rejected by OIL shall be replaced by the supplier at their own expense within 15 (Fifteen) days from the date of notice. Bidders must confirm the same while quoting.
- b. Manual: Operation manual, Maintenance manual and Spares manual to be supplied along with the set. The language should be in English only.
- c. Inspection: Inspection will be carried out by OIL's Engineer at manufacturer's/supplier premises prior to despatch. Supplier / manufacturer shall arrange for performance test of the machine in unitized condition as per specification. Supplier / manufacturer shall intimate OIL for inspection at least 15 working days in advance from the actual date of inspection due.

All to & fro travel expenses, boarding, lodging expenses of OIL representative shall be borne by OIL. Bidders are advised to quote pre-despatch inspection costs (if any) in the bid.

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# **BB:: GENERAL NOTES TO BIDDERS:**

| S1        | Clause description   |  |  |
|-----------|--|--|--|
| No<br>1.0 | Tender Fee – Tender fee must be paid online through OIL's payment gateway only and no other instrument (Cash/DD/Cheques/Cashier Cheque, etc) will be acceptable.   |  |  |
| 2.0       | Bid Security/EMD/Performance Bank Guarantee – Must be paid either through online mode or Submission of Bank Guarantee/LC only. No DD/Cheques/Cashier Cheque or any other mode will be acceptable.  |  |  |
| 3.0       | The tender will be governed by "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) including Amendments & Addendum to "General Terms & Conditions" for e-Procurement.  |  |  |
| 4.0       | Bid must be submitted online through OIL's e-procurement portal. Bid submitted in any other form will be rejected.   |  |  |
| 5.0       | Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribing tender no. and due date to The GM Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before 13:00 hrs (IST) on the Bid Closing Date mentioned in the Tender.   |  |  |
|           | <ul><li>a) Original Bid Security along with two duplicate copies of Bid Security.</li><li>b) Any other documents which have been particularly asked for in this tender for submission.</li></ul>   |  |  |
| 6.0       | Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time, failing which the offer shall be rejected.  |  |  |
| 7.0       | The tender is invited under SINGLE STAGE-COMPOSITE BID SYSTEM. The bidder has to submit both the "TECHNO-COMMERCIAL UNPRICED BID" and "PRICED BID" through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The "Techno-commercial Unpriced Bid" shall contain all technical and commercial details except the prices which shall be kept blank. Details of prices as per Bid format / Commercial bid to be uploaded as attachment in the Attachment Tab "Notes and Attachments". |  |  |
|           | Notes and Attachments → Only Price Details Should Be Uploaded  |  |  |
|           | Notes and Attachments Only Price Details Should Be Uploaded  |  |  |



|      | Control of the contro |
|------|--|
|      | certificate properly. In case of loss of the certificate, OIL INDIA LTD is not responsible."   |
| 15.0 | Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises (MSE) in the tender is furnished vide Amendment to General Terms and Conditions for Global Tender (MM/GLOBAL/E-01/2005). Bidders are requested to take note of the same and to submit their offers accordingly.  The items shall be brand new, unused & of prime quality. Bidder shall warrant (in the event of an order) that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 18 months from date of despatch/shipment or 12 months from the date of receipt of the items at destination whichever is earlier. The defective materials, if any, rejected by OIL shall be replaced by the supplier at their own expense within 15 (Fifteen) days from the date of notice.  |
|      | Bidders must confirm the same while quoting.   |
| 16.0 | Any deviation(s) from the tender specification should be clearly highlighted specifying justification in support of deviation.   |
| 17.0 | Original Bid Closing Date shall be considered by OIL for evaluation of BRC   |
| 18.0 | Criteria in case of any extension of the original bid closing date.  Performance Security clause (Clause No. 10.0 of Section-A) of "General Terms &  |
|      | Conditions for Global Tenders (MM/GLOBAL/01/2005)" has been amended and the new clause is detailed in the Amendment dated 25.04.2016 issued to MM/GLOBAL/01/2005. Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value which should remain valid for the period execution, including extension, if any and the entire  |
|      | warranty period in line with tender requirement. The successful bidder shall submit Performance Security within 30 days of award, failing which OIL reserves the right to cancel the order and forfeit their Bid Security. Bidders should undertake in their bids to submit Performance Security as stated   |
|      | above. Bidders to note the same and to confirm its acceptance in their offers.   |
|      | The Bank Guarantee issued by bank must be routed through SFMS platform as per following details:   |
|      | <ul><li>a. (i) "MT760/ MT760 COV for issuance of bank guarantee</li><li>(ii) MT767/ MT767 COV for amendment of bank guarantee</li></ul>  |
|      | The above message/intimation shall be sent through SFMS by the BG issuing bank branch to Axis Bank, Duliajan Branch, IFS Code: UTIB0001129. Branch Address: Axis Bank Ltd., Duliajan Branch, Daily Bazar, Jyotinagar, Duliajan, Dist-Dibrugarh, Pin- 786602.   |
|      | b. The vendor shall submit to OIL the copy of the SFMS message as sent by the issuing bank branch along with the original bank guarantee.  |
| 19.0 | Bidder to sign and submit completely filled up Bidder's Response Sheet & Commercial check list.  |
| 20.0 | Payment terms: Refer to "General Terms & Conditions" for e- Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders).  |
| 21.0 | Liquidated Damages: Refer to "General Terms & Conditions" for e-<br>Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement<br>(ICB Tenders).   |

# In case of deduction of LD, LD amount will be deducted along with applicable rate of GST.

The items covered by this enquiry shall attract Customs Duty on merit during import. Moreover, IGST during import will be applicable.

Indigenous bidders are to quote Non-Deemed Export prices. Indigenous bidder shall have to quote the applicable rate of GST for the items covered by this enquiry.

23.0 Bidders to note that Ministry of Petroleum & Natural Gas, Government of India implemented PPLC Policy to provide Purchase Preference (linked with local content) by notification no. Ref. O-27011/44/2016-ONG-II/FP dtd.25.04.2017. A new Clause on applicability of Purchase Preference (linked with local content) policy in the tender is furnished as Annexure-VII of the tender document. Bidders are requested to take note of the same and to submit their offers accordingly wherever applicable.

#### 24.0 | Clauses related to GST

- 1. For the purposes of levy and imposition of GST, the expressions shall have the following meanings:
  - (a) GST means any tax imposed on the supply of goods and/or services under GST Law.
  - (b) Cess means any applicable cess, existing or future on the supply of Goods and Services as per Goods and Services Tax (Compensation to States) Act, 2017.
  - (c) GST Law means IGST Act 2017, CGST Act 2017, UTGST Act, 2017 and SGST Act, 2017 and all related ancillary Rules and Notifications issued in this regard from time to time.
- 2. The rates quoted by the bidders shall be inclusive of all taxes, duties and levies. However, bidders are required to provide separately the rate and amount of all types of taxes, duties and levies. In case, the quoted information related to various taxes, duties & levies subsequently proves wrong, incorrect or misleading, OIL will have no liability to reimburse the difference in the duty/tax, if the finally assessed amount is on the higher side and OIL will have to right to recover the difference in case the rate of duty/taxes finally assessed is on the lower side. Further, bidders have to clearly show the amount of GST separately in the Tax Invoices. Further, it is the responsibility of the bidders to make all possible efforts to make their accounting / IT system GST compliant in order to ensure availability of Input Tax Credit (ITC) to Oil India Ltd.
- 3. Offers without giving any of the details of the taxes (Including rates and amounts) as specified above will be considered as inclusive of all taxes including GST. When a bidder mentions taxes as extra without specifying the rates & amount, the offer will be loaded with maximum value towards taxes received against the tender for comparison purposes. If the bidder emerges as lowest bidder after such loading, in the event of order on that bidder, taxes mentioned by OIL on the Purchase Order/ Contracts will be binding on the bidder.
- 4. Bidders are required to pass on the benefit arising out of introduction of GST, including seamless flow of Input Tax Credit, reduction in Tax Rate on inputs as well as final goods by way of reduction of price as contemplated in the provision relating to Anti-Profiteering Measure vide Section 171 of the CGST Act, 2017. Accordingly, for supplies made under GST, the bidders should confirm that benefit of lower costs has been passed on to OIL by way of lower prices/taxes and also provide details of the same as applicable. OIL reserves the right to examine such details about costs of inputs/input services of the bidders to ensure that the intended benefits of GST have been passed on to OIL.
- 5. Oil India Ltd. shall declare the value of free issue of materials and services, if any, involved in the execution of the contract. The Contractor should consider

the same while working out the GST liability, if any. Further in cases where GST is leviable on any facilities provided by OIL and used by bidders and the consideration for which is recovered by OIL in the form of reduction in the invoice raised by bidders then OIL will raise GST invoices on such transactions and the same will be reimbursed by bidders.

# 6. When Input tax credit is available for Set Off

Evaluation of L-1 prices shall be done based on Quoted price after deduction of Input Tax Credit (ITC) of GST, if available to OIL.OIL shall evaluate the offers on the basis of the quoted rates only and any claim subsequently by the bidders for additional payment/liability shall not be admitted and has to be borne by the bidders

#### When Input tax credit is NOT available for Set Off

Evaluation of L-1 prices shall be done based on Quoted price only. OIL shall evaluate the offers on the basis of the quoted rates only and any claim subsequently by the bidders for additional payment/liability shall not be admitted and has to be borne by the bidders

- 7. Bidders agree to do all things not limited to providing GST compliant Tax Invoices or other documentation as per GST law relating to the supply of goods and/or services covered in the instant contract like raising of and /or acceptance or rejection of credit notes / debit notes as the case may be, payment of taxes, timely filing of valid statutory Returns for the tax period on the Goods and Service Tax Network (GSTN), submission of general information as and when called for by OIL in the customized format shared by OIL in order to enable OIL to update its database etc. that may be necessary to match the invoices on GSTN common portal and enable OIL to claim input tax credit in relation to any GST payable under this Contract or in respect of any supply under this Contract.
- 8. In case Input Tax Credit of GST is denied or demand is recovered from OIL by the Central / State Authorities on account of any non-compliance by bidders, including non-payment of GST charged and recovered, the Vendor/Supplier/Contractor shall indemnify OIL in respect of all claims of tax, penalty and/or interest, loss, damages, costs, expenses and liability that may arise due to such non-compliance. OIL, at its discretion, may also withhold/recover such disputed amount from the pending payments of the bidders.

#### **BID REJECTION CRITERIA / BID EVALUATION CRITERIA**

#### **GENERAL CONFORMITY**

The bids shall conform generally to the specifications and terms & conditions given in the bid document. Bids shall be liable for rejection in case the materials/services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bids to the stipulated specifications, the following requirements shall have to be particularly met by the bidders, without which the offer will be considered as non-responsive and rejected.

#### (I) BID REJECTION CRITERIA (BRC)

#### (A) <u>TECHNICAL</u>:

- 1.0 BIDDER'S ELIGIBILITY:
- 1.1 The bidder should be an Original Equipment Manufacturer (OEM) of the tendered item (s).

OR

- 1.2 The bidder should be an authorized dealer/authorized distributor /authorized supplier/wholly owned subsidiary of an Original equipment manufacturer (OEM) of the tendered item(s).
- 2.0 IN CASE THE BIDDER IS AN ORIGINAL EQUIPMENT MANUFACTURER (OEM):

The bidder must comply to the following:

- 2.1 The bidder (OEM) should have at least 5 (five) years of manufacturing experience of Pig tracking and locating system similar to the tender specification preceding to the original Bid Closing date of the tender.
- 2.2 In addition to above, the bidder (OEM) should have supply experience of successfully executed at least one order for 1 (one) Number of Pig tracking and locating system similar to the tender specification to various clients (other than their own subsidiaries/sister concerns), either directly by them or through their authorized dealers/distributor/supplier/subsidiaries, during last 5 (five) years preceding to the original bid closing date of the tender.
- 2.3 Documentary evidences to substantiate manufacturing & supply records must be submitted in the form of copies of relevant Purchase Order(s) and any one of the following documents evidencing satisfactory execution of those Purchase Order(s), such as:
  - (i) Satisfactory supply / completion / installation report (OR)
  - (ii) Bill of Lading, Commercial Invoice / Payment Invoice (OR)
  - (iii) Consignee receipt/ delivery receipt (OR)

- (iv) Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/ Vat/GST Invoice.
- (v) Any other documents which shall prove that the bidder has successfully executed such order (s).

**Note:** The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.

# 3.0 <u>IN CASE, THE BIDDER IS AN AUTHORIZED DEALER/ AUTHORIZED DISTRIBUTOR / AUTHORIZED SUPPLIER / WHOLLY OWNED SUBSIDIARY OF OEM:</u>

The bidder must fulfill the flowing requirements:

- 3.1 The bidder's OEM (the Principal) should have at least 5 (five) years of manufacturing experience of Pig tracking and locating system similar to the tender specification proceeding to the original Bid Closing date of the tender.
- 3.2 Additionally, the bidder himself/themselves should have supply experience of successfully executed at least one order for 1 (one) Number of Pig tracking and locating system similar to the tender specification to various clients (other than their own subsidiaries/sister concerns), during last 5 (five) years preceding to the original bid closing date of the tender.
- 3.3 Documentary evidences to substantiate manufacturing & supply records must be submitted in the form of copies of relevant Purchase Order(s) and any of the following documents evidencing satisfactory execution of those Purchase Order(s), such as:
  - (i) Satisfactory supply / completion / installation report (OR)
  - (ii) Bill of Lading, Commercial Invoice / Payment Invoice (OR)
  - (iii) Consignee receipt / delivery receipt (OR)
  - (iv) Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/ Vat /GST Invoice.
  - (v) Any other documents which shall prove that the bidder has successfully executed such order (s).

**Note:** The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.

3.4 The bidder shall submit valid **Authorization Certificate/Letter** issued by its Original Equipment Manufacturer (OEM), confirming the Bidder's status as their authorized supplier / dealer / distributor/wholly owned subsidiary (as the case may be) to sell their products with proper warranty and guarantee back -up. Such authorization certificate/ letter shall be valid for the entire period of execution of the order. Offers shall be rejected straightway, if such authority letter is not submitted along with the technical bid.

#### NOTES TO BIDDER:

**a.** Authorization letter must be issued on the official letter head of the OEM clearly mentioning the status of Bidder i.e., whether 'authorized dealer' or 'authorized distributor' or 'authorized supplier' or wholly owned subsidiary of

- Original Equipment Manufacturer (OEM), failing which the bid shall not be considered for evaluation and in that case the offer shall be rejected straightway.
- **b.** Authorization letter issued by the OEM in any other form such as Direct Chanel Partner /Indirect Chanel Partner/Chanel Partner/ seller/Reseller/Sub Dealer / Sub Distributor/Sister Concern shall not be considered for bid evaluation and the offer shall be rejected.
- **c.** In case the bidder is a wholly owned subsidiary company of the parent company (OEM), in addition to the authorization letter including warranty/guarantee back-up, the bidder shall also upload/submit the documents such as board resolution / certificate of incorporation / any other legal certificate along with their offer that would establish the relation between the parent company with the subsidiary company without which the bid will not be evaluated and will be rejected straightway.
- 4.0 Bidders showing supply experience towards supply to its sister concern/ subsidiaries shall not be considered as experience for the purpose of meeting BRC.
- 5.0 Authorization letter and warranty/guarantee back-up as aforesaid must be issued to the bidder by the Original Equipment Manufacturer (OEM) in their official letter head only. Such certificates/authority letter issued by a party other than the OEM shall not be considered as valid authorization letter and in such case the bid shall be rejected without any further reference.
- 6.0 Unsolicited bids shall be straightway rejected.
- 7.0 Bidder/OEM must submit an undertaking alongwith the Technical Bid that their offered equipment is not going to become obsolete during the next 5 (five) years from the date of it's receipt at destination, if order is awarded on them by OIL and must guarantee uninterrupted supply of spares and availability of services for at least for ten (10) years with effect from the date of receipt of the equipment at destination, without which offer will not be considered for evaluation/placement of order.
- 8.0 Delivery required against this tender is maximum sixteen (16) weeks from the date of opening of LC in case order is placed on the foreign supplier OR within sixteen (16) weeks from the date of receipt of order in case order is placed on indigenous supplier. Date of clean Bill of Lading (B/L in case of foreign supplier) or Consignment Note date (C/Note date in case of indigenous supplier) shall be considered as delivery date. Bidder must comply the above schedule and confirm in their Techno-Commercial bid. Bids not meeting time schedule as mentioned above shall be summarily rejected.

#### (B) FINANCIAL CRITERIA:

- 1.0 **Annual Turnover**: The bidder shall have an annual financial turnover of minimum US\$ 15,804.00 or INR 10.89 Lacs during any of the preceding 03 (three) financial years reckoned from the original bid closing date, irrespective of whether their bid is for all the tendered items or not of the tender.
- 2.0 "Net Worth" of the bidder should be positive for the financial/accounting year just preceding to the original Bid Closing Date of the Tender (i.e. FY 2017 18).

3.0 Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'the balance sheet/Financial Statements for the financial year 2017 - 18 has actually not been audited so far'.

#### Note:

- (a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the technical bid:-
- i) A certificate issued by a practicing Chartered Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in ANNEXURE-IV.

OR

- ii) Audited Balance Sheet along with Profit & Loss account. In case of Foreign bidders, self-attested/digitally signed printed published accounts are also acceptable
- (b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.
- 4.0 In case the Audited Balance Sheet and Profit & Loss Account submitted along with the bid are in currencies other than INR or US\$, the bidder shall have to convert the figures in equivalent INR or US\$ considering the prevailing conversion rate on the date of Balance Sheet and Profit & Loss Account. A CA certificate is to be submitted by the bidder regarding converted figures in equivalent INR or US\$.

#### (C) COMMERCIAL

Commercial Bid Rejection Criteria will be as per Section D of General Terms & Conditions of Global Tender (MM/GLOBAL/E-01/2005) with following Special Bid Rejection Criteria.

- 1.0 Bids are invited under Single Stage Composite Bid System. Bidders shall quote accordingly under Single Stage Composite Bid System.
- 2.0 The prices offered shall have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- 3.0 Bids received in physical form against online invitation through e-portal shall be rejected (except the documents specifically called for in hard copies, if any). Similarly, Bids received after the bid closing date and time shall be rejected. Also,

modifications to bids received after the bid closing date & time shall not be considered.

- 4.0 Bids containing incorrect statement shall be rejected.
- 5.0 Validity of the bid shall be **minimum 90 days** from the date of actual Bid Closing Date. Bids with lesser validity will be straightway rejected.
- 6.0 **Bid security in ORIGINAL of INR 43,550.00 OR USD 631.00** shall be furnished as a part of the TECHNICAL BID. **Any bid not accompanied by a proper bid security in ORIGINAL will be rejected without any further consideration.** A bid shall be rejected straightway if Original Bid Security is not received within the stipulated date & time mentioned in the Tender and/or if the Bid Security validity is shorter than the validity indicated in Tender and/or if the Bid Security amount is lesser than the amount indicated in the Tender.
- 6.1 For exemption for submission of Bid Security please refer Clause No. 9.8 (Section A) of "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders).
- 6.2 Bank Guarantee towards Bid Security shall remain valid up to 28.02.2019.
- 7.0 Bidders must confirm that Goods, materials or plant(s) to be supplied shall be new of recent make and of the best quality and workmanship and shall be guaranteed for a period of 18 months from the date of shipment/dispatch or twelve (12) months from the date of receipt of the items at destination whichever is earlier against any defects arising from faulty materials, workmanship or design. Defective goods/materials or parts rejected by OIL shall be replaced immediately by the supplier at the supplier's expenses at no extra cost to OIL
- 8.0 Successful bidder shall be required to furnish a Performance Security equivalent to ten (10%) of total evaluated value of Order, which should remain valid throughout the period execution, including extension, if any. The successful bidder shall submit Performance Security within 30 days of award, failing which OIL reserves the right to cancel the order and forfeit their Bid Security. Bidders should undertake in their bids to submit Performance Security as stated above.
- 9.0 The Bidders should quote for all the tender items. Incomplete bids shall be rejected.
- 10.0 Bidders are required to submit the summary of the prices in their price bids as price bid format (Summary), given below:
  - (i) Price Bid Format (SUMMARY) for Foreign Bidders:
  - (A) Total Material Value:
  - (B) Packing & FOB charges:
  - (C) Pre-shipment Inspection charges, if any:
  - (D) FOB Value, A+B+C:
  - (E) Overseas Freight Charges upto Kolkata, India:
  - (F) Banking & Insurance, @1.5% of D:
  - (G) CIF Value, D+E+F:
  - (H) Basic Customs Duty (including cess, if any) on G:
  - (I) CIF + CD Value, G+H:
  - (J) IGST (including cess, if any) on I:
  - (K) Compensatory Cess, if any:
  - (L) Total CIF+ CD+ IGST Value, I+J+K:

- (M) Total Value in words:
- (N) Gross Weight:
- (O) Gross Volume:
- (ii) Price Bid Format (SUMMARY) for Indigenous Bidders:
- (A) Total Material Value:
- (B) Packing & Forwarding charges:
- (C) Pre-shipment Inspection charges, if any:
- (D) Total Ex-Works Value, A+B+C:
- (E) Applicable rate of GST on D:
- (F) Compensatory Cess, if any:
- (G) Total FOR Despatching Station Value, D+E+F:
- (H) Inland Freight Charges upto Duliajan, Assam including GST:
- (I) Transit Insurance Charges, @0.5% on G including GST:
- (J) Total FOR Duliajan value, G+H+I:
- (K) Total Value in words:
- (L) Gross Weight:
- (M) Gross Volume:

Note: Please indicate HSN Code of the quoted material. Cost of the individual items must be shown separately.

<u>Note:</u> 1) Domestic Bidders must quote inland freight charges upto Duliajan. In case bidder fails to quote inland freight charges, highest freight quoted by domestic bidder (considering pro-rata distance) against this tender or OIL's estimated freight, whichever is higher, shall be loaded to their offer for comparison purpose.

2) The items covered by this enquiry shall attract Customs Duty on merit during import. Moreover, IGST during import will be applicable.

Indigenous bidders are to quote Non-Deemed Export prices.

Indigenous bidder shall have to quote the applicable rate of GST for the items covered by this enquiry.

- 11.0 Bidder shall accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:
  - i) Liquidated Damages
  - ii) Warranty/Guarantee of material
  - iii) Arbitration / Resolution of Dispute
  - iv) Force Majeure
  - v) Applicable Laws
- 12.0 A bid shall be rejected straightway if it does not conform to any one of the following clauses:
  - a) Validity of bid shorter than the validity indicated in the Tender.
  - b) Original Bid Security not received within the stipulated date & time mentioned in the Tender.
  - c) Bid Security with (i) validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.

#### (II) BID EVALUATION CRITERIA

The bids conforming to the specifications, terms and conditions stipulated in the enquiry and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per General Terms and Conditions for Global Tender and the Bid Evaluation Criteria given below:

- 1.0 The evaluation of bids shall be done as per the Price Bid Format (SUMMARY) provided under (I), (C), Commercial Para 10.0 and detailed below.
- **2.0** If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.
- **3.0** For conversion of foreign currency into Indian currency, B.C. selling (Market) rate declared by State Bank of India, one day prior to the date of price bid opening shall be considered. However, if the time lag between the opening of the bids and final decision exceed 3(three) months, then B.C. Selling(Market) rate of exchange declared by SBI on the date prior to the date of final decision shall be adopted for conversion and evaluation.
- **4.0** To ascertain the inter-se-ranking, bid prices shall be converted into Indian Rupees and the comparison of responsive bids shall be made as under, subject to corrections / adjustments, if any.

#### 4.1 When only foreign bidders are involved:

Comparison of bids will be done on the basis of "TOTAL VALUE" as mentioned in para 10.0, (i), (L) of (I), (C), Commercial above.

NOTE: \*Banking charge in the country of the foreign bidder shall be borne by the bidder. Banking charge 1% for payment through Letter of Credit. If confirmed L/C at buyer's account is required, 1.5 % will be loaded.

#### 4.2 When only domestic bidders are involved:

Comparison of bids will be done on the basis of "TOTAL VALUE" as mentioned in para 10.0, (ii), (J) of (I), (C), Commercial above.

#### 4.3 When both foreign and domestic bidders are involved:

The Grand Total Value of domestic bidder as per para 10.0, (ii), (J) excluding (H+I) of I, (C), Commercial i.e Grand Total Value of domestic bidder excluding inland transportation charges including GST and Insurance charges including GST worked out as above and Grand Total Value of the foreign bidder worked out as per para 10.0, (i), (L) of I, (C), Commercial will be compared.

Note: When more than one domestic bidders fall within price preference range, inter-se-ranking will be done on Grand Total Value basis. If the Government of India revises these evaluation criteria the same as applicable on the bid closing date will be adopted for evaluation of the offers.

5.0 Other terms and conditions of the enquiry shall be as per General Terms and Conditions for Global Tender. However, if any of the Clauses of the Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses in the General Terms & Conditions of Global Tender of the tender and/or elsewhere, those mentioned in this BEC shall prevail.

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#### **CHECK LIST**

THE CHECK LIST MUST BE COMPLETED AND RETURNED WITH YOUR OFFER. PLEASE ENSURE THAT ALL THESE POINTS ARE COVERED IN YOUR OFFER. THESE WILL ENSURE THAT YOUR OFFER IS PROPERLY EVALUATED. PLEASE SELECT "Yes" OR "No" TO THE FOLLOWING QUESTIONS, IN THE RIGHT HAND COLUMN.

# 1.0 **COMMERCIAL**:

| ~4         |   | COMPLIANC |
|------------|---|-----------|
| <u>S1#</u> | REQUIREMENT   | E         |
| 1.0        | Whether bid submitted under Single Stage Composite Bid System?  | Yes / No  |
| 2.0        | Whether quoted as manufacturer?   | Yes / No  |
| 2.1        | Whether quoted as OEM Dealer / Supply House. To Specify-  | Yes / No  |
| 2.2        | If quoted as OEM Dealer / Supply House  | Yes / No  |
|            | (a) Whether submitted valid and proper authorization letter from manufacturer confirming that bidder is their authorized Dealer / supply House for the product offered? |           |
|            | (b) Whether manufacturer's back-up  |           |
| 2.0        | Warranty/Guarantee certificate submitted?   | 37 / NI   |
| 3.0        | Whether ORIGINAL Bid Bond (not copy of Bid Bond) as per Revised Format(Annexure VII Revised) Sent separately? If YES, provide details                                   | Yes / No  |
|            | (a) Amount:   |           |
|            | (b) Name of issuing Bank:   |           |
| 4.0        | (c) Validity of Bid Bond :  | 77 / 77   |
| 4.0        | Whether offered firm prices?  | Yes / No  |
| 4.1        | Whether quoted offer validity of 90 days from the bid closing date of tender?   | Yes / No  |
| 4.2        | Whether quoted a firm delivery period?  | Yes / No  |
| 4.3        | Whether agreed to the NIT Warranty clause?  | Yes / No  |
| 4.4        | Whether confirmed acceptance of tender Payment Terms ?  | Yes / No  |
| 5.0        | Whether confirmed to submit PBG as asked for in NIT?  | Yes / No  |
| 5.1        | Whether agreed to submit PBG within 30 days of placement of order?  | Yes / No  |
| 6.0        | Whether Price submitted as per Price Schedule (refer Para 10.0 of BRC Commercial vide Annexure – II)?   | Yes / No  |
| 7.0        | Whether quoted as per NIT (without any deviations)?   | Yes / No  |
| 7.0        | Whether quoted any deviation?   | Yes / No  |
| 7.1        | Whether deviation separately highlighted?   | Yes / No  |
| 8.0        | Whether indicated the country of origin for the items quoted?   | Yes / No  |
| 8.1        | Whether technical literature / catalogue enclosed?  | Yes / No  |

| 8.2  | Whether weight & volume of items offered indicated?   | Yes / No |
|------|---|----------|
| 9.0  | For Foreign Bidders - Whether offered FOB / FCA port of despatch including sea / air worthy packing & forwarding?         | Yes / No |
| 9.1  | For Foreign Bidders – Whether port of shipment indicated. To specify:   | Yes / No |
| 9.2  | For Foreign Bidders only - Whether indicated ocean freight & air freight up to Kolkata port (Excluding marine insurance)? | Yes / No |
| 9.3  | Whether Indian Agent applicable ?   | Yes / No |
|      | If YES, whether following details of Indian Agent provided?   |          |
|      | (a) Name & address of the agent in India – To indicate  |          |
|      | (b) Amount of agency commission – To indicate   |          |
|      | (c) Whether agency commission included in quoted material value?  |          |
| 10.0 | For Indian Bidders – Whether indicated the place from where the goods will be dispatched. To specify:                     | Yes / No |
| 10.1 | For Indian Bidders – Whether road transportation charges up to Duliajan quoted?   | Yes / No |
| 10.2 | For Indian Bidders only - Whether offered Ex-works price including packing/forwarding charges?                            | Yes / No |
| 10.3 | For Indian Bidders only – Whether all applicable Taxes & Duties have been quoted?   | Yes / No |
| 11.0 | Whether all BRC/BEC clauses accepted?   | Yes / No |
| 12.0 | Whether all Financial documents as per BRC Financial vide Annexure – II have been uploaded?                               | Yes / No |

# 2.0 TECHNICAL:

| Srl<br>No | Description  | Bidders Remarks Complied / Not Complied / Deviation | Bidder to indicate Relevant Page No of their Bid to support the remarks/compliance |
|-----------|--|---|--|
| 1         | Is the tracker pig suitable for fitting with 150 mm through 600 mm brush pigs/ cup used for Crude Oil, Natural Gas and product pipelines |   |  |
| 2         | Can it operate in maximum operating pressure and temperature of 100 kg/sq.cm and 40 degree C respectively.                               |   |  |
| 3         | Is the complete unit shall be light weight and handy   |   |  |
| 4         | Can the tracker pig negotiate long radius bends (minimum radius of bends R= 1.5D to 3D, D = pipe dia                                     |   |  |

| Signature     |  |
|---------------|--|
| Name          |  |
| Designation _ |  |

# CERTIFICATE OF ANNUAL TURNOVER & NET WORTH

| TO BE ISSUED BY PRACTISING <b>CHARTARD ACCOUNTANTS' FIRM</b> ON THEIR LETTER HEAD  |   |   |  |  |  |  |
|--|---|---|--|--|--|--|
|  | TO WHOM IT MAY CONCE                                | <u>RN</u>   |  |  |  |  |
| This is to certify that the following financial positions extracted from the audited financial statements of M/s(Name of the |   |   |  |  |  |  |
| bidder) for the upto   | last three (3) compl<br>(as the case may be) are co |   |  |  |  |  |
| YEAR   | TURN OVER In INR (Rs.) Crores/ US \$ Million) *     | NET WORTH In INR (Rs.) Crores / US \$ Million ) * |  |  |  |  |
|  |   |   |  |  |  |  |
|  |   |   |  |  |  |  |
|  |   |   |  |  |  |  |
| *Rate of c   | onversion (if used any): USD 1                      | .00 = INR   |  |  |  |  |
| Place:<br>Date:  |   |   |  |  |  |  |
| Seal   |   |   |  |  |  |  |
| Membership No:<br>Registration Code:   |   |   |  |  |  |  |
| Signature  |   |   |  |  |  |  |

<sup>\*</sup>Applicable only for GLOBAL tenders

| TECHNICAL EVALUATION MATRIX (TO BE FILLED IN BY THE BIDDER DULY SIGNED)   |  |  |
|---|--|--|
| DESCRIPTION   | BIDDER'S RESPONSE (Complied / Not Complied / Deviation / Not Applicable) | TO BE FILLED BY THE BIDDER  Relevant Location of their Bid to support the remarks / compliance  (Reference of Document name / Serial number / Page number of bid for documentary evidence) |
| Battery powered Pig Locating equipment consisting of Transmitter & Receiver units suitable for fitting with 150 mm through 600 mm brush pigs/ cup used for Crude Oil, Natural Gas and product pipelines with a maximum operating pressure and temperature of 100 kg/sq.cm and 40 degree C respectively. As same transmitter shall be used for pigging 150 mm NB to 600 mm OD pipelines, therefore, any extra mounting required shall be included in the package. The transmitter once assembled with the pig will leave no part projected externally which may hamper the smooth passage of the Pig. If required housing or casing may be provided for protection of the transmitter. While negotiating long radius bends (minimum radius of bends R= 1.5D to 3D, D = pipe dia. Complete unit shall be light weight and handy.  Note:  i) The following essential accessories must be considered as |  |  |

| <ul> <li>a) Earphone / Antennas along with necessary cables - 2 (Two) no.</li> <li>b) Carrying Case - 1 (One) no.</li> <li>c) Rechargeable batteries with Charger Unit - 1 (one) set.</li> <li>d) Battery discharge time once charged:- Minimum 70 hours.</li> <li>e) Receiver unit- 2 Nos</li> </ul>  |  |
|--|--|
| ii) Quotations must accompany with detailed information about<br>the product, drawings, manuals, part number etc. failing which<br>offer will be rejected.   |  |
| SPECIAL NOTES FOR BIDDERS:   |  |
| a. The items shall be brand new, unused & of prime quality. Bidder shall warrant (in the event of an order) that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 18 months from date of despatch/shipment or 12 months from the date of receipt of the items at destination whichever is earlier. The defective materials, if any, rejected by OIL shall be replaced by the supplier at their own expense within 15 (Fifteen) days from the date of notice. Bidders must confirm the same while quoting. |  |
| b.Manual: Operation manual, Maintenance manual and Spares manual to be supplied along with the set. The language should be in English only.  |  |
| c.Inspection: Inspection will be carried out by OIL's Engineer at manufacturer's/supplier premises prior to despatch. Supplier / manufacturer shall arrange for performance test of the machine in unitized condition as per specification. Supplier / manufacturer shall intimate OIL for inspection at least 15 working days in advance from the actual date of inspection due.  All to & fro travel expenses, boarding, lodging expenses of OIL   |  |

| representative shall be borne by OIL. Bidders are advised to quote pre-despatch inspection costs (if any) in the bid. |  |
|---|--|
| , , , ,   |  |

| BID EVALUATION MATRIX<br>(TO BE FILLED IN BY THE BIDDER DULY SIGNED)  |  |  |  |
|---|--|--|--|
| BID EVALUATION CRITERIA   |  |  |  |
|   |  | TO BE FILLED BY THE<br>BIDDER  |  |
| DESCRIPTION   | BIDDER'S RESPONSE<br>(Complied / Not Complied /<br>Deviation / Not Applicable) | Relevant Location of their Bid to<br>support the remarks /<br>compliance                         |  |
|   |  | (Reference of Document name /<br>Serial number / Page number of<br>bid for documentary evidence) |  |
| GENERAL CONFORMITY  |  |  |  |
| The bids shall conform generally to the specifications and terms & conditions given in the bid document. Bids shall be liable for rejection in case the materials/services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bids to the stipulated specifications, the following requirements shall have to be particularly met by the bidders, without which the offer will be considered as non-responsive and rejected. |  |  |  |
| (I) BID REJECTION CRITERIA (BRC)  |  |  |  |
| A. TECHNICAL:   |  |  |  |
| 1.0 BIDDER'S ELIGIBILITY:   |  |  |  |

| 1.1 The bidder should be an Original Equipment Manufacturer (OEM) of the tendered item (s).  |  |
|--|--|
| OR   |  |
| 1.2 The bidder should be an authorized dealer/authorized distributor /authorized supplier/wholly owned subsidiary of an Original equipment manufacturer (OEM) of the tendered item(s).  2.0 IN CASE THE BIDDER IS AN ORIGINAL EQUIPMENT  |  |
| MANUFACTURER (OEM):  The bidder must comply to the following:  |  |
| <b>2.1</b> The bidder (OEM) should have at least 5 (five) years of manufacturing experience of Pig tracking and locating system similar to the tender specification preceding to the original Bid Closing date of the tender.  |  |
| <b>2.2</b> In addition to above, the bidder (OEM) should have supply experience of successfully executed at least one order for 1 (one) Number of Pig tracking and locating system similar to the tender specification to various clients (other than their own subsidiaries/sister concerns), either directly by them or through their authorized dealers/distributor/supplier/subsidiaries, during last 5 (five) years preceding to the original bid closing date of the tender. |  |
| <ul> <li>2.3 Documentary evidences to substantiate manufacturing &amp; supply records must be submitted in the form of copies of relevant Purchase Order(s) and any one of the following documents evidencing satisfactory execution of those Purchase Order(s), such as:</li> <li>(i) Satisfactory supply / completion / installation</li> </ul>  |  |

| report (OR)  (ii) Bill of Lading, Commercial Invoice / Payment Invoice (OR)  (iii) Consignee receipt/ delivery receipt (OR)  (iv) Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/ Vat/GST Invoice.  (v) Any other documents which shall prove that the bidder has successfully executed such order (s).  Note: The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender. |  |
|---|--|
| 3.0 IN CASE, THE BIDDER IS AN AUTHORIZED DEALER/ AUTHORIZED DISTRIBUTOR / AUTHORIZED SUPPLIER / WHOLLY OWNED SUBSIDIARY OF OEM:   |  |
| The bidder must fulfill the flowing requirements:   |  |
| <b>3.1</b> The bidder's OEM (the Principal) should have at least 5 (five) years of manufacturing experience of Pig tracking and locating system similar to the tender specification proceeding to the original Bid Closing date of the tender.  |  |
| <b>3.2</b> Additionally, the bidder himself/themselves should have supply experience of successfully executed at least one order for 1 (one) Number of Pig tracking and locating system similar to the tender specification to various clients (other than their own subsidiaries/sister concerns), during last 5 (five) years preceding to the original bid closing date of the tender.  |  |
| <b>3.3</b> Documentary evidences to substantiate manufacturing & supply records must be submitted in the form of copies   |  |

| documents evidencing satisfactory execution of those Purchase Order(s), such as:   |  |
|--|--|
| (i) Satisfactory supply / completion / installation report (OR)  |  |
| (ii) Bill of Lading, Commercial Invoice / Payment Invoice (OR)   |  |
| <ul> <li>(iii) Consignee receipt / delivery receipt (OR)</li> <li>(iv) Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/ Vat /GST Invoice.</li> </ul>  |  |
| (v) Any other documents which shall prove that the bidder has successfully executed such order (s).  |  |
| <b>Note:</b> The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.  |  |
| <b>3.4</b> The bidder shall submit valid <b>Authorization Certificate/Letter</b> issued by its Original Equipment Manufacturer (OEM), confirming the Bidder's status as their authorized supplier / dealer / distributor/wholly owned subsidiary (as the case may be) to sell their products with proper warranty and guarantee back -up. Such authorization certificate/ letter shall be valid for the entire period of execution of the order. Offers shall be rejected straightway, if such authority letter is not submitted along with the technical bid. |  |
| NOTES TO BIDDER:   |  |
| <b>a.</b> Authorization letter must be issued on the official letter head of the OEM clearly mentioning the status of Bidder i.e., whether 'authorized dealer' or 'authorized distributor' or 'authorized supplier' or   |  |

| wholly owned subsidiary of Original Equipment Manufacturer (OEM), failing which the bid shall not be considered for evaluation and in that case the offer shall be rejected straightway.  |  |
|---|--|
| <b>b.</b> Authorization letter issued by the OEM in any other form such as Direct Chanel Partner /Indirect Chanel Partner/Chanel Partner/ seller/ Reseller/Sub Dealer / Sub Distributor/Sister Concern shall not be considered for bid evaluation and the offer shall be rejected.  |  |
| c. In case the bidder is a wholly owned subsidiary company of the parent company (OEM), in addition to the authorization letter including warranty/guarantee back-up, the bidder shall also upload/submit the documents such as board resolution / certificate of incorporation / any other legal certificate along with their offer that would establish the relation between the parent company with the subsidiary company without which the bid will not be evaluated and will be rejected straightway. |  |
| <b>4.0</b> Bidders showing supply experience towards supply to its sister concern/ subsidiaries shall not be considered as experience for the purpose of meeting BRC.   |  |
| <b>5.0</b> Authorization letter and warranty/guarantee back-up as aforesaid must be issued to the bidder by the Original Equipment Manufacturer (OEM) in their official letter head only. Such certificates/authority letter issued by a party other than the OEM shall not be considered as valid authorization letter and in such case the bid shall be rejected without any further reference.   |  |

| <b>6.0</b> Unsolicited bids shall be straightway rejected.           |  |
|--|--|
| 7.0 Bidder/OEM must submit an undertaking alongwith the              |  |
| Technical Bid that their offered equipment is not going to           |  |
| become obsolete during the next 5 (five) years from the date of      |  |
| it's receipt at destination, if order is awarded on them by OIL      |  |
| and must guarantee uninterrupted supply of spares and                |  |
| availability of services for at least for ten (10) years with effect |  |
| from the date of receipt of the equipment at destination,            |  |
| without which offer will not be considered for                       |  |
| evaluation/placement of order.                                       |  |
| <b>8.0</b> Delivery required against this tender is maximum sixteen  |  |
| (16) weeks from the date of opening of LC in case order is           |  |
| placed on the foreign supplier OR within sixteen (16) weeks          |  |
| from the date of receipt of order in case order is placed on         |  |
| indigenous supplier. Date of clean Bill of Lading (B/L in case of    |  |
| foreign supplier) or Consignment Note date (C/Note date in           |  |
| case of indigenous supplier) shall be considered as delivery         |  |
| date. Bidder must comply the above schedule and confirm in           |  |
| their Techno-Commercial bid. Bids not meeting time schedule          |  |
| as mentioned above shall be summarily rejected.                      |  |

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