



OIL INDIA LIMITED
(A Government of India Enterprises)
PO : Duliajan – 786602
Assam (India)

TELEPHONE NO. (91-374) 2800491

FAX NO: (91-374) 2800533

Email: matspofd@oilindia.in ; erp_mm@oilindia.in

TENDER NO. SSG1704P17/03

DATE: 13.07.2016

INVITATION TO e-BID UNDER SINGLE STAGE TWO BID SYSTEM

Dear Sirs,

OIL invites Bids for the supply of **DOUBLE PACK OFF FLANGE** through **E-Procurement**. The details of the tender are as under:

1. Details of items with specification, quantity and special notes are given in Technical Rfx → External area → Tender documents as Annexure - I
2. General terms and Conditions of the tender are as per attached document No.MM/GLOBAL/E-01/2005-July2012.
3. The prescribed Bid Forms for submission of bids are available in the tender document folder. Technical Checklist and Commercial Checklist vide Annexure IV must be filled-up and submitted along with the technical bid.
4. Type of Tender : International Competitive Bidding
5. Type of Bidding : **SINGLE STAGE TWO BID SYSTEM**
6. Tender Fee : INR 6,000.00 OR USD 100.00
7. Bid Security Amount : **INR 131,900.00 OR USD 1,970.00**
(Or equivalent amount in any currency)
8. Performance Security : **Applicable @10% of Order Value.**
9. Bid Closing /Opening Date : 31.08.2016
10. Tender document Sale date : 24.08.2016
11. Bid Validity : Bid should be valid for 120 days from bid closing date.
12. Bid Bond Validity : Bid Bond should be valid upto 31.03.2017
(Bid bond format has been changed. Please submit bid bond as per revised format failing which offer will be rejected)
13. Integrity Pact : **Applicable**

Special Note :

1.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with **Tender no.** and **Due date** to **The Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam** on or before **13:00 Hrs (IST)** on the Bid Closing Date mentioned in the Tender.

- a) **Original Bid Security along with two duplicate copies.**
- b) **Detailed Catalogue.**
- c) **Any other document required to be submitted in original as per tender requirement.**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

2.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.

3.0 All the Bids must be Digitally Signed using "Class 3" digital certificate (*e-commerce application*) with organisation name as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.

4.0 **The Integrity Pact is applicable against this tender** .OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide **Annexure XII** of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Any bid not accompanied by Integrity Pact Proforma duly signed (digitally) by the bidder shall be rejected straightway. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid.

The name of the OIL's independent external monitor is at present:

i) Shri Rajiv Mathur, IPS (Retd.)

His e-mail id is available in OIL's website www.oil-india.com .

5.0 Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.

Yours Faithfully

Sd-
(GITASREE SARMAH)
SR. PURCHASE OFFICER (FS)
FOR HEAD-MATERIALS

OIL INDIA LIMITED
(A Govt. of India Enterprise)
P.O. Duliajan-786602, Assam
Fax No. 91-374-2800533, E-mail:material@oilindia.in

Tender No. & Date : SSG1704P17/03 13.07.2016

Tender Fee : INR 6,000.00 OR USD 100.00
Bid Security Amount : INR 131,900.00 OR USD 1,970.00
(or equivalent Amount in any currency)

Bidding Type : Two Bid

Bid Closing On : 31.08.2016 at 13:00 hrs. (IST)
Bid Opening On : 31.08.2016 at 13:00 hrs. (IST)

Performance Guarantee : Applicable

OIL INDIA LIMITED invites Global tenders for items detailed below:

Item No./ Mat. Code	Material Description	Quantity	UOM
10 03532309	<p>Double Studded Double Pack-off adapter flange,per API SPEC 6A(Latest Edition),U-AA,PSL-3 with following configuration.</p> <p>Double Studded Double Pack-off adapter flange for installation over 279.4mm (11")x 352 kg/sq.cm (5000 psi) W.P rated top flange of the casing head spool with design as under:</p> <p>Top & Bottom Preparation: 279.4mm (11')x 352 kg/sq.cm (5000 psi) W.P. rated studded & stainless steel or incol 625 lined ring grooved for RX-54 ring joint gasket. Both top & bottom ends should be complete with cadium plated studs & nuts. The flange should be complete with two injection ports for inserting plastic packing & two testing ports (one to open between the pack offs & other open at the bottom annulus area of the flange) facilities complete with requisite port valves and seals installed.</p> <p>Pack-off: Double, X-type pack-off, energized by injecting plastic packinks through injection port to seal & pack-off 139.7mm (5.1/2 OD API casing).</p> <p>Height: As per API specification 6A but restricted to maximum of 5" 127mm).</p> <p>Accessories for above Flange:</p> <p>a) Extra Pack of Seals 02 nos. b) Plastic packing injection gun- 01 No. c) Set of Plastic packing-02 nos.</p>	4	SET
20 03532316	<p>Double Studded Double Pack-off adapter flange,per SPEC 6A (latest Edition)U-AA,PSL-3 with following configuration:</p> <p>Double Studded Double Pack-off adapter flange for installation over 279.4mm (11")x 704 kg/sq.cm (10000 psi) W.P rated top flange of the casing head spool with design as under:</p> <p>Top & Bottom Preparation: 279.4mm (11') x 704 kg/sq.cm (10000 psi) W.P. rated studded & stainless steel or incol 625 lined ring grooved for BX-158 ring joint gasket. Both top & bottom ends should be complete with cadium plated studs & nuts. The flange should be complete with two injection ports for inserting plastic packing & two testing ports (one to open between the pack offs & other open at the bottom annulus area of the flange) facilities complete</p>	3	SET

Tender No. & Date : SSG1704P17/03

13.07.2016

Item No./ Mat. Code	Material Description	Quantity	UOM
	<p>with requisite port valves and seals installed.</p> <p>Pack-off: Double, X-type pack-off, energized by injecting plastic packinks through injection port to seal & pack-off 139.7mm (5.1/2 OD API casing. Height: As per API specification 6A but restricted to maximum of 6.25" 159mm).</p> <p>Accessories for above flanges: a) Extra Pack of Seals 02 nos. b) Plastic packing injection gun-01 No c) Set of Plastic packing-02 nos.</p>		
<p>30 03532308</p>	<p>Double studed Double Pack-off adapter flange, per API SPEC 6A (Latest Edition), U-AA, PSL-3 with following configuration.</p> <p>Top preparation: 11" x 5000 PSI W.P. rated, Studed & grooved for Rx-54 ring joint gasket. Top end should be complete with cadmium plated studs & hexagonal nuts.</p> <p>Bottom preparation: 11" x 5000 PSI W.P. rated, Studed & grooved for Rx-54 ring joint gasket. Bottom end should be complete with cadmium plated studs & nuts.</p> <p>Pack-off: Double pack off with two molded elastomer P-seals or equivalent energized by inserting plastic packing to pack-off 7" OD API casing.</p> <p>Injection and testing port: Flange must have injection ports for injecting plastic packing and a test port for pressure testing purpose (testing port facilities should include requisite port Valves installed)</p> <p>Accessories for above flanges: a) Extra Pack of Seals 02 nos. b) Plastic packing injection gun-01 No c) Set of Plastic packing-02 nos.</p>	10	SET
<p>40 03532315</p>	<p>Double studed Double Pack off adapter flange per API SPEC 6A (Latest Edition), U-AA, PSL- 3 with following configuration.</p> <p>Top preparation: 11" x 10000 PSI W.P. rated, Studed & grooved for BX-158 ring joint gasket. Top end should be complete with cadmium plated studs & hexagonal nuts.</p> <p>Bottom preparation: 11" x 10000 PSI W.P. rated, Studed & grooved for BX-158 ring joint gasket. Bottom end should be complete with cadmium plated studs & nuts.</p> <p>Pack-off: Double pack off with two molded elastomeric P-seals or equivalent energized by inserting plastic packing to pack-off 7" OD API casing.</p> <p>Injection and testing port: Flange must have injection port for injecting plastic packing and a test port for pressure testing purpose (testing port facilities should including requisite port Valves installed)</p> <p>Accessories for above flanges: a) Extra Pack of Seals 02 nos.</p>	7	SET

Tender No. & Date : SSG1704P17/03

13.07.2016

Item No./ Mat. Code	Material Description	Quantity	UOM
	b) Plastic packing injection gun-01 No c) Set of Plastic packing-02 nos.		

Note description for item no./nos. : 10, 20, 30, 40

- 1) The items shall be brand new, unused and of prime quality.
- 2) The product shall be free from all defects and fault in material, workmanship and manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 18 months from date of dispatch or 12 months from date of receipt of the items. The defective materials if any, will be rejected and shall be replaced at bidder's cost.
- 3) Marking of the items shall be done as per API specification 6A latest edition including API monogram.
- 4) Bidder shall forward a copy of valid API spec 6A certificates along with quotation.
- 5) Ring Grooves of all Double Studded Double Pack Off Adapter Flange should be either stainless Steel or Inco 625 lined.
- 6) The Studs and nuts of all Double Studded Double pack Off Adapter Flange should be either cadmium plated or Zinc Plated.
7. Each of the Double Studded Double Pack Off Adapter Flanges should be complete with pack off seals (as specified against each of the item) and plastic packing injection gun.

Special Notes : AA. STANDARD NOTE:

1.0 The tender is invited under SINGLE STAGE-TWO BID SYSTEM. The bidder has to submit both the "TECHNO-COMMERCIAL UNPRICED BID" and "PRICED BID" bid through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender.

2.0 In Technical Bid opening, only Technical Rfx will be opened. Therefore, the bidder should ensure that "TECHNO-COMMERCIAL UNPRICED BID" should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical RFX Response-> User - > Technical Bid. No price should be given in above Technical Rfx otherwise the offer will be rejected. Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical RFX Response-> User - > Technical Bid only. The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. The prices of the items should be quoted in "Conditions Tab". Details of prices as per Bid format / Commercial bid can be uploaded as Attachment under the attachment option under "Notes & Attachments". Priced bids of only those bidders will be opened whose offers are found to be techno-commercially acceptable.

3.0 The items covered by this tender shall be used by Oil India Limited in the PEL/ML areas which are issued/ renewed after 01/04/99 and hence Nil Custom Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export are furnished vide Addendum to MM/GLOBAL/01/2005 enclosed.

4.0 Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.

5.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in to must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

Tender No. & Date : SSG1704P17/03

13.07.2016

6.0 Other terms and conditions of the tender shall be as per "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). However, if any of the Clauses of the Bid Rejection Criteria (BRC) / Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses in the "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.

BB.BID EVALUATION CRITERIA (BEC)

I) TECHNICAL

The bids shall broadly conform to the specifications and terms and conditions given in this bid document. Bids shall be rejected in case the items offered do not conform to required parameters stipulated in the technical specifications and to the respective international/national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.

1. The Items shall be manufactured & tested as per relevant API norms as specified in the Tender (IF APPLICABLE). Bidder must confirm.

2. Experience:

A. MANUFACTURERS EXPERIENCE: IN CASE THE BIDDER IS THE MANUFACTURER

If the bidder is a manufacturer of the offered item(s), then they must satisfy the following criteria for manufacturing and supply experience and furnish the relevant documentary evidences as per below along with the technical bid:

i. They must have an experience of minimum 5 (Five) years in manufacturing the quoted item(s) under relevant API certification as on the original bid closing date of the tender. Copies of relevant API certificates (having API authorization(s) for each of the item(s) mentioned in the tender) for the last 5 (Five) years (i.e. continuous without having any break in between) shall be submitted along with techno-commercial bid. Bids without copies of valid relevant API certificates or with break(s) in between will be rejected.

Note: The above clause will be applicable only for those item(s) manufactured under API certifications, as specified in the tender.

ii. The bidder should have manufactured and supplied minimum 50% quantity (to be rounded to next higher whole figure) of each type of tendered items, of same or higher capacity and same or higher sizes, to any E&P companies/Drilling Contractors/Drilling service providers during last 5 (five) years as on original bid closing date of the tender (either by themselves or through their sole selling agent/distributor/dealer/supply house). Documentary evidence in respect of manufacturing and supplying the above mentioned items should be submitted with the technical bid, in the form of copies of relevant Purchase Orders (PO date should be within the last 05 years) along with copies of any of the following documents in respect of satisfactory execution of each of those Purchase Orders failing which the bids will be rejected:

- I. Satisfactory Inspection Report (OR)
- II. Satisfactory supply completion/installation report (OR)
- III. Bill of Lading, Invoice etc. (OR)
- IV. Consignee receipt delivery challan (OR)
- V. Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/Vat.

Tender No. & Date : SSG1704P17/03 13.07.2016

(OR)

VI. Commercial Invoice/ Payment Invoice

B. IN CASE THE BIDDER IS NOT A MANUFACTURER:

If the bidder is a sole selling agent / distributor / dealer / supply house of any manufacturer, then bidder must furnish the following documents along with the technical bid failing which the bids will be rejected:

I. Authorization certificate from the manufacturer (in original on manufacturer's letter head) should be submitted along with the technical bid. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order.

II. Undertaking from the manufacturer (in original on manufacturer's letter head) guaranteeing supply of items to the bidder in the event of an order on the bidder. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order.

III. Warranty backup from the manufacturer in original on manufacturer's letter head against the quality of the tendered item(s) as specified in the tender.

IV. Documentary evidence in respect of manufacturer's experience in manufacturing under relevant API certification (if applicable) as specified under para 2.A.(i) from the concerned manufacturer.

V. Documentary evidence in respect of manufacturer's supply experience as specified under para 2.A.(ii) from the concerned manufacturer (having supplied such items either by manufacturer themselves or through their sole selling agent / distributor / dealer / supply house).

VI. Documentary evidence in respect of bidder's own supply experience of supplying minimum 25% quantity (to be rounded to next higher whole figure) of each type of tendered items, of same or higher capacity and same or higher sizes, during last 5 (five) years as on original bid closing date of the tender as specified in the para 2.A.(ii).

3. If the bidder is a manufacturer and has supplied any or all of the tendered items (of same or higher capacity and same or higher sizes) to OIL during last 5 (five) years as on original bid closing date of the tender either by themselves or through their sole selling agent/distributor/dealer/supply house and whose past performance has been satisfactory, the bidder need not satisfy Clause 2.A. ii for those items which have been supplied to OIL. In this situation, the bidder shall have to indicate as specified below.

i) If the bidder (manufacturer) has supplied all of the tendered items then they shall have to indicate the Purchase Order (P.O.) Nos. of OIL executed by them for each type of tendered items (of same or higher capacity and same or higher sizes) in their technical bid.

ii) If the bidder (manufacturer) has supplied only few types of the tendered items then they shall have to indicate the Purchase Order (P.O.) Nos. of OIL executed by them for those types of tendered items (of same or higher capacity and same or higher sizes) in their technical bid. However, against the remaining types of tendered items (of same or higher capacity and same or higher sizes) which were not supplied by them to OIL, the bidder (manufacturer) has to submit supply experience as per clause 2.(A).(ii) above.

4. If the bidder is sole selling agent / distributor / dealer / supply house of any manufacturer and has submitted bid of the manufacturer who has supplied any or all of the tendered items (of same or higher capacity and same or higher sizes) to OIL during last 5 (five) years as on original

Tender No. & Date : SSG1704P17/03 13.07.2016

bid closing date of the tender either by themselves or through their sole selling agent/distributor/dealer/supply house and whose past performance has been satisfactory, the manufacturer need not satisfy Clause 2.A. ii for those items which have been supplied to OIL. In this situation, the bidder shall have to indicate as specified below.

i) If the manufacturer has supplied all of the tendered items then the bidder shall have to indicate the Purchase Order (P.O.) Nos. of OIL executed by that manufacturer for each type of tendered items (of same or higher capacity and same or higher sizes) in their technical bid. However, such bidder must meet Clause No. 2.(B).(VI) above.

ii) If the manufacturer has supplied only few types of the tendered items then the bidder shall have to indicate the Purchase Order (P.O.) Nos. of OIL executed by that manufacturer for those types of tendered items (of same or higher capacity and same or higher sizes) in their technical bid. However, against the remaining types of tendered items (of same or higher capacity and same or higher sizes) which were not supplied by the manufacturer to OIL, the bidder has to submit supply experience of the manufacturer as per clause 2.(B).(V) above. However, such bidder must meet Clause No. 2.(B).(VI) above.

5. The bidder should categorically confirm in the technical bid that the tendered items will be supplied within the delivery period, if mentioned in the tender, without which the bid will be rejected.

6. Bidder must accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:

- i) Liquidated Damages
- ii) Guarantee of material
- iii) Arbitration / Resolution of Dispute
- iv) Force Majeure
- v) Applicable Laws

II) Financial Evaluation Criteria:

1. Annual Turnover : The bidder shall have an annual financial turnover of minimum Rs.32,95,714.23 (or equivalent to any foreign currency) during any of the preceding 03 (three) financial years reckoned from the original bid closing date.

2. "Net Worth" of the bidder should be positive for the preceding financial/accounting year.

3. Documentary evidence from the Audited Balance Sheet and Profit & Loss Account for the preceding 03 (three) financial/accounting years should be submitted along with the technical bid.

4. In case the Audited Balance Sheet and Profit & Loss Account submitted along with the bid are in currencies other than INR or US\$, the bidder shall have to convert the figures in equivalent INR or US\$ considering the prevailing conversion rate on the date on which the Audited Balance Sheet and Profit & Loss Account is signed. A CA certificate is to be submitted by the bidder regarding converted figures in equivalent INR or US\$.

(B) COMMERCIAL:

1.0 Bids are invited under Single Stage Two Bid System. Bidders shall quote accordingly.

2.0 Validity of the bid shall be minimum 120 days from the date of Bid closing Date. Bids with lesser validity will be rejected.

3.0 The original bid security (Amount is mentioned above and also in RFX Information#³RFX Parameters of the tender in OIL's e-portal) should reach us before bid closing date and time of the technical bid. Any bid not accompanied by a proper bid security in ORIGINAL will be rejected

Tender No. & Date : SSG1704P17/03

13.07.2016

without any further consideration. The bidders who are exempted from submitting the Bid Bond should attach documentary evidence in Technical RFx as per clause 9.8 (Section A) of General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005). The bid security shall be valid up to 31.03.2017. Please submit bid bond as per revised format (with two duplicate copies).

4.0 Performance Security is applicable against this tender. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected. Please refer clause 10.0 of Section A of General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005).

5.0 A bid shall be rejected straightway if it does not conform to any one of the following clauses:

- (a) Validity of bid shorter than the validity indicated in the Tender.
- (b) Original Bid Security not received within the stipulated date & time mentioned in the Tender.
- (c) Bid Security with (i) validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.
- (d) Average Annual Turnover of a bidder lower than the average Annual turnover mentioned in the Tender.