



TENDER NO. SJG1093P17

DATE: 14.05.2016

INVITATION TO e-BID UNDER OPEN TWO BID SYSTEM

Dear Sirs,

OIL invites Bids for the supply of **API CLASS G CEMENT under SINGLE STAGE TWO BID SYSTEM** through its e-Procurement site. The bidding documents and other terms and conditions are available at Booklet No. MM/RP/GLOBAL/E01/2005. The prescribed Bid Forms for submission of bids are available in the tender document folder.

The general details of tender can be viewed by opening the RFx [Tender no.] under RFx and Auctions page. The details of items tendered can be found under Item tab and details can be found under Technical RFX.

The tender is invited with firm price for the specified quantity. Further details of tender are given in Technical Rfx -> External Area -> Tender Documents as **ANNEXURE- IA**.

The tender will be governed by:

- a) “General Terms & Conditions” for e-Procurement as per Booklet NO. MM/RP/GLOBAL/E01/2005 for E-procurement (ICB Tenders).
- b) Technical specifications, Quantity for **API CLASS G CEMENT** as per Annexure- IA
- c) The prescribed Bid Forms for submission of bids are available in the Technical Rfx -> External Area -> Tender Documents. Technical Checklist and Commercial Checklist vide **Annexure IV** and Response Entry Sheet must be filled-up and submitted along with the technical bid.
- d) The items covered by this tender shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Custom Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export are furnished vide Addendum to MM/RP/GLOBAL/E01/2005 enclosed.
- e) **Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the Technical RFx Response-> User -> Technical Bid only. The “TECHNO-COMMERCIAL UNPRICED BID” shall contain all techno-commercial details except the prices. Please note that no price details should be uploaded in Technical RFx Response otherwise the offer will be rejected.**
- f) Any sum of money due and payable to the contractor (including Security Deposit refundable to them) under this or any other contract may be appropriated by Oil India Limited and set-off against any

claim of Oil India Limited (or such other person or persons contracting through Oil India Limited) for payment of sum of money arising out of this contract or under any other contract made by the contractor with Oil India Limited (or such other person or persons contracting through Oil India Limited).

- g) All corrigenda, addenda, amendments, time extension, clarifications etc. To the tender will be hoisted on OIL's website (www.oil-india.com) and in the e-portal (<https://etenders.srm.oilindia.in/irj/portal>) only and no separate notification shall be issued in the press. Prospective bidders are requested to regularly visit the website and e-portal to keep themselves updated.

Special Note:

- 1.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with tender no. and due date to **Chief Manager (M&C), Oil India Limited, Rajasthan Project, 2A, Saraswati Nagar, District Shopping Centre, Basni, Jodhpur-342005, India** on or before the Bid Closing Date and Time mentioned in the Tender.

- a) **Original Bid Security .**
- b) **Details Catalogue with API Certificates.**
- c) **Tender Sample**

- 2.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.
- 3.0 **The Integrity Pact is applicable against this tender.** OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide **Annexure XII** of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid.
- 4.0 All the Bids must be Digitally Signed using "Class 3" digital certificate (e-commerce application) with organisation name as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than "Class 3" digital certificate without organization name, will be liable for rejection.
- 5.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.
- 6.0 Two Bid System shall be followed for this tender and only the price-bids of the bidders whose offers are commercially and technically acceptable shall be opened for further evaluation.
- 7.0 Submission of tender sample is mandatory for all the bidders including those who were earlier exempted from submission of tender samples. All the exemption letters issued by OIL in this regard

stand withdrawn. Hence all the bidders are to ensure strict compliance of the above. Tender Sample is to be submitted before bid closing date and time.

8.0 PURCHASE PREFERENCE : Purchase Preference will be applicable as per latest Govt. Guidelines. Bidders to take note of the same and quote accordingly. It is the bidder's responsibility to submit necessary documents from the Competent Authority to establish that they are eligible for purchase preference against this tender.

9.0 PRICE PREFERENCE : Price Preference will be applicable as per latest Govt. Guidelines. Bidders to take note of the same and quote accordingly. It is the bidder's responsibility to submit necessary documents from the Competent Authority to establish that they are eligible for price preference against this tender.

10.0 Please do refer the User Manual provided on the portal on the procedure "How to create Response" for submitting offer.

NOTE:

Bidders should submit their bids (preferably in tabular form) explicitly mentioning compliance / non compliance to all the terms and conditions of NIT.

Yours Faithfully

Sd-

(KRISHNA MOHAN KUMAR)
DY. MATERIALS MANAGER
FOR CHIEF MANAGER (M&C)
FOR DGM-SERVICES(RP)
FOR EXECUTIVE DIRECTOR (RP)



ANNEXURE – I A

Tender No & Date	: SJG1093P17	DATED: 14.05.2016
Tender Fee	: INR 6,000.00 OR USD 100.00	
Bid Security Amount	: INR 1,90,000.00 OR USD 2,816.00 (or equivalent Amount in any currency)	
Bidding Type	: SINGLE STAGE TWO BID SYSTEM	
Bid Closing on	: As mentioned in e-portal	
Technical Bid Opening on	: As mentioned in e-portal	
Bid Validity	: Bid should be valid for 120 days from bid closing date.	
Bid Bond Validity	: Bid Bond should be valid upto 28.02.2017 (Bid bond format has been changed. Please submit bid bond as per revised format failing which offer will be rejected)	
Performance Guarantee	: Applicable @ 10% of Order Value	

OIL INDIA LIMITED (Rajasthan Project, Jodhpur) invites Global tenders for items detailed below:
AA. TECHNICAL SPECIFICATIONS WITH QUANTITY

SLNO	MATERIAL DESCRIPTION & MATERIAL CODE NO.	QUANTITY	UNIT
10 ----- 84060314	<u>CEMENT</u> Cement, Oilwell, Class 'G' Std. API 10A (Latest Edition) Type : High Sulphate Resistant Packing : 50 Kg./Bag i) PACKING : (a) Packing should be as per API Specifications 10A (Latest Edition) i.e. the cement should be packed in bags consisting of 6 kraft paper layers of adequate strength and resistance to moistures (Min. Wt. 70 gm/sq.m each) with two polythene or polypropylene layers (wt. 15-24 gms. sq.m. each) included between the first and fifth layers. Nett cement content per bag should be 50 kg. Any perforation on the bag and the	18,000	BAG

	<p>filling valve must be sealed suitably after cement filling to ensure moisture proofness during transit/storage.</p> <p>(b) Along with the materials, empty spare bags numbering 3% of the total filled bags should be supplied free of cost. The empty bags should be moisture proof polycoated (minimum two layers) HDPE bags strong enough to withstand the rigours of rough handling and storage with a capacity of 50 Kg.</p> <p>ii) API MONOGRAM : API Monogram must be embossed on each bag.</p> <p><u>Common Note.</u></p> <p>1) PELLETISATION : If supply is from foreign source, the supply should be in suitably palletised forms. The additional cost for palletisation should be shown separately.</p> <p>2) Bidders must categorically confirm if the cement would be manufactured as per API specification and if API Monogram shall be provided. Bidders are to send a copy of API Authorisation Certificate along with the tender.</p> <p>3) SAMPLE : Bidders must supply 5 Kg sample along with their offer for laboratory testing. In absence of sample, the offer will not be considered. Submission of tender sample is mandatory for all the bidders including those who were earlier exempted from submission of tender samples. All the exemption letters issued by OIL in this regard stand withdrawn. Hence all the bidders are to ensure strict compliance of the above.</p> <p>4) Manufacturer's Test Certificates should be furnished along with the despatch/shipping documents.</p>		
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NOTE:

1) DELIVERY IS REQUIRED IN THREE (03) EQUAL LOTS ON "AS AND WHEN REQUIRED" BASIS WITHIN ONE MONTH OF SUPPLY NOTICE. FIRST LOT IS REQUIRED TENTATIVELY DURING SEPTEMBER/OCTOBER 2016.

BB. STANDARD NOTE :

1) The tender is invited under SINGLE STAGE-TWO BID SYSTEM. The bidder has to submit both the "TECHNO-COMMERCIAL UNPRICED BID" and "PRICED BID" bid through electronic form in the

OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The "TECHNO-COMMERCIAL UNPRICED BID" is to be submitted as per Scope of Work & Technical Specification of the tender and "PRICED BID" as per the **Online Price Bid format**.

2) In Technical Bid opening, only Technical Rfx will be opened. Therefore, the bidder should ensure that "TECHNO-COMMERCIAL UNPRICED BID" should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical RFX Response-> User - > Technical Bid. No price should be given in above Technical Rfx otherwise the offer will be rejected. Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical RFX Response-> User - > Technical Bid only. The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. The prices of the items should be quoted in "Conditions Tab".

3) Bid should be valid for 120 days from bid closing date, failing which offer shall be rejected.

4) Application showing full address/email address with Tender Fee (Non-refundable) of INR 6,000.00 **OR** USD 100.00 in the form of a Demand Draft/Banker's Cheque/ Cashier's Cheque in favour of OIL INDIA LIMITED and payable at Jodhpur is to be submitted to Chief Manager (M&C), Oil India Limited, Rajasthan Project, 2A, District Shopping Centre Saraswati Nagar, Basni, Jodhpur-342005, Rajasthan.

Application shall be accepted only upto one week prior to Bid Closing date (or as amended in e-portal). The envelope containing the application for participation should clearly indicate "REQUEST FOR ISSUE OF USER ID AND PASSWORD FOR E TENDER NO. SJG1093P17" for easy identification and timely issue of user ID and password. On receipt of requisite tender fee, USER_ID and initial PASSWORD will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL's e- Procurement portal. No physical tender documents will be provided. Details of NIT can be viewed using "Guest Login" provided in the e-Procurement portal. The link to e-Procurement portal has also been provided through OIL's web site www.oil-india.com.

NOTE:

a) Tender Fee may also be paid online upto one week prior to the bid closing date (or as amended in e-portal)

b) PSUs and SSI units are provided USER_ID and initial PASSWORD Free of Cost (as per govt guidelines), however they have to apply to OIL's designated office to issue USER_ID and initial PASSWORD before the last date of apply.

5) The original bid security (Amount is mentioned above and also in Basic Data of the tender in OIL's e-portal) should reach Chief Manager (M&C), Oil India Limited, Rajasthan Project, 2A, District Shopping Centre Saraswati Nagar, Basni, Jodhpur-342005, Rajasthan before bid closing date and time of the technical bid. Bid without original Bid Security will be rejected. The bidders who are exempted from submitting the Bid Bond should attach documentary evidence in the Collaboration folder as per General Terms and conditions for Global Tender (MM/RP/GLOBAL/E-01/2005). **The bid security shall be valid up to 28.02.2017. Please submit bid bond as per revised format.**

Note : Bid Security may also be paid online.

- 6) The tender sample should reach us before bid closing date and time stipulated in the e-tender.
- 7) Performance Security @10% of order value is applicable against this tender. Please refer clause 10.0 of Section A of General Terms and conditions for Global Tender (MM/RP/GLOBAL/E-01/2005).
- 8) Commercial bids of only those bidders will be opened whose offers are found technically acceptable. The technically acceptable bidders will be informed before opening of the "**COMMERCIAL BID**".
- 9) Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises(MSE) in the tender is furnished vide General Terms and Conditions for Global Tender (MM/RP/GLOBAL/E-01/2005). Bidders are requested to take note of the same and to submit their offers accordingly.
- 10) To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.
- 11) Price should be maintained in the "online price schedule" i.e. "**Conditions Tab**" only. The price quoted in the "online price schedule" i.e. "**Conditions Tab**" only will be considered. **No price should be given in Technical Rfx, otherwise the offer will be rejected.**
- 12) The items covered by this tender shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Custom Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export are furnished vide Addendum to MM/RP/GLOBAL/E-01/2005 enclosed.
- 13) Valid API 10A certificate is to be submitted along with the offer.
- 14) **The Integrity Pact is applicable against this tender.** The name of the OIL's Independent External Monitors at present are as under:

(i) SHRI RAJIV MATHUR, IPS (Retd.),

Their email ids are furnished in OIL's website, www.oil-india.com

CC. BID EVALUATION CRITERIA (BEC) / BID REJECTION CRITERIA (BRC)

In addition to BEC/BRC criteria vide section –D of General Terms & Conditions for Global tenders (MM/RP/GLOBAL/E-01/2005), the following clauses will be applicable against the tender failing which offer will be rejected.

Financial Evaluation Criteria:

1. Annual Turnover : The bidder shall have an annual financial turnover of minimum INR 47.47 Lakhs Or USD 70,351.00 during any of the preceding 03 (three) financial years reckoned from the original bid closing date.
2. "Net Worth" of the bidder should be positive for the preceding financial/accounting year.
3. Documentary evidence in the form of Audited Balance Sheet and Profit & Loss Account for the preceding 03 (three) financial/accounting years should be submitted along with the technical bid.
4. In case the Audited Balance Sheet and Profit & Loss Account submitted along with the bid are in currencies other than INR or US\$, the bidder shall have to convert the figures in equivalent INR or US\$ considering the prevailing conversion rate on the date on which the Audited Balance Sheet and Profit & Loss Account is signed. A CA certificate is to be submitted by the bidder regarding converted figures in equivalent INR or US\$.

Technical Evaluation Criteria:

5. The bidder shall have experience of manufacturing and supplying Oilwell Cement, Class 'G' Std. API 10A (Latest Edition) in previous 5 (five) years reckoned from the original bid closing date.
6. The bidder shall have manufacturing facility with adequate testing/quality assurance facility as per applicable API 10A (Latest Edition).
7. The bidder shall have experience of successful executing at least 1 (one) order of INR 47.47 Lakhs Or USD 70,351.00 for Oilwell Cement, Class 'G' Std. API 10A (Latest Edition) in preceding 5 (five) years reckoned from the original bid closing date.

Bidders must furnish documentary evidences in support of fulfilling all the above requirements and submit along with the technical bid.

8. Bidder shall accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:
 - i) Firm Price
 - ii) Bid Security
 - iii) Specifications / Scope of Work
 - iv) Price Schedule
 - v) Delivery Schedule
 - vi) Period of Bid Validity
 - vii) Liquidated Damages
 - viii) Performance Security

- ix) Guarantee of material
- x) Arbitration / Resolution of Dispute
- xi) Force Majeure
- xii) Applicable Laws
- xiii) Integrity Pact

9. The party must submit a performance certificate of their product from the Company to whom they have supplied their product in bulk.

10. The bidder must submit 5 Kg of the product as tender sample along with the bid for laboratory evaluation. The sample should reach Chief Manager (M&C), Oil India Limited, Rajasthan Project, 2A, District Shopping Centre Saraswati Nagar, Basni, Jodhpur-342005, Rajasthan, before bid closing date and time failing which bid shall be rejected.

Submission of tender sample is mandatory for all the bidders including those who were earlier exempted from submission of tender samples. All the exemption letters issued by OIL in this regard stand withdrawn. Hence all the bidders are to ensure strict compliance of the above.

The tender sample will be evaluated in OIL's laboratory as per API specification 10A. Further, the product must respond to different cement additives like cement fluid loss additives, friction, respond or dispersant, retarders etc. of various reputed companies viz. M/s. Halliburton, M/s. Dowell Schlumberger, M/s. BJ Services etc. at low (upto 70 deg C) moderate (upto 90 deg. C and high (upto 130 deg. C) temperature ranges.

11. A bid shall be rejected straightway if it does not conform to any one of the following clauses:

- (a) Validity of bid shorter than the validity indicated in the Tender.
- (b) Original Bid Security not received within the stipulated date & time mentioned in the Tender.
- (c) Bid Security with (i) validity shorter than the validity indicated in Tender and/or Bid Security amount lesser than the amount indicated in the Tender.
- (d) In case the Party refuses to sign Integrity Pact.

DD. SPECIAL NOTES:

1.0 Materials to be supplied hereunder shall be new, unused, of recent make, of best quality & workmanship and shall be guaranteed by the seller for a period of 12 months from the date of despatch/shipment against defects arising from faulty materials, workmanship or design. Defective goods / materials or parts notified by OIL to the seller shall be replaced immediately by the supplier at the supplier's expense on F.O.R destination basis at no extra cost to OIL.

2.0 Bidders are to quote the Material Value, FOB/FCA Charges upto Port of shipment, Total FOB value, Ocean Freight Charges upto Kolkata/Mumbai Sea Port, best possible delivery period, Payment terms (preferably Sight Draft), Port of Shipment, Country of Origin, Indian Agent's Name as well as its Commission, if any, Nett & Gross weight of materials etc. in their quotation.

- 3.0 Bidders have to indicate the minimum FOB charges in case of partial order for reduced quantity/items. In case this is not indicated specifically, the charges quoted would be prorated calculated and the same will be binding on the bidder.
- 4.0 The Port of unloading is Kolkata / Mumbai Sea Port, India (For Foreign Bidders)
- 5.0 Indigenous Party to quote for Unit Material value, Packing/Forwarding Charges, Taxes & Duties as applicable, Transportation charges upto Thaiyat-Hamira which is 25 KM (approx.) from Jaisalmer Town (Rajasthan), Payment Terms, Delivery Period, Net. & Gross Weight etc. in their offer.
- 6.0 To evaluate the inter-se-ranking of the offers, Rajasthan Entry Tax on purchase value will be loaded as per prevailing Govt. of Rajasthan guidelines as applicable on bid closing date. Bidders may check this with the appropriate authority while submitting their offer.
However, payment of applicable Rajasthan Entry Tax on purchase value shall be to OIL's Account.
- 7.0 Indian agent on behalf of the principal/OEM or Principal/OEM itself can bid but both cannot bid simultaneously. In case of Indian agent, if the agent submits bid on behalf of the Principal/OEM, the same agent shall not submit a bid on behalf of another Principal/OEM.
- 8.0 Other terms and conditions of the enquiry shall be as per General Terms and Conditions for Global E-Tender vide MM/RP/GLOBAL/E-01/2005. However, if any of the Clauses of this tender document contradict the Clauses of the booklet MM/RP/GLOBAL/E-01/2005 elsewhere; those in this tender document shall prevail.

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