



**OIL INDIA LIMITED**  
**(A Government of India Enterprises)**  
**PO : Duliajan – 786602**  
**Assam (India)**

**TELEPHONE NO. (91-374) 2808793**  
**FAX NO: (91-374) 2800533**  
**Email: bhavik\_mody@oilindia.in;erp\_mm@oilindia.in**

TENDER NO. SSG 2226P17/05

DATE: 22.08.2016

**Sub : INVITATION TO e-BID UNDER TWO BID SYSTEM**

Dear Sirs,

OIL invites Bids for the supply of **Casing Head Spool and Accessories** through its e-Procurement site under **International Competitive Bidding (ICB) – TWO BID SYSTEM**. The bidding documents and other terms and conditions are available at Booklet No. MM/GLOBAL/E-01/2005-July2012. The prescribed Bid Forms for submission of bids are available in the tender document folder.

The general details of tender can be viewed at '**Rfx parameters**' under '**Rfx Information**' in Bid invitation screen. The details of items tendered can be found by clicking to '**Items tab**'.

**The tender will be governed by:**

- a) "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005-July2012 for E-procurement .
- b) Technical specifications ,Quantity and General Notes for **Casing Head Spool and Accessories** are as per Annexure – IA in the Technical Rfx.
- c) The prescribed Bid Forms for submission of bids are available in the tender document folder. Technical Checklist and Commercial Checklist vide **Annexure IV** must be filled-up and submitted along with the technical bid.
- d) The items covered by this enquiry shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Customs Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export Benefit are furnished vide Addendum to MM/GLOBAL/E-01/2005-July2012 enclosed.

**Special Note:**

- 1.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with **Tender no.** and **Due date** to **The DGM-Materials, Materials**

**Department, Oil India Limited, Duliajan- 786602, Assam** on or before **13:00 Hrs (IST)** on the Bid Closing Date mentioned in the Tender.

**a) Original Bid Security.**

- 2.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.
- 3.0 All the Bids must be Digitally Signed using “Class 3” digital certificate (e-commerce application) with organisation name only as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3” digital certificate without organization name, will be liable for rejection.
- 4.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before 13:00 Hrs (IST) on the bid closing date failing which the offer shall be rejected.
- 5.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.
- 6.0 The Integrity Pact is applicable against this tender. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure XII of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL’s competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder’s authorized signatory who sign the Bid.

Yours Faithfully

Sd-  
(BHAVIK MODY)  
PURCHASE OFFICER(FS)  
FOR DGM-MATERIALS  
FOR RESIDENT CHIEF EXECUTIVE

OIL INDIA LIMITED  
(A Govt. of India Enterprise)  
P.O. Duliajan-786602, Assam  
Fax No. 91-374-2800533, E-mail:material@oilindia.in

**Tender No. & Date : SSG2226P17/05 22.08.2016**

Tender Fee : INR 12,000.00 OR USD 200.00  
Bid Security Amount : INR 258,400.00 OR USD 3,800.00  
(or equivalent Amount in any currency)

**Bidding Type : Single Stage Two Bid System**

Bid Closing On : 05.10.2016 at 11:00 hrs. (IST)  
Bid Opening On : 05.10.2016 at 14:00 hrs. (IST)

Performance Guarantee : Applicable @10% of order value

OIL INDIA LIMITED invites Global tenders for items detailed below:

Item No./ Mat. Code	Material Description	Quantity	UOM
<b>10</b> 03530514	SPOOL, 11" X 10000 PSI TOP FLANGE, 13.5/8" X 5000 PSI BOTTOM FLANGE Casing head spool, full bore opening having bottom flange of 346.075 mm (13.5/8"), 5000 PSI W.P. with API ring groove of BX-160, top flange of 279.4 mm (11"), 10,000 PSI W.P. with API ring groove of BX-158 and two Nos. of 46.0375 mm (1.13/16") studed side outlets with API ring groove of BX-151 in same horizontal plane but in opposite direction. The bottom flange should have preparation for replaceable X-type bushing (Secondary Seal) to pack off 244.475 mm (9.5/8") OD casing. Flange should have packing arrangement & testing port. The spool should have suitable bit pilot for 244.475 mm (9.5/8") OD casing at bottom and to pass 215.9 mm (8.1/2") bit. The top flange should have preparation for hanger packer mechanism (slip & seal assembly) to hang and seal 139.7 mm (5.1/2") OD casing. Dimensions, pressure rating and metallurgy should conform to API specification 6A (latest edition). Height of the spool from bottom flange to top flange is to be 660.4 mm (26") +/- 50.8 mm (2"),PSL-2, Material Class - 'AA' & Temp. Rating 'U'	25	SET
<b>50</b> 03530520	7" Slip & Seal Assembly (Primary), to hang & seal 177.80mm (7") OD casing in Top Flange of Casing Spool having 11"x10000 psi Top Flange &13.5/8" x 5000 psi Bottom Flange(OIL's material code: 03530514)	4	NO
<b>20</b> 03530536	ACCESSORIES FOR ABOVE SPOOL Slip Seal Assembly (Primary Seal)	33	NO
<b>30</b> 03530547	X-type bushing (Secondary Seal)	33	NO
<b>40</b> 03530558	Plug, Tester having API 114.3 mm (4.1/2") IF Box-up & Pin-down Connection with 10 sets of extra seals for each plug tester.	13	NO

**Note description for item no./nos. : 20, 30, 40**

1. Items against G.I. Nos. 03-53-0514, -0536, -0547 & -0558 are to be procured from the same source.
2. Marking of the items to be done as per relevant API Specification.
3. Slip & Seal Assembly & X-type bushing should be in the following ratio with spool :- Single Spool (1) & accessories (2), Two Spool (2) & accessories (3). For more than two spools and accessories ratio 1:1.3). Plug tester should be in the following ratio with spool :- Single Spool (1), Plug tester (1), For more than one spool, spool & plug tester ratio 2:1.

**Standard Notes: NOTE:**

**1.0 All items to be procured from same source.**

**2.0 DELIVERY PERIOD: Bidder to quote best delivery period.**

**AA. STANDARD NOTES:**

1.0 The tender is invited under SINGLE STAGE TWO BID BID SYSTEM. The bidder has to submit both the "TECHNO-COMMERCIAL UNPRICED BID" and "PRICED BID" bid through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The "TECHNO-COMMERCIAL UNPRICED BID" is to be submitted as per Scope of Work & Technical Specification of the tender and "PRICED BID" as per the Online Price Bid format in "Conditions Tab". **No price should be given in above Technical Rfx otherwise the offer will be rejected.**

2.0 In Technical Bid opening, only Technical Rfx will be opened. Therefore, the bidder should ensure that "TECHNO-COMMERCIAL UNPRICED BID" should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical Rfx Response-> User -> Technical Bid. No price should be given in above Technical Rfx otherwise the offer will be rejected. Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical Rfx Response-> User -> Technical Bid only. The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. The prices of the items should be quoted in "Conditions Tab".

3.0 Bid should be valid up to **minimum 120 days** from the Bid Closing date, failing which offer shall be rejected.

4.0 The original bid security (Amount is mentioned above and also in Rfx Parameters of the tender in OIL's e-portal) should reach us before bid closing date and time of the technical bid. Bid without original Bid Security will be rejected. The bidders who are exempted from submitting the Bid Bond should attach documentary evidence in the Technical Rfx Response-> User -> Technical Bid as per clause 9.8 of Section A General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005-July 2012). The bid security shall be valid up to **05.05.2017**.

5.0 Performance Security @10% of order value is applicable against this tender. Please refer clause 10.0 of Section A of General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005-July2012).

6.0 PRICED BIDS OF ONLY THOSE BIDDERS WILL BE OPENED WHOSE OFFERS ARE FOUND TECHNICALLY ACCEPTABLE. THE TECHNICALLY ACCEPTABLE BIDDERS WILL BE INFORMED BEFORE OPENING OF THE "PRICED BID".

7.0 Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises(MSE) in

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the tender is furnished vide Amendment to General Terms and Conditions for Global Tender (MM/GLOBAL/E-01/2005-July2012). Bidders are requested to take note of the same and to submit their offers accordingly.

8.0 General terms and conditions of Global tender (document MM/GLOBAL/E-01/2005-July2012) is enclosed.

9.0 The Integrity Pact is applicable against this tender. Therefore, please attach the Integrity Pact document duly signed along with your quotation as per BRC. The name of the OIL's Independent External Monitor at present is as under:

- I) SHRI RAJIV MATHUR, IPS (Retd.),
- II) SHRI SATYANANDA MISHRA, IAS(Retd.)

Their email ids are furnished in OIL's website, [www.oil-india.com](http://www.oil-india.com).

10.0 Please refer Annexure-IB for applicable BEC/BRC against this tender.

**BB. BID REJECTION / BID EVALUATION CRITERIA**

In addition to BRC criteria vide SECTION – ‘D’ of General Terms and Conditions for Global Tender (MM/ GLOBAL/E-01/2005), the following clause will be applicable against this tender.

**Financial Criteria**

1.0 Annual Financial Turnover of the bidder during any of preceding three financial/accounting years from the original bid closing date should be at least INR 64.59 Lakhs or USD 95,390.00

1.1 Net worth of bidder must be positive for preceding financial/ accounting year.

2.0 Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that ‘the balance sheet/Financial Statements for the financial year 2015-16 has actually not been audited so far’.

Note: For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-

i) A certificate issued by a practicing Chartered Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in ANNEXURE - A.

OR

ii) Audited Balance Sheet along with Profit & Loss account. In case of foreign bidders, self-attested/digitally signed printed published accounts are also acceptable.

3.0 In case the Audited Balance sheet and Profit Loss Account submitted along with the bid are in currencies other than INR or US\$, the bidder shall have to convert the figures in equivalent INR or US\$ considering the prevailing conversion rate on the date on which the Audited Balance Sheet and Profit & Loss Account is signed. A CA Certificate is to be submitted by the bidder regarding converted figures in equivalent INR or US\$.”

**Technical Criteria**  
**Bidder’s Experience**

In case the bidder is an OEM of the tendered item, he should satisfy the following along with documentary evidence, which should be enclosed along with the technical bid.

- (a) Minimum 5 (five) years of experience of manufacturing of tendered item under API certification 6A, PSL-2 (for this purpose, the period reckoned shall be period prior to the original bid closing date of the tender).

Should have manufactured and supplied the tendered item to any reputed Oil & Gas company in the past 5 years.

Experience details should be submitted in following format along with documentary evidence :

Sl. No. as per tender specs.	Description of item supplied	Name of customer with address, phone & Fax number and e-mail to whom supplied	Supply/ Purchase order number and date of order (order copy to be enclosed bearing signature of purchaser)	Quantity supplied with size & make	Month & year of supply	Proof of execution of supply/ P.O.
(a)	(b)	(c)	(d)	(e)	(f)	(g)

Documentary evidence in respect of the above should be submitted in the form of copies of relevant Purchase Orders along with copies of any of the documents in respect of satisfactory execution of each of those Purchase Orders, such as – (i) Satisfactory Inspection report or (ii) Satisfactory supply completion/installation report or (iii) Consignee receipted delivery challans or (iv) Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/VAT or (v) any other documentary evidence that can substantiate the satisfactory execution of each of the Purchase Orders cited above.

**Note:** In case of any merger/acquisition with aforesaid companies the bidder should clearly bring out the same and submit documentary evidence thereof.

Further in support of minimum 5 years of experience of manufacturing of tendered item under API certification, copy of API certificates with validity covering minimum 5 years continuously (without any break in between) reckoned prior to the date of original bid closing date of the tender shall also be submitted along with the technical bid.

- (b) In case the manufacturer who has successfully supplied the tendered item of any size but same or higher pressure rating to OIL in the past, whose past performance has been satisfactory and are not in a position to submit supporting documents required for experience criteria as per (a) above, their offer will be considered provided they indicate the past supply reference indicating the order number & date in the bid itself.
- (c) In case the bidder is not a manufacturer, then the bidder is required to submit documentary evidence in respect of the (a) above from the concerned manufacturer (together with authorization certificate) along with the technical bid.

#### **Commercial Criteria**

The following points are deemed as “non-negotiable” and offer shall be rejected straightaway without seeking clarification in case of the following :

- i. Validity of bid shorter than validity indicated in the tender.

- ii. Original Bid Security not received within the stipulated date and time mentioned in the tender.
- iii. Bid security with (i) Validity shorter than the validity indicated in tender and/or (ii) Bid security amount lesser than the amount indicated in the tender.
- iv. In case the party refuses to sign the Integrity Pact.

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## **ANNEXURE**

### **CERTIFICATE OF ANNUAL TURNOVER & NET WORTH**

TO BE ISSUED BY PRACTISING **CHARTERED ACCOUNTANTS' FIRM** ON THEIR LETTER HEAD

#### **TO WHOM IT MAY CONCERN**

This is to certify that the following financial positions extracted from the audited financial statements of M/s..... (Name of the Bidder) for the last three (3) completed accounting years upto .....(as the case may be) are correct.

<b>YEAR</b>	<b>TURN OVER</b> In INR (Rs.) Crores / US \$ Million)*	<b>NET WORTH</b> In INR (Rs.) Crores / US \$ Million)*

\*Rate of Conversion (if used any): USD 1.00 = INR.....

Place:

Date:

Seal:

Membership No. :

Registration Code:

Signature

\* Applicable only for GLOBAL tenders.