



TENDER NO. **SSG9619P16/01**

DATE: **15.12.2015**

INVITATION TO e-BID UNDER OPEN TWO BID SYSTEM

Dear Sirs,

OIL invites Bids for the supply of **OSD FOR REGULAR USE** through its e-Procurement site under **International Competitive Bidding - Single Stage TWO BID System**. The bidding documents and other terms and conditions are available at Booklet No.MM/GLOBAL/E-01/2005. The prescribed Bid Forms for submission of bids are available in the tender document folder.

The general details of tender can be viewed by opening the RFx [Tender no.] under RFx and Auctions page. The details of items tendered can be found under Item tab and details can be found under Technical RFx.

The tender is invited with firm price for the specified quantity. Further details of tender are given in Technical Rfx -> External Area -> Tender Documents as **ANNEXURE 1A**.

The tender will be governed by:

- a) "General Terms & Conditions" for e-Procurement as per Booklet NO. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). Special attention to the bidders is drawn to Section – E of the document.
- b) Technical specifications, Quantity for **OSD FOR REGULAR USE** as per **Annexure. 1A**
- c) The prescribed Bid Forms for submission of bids are available in the Technical Rfx -> External Area -> Tender Documents. Technical Checklist and Commercial Checklist vide **Annexure IV** must be filled-up and submitted along with the technical bid.
- d) The items covered by this tender shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Custom Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export are furnished vide Addendum to MM/GLOBAL/01/2005 enclosed.

SPECIAL NOTE:

- 1.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with tender no. and due date to **The Head Materials, Materials Department, Oil India Limited, Duliajan-786602, Assam** on or before **13.00 Hrs. (IST)** on the Bid Closing Date mentioned in the Tender.

- a) **Original Bid Security .**
- b) **Catalogue**

- c) Copy NSIC Registration Certificate duly notarised.
- d) Any other document required to be submitted in original as per tender requirement

- 2.0 **Tender sample to be submitted before bid closing date and time (13.00 hrs. IST)**
- 3.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.
- 4.0 **All the Bids must be Digitally Signed using “Class 3” digital certificate (e-commerce application) with organisation name as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.**
- 5.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before 13.00 Hrs IST on the bid closing date failing which the offer shall be rejected.
- 6.0 Two Bid System shall be followed for this tender and only the price-bids of the bidders whose offers are commercially and technically acceptable shall be opened for further evaluation.
- 7.0 **Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the Technical RFx Response-> User -> Technical Bid only. The “TECHNO-COMMERCIAL UNPRICED BID” shall contain all techno-commercial details except the prices. Please note that no price details should be uploaded in Technical RFx Response.**
- 8.0 The “**PRICE BID**” must contain the price schedule and the bidder’s commercial terms and conditions. The prices of the items should be quoted in “**Conditions Tab**”.
- 9.0 **The Integrity Pact is applicable against this tender.** OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide **Annexure XII** of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL’s competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder’s authorized signatory who sign the Bid.
- 10.0 Submission of tender sample is mandatory for all the bidders including those who were earlier exempted from submission of tender samples. All the exemption letters issued by OIL in this regard stand withdrawn. Hence all the bidders are to ensure strict compliance of the above.

Yours Faithfully
OIL INDIA LIMITED

Sd/-
(S. K. SAHU)
SR. PURCHASE OFFICER(FS-1)
FOR HEAD – MATERIALS
FOR RESIDENT CHIEF EXECUTIVE



Tender No & Date : SSG9619P16/01 DATED: 15.12.2015

Tender Fee : INR 4500.00 OR USD 100.00

Bid Security Amount : INR 5,24,100.00 OR USD 8,070.00
(or equivalent Amount in any currency)

Bidding Type : SINGLE STAGE TWO BID SYSTEM

Bid Closing on : 24.02.2016 at 11.00 IST

Bid Opening on : 24.02.2016 at 14.00 IST

Bid Validity date. : Bid should be valid for 180 days from bid closing date.

Bid Bond Validity : Bid Bond should be valid upto 24.02.2017
(Bid bond format has been changed. Please submit bid bond as per revised format failing which offer will be rejected)

Performance Guarantee : Applicable @ 10% of Order Value

OIL INDIA LIMITED INVITES GLOBAL TENDERS FOR ITEMS DETAILED BELOW:

AA. TECHNICAL SPECIFICATIONS WITH QUANTITY

SL. NO. & MATERIAL CODE	MATERIAL DESCRIPTION	QUANTITY	UNIT
10 ----- 85055038	<p>OIL SOLUBLE DEMULSIFIER (OSD) FOR REGULAR USE</p> <p>1. <u>PHYSICAL CHARACTERISTICS</u> :</p> <p>a) <u>Appearance</u> :</p> <p>The product should be completely homogeneous, free flowing liquid, between temperature 5 Deg.C and 45 Deg.C.It should be free for any insoluble matter and should not be foul smelling.</p> <p>b) <u>Solubility</u> :</p> <p>Should be soluble in dry crude oil, and also in water-in crude emulsions containing between 10 to 60% water.</p> <p>c) <u>Flash Point</u> :</p>	144,000	KG.

	<p>50 Degree Centigrade minimum (PMCC Method).</p> <p>d) <u>Compatibility</u> : The product should be non-corrosive; it must have pH between 6 & 8, and must be compatible with all materials of construction, including alloys.</p> <p>e) <u>Shelf Life</u>: 12 Months minimum.</p> <p>2. <u>PERFORMANCE</u> :</p> <p>a) <u>Laboratory</u> : From a representative crude emulsion collected on the same day, the product should be able to separate at least 80% water within 30 minutes and 95% water within 60 minutes at 60 Deg.C in a conventional laboratory bottle test, at a dosage normally not exceeding 20 PPM and also not exceeding that of a field proven product giving specified water separation under identical test conditions. The separation should be clear and distinct - without any water or oil droplets remaining in the other phase, or any sludge formation at the interface. The separated water should be clear, and should not contain more than 2000 PPM of oil, as measured spectrophotometrically.</p> <p>b) <u>Field</u> : This product will be used at field installations in Naharkatia and Jorjan oilfields-where it has to bring down the water content in crude below 1 (one) percent in the Emulsion Treater (ET) vessel itself, at a dosage normally not exceeding 20 PPM, and also not exceeding that of a standard, field-proven product effectively working under identical field conditions. The oil content in separated water from ET outlet should be less than 2000 PPM, and should also compare favorably with that given by the standard product. The supplied material against normal orders will be accepted after its passing the specification test in the laboratory upon arrival at Duliajan.</p> <p>c) <u>Packing</u> : 180 - 200 Kg. Nett in new epoxy coated M.S. drums. DEMULSIFIER FOR REGULAR USE should be stenciled on every drum in bold letters followed by name of the Product. Supplier's Name, Order No., Batch No., Drum No., and Date of Manufacture.</p> <p><u>NOTE</u> :</p> <p>Suppliers/Manufacturers should submit 1Kg (250gmx4) of sample in four air tight and sealed containers (made of either glass or metal, plastic containers not acceptable) free of cost for laboratory evaluation.</p> <p>Submission of tender sample is mandatory for all the bidders including those who were earlier exempted from submission of tender samples. All the exemption letters issued by OIL in this regard stand withdrawn. Hence all the bidders are to ensure strict compliance of the above.</p> <p>The supplier must provide all relevant product information detailed below, without which his offer will not be considered.</p> <p><u>PRODUCT INFORMATION TO BE PROVIDED BY THE SUPPLIER ALONGWITH THE BID DOCUMENTS.</u></p> <p>1) GENERAL DESCRIPTION</p>		
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	<p>Product Name : Colour : Generic Composition : Type of Solvent & its boiling point/range(degreeC): Flash Point (PMCC)(degree C): Solubility : pH : Date of Manufacture : Shelf Life (months):</p> <p>2) MATERIAL COMPATIBILITY:</p> <p>Compatibility with materials of construction like Mild Steel, Galvanised Iron, Brass, PVC Rubber, Polypropylene, Polyethylene (HD), Neoprene, Vinyl, Ethylene, Propylene and Polyurethane.</p> <p>3) SAFETY, HANDLING & STORAGE INSTRUCTIONS.</p> <p>4) TOXICITY AND ECOLOGICAL EFFECTS:</p> <p>Chemical Oxygen Demand, Dissolved Organic Carbon, Biodegradability, Toxicity for Bacteria etc.</p> <p><u>SPECIAL NOTE :</u></p> <p>Only the products which are field-proven will be considered for bulk procurement against this tender. The supplied material against orders will be accepted after its passing the specification test in the laboratory upon arrival at Duliajan. The supplied product must meet the order specification, and perform at par with the corresponding tender sample submitted by the bidder against this tender during the quality assessment test in the laboratory. In case the supplied product is found to perform only at a higher dosage during such test, OIL will normally reject the consignment and ask for replacement. However, OIL reserves the right to use (in part or full) such inferior supply at any optimally performing higher dosage – as determined during the quality assessment test in the laboratory - because of operational exigency, and deduct payment from the supplier's bill on pro-rata basis.</p>		
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DELIVERY: Tentative delivery is required @12 MT per month.

BB. STANDARD NOTE:

- 1.0 **The tender is invited under SINGLE STAGE-TWO BID SYSTEM.** The bidder has to submit both the “TECHNO-COMMERCIAL UNPRICED BID” and “PRICED BID” bid through electronic form in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The “TECHNO-COMMERCIAL UNPRICED BID” is to be submitted as per Scope of Work & Technical Specification of the tender and “PRICED BID” as per the Online Price Bid format.
- 2.0 In Technical Bid opening, only Technical Rfx will be opened. Therefore, the bidder should ensure that “TECHNO-COMMERCIAL UNPRICED BID should

- contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical Rfx Response-> User - > Technical Bid. No price should be given in above Technical Rfx otherwise the offer will be rejected. Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical Rfx Response-> User - > Technical Bid only. The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. **The prices of the items should be quoted in "Conditions Tab".**
- 3.0 **Bid should be valid for 180 days from bid closing date, failing which offer shall be rejected.** Therefore, please ignore the minimum validity mentioned in the General Terms and Condition of Global Tender (MM/GLOBAL/E-01/2005-July 2012).
- 4.0 The original bid security (Amount is mentioned above and also in Rfx Parameters of the tender in OIL's e-portal) should reach us before **13.00 Hrs (IST) on the Bid Closing date** of the technical bid. Bid without original Bid Security will be rejected. The bidders who are exempted from submitting the Bid Bond should attach documentary evidence in the Technical Rfx Response-> User - > Technical Bid as per clause 9.8 of Section A General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005). **The bid security shall be valid up to 24.02.2017.**
- 5.0 **Performance Security is applicable against this tender.** Please refer clause 10.0 of Section A of General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005).
- 6.0 Price should be maintained in the "online price schedule" only. The price quoted in the "online price schedule" will only be considered. **No price should be given in Technical Rfx, otherwise the offer will be rejected.**
- 7.0 **Priced bids of only those bidders will be opened whose offers are found technically acceptable. The technically acceptable bidders will be informed before opening of the "priced bids".**
- 8.0 OIL reserves the right to allow Small Scale Sectors registered with NSIC purchase preference facility as admissible as per existing Government Policy. The bidders are requested to check the latest position on the subject on their own and OIL does not accept any liability whatsoever, on this account.
- 9.0 The items covered by this tender shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Custom Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export are furnished vide Addendum to MM/GLOBAL/01/2005 in the C folder along with MM/GLOBAL/01/2005.
- 10.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in to to must be received on or before the deadline given by the company, failing which the offer may be summarily rejected.
- 11.0 **The Integrity Pact is applicable against this tender.** Therefore, please attach the Integrity Pact document duly signed along with your quotation as per BRC. The name of the OIL's Independent External Monitors at present is as under:

- (i) SHRI RAJIV MATHUR, IPS (Retd.),

Their email ids are furnished in OIL's website, www.oil-india.com

- 12.0 OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure XII of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid.**

CC. BID REJECTION CRITERIA (BRC)

In addition to Bid Rejection Criteria (BRC) mentioned in the General Terms and Conditions for Global Tender (MM/GLOBAL/E-01/2005-July2012) and amendments to General Terms and Conditions for Global Tender, the following Bid Rejection Criteria will be applicable against this tender.

- 1.0 Technical Rfx is meant for Technical bid only. No price should be given in Technical Rfx, otherwise the offer will be rejected.**
- 2.0 The following points are deemed as "non-negotiable" and offer shall be rejected straightaway without seeking clarification in case of the following :**
- (i) Validity of bid shorter than validity indicated in the tender.**
 - (ii) Original Bid Security not received within the stipulated date and time mentioned in the tender.**
 - (iii) Bid security with (i) Validity shorter than the validity indicated in tender and/or (ii) Bid security amount lesser than the amount indicated in the tender.**
 - (iv) In case the party refuses to sign the Integrity Pact.**

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