



OIL INDIA LIMITED
(A Govt. of India Enterprise)
P.O. Duliajan – 786602, Assam

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Tender No. & Date	: SDG 6365 P18/09 dated: 14.11.2017
Tender Fee	: INR 6,000.00 OR USD 100.00
Bid Security Amount	: INR 27,000.00 OR USD 420.00
Bidding Type	: SINGLE STAGE COMPOSITE BID SYSTEM
Period of Sale of Bid Documents	: From 27.12.2017 to 07.02.2018; 15:30 Hrs(IST)
Bid Closing on	: 14.02.2018 (at 11.00 Hrs. IST)
Bid Opening on	: 14.02.2018 (at 14.00 Hrs. IST)
Bid Validity	: Bid should be valid for 90 days from bid closing date.
Bid Bond Validity	: Bid Bond Should be valid up to 14.08.2018
Performance Guarantee	: Applicable @ 10% of Order value
Integrity Pact	: Not Applicable
List of Annexures Applicable	: Annexure-I-Specification and various notes to bidders Annexure- II- Bid evaluation & Rejection Criteria Annexure- III - Check List Annexure-IV - Certificate of Annual Turnover & Net Worth Annexure-V – Technical Evaluation Matrix (Technical specifications)

AA:: SPECIFICATION & QUANTITY OF THE ITEMS TO BE PROCURED

Item no	Material Description	Quantity
10	JET CUTTER (CASING CUTTER) 4.1/2" O.D. to cut 5.1/2" O.D. Casing (17 ppf- 23 ppf) Temp. Rating : 350 degree F (min.) Pressure Rating : 9,000 psi (min.)	25 Nos.
20	Resistorized Detonator for Casing Cutter rated for 350 deg F (min),and 12000 Psi (min)	30 Nos.
30	Extenson adaptor for cutter	30 Nos.
40	O ring for adaptor	50 Nos.

BB:: SPECIAL NOTES TO BIDDERS:



- 1.0 The Indented 4.1/2 inch Casing Cutter is required urgently for cutting stuck casings in well or during plug and abandonment operations.
- 2.0 The tendered items are required to be delivered within 9 months (from the date of receipt of PO or from the date of establishment of LC).
- 3.0 Bidder must submit complete technical literature, assembly drawings with detail Operational Procedures for Casing Cutter along with the offer.
- 4.0 Top connection of Casing Cutter assembly with required Hardware (if applicable) must be compatible with 1.7/16 inch O.D.'GO' type cable heads.
- 5.0 MSDS (Material Safety Data Sheet) of Explosive items (10 & 20) are required to be submitted with the offer.
- 6.0
 - i) Any accessories from the items mentioned in the tender, if NOT required, may please be mentioned by the Bidder.
 - ii) Any additional accessories (other than those stated in the tender) which are not mentioned in the tender but required for Casing Cutter operation, must be quoted in appropriate quantities along with supplied cutters. Bidder must quote Casing Cutter Assy. complete with all items required for straightaway use.
- 7.0 The Bidder must ensure and confirm that the offered Explosives items by the supplier will perform as per the technical specifications provided by them.
- 8.0 The date of manufacture of Explosives should not be earlier than 01(one) year either from the date of shipment by the supplier or the date of handing over the consignment to OIL's freight forwarder, whichever is applicable.
- 9.0 All the items must be procured from the same Source for compatibility in the Operations.
- 10.0 (a) If the product offered by the lowest technically acceptable bidder is not field proven in Oil India Limited, the Company at its discretion may place a trial order to the extent of maximum 25% on such bidder for field trial and the purchase order for balance quantity of the tender will be placed on the other competitive bidders whose products have been field proven in Oil India Limited.

(b) In case, more than one such technically acceptable bidders, whose products have not been field proven in Oil India Limited, offer a price lower than the bidder, whose product is field proven in Oil India Limited, the Company may place trial orders on all such bidders by distributing the 25% (maximum) amongst them subject to other bidders matching the price offered by the lowest technically acceptable bidder. In the event of other bidders (other than the lowest bidder), whose products have not been field proven in Oil India Limited, decline to match the price as stated above, only the lowest bidder will be eligible for the trial order. In such cases also, the purchase order for balance quantity of the tender will be placed on the other competitive bidders whose products have been field proven in Oil India Limited.

- 11.0 i) All the Items are required to be Air freighted. Bidders to submit their quote accordingly.
- ii) Item 10, 20 are Explosive and falls under Negative list of Import. So, necessary Permit/ Licence from competent authority are required to be obtained for Air freighting/ Import.
- iii) IATA classification and UN No. of the Explosive items (10 & 20) are to be mentioned in the Bid. The Bidder must Quote Explosive and other Items for 'Air Freighting to Hyderabad/Bangalore/Delhi/Mumbai.
- 12.0 Bidder must provide their response to the Check list (Annexure-III & Annexure -V) alongwith the Bid.

CC:: GENERAL NOTES TO BIDDERS:

Sl No	Clause description
1.0	Tender Fee – Tender fee must be paid online through OIL’s payment gateway only and no other instrument (Cash/DD/Cheques/Cashier Cheque, etc) will be acceptable.
2.0	Bid Security/EMD/Performance Bank Guarantee – Must be paid either through online mode or Submission of Bank Guarantee/LC only. No DD/Cheques/Cashier Cheque or any other mode will be acceptable.
3.0	The tender will be governed by “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) including Amendments & Addendum to “General Terms & Conditions” for e-Procurement.
4.0	Bid must be submitted online through OIL’s e-procurement portal. Bid submitted in any other form will be rejected.
5.0	Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribing tender no. and due date to The DGM Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before 13:00 hrs (IST) on the Bid Closing Date mentioned in the Tender. a) Original Bid Security along with two duplicate copies of Bid Security. b) Any other documents which have been particularly asked for in this tender for submission.
6.0	Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid

	closing date and time failing which the offer shall be rejected.
7.0	Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.
8.0	All the Bids must be Digitally Signed using “Class 3” digital certificate (<i>e-commerce application</i>) with organisation names per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.
9.0	Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.
10.0	<p>The tender is invited under SINGLE STAGE-COMPOSITE BID SYSTEM. The bidder has to submit both the “TECHNO-COMMERCIAL UNPRICED BID” and “PRICED BID” through electronic form in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The “Techno-commercial Unpriced Bid” shall contain all technical and commercial details except the prices which shall be kept blank. Details of prices as per Bid format / Commercial bid to be uploaded as attachment in the Attachment Tab “Notes and Attachments”.</p> <p>Any offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in the tender.</p> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="border: 1px solid black; padding: 5px; width: 30%;"> <p>Notes and Attachments</p> <p>Technical attachments</p> </div> <div style="width: 65%;"> <p>→ Only Price Details Should Be Uploaded</p> <p>→ All technical bid documents except price details</p> </div> </div> <p style="margin-top: 10px;">Please do refer “NEW INSTRUCTION TO BIDDER FOR SUBMISSION” for the above two points and also please refer “ New Vendor Manual (effective 12.0.2017) ” available in the login Page of the OIL’s E-tender Portal.</p> <div style="border: 1px solid black; padding: 10px; margin-top: 10px;"> <div style="display: flex; align-items: center;">  <div style="flex-grow: 1;"> <div style="text-align: right; margin-bottom: 10px;">  Oil India Limited e-Procurement </div> <div style="margin-bottom: 10px;"> User ID * <input style="width: 150px;" type="text"/> Password * <input style="width: 150px;" type="password"/> <div style="display: flex; justify-content: space-between;"> <input type="button" value="Guest User"/> <input type="button" value="Log on"/> </div> </div> <div style="margin-bottom: 10px;"> Logon Problems? Get Support </div> <div style="margin-bottom: 10px;"> Supplier Enlistment for E-Tender Important Note for New Portal Users: Click here to View Compatability Settings General Guidelines to bidders <div style="border: 2px solid red; padding: 2px; display: inline-block;">Click for User Manuals</div> </div> <div style="text-align: right; margin-top: 10px;"> <div style="background-color: orange; color: white; padding: 10px; border-radius: 10px; width: fit-content;"> Click here for the New Manual & Instruction </div> </div> <div style="font-size: small; margin-top: 10px;"> © 2012 Oil India Limited. All rights reserved. Click for Terms of use, Privacy Policy, Refund Policy Docs </div> </div> </div> </div>

11.0	Please mention clearly in your quotation the Net. Weight, Gross Weight & Volume, Indian Agent's Name and its Commission, Payment Terms, Ocean Freight/Air Freight Charges, Port of Loading, Delivery period, Country of origin with manufacturer's name, etc.
12.0	To ascertain the substantial responsiveness of the bid, OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by OIL, failing which the offer will be summarily rejected.
13.0	Quantity of Individual item may be increased or decreased at the time of final placement of order. The minimum FOB/FCA charges in case of partial order for reduced quantity/enhanced quantity shall have to be indicated by the bidder. In case, this is not indicated specifically, the charges quoted would be pro-rata calculated and the same will be binding on the bidder.
14.0	Other terms and conditions of the tender shall be as per "General Terms & Conditions" for e- Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). However, if any of the Clauses of the Bid Rejection Criteria (BRC) / Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses in the "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.
15.0	Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises (MSE) in the tender is furnished vide Amendment to General Terms and Conditions for Global Tender (MM/GLOBAL/E-01/2005). Bidders are requested to take note of the same and to submit their offers accordingly.
16.0	Original Bid Closing Date shall be considered by OIL for evaluation of BRC Criteria in case of any extension of the original bid closing date.
17.0	Bidder to sign and submit completely filled up Technical & Commercial check list and Technical Evaluation Matrix for Bid evaluation criteria and Technical specification failing which their offer will be rejected.
18.0	<u>Payment terms:</u> Refer to "General Terms & Conditions" for e- Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders).
19.0	<u>Liquidated Damage:</u> Refer to "General Terms & Conditions" for e- Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). The applicable GST on the Liquidated Damage shall have to be borne by the Seller. Accordingly, the Liquidated Damage shall be recovered from the Seller along with applicable GST.
20.0	Performance Security clause (Clause No. 10.0 of Section-A) of "General Terms & Conditions for Global Tenders (MM/GLOBAL/01/2005)" has been amended and the new clause is detailed in the Amendment dated 25.04.2016 issued to MM/GLOBAL/01/2005. Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value. Bidders to note the same and to confirm its acceptance in their offers.

	<p>The Bank Guarantee issued by bank must be routed through SFMS platform as per following details:</p> <p>a. (i) "MT760/ MT760 COV for issuance of bank guarantee (ii) MT767/ MT767 COV for amendment of bank guarantee</p> <p>The above message/intimation shall be sent through SFMS by the BG issuing bank branch to Axis Bank, Duliajan Branch, IFS Code: UTIB0001129. Branch Address: Axis Bank Ltd., Duliajan Branch, Daily Bazar, Jyotinagar, Duliajan, Dist-Dibrugarh, Pin-786602.</p> <p>b. The vendor shall submit to OIL the copy of the SFMS message as sent by the issuing bank branch along with the original bank guarantee.</p>
21.0	<p>Bidders to note that Ministry of Petroleum & Natural Gas, Government of India implemented PPLC Policy to provide Purchase Preference (linked with local content) by notification no. Ref. O-27011/44/2016-ONG-II/FP dtd.25.04.2017. Bidders are requested to take note of the same and to submit their offers accordingly wherever applicable. Policy details are available in Annexure-IA</p>
22.0	<p>The items covered by this enquiry shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Customs Duty during import will be applicable. Indigenous bidder shall be eligible for concessional rate of IGST against Essentiality Certificate for invoice valuing 10 lakh and above.</p> <p>In the event of an order on indigenous bidder, OIL will issue Project Authority Certificate (PAC), where import content is declared by the bidder for availing Custom Duty benefit on the import content. Supplier shall affect dispatch only on receipt of these certificates from OIL, failing which all related liabilities shall be to Supplier's account.</p>
22.0	<p><u>Clauses related to GST</u></p> <ol style="list-style-type: none"> For the purposes of levy and imposition of GST, the expressions shall have the following meanings: <ol style="list-style-type: none"> GST - means any tax imposed on the supply of goods and/or services under GST Law. Cess – means any applicable cess, existing or future on the supply of Goods and Services as per Goods and Services Tax (Compensation to States) Act, 2017. GST Law - means IGST Act 2017, CGST Act 2017, UTGST Act, 2017 and SGST Act, 2017 and all related ancillary Rules and Notifications issued in this regard from time to time. The rates quoted by the bidders shall be inclusive of all taxes, duties and levies. However, bidders are required to provide separately the rate and amount of all types of taxes, duties and levies. In case, the quoted information related to various taxes, duties & levies subsequently proves wrong, incorrect or misleading, OIL will have no liability to reimburse the difference in the duty/ tax, if the finally assessed amount is on the higher side and OIL will have to right to recover the difference in case the rate of duty/ taxes finally assessed is on the lower side. Further, bidders have to clearly show the amount of GST separately in the Tax Invoices. Further, it is the responsibility of the bidders to make all possible efforts to make their accounting / IT system GST compliant in order to ensure availability of Input Tax Credit (ITC) to Oil India Ltd. Offers without giving any of the details of the taxes (Including rates and amounts) as

specified above will be considered as inclusive of all taxes including GST. When a bidder mentions taxes as extra without specifying the rates & amount, the offer will be loaded with maximum value towards taxes received against the tender for comparison purposes. If the bidder emerges as lowest bidder after such loading, in the event of order on that bidder, taxes mentioned by OIL on the Purchase Order/ Contracts will be binding on the bidder.

4. Bidders are required to pass on the benefit arising out of introduction of GST, including seamless flow of Input Tax Credit, reduction in Tax Rate on inputs as well as final goods by way of reduction of price as contemplated in the provision relating to Anti-Profiteering Measure vide Section 171 of the CGST Act, 2017. Accordingly, for supplies made under GST, the bidders should confirm that benefit of lower costs has been passed on to OIL by way of lower prices/taxes and also provide details of the same as applicable. OIL reserves the right to examine such details about costs of inputs/input services of the bidders to ensure that the intended benefits of GST have been passed on to OIL.

5. Oil India Ltd. shall declare the value of free issue of materials and services, if any, involved in the execution of the contract. The Contractor should consider the same while working out the GST liability, if any. Further in cases where GST is leviable on any facilities provided by OIL and used by bidders and the consideration for which is recovered by OIL in the form of reduction in the invoice raised by bidders then OIL will raise GST invoices on such transactions and the same will be reimbursed by bidders.

6. When Input tax credit is available for Set Off

Evaluation of L-1 prices shall be done based on Quoted price after deduction of Input Tax Credit (ITC) of GST, if available to OIL. OIL shall evaluate the offers on the basis of the quoted rates only and any claim subsequently by the bidders for additional payment/liability shall not be admitted and has to be borne by the bidders

When Input tax credit is NOT available for Set Off

Evaluation of L-1 prices shall be done based on Quoted price only. OIL shall evaluate the offers on the basis of the quoted rates only and any claim subsequently by the bidders for additional payment/liability shall not be admitted and has to be borne by the bidders

7. Bidders agree to do all things not limited to providing GST compliant Tax Invoices or other documentation as per GST law relating to the supply of goods and/or services covered in the instant contract like raising of and /or acceptance or rejection of credit notes / debit notes as the case may be, payment of taxes, timely filing of valid statutory Returns for the tax period on the Goods and Service Tax Network (GSTN), submission of general information as and when called for by OIL in the customized format shared by OIL in order to enable OIL to update its database etc. that may be necessary to match the invoices on GSTN common portal and enable OIL to claim input tax credit in relation to any GST payable under this Contract or in respect of any supply under this Contract.
8. In case Input Tax Credit of GST is denied or demand is recovered from OIL by the Central / State Authorities on account of any non-compliance by bidders, including non-payment of GST charged and recovered, the Vendor/Supplier/Contractor shall indemnify OIL in respect of all claims of tax, penalty and/or interest, loss, damages, costs, expenses and liability that may arise due to such non-compliance. OIL, at its discretion, may also withhold/recover such disputed amount from the pending payments of the bidders.

BID EVALUATION CRITERIA (BEC)/BID REJECTION CRITERIA (BRC)

The bids shall broadly conform to the specifications and terms and conditions given in this bid document. Bids shall be rejected in case the items offered do not conform to required parameters stipulated in the technical specifications and to the respective international/national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.

A) BID REJECTION CRITERIA (BRC)**A1. TECHNICAL:**

- 1.0 The Bid along with all technical documentation must be in English Language.
- 2.0 The bidder must submit full technical literature of the offered item(s) as per the Tender requirements.
- 3.0 The bidder's offer must meet all the technical specifications mentioned against each item of the tender document.
- 4.0 If the bidder is the **original manufacturer (OEM)** of the offered items, then:
 - [a] The bidder must have minimum 05 (Five) years of experience in manufacturing similar items. The bidder must provide firm confirmation regarding this in the bid.
 - [b] The bidder must have experience of successfully executing at least 01 (one) order of similar items for 50% of the quantity (to be rounded to next higher whole figure) of each of these items in this tender in preceding 05 (five) years. Documents as mentioned below in notes Srl. no. iii, in support of the experience criteria must be submitted along with the bid.
 - [c] If the Bidder has supplied similar items to OIL INDIA LIMITED (OIL) during last 5 (five) years preceding original bid closing date of the tender either by themselves or through their sole selling agents/distributors/dealers/supply house and the past performance has been satisfactory, the bidder need not be required to submit documentary evidences to comply clauses 4[a] & 4[b] above. However, they must indicate the Purchase Order number and date against which those similar items were supplied to OIL by them in the past.

Notes:

- i) The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.
- ii) "Similar items" means "Oil & Gas Well Casing Cutter"
- iii) The bidder must submit relevant Purchase Order(s) copies and one or more of the following documents in favour of clause no. 4 [a] & 4[b] above along with the bid:
 - Signed and sealed Satisfactory supply/completion/installation report (in original on user's letter head) (OR)
 - Bill of Lading (OR)

- Consignee delivery receipt/challan (OR)
- Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/Vat/GST. (OR)
- Commercial Invoice/ Payment Invoice

iv) Satisfactory supply/completion/installation report should be issued on company's letterhead with signature and stamp.

5.0 If the bidder is **NOT the original manufacturer (OEM)** of the offered items, then:

- [a] The bidder must submit authorization letter from the OEM to quote against the tender.
- [b] The manufacturer (OEM) must have experience of successfully executing at least 01 (one) order of similar items for 50% of the quantity (to be rounded to next higher whole figure) of each of these items in this tender in preceding 05 (five) years. The bidder must provide firm confirmation from the OEM regarding this in the bid. Documents as mentioned below in notes Srl. no. iii, in support of the experience criteria must be submitted along with the bid.
- [c] The bidder must have experience of successfully executing at least 01 (one) order of similar items of this tender in preceding 05 (five) years.
- [d] If the bidder has supplied similar items to OIL INDIA LIMITED (OIL) during last 5 (five) years preceding original bid closing date of the tender and the past performance has been satisfactory, the bidder need not be required to submit documentary evidences to comply clause 5[c] above. However, they must indicate the Purchase Order number and date against which those similar items were supplied to OIL by them in the past. In this scenario, the OEM must fulfill clause no. 4.0 above.

Notes:

i) The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.

ii) "Similar items" means "Oil & Gas Well Casing Cutter"

iii) The bidder must submit relevant Purchase Order(s) copies and one or more of the following documents in favour of clause no. 4 [a] & 4[b] above along with the bid:

- Signed and sealed Satisfactory supply/completion/installation report (in original on user's letter head) (OR)
- Bill of Lading (OR)
- Consignee delivery receipt/challan (OR)
- Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/Vat/GST. (OR)
- Commercial Invoice/ Payment Invoice

iv) Satisfactory supply/completion/installation report should be issued on company's letterhead with signature and stamp.

6.0 The bidder must submit firm confirmation/certificate along with the bid declaring that the bidder or the OEM (in case the bidder is not the OEM) possesses all required manufacturing, testing and quality control facilities for the offered items.

7.0 All materials as indicated in the material description of the tender should be offered. If any of the items are not offered by the bidder, the bid will not be

considered for evaluation. Bid evaluation will be done only for those bids which offer full quantities of goods as mentioned in the Tender document.

- 8.0 The bidder should categorically confirm in the technical bid that the tendered items will be supplied within a maximum delivery period of 36 weeks from the date of placement of PO or establishment of LC, without which the bid will be rejected.

A.2 FINANCIAL CRITERIA:

- 1.0 **Annual Turnover:** The bidder shall have an annual financial turnover of minimum US\$ 11250.00 or Rs.6.75 Lakhs during any of the preceding 03 (three) financial years reckoned from the original bid closing date, irrespective of whether their bid is for all the tendered items or not.
- 2.0 "Net Worth" of the bidder should be positive for the financial/accounting year just preceding to the original bid closing date of the tender (i.e. FY 2016-17).
- 3.0 Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'the balance sheet/Financial Statements for the financial year 2016 (As the case may be) has actually not been audited so far'.

Note:

- a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-
- i) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in ANNEXURE-IV.
- OR
- ii) Audited Balance Sheet along with Profit & Loss account. In case of Foreign bidders, self-attested/digitally signed printed published accounts are also acceptable
- b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.
- 4.0 In case the Audited Balance Sheet and Profit & Loss Account submitted along with the bid are in currencies other than INR or US\$, the bidder shall have to convert the figures in equivalent INR or US\$ considering the prevailing conversion rate on the date of Balance Sheet and Profit & Loss Account. A CA certificate is to be submitted by the bidder regarding converted figures in equivalent INR or US\$.

A.3 COMMERCIAL

Commercial Bid Rejection Criteria will be as per Section D of General Terms & Conditions of Global Tender (MM/GLOBAL/E-01/2005) with following Special Bid Rejection Criteria.

- 1.0 Bids are invited under **Single Stage Composite Bid System**. Bidders shall quote accordingly under Single Stage Composite Bid System.
- Bidder not complying with above submission procedure will be rejected.
- 2.0 The prices offered shall have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- 3.0 Bids received in physical form against online invitation through e-portal shall be rejected (except the documents specifically called for in hard copies, if any). Similarly, Bids received after the bid closing date and time shall be rejected. Also, modifications to bids received after the bid closing date & time shall not be considered.
- 4.0 Bids containing incorrect statement shall be rejected.
- 5.0 Validity of the bid shall be **minimum 90** from the date of actual Bid Closing Date. Bids with lesser validity will be straightway rejected.
- 6.0 **Bid Security in ORIGINAL** shall be furnished by the Bidder as a part of their Bid. The amount of Bid Security & its validity shall be specified in the covering letter of this bid document. **Any bid not accompanied by a proper bid security in ORIGINAL shall be rejected without any further consideration.** A bid shall be rejected straightway if Original Bid Security is not received within the stipulated date & time mentioned in the Tender and/or if the Bid Security validity is shorter than the validity indicated in Tender and/or if the Bid Security amount is lesser than the amount indicated in the Tender.
- 6.1 For exemption for submission of Bid Security please refer Clause No. 9.8 (Section A) of "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders).
- 7.0 Bidders must confirm that Goods, materials or plant(s) to be supplied shall be new of recent make and of the best quality and workmanship and shall be guaranteed for a period of 18 months from the date of shipment/dispatch or twelve (12) months from the date of receipt of the items at destination, whichever is earlier against any defects arising from faulty materials, workmanship or design. Defective goods/materials or parts rejected by OIL shall be replaced immediately by the supplier at the supplier's expenses at no extra cost to OIL.
- 8.0 Successful bidder shall be required to furnish a Performance Security equivalent to ten (10%) of total evaluated value of Order, which should remain valid throughout the period execution, including extension, if any. The successful bidder shall submit Performance Security within 30 days of award, failing which OIL reserves the right to cancel the order and forfeit their Bid Security. Bidders should undertake in their bids to submit Performance Security as stated above
- 9.0 Clause Deleted.
- 10.0 All the tendered items are to be procured from the same source; hence bidders are requested to quote accordingly for all the items, else their bid will be rejected straightway.
- 11.0 Bidders are required to submit the summary of the prices in their price bids as per bid format (Summary), given below **(strike out whichever is not applicable)**.

(i) Price Bid Format (SUMMARY) for Foreign Bidders:

- (A) Basic Material Value (to indicate HSN code):**
- (B) Pre-despatch Inspection Charges, if any:**
- (C) Packing & FOB charges:**
- (D) FOB Value, A+B+C:**
- (E) Air Freight Charges upto Hyderabad/Bangalore/Delhi/Mumbai, India:**
- (F) Banking & Insurance, @1.5% of D :**
- (G) CIF Value, D+E+F :**
- (H) Landing Charges @1% on G:**
- (I) CIF Landed Value, G+H:**
- (J) IGST @ 5% on I:**
- (K) Compensatory Cess, if any:**
- (L) CIF+GST Landed Value, I+J+K :**
- (M) Training Charges, if any:**
- (N) Applicable rate of GST on M:**
- (O) Installation & Commissioning Charges, if any:**
- (P) Applicable rate of GST on O:**
- (Q) AMC Charges:**
- (R) Applicable rate of GST Charges on Q:**
- (S) Cost of AMC operational/maintenance spares:**
- (T) Applicable rate of GST charges on S:**
- (U) Total, L+M+N+O+P+Q+R+S+T:**
- (V) Total Value in words :**
- (W) Gross Weight:**
- (X) Gross Volume :**

(ii) Price Bid Format (SUMMARY) for Indigenous Bidders:

- (A) Basic Material Value (to indicate HSN code):**
- (B) Pre-despatch Inspection Charges, if any:**
- (C) Packing & Forwarding charges, if any:**
- (D) Total Ex-Works Value, A+B+C:**
- (E) Applicable rate of GST on D:**
- (F) Compensatory Cess, if any:**
- (G) Total FOR Despatching Station Value, D+E+F:**
- (H) Inland Freight Charges upto Duliajan, Assam including GST:**
- (I) Transit Insurance Charges, if any including GST:**
- (J) Training Charges, if any:**
- (K) Applicable rate of GST on J:**
- (L) Installation & Commissioning Charges, if any:**
- (M) Applicable rate of GST on L:**
- (N) AMC Charges:**
- (O) Applicable rate of GST on N:**
- (P) Cost of AMC operational/maintenance spares:**
- (Q) Applicable rate of GST on P:**
- (R) Total, G+H+I+J+K+L+M+N+O+P+Q:**
- (S) Total Value in words :**
- (T) Gross Weight:**
- (U) Gross Volume:**
- (V) Import Content, if any:**

12.0 Bidder shall accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:

- i) Liquidated Damages
- ii) Warranty/Guarantee of material

- iii) Arbitration / Resolution of Dispute
- iv) Force Majeure
- v) Applicable Laws

13.0 A bid shall be rejected straightway if it does not conform to any one of the following clauses:

- a) Validity of bid shorter than the validity indicated in the Tender.
- b) Original Bid Security not received within the stipulated date & time mentioned in the Tender.
- c) Bid Security with (i) validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.

B) BID EVALUATION CRITERIA

The bids conforming to the specifications, terms and conditions stipulated in the enquiry and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per General Terms and Conditions for Global Tender and the Bid Evaluation Criteria given below:

B.1 BID EVALUATION CRITERIA:

The bids conforming to the specifications, terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria shall be considered for further evaluation as per General Terms and Conditions for Global Tender and the Bid Evaluation Criteria given below:

- 1.0 The evaluation of bids shall be done as per the Price Bid Format (SUMMARY) provided in the Tender and detailed below
- 2.0 If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.
- 3.0 For conversion of foreign currency into Indian currency, B.C. selling (Market) rate declared by State Bank of India, one day prior to the date of price bid opening shall be considered. However, if the time lag between the opening of the bids and final decision exceed 3(three) months, then B.C. Selling(Market) rate of exchange declared by SBI on the date prior to the date of final decision shall be adopted for conversion and evaluation.
- 4.0 To ascertain the inter-se-ranking, the comparison of the responsive bids will be made as under, subject to corrections / adjustments given herein.

Note: 1) Domestic Bidders must quote inland freight charges upto Duliajan. In case bidder fails to quote inland freight charges, highest freight quoted by domestic bidder (considering pro-rata distance) against this tender or OIL's estimated freight, whichever is higher, shall be loaded to their offer for comparison purpose.

2) For enquiries with duty exemption benefit – The items covered under this enquiry shall be used by OIL in the PEL/ML areas issued/renewed after 01/04/99 and hence, applicable customs duty for import of goods shall be zero. However, IGST @5% shall be applicable. Indigenous bidder shall be eligible for concessional rate of GST @5% against Essentiality Certificate for invoice valuing 10 lakh and above.

4.1 When only foreign bidders are involved:

The Total Value of Foreign bidder as worked out as per para **A.3 11.0 (i) U** shall be compared

NOTE: *Banking charge in the country of the foreign bidder shall be borne by the bidder. Banking charge 1% for payment through Letter of Credit. And 1.5 % if confirmed LC at buyer's account is required.

4.2 When only domestic bidders are involved or when more than one domestic bidders are in contention in case of mixed response:

The Total Value of Domestic bidder as worked out as per para **A.3 11.0 (ii) R** shall be compared

4.3 When both foreign and domestic bidders are involved:

The Total Value of domestic bidder as worked out as per para **A.3 11.0 (ii) R (excluding H & I)** above and Total Value of the foreign bidder worked out as per Para **A.3 11.0 (i) U** above will be compared.

Note: If the Government of India revises these evaluation criteria the same as applicable on the bid closing date will be adopted for evaluation of the offers.

5.0 Other terms and conditions of the enquiry shall be as per General Terms and Conditions for Global Tender. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC / BRC) mentioned here contradict the Clauses in the General Terms & Conditions of Global Tender of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.

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CHECK LIST

THE CHECK LIST MUST BE COMPLETED AND RETURNED WITH YOUR OFFER. PLEASE ENSURE THAT ALL THESE POINTS ARE COVERED IN YOUR OFFER. THESE WILL ENSURE THAT YOUR OFFER IS PROPERLY EVALUATED. PLEASE SELECT "Yes" OR "No" TO THE FOLLOWING QUESTIONS, IN THE RIGHT HAND COLUMN.

(A) COMMERCIAL CHECK-LIST

S1#	REQUIREMENT	COMPLIANCE
1.0	Whether bid submitted under Single Stage Composite Bid System?	Yes / No
2.0	Whether quoted as manufacturer?	Yes / No
3.0	Whether ORIGINAL Bid Bond (not copy of Bid Bond) as per Revised Format(Annexure VII Revised) Sent separately? If YES, provide details	Yes / No
	(a) Amount :	
	(b) Name of issuing Bank :	
	(c) Validity of Bid Bond :	
4.0	Whether offered firm prices ?	Yes / No
4.1	Whether quoted offer validity of 90 days from the bid closing date of tender?	Yes / No
4.2	Whether quoted a firm delivery period?	Yes / No
4.3	Whether agreed to the NIT Warranty clause?	Yes / No
5.0	Whether confirmed to submit PBG as asked for in NIT?	Yes / No
5.1	Whether agreed to submit PBG within 30 days of placement of order?	Yes / No
6.0	Whether Price submitted as per Price Schedule indicated in the tender?	Yes / No
6.1	Whether cost of Recommended Spares for 2 years of operations quoted?	YES/NO
7.0	Whether quoted as per NIT (without any deviations)?	Yes / No
7.0	Whether quoted any deviation?	Yes / No
7.1	Whether deviation separately highlighted?	Yes / No
8.0	Whether indicated the country of origin for the items quoted?	Yes / No
8.1	Whether technical literature / catalogue enclosed?	Yes / No
8.2	Whether weight & volume of items offered indicated?	Yes / No
9.0	For Foreign Bidders - Whether offered FOB / FCA port of despatch including sea / air worthy packing & forwarding?	Yes / No
9.1	For Foreign Bidders – Whether port of shipment indicated. To specify:	Yes / No
9.2	For Foreign Bidders only - Whether indicated ocean freight up to Kolkata port (Excluding marine insurance) ?	Yes / No
9.3	Whether Indian Agent applicable ?	Yes / No
	If YES, whether following details of Indian Agent provided?	
	(a) Name & address of the agent in India – To indicate	
	(b) Amount of agency commission – To indicate	
	(c) Whether agency commission included in quoted material value?	
10.0	For Indian Bidders – Whether indicated the place from where the goods will be dispatched. To specify :	Yes / No

10.1	For Indian Bidders – Whether road transportation charges up to Duliajan quoted?	Yes / No
10.2	For Indian Bidders only - Whether offered Ex-works price including packing/forwarding charges?	Yes / No
10.3	For Indian Bidders only - Whether indicated import content in the offer?	Yes / No
10.4	For Indian Bidders only - Whether offered Deemed Export prices?	Yes / No
10.5	For Indian Bidders only – Whether all applicable Taxes & Duties have been quoted?	Yes / No
11.0	Whether all BRC/BEC clauses accepted ?	Yes / No

B. TO BE FILLED UP IN DETAIL:

Sl No	Requirement	Bidder's Reply
01	Bid validity	
02	Payment Terms	
03	Guarantee/Warranty Terms	
04	Delivery Period	
05	Port of Despatch / Despatching Station	
08	Confirm submission Integrity pact, if required as per NIT	
09	Confirm submission PBG, if required as per NIT	
10	Compliance to: a) Liquidated Damage b) Warranty/Guarantee c) Arbitration/Resolution of Dispute d) Force Majeure e) Applicable laws	
11	Exception/Deviations quoted, if any, to be given in details or refer to respective page of the bid documents	

Signature _____
Name _____
Designation _____

CERTIFICATE OF ANNUAL TURNOVER & NET WORTH

TO BE ISSUED BY PRACTISING **CHARTARD ACCOUNTANTS' FIRM** ON THEIR LETTER HEAD

TO WHOM IT MAY CONCERN

This is to certify that the following financial positions extracted from the audited financial statements of M/s.....(Name of the bidder) for the last three (3) completed accounting years upto..... **(as the case may be)** are correct

YEAR	TURN OVER In INR (Rs.) Crores/ US \$ Million) *	NET WORTH In INR (Rs.) Crores / US \$ Million) *

*Rate of conversion (if used any): USD 1.00 = INR

Place:

Date:

Seal

Membership No:

Registration Code:

Signature

***Applicable only for GLOBAL tenders**

	Technical Evaluation Check List for Procurement of 4.5 inch O.D. Casing cutter with accessories			
Item Sl. / OIL's Mat code	NIT specification	Bidder's offer specification	Bidder's Response [Compliant/ Not Compliant]	Remarks
<u>1</u> 99050761	CASING CUTTER (4.5inch O.D.) Recommended to cut 5.1/2" inch O.D.(THICKNESS=0.304in- 0.415in) and (17 to 23) PPF Casing. Temp. Rating: 350 degree F (minimum). Pressure Rating: 9,000 psi (minimum.) - Complete Assembly with all required Hardware and accessories			
<u>2</u> 99050762	Detonator for Casing cutters, Resistorized rated for 350 deg F (minimum) and 15000 psi (minimum).			
<u>3</u> 99057291	Extension adaptor for cutter			
<u>4</u> <u>99057292</u>	O ring for adaptor			
4	Date of manufacture of Explosive items will be as per the Tender			
5	All offered items are compatible for use with 4.5 inch O.D. Casing cutter			
6	All Technical documents/ operating manuals are provided.			
7	MSDS for Explosives items provided			
8	IATA Classification and UN No. of Explosive items quoted as per the Tender			
9	Delivery period (Within 09 months from receipt of PO) Quoted as per tender			