



OIL INDIA LIMITED
(A Government of India Enterprises)
PO: Duliajan – 786602
Assam (India)

TELEPHONE NO. (91-374) 2808614
FAX NO: (91-374) 2800533
Email: material@oilindia.in; erp_mm@oilindia.in

TENDER NO. **SSG1935P17/02**

DATE: 01.08.2016

INVITATION TO e-BID UNDER OPEN SINGLE STAGE TWO BID SYSTEM

Dear Sirs,

OIL invites Bids for the supply of [GATE VALVE](#) under [SINGLE STAGE TWO BID SYSTEM](#) through its e-Procurement site. The bidding documents and other terms and conditions are available at Booklet No.MM/GLOBAL/E-01/2005. The prescribed Bid Forms for submission of bids are available in the tender document folder.

The general details of tender can be viewed by opening the Rfx [Tender no.] under Rfx and Auctions page. The details of items tendered can be found under Item tab and details can be found under Technical RFX.

The tender is invited with firm price for the specified quantity. Further details of tender are given in Technical Rfx -> External Area -> Tender Documents as [ANNEXURE IA.](#)

The tender will be governed by:

- a) "General Terms & Conditions for global tender" for e-Procurement as per Booklet NO. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) including Amendment and Addendum.
- b) Technical specifications, Quantities and General Notes for [GATE VALVE](#) are as per [Annexure – I A](#) in the **Technical RFX**.
- c) The prescribed Bid Forms for submission of bids are available in the Technical Rfx -> External Area -> Tender Documents. Technical Checklist and Commercial Checklist vide [Annexure IV](#) must be filled-up and submitted along with the technical bid.
- d) The item(s) covered by this tender will attract [Custom Duty on merit](#). Indian bidders are required to quote NON DEEMED EXPORT price

Special Notes:

1.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with **Tender no.** and **Due date** to **The Deputy General Manager (Materials), Materials Department, Oil India Limited, Duliajan- 786602, Assam** on or before **13:00 Hrs (IST)** on the Bid Closing Date mentioned in the Tender.

- a) **Original Bid Security.**
- b) **Detailed Catalogue.**
- c) **Any other document required to be submitted in original as per tender requirement.**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and **to be submitted in triplicate.**

2.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.

3.0 All the Bids must be Digitally Signed using "Class 3" digital certificate (*e-commerce application*) with organisation name as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.

4.0 Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.

5.0 The Integrity Pact is applicable against this tender. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide **Annexure XII** of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Any bid not accompanied by Integrity Pact Proforma duly signed (digitally) by the bidder shall be rejected straightway. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid

Yours Faithfully

- Sd -

F.SATHIYARAJ

SR. PURCHASE OFFICER (FP)

FOR D.G.M. (MATERIALS)

FOR RESIDENT CHIEF EXECUTIVE



ऑयल इंडिया लिमिटेड
(भारत सरकार का उद्यम)
Oil India Limited
(A Government of India Enterprise)

P.O. DULIAJAN, DIST. DIBRUGARH
ASSAM, PIN – 786602, INDIA
E-mail: material@oilindia.in
: erp_mm@oilindia.in
FAX : 0091 (0)374 2800533
TEL : 0091 (0)374 2808613

ANNEXURE-1A

Tender No. & Date : SSG1935P17/02 Dated 01.08.2016

Tender Fee : INR 6,000.00 OR USD 100.00

Bid Security Amount : INR 1,13,900.00 OR USD 1,700.00
(Or equivalent Amount in any currency)

Bidding Type : **SINGLE STAGE TWO BID SYSTEM**

Bid Closing on : As mentioned in e-portal

Bid Opening on : As mentioned in e-portal

Bid Validity : Bid should be valid for **120** days from bid closing date

Bid Bond Validity : Bid Bond should be valid up to **19.04.2017**
(Bid bond format has been changed. Please submit bid bond as per revised format failing which offer will be rejected)

Performance Guarantee: Applicable @ 10% of ORDER VALUE

Bid Rejection Criteria /
Bid Evaluation Criteria : As per **Annexure – 1B**

OIL INDIA LIMITED invites Global tenders for item(s) detailed below:

(I) **TECHNICAL SPECIFICATIONS WITH QUANTITY:**

SL. NO. MAT. CODE	MATERIAL DESCRIPTION	QUANTITY	UOM
10 10015658	<p>Gate Valve, forged or Cast Steel, 52.39 mm x 352 Kg./Cm. Sq. (2.1/16" - 5000 PSI) W.P. as per API 6A latest edition PSL-1, trim U-A, flanged ends Rx RTJ full bore through conduit, having replaceable gate and seat assy., parallel solid gate construction with floating seat and backseat arrangement on the stem, non-rising stem supported on two thrust bearings, with plastic Chevron packing and grease injecting ports, complete with hand wheel.</p> <p>NOTE:</p> <p>1.0 Quotations must be accompanied with the following:</p> <p>(a) A valid copy of API authorisation certificate (renewed (b) up-to-date).</p> <p>(c) Bidders are required to forward the related technical brochures and detailed cross-sectional drawing of the offered valve showing all the major and critical dimensions, relevant product bulletin/catalogue, literature, related part nos. etc. in details along with the bids failing which offer would not be accepted.</p> <p>(d) Bill of material of construction and composition.</p> <p>2.0 Bidders must confirm in their quotation that the gate valves shall be manufactured as per API 6A (Latest Edition) PSL-1 and trim U-AA.</p> <p>3.0 Bidders shall confirm in their quotation that the following tests shall be carried out as per API 6A on each valve and the test/inspection Certificate are to be forwarded along with the invoice / despatch document and should be covered suitably with guarantee / warrantee clause.</p> <p>(a) Hydrostatic body test (b) Hydrostatic seat test (c) Entire dimensional checking (d) Drift testing (e) Material composition compliance as per API 6A (f) Any other tests/inspections need to be carried out as per API 6A.</p>	250	NO

SL. NO. MAT. CODE	MATERIAL DESCRIPTION	QUANTITY	UOM
,”	<p>4.0 Equipment Marking :</p> <p>Each valve shall bear markings on name plates as follows :</p> <ul style="list-style-type: none"> - manufacturer's name - API monogram - valve size - Pressure rating - valve serial no. - OIL's purchase order no. <p>In addition to above, followings shall be embossed permanently on the body of each valve :</p> <ul style="list-style-type: none"> - API monogram - OIL's purchase order no. - valve serial no. - manufacturer's name - valve size - pressure rating 	,”	,”

(II) BID REJECTION CRITERIA (BRC)

In addition to BRC criteria vide SECTION – ‘D’ of General Terms and Conditions for Global Tender (MM/ GLOBAL/E01/2005-July2012), the clauses as per [Annexure-1B](#) will be applicable against this tender.

(III) BID EVALUATION CRITERIA (BEC) :

Bids conforming to the specifications, terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria mentioned in Section D of “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005- July 2012.

(IV) STANDARD NOTES:

- 1.0** The tender is invited under [SINGLE STAGE-TWO BID SYSTEM](#). The bidder has to submit both the “TECHNO-COMMERCIAL UNPRICED BID” and “PRICED BID” bid through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender.
- 2.0** The bidder should ensure that “TECHNO-COMMERCIAL UNPRICED BID should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical RFx Response-> User - > Technical Bid. Please go through the help document in details before uploading the documents.
- 3.0** General terms and conditions of Global tender (document MM/GLOBAL/E-01/2005- July 2012 & items subsequent amendments) is enclosed.

- 4.0** Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.
- 5.0 All the Bids must be Digitally Signed using "Class 3" digital certificate (*e-commerce application*) only as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than "Class 3" digital certificate, will be liable for rejection.**
- 6.0** To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in turn must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.
- 7.0** Other terms and conditions of the tender shall be as per "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). However, if any of the Clauses of the Bid Rejection Criteria (BRC) / Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses in the "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.
- 8.0 Integrity Pact:** OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide [Annexure XII](#) of the tender document. This integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The Proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Any bid not accompanied by Integrity Pact Proforma duly signed (digitally) by the bidder shall be rejected straightway. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. The names of the OIL's Independent External Monitors at present are available in OIL's official website - www.oil-india.com.

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Tender no.: SSG1935P17/02
Bidder's Name: M/s.

BID REJECTION CRITERIA/BID EVALUATION CRITERIA

In addition to BRC/BEC criteria vide SECTION – 'D' of General Terms and Conditions for Global Tender (MM/ GLOBAL/E-01/2005) including amendments thereof, the following clause will be applicable against this tender.

I) BID REJECTION CRITERIA (BRC)

The bids shall conform to the specifications, terms and conditions given in the tender. Bids shall be rejected in case the item(s) offered do not conform to technical specifications and to the respective international / national standards wherever stipulated.

Notwithstanding the general conformity of the bids to the stipulated specifications, and terms & conditions, the following requirements shall have to be particularly met by the bidders, without which the offer will be considered as non-responsive and rejected. All the documents related to BRC must be submitted along with the technical bid.

(A) - (TECHNICAL)

Bidder must meet the following criteria failing which the bid shall be rejected :

Clause No.	Clause / Description	<u>Bidders Remarks</u> Complied / Not Complied / Deviation	Bidder to indicate Relevant Page No of their Bid to support the Remarks / compliance
1.0	<u>Qualification Criteria :</u>		
i)	The bidder shall be an Original Equipment Manufacturer of the tendered item(s), or shall be an authorised dealer / distributor/supply house of an Original Equipment Manufacturer of the tendered item(s) having valid authorization letter/dealership certificate with warranty/ guarantee back up from the principal (OEM). Copy of authorization letter/ dealership certificate with warranty/guarantee back up from the principal (OEM) shall be submitted along with the technical bid.		
ii)	The Original Equipment Manufacturer of the tendered item(s) shall be holding relevant API certificate(s) with continuous validity for 5 years preceding original bid closing date of the tender , and copy of relevant API certificate(s) shall be submitted along with the technical bid.		
2.0	<u>Experience Criteria</u>		
i)	In case the bidder is an Original Equipment Manufacturer of the tendered item(s),		
(a)	The bidder shall have experience of successful execution of past supply for minimum 50% quantity (i.e. 125 Nos of item to OIL Material Code - 10015658) of each tender item of same or higher size & rating (class, WP, PSL, PR etc) as specified in the tender, against purchase order / contract awarded in last 5 years preceding the original bid closing date of the tender, to any Oil & Gas Industry or service provider to an E&P company, either by themselves or through their dealer/distributor/ stockiest /supply house.		

Clause No.	Clause / Description	<u>Bidders Remarks</u> Complied / Not Complied / Deviation	Bidder to indicate Relevant Page No of their Bid to support the Remarks / compliance
ii)	In case the bidder is an authorized dealer /distributor /supply house,		
(a)	The OEM (principal) shall fulfill the experience criteria mentioned in clause 2(i)(a) mentioned above.		
(b)	Additionally, the bidder himself shall have experience of successful execution of past supply for minimum 50% quantity (i.e. 125 Nos of item to OIL Material Code - 10015658) of each tendered item of same or higher size & rating (class, WP, PSL, PR etc.) as specified in the tender, against purchase order / contract awarded in last 5 years preceding the original bid closing date of the tender, to any Oil & Gas Industry or service provider to an E&P company, provided either from the same OEM (principal) or from any other OEM.		
iii)	The bidder shall submit documents in support of their previous supply experience and of the principal (OEM), as applicable under clause Nos. 2(i)(a), 2(ii)(a) & 2(ii)(b) mentioned above as follows:		
(a)	Copy(ies) of Purchase Order(s)/Contract document(s), and		
(b)	Any one or combination of the following documents that confirms the successful execution of each of the purchase order(s) / contract(s) - - Completion report/performance certificate from the clients, - Bill of lading, - Delivery challan/Invoice etc. - Any other documentary evidence that can substantiate the successful execution of each of the Purchase Order(s)/contract(s) cited above.		
3.0	The bidder should categorically confirm in their technical bid that the tendered items will be supplied within the delivery period, if mentioned in the tender, without which the bid will be rejected.		

Clause No.	Clause / Description	<u>Bidders Remarks</u> Complied / Not Complied / Deviation	Bidder to indicate Relevant Page No of their Bid to support the Remarks / compliance
4.0	<u>Financial Criteria:</u>		
4.1	Annual Financial Turnover of the bidder during any of preceding three financial/accounting years from the original bid closing date should be at least INR 28,45,816.25 or equivalent		
4.2	Net worth of bidder must be positive for preceding financial/ accounting year.		
4.3	Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'the balance sheet/Financial Statements for the financial year 2016-17 has actually not been audited so far'.		
	<p><u>Note:</u> For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-</p> <p>i) A certificate issued by a practicing Chartered Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in <u>ANNEXURE.</u></p> <p>OR</p> <p>ii) Audited Balance Sheet along with Profit & Loss account. In case of foreign bidders, self-attested/digitally signed printed published accounts are also acceptable.</p>		
4.4	In case the Audited Balance sheet and Profit Loss Account submitted along with the bid are in currencies other than INR or US\$, the bidder shall have to convert the figures in equivalent INR or US\$ considering the prevailing conversion rate on the date on which the Audited Balance Sheet and Profit & Loss Account is signed. A CA Certificate is to be submitted by the bidder regarding converted figures in equivalent INR or US\$.		

Clause No.	Clause / Description	<u>Bidders Remarks</u> Complied / Not Complied / Deviation	Bidder to indicate Relevant Page No of their Bid to support the Remarks / compliance
<u>(B) - (COMMERCIAL)</u>			
<u>In addition to the BRC/BEC indicated in General Terms and Conditions for global tenders (MM/GLOBAL/01/2005), the following clause is applicable:</u>			
1.0	<p>Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with tender no. and due date to The Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before 13.000 Hrs. (IST) on the Bid Closing Date mentioned in the Tender.</p> <p>a) Original Bid Security. b) Detailed Catalogue. c) Any other document required to be submitted in original as per tender requirement.</p>		
2.0	<p>The original bid security along with two duplicate copies (Amount is mentioned above and also in Rfx Parameters of the tender in OIL's e-portal) should reach us before bid closing date and time of the technical bid. Bid without original Bid Security will be rejected. The bidders who are exempted from submitting the Bid Bond should attach documentary evidence in the Technical RFX Response-> User - > Technical Bid as per clause 9.8 of Section A General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005-July2012). The bid security shall be valid up to 19.04.2017. Bid security submitted with validity shorter than the validity indicated in the tender and for bid security amount lesser than the amount indicated in the tender will be summarily rejected.</p>		
3.0	<p>Performance Security: Performance Bank Guarantee shall be applicable against this tender as per clause 10.0 of Section A of General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005-July2012). Successful bidder will be required to furnish a Performance Bank Guarantee @ 10% of the order value. The Performance Bank Guarantee must be valid for twelve (12) months from the date of receipt and acceptance of the materials at site or eighteen (18) months from the date of dispatch. Bidder must confirm the same in their technical Bid.</p>		
4.0	<p>Bid validity shall be minimum 120 days from the bid closing date. Bids with lesser validity shall be rejected.</p>		
5.0	<p>Bidder shall accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:</p> <p>i) Liquidated Damages ii) Warranty/Guarantee of material iii) Arbitration / Resolution of Dispute iv) Force Majeure v) Applicable Laws</p>		

Clause No.	Clause / Description	<u>Bidders Remarks</u> Complied / Not Complied / Deviation	Bidder to indicate Relevant Page No of their Bid to support the Remarks / compliance
II)	<u>BID EVALUATION CRITERIA (BEC):</u> The bids conforming to the specifications, terms & conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per Bid Evaluation Criteria given below:		
1.0	If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amount in words shall prevail and will be adopted for evaluation.		
2.0	All materials as indicated in the material description of the enquiry should be offered.		
3.0	The other terms and conditions of the tender shall be as per General Terms and Conditions for Global Tender. However, if any of the clauses of the Bid Rejection Criteria (BRC) / Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses of the tender or elsewhere, those mentioned in this BEC / BRC shall prevail.		

CERTIFICATE OF ANNUAL TURNOVER & NET WORTH**TO BE ISSUED BY PRACTISING CHARTERED ACCOUNTANT'S FIRM ON THEIR LETTER HEAD****TO WHOM IT MAY CONCERN**

This is to certify that the following financial positions extracted from the audited financial statements of M/s. _____
(Name of the bidder) for the last three (03) completed accounting years upto _____ (as the case may be) are correct.

YEAR	TURNOVER in INR (Rs.) Crores / US \$ Million)*	NET WORTH in INR (Rs.) Crores / US \$ Million)*

*** Rate of conversion (if used any): USD 1.00 = INR**

Place :**Date :****Seal :****Member No :****Registration Code :****Signature**