



**OIL INDIA LIMITED**  
(A Government of India Enterprises)  
PO : Duliajan – 786602  
Assam (India)

TELEPHONE NO. (91-374) 2808726  
FAX NO: (91-374) 2800533  
Email: [matspofd@oilindia.in](mailto:matspofd@oilindia.in) ; [erp\\_mm@oilindia.in](mailto:erp_mm@oilindia.in)

TENDER NO. SSG4376P18/03

Date: 06.04.2017

**INVITATION TO e-BID UNDER SINGLE STAGE COMPOSITE BID SYSTEM**

Dear Sirs,

OIL invites Bids for the supply of **Retainer Packer & Accessories** through **e-Procurement**. The details of the tender are as under:

1. Details of items with specification, quantity and special notes are given in Technical Rfx  
→ External area- → Tender documents as Annexure - I
2. General terms and Conditions of the tender are as per attached document  
No.MM/GLOBAL/E-01/2005-July2012.
3. The prescribed Bid Forms for submission of bids are available in the tender document folder.  
Technical Checklist and Commercial Checklist vide Annexure IV must be filled-up and  
submitted along with the technical bid.
4. Type of Tender : International Competitive Bidding
5. Type of Bidding : **COMPOSITE BID SYSTEM**
6. Tender Fee : INR 6,000.00 OR USD 100.00
7. Bid Security Amount : **INR 65,000.00 OR USD 1,020.00**  
(Or equivalent amount in any currency)
8. Performance Security : **Applicable @10% of Order Value.**
9. Bid Closing /Opening Date : 31.05.2017
10. Bid Validity : Bid should be valid for 90 days from bid closing date.
11. Bid Bond Validity : Bid Bond should be valid upto 30.11.2017  
(Bid bond format has been changed. Please submit bid bond  
as per revised format failing which offer will be rejected)
12. Integrity Pact : Not Applicable

**Special Note :**

- 1.0 The tender will be governed by “General Terms & Conditions” for e-Procurement as per Booklet NO. MM/GLOBAL/E-01/2005-July2012 for E-procurement (ICB Tenders) including Amendment and Addendum. Special attention to the bidders is drawn to Section – E of the document.
- 2.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and Due date to **The DGM Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam** on or before **13:00 Hrs (IST)** on the Bid Closing Date mentioned in the Tender.
- a) **Original Bid Security .**  
b) **Detailed Catalogue.**  
c) **Any other document required to be submitted in original as per tender requirement.**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

- 3.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.
- 4.0 Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.
- 5.0 Please refer Annexure-A for BEC/BRC applicable against this tender. **Please ensure compliance to BEC/BRC and submit requisite documentation, failing which offer may be liable for rejection.**
- 6.0 Bidders to take special note of the following conditions:
- 6.1 Against Tender Fee – Payment should be made only through online mode and no other instrument (Cash/DD/Cheques/Cashier Cheque, etc) will be acceptable.
- 6.2 Against Bid Security/EMD/Performance Bank Guarantee – Only payments through online mode or Submission of Bank Guarantee/LC will be acceptable. No DD/Cheques/Cashier Cheque or any other mode will be acceptable
- 7.0 To ascertain the substantial responsiveness of the bid, OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

Yours Faithfully

Sd-  
(GITASREE SARMAH)  
SR. PURCHASE OFFICER (FS)  
FOR DGM-MATERIALS

OIL INDIA LIMITED  
(A Govt. of India Enterprise)  
P.O. Duliajan-786602, Assam  
Fax No. 91-374-2800533, E-mail:material@oilindia.in

**Tender No. & Date : SSG4376P18/03 06.04.2017**

Tender Fee : INR 6,000.00 OR USD 100.00  
Bid Security Amount : INR 65,000.00 OR USD 1,020.00  
(or equivalent Amount in any currency)

**Bidding Type : Single Bid (Composite Bid)**

Bid Closing On : 31.05.2017 at 13:00 hrs. (IST)  
Bid Opening On : 31.05.2017 at 13:00 hrs. (IST)

Performance Guarantee : Applicable

OIL INDIA LIMITED invites Global tenders for items detailed below:

Item No./ Mat. Code	Material Description	Quantity	UOM
<b>10</b> 05181338	<p>PACKER, RETAINER WITH ACCESSORIES PRODUCTION RETAINER PACKER - BAKER Permanent/Retainer Production Packer similar to Baker Model 'D' or 'DA' Packer as per the following requirement :</p> <p>i) DUTY CONDITION : The Packer must meet the following duty conditions :</p> <p>a) Setting Depth : 4500 m (14,760 ft.) max. b) Casing Size and Weight Range : 139.77 mm (5.1/2") OD x 29.82 - 34.3 Kg./m (20 - 23 PPF) c) Service : Sweet d) Working Pressure : 528 Kg/Sq.Cm.(7,500 PSI) e) Max. Differential Pressure from Top and Below : 528 Kg/Sq.Cm. (7,500 PSI) f) Max. Bottom Hole Tempr. Range : 70 Deg.C -125 Deg.C (158 Deg.F - 257 Deg.F)</p> <p>ii) FEATURES : The Packer must have the following features :</p> <p>a) Seal bore extension will be required below the packer for sealing of LTSA. Minimum length : 6 ft. b) Minimum I.D./Bore : 76.2 mm (3") Smooth and continuous. c) Complete with release stud. d) Construction : The body must be slim &amp; solid in construction for faster running in. It must have two opposed sets of full circle full - strength slips and one packing element for effective pack off when set. e) Setting Method : The Packer must have both Wireline and tubing setting features. Please note that Baker E4 #20 pressure setting tool is available for wireline setting method. Therefore requisite adapter kit if required for setting the packer in conjunction with Baker tool must be supplied. f) Make, Model and Purchase Order No. must be marked permanently on the body of the each packer.</p>	10	NO

**Tender No. & Date : SSG4376P18/03****06.04.2017**

Item No./ Mat. Code	Material Description	Quantity	UOM
<b>20</b> 05181349	Adapter kit for Packers (G.I. No. 05181338 & 051813340) and setting tool to suit Baker E4# 20 pressure setting tool.	5	SET
<b>30</b> 05181351	LOCATOR TUBING SEAL ASSEMBLY - BAKER Locator Tubing Seal Assembly (Long) to suit the Production Retainer Packer for 139.77 mm (5.1/2") OD x 29.82 - 34.3 kg/m (20 - 23 PPF) Casing, meeting the following requirements :  a) Min.I.D. : 60.3 mm (2.375") smooth & continuous b) Top End : VAMTOP BOX, 73 mm (2.7/8") OD, 6.4 ppf tubing c) Bottom End : Full Bore Mule Shoe d) Set of Seal Units : minimum 06 (six) Sets e) Service : Sweet f) Working Pressure : 528 Kg./Sq.cm. (7,500 PSI) g) Max. Differential Pressure from top and below : 528 kg/sq.cm (7,500 PSI) h) Max. Bottom Hole Temp. Range : 70 Deg. C-125 Deg.C (158 Deg.F - 257 Deg.F)	10	NO
<b>40</b> 05181362	Redress Kit for above Locator Tubing Seal Assembly (G.I. No. 05181351)	5	SET

**Note description for item no./nos. : 10****Note :**

(1) The Bidder must furnish and indicate the following for their quoted packer :

- (a) Make and model of the packer.
- (b) Size of the packer.
- (c) Manufacturer's part No. for all the products.
- (d) Technical manual of the quoted products.
- (e) Details of the adapter kit required for the setting the packer in conjunction with Baker E4 # 20 pressure setting tool.
- (f) Details of packer setting mechanism are to be provided.

(2) Item G.I. Nos. 05-18-1338, -1349, -1351, -1362, -1373, -1384 & -1395 to be acquired from the same source for reason of compatibility

**Note description for item no./nos. : 20****Note :**

(1) The Bidder must furnish and indicate the following for their quoted packer :

- (a) Make and model of the packer.
- (b) Size of the packer.
- (c) Manufacturer's part No. for all the products.
- (d) Technical manual of the quoted products.
- (e) Details of the adapter kit required for the setting the packer in conjunction with Baker E4 # 20 pressure setting tool.
- (f) Details of packer setting mechanism are to be provided.

(2) Since, the kit with Material code 05-18-1349 is used for the two retainer packers with material codes 05-18-1338

**Tender No. & Date : SSG4376P18/03 06.04.2017**

& 05-18-1340, so for reason of compatibility

a) in case of procurement of retainer packer with material code 05-18-1338 items with material codes 05-18-1338, -1349, -1351, -1362, -1373, -1384 & -1395 to be acquired from the same source &

b) in case of procurement of retainer packer with material code 05-18-1340 items with material codes 05-18-1340, -1343, -1346, & -1349 to be acquired from the same source.

**Note description for item no./nos. : 40**

**Note :**

Item G.I. Nos. 05-18-1338, -1349, -1351, -1362, -1373, -1384, -1395 & -1407 to be acquired from the same source for reason of compatibility

**Special Notes : AA. SPECIAL NOTES:**

1. All the items of the tender will be procured from the same source for the reason of compatibility.
2. The items covered by this tender shall be used by Oil India Limited in the PEL/ML areas which are issued / renewed after 01/04/99 and hence Nil Custom Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export are furnished vide Addendum to MM/GLOBAL/01/2005 enclosed.
3. The tender is invited under SINGLE STAGE-COMPOSITE BID SYSTEM. The bidder has to submit both the "TECHNO-COMMERCIAL UNPRICED BID" and "PRICED BID" bid through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. Bid submitted in any other form will be rejected. The "TECHNO-COMMERCIAL UNPRICED BID" is to be submitted as per Scope of Work & Technical Specification of the tender and "PRICED BID" as per the Online Price Bid format.
4. The bidder should ensure that "TECHNO-COMMERCIAL UNPRICED BID" should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical RFx Response-> User - > Technical Bid. Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical RFx Response-> User - > Technical Bid only. The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. The prices of the items should be quoted in "Conditions Tab".
5. Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.
6. All the Bids must be Digitally Signed using "Class 3" digital certificate (e-commerce application) only as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than "Class 3" digital certificate, will be liable for rejection
7. Bidder's response to all NIT stipulations shall clearly be defined. Bidder shall furnish specific details/specifications of all major components, systems with Make & Model, etc. Generalised response like - 'As per NIT Specifications/Technical Leaflet', 'Noted', 'Accepted' or in any similar fashion is not acceptable.
8. Other terms and conditions of the enquiry shall be as per General Terms and Conditions for Global Tender. However, if any of the Clauses of the Bid Rejection Criteria/Bid Evaluation Criteria (BEC/BRC) mentioned here contradict the Clauses in the General Terms & Conditions of Global Tender of the tender and/or elsewhere, those mentioned in this BEC/BRC shall prevail.

**BB. BID REJECTION CRITERIA (BRC)/BID EVALUATION CRITERIA (BEC):**

**Tender No. & Date : SSG4376P18/03**

**06.04.2017**

In addition to BRC/BEC criteria vide SECTION - 'D' of General Terms and Conditions for Global Tender (MM/ GLOBAL/E-01/2005) including amendments thereof, the following clause will be applicable against this tender.

## **A. TECHNICAL CRITERIA**

### **1.0 Bidder's Qualification**

1.1 The bidder shall be an original equipment manufacturer (OEM) of Retainer Packer having valid API 11D1 license holding continuously for last 05 years from original bid closing date of this tender, and copies of API 11D1 certificates shall be submitted along with the technical bid.

OR

1.2 The bidder shall be an authorized agent/dealer/distributor of original equipment manufacturer (OEM) of Retainer Packer having valid API 11D1 license holding continuously for last 05 years from original bid closing date of this tender, and copies of API 11D1 certificates of the OEM (the principal) shall be submitted along with the technical bid.

1.3 In case the bidder is an authorized agent/dealer/ authorized distributor, a valid copy of authorization letter/dealership certificate with proper guarantee/warranty back up on the supplied products from the OEM (the principal) shall be submitted along with technical bid.

### **2.0 Bidder's Experience**

#### **2.1 In case the bidder is an Original Equipment Manufacturer (OEM),**

2.1.1 The bidder (OEM) shall have credential of successful execution of order(s)/contract(s) for not less than 50% of the tender item quantity of Retainer Packer, (rounded off to the next higher integer), against order(s) awarded in last 05 years from the original bid closing date of the tender, supplied to any E&P company or service provider to an E&P Company, either by himself or through his agent/ dealer / distributor.

#### **2.2 In case the bidder is an authorized agent/dealer/distributor of an OEM,**

2.2.1 The principal (OEM) shall have credential of successful execution of order(s)/contract(s) for not less than 50% of the tender item quantity of Retainer Packer, (rounded off to the next higher integer), against order(s) awarded in last 05 years from the original bid closing date of the tender, supplied to any E&P company or service provider to an E&P Company, either by himself or through his agent/ dealer / distributor.

2.2.2 The bidder (authorised agent / dealer/ distributor) shall have credential of successful execution of at least one (01) order/contract for supplying Retainer Packer against order(s) awarded in last 05 years from the original bid closing date of the tender, supplied to any E&P company or service provider to an E&P Company, either from the same OEM (principal) or from any other OEM.

Note: For the purpose of above clauses, the dates of Purchase Order(s)/Contract(s) need not be within 5 years preceding the Bid Closing Date, but execution of supply should be within 5 years preceding the original Bid Closing date of the tender.

2.3 The bidder shall submit details previous supply of the bidder and the principal, as and where applicable vide para 2.1.1, 2.2.1 and 2.2.2 above, in a tabular format with the following details:

- i) SL NO
- ii) Client / Customer Name and Address / E-mail address
- iii) Order No / Contract No.
- iv) Date of order
- v) Technical specifications
- vi) quantity supplied

Tender No. &amp; Date : SSG4376P18/03

06.04.2017

- vii) Completion date
- viii) Ref no of supporting document (copy to be enclosed)\*\*
- ix) Page no & e tender file name, where the referred supporting document is available

\*\* The supporting documents to be enclosed in support of the supply experience are as follows,

- (a) Copy(is) of Purchase Order(s) / Contract document(s), and
- (b) Any of the following documents that confirms the successful execution of the order(s)-
  - Performance report from the clients,
  - Bill of lading,
  - Consignee received delivery challan / invoice etc.
  - Any other documentary evidence that can substantiate the successful execution of

each of the Purchase Orders cited above.

2.4 However, the bidders who have successfully executed OIL's order for supplying Retainer Packer of above mentioned quantities in last 05 years, need not submit all credentials of past supply experience, provided a list of OIL's order with quantity supplied & specifications of the supplied item is furnished. It may be noted that fulfilment of relevant experience criteria as per clause no 2.1.1, 2.2.1 & 2.2.2 regarding their past supply credentials to OIL is a must.

## B. FINANCIAL CRITERIA:

1.0 The bidder shall have an **annual financial turnover of minimum Rs. 16,24,320.00 or equivalent** during any of the preceding 03 (Three) financial years reckoned from the original bid closing date.

2.0 "**Net Worth**" of the bidder should be **positive** for the financial/accounting year just preceding to the bid closing date of the tender.

3.0 Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'the balance sheet/Financial Statements for the financial year 2016-17 has actually not been audited so far'.

Note: For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-

i) A certificate issued by a practicing Chartered Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in ANNEXURE.

OR

ii) Audited Balance Sheet along with Profit & Loss account. In case of foreign bidders, self-attested/digitally signed printed published accounts are also acceptable.

4.0 In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available.

However, bidder to provide documentary evidence for the same.

## C. COMMERCIAL CRITERIA:

**Tender No. & Date : SSG4376P18/03**

**06.04.2017**

1.0 Bids are invited under Composite Bid System. Bidders shall quote accordingly.

2.0 **Validity** of the bid shall be minimum **90 days** from the date of Bid closing Date. Bids with lesser validity will be rejected.

3.0 The original bid security (Amount is mentioned above and also in RFX Information/RFX Parameters of the tender in OIL's-portal) should reach us before bid closing date and time of the technical bid. Any bid not accompanied by a proper bid security in ORIGINAL will be rejected without any further consideration. The bidders who are exempted from submitting the Bid Bond should attach documentary evidence in Technical RFx as per clause 9.8 (Section A) of General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005). The bid security shall be **valid up to 30.11.2017**. Please submit bid bond as per revised format (with two duplicate copies)

4.0 Performance Security is applicable against this tender. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected. Please refer clause 10.0 of Section A of General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005).

5.0 A bid shall be rejected straightway if it does not conform to any one of the following clauses:

- (a) Validity of bid shorter than the validity indicated in the Tender.
- (b) Original Bid Security not received within the stipulated date & time mentioned in the Tender.
- (c) Bid Security with (i) validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.
- (d) Average Annual Turnover of a bidder lower than the average Annual turnover mentioned in the Tender

6.0 Bidder shall accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:

- i) Liquidated Damages
- ii) Guarantee of material
- iii) Arbitration / Resolution of Dispute
- iv) Force Majeure
- v) Applicable Laws

**ANNEXURE**

**CERTIFICATE OF ANNUAL TURNOVER & NET WORTH**

**TO BE ISSUED BY PRACTISING CHARTERED ACCOUNTANTS' FIRM ON THEIR  
LETTER HEAD**

**TO WHOM IT MAY CONCERN**

This is to certify that the following financial positions extracted from the audited financial statements of M/s..... (Name of the Bidder) for the last three (3) completed accounting years up to..... **(As the case may be)** are correct.

<b>YEAR</b>	<b>TURN OVER</b> In INR (Rs.) Crores / USD Million*	<b>NET WORTH</b> In INR (Rs.) Crores / USD Million*

\*Rate of Conversion (if used any) : 1USD = INR .....

Place:

Date:

Seal:

Membership No.:

Registration Code:

Signature: