



OIL INDIA LIMITED
(A Government of India Enterprises)
PO : Duliajan – 786602
Assam (India)

TELEPHONE NO. (91-374) 2808613

FAX NO: (91-374) 2800533

Email: matspofd@oilindia.in ; erp_mm@oilindia.in

TENDER NO. SSG0599P16/03

Date: 16.03.2016

INVITATION TO e-BID UNDER SINGLE STAGE COMPOSITE BID SYSTEM

Dear Sirs,

OIL invites Bids for the supply of **Fill Up Equipment Differential Fill Up Float Collar & Shoe** through **E-Procurement**. The details of the tender are as under:

1. Details of items with specification, quantity and special notes are given in Technical Rfx → External area → Tender documents as Annexure - I
2. General terms and Conditions of the tender are as per attached document No.MM/GLOBAL/E-01/2005-July2012.
3. The prescribed Bid Forms for submission of bids are available in the tender document folder. Technical Checklist and Commercial Checklist vide Annexure IV must be filled-up and submitted along with the technical bid.
4. Type of Tender : International Competitive Bidding
5. Type of Bidding : **SINGLE STAGE COMPOSITE BID SYSTEM**
6. Tender Fee : INR 4,500.00 OR USD 100.00
7. Bid Security Amount : **INR 42,000.00 OR USD 650.00**
(Or equivalent amount in any currency)
8. Performance Security : **Applicable @10% of Order Value.**
9. Bid Closing /Opening Date : 18.05.2016
10. Bid Validity : Bid should be valid for 120 days from bid closing date.
11. Bid Bond Validity : Bid Bond should be valid upto 31.03.2017
(Bid bond format has been changed. Please submit bid bond as per revised format failing which offer will be rejected)
12. Integrity Pact : **Not Applicable**

Special Note :

- 1.0 The tender will be governed by “General Terms & Conditions” for e-Procurement as per Booklet NO. MM/GLOBAL/E-01/2005-July2012 for E-procurement (ICB Tenders) including Amendment and Addendum. Special attention to the bidders is drawn to Section – E of the document.
- 2.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with Tender no. and Due date to **The Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam** on or before **13:00 Hrs (IST)** on the Bid Closing Date mentioned in the Tender.
 - a) **Original Bid Security .**
 - b) **Detailed Catalogue.**
 - c) **Any other document required to be submitted in original as per tender requirement.**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

- 3.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.
- 4.0 To ascertain the substantial responsiveness of the bid, OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

Yours Faithfully

Sd-
(GITASREE SARMAH)
SR. PURCHASE OFFICER (FS)
FOR HEAD-MATERIALS

Annexure - I

OIL INDIA LIMITED
(A Govt. of India Enterprise)
P.O. Duliajan-786602, Assam
Fax No. 91-374-2800533, E-mail:material@oilindia.in

Tender No. & Date : SSG0599P16/03 16.03.2016

Tender Fee : INR 4,500.00 OR USD 100.00
Bid Security Amount : INR 42,000.00 OR USD 650.00
(or equivalent Amount in any currency)

Bidding Type : Single Bid (Composite Bid)

Bid Closing On : 18.05.2016 at 11:00 hrs. (IST)
Bid Opening On : 18.05.2016 at 14:00 hrs. (IST)

Performance Guarantee : Not Applicable

OIL INDIA LIMITED invites Global tenders for items detailed below:

Item No./ Mat. Code	Material Description	Quantity	UOM
10 01089082	FILL UP EQUIPMENT DIFFERENTIAL FILL UP FLOAT COLLAR Differential Fill-up Circulating Cement Float Collar, Baker Model 'G' or equivalent, complete with 44.45 mm (1.3/4") O.D. weighted drop ball. Thread Protector should be fitted at Pin end. <u>Suitable for Casing</u> : Size :139.7 mm (5.1/2") Weight :29.76 Kg/m (20 PPF) Grade :P-110 Thread :BTC	30	NO
20 01130804	FILL UP EQUIPMENT DIFFERENTIAL FILL UP SHOE Differential Fill-up Down Jet Float Shoe, Baker Model 'G' or equivalent, complete with 44.45 mm (1.3/4") O.D. weighted drop ball. <u>Suitable for Casing</u> : Size :139.7 mm (5.1/2") Weight :29.76 Kg/m (20 PPF) Grade:P-110 Thread :BTC Product No. 108-44	30	NO

Note description for item no./nos. : 10

Note : G.I. Nos. 01-08-9082 & 01-13-0804 are to be procured from the same source.

Note description for item no./nos. : 20

Note : G.I. Nos. 01-08-9082 & 01-13-0804 are to be procured from the same source.

Special Notes :

AA: STANDARD NOTE

1) The tender is invited under SINGLE STAGE-COMPOSITE BID SYSTEM. The bidder has to submit both the "TECHNO-COMMERCIAL UNPRICED BID" and "PRICED BID" bid through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. Bid submitted in any other form will be rejected. The "TECHNO-COMMERCIAL UNPRICED BID" is to be submitted as per Scope of Work & Technical Specification of the tender and "PRICED BID" as per the Online Price Bid format.

2) The bidder should ensure that "TECHNO-COMMERCIAL UNPRICED BID" should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical RFx Response-> User - > Technical Bid. Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical RFx Response-> User - > Technical Bid only. The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. The prices of the items should be quoted in "Conditions Tab".

3) Bid should be valid for 120 days from bid closing date, failing which offer shall be rejected. Therefore, please ignore the minimum validity mentioned in the General Terms and Condition of Global Tender (MM/GLOBAL/E-01/2005-July 2012).

4) Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.

5) The items covered by this tender shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Custom Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export are furnished vide Addendum to MM/GLOBAL/01/2005 enclosed.

6) All the Bids must be Digitally Signed using "Class 3" digital certificate (e-commerce application) only as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than "Class 3" digital certificate, will be liable for rejection.

7) Bidders have to indicate the minimum FOB/FCA charges in case of partial order for reduced quantity/items. In case this is not indicated specifically, the charges quoted would be prorata calculated and the same will be binding on the bidder.

8) Bidder's response to all NIT stipulations shall clearly be defined. Bidder shall furnish specific details/specifications of all major components, systems with Make & Model, etc. Generalised response like - 'As per NIT Specifications/Technical Leaflet', 'Noted', 'Accepted' or in any similar fashion is not acceptable.

BB. Bid Rejection Criteria (BRC) and Bid Evaluation Criteria (BEC)

I) Bid Rejection Criteria (BRC)

A. Technical:

The bids shall broadly conform to the specifications and terms and conditions given in this bid document. Bids shall be rejected in case the items offered do not conform to required parameters stipulated in the technical specifications and to the respective international/national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements will have to be

Tender No. & Date : SSG0599P16/03

16.03.2016

particularly met by the Bidders without which the same will be considered as non-responsive and rejected.

1. The Items shall be manufactured & tested as per relevant API norms as specified in the NIT (WHEREVER APPLICABLE). Bidder must confirm.

2. Experience:

a) **MANUFACTURER EXPERIENCE:** In case the bidder is a manufacturer of the offered item(s), then

i. They must have an experience of minimum 5 (Five) years in manufacturing the quoted item(s) under relevant API certification (wherever applicable) as on the original bid closing date of the tender. Copies of relevant API certificates for the last 5 (Five) years (i.e. continuous without having any break in between) shall be submitted along with techno- commercial bid. Bids without copies of valid relevant API certificates or with break in between will be rejected.

ii. They should have manufactured and supplied minimum 50% of the tendered quantity (to be rounded to next higher whole figure) to E&P companies/Drilling Contractors/Drilling service providers in the last 3(three) years as on original bid closing date of the tender (either by themselves or through their sole selling agent/distributor/dealer/ supply house). Documentary evidence in respect of manufacturing and supplying the quoted item should be submitted in the form of copies of relevant Purchase Orders(PO date should be within the last 03 years) along with copies of any of the documents in respect of satisfactory execution of each of those Purchase Orders, such as

- I. Satisfactory Inspection Report (OR)
- II. Satisfactory supply completion/installation report(OR)
- III. Bill of Lading, Invoice etc. (OR)
- IV. Consignee receipted delivery challan (OR)
- V. Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/Vat.
- VI. Commercial Invoice/ Payment Invoice

b) **IN CASE THE BIDDER IS NOT A MANUFACTURER**

In case the bidder is sole selling agent / distributor / dealer / supply house of any manufacturer, then bidder must furnish the following documents:

I. Authorization certificate cum warranty backup from the manufacturer in original on manufacturer's letter head should be submitted along with the offer. This certificate valid at the time of bidding and should remain valid during the entire execution period of the order. The concerned manufacturer should also guarantee of supplying the items to the bidder in the event of an order on the bidder.

II . The bidder is required to submit documentary evidence in respect of the above as specified under para 2 A (i & ii) from the concerned manufacturer (having supplied such items either by manufacturer themselves or through their sole selling agent/distributor/dealer/supply house) along with the techno-commercial bid.

II. Additionally, the bidder themselves must have the experience of supplying minimum 50% (to be rounded to next higher whole figure) of the tendered items in the last 3(three) years as on original bid closing date of the tender. Documentary evidence to substantiate the supply to be submitted along with the bid as specified in the para 2A- ii.

3. If the bidder is a manufacturer and supplied the tendered items to OIL in the last 5(five) years as on original bid closing date either by themselves or through their sole selling

Tender No. & Date : SSG0599P16/03

16.03.2016

agent/distributor/dealer/supply house) and whose past performance has been satisfactory, the bidder need not satisfy Clause 2.A. ii. In this situation the bidder shall have to indicate the Purchase Order (P.O.) No. of OIL in their technical bid.

4. Similarly, if the bidder is sole selling agent / distributor / dealer / supply house of any manufacturer and has submitted bid of the manufacturer who has supplied the tendered items to OIL in the last 5(five) years as on original bid closing date and whose past performance has been satisfactory, the manufacturer need not satisfy Clause 2.A. ii. In this situation the bidder shall have to indicate the Purchase Order (P.O.) No. of OIL on the manufacturer in their technical bid. However, such bidder must meet Clause No. 2(B)(iii) above.

B. Commercial:

1. Bids are invited under Single Stage Two Bid System. Bidders shall quote accordingly.
2. Validity of the bid shall be minimum 120 days from the date of Bid closing Date. Bids with lesser validity will be rejected.
3. The original bid security (Amount is mentioned above and also in RFX Information'RFX Parameters of the tender in OIL's e-portal) should reach us before bid closing date and time of the technical bid. Any bid not accompanied by a proper bid security in ORIGINAL will be rejected without any further consideration. The bidders who are exempted from submitting the Bid Bond should attach documentary evidence in Technical RFx as per clause 9.8 (Section A) of General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005). The bid security shall be valid up to 31.03.2017. Please submit bid bond as per revised format (with two duplicate copies).
4. Performance Security is applicable against this tender. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected. Please refer clause 10.0 of Section A of General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005).
5. A bid shall be rejected straightway if it does not conform to any one of the following clauses:
 - (a) Validity of bid shorter than the validity indicated in the Tender.
 - (b) Original Bid Security not received within the stipulated date & time mentioned in the Tender.
 - (c) Bid Security with (i) validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.
 - (d) Average Annual Turnover of a bidder lower than the average Annual turnover mentioned in the Tender.

(II) BID EVALUATION CRITERIA (BEC) :

Bids conforming to the specifications, terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria mentioned in Section D of "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005- July 2012.