



**OIL INDIA LIMITED**  
**(A Government of India Enterprises)**  
**PO : Duliajan – 786602**  
**Assam (India)**

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TENDER NO. SSG 8712P16/05

DATE: 28.09.2015

**INVITATION TO e-BID UNDER SINGLE STAGE TWO BID SYSTEM**

Dear Sirs,

OIL invites Bids for the supply of **Casing Head Housing & Accessories** through its e-Procurement site under **International Competitive Bidding (ICB) - SINGLE STAGE TWO BID System**. The bidding documents and other terms and conditions are available at Booklet No. MM/GLOBAL/E-01/2005-July2012. The prescribed Bid Forms for submission of bids are available in the tender document folder.

The general details of tender can be viewed by opening the RFx [ Tender no.] under RFx and Auctions page. The details of items tendered can be found under Item tab and details can be found under Technical RFX.

The tender is invited with firm price for the specified quantity. Further details of tender are given in Technical Rfx -> External Area - > Tender Documents as **ANNEXURE 1A**.

**The tender will be governed by:**

- a) “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005-July2012 for E-procurement (ICB Tenders). Special attention to the bidders is drawn to Section – E of the document.
- b) Technical specifications, Quantity and General Notes are as per Annexure – 1A.
- c) The prescribed Bid Forms for submission of bids are available in the Technical Rfx -> External Area - > Tender Documents. Technical Checklist and Commercial Checklist vide **Annexure IV** must be filled-up and submitted along with the technical bid.
- d) The items covered by this tender shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Custom Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export are furnished vide Addendum to MM/GLOBAL/E-01/2005-July 2012 enclosed.

**Special Note:**

1.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and Due date to **The Head Materials, Materials Department, Oil India Limited, Duliajan- 786602**, Assam on or before **13:00 Hrs (IST)** on the Bid Closing Date mentioned in the Tender.

- a) **Original Bid Security .**
- b) **Detailed Catalogue.**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

2.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

3.0 All the Bids must be Digitally Signed using "Class 3" digital certificate (*e-commerce application*) with organisation name as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than "Class 3" digital certificate without organization name, will be liable for rejection.

4.0 **Two bid system** shall be followed for this tender and only the price-bids of the bidders whose offers are commercially and technically acceptable shall be opened for further evaluation.

5.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before 13:00 Hrs (IST) on the bid closing date failing which the offer shall be rejected.

6.0 **Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the** Technical RFx Response-> User -> Technical Bid only. The **"TECHNO-COMMERCIAL UNPRICED BID"** shall contain all techno-commercial details **except the prices. Please note that no price details should be uploaded in** Technical RFx Response.

7.0 The **"PRICE BID"** must contain the price schedule and the bidder's commercial terms and conditions. **The prices of the items should be quoted in "Conditions Tab".**

8.0 **The Integrity Pact is applicable against this tender** .OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide **Annexure XII** of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid.

9.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

Yours Faithfully

Sd-  
(BHAVIK MODY)  
PURCHASE OFFICER (FS-5)  
FOR : HEAD-MATERIALS  
FOR RESIDENT CHIEF EXECUTIVE



**ऑयल इन्डिया लिमिटेड**  
**OIL INDIA LIMITED**

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### ANNEXURE-IA

**Tender No. & Date** : SSG 8712P16/05      **DATE – 28.09.2015**

**Tender Fee** : INR 4500.00 OR USD 100.00

**Bid Security Amount** : INR 1,21,100.00 OR USD 1,820.00  
(Or equivalent amount in any currency)

**Bidding Type** : **SINGLE STAGE TWO BID SYSTEM**

**Bid Closing on** : 09.12.2015 at 11:00 (IST)

**Technical Bid Opening on** : 09.12.2015 at 14:00 (IST)

**Bid Validity** : Bid should be valid for atleast 180 days from bid closing date.

**Bid Bond Validity** : Bid Bond should be valid up to 09.12.2016.

**Performance Guarantee** : Applicable @10% of order value

**OIL INDIA LIMITED invites Global tenders for items detailed below:**

### **TECHNICAL SPECIFICATIONS WITH QUANTITY**

SLNO	MATERIAL DESCRIPTION & MATERIAL CODE NO.	QUANTITY	UNIT
10 ----- 03530137	<b>ASSEMBLY OF SCREWED TYPE (FEMALE, API BUTTRESS CASING THREAD) CASING HEAD HOUSING WITH HANGER PACKER (SLIP &amp; SEAL ASSEMBLY) AS PER API SPE CN. 6A (16TH EDITION), U-AA, PSL-1, COMPRISING OF THE FOLLOWING: THE HOUSING SHOULD COMPRISE OF 2 NOS. OF 50.8 MM (2") API LP FEMALE SIDE OUTLETS IN THE SAME HORIZONTAL PLANE IN OPPOSITE DIRECTION</b>  Top Flange Size : 346.08 mm (13.5/8") Casing Size : 339.73 mm (13.3/8") Pressure Rating : 351.50 Kg/sq.cm.(5000 PSI) Ring Groove : BX-160	20	SET

	Height : 508 mm (20")(±2") Nominal Size : 346.08 mm (13.5/8") Size of Casing to Seal : 244.475 mm (9.5/8")		
20 ----- 03530148	<b>ACCESSORY FOR ABOVE</b>  Slip seal assembly for above housing to hold/hang and seal 244.475 mm (9.5/8") OD, API casing	26	NO
30 ----- 03530159	<b>ACCESSORY FOR ABOVE</b>  Plug Tester having API 114.3 mm (4.1/2") IF Box Up & Pin Down Connection with 10 sets of extra seals for each plug tester.	10	NO

**Common Note.**

1. All above items are to be procured from the same source.
2. All materials and dimensional specification for the Casing Head Housing should conform to API 6A (16th edition), U-AA, PSL-1.
3. Marking of the items to be done as per relevant API specification.

**Note:**

**DELIVERY: Bidder to quote best delivery.**

**AA. Standard Notes:**

- 1) The tender is invited under SINGLE STAGE TWO BID BID SYSTEM. The bidder has to submit both the "TECHNO-COMMERCIAL UNPRICED BID" and "PRICED BID" bid through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The "TECHNO-COMMERCIAL UNPRICED BID" is to be submitted as per Scope of Work & Technical Specification of the tender and "PRICED BID" as per the **Online Price Bid format** in "Conditions Tab". **No price should be given in above Technical Rfx otherwise the offer will be rejected**
- 2) Bid should be valid for **minimum 180 days** from bid closing date, failing which offer shall be rejected. Therefore, please ignore the minimum validity mentioned in the General Terms and Condition of Global Tender ( MM/GLOBAL/E-01/2005-July 2012).
- 3) The original bid security (Amount is mentioned above and also in Rfx Parameters of the tender in OIL's e-portal) should reach us before bid closing date and time of the technical bid. **Bid without original Bid Security will be rejected.** The bidders who are exempted from submitting the Bid Bond should attach documentary evidence in the Technical RFX Response-> User - > Technical Bid as per clause 9.8 of Section A General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005- July 2012). **The bid security shall be valid up to 09.12.2016.**

4) Price should be maintained in the “online price schedule” only. The price quoted in the “online price schedule” will only be considered.

5) General terms and conditions of Global tender (document MM/GLOBAL/E-01/2005-July 2012) is enclosed.

6) **Performance Security @10% of order value is applicable against this tender.** Please refer clause 10.0 of Section A of General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005).

7) The Integrity Pact is applicable against this tender. The name of the OIL's Independent External Monitors at present are as under :

- (I) SHRI RAGHAW SHARAN PANDEY, IAS(Retd.),  
(II) SHRI RAJIV MATHUR, IPS (Retd.)

Their e-mail ids are available in OIL's website [www.oil-india.com](http://www.oil-india.com)

#### **BB. BID REJECTION / BID EVULATION CRITERIA**

In addition to BRC criteria vide SECTION – ‘D’ of General Terms and Conditions for Global Tender ( MM/ GLOBAL/E-01/2005), the following clause will be applicable against this tender.

##### **Bidder's Experience**

In case the bidder is a manufacturer of the offered equipment/item, he should satisfy the following along with documentary evidence, which should be enclosed along with the technical bid.

- (a) Minimum 5(five) years of experience of manufacturing of quoted item under indicated API certification (for this purpose, the period reckoned shall be period prior to the date of opening of the technical bid). Experience details should be submitted in following format along with documentary evidence :

Sl. No. as per tender specs.	Description of item supplied	Name of customer with address, phone & Fax number and e-mail to whom supplied	Supply/ Purchase order number and date of order (order copy to be enclosed bearing signature of purchaser)	Quantity supplied with size & make	Month & year of supply	Proof of execution of supply/ P.O.
(a)	(b)	(c)	(d)	(e)	(f)	(g)

Documentary evidence in respect of the above should be submitted in the form of copies of relevant Purchase Orders along with copies of any of the documents in respect of satisfactory execution of each of those Purchase Orders, such as – (i) Satisfactory Inspection report or (ii) Satisfactory supply completion/installation report or (iii) Consignee receipted delivery challans or (iv) Central Excise Gate Pass/Tax Invoice

issued under relevant rules of Central Excise/VAT or (v) any other documentary evidence that can substantiate the satisfactory execution of each of the Purchase Orders cited above.

Further in support of minimum 5 years of experience of manufacturing of quoted item under API certification, copy of API certificates with validity covering minimum 5 years continuously reckoned prior to the date of opening of the technical bid shall also be submitted.

- (b) Should have manufactured and supplied to various Oil Companies viz., ONGC, Atwood Oceanic, ENSCO International, Nabors Industries, Noble Corp., Parker Drilling, Precision Drilling / Weatherford, Pride International, Transocean Inc., Pioneer Drilling, Diamond Offshore, Global SantaFe, SAIPEM, Schlumberger, TODCO/Hercules Offshore, KCA Deutag Drilling in the past.

**Note:** In case of any merger/acquisition with aforesaid companies the bidder should clearly bring out the same and submit documentary evidence thereof.

- (c) In case the manufacturer who has successfully supplied the item to OIL in the past, whose past performance has been satisfactory and are not in a position to submit supporting documents required for experience criteria as per (a) & (b) above, their offer will be considered provided they indicate the past supply reference indicating the order number & date in the bid itself.
- (d) In case the bidder is not a manufacturer, then the bidder is required to submit documentary evidence in respect of the (a) and (b) above from the concerned manufacturer (together with authorization certificate) along with the technical bid.

The following points are deemed as “non-negotiable” and offer shall be rejected straightaway without seeking clarification in case of the following :

- i. Validity of bid shorter than validity indicated in the tender.
- ii. Original Bid Security not received within the stipulated date and time mentioned in the tender.
- iii. Bid security with (i) Validity shorter than the validity indicated in tender and/or (ii) Bid security amount lesser than the amount indicated in the tender.
- iv. In case the party refuses to sign the Integrity Pact.

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