



**OIL INDIA LIMITED**  
**(A Government of India Enterprises)**  
**PO : Duliajan – 786602**  
**Assam (India)**

**TELEPHONE NO. (91-374) 2808793**  
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**Email: bhavik\_mody@oilindia.in;erp\_mm@oilindia.in**

TENDER NO. SSG 2891P17/05

DATE: 04.11.2016

**Sub : INVITATION TO e-BID UNDER TWO BID SYSTEM**

Dear Sirs,

OIL invites Bids for the supply of **Casing Head Spool and Accessories** through its e-Procurement site under **International Competitive Bidding (ICB) – TWO BID SYSTEM**. The bidding documents and other terms and conditions are available at Booklet No. MM/GLOBAL/E-01/2005-July2012. The prescribed Bid Forms for submission of bids are available in the tender document folder.

The general details of tender can be viewed at ‘**Rfx parameters**’ under ‘**Rfx Information**’ in Bid invitation screen. The details of items tendered can be found by clicking to ‘**Items tab**’.

**The tender will be governed by:**

- a) “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005-July2012 for E-procurement .
- b) Technical specifications ,Quantity and General Notes for **Casing Head Spool and Accessories** are as per Annexure – IA in the Technical Rfx. Please refer BEC/BRC vide Annexure-IB and submit your bid accordingly.
- c) The prescribed Bid Forms for submission of bids are available in the tender document folder. Technical Checklist and Commercial Checklist vide **Annexure IV** must be filled-up and submitted along with the technical bid.
- d) The items covered by this enquiry shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Customs Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export Benefit are furnished vide Addendum to MM/GLOBAL/E-01/2005-July2012 enclosed.

**Special Note:**

- 1.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super

scribed with **Tender no.** and **Due date** to **The DGM-Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam** on or before **13:00 Hrs (IST)** on the Bid Closing Date mentioned in the Tender.

**a) Original Bid Security.**

- 2.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.
- 3.0 All the Bids must be Digitally Signed using “Class 3” digital certificate (e-commerce application) with organisation name only as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3” digital certificate without organization name, will be liable for rejection.
- 4.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before 13:00 Hrs (IST) on the bid closing date failing which the offer shall be rejected.
- 5.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.
- 6.0 The Integrity Pact is applicable against this tender. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure XII of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL’s competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder’s authorized signatory who sign the Bid.

Yours Faithfully

Sd-  
(BHAVIK MODY)  
PURCHASE OFFICER(FS)  
FOR DGM-MATERIALS  
FOR RESIDENT CHIEF EXECUTIVE

OIL INDIA LIMITED  
(A Govt. of India Enterprise)  
P.O. Duliajan-786602, Assam  
Fax No. 91-374-2800533, E-mail:material@oilindia.in

**Tender No. & Date : SSG2891P17/05 04.11.2016**

Tender Fee : INR 6,000.00 OR USD 100.00  
Bid Security Amount : INR 134,350.00 OR USD 2,030.00

**Bidding Type : Single Stage Two Bid System**

Bid Closing On : 21.12.2016 at 11:00 hrs. (IST)  
Bid Opening On : 21.12.2016 at 14:00 hrs. (IST)

Performance Guarantee : Applicable @10% of order value

OIL INDIA LIMITED invites Global tenders for items detailed below:

Item No./ Mat. Code	Material Description	Quantity	UOM
<b>10</b> 03530046	COMPLETION CONTROL EQUIPMENT ASSEMBLY OF SCREWED TYPE (FEMALE, API BUTTRESS CASING THREAD) CASING HEAD HOUSING WITH HANGER PACKER (SLIP & SEAL ASSY.) AS PER API SPECN. 6A(LATEST EDITION), U-AA, PSL-2, COMPRISING OF THE FOLLOWING : THE HOUSING SHALL COMPRISE OF 2 NOS. OF 50.80 MM (2") API LP FEMALE SIDE OUTLETS IN THE SAME HORIZONTAL PLANEIN OPPOSITE DIRECTION. Top Flange, Size : 279.40 mm (11") Casing Size : 244.475 mm (9.5/8") Pressure Rating : 5000 PSI WP Ring Groove : RX-54 Height : 463.55 mm (18.1/4") (+/- 2") Nominal Size : 279.40 mm (11") Size of casing sealed :139.70 mm (5.1/2")	20	SET
<b>40</b> 03530126	Slip Seal Assembly for above Housing(03-53-0046) to hold/hangand seal 7" O.D. API Casing.	20	NO
<b>20</b> 03530057	ACCESSORIES FOR ABOVE ITEM Slip Seal Assembly for above housing to hold/hang and Seal 139.70 mm (5.1/2") O.D. API Casing.Type : RS-15	20	NO
<b>30</b> 03530068	Plug Tester having API 114.3 mm (4.1/2") IF Box Up & Pin Down Connection with 10 sets of extra seals for each plug tester	20	NO

**Note description for item no./nos. : 10, 20, 30**

1. Above items i.e. 03-53-0046, 03-53-0057 & 03-53-0068 are to be procured from the same source.
2. All materials & dimensional specification for the Casing Head Housing should conform to API 6A (Latest Edition), U-AA, PSL-2.
3. Marking of the items to be done as per relevant API specification.

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**Note description for item no./nos. : 40**

**Note** : 1) Above items i.e. 03-53-0046,03-53-0057,03-53-0068 & 03-53-0126 are to be procured from the same source.

2) All materials & dimensional specification for the Casing Head Housing should conform to API 6A (Latest Edition), U-AA, PSL-2.

3) Marking of the items to be done as per relevant API specification.

**Standard Notes: NOTE:**

1.0 All items to be procured from same source.

2.0 DELIVERY PERIOD: Bidder to quote best delivery period.

**AA. STANDARD NOTES:**

1.0 The tender is invited under SINGLE STAGE TWO BID BID SYSTEM. The bidder has to submit both the "TECHNO-COMMERCIAL UNPRICED BID" and "PRICED BID" bid through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The "TECHNO-COMMERCIAL UNPRICED BID" is to be submitted as per Scope of Work & Technical Specification of the tender and "PRICED BID" as per the Online Price Bid format in "Conditions Tab". No price should be given in above Technical Rfx otherwise the offer will be rejected.

2.0 In Technical Bid opening, only Technical Rfx will be opened. Therefore, the bidder should ensure that "TECHNO-COMMERCIAL UNPRICED BID" should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical Rfx Response-> User - > Technical Bid. No price should be given in above Technical Rfx otherwise the offer will be rejected. Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical Rfx Response-> User - > Technical Bid only. The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. The prices of the items should be quoted in "Conditions Tab".

3.0 Bid should be valid up to minimum 120 days from the Bid Closing date, failing which offer shall be rejected.

4.0 The original bid security (Amount is mentioned above and also in Rfx Parameters of the tender in OIL's e-portal) should reach us before bid closing date and time of the technical bid. Bid without original Bid Security will be rejected. The bidders who are exempted from submitting the Bid Bond should attach documentary evidence in the Technical Rfx Response-> User -> Technical Bid as per clause 9.8 of Section A General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005-July 2012). The bid security shall be valid up to 25.07.2017.

5.0 Performance Security @10% of order value is applicable against this tender. Please refer clause 10.0 of Section A of General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005-July 2012).

6.0 PRICED BIDS OF ONLY THOSE BIDDERS WILL BE OPENED WHOSE OFFERS ARE FOUND TECHNICALLY ACCEPTABLE. THE TECHNICALLY ACCEPTABLE BIDDERS WILL BE INFORMED BEFORE OPENING OF THE "PRICED BID".

7.0 Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises(MSE) in

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the tender is furnished vide Amendment to General Terms and Conditions for Global Tender (MM/GLOBAL/E-01/2005-July2012). Bidders are requested to take note of the same and to submit their offers accordingly.

8.0 General terms and conditions of Global tender (document MM/GLOBAL/E-01/2005-July2012) is enclosed.

9.0 The Integrity Pact is applicable against this tender. Therefore, please attach the Integrity Pact document duly signed along with your quotation as per BRC. The name of the OIL's Independent External Monitor at present is as under:

- I) SHRI RAJIV MATHUR, IPS (Retd.),
- II) SHRI SATYANANDA MISHRA, IAS(Retd.)

Their email ids are furnished in OIL's website, [www.oil-india.com](http://www.oil-india.com).

10.0 Please refer Annexure-IB for applicable BEC/BRC against this tender.