



**OIL INDIA LIMITED**  
(A Govt. of India Enterprise)  
P.O. Duliajan – 786602, Assam

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**Tender No. & Date** : SDG331617/08 dated 15.12.2016

**Tender Fee** : INR 30,000.00 OR USD 500.00

**Bid Security Amount** : INR 6,10,000.00 OR USD 9,000.00

**Bidding Type** : SINGLE STAGE TWO BID SYSTEM

**Bid Closing on** : 08.02.2017 (at 11.00 Hrs. IST)

**Bid Opening on** : 08.02.2017 (at 14.00 Hrs. IST)

**Bid Validity** : Bid Should be valid for **120 days** from bid closing date.

**Bid Bond Validity** : Bid Bond Should be valid up to **05.09.2017**

**Performance Guarantee** : **Applicable @ 10% of Order value**

**Integrity Pact** : **Applicable**

OIL INDIA LIMITED invites Global Tenders for items detailed below:

| Item No. | MATERIAL DESCRIPTION  | QTY. | UOM |
|----------|---|------|-----|
| 10       | 250 KVA Gas Engine driven Generating Set including Supply, Installation and Commissioning | 2    | No. |

**FOR DETAILS PLEASE REFER THE FOLLOWING ANNEXURES :-**

- A) DETAILED SPECIFICATION – ANNEXURE -I.
- B) BID REJECTION CRITERIA AND BID EVALUATION CRITERIA – ANNEXURE - II.
- C) CHECK LISTs-ANNEXURE –III.
- D) TECHNICAL EVALUATION MATRIX FOR BID EVALUATION CRITERIA AND TECHNICAL SPECIFICATION -ANNEXURE IV

**General Notes:**

1. Payment against Tender Fee should be made only through online mode and no other instrument (Cash/DD/Cheques/Cashier Cheque, etc) will be acceptable.
2. Against Bid Security/EMD/Performance Bank Guarantee – Only payments through online mode or Submission of Bank Guarantee/LC will be acceptable. No DD/Cheques/Cashier Cheque or any other mode will be acceptable.
3. Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form shall be rejected.
4. Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super-scribed with OIL's Tender No. and due date to **The DGM Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before 13:00 hrs (IST)** on the Bid Closing Date mentioned in the Tender.
  - a) Original Bid Security along with two duplicate copies of Bid Security.
  - b) Any other document which have been specified to be submitted in original.
5. Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time, failing which the offer shall be rejected.
6. Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.
7. All the Bids must be Digitally Signed using "Class 3" digital certificate (*e-commerce application*) with organisation name as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.
8. Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.
9. Bidder to sign and submit completely filled up Technical Evaluation Matrix for Bid evaluation criteria and Technical specification (Annexure IV) and Check lists(Annexure III), failing which offer shall be liable for rejection.
10. **Default in delivery/Liquidated Damages :**
  - i) Time will be of the essence of the contract.
  - ii) In the event of the Seller's default in maintaining the agreed delivery schedule set out in the order, OIL shall have the right to cancel the order

at any time after expiry of scheduled delivery date without any reference to the Seller and make alternative arrangement at the discretion of OIL in which case extra expenditure involved, shall be recoverable from the Seller and OIL shall not be responsible towards such cancellation or any damage that may be incurred by the Seller. The decision of OIL shall be final and binding on the Seller.

- iii) As an alternative to Clause No. (ii) above, OIL reserve the right to accept the materials but, the Seller shall be liable to pay liquidated damages @ 0.5% per week or part thereof of the value of the goods in respect of which default in delivery takes place subject to a maximum of 7.5%. Should there be default on the part of the Seller for more than 15 Weeks from the scheduled date to complete the delivery or to complete the Installation / commissioning & Training (wherever applicable) successfully, OIL shall have the right, in addition to the provisions under Clause (ii) to invoke the Performance Security without causing any notice to the Seller to this effect.
- iv) Supplier's competent personnel must arrive at Duliajan within 15 days from the date of intimation by OIL and complete the installation & commissioning job thereafter within the time mentioned in the tender. OIL, on the other hand, shall inform the party immediately on receipt of the goods at Duliajan. Liquidated Damage will be levied for any failure on the part of the supplier in completing the installation and commissioning of the Units @ 0.5% per full week or part thereof to a maximum of 10% of the total installation/commissioning charges
- v) The amount of liquidated damage as stipulated above is a pre-estimated genuine loss as agreed by both the parties and shall be payable without any demur and shall not be open for any dispute whatsoever.
- vi) The liquidated damage as agreed by both the parties as a genuine pre-estimated loss shall be payable on Landed Cost of the materials at Duliajan inclusive of all cost to the extent of default (undelivered portion only in cases where part delivery is acceptable) and commissioning at site is not involved.

11. The items covered by this enquiry shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Customs Duty on import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export are furnished vide Addendum to MM/GLOBAL/E-01/2005 attached. However, Indian bidders shall not be issued any Recommendatory Letter.

12. Other terms and conditions of the tender shall be as per "General Terms & Conditions" for e- Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). However, if any of the Clauses of the Bid Rejection Criteria (BRC) / Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses in the "General Terms & Conditions" for e-Procurement as per Booklet

No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.

13. The Integrity Pact is applicable against this tender. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure XII of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. **If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.**

OIL's Independent External Monitor at present is as under:

**SHRI RAJIV MATHUR, IPS (Retd.),**  
**Former Director (IB) Govt. of India**  
**e-Mail ID : rajivmathur23@gmail.com**

**SHRI SATYANANDA MISHRA, IAS(Retd.)**  
**Former Chief Information Commissioner &**  
**Ex-Secretary, DOPT, Govt. of India**  
**E-mail Id : satyanandamishra@hotmail.com**

#### **SPECIAL NOTES:**

- 1.0 Pre-dispatch/Shipment Inspection & Testing charges, if any, must be quoted Separately on lump sum basis which shall be considered for evaluation of the offers. To and fro fares, boarding/ lodging and other en-route expenses of OIL's Inspection team for carrying out inspection shall be borne by OIL.
- 2.0 Installation & Commissioning :
- 2.1 The successful bidder will be required to install and commission the unit by their competent service engineer.
- 2.2 Installation/ Commissioning charges must be quoted separately on lumpsum basis along with furnishing scope of work which shall be considered for evaluation of the offers. Total Nos. of days required for commissioning shall also be clearly indicated by the bidders.
- 2.3 While quoting Installation/Commissioning above, bidder should take into account all charges including to and fro fares, boarding and/lodging, local transport at Duliajan, Assam and other expenses of supplier's personnel during their stay at Duliajan. OIL may provide accommodation on Chargeable basis subject to availability. Bidder should confirm about providing all these services in their Bid. However, OIL reserves the right to avail such services at its own discretion.

**3.0 Tax & Duties:**

- (i) All taxes, stamp duties and other levies imposed outside India shall be the responsibility of the Bidder/Seller and charges thereof shall be included in the offered rates.
- (ii) All Taxes & levies imposed in India, for the services including installation & commissioning, shall be to the Bidder/Seller's account.
- (iii) Income Tax on the value of the Services rendered by the Bidder /Seller in connection with installation, commissioning, training etc. shall be deducted at source from the invoices at the appropriate rate under the I.T. Act & Rules from time to time.

**4.0 Payment :** Payment shall be released as follows:

- i) 80 % of the order value shall be paid against dispatch / shipment of the goods.
- ii) Balance 20 % of the order value along with the commissioning charges shall be paid after successful commissioning and acceptance of the item by OIL.

OIL may also consider 100 % payment against shipment / despatch document provided bidder agree to pay the interest for 20 % of order value and also submit Bank Guarantee equivalent to 20 % of the order value in addition to the Performance Security of 10 %.

Any offer not complying with the above shall be loaded at one percent above the prevailing Bank rate (CC rate) of State Bank of India for evaluation purpose.

**ANNEXURE -II**

**BID EVALUATION CRITERIA (BEC)/BID REJECTION CRITERIA (BRC)**

The bids shall conform generally to the specifications and terms as well as conditions laid out in the tender. Bids will be rejected in case the items offered do not conform to the required parameters stipulated in the technical specifications and to the respective international / national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms & conditions, the following requirements will have to be met particularly by the bidders, without which, the offer will be considered as non-responsive and stand rejected.

**BID REJECTION CRITERIA (BRC)**

**A. TECHNICAL :**

**1.0 Bidder's Eligibility:**

1.1 Bidder shall be an Original Equipment Manufacturer (OEM) or an authorized dealer of OEM of all or any one the following three items -

- i) Engine
- ii) Alternator and
- iii) Generator Set Complete

OR

An OEM approved assembler of Generating Set or an authorized dealer of the OEM approved assembler.

1.2 In case the bidder is an OEM of Engine or its authorized dealer, Alternator shall be purchased from the OEM of Alternator or its authorized dealer and vice versa

1.3 In case the bidder is an OEM approved assembler of Generating set, the Engine and the Alternator shall be purchased from respective OEM or their authorized dealers

1.4 The bidder shall submit OEM Certificate / Assembler Certificate /Authorized Dealership Certificate from principal/ as the case may be along with the technical bid. Offer will be summarily rejected in case of failure to submit valid certificate

1.5 The bidder or its principal should have after-sales service center in India for the engine. The bidder is required to submit documentary evidence in support of the presence of after-sales service center in India along with the technical bid.

**2.0 Bidder's Experience:**

**2.1** The bidder must have executed successfully minimum one order for supply, installation, testing and commissioning of gas engine driven generating set of capacity 125KVA or more during the last 5(five) years before the bid closing date

of this tender to organizations namely PSU (State/Central Government of India) or State/Central Govt. Department of India or any other public Limited company

2.2 The engine(make & type) in the offer should have been supplied before by the bidder and minimum 2(two) nos. of the engines must have logged more than 3000 running hours before the bid closing date of this tender in oil & gas fields of India with on-site field natural gas as fuel

The following documents shall be submitted along with the offer as supporting documentary evidence:

2.2.1 Copies of the Purchase Orders and Satisfactory Supply Completion Report/Installation Report in case of clause 2.1 above

2.2.2 Performance Certificate with logged running hours as proven track record of the supplied engines in case of clause 2.2 above

3.0 **Gas Engine:** The engine shall be 4-stroke, spark ignited, naturally aspirated/turbocharged after-cooled multi-cylinder in-line gas engine designed in accordance with standards ISO: 3046 / BS: 5514 / IS: 10000 and capable of developing suitable power in the range of 310 - 333 BHP at 1500RPM with compression ratio not exceeding 12:1. It should be water cooled with closed coupled radiator or Heat Exchanger and Cooling Tower and complete with all other accessories

4.0 **Undertaking for Non-Obsolescence of equipment**

The bidder shall submit undertaking and confirmation from OEM that the equipment to be supplied are not going to become obsolete for the next 10 years at the least and provisioning of spares will be continued.

5.0 **Time frame for supply of equipments including installation and commissioning** are specified below:

5.1 **Delivery Period after placement of Purchase order:** Delivery of all items under the scope of the order must be completed within 9(nine) months from date of firm placement of order. Bidder shall furnish, along with their technical bid, undertaking to complete delivery as specified in this clause, in the event of placement of order on it.

5.2 **Installation and Commissioning:** The installation and commissioning work of the order that are with the scope of the supplier must be completed within 3(three) months from date of delivery. Bidder shall furnish, along with their technical bid, undertaking to complete the installation and commissioning work as specified in this clause, in the event of placement of order on it

#### **Financial Criteria:**

- 1 **Annual Turnover:** The bidder shall have an annual financial turnover of minimum US\$ 2,24,000.00 or INR 1.52 Crore during any of the preceding 03 (three) financial years reckoned from the original bid closing date of the tender.

2 "Net Worth" of the bidder should be positive for the preceding financial/accounting year.

3 Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'the balance sheet/Financial Statements for the financial year..... (As the case may be) has actually not been audited so far'.

**Note:** For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-

i) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in ANNEXURE.

OR

ii) Audited Balance Sheet along with Profit & Loss account.

4 In case the Audited Balance Sheet and Profit & Loss Account submitted along with the bid are in currencies other than INR or US\$, the bidder shall have to convert the figures in equivalent INR or US\$ considering the prevailing conversion rate on the date of Balance Sheet and Profit & Loss Account. A CA certificate is to be submitted by the bidder regarding converted figures in equivalent INR or US\$.

## **B) COMMERCIAL**

Commercial Bid Rejection Criteria will be as per Section D of General Terms & Conditions of Global Tender (MM/GLOBAL/E-01/2005) with following Special Bid Rejection Criteria.

- 1) Bids are invited under **Single Stage Two Bid System**. Bidders shall quote accordingly under Single Stage Two Bid System. **Please note that no price details should be furnished in the Technical (i.e. Unpriced) bid.** The "Unpriced Bid" shall contain all techno-commercial details except the prices/rates, which shall be kept blank. The "Price Bid" must contain the price schedule and the bidder's commercial terms and conditions. Bidder not complying with above submission procedure will be rejected.
- 2) **Bid security of INR 6,10,000.00 or US\$ 9,000.00** shall be furnished as a part of the TECHNICAL BID. **Any bid not accompanied by a proper bid security in ORIGINAL will be rejected without any further consideration.** A bid shall be rejected straightway if Original Bid Security is not received within the stipulated date & time mentioned in the Tender and/or if the Bid Security validity is shorter than the validity indicated in Tender and/or if the Bid Security amount is lesser



than the amount indicated in the Tender.

- 2.1 For exemption for submission of Bid Security please refer Clause No. 9.8 (Section A) of "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders).
- 2.2 Bank Guarantee towards Bid Security shall remain valid for 210 days from the bid closing date i.e upto 05.09.2017.
- 3) Validity of the bid shall be minimum 120 days from the date of Bid Closing. Bids with lesser validity will be straightway rejected.
- 4) Bidders must confirm that Goods, materials or plant(s) to be supplied shall be new of recent make and of the best quality and workmanship and shall be guaranteed for a period of 12 months from the date of successful commissioning against any defects arising from faulty materials, workmanship or design. Defective goods/materials or parts rejected by OIL shall be replaced immediately by the supplier at the supplier's expenses at no extra cost to OIL.
- 5) Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value. The Performance Bank Guarantee must be valid for a period of 12 months from the date of commissioning. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected.
- 6) Offers should be submitted with Integrity Pact duly signed by the authorized signatory of the bidder. If any bidder refuses to sign Integrity Pact or declined to submit Integrity Pact with the offer, their bid shall be rejected straightway.
- 7) Bidders are required to submit the summary of the prices in their price bids as per bid format (Summary), given below.

(i) **Commercial Bid Format ( Summary ) for Foreign Bidders :**

- (A) Total material cost of 02 Nos. Generating Sets
- (B) Total Packing & FOB Charges for (A) above
- (C) Total FOB Port of Shipment value, (A+B) above
- (D) Ocean Freight Charges up to Kolkata, India
- (E) Insurance Charges for all the items above
- (F) Total CIF Kolkata value, ( C+D+E )
- (G) Installation & Commissioning charges
- (H) Pre-shipment Inspection charges, if any, including Service Tax, if any
- (I) Total Value, ( F+G+H ) above
- (J) Total value in words :
- (K) Gross Weight :
- (L) Gross Volume :

(ii) **Commercial Bid Format (SUMMARY) for Indigenous Bidders:**

- (A) Total material cost of 02 Nos. Generating Sets

- (B) Total Packing & FOB Charges for (A) above
- (C) Total Ex-works value, ( A+B ) above
- (D) Excise Duty, (Please indicate applicable rate of Duty)
- (E) Sales Tax, (Please indicate applicable rate of Tax)
- (F) Total FOR Despatching station price, ( C+D+E ) above
- (G) Road Transportation charges to Duliajan
- (H) Insurance Charges
- (I) Total FOR Duliajan value, (F+G+H) above
- (J) Installation & Commissioning charges including Service Tax
- (K) Pre-shipment Inspection charges, if any, including Service Tax, if any
- (L) Total Value, ( I+J+K ) above
- (M) Total value in words :
- (N) Gross Weight :
- (O) Gross Volume :

Note: 1) The items covered under this enquiry shall be used by OIL in the PEL/ML areas issued/renewed after 01/04/99 and hence, applicable Customs Duty for import of goods shall be ZERO. Indigenous bidders must quote Deemed Export prices. Excise Duty under Deemed Export is exempted. However, Indian bidders will not be issued Recommendatory Letter.

- 8) The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- 9) Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.
- 10) Bidders shall quote directly and not through Agents in India. Offers made by Indian Agents on behalf of their foreign principals will be rejected. Similarly offers from unsolicited bidders will be rejected.
- 11) Bids containing incorrect statement will be rejected.
- 12) Offers should be submitted with Integrity Pact duly signed by the authorized signatory of the bidder. If any bidder refuses to sign Integrity Pact or declined to submit Integrity Pact with the offer, their bid shall be rejected straightway.
- 13) No offers should be sent by Telex, Cable, E-mail or Fax. Such offers will not be accepted
- 14) Bidder shall accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:
  - i) Liquidated Damages
  - ii) Warranty/Guarantee of material
  - iii) Arbitration / Resolution of Dispute
  - iv) Force Majeure
  - v) Applicable Laws

## **BID EVALUATION CRITERIA:**

The bids conforming to the specifications, terms and conditions stipulated in the enquiry and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per General Terms and Conditions for Global Tender and the Bid Evaluation Criteria given below:

### **COMMERCIAL**

- 1.0 The evaluation of bids will be done as per the Commercial Bid Format (SUMMARY) detailed vide Para 7) of BRC.
- 2.0 If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected accordingly. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.
- 3.0 For conversion of foreign currency into Indian currency, B.C. selling (Market) rate declared by State Bank of India, one day prior to the date of price bid opening shall be considered. However, if the time lag between the opening of the bids and final decision exceed 3(three) months, then B.C. Selling(Market) rate of exchange declared by SBI on the date prior to the date of final decision shall be adopted for conversion and evaluation.
- 4.0 Offers not complying with the payment terms indicated in the enquiry shall be loaded with one percent above the prevailing Bank rate (CC rate) of State Bank of India for duration of commissioning time indicated in the tender plus transit time (3 months) for evaluation purpose
- 5.0 To ascertain the inter-se-ranking, the comparison of the responsive bids will be made as under, subject to corrections / adjustments given herein.
- 6.1 When only foreign bidders are involved:

Comparison of bids will be done on the basis of "TOTAL VALUE" which is estimated as under:

- (A) Total material cost of 02 Nos. Generating Sets
- (B) Total Packing & FOB Charges of (A) above
- (C) Total FOB Port of Shipment value, ( A+B ) above
- (D) Ocean Freight Charges upto Kolkata, India
- (E) Insurance Charges @ 1% of Total FOB Value vide (C) above
- (F) Banking Charges @ 0.5% of Total FOB Value vide (C) above in case of payment through Letter of Credit ( If confirmed L/C at buyer's account is required, 1.5% of Total FOB Value will be loaded )
- (G) Total CIF Kolkata Value, ( C+D+E+F ) above
- (H) Installation & Commissioning charges
- (I) Pre-shipment Inspection charges, if any, including Service Tax, if any.
- (J) Grand Total Value, ( G+H+I ) above

NOTE: Banking charge in the country of the foreign bidder shall be borne by the bidder.

6.2 When only domestic bidders are involved or when more than one domestic bidders are in contention in case of mixed response:

Comparison of bids will be done on the basis of "TOTAL VALUE" which is estimated as under:

- (A) Total material cost of 02 Nos. Generating Sets
- (B) Packing and Forwarding Charges
- (C) Total Ex-works value, (A+B) above
- (D) Excise Duty
- (E) Sales Tax
- (F) Total FOR Despatching station price, ( C+D+E )
- (G) Road Transportation charges to Duliajan
- (H) Insurance Charges @0.5% of Total FOR Despatching Station Value (F) above
- (I) Total FOR Duliajan value, (F+G+H)
- (J) Assam Entry tax
- (K) Installation & Commissioning charges including Service Tax
- (L) Pre-shipment Inspection charges, if any, including Service Tax, if any.
- (M) Grand Total Value, ( I+J+K+L ) above

NOTE: Excise Duty in case of the indigenous bidder is EXEMPTED under Deemed Export.

6.3 When both foreign and domestic bidders are involved:

The Total Value of domestic bidder (inclusive of customs duty on imported raw material and components etc. and applicable terminal excise duty on the finished products and Sales Tax) excluding inland transportation to destination, Assam Entry Tax and Insurance charges worked out as per Para 6.2 above and Total Value of the foreign bidder worked out as per Para 6.1 above will be compared. No price preference will be allowed to indigenous bidders except that for capital goods, the domestic manufacturers would be accorded a price preference to offset CST to the extent of 4 % or actuals, whichever is less subject to 30 % local content norms as stipulated for World Bank Funded project to the satisfaction of OIL. When more than one domestic bidders fall within price preference range, inter-se-ranking will be done on Total Value basis.

Note: If the Government of India revises these evaluation criteria the same as applicable on the bid closing date will be adopted for evaluation of the offers.

7.0 Other terms and conditions of the enquiry shall be as per General Terms and Conditions for Global Tender. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC / BRC) mentioned here contradict the Clauses in the General Terms & Conditions of Global Tender of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.

**CHECK LIST**

|    |   |  |
|----|---|--|
|    | <b><u>TECHNICAL</u></b>   |  |
|    | The following checklist must be completed and returned with the offer. Please ensure that all these points are covered in your offer. These will ensure that your offer is properly evaluated. Please tick mark #Yes# or #No# to the following question, in the right |  |
|    | Check List item   |  |
| 1  | Whether quoted as OEM of Engine and whether documentary evidence submitted?   |  |
| 2  | Whether quoted as OEM of Alternator & whether documentary evidence submitted?   |  |
| 3  | Whether quoted as Authorized Dealer of OEM (Engine/Alternator) and whether documentary evidences submitted?   |  |
| 4  | Whether quoted as Assembler (OEM of Gen Set manufacturer) or authorized dealer of Assembler (Gen Set Manufacturer) and whether documentary evidences submitted?   |  |
| 5  | Whether After-sale Service Center for the engine offered located in India?  |  |
| 6  | Whether clauses of the technical bid is responded clause-wise   |  |
| 7  | Whether deviation (if any) from the technical specification are highlighted clause wise?  |  |
| 8  | Whether detail specification of engine with manufacturer's technical literature/catalogue enclosed?   |  |
| 9  | Whether detail specification of Alternator with manufacturer's technical literature/catalogue enclosed?   |  |
| 10 | Whether test certificate of Alternator and Control Panel will be submitted?   |  |
| 11 | Whether power and Wiring diagram of Alternator Control Panel submitted?   |  |
| 12 | Whether bill of Materials of Control Panel submitted?   |  |
| 13 | Whether confirmed that control panel drawing shall be approved by OIL before manufacturing in the event of placement of order?  |  |
| 14 | Whether offered engine is as per NIT specifications?  |  |
| 15 | Whether quoted for supply, installation, commissioning & Test run at site of generator set?   |  |
| 16 | Whether the Generator Set is rated for 250kVA at 0.8PF, 415Volts AC 3 Phase 50Hertz Prime Duty?   |  |
| 17 | Whether the engine and the Gen set design is as per ISO 3046/BS5514/IS10000/ISO8528 standards?  |  |

|    |   |  |
|----|---|--|
| 18 | Whether documentary evidences i.e. (i) Purchase Order Copies, (ii) Invoices, (iii) Satisfactory supply completion / Installation report for the supplies made against the past three orders for gas engine driven generator sets submitted with the technical bid?  |  |
| 19 | Whether information pertaining to past three orders(Purchase order) for gas engine driven generator sets submitted in tabular format with the following details?: (i) Purchase order No. with Order Date (ii) Order Quantity with capacity of Generator Set (iii) Make and Model of the engine and (iv) Customer Name with address and contact no. to whom the supplies was made. |  |
| 20 | Whether satisfactory performance report of the offered engine model in generator set application in oil/gas field application with onsite field gas as fuel and cumulative running hours logged by the engine with purchase order copy, invoice submitted with the technical bid?   |  |
| 21 | Whether undertaking and confirmation from OEM that the equipment to be supplied are not going to become obsolete for the next 10 years and whether spare parts for 10 years shall continued to be supplied at the least?  |  |
| 22 | Whether undertaking from the engine OEM/Generator Set Assembler certifying the block load capability of the engine/generator submitted with the technical bid?  |  |
| 23 | Whether undertaking from the engine OEM certifying the rated output vis-a-vis compression ratio and RPM of the engine submitted with the technical bid?   |  |
| 24 | Whether undertaking from the engine manufacturer in support of the engine rating and output is submitted?   |  |
| 25 | Whether three sets of Composite Operation Manual for the Generator Set Complete and Trouble Shooting Chart shall be supplied along with the Order?  |  |
| 26 | Engine Shop Manual (Engine Rebuilding Manual) and Parts Manual shall be supplied with the Order?  |  |
| 27 | Whether spare parts of engine, gas train etc for two years operation and maintenance will be supplied along with the order and list of such spares submitted with the technical bid?  |  |
| 28 | Whether the content of this Check List is read and responded?   |  |
|    |   |  |
|    | <b><u>COMMERCIAL CHECK LIST</u></b><br>THE CHECK LIST MUST BE COMPLETED AND RETURNED WITH YOUR OFFER. PLEASE ENSURE THAT ALL THESE POINTS ARE COVERED IN YOUR OFFER. THESE WILL ENSURE THAT YOUR OFFER IS PROPERLY EVALUATED. PLEASE SELECT "Yes" OR "No" TO THE FOLLOWING QUESTIONS, IN THE RIGHT HAND COLUMN.   |  |

|     | REQUIREMENT  |  |
|-----|--|--|
| 1.0 | Whether bid submitted under Single Stage Two Bid System?   |  |
| 2.0 | Whether quoted as manufacturer?  |  |
| 2.1 | Whether quoted as OEM Dealer / OEM Approved Assembler. To Specify-   |  |
|     | If quoted as OEM Dealer / OEM Approved Assembler,  |  |
| 2.2 | (a) Whether submitted valid and proper authorization letter from manufacturer confirming that bidder is their authorized Dealer / Approved Assembler for the product offered ? |  |
| 3.0 | (b) Whether manufacturer's back-up Warranty/Guarantee certificate submitted?   |  |
|     | Whether ORIGINAL Bid Bond (not copy of Bid Bond) as per Revised Format(Annexure VII Revised) Sent separately? If YES, provide details  |  |
|     | (a) Amount :   |  |
|     | (b) Name of issuing Bank :   |  |
|     | Whether agreed to submit PBG within 30 days of placement of order?   |  |
| 4.0 | Whether Price submitted as per Price Schedule (refer Para 11.0 of BRC vide Annexure – II)?   |  |
| 4.1 | Whether cost of Recommended Spares for 2 years of operations quoted?   |  |
| 4.2 | Whether confirmed that all spares & consumables will be supplied for a minimum period of <b>10 years</b> ?   |  |
| 4.3 | Whether quoted as per NIT (without any deviations)?  |  |
| 4.4 | Whether quoted any deviation?  |  |
| 5.0 | Whether deviation separately highlighted?  |  |
| 5.1 | Whether indicated the country of origin for the items quoted?  |  |
| 6.0 | Whether technical literature / catalogue enclosed?   |  |
| 7.0 | Whether weight & volume of items offered indicated?  |  |
| 8.0 | Whether quoted as per NIT (without any deviations)?  |  |
| 8.1 | Whether quoted any deviation?  |  |
| 8.2 | Whether deviation separately highlighted?  |  |
| 8.3 | Whether indicated the country of origin for the items quoted?  |  |
| 8.4 | Whether technical literature / catalogue enclosed?   |  |
| 8.5 | Whether weight & volume of items offered indicated?  |  |
| 9.0 | For Foreign Bidders - Whether offered FOB / FCA port of despatch including sea / air worthy packing & forwarding?  |  |
| 9.1 | For Foreign Bidders – Whether port of shipment indicated. To specify:  |  |
| 9.2 | For Foreign Bidders only - Whether indicated ocean freight up to Kolkata port (Excluding marine insurance ) ?  |  |
| 9.3 | Whether Indian Agent applicable ?  |  |
|     | If YES, whether following details of Indian Agent provided?  |  |

|             |  |  |
|-------------|--|--|
|             | (a) Name & address of the agent in India – To indicate   |  |
|             | (b) Amount of agency commission – To indicate  |  |
|             | (c) Whether agency commission included in quoted material value?   |  |
| <b>10.0</b> | For Indian Bidders – Whether indicated the place from where the goods will be dispatched. To specify :   |  |
| <b>10.1</b> | For Indian Bidders – Whether road transportation charges up to Duliajan quoted?  |  |
| <b>10.2</b> | For Indian Bidders only - Whether offered Ex-works price including packing/forwarding charges?   |  |
| <b>10.3</b> | For Indian Bidders only - Whether indicated import content in the offer?   |  |
| <b>10.4</b> | For Indian Bidders only - Whether offered Deemed Export prices?  |  |
| <b>10.5</b> | For Indian Bidders only – Whether all applicable Taxes & Duties have been quoted?  |  |
| <b>11</b>   | Whether all BRC/BEC clauses accepted ?   |  |
| <b>12.0</b> | Whether confirmed to offer the equipment for Pre-despatch/shipment Inspection & testing?   |  |
| <b>12.1</b> | Whether Pre-despatch/shipment inspection & testing charges applicable?   |  |
| <b>12.2</b> | If Pre-despatch/shipment inspection & testing charges applicable, whether quoted separately on lumpsum basis?  |  |
| <b>12.3</b> | Whether confirmed to carry out Installation & Commissioning of the equipment at Duliajan(Assam) ?  |  |
| <b>12.4</b> | Whether Installation & Commissioning charge applicable?  |  |
| <b>12.5</b> | If Installation/ Commissioning and Training charges applicable, whether separately quoted on lumpsum basis?  |  |
| <b>12.6</b> | Whether to & fro air fares, boarding/lodging of the commissioning personnel at Duliajan, Assam(India) included in the quoted charges ?                     |  |
| <b>12.7</b> | Whether confirmed that all Service, Income, Corporate tax etc. applicable under Installation/ Commissioning & Training are included in the prices quoted ? |  |
| <b>13</b>   | Whether Integrity Pact with digital signature uploaded?  |  |
| <b>13.1</b> | Whether all the clauses in the Integrity Pact have been accepted?  |  |

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_