

**OIL INDIA LIMITED**  
**(A Govt. of India Enterprise)**  
**Rajasthan Project, Jodhpur – 342005, Rajasthan**

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**Tender No. & Date : SJG2473P17**

Tender Fee : INR 6,000/- OR USD 100

Bid Security Amount : INR 1,32,000/- OR USD 1,950

Bid Security Validity : 210 days from bid closing date

Tender sale period : 02.11.2016 to 13.12.2016

**Bidding Type : SINGLE STAGE TWO BID SYSTEM**

Bid Closing on : **20.12.2016 ( at 11.00 Hrs. IST )**

Technical Bid Opening on : **20.12.2016 ( at 15.00 Hrs. IST)**

Performance Guarantee : Applicable @ 10% of purchase order value.

**OIL INDIA LIMITED** invites Global Tenders for items detailed below:

<b>Item No./Mat. Code</b>	<b>Material Description</b>	<b>QTY.</b>	<b>UOM</b>
10	SUPPLY OF STAINLESS STEEL X-MASS TREE ASSEMBLY, 65.08MM VERTICAL BORE, 52.38MM HORIZONTAL BORE, SINGLE STRING, DOUBLE ARM, DOUBLE MASTER VALVE, MATERIAL CLASS CC-GENERAL SERVICE, AS PER API-6A LATEST EDITION, TEMPERATURE RATING U, PSL-1, WP-352 KG/CM <sup>2</sup> AS PER THE FOLLOWING ANNEXURE :  a) Detailed Specification – Annexure - I.  b) Bid Evaluation Criteria – Annexure - II.  c) Technical and Commercial Check List vide Annexure - III	06	Nos.

**Special Notes :**

1.0 The tender will be governed by “General Terms & Conditions” for e-Procurement as per Booklet No. MM/RP/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) including Amendments & Addendum to “General Terms & Conditions” for e-Procurement uploaded along with the tender.

2.0 Technical Check list and Commercial Check list are furnished vide Annexure – III. Please ensure that both the check lists are properly filled up and uploaded along with “Techno-commercial Unpriced Bid”.

3.0 The items covered by this enquiry shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Customs Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export are furnished vide Addendum to MM/RP/GLOBAL/E-01/2005 attached. However, Indian bidders will not be issued Recommendatory Letter.

4.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with **Tender no. and Due date to The Chief Manager (M&C), Materials & Contracts Department, Oil India Limited, Rajasthan Project, 2A-Saraswati Nagar, Basni, Jodhpur - 342005, Rajasthan** on or before **11:00 Hrs (IST)** on the Bid Closing Date mentioned in the Tender.

**a) Original Bid Security .**

**b) Details Catalogue and any other document which have been specified to be submitted in original.**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

5.0 In case of SINGLE STAGE-TWO BID SYSTEM, bidders shall prepare the “Techno-commercial Unpriced Bid” and “Priced Bid” separately and shall upload through electronic form in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The “Techno-commercial Unpriced Bid” shall contain all technical and commercial details except the prices which shall be kept blank. Details of prices as per Price Bid Format / Commercial Bid to be uploaded as attachment in the Attachment Tab “Notes and Attachments”.

**A screen shot in this regard is given below.**

Any offer not complying with above submission procedure will be rejected as per Bid Evaluation Criteria mentioned in the tender.

**Display RFx Response:**

Edit | Print Preview | **Technical RFx Response** | Close | Withdraw

RFx Response Number 60006452    RFx Number TEST2    Status Withdrawn  
 RFx Owner WIPRO\_TEST1    Total Value 0.00 INR    RFx Response Version Number 2

RFx Information | Items | **Notes and Attachments** | Conditions

**Basic Data** | Questions

**Event Parameters**

Currency: Indian Rupee

Detailed Price Information: Price with Conditions

Terms of Payment: 9010 90% against despatch+10% after receipt

Service and Delivery Information

Incoterms

Status and Statistics

Created By

Created By

Last Processed By

Last Processed By

**Partners and Delivery Information**

Details | Send E-Mail | Call | Clear

Function	Number	Name	Valid from
The table does not contain any data			

Go to this Tab "Technical RFx Response" for Uploading "Techno-commercial Unpriced Bid".

Go to this Tab "Notes and Attachments" for Uploading "Priced Bid" files.

**On "EDIT" Mode- The following screen will appear. Bidders are advised to Upload "Techno-Commercial Unpriced Bid" and "Priced Bid" in the places as indicated above:**

**Edit RFx Response:**

Submit | Read Only | Print Preview | Check | **Technical RFx Response** | Close | Save | Verify

RFx Response Number 60006452    RFx Number TEST2    Status Withdrawn    Submission Deadline 13.04.2013 11:00:00 INDIA  
 RFx Owner WIPRO\_TEST1    Total Value 0.00 INR    RFx Response Version Number 2    RFx Version Number 5

RFx Information | Items | **Notes and Attachments** | Conditions | Summary

**Notes**

Add | Clear

Assigned To	Category	Text Preview
The table does not contain any data		

**Attachments**

Sign Attachment | Add Attachment | Edit Description | Versioning | Delete | Create Qualification File

Assigned To	Category	Description	File Name	Version	Processed	Checked
The table does not contain any data						

Bid on "EDIT" Mode

Area for uploading Techno-Commercial Unpriced Bid\*

Area for uploading Priced Bid\*\*

**Note :**

- \* The "Techno-Commercial Unpriced Bid" shall contain all techno-commercial details **except the prices.**
- \*\* The "Price bid" must contain the price schedule and the bidder's commercial terms and conditions. For uploading Price Bid, first click on Sign Attachment, a browser window will open, select the file from the PC and click on Sign to sign the Sign. On Signing a new file with extension .SSIG will be created. Close that window. Next click on Add Attachment, a browser window will open, select the .SSIG signed file from the PC and name the file under Description, Assigned to General Data and click on OK to save the File.

6.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.

7.0 Other terms and conditions of the tender shall be as per “General Terms & Conditions” for e- Procurement as per Booklet No. MM/RP/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) and its amendments. However, if any of the Clauses of the Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses in the “General Terms & Conditions” for e-Procurement as per Booklet No. MM/RP/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) of the tender and/or elsewhere, those mentioned in this BEC shall prevail.

8.0 The Integrity Pact is applicable against this tender .OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure XII of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL’s competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder’s authorized signatory who sign the Bid. **If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.**

OIL’s Independent External Monitors at present are as under:

1. **SHRI RAJIV MATHUR, IPS(Retd.),**  
e-Mail ID : [rajivmathur23@gmail.com](mailto:rajivmathur23@gmail.com)
2. **SHRI SATYANANDA MISHRA, IAS(Retd.)**  
**Former Chief Information Commissioner of India &**  
**Ex-Secretary, DOPT, Govt. of India**  
e-Mail ID : [satyanandamishra@hotmail.com](mailto:satyanandamishra@hotmail.com)

## 9.0 **GUIDELINES FOR PARTICIPATING IN OIL’S E-PROCUREMENT:**

9.1 To participate in OIL’s E-procurement tender, bidders should have a legally valid digital certificate **of Class 3 with Organizations Name** as per Indian IT Act from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India (<http://www.cca.gov.in>). **Digital Signature Certificates having “Organization Name” field as “Personal” are not acceptable.**

9.2 Bidders must have a valid User ID to access OIL e-Procurement site for submission of bid. Vendors having User ID & password can purchase bid documents **on-line through OIL’s electronic Payment Gateway**. New vendor shall obtain User ID & password through online vendor registration system in e-portal and can purchase bid documents subsequently in the similar manner.

Alternatively parties can write to Chief Manager (M&C), OIL INDIA LTD., Rajasthan Project, 2A, Saraswati Nagar, Jodhpur-342005, Rajasthan in their official letter head giving the detailed address and E-mail letter along with the cost of bid document(non-refundable) for issue of the User ID and password for accessing the E-procurement tender which must reach Chief Manager (M&C)'s Office on or before the last date of sale. The User ID shall be intimated to the eligible parties through email on receipt of the requisite cost of the bid document.

9.3 Parties shall be eligible for accessing the tender in E-portal after OIL enables them in the E-portal after receipt of the requisite cost of the bidding document.

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**SCOPE OF SUPPLY :**

**SUPPLY OF STAINLESS STEEL X-MASS TREE ASSEMBLY, 65.08MM VERTICAL BORE, 52.38MM HORIZONTAL BORE, SINGLE STRING, DOUBLE ARM, DOUBLE MASTER VALVE, MATERIAL CLASS CC-GENERAL SERVICE, AS PER API-6A LATEST EDITION, TEMPERATURE RATING U, PSL-1, WP-352 KG/CM<sup>2</sup>.**

**QUANTITY : 6 Nos.**

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**TECHNICAL SPECIFICATIONS :**

Stainless steel X-mass tree assembly, single string, double arm, double master Valve, WP 352 Kg/ Sq.C.2. 9/16# (65.08 mm) vertical bore 2.1/16"(52.38mm) Outlet (horizontal) bore, as per API 6A, 17th (or latest) edition, Material class CC-General Service, Temperature rating U PSL-1, consisting of the following :

1. Gate Valve 65.09 mm x 352 Kg/Cm<sup>2</sup> (2.9/16" x 5000 PSI ) WP as per API 6A latest edition, flanged end, full bore through conduit having solid gate construction with floating seat and parallel expanding gate with replaceable seat, non-rising stem supported on two thrust bearings, back seat arrangement with plastic packing and grease injecting port, complete with hand wheel. - **3 nos.**
2. Same as Item No. 1 above but 52.38 mm x 351.54 Kg/Cm<sup>2</sup> (2.1/16" x 5000 PSI) WP - **2 Nos.**
3. Same as Item No. 1 above but 52.38 mm x 351.54 Kg/Cm<sup>2</sup> (2.1/16" x 5000. PSI) WP and screwed end API LP female - **02 Nos.**
4. Adaptor Spool, 65.08 mm x 351.54 Kg/Cm<sup>2</sup> (2.9/16" x 5000 PSI) WP. studded top x 79.38 mm x 351.54 Kg/Cm<sup>2</sup> (3.1/8" x 5000 PSI) WP open flanged bottom minimum height 200 (8") m. - **01 No.**
5. Cross, 65.08 mm x 351.54 Kg/Cm<sup>2</sup> (2.9/16" x 5000 PSI) vertical full bore x 52.38 mm x 351.54 Kg/Cm<sup>2</sup> (2.1/16" x 5000 PSI) WP side open flanged ends, 12.70 mm (1/2") NPP tapping at the centre - **01 No.**
6. Cap, 65.08 mm x 351.54 Kg/Cm<sup>2</sup> (2.9/16"x 5000 PSI) WP 6B flanged bottom and top with 73.03 mm (2.7/8" OD EUE 8 RD API tubing lift threads complete with union 4 ACME treaded cap tapped 12.70 mm (1/2") NPT. - **01 No.**
7. Positive choke, 52.38 mm x 351.54 Kg/Cm<sup>2</sup> (2.1/16" x 5000 PSI) WP flanged end inlet and 53.38 mm x 351.54 Kg/Cm<sup>2</sup> (2.1/16" x 5000 PSI) WP aPI LP threaded outlet complete with 12.70 mm (1/2") NPT blanking plug bonnet assembly complete with bean adaptor. - **02 Nos.**

8. Ring Joint Gasket, RX-24, SS-316 for Sl. No. 1/Metallurgy shall be conforming to Sl.No. 2 - **04 Nos.**
9. Ring Joint Gasket, RX-27, SS-316 for Sl. No. 1/Metallurgy shall be conforming to Sl.No. 1 - **04 Nos.**
10. Ring Joint Gasket, RX-35, SS-316 for Sl.No. /Metallurgy shall be conforming to Sl.No. 4 - **02 Nos.**
11. 25.4 mm x 165.10 mm (1" x 6.1/2") long studs with two hexagonal nuts, cadmium plated - **24 Nos.**
12. 25.4 mm x 165.10 mm (1" x 6.1/2") long studs with one hexagonal nuts cadmium plated - **08 Nos.**
13. 22.23 mm x 158.75 mm (7/8" x 6.1/2") long studs with two hexagonal nuts, cadmium plated - **32 Nos.**
14. Needle Valve, angle type 12.70 mm x 351.54 Kg/Cm2 (1/2" x 5000 PSI) WP male x female NPT ends - **02 Nos.**
15. Needle Valve, straight type 12.70 mm x 351.54 Kg/Cm2 (1/2" x 5000 PSI) WP male x female NPT ends - **02 Nos.**
16. Nipple 52.80 mm x 203.2 mm (2.1/16" x 8") long double pin extra strong seamless nipple API LP threaded with 12.70 mm (1/2") NPT tapping at the middle of the nipple 351.54 Kg/Cm2 (5000 PSI) WP - **02 Nos.**
17. Tee, 50.80 (2") nom. Dia 351.54 Kg/Cm2 (5000 PSI) WP API LP female threads - **02 Nos.**
18. Bull plug, seamless 50.80 mm (2") nom dia 351.54 Kg/Cm2 (5000 PSI)WP. API LP male threaded ends x 152.5 mm(6")long - **02 Nos.**
19. Hammer Union WECO type 50.80 mm (2") 351.54 KG/Cm2 (5000 PSI) WP screwed to API LP threads - **01 No.**
20. Nipple, double extra strong, 50.80 mm x 351.54 Kg/Cm2 (2" x 5000 PSI) WP with 50.80 mm (2") API LP threaded ends of required length - **06 Nos.**
21. Nipple same as Item No. 20 - **01 No.**
22. Nipple same as Item No. 20 - **01 No.**
23. Pressure Gauge, 0-351.54 Kg/Cm2 (0-5000 PSI) WP with 12.7 mm (1/2") - **04 Nos.** NPT pin bottom suitable for WOG
24. Pressure Gauge, 0-70 Kg/Cm2 WP with 12.7 mm (1/2") - **06 Nos.** NPT pin bottom suitable for WOG
25. Bean Wrench - **01 No.**
26. Bean Size 4.0 mm - **01 No.**
27. Bean Size 4.5 mm - **01 No.**

- 28. Bean Size 5.0 mm - **01 No.**
- 29. Bean Size 5.5 mm - **01 No.**
- 30. Bean Size 6.0 mm - **01 No.**
- 31. Bean Size 6.5 mm - **01 No.**
- 32. Bean Size 7.0 mm - **01 No.**
- 33. Bean Size 8.0 mm - **01 No.**
- 34. Bean Size 9.0 mm - **01 No.**
- 35. Bean Size 10.0 mm - **01 No.**
- 36. Bean Size 11.0 mm - **01 No.**
- 37. Bean Size 12.0 mm - **01 No.**
- 38. Wrench Box, socket size 25.4 mm (1") - **01 No.**
- 39. Wrench Box, socket size 22.225 mm (7/8") - **01 No.**

**NOTE:**

1.0 The X-Mass Tree shall be supplied in complete assembled condition.

2.0 Metallurgy, Manufacturing and Q.C. shall be as per API-6A.

3.0 All Valves shall be of the fire safe design to comply with API-RP 6FA.

4.0 Bidder must be authorized to manufacture and test the materials as per API-6A. API monogram to be embossed on each piece of material. Bidder should submit a copy of valid authorisation certificate/licence to use API monogram along with the Offer.

5.0 Manufacturer must forward their Inspection Schedule in respect of above for inspection by Third Party Inspectorate Agency along with the offer. Bidders are required to forward the related Technical Brochure & Drawings showing all the major and critical dimensions along with the bid.

6.0 Third Party Inspection is applicable against this tender. All inclusive charges for Third Party Inspection must be indicated separately as shown in the Price Bid Format vide para (C)12.0 of Annexure - II for Bid Evaluation Criteria. Offers without any mention about Third Party Inspection charges as specified above will be considered as inclusive of Third Party Inspection charges. When a bidder mentions Third Party Inspection charges as extra without specifying the amount, the offer will be loaded with maximum value towards Third Party Inspection charges received against the tender for comparison purposes. If the bidder emerges as lowest bidder after such loading, in the event of order on that bidder, Third Party Inspection charges mentioned by OIL on the Purchase Order will be binding on the bidder.

7.0 OIL's approved Third Party Inspection Agencies are M/s. Llodys, M/s. Bureau Veritas, M/s. Rites, M/s. IRS, M/s. Tuboscope Vetco AND M/s. DNV.

8.0 The Bidder shall confirm in their technical bid about compliance of all the points under technical specification and notes of the tender.

9.0 The Bidder shall submit the relevant drawing and literature along with technical bid as given below-



- (a) Cross Sectional Drawing showing major dimensions.
- (b) Product Catalogue.

10.0 Each item shall bear marking on name plate as follows:

- a) API Monogram.
- b) OIL's purchase order no.
- c) Equipment serial number.
- d) Manufacturer's name.
- e) Rated working pressure, bore size.
- f) Material of construction, PSL, PR & Trim designation.
- g) Year of manufacture.

In addition to above, followings shall be embossed permanently on the body of each spool/valve:

- a) API Monogram.
- b) OIL's purchase order no.
- c) Equipment serial number.
- d) Manufacturer's name.
- e) Rated working pressure & bore size.

11.0 Third Party Inspection shall be carried out by Oil India Ltd's approved Third Party Inspection Agency for API Specification 6A.

The scope of inspection will cover the followings:

- a) General Design,
- b) Material,
- c) Welding(if any),
- d) Quality Control,
- e) Equipment Marking,
- f) Storing, Packaging & Shipping,
- g) Radiography test, wherever applicable,
- h) Any other aspects found necessary by TPIA.

12.0 The TPI report shall be submitted along with the material supply.

**13.0 General Notes :**

(a) The items supplied shall be brand new, unused & of recent manufacture. Supplier shall warrant that the product supplied will be free from all defects & fault in material, workmanship & manufacture. This clause shall be valid for 12 months from the date of receipt and acceptance or 18 months from the date of despatch whichever is earlier. The defective materials, if any, rejected by OIL shall be replaced by the supplier at their own expenses. Suppliers must confirm the same in their quotations.

(b) Any deviation(s) from the tender specification should be clearly highlighted specifying justification in support of deviation.

(c) Offers shall be complete in all respects and all the items/equipment as specified in the tender must be included in the package. Offers deemed to be incomplete shall be liable for outright rejection.

(d) Priced bids of only those bidders will be opened whose offers are found techno-commercially acceptable. The acceptable bidders will be informed before opening of the "priced bid".

(e) Christmas Tree being a item of critical nature with respect to it's function and safety aspect, no Purchase Preference/Price Preference will be applicable to MSE/SSI Units.

(f) To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BEC also and such clarifications fulfilling the BEC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

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**BID EVALUATION CRITERIA(BEC)**

The bids shall in general conform to the specifications and terms and conditions given in the tender. Bids shall be rejected in case the goods offered do not conform to the required minimum/maximum parameters stipulated in the technical specifications and to the respective international / national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements will have to be particularly met by the bids, without which the same will be considered as non-responsive and be rejected.

**A. TECHNICAL CRITERIA****1. Bidder's Qualification :**

1.1 The bidder shall be an Original Equipment Manufacturer (OEM) having experience in manufacturing of X Mass Tree Assembly as per API specification 6A of pressure rating indicated in the tender or more in previous five (05) years reckoned from the original bid closing date of the tender. Documentary evidence in the form of a valid API 6A certificate for the previous five(05) years from the original Bid Closing Date of this tender shall be submitted along with the bid without which offer will be rejected.

OR

1.2 The bidder shall be an authorized dealer/authorized distributor of OEM of X-Mass tree having above qualification. A valid copy of authorization letter/dealership certificate with proper guarantee/warranty back up on the supplied products from the original X-mass tree manufacturer (OEM) shall be submitted along with technical bid.

**2. Bidder's Experience :**

2.1 In case the bidder is an Original Equipment Manufacturer (OEM) of the offered item, the bidder shall have the credential of successful execution of at least one order with minimum quantity not less than 50% of the tender quantity i.e, 3 nos. of 5,000 PSI X - mass tree of similar specifications in previous five (05) years reckoned from the original bid closing date of the tender to any E & P Company. The bidder shall have to submit documentary evidence in support of their successful execution of supply order in the form of copy of Purchase Order, Excise Invoice/Bill of Lading, Completion Certificate/Commissioning Report etc. along with the technical bid.

2.2 In case the bidder is not a manufacturer(OEM), but, an authorized dealer/authorized distributor of X-Mass tree manufacturer having above qualification, the following criteria shall be met by the Bidder:

2.2.1 The Bidder shall have to confirm that the supply against this tender shall be from Manufacturer (OEM) of X Mass Tree Assembly as per API specification 6A, who meets the qualifying requirements stipulated under clauses 1.1 & 2.1

above. Copy of valid API certificate of OEM shall be submitted along with the technical bid.

2.2.2 The Bidder shall submit an Authorization Certificate with back up Warranty & Guarantee from the OEM to quote against this tender.

2.2.3 The bid shall be rejected in case of any change of the proposed OEM after submission of the bid.

2.2.4 the bidder (the authorised dealer/distributor of OEM) shall have the credential of successful execution of at least one order with minimum quantity not less than 50% of the tender quantity i.e, 3 nos. of 5,000 PSI X - mass tree of similar specifications in previous five (05)years reckoned from the original bid closing date of the tender to any E & P Company. The bidder shall have to submit documentary evidence in support of their successful execution of supply order in the form of copy of Purchase Order, Excise Invoice/Bill of Lading, Completion Certificate/Commissioning Report etc. along with the technical bid.

2.3 In case the bidder has already supplied 5,000 PSI X - mass tree of similar specification of this tender to OIL in previous five (05)years reckoned from the original bid closing date of the tender, then they should mention the OIL's P.O. No(s). in the technical bid which have been successfully executed by them and need not require to submit the documentary evidence.

### **3.0 Supporting Documents:**

- a) Possession of a supply order without complete execution or partially completed order will not be considered as previous experience of the bidder with respect to the Bidder's Experience criteria.
- b) In support of the experience as noted in para 1.1, 1.2, 2.1 & 2.2 above, the bidder shall submit copies of relevant Purchase Orders along with copies of any of the documents in respect of satisfactory execution of each of those Purchase Orders, such as :
  - (i) Satisfactory Inspection report (OR)
  - (ii) Satisfactory supply completion/ Installation / Commissioning report (OR)
  - (iii) Delivery challan received by Consignee (OR)
  - (iv) Central Excise Gate Pass/ Tax Invoice issued under relevant rules of Central Excise/ VAT (OR)
  - (v) Bill of Lading etc.
- c) Copy of certificates in support of clause nos. 1.1, 1.2, 2.2.1 and 2.2.2 shall be enclosed.

### **B) FINANCIAL CRITERIA :**

1.0 The bidder shall have an annual financial turnover of minimum INR 33 Lakh (US\$ 48,500) during any of the preceding 03(three) financial years/ accounting year reckoned from the original bid closing date.

1.1 In case of Consortium, the leader of the consortium shall have an annual financial turnover as mentioned in para 1.0 above and the other members of the

consortium should meet minimum turnover of INR 16.50 lakhs (US\$ 24,300) during any of the preceding 03(three) financial years reckoned from the original bid closing date.

2.0 **"Net Worth"** of the bidder should be positive for the preceding financial/accounting year.

3.0 Documentary evidence in the form of Audited Balance Sheet and Profit & Loss Account for the preceding 03(three) financial/accounting years should be submitted along with the technical bid.

Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that the balance sheet/Financial Statements for the financial year..... (as the case may be) has actually not been audited so far.

**Notes:**

a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-

i) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in ANNEXURE-A.

OR

ii) Audited Balance Sheet along with Profit & Loss account. In case of foreign bidders, self-attested/digitally signed printed published accounts are also acceptable.

b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

3.1 In case the Audited Balance sheet and Profit Loss Account submitted along with the bid are in currencies other than INR or US\$, the bidder shall have to convert the figures in equivalent INR or US\$ considering the prevailing conversion rate on the date on which the Audited Balance Sheet and Profit &

Loss Account is signed. A CA Certificate is to be submitted by the bidder regarding converted figures in equivalent INR or US\$.

### **C) COMMERCIAL CRITERIA**

1.0 Bids are invited under Single Stage Two Bid System. Bidders shall quote accordingly under Single Stage Two Bid System. Please note that no price details should be furnished in the Technical (i.e. Unpriced) bid. The “Unpriced Bid” shall contain all techno-commercial details except the prices which shall be kept blank. The “Priced Bid” must contain the price schedule and the bidder’s commercial terms and conditions. Bidder not complying with above submission procedure will be rejected.

**2.0 Bid security of INR 1,32,000/- or USD 1,950 shall be furnished as a part of the TECHNICAL BID (refer Clause Nos.9.0 & 12.0 (Section A) of “General Terms & Conditions” for e-Procurement as per Booklet No. MM/RP/GLOBAL/E-01/2005 for E-procurement (ICB Tenders)).Any bid not accompanied by a proper bid security in ORIGINAL will be rejected without any further consideration.** A bid shall be rejected straightway if Original Bid Security is not received within the stipulated date & time mentioned in the Tender and/or if the Bid Security validity is shorter than the validity indicated in Tender and/or if the Bid Security amount is lesser than the amount indicated in the Tender.

2.1 For exemption for submission of Bid Security, please refer Clause No. 9.8 (Section A) of “General Terms & Conditions” for e-Procurement as per Booklet No. MM/RP/GLOBAL/E-01/2005 for E-procurement (ICB Tenders).

2.2 The Bid Security shall be valid for 210 days from the original bid closing date of tender.

3.0 Validity of the bid shall be minimum 120 days from Bid closing date. Bids with lesser validity will be straightway rejected.

4.0 The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

5.0 Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.

6.0 Bidders shall quote directly and not through Agents in India. Offers made by Indian Agents on behalf of their foreign principals will be rejected. Similarly offers from unsolicited bidders will be rejected.

7.0 Bids containing incorrect statement will be rejected.

8.0 No offers should be sent by E-mail or Fax. Such offers will not be accepted.

9.0 Bidders must confirm that Goods, materials or plant(s) to be supplied shall be new of recent make and of the best quality and workmanship and shall be guaranteed for a period of twelve(12) months from the date of receipt and acceptance thereof or 18 months from the date of despatch whichever is earlier against any defects arising from faulty materials, workmanship or design. Defective goods/materials or parts rejected by OIL shall be replaced immediately by the supplier at the supplier's expenses and no extra cost to OIL.

10.0 Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value. The Performance Bank Guarantee must be valid for one year from the date of successful commissioning. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected.

11.0 The Technical Bid should be submitted/uploaded along with Integrity Pact duly signed by the authorized signatory of the bidder. If any bidder refuses to sign Integrity Pact or declined to submit Integrity Pact with the offer, their bid shall be rejected straightway.

12.0 Bidders are required to submit the summary of the prices in their commercial bids as per bid format ( Summary ), given below :

**(i) Commercial Bid Format ( SUMMARY ) for Foreign Bidders :**

- (A) Unit Rate
- (B) Total Cost of 6 nos. X-Mas Tree
- (C) Third Party Inspection charge for all 6 nos.
- (D) Packing & FOB Charges
- (E) Total FOB Port of Shipment value, ( B + C + D ) above
- (F) Ocean Freight Charges upto Kolkata/Mumbai, India
- (G) Insurance Charges
- (H) Total CIF Kolkata/Mumbai value, ( E + F + G )
- (I) Total Value, ( H ) above
- (J) Total value in words :
- (K) Gross Weight :
- (L) Gross Volume

**(ii) Commercial Bid Format ( SUMMARY ) for Indigenous Bidders :**

- (A) Unit Rate
- (B) Total Cost of 6 nos. X-Mas Tree
- (C) Third Party Inspection charge for all 6 nos.
- (D) Packing and Forwarding Charges
- (E) Total Ex-works value ( B + C + D )
- (F) Excise Duty, (Please indicate applicable rate of excise duty)
- (G) Sales Tax, (Please indicate applicable rate of Tax)
- (H) Total FOR Despatching station value, ( E + F + G )
- (I) Road Transportation charges to Hamira, Rajasthan
- (J) Insurance Charges
- (K) Total FOR Destination(Hamira, Rajasthan) value, ( H + I + J )
- (L) Total Value, ( K ) above

- (M) Total value in words :
- (N) Gross Weight :
- (O) Gross Volume :

**NOTE :**

1. The items covered under this tender shall be used by OIL in the PEL/ML areas issued/renewed after 01/04/99 and hence, applicable Customs Duty for import of goods shall be ZERO. Indigenous bidders must quote Deemed Export prices. Excise Duty under Deemed Export is exempted.

**D) EVALUATION OF BID :**

The bids conforming to the specifications, terms and conditions stipulated in the enquiry and considered to be responsive after subjecting to the Bid Evaluation Criteria will be considered for further evaluation as per the Bid Evaluation process given below:

**I. COMMERCIAL :**

1.0 The evaluation of bids will be done as per the Commercial Bid Format (SUMMARY) detailed in Para C,12.0 above.

2.0 If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.

3.0 For conversion of foreign currency into Indian currency, B.C. selling (Market) rate declared by State Bank of India, one day prior to the date of price bid opening shall be considered. However, if the time lag between the opening of the bids and final decision exceed 3(three) months, then B.C. Selling(Market) rate of exchange declared by SBI on the date prior to the date of final decision shall be adopted for conversion and evaluation.

4.0 To ascertain the inter-se-ranking, the comparison of the responsive bids will be made as under, subject to corrections / adjustments given herein.

**4.1 When only foreign bidders are involved :**

Comparison of bids will be done on the basis of "TOTAL VALUE" which is estimated as under :

- (A) Unit Rate
- (B) Total Cost of 6 nos. X-Mas Tree
- (C) Third Party Inspection charge for all 6 nos.
- (D) Packing & FOB Charges
- (E) Total FOB Port of Shipment value, ( B + C + D ) above
- (F) Ocean Freight Charges upto Kolkata/Mumbai, India
- (G) Insurance Charges @ 1% of Total FOB Value vide ( E ) above
- (H) Banking Charges @ 0.5% of Total FOB Value vide ( E ) above in case of payment through Letter of Credit ( If confirmed L/C at buyer's account is required, 1.5% of Total FOB Value will be loaded )
- (I) Total CIF Kolkata/Mumbai Value, ( E+F +G+H ) above
- (J) Total Value, ( I ) above



(K) Total value in words :

NOTE : Banking charge in the country of the foreign bidder shall be borne by the bidder.

**4.2 When only domestic bidders are involved or when more than one domestic bidders are in contention in case of mixed response :**

Comparison of bids will be done on the basis of "TOTAL VALUE" which is estimated as under :

- (A) Unit Rate
- (B) Total Cost of 6 nos. X-Mas Tree
- (C) Third Party Inspection charge for all 6 nos.
- (D) Packing and Forwarding Charges
- (E) Total Ex-works value ( B + C + D )
- (F) Excise Duty, (Please indicate applicable rate of excise duty)
- (G) Sales Tax, (Please indicate applicable rate of Tax)
- (H) Total FOR Despatching station value, ( E + F + G )
- (I) Road Transportation charges to Hamira, Rajasthan
- (J) Insurance Charges @0.5% of Total FOR Despatching Station Value ( H ) above
- (K) Total FOR Destination(Hamira, Rajasthan) value, ( H +I +J)
- (L) Rajasthan Entry tax
- (M) Total Value, ( K+L ) above
- (N) Total value in words :

NOTE: Excise Duty in case of the indigenous bidder is EXEMPTED under Deemed Export.

**4.3 When both foreign and domestic bidders are involved :**

The Total Value of domestic bidder (inclusive of customs duty on imported raw material and components etc. and applicable terminal excise duty on the finished products and Sales Tax) excluding inland transportation to destination, State Entry Tax and Insurance charges worked out as per Para 4.2 above and Total Value of the foreign bidder worked out as per Para 4.1 above will be compared. No price preference will be allowed to indigenous bidders except that for capital goods, the domestic manufacturers would be accorded a price preference to offset CST to the extent of 4 % or actuals, whichever is less subject to 30 % local content norms as stipulated for World Bank Funded project to the satisfaction of OIL. When more than one domestic bidders fall within price preference range, inter-se-ranking will be done on Total Value basis.

Note: If the Government of India revises these evaluation criteria the same as applicable on the bid closing date will be adopted for evaluation of the offers.

5.0 Other terms and conditions of the enquiry shall be as per General Terms and Conditions for Global Tender. However, if any of the Clauses of the Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses in the General Terms & Conditions of Global Tender of the tender and/or elsewhere, those mentioned in this BEC shall prevail.

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**CHECK LIST****(A) TECHNICAL**

THE CHECK LIST MUST BE COMPLETED AND RETURNED WITH YOUR OFFER. PLEASE ENSURE THAT ALL THESE POINTS ARE COVERED IN YOUR OFFER. THESE WILL ENSURE THAT YOUR OFFER IS PROPERLY EVALUATED. PLEASE SELECT "Yes" OR "No" TO THE FOLLOWING QUESTIONS, IN THE RIGHT HAND COLUMN.

Any difference in specification elsewhere in the tender, the specification of the check list shall be treated as final.

<b>S N</b>	<b>PARAMETERS</b>	<b>BIDDER'S REMARK</b>
<b>1.</b>	Size, WP, Test pr., PSL, PR, Material Class, temperature class & trim of the offered X-mas tree assembly	(to confirm)
<b>2.</b>	List of offered materials / components of x-mas tree assembly with bill of materials & quantity (to enclose)	(to mention document nos.)
<b>3.</b>	Drawing of individual components and whole assembly showing all critical dimensions & suitably indicating all the components (to enclose)	(to mention drawing nos.)
<b>4.</b>	Quality Assurance Plan, if any (to enclose)	(to mention document nos.)
<b>5.</b>	Whether product catalogue submitted	(yes / no)
<b>6.</b>	API 6A License Certificate no. with validity date (copy to enclose)	(to confirm)
<b>7.</b>	Name of third party inspection agency	(to confirm)
<b>8.</b>	Compliance with the scopes of third party inspection	(yes / no)
<b>9.</b>	Permanent marking of <i>Manufacturer's name &amp; unique equipment no., API Monogram, OIL's PO no., Pr. rating &amp; PSL</i> on body of X-mas tree (preferably die-stamped / stenciled)	(to confirm)
<b>10.</b>	Painting / finishing & shipping as per relevant standard	(to confirm)
<b>11.</b>	If the bidder is an authorized dealer / distributor of X-mas tree, valid authorization letter / dealership certificate no. with proper back-up guarantee /	(to mention document nos.)

	warranty from the original manufacturer (copy to be enclosed)				
<b>12.</b>	Any other document submitted along with bid				(to furnish detail)
<b>13.</b> Supporting documents for past supply experience as per the BEC clauses of the enquiry (copies of purchase order, bill of lading (BoL), Invoice etc. to be enclosed)					
PO no., Qty & date		Specification of supplied material	Client's name & address	BoL / Invoice No.	Any other relevant document
PO # 1					
PO # 2					
PO # 3					

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**( B ) COMMERCIAL CHECK LIST**

THE CHECK LIST MUST BE COMPLETED AND RETURNED WITH YOUR OFFER. PLEASE ENSURE THAT ALL THESE POINTS ARE COVERED IN YOUR OFFER. THESE WILL ENSURE THAT YOUR OFFER IS PROPERLY EVALUATED. PLEASE SELECT "Yes" OR "No" TO THE FOLLOWING QUESTIONS, IN THE RIGHT HAND COLUMN.

<u>Sl#</u>	REQUIREMENT	COMPLIANCE
1.0	Whether bid submitted under Single Stage Two Bid System?	Yes / No
2.0	Whether quoted as manufacturer?	Yes / No
2.1	Whether quoted as OEM Dealer / Distributor. To Specify-	Yes / No
2.2	If quoted as OEM Dealer / Distributor,  (a) Whether submitted valid and proper authorization letter from manufacturer confirming that bidder is their authorized Dealer / Distributor for the product offered ?	Yes / No
3.0	(b) Whether manufacturer's back-up Warranty/Guarantee certificate submitted?	Yes / No
	Whether ORIGINAL Bid Bond (not copy of Bid Bond) as per Revised Format(Annexure VII Revised) Sent separately? If YES, provide details	
	(a) Amount :	
	(b) Name of issuing Bank :	
	(c) Validity of Bid Bond :	
4.0	Whether offered firm prices ?	Yes / No
4.1	Whether quoted offer validity of 120 days from the bid closing date of tender?	Yes / No
4.2	Whether quoted a firm delivery period?	Yes / No
4.3	Whether agreed to the NIT Warranty clause?	Yes / No
4.4	Whether confirmed acceptance to tender Payment Term?	Yes / No
4.5	Whether quoted all inclusive Third Party Inspection charges ?	Yes / No
5.0	Whether confirmed to submit PBG as asked for in NIT?	Yes / No

5.1	Whether agreed to submit PBG within 30 days of placement of order/issue of LOA?	Yes / No
6.0	Whether Price submitted as per Price Schedule ?(refer Para 12.0, C of BEC of Annexure – II & Price Bid Format)	Yes / No
7.0	Whether quoted as per NIT (without any deviations)?	Yes / No
7.1	Whether quoted any deviation?	Yes / No
7.2	Whether deviation separately highlighted?	Yes / No
7.3	Whether indicated the country of origin for the items quoted?	Yes / No
7.4	Whether technical literature / catalogue enclosed?	Yes / No
7.5	Whether weight & volume of items offered indicated?	Yes / No
8.0	For Foreign Bidders - Whether offered FOB / FCA port of despatch including sea / air worthy packing & forwarding?	Yes / No
8.1	For Foreign Bidders – Whether port of shipment indicated. To specify:	Yes / No
8.2	For Foreign Bidders only - Whether indicated ocean freight up to Kolkata port (Excluding marine insurance ) ?	Yes / No
8.3	Whether Indian Agent applicable ?	Yes / No
	If YES, whether following details of Indian Agent provided?	
	(a) Name & address of the agent in India – To indicate	
	(b) Amount of agency commission – To indicate	
	(c) Whether agency commission included in quoted material value?	
9.0	For Indian Bidders – Whether indicated the place from where the goods will be dispatched. To specify :	Yes / No
9.1	For Indian Bidders – Whether road transportation charges up to Hamira, Rajasthan quoted?	Yes / No
9.2	For Indian Bidders only - Whether offered Ex-works price including packing/forwarding charges?	Yes / No
9.3	For Indian Bidders only - Whether indicated import content in the offer?	Yes / No
9.4	For Indian Bidders only - Whether offered Deemed Export prices?	Yes / No

9.5	For Indian Bidders only – Whether all applicable Taxes & Duties have been quoted?	Yes / No
9.0	Whether all BEC clauses accepted ?	Yes / No
10.0	Whether Integrity Pact with digital signature uploaded?	Yes / No
10.1	Whether all the clauses in the Integrity Pact have been accepted?	Yes / No

*Signature* \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

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**CERTIFICATE OF ANNUAL TURNOVER & NET WORTH**

[TO BE ISSUED BY PRACTISING CHARTERED ACCOUNTANTS' FIRM ON THEIR LETTER HEAD]

**TO WHOM IT MAY CONCERN**

This is to certify that the following financial positions extracted from the audited financial statements of M/s... .. (Name of the Bidder) for the last three (3) completed accounting years upto ..... (as the case may be) are correct.

<b>YEAR</b>	<b>TURN OVER</b> <b>In INR Crores / US\$ Million*</b>	<b>NET WORTH</b> <b>In INR Crores / US \$ Million</b> <b>*</b>

\* Rate of Conversion (if used any): USD 1.00 = INR. .... .

Place :

Date:

Seal:

Membership No ..

Registration Code:

Signature :

[\* Applicable only for GLOBAL tenders.]

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**PRICE BID FORMAT**

(Ref. Para C 12.0 of Annexure-II)

**(A) For FOREIGN BIDDER :**

Srl. No.	DESCRIPTION	Currency Quoted ( )
1.	Unit Rate	
2.	Total Cost for 6 Nos. X-Mass Tree	
3.	Third Party Inspection charge for all 6 nos.	
4.	Packing & FOB Charges	
5.	Total FOB Port of Shipment value	
6.	Ocean Freight Charges upto Kolkata/Mumbai,India	
7.	Insurance Charges	
8.	Total CIF Kolkata/Mumbai value,( Total Value)	
9.	Total value in words	
10.	Gross Weight :	
11.	Gross Volume	

**(B) For INDEGINEOUS BIDDER :**

Srl. No.	DESCRIPTION	Currency Quoted ( )
1.	Unit Rate	
2.	Total Cost for 6 Nos. X-mass Tree	
3.	Third Party Inspection charge for all 6 nos.	
4.	Packing and Forwarding Charges	
5.	Total Ex-works value	
6.	Excise Duty, (Please indicate applicable rate of excise duty)	
7.	Sales Tax, (Please indicate applicable rate of Tax)	
8.	Total FOR Despatching station value	
9.	Road Transportation charges to Hamira,Rajasthan	
10.	Insurance Charges	
11.	Total FOR Hamira, Rajasthan value (Total Value)	
12.	Total value in words	
13.	Gross Weight :	
14.	Gross Volume :	

**NOTE :**

1. The items covered under this tender shall be used by OIL in the PEL/ML areas issued/renewed after 01/04/99 and hence, applicable Customs Duty for import of goods shall be ZERO. Indigenous bidders must quote Deemed Export prices. Excise Duty under Deemed Export is exempted.

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