



**OIL INDIA LIMITED**  
(A Government of India Enterprises)  
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Assam (India)

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TENDER NO. SSG3669P17/03

Date: 27.01.2017

**INVITATION TO e-BID UNDER TWO BID SYSTEM**

Dear Sirs,

Oil India Limited invites online International Competitive Bids (ICB) under Single Stage Two bids system for entering into a **Rate Contract for a period of 2 (two) years** for supply of **Casing Centralizers of various types & sizes** through OIL's e-Procurement portal. The details of the tender are as under:

1. Details of items with specification, quantity and special notes are given in Technical Rfx → External area → Tender documents as Annexure - I
2. General terms and Conditions of the tender are as per attached document No.MM/GLOBAL/E-01/2005-July2012.
3. The prescribed Bid Forms for submission of bids are available in the tender document folder. Technical Checklist and Commercial Checklist vide Annexure IV must be filled-up and submitted along with the technical bid.
4. Type of Tender : International Competitive Bidding
5. Type of Bidding : **SINGLE STAGE TWO BID SYSTEM**
6. Tender Fee : INR 12,000.00 OR USD 200.00
7. Bid Security Amount : **INR 3,97,600.00 OR USD 5,910.00**
8. Performance Security : **Applicable @5% of Total evaluated value of Rate Contract.**
9. Bid Closing /Opening Date : 22.03.2017
10. Bid Validity : Bid should be valid for 120 days from bid closing date.
11. Bid Bond Validity : Bid Bond should be valid upto 31.10.2017  
(Bid bond format has been changed. Please submit bid bond as per revised format failing which offer will be rejected)
12. Integrity Pact : **Applicable**

**Special Note :**

- 1.0 The tender will be governed by “General Terms & Conditions” for e-Procurement as per Booklet NO. MM/GLOBAL/E-01/2005-July2012 for E-procurement (ICB Tenders) including Amendment and Addendum. Special attention to the bidders is drawn to Section – E of the document.
- 2.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and Due date to **The DGM Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam** on or before **13:00 Hrs (IST)** on the Bid Closing Date mentioned in the Tender.
  - a) **Original Bid Security .**
  - b) **Detailed Catalogue.**
  - c) **Any other document required to be submitted in original as per tender requirement.**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

- 3.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.
- 4.0 Bidders to take special note of the following conditions:
  - 4.1 Against Tender Fee – Payment should be made online mode through OIL’s Payment Gateway only and no other instrument (Cash/DD/Cheques/Cashier Cheque, etc) will be acceptable.
  - 4.2 Against Bid Security/EMD/Performance Bank Guarantee – Only payments through online mode or Submission of Bank Guarantee/LC will be acceptable. No DD/Cheques/Cashier Cheque or any other mode will be acceptable.
- 5.0 To ascertain the substantial responsiveness of the bid, OIL reserves the right to ask the bidder for clarifications in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

Yours Faithfully

Sd-  
(GITASREE SARMAH)  
SR. PURCHASE OFFICER (FS)  
FOR DGM-MATERIALS

OIL INDIA LIMITED  
(A Govt. of India Enterprise)  
P.O. Duliajan-786602, Assam  
Fax No. 91-374-2800533, E-mail:material@oilindia.in

**Tender No. & Date : SSG3669P17/03 27.01.2017**

Tender Fee : INR 12,000.00 OR USD 200.00  
Bid Security Amount : INR 397,600.00 OR USD 5,910.00

**Bidding Type :**

Bid Closing On : 22.03.2017 at 13:00 hrs. (IST)  
Bid Opening On : 22.03.2017 at 13:00 hrs. (IST)

Performance Guarantee : Applicable

OIL INDIA LIMITED invites Global tenders for items detailed below:

Item No./ Mat. Code	Material Description	Quantity	UOM
<b><u>20</u></b> 01060447	CASING CENTRALIZERS Centralizer, Non-weld, straight hinged type To Run on Casing Size - 7", Hole Size - 8.1/2"	1500	NO
<b><u>60</u></b> 01061452	Slip on solid steel body spiral vane Casing Centralizer/Flow Diverter complete with 2 each slip-on stop collars with set screws included ,and having the following specifications: Casing.size: 7",OD Blade/Vane Size:8.1/4" Hole Size:8.1/2". Length: 4.6"(approx)  NOTE: 1.The suply of slip on solid body centralizers shall include suitable Allen keys for set screws in the flow diverters & set screws in the slip on stop collars-5 each per item(for every 50 sets of centralizers) 2. 50% of the centralizer shall be with RH spirals & 50% with LH spirals.	1000	NO
<b><u>10</u></b> 01060265	CENTRALIZER, HINGED RING TYPE (NON-WELDED)BOW SPRING, A.P.I. 10D(SUPPLY MUST BEAR API MONOGRAM) Size : To run on Casing - 139.70 mm(5.1/2") Hole - 215.90 mm(8.1/2")	6000	NO
<b><u>30</u></b> 01060618	Size : To run on casing - 244.475 mm(9.5/8") Hole - 311.15 mm(12.1/4")	4000	NO
<b><u>40</u></b> 01060813	Size : To run on casing - 339.72 mm(13.3/8") Hole - 444.50 mm(17.1/2")	2000	NO
<b><u>50</u></b> 01061007	Size : To run on casing - 508 mm(20") Hole - 660.4 mm(26")	300	NO

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Item No./ Mat. Code	Material Description	Quantity	UOM
<b>70</b> 01061885	<b>SOLID BODY CASING CENTRALIZERS</b> Slip on solid steel body spiral vane Casing Centralizer/ Flow Diverter complete with 2 each slip-on stop collars with set screws included, and having the following specification: Casing Size : 5.1/2" OD Blade/ vane size : 8.1/4" Hole Size : 8.1/2" Length : 4.6"(approx.)  <b>Note:</b> 1) The supply of slip on solid body centralizers shall include suitable Allen keys for set screws in the flow diverters & set screws in the slip on stop collars-5 each per item (for every 50 sets of centralizers) 2) 50% of the centralizer shall be with RH spirals & 50% with LH spirals.	700	SET
<b>80</b> 01061886	Slip on solid steel body spiral vane Casing Centralizer/ Flow Diverter complete with 2 each slip-on stop collars with set screws included, and having the following specification: Casing Size : 9.5/8" OD Blade/ vane size : 12" (approx) Hole Size: 12.1/4"  <b>Note:</b> 1) The supply of slip-on solid body centralizers shall include suitable Allen keys for set screws in the flow diverters & set screws in the slip on stop collars-5 each per item (for every 50 sets of centralizers) 2) 50% of the centralizer shall be with RH spirals & 50% with LH spirals.	1000	SET

**Note description for item no./nos. : 10, 20, 30, 40, 50****Note Description**

1. The PINS for the Centralizers must be a solid body pin, manufactured from sufficiently strong material with proper metallurgical properties to withstand the various forces encountered while lowering casings. These should be of proper length, tight fit, slightly tapered at one end for easy entry and perfectly compatible to the mating centralizer hinges.
2. The Centralizer should be supplied in assembled condition with one side open for easy installation on the casing.

**Special Notes : AA. STANDARD NOTE:**

1. This tender is floated to enter into a rate contract for a period of **02(two) years** for supply of above items. The quantity indicated against each item is only tentative requirement and may increase or decrease depending on actual requirement. OIL will be at liberty to buy more or less quantity against each item within the overall value of rate contract during its currency. Formal Purchase orders placed against Rate Contract will indicate the actual requirement. Order will be placed as and when required basis. The prices should remain firm during the period of rate contract.
2. The items covered by this tender shall be used by Oil India Limited in the PEL/ML areas which are issued / renewed after 01/04/99 and hence Nil Custom Duty incase of import will be

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applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export are furnished vide Addendum to MM/GLOBAL/01/2005 enclosed.

2. The tender is invited under **SINGLE STAGE-TWO BID SYSTEM**. The bidder has to submit both the "TECHNO-COMMERCIAL UNPRICED BID" and "PRICED BID" through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The "TECHNO-COMMERCIAL UNPRICED BID" is to be submitted as per Scope of Work & Technical Specification of the tender and "PRICED BID" as per the Online Priced Bid format.

3. In Technical Bid opening, only Technical Rfx will be opened. Therefore, the bidder should ensure that "TECHNO-COMMERCIAL UNPRICED BID" should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical Rfx Response-> User - > Technical Bid. No price should be given in above Technical Rfx otherwise the offer will be rejected. Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical Rfx Response-> User - > Technical Bid only. The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. The prices of the items should be quoted in "Conditions Tab". Details of prices as per Bid format / Commercial bid can be uploaded as Attachment under the attachment option under "Notes & Attachments"

4. Technical Rfx Response is meant for Technical bid only. Therefore, No price should be given in Technical Rfx Response, otherwise the offer will be rejected. Priced bids of only those bidders will be opened whose offers are found to be techno-commercially acceptable.

5. Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.

6. All the Bids must be Digitally Signed using "Class 3" digital certificate (e-commerce application) only as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than "Class 3" digital certificate, will be liable for rejection.

7. Bidder's response to all NIT stipulations shall clearly be defined. Bidder shall furnish specific details/specifications of all major components, systems with Make & Model, etc. Generalised response like - 'As per NIT Specifications/Technical Leaflet', 'Noted', 'Accepted' or in any similar fashion is not acceptable.

8. The prices offered shall remain firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected

9. The Integrity Pact is applicable against this tender. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure XII of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway. The name of the OIL's Independent External Monitors at present are as under:

I) Shri Rajiv Mathur, IPS (Retd.)

II) Shri Satyananda Mishra, IAS(Retd.)

Their email ids are furnished in OIL's website, [www.oil-india.com](http://www.oil-india.com)

#### **BB. BID EVALUATION CRITERIA (BEC)/BID REJECTION CRITERIA (BRC)**

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Bids will be evaluated as per BRC/BEC criteria vide SECTION - 'D' of General Terms and Conditions for Global Tender (MM/GLOBAL/E-01/2005) including amendments thereof.

The bids shall broadly conform to the specifications and terms and conditions given in this bid document. Bids shall be rejected in case the items offered do not conform to required parameters stipulated in the technical specifications and to the respective international/national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.

**BID REJECTION CRITERIA (BRC):**

**I) TECHNICAL**

1. The Items shall be manufactured & tested as per relevant API norms as specified in the Tender (IF APPLICABLE). Bidder must confirm.

2. Experience:

**A. MANUFACTURERS EXPERIENCE: IN CASE THE BIDDER IS THE MANUFACTURER**

If the bidder is a manufacturer of the offered item(s), then they must satisfy the following criteria for manufacturing and supply experience and furnish the relevant documentary evidences as below along with the technical bid:

i. They must have experience of minimum 5 (Five) years in manufacturing the quoted item(s) under relevant API certification as on the original bid closing date of the tender. Copies of relevant API certificates (having API authorization(s) for the item(s) mentioned in the tender) for the last 5 (Five) years (i.e. continuous without having any break in between) shall be submitted along with techno-commercial bid. Bids without copies of valid relevant API certificates or with break(s) in between will be rejected.

Note: The above clause will be applicable only for those item(s) manufactured under API certifications, as specified in the tender.

ii. The bidder should have manufactured and supplied minimum 25% quantity (to be rounded to next higher whole figure) of each type of tendered items, of same or higher capacity and same or higher sizes, to any E&P companies/Drilling Contractors/Drilling service providers in any one year during last 5 (five) years as on original bid closing date of the tender (either by themselves or through their sole selling agent/distributor/dealer/supply house). Documentary evidence in respect of manufacturing and supplying the above mentioned items should be submitted with the technical bid, in the form of copies of relevant Purchase Orders along with copies of any of the following documents in respect of satisfactory execution of each of those Purchase Orders failing which the bids will be rejected:

- I. Satisfactory Inspection Report (OR)
- II. Satisfactory supply completion/installation report (OR)
- III. Bill of Lading, Invoice etc. (OR)
- IV. Consignee receipt delivery challan (OR)
- V. Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/Vat. (OR)
- VI. Commercial Invoice/ Payment Invoice

Note: For the purpose of this clause, the dates of PO need not be within 5 years preceding the Bid Closing Date, but execution of supply should be within 5 years preceding the original Bid

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**27.01.2017**

Closing date of the tender.

**B. IN CASE THE BIDDER IS NOT A MANUFACTURER:**

If the bidder is a sole selling agent / distributor / dealer / supply house of any manufacturer, then bidder must furnish the following documents along with the technical bid failing which the bids will be rejected:

I. Authorization certificate from the manufacturer (in original on manufacturer's letter head) should be submitted along with the technical bid. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order(s) under the rate contract.

II. Undertaking from the manufacturer (in original on manufacturer's letter head) guaranteeing supply of items to the bidder in the event of an order on the bidder. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order(s).

III. Warranty backup from the manufacturer in original on manufacturer's letter head against the quality of the tendered item(s) as specified in the tender.

IV. Documentary evidence in respect of manufacturer's experience in manufacturing under relevant API certification (if applicable) as specified under para 2.A.(i) from the concerned manufacturer.

V. Documentary evidence in respect of manufacturer's supply experience as specified under para 2.A.(ii) from the concerned manufacturer (having supplied such items either by manufacturer themselves or through their sole selling agent / distributor / dealer / supply house).

VI. Documentary evidence in respect of bidder's own supply experience of supplying minimum 25% quantity (to be rounded to next higher whole figure) of each type of tendered items, of same or higher capacity and same or higher sizes, in any one year during last 5 (five) years as on original bid closing date of the tender as specified in the para 2.A.(ii).

3. If the bidder is a manufacturer and has supplied any or all of the tendered items (of same or higher capacity and same or higher sizes) to OIL during last 5 (five) years as on original bid closing date of the tender either by themselves or through their sole selling agent/distributor/dealer/supply house and whose past performance has been satisfactory, the bidder need not satisfy Clause 2.A. ii for those items which have been supplied to OIL. In this situation, the bidder shall have to indicate as specified below.

i) If the bidder (manufacturer) has supplied all of the tendered items then they shall have to indicate the Purchase Order (P.O.) Nos. of OIL executed by them for each type of tendered items (of same or higher capacity and same or higher sizes) in their technical bid.

ii) If the bidder (manufacturer) has supplied only few types of the tendered items then they shall have to indicate the Purchase Order (P.O.) Nos. of OIL executed by them for those types of tendered items (of same or higher capacity and same or higher sizes) in their technical bid. However, against the remaining types of tendered items (of same or higher capacity and same or higher sizes) which were not supplied by them to OIL, the bidder (manufacturer) has to submit supply experience as per clause 2.(A).(ii) above.

4. If the bidder is sole selling agent / distributor / dealer / supply house of any manufacturer and has submitted bid of the manufacturer who has supplied any or all of the tendered items (of same or higher capacity and same or higher sizes) to OIL during last 5 (five) years as on original bid closing date of the tender either by themselves or through their sole selling

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agent/distributor/dealer/supply house and whose past performance has been satisfactory, the manufacturer need not satisfy Clause 2.A. ii for those items which have been supplied to OIL. In this situation, the bidder shall have to indicate as specified below.

i) If the manufacturer has supplied all of the tendered items then the bidder shall have to indicate the Purchase Order (P.O.) Nos. of OIL executed by that manufacturer for each type of tendered items (of same or higher capacity and same or higher sizes) in their technical bid. However, such bidder must meet Clause No. 2.(B).(VI) above.

ii) If the manufacturer has supplied only few types of the tendered items then the bidder shall have to indicate the Purchase Order (P.O.) Nos. of OIL executed by that manufacturer for those types of tendered items (of same or higher capacity and same or higher sizes) in their technical bid. However, against the remaining types of tendered items (of same or higher capacity and same or higher sizes) which were not supplied by the manufacturer to OIL, the bidder has to submit supply experience of the manufacturer as per clause 2.(B).(V) above. However, such bidder must meet Clause No. 2.(B).(VI) above.

5. The bidder should categorically confirm in the technical bid that the tendered items will be supplied within the delivery period, if mentioned in the tender, without which the bid will be rejected.

6. Bidder must accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:

- i) Liquidated Damages
- ii) Guarantee of material
- iii) Arbitration / Resolution of Dispute
- iv) Force Majeure
- v) Applicable Laws

## **II) Financial Criteria:**

1. The bidder shall have an annual financial turnover of minimum Rs. 49,69,694.00 or equivalent during any of the preceding 03 (Three) financial years reckoned from the original bid closing date.

2. "Net Worth" of the bidder should be positive for the financial/accounting year just preceding the bid closing date i.e. 2016-17

3. Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial /accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'the balance sheet/Financial Statements for the financial year 2016-17 has actually not been audited so far'.

Note:

a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-

i) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in ANNEXURE.

OR

ii) Audited Balance Sheet along with Profit & Loss account. In case of foreign bidders,



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self-attested/digitally signed printed published accounts are also acceptable.

b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

4. In case the Audited Balance Sheet and Profit & Loss Account submitted along with the bid are in currencies other than INR or US\$ , the bidder shall have to convert the figures in equivalent INR or US\$ considering the prevailing conversion rate on the date on which the Audited Balance Sheet and Profit & Loss Account is signed. A CA certificate is to be submitted by the bidder regarding converted figures in equivalent INR or US\$.

### **III) Commercial Criteria:**

1. Bids are invited under Single Stage Two Bid System. Bidders shall quote accordingly
2. Evaluation of Bid shall be done on individual item basis.
3. Validity of the bid shall be **minimum 120 days** from the date of Bid closing Date. Bids with lesser validity will be rejected.
4. The original bid security of Rs. 3,97,600.00 (or equivalent USD) should reach us before bid closing date and time of the technical bid. Any bid not accompanied by a proper bid security in ORIGINAL will be rejected without any further consideration. The bidders who are exempted from submitting the Bid Bond should attach documentary evidence in Technical RFx as per clause 9.8 (Section A) of General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005). The bid security shall be valid for 7 months from Bid closing date (**i.e. upto 31.10.2017**). Please submit bid bond as per revised format (with two duplicate copies)
5. Successful bidder shall be required to furnish a Performance Security equivalent to five percent (5%) of total evaluated value of the Rate Contract, which should remain valid throughout the period of rate contract, including extension, if any. The successful bidder shall submit Performance Security within 30 days of award of rate contract, failing which OIL reserves the right to cancel the rate contract and forfeit their Bid Security. Bidders should undertake in their bids to submit Performance Security as stated above.
6. A bid shall be rejected straightway if it does not conform to any one of the following clauses:
  - (a) Validity of bid shorter than the validity indicated in the Tender.
  - (b) Original Bid Security not received within the stipulated date & time mentioned in the Tender.
  - (c) Bid Security with (i) validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.
  - (d) In case the Party refuses to sign Integrity Pact.

Other terms and conditions of the enquiry shall be as per General Terms and Conditions for Global Tender. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC / BRC) mentioned here contradict the Clauses in the General Terms & Conditions of Global Tender of the tender and/or elsewhere, those mentioned in the BEC / BRC of the tender shall prevail.

**ANNEXURE**

**CERTIFICATE OF ANNUAL TURNOVER & NET WORTH**

**TO BE ISSUED BY PRACTISING CHARTERED ACCOUNTANTS' FIRM ON THEIR  
LETTER HEAD**

**TO WHOM IT MAY CONCERN**

This is to certify that the following financial positions extracted from the audited financial statements of M/s..... (Name of the Bidder) for the last three (3) completed accounting years up to..... **(As the case may be)** are correct.

<b>YEAR</b>	<b>TURN OVER</b> In INR (Rs.) Crores / USD Million*	<b>NET WORTH</b> In INR (Rs.) Crores / USD Million*

\*Rate of Conversion (if used any) : 1USD = INR .....

Place:

Date:

Seal:

Membership No.:

Registration Code:

Signature: