



OIL INDIA LIMITED
(A Government of India Enterprises)
PO : Duliajan – 786602
Assam (India)

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TENDER NO. **SSG9725P16/04**

DATE: 22.12.2015

INVITATION TO e-BID UNDER OPEN COMPOSITE BID SYSTEM

Dear Sirs,

OIL invites Bids for the supply of Cement **Tubing Tong under SINGLE STAGE COMPOSITE BID SYSTEM** through its e-Procurement site. The bidding documents and other terms and conditions are available at Booklet No.MM/GLOBAL/E-01/2005. The prescribed Bid Forms for submission of bids are available in the tender document folder.

The general details of tender can be viewed by opening the RFx [Tender no.] under RFx and Auctions page. The details of items tendered can be found under Item tab and details can be found under Technical RFx.

The tender is invited with firm price for the specified quantity. Further details of tender are given in Technical Rfx -> External Area -> Tender Documents as ANNEXURE IA.

The tender will be governed by:

- a) “General Terms & Conditions for global tender” for e-Procurement as per Booklet NO. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) including Amendment and Addendum.
- b) Technical specifications, Quantities and General Notes for Tubing Tong are as per **Annexure –I A** in the **Technical RFx**.
- c) The prescribed Bid Forms for submission of bids are available in the Technical Rfx -> External Area -> Tender Documents. Technical Checklist and Commercial Checklist vide **Annexure IV** must be filled-up and submitted along with the technical bid.
- d) **The items covered by this tender will attract Custom Duty on merit. Indian bidders are required to quote NON DEEMED EXPORT price.**

Special Note:

1.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with **Tender no.** and **Due date** to **The Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam** on or before **13:00 Hrs (IST)** on the Bid Closing Date mentioned in the Tender.

- a) **Original Bid Security along with two duplicate copies.**
- b) **Detailed Catalogue.**
- c) **Any other document required to be submitted in original as per tender requirement.**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

2.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.

3.0 All the Bids must be Digitally Signed using "Class 3" digital certificate (*e-commerce application*) with organisation name as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.

4.0 Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.

Yours Faithfully
Sd-
(CHANDANA PHUKAN)
PURCHASE OFFICER (FS-04)
FOR HEAD - MATERIALS



ऑयल इन्डिया लिमिटेड
OIL INDIA LIMITED

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ANNEXURE-IA

Tender No& Date : SSG9725P16/04 DATED 22.12.2015

Tender Fee : INR 4,500.00 OR USD 100.00

**Bid Security Amount: INR 47,000.00 OR USD 800.00
(or equivalent Amount in any currency)**

Bidding Type : SINGLE STAGE COMPOSITE BID SYSTEM

Bid Closing on : 24.02.2016 at 11.00 hrs (IST)

Bid Opening on : 24.02.2016 at 14.00 hrs (IST)

**Bid Bond Validity : Bid Bond should be valid upto 31.12.2016.
(Bid bond format has been changed. Please
submit bid Bond as per revised format failing
which offer will be rejected)**

Performance Guarantee: Applicable @ 10% of ORDER VALUE

OIL INDIA LIMITED invites Global tenders for items detailed below:

TECHNICAL SPECIFICATIONS WITH QUANTITY

ITEM NO./ MATERIAL CODE	MATERIAL DESCRIPTION	QUANTITY	UOM
10 ----- 03246204	TUBING TONG - B.J. 'SNAPON' Tubing Tong, with back up, Manual, Snap On type, Constructed from alloy steel AISI 4130/4140, heat treated & magnetic particle tested, as per drawing no OIL/PDNO/P&D/024/A/1of1. Size: Suitable for 2 7/8" OD Tubing & 2 3/8" OD NU API Coupling. Part No. 36816-287 Snap on tong Drawing as per Document 9.	35	NO

BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)
(TECHNICAL)

In addition to BRC/BEC criteria vide SECTION – ‘D’ of General Terms and Conditions for Global Tender (MM/ GLOBAL/E-01/2005), the following clause will be applicable against this tender.

The bids shall conform to the specifications, terms and conditions given in the tender. Bids shall be rejected in case the item(s) offered do not conform to technical specifications and to the respective international / national standards wherever stipulated.

Notwithstanding the general conformity of the bids to the stipulated specifications, and terms & conditions, the following requirements shall have to be particularly met by the bidders, without which the offer will be considered as non-responsive and rejected. All the documents related to BRC must be submitted along with the technical bid.

A) TECHNICAL:

1.0 BRC /BEC (Technical) - Qualification

- 1.1 The bidder shall be an Original Equipment Manufacturer of the tender item(s), or shall be an authorised agent / dealer / distributor / supply house of an Original Equipment Manufacturer of the tender item(s) having valid authorization letter / dealership certificate with warranty/ guarantee back up from the principal (OEM).
- 1.2 In case the bidder is an authorised agent / dealer / distributor / supply house of an Original Equipment Manufacturer of the tender item(s), copy of authorization letter / dealership certificate with warranty/ guarantee back up from the principal (OEM) shall be submitted along with the technical bid.

2.0 BRC/BEC (Technical) - Experience

- 2.1 In case the bidder is an Original Equipment Manufacturer of the tender item(s),
 - 2.1.1 The bidder shall have experience of successful execution of past supply for minimum 30% quantity (to be rounded off to next higher integer) or 10 nos, whichever is lower, of each tender item of same or higher size, against purchase order / contract awarded in last 5 years preceding the original bid closing date of the tender, to any E&P company or service provider to an E&P company, either by

themselves or through their agent / dealer / distributor / supply house.

2.2 In case the bidder is an authorized agent /dealer /distributor /supply house,

2.2.1 The OEM (principal) shall fulfill the experience criteria mentioned in clause 2.1.1 mentioned above.

2.2.2 Additionally, the bidder himself shall have experience of successful execution of past supply for minimum 30% quantity (to be rounded off to next higher integer) or 10 nos, whichever is lower, of each tender item of same or higher size, against purchase order / contract awarded in last 5 years preceding the original bid closing date of the tender, to any E&P company or service provider to an E&P company, provided either from the same OEM (principal) or from any other OEM.

2.3 The bidder shall submit documents in support of his previous supply experience and of the principal (OEM), as applicable under clause 2.1.1, 2.2.1 & 2.2.2, as follows:

(i) Copy(ies) of Purchase Order(s) / Contract Documents, **and**

(ii) Any one or combination of the following documents that confirms the successful execution of each of the purchase order(s) / contract(s) -

- Completion report / performance certificate from the clients,
- Bill of lading,
- Delivery challan / invoice etc.
- Any other documentary evidence that can substantiate the successful execution of each of the Purchase Order(s) / contract(s) cited above.

(B) COMMERCIAL:

- 1.0 Bids are invited under **Single Stage Composite Bid System**. Bidders shall quote accordingly.
- 2.0 Validity of the bid shall be **minimum 120 days from the date of Bid closing** Date. Bids with **lesser validity will be rejected**.
- 3.0 The original bid security (Amount is mentioned above and also in **RFX Information→RFX Parameters** of the tender in OIL's e-portal) should reach us before bid closing date and time of the technical bid. Any bid not accompanied by a **proper bid security in ORIGINAL will be rejected without any further consideration**. The bidders who are exempted from submitting the Bid Bond should attach documentary evidence in **Technical RFX** as per clause 9.8 (Section A) of General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005). **The bid security shall be valid up to 31.12.2016. Please submit bid bond as per revised format (with two duplicate copies)**.
- 4.0 Performance Security is applicable against this tender. **Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected**. Please refer clause 10.0 of Section A of General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005).
- 5.0 A bid shall be rejected straightway if it does not conform to any one of the following clauses:**
- (a) Validity of bid shorter than the validity indicated in the Tender.**
 - (b) Original Bid Security not received within the stipulated date & time mentioned in the Tender.**
 - (c) Bid Security with (i) validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.**
 - (d) Average Annual Turnover of a bidder lower than the average Annual turnover mentioned in the Tender.**

(II) BID EVALUATION CRITERIA (BEC) :

Bids conforming to the specifications, terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria mentioned in Section D of "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005- July 2012.

STANDARD NOTE:

1.0 The tender is invited under **SINGLE STAGE-COMPOSITE BID SYSTEM**. The bidder has to submit both the “TECHNO-COMMERCIAL UNPRICED BID” and “PRICED BID” bid through electronic form in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender.

2.0 The bidder should ensure that “TECHNO-COMMERCIAL UNPRICED BID” should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical RFx Response-> User -> Technical Bid. Please go through the help document in details before uploading the documents.

3.0 General terms and conditions of Global tender (document MM/GLOBAL/E-01/2005- July 2012) is enclosed.

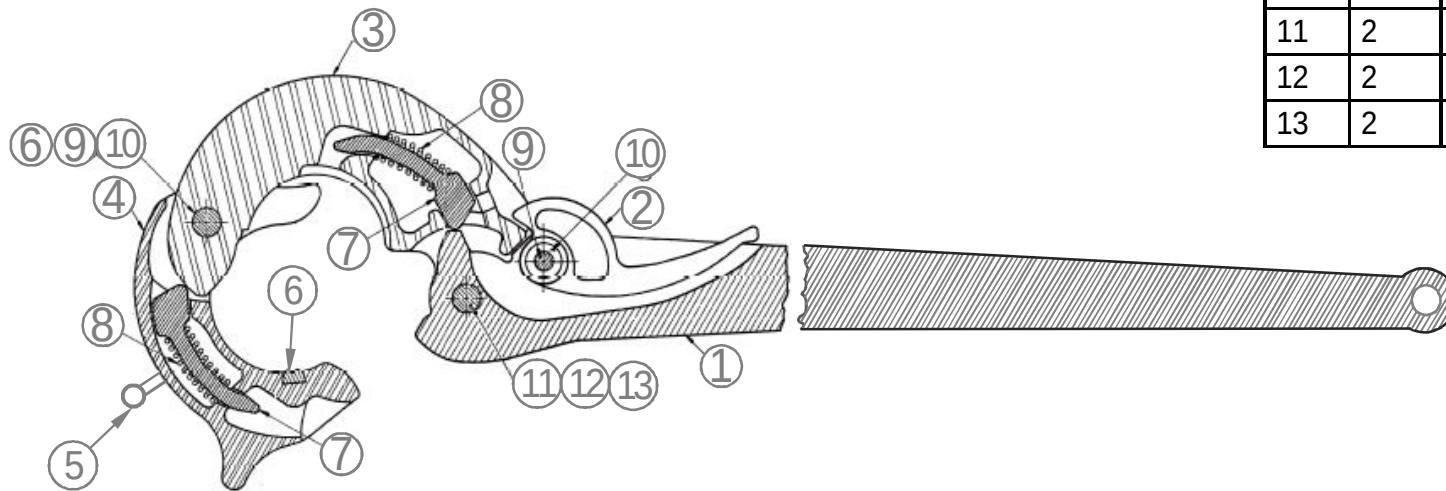
4.0 Bid must be submitted electronically only through OIL’s e-procurement portal. Bid submitted in any other form will be rejected.

5.0 All the Bids must be Digitally Signed using “Class 3” digital certificate (*e-commerce application*) only as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3” digital certificate, will be liable for rejection.

6.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

7.0 Other terms and conditions of the tender shall be as per “General Terms & Conditions” for e- Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). However, if any of the Clauses of the Bid Rejection Criteria (BRC) / Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses in the “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.

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Item	Qty	Description
1	1	Lever
2	1	Lock
3	1	Body
4	1	Jaw Assembly
5	1	Grip
6	1	Die
7	2	Plunger
8	2	Spring
9	1	Pin, Lock
10	1	Lockwasher, Spring
11	2	Pin, hinge
12	2	Nut, Hex Slotted
13	2	Pin, Cotter

Note : Not to scale

OIL INDIA LIMITED
PROD (OIL) DEPTT
DULIAJAN 786602

Tubing Tong - Snap On Type

DR NO

OIL/PDNO/P&D/024/A/1of1