



Oil India Limited
(A Govt. of India Enterprise)
P.O. Duliajan – 786602, Assam

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Tender No. & Date: SDG9953P16/07 dt.21.01.2016

Tender Fee : INR 4,500.00 OR USD 100.00

Bid Security Amount : INR 1,70,000.00 OR USD 2,500.00

Bidding Type : SINGLE STAGE TWO BID SYSTEM

Bid Closing on : 23.03.2016 (at 11.00 Hrs. IST)

Bid Opening on : 23.03.2016 (at 14.00 Hrs. IST)

Bid Validity : Bid should be valid for 180 days from bid closing date.

Bid Bond Validity : Bid Bond should be valid up to 23.03.2017.
(Bid bond format has been changed. Please submit bid bond as per revised format)

Performance Guarantee : Applicable

OIL INDIA LIMITED invites Global Tenders for items detailed below:

Item No. / Mat. Code	Material Description	QTY.	UOM
1	Supply and commissioning of Bottom Hole Pressure Instrument as per the following: a) Detailed specification – Annexure - A b) Bid Rejection Criteria (BRC) and Bid Evaluation Criteria – Annexure-B. c) Commercial Check list - Annexure-C	04	Nos.

GENERAL NOTES FOR E- TENDER:

- 1.0 The tender will be governed by “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) including Amendments & Addendum to “General Terms & Conditions” for e-Procurement.
- 2.0 Commercial Check list is furnished vide **Annexure – C**. Please ensure that the check list is properly filled up and uploaded along with Technical bid.
- 3.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with tender no. and due date to The Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before 13.00 HRs on Bid Closing Date mentioned in the Tender.
 - a) **Original Bid Security along with two duplicate copies of Bid Security.**
 - b) **Details Catalogue and any other document which have been specified to be submitted in original.**
- 4.0 The tender is invited under SINGLE STAGE-TWO BID SYSTEM. The bidder has to submit both the “TECHNO-COMMERCIAL UNPRICED BID” and “PRICED BID” through electronic form in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The “Techno-commercial Unpriced Bid” shall contain all technical and commercial details except the prices which shall be kept blank. Details of prices as per Bid format / Commercial bid to be uploaded as attachment in the Attachment Tab “Notes and Attachments”.

Any offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in the tender.
- 5.0 In Technical Bid opening, only Technical Rfx will be opened. Therefore, the bidder should ensure that “TECHNO-COMMERCIAL UNPRICED BID” should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical RFx Response-> User - > Technical Bid. **No price should be given in above Technical Rfx otherwise the offer will be rejected.** Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical RFx Response-> User - > Technical Bid only. The “PRICE BID” must contain the price schedule and the bidder’s commercial terms and conditions. Details of prices as per Bid format / Commercial bid can be uploaded as Attachment under the attachment option under “Notes & Attachments”
- 6.0 PRICED BIDS OF ONLY THOSE BIDDERS WILL BE OPENED WHOSE OFFERS ARE FOUND TO BE TECHNO-COMMERCIALLY ACCEPTABLE.
- 7.0 All the Bids must be Digitally Signed using “Class 3” digital certificate (*e-commerce application*) only as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3” digital certificate, will be liable for rejection.
- 8.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.
- 9.0 **The Integrity Pact is applicable against this tender.** OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure XII of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL’s competent signatory. The proforma has to be

returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. **If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.**

OIL's Independent External Monitor at present is as under:

1. SHRI RAJIV MATHUR, IPS(Retd.),
e-Mail ID :rajivmathur23@gmail.com

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Special Notes:

1. To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in to to must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.
2. The items covered under this enquiry shall be entitled for Customs/ Central Excise duty exemption in terms of Govt. notification No. 24/2007(SI.No.2) Customs dated 01/03/2007and Central Excise duty Exemption in terms of Govt. notification No. 16/2007-(Sr. No. 2) Central Excise dated :01.03.2007 as amended from time to time.
3. Other terms and conditions of the tender shall be as per "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). However, if any of the Clauses of the Bid Rejection Criteria (BRC) / Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses in the "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.

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SPECIFICATION OF THE ITEM

Material specification for Electronic Quartz BHP/BHT Memory Gauges:

REQUIREMENT AND APPLICATION:

Quartz Electronic Gauge for Bottom Hole Pressure / Temperature measurement using 0.082" and 0.092" wireline, complete with field operation program and data evaluation program, accessory kit, gauge calibration, operation and maintenance manuals, conforming to the following features and specifications.

A. Physical Dimension (Approx.)

- i) OD = 1.25 inch (3.175cm) to 1.5 inch (3.81cm).
- ii) Length= 60 cm to 100 cm
- iii) Bullet Nose = 1.25 inch (3.175 cm) to 1.5 inch OD (3.81 cm) to match with gauge OD.

B. Pressure

- i) Pressure Sensor: Quartz Sensor Transducer of Quartzdyne type
- ii) Pressure Range : minimum 0 - 16,000 psi (Full Scale)
- iii) Pressure Accuracy: +/- 0.02% of Full Scale
- iv) Pressure Resolution: 0.00006% of Full Scale
- v) Repeatability: <0.01% of Full Scale

C. Temperature:

- i) Temperature Sensor: Quartz Sensor Transducer of Quartzdyne type
- ii) Max. Operating Temperature: 350 Deg F (177 Deg C)
- iii) Temperature Accuracy : +/- 0.36 Deg F (0.2 Deg C)
- iv) Temperature Resolution : 0.018 Deg F (0.01 Deg C)

D. Recorder

- i) Memory : Non-Volatile Flash Memory
- ii) Capacity : 1,000,000 data points or more
- iii) Recording Time : Variable
- iv) Sampling Rate : Fully Programmable, Faster Rate being 0.1 sec
- v) Calibration data in US units and installed on the Hard Disk of the Computer

E. Essential Work Stations to operate the Gauge:

Two Laptop computer will be required for use as Work Stations to operate these gauges. However IT department will raise PR for these computers separately.

F. Essential Operating Accessories:

a) Interface and Software: Two (02) set which includes the following-

- i) Interface Unit
- ii) Software (windows) including Calibration software.
- iii) Operation and Service Manual
- iv) Cable connection-USB

b) Carrying case Assembly: Two Nos (02) if the capacity of each case is for two gauges or four (04) nos, if the capacity of each case is for one gauge

Carrying case should be designed to carry complete quartz memory gauge, field tool kit and accessories of the offered gauge.

c) Handling tool kit- Two (02) sets which includes the following-

- i) O ring- 150 nos
- ii) Thread Lube- 2 nos
- iii) Battery Load Tester-2 nos
- iv) Multimeter-2 nos
- v) Suitable wrenches
- vi) Telescopic Clip Assembly
- vii) Connector Wrench
- viii) Pump oiler & Adaptor
- ix) Power comm. box and interface box

d) 3 Cell Lithium Cell Battery Packs, Maximum Operating Temperature 177 Deg. C, for use with Gauge -12 Nos will be required

e) The supplier has to provide Suitable Extra Weight (Sinkar bar) which may be required to lower along with the gauge in high pressure wells = 4 nos

f) Flexible Coupler Swivel (Knuckle Joint) will be required for lowering the gauge and extra weight in tandem = 4 nos

g) Suitable joint sub to connect sinker bar with gauge = 4 nos

G. Installation, Commissioning and Training:

Installation and commissioning of the Gauges along with its accessories shall be carried out by the supplier at well site in Duliajan, Assam, India. The commissioning will include recording of pressure/temperature data from 2(two) wells, data retrieval and evaluation. The commissioning engineer will also be required to impart necessary hands on training to OIL's field staff on programming the tool, operation, interpretation and maintenance/troubleshooting of the equipment. The supplier shall depute their competent personnel to Duliajan for this purpose.

The commissioning engineer should be available at Duliajan, Assam within 21 days of intimation given by OIL for commissioning the gauges.

Bidder shall quote for commissioning & training charges which should include to and fro charges, food & lodging and daily charges of the personnel. OIL will provide accommodation (on payment basis) subject to availability.

Special Note:

- 1) The item shall be brand new, unused and of prime quality. Bidder shall warrant (in the event of order) that the product supplied will be free from all defects & faults in the material, workmanship & manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 12 months from date of commissioning of the item, whichever is earlier. The defective materials, if any rejected by OIL shall be replaced by the supplier at their own expense. Bidder must confirm the same in the quotation.
- 2) Bidder shall replace defective parts, if any, during installation or during the warranty period, at their own expense. The bidder must confirm the same in their quotation. This replacement shall be done within a month's time at supplier's cost.
- 3) The quotation should include detailed specification, mentioning variations, if any, in the quoted system with that of the specification given above.
- 4) In case the bidder takes exception to any clause of tender document not covered under BRC, then the Company has the discretion to load or reject the offer on account of such exception if the bidder does not withdraw/modify the deviation when/as advised by the Company. The loading so done will be final and binding on the bidders.
- 5) If any of the clauses in the BRC contradict with other clauses of NIT elsewhere, then the clauses in the BRC will prevail.
- 6) Bidder shall be required to provide after sale services / calibration of the equipments. Bidder to confirm the same while quoting.
- 7) Bidder must be required to provide after sale services of the equipments. Bidder shall have to provide an undertaking along with the bid. In this regard bidder shall have to collect the gauges for calibration / repair from Oil India base Duliajan, Assam and return back the same after calibration / repairing at OIL's base, Duliajan. Bidder must mention the time required either for calibration or repair, which also includes transit time from the date of collection of the gauges. The collection of the gauges from OIL's base, transportation, calibration / repair and return back etc at bidder's responsibilities. Bidder shall have to provide Bank Guarantees / undertaking beforehand as asked by OIL at the time of calibration.
- 8) The bidder must furnish list of necessary spare parts along with price details (with a validity of minimum one year) for preventive/break down maintenance of the Electronic Quartz Memory Gauges for trouble free operation during the next 2(two) years. These prices should not be combined with that of the main equipment. (The price list of spare parts shall not be considered for bid evaluation.)
- 9) The supplier should separately quote for calibration charges of the tool which will be required subsequently at regular intervals at the supplier's premises in India or abroad on contract basis for OIL's consideration. (The quoted price for calibration charges shall not be considered for bid evaluation)
- 10) While evaluating the bid the cost of main equipment, accessories, installation & commissioning charges will be taken as a whole.
- 11) The supplier shall provide (in the event of order) the following manuals along with supply

- a) Operation Manual containing principle of operation, detailed installation and set up instructions etc (Both soft as well as hard copies-2 nos)
- b) Maintenance and Troubleshooting manual (Both soft as well as hard copies-2 nos etc.) comprising of detailed maintenance, troubleshooting guide, spare parts list, consumables etc.

BID REJECTION CRITERIA (BRC)/BID EVALUATION CRITERIA (BEC)

(I) BID REJECTION CRITERIA:

I) BID REJECTION CRITERIA (BRC)

The bids must conform to the specifications and terms & conditions given in the enquiry. Bids shall be rejected in case the item(s) offered do not conform to the required minimum / maximum parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bids to the stipulated specifications and terms & conditions, the following requirements shall have to be particularly met by the bidders, without which the offer will be considered as non-responsive and rejected:

A. Technical:

- 1.0 Memory Gauge shall conform to OIL's technical specification in all regards.
- 2.0 Each gauge shall be complete with all essential operating accessories as mentioned in specification required for smooth, efficient running and immediate commissioning after receipt at Duliajan.
- 3.0 Calibration certificates (traceable to NABL or any other recognized calibration agency) for all gauges shall be submitted by the supplier at the time of delivery. Bidder to confirm the same while quoting.
- 4.0 Bidder must confirm to provide test certificates of the gauges at 16000 psi or at quoted pressure and temperature up to 177 deg C (350 deg F) at the time of delivery.

1.0 Bid Rejection Criteria.

In addition to BRC/BEC criteria vide SECTION - D' of General Terms and Conditions for Global Tender (MM/ GLOBAL/E-01/2005), the following clause will be applicable against this tender.

The bids shall conform to the specifications, terms and conditions given in the tender. Bids shall be rejected in case the item(s) offered do not conform to technical specifications and to the respective international / national standards wherever stipulated.

Notwithstanding the general conformity of the bids to the stipulated specifications, and terms & conditions, the following requirements shall have to be particularly met by the bidders, without which the offer will be considered as non-responsive and rejected. All the documents related to BRC must be submitted along with the technical bid.

A) TECHNICAL:

1.0 BRC /BEC (Technical) - Qualification

1.1 The bidder shall be an Original Equipment Manufacturer of the tender item(s), or shall be an authorized dealer/distributor/ supply house of an Original Equipment Manufacturer of the tender item(s) having valid authorization letter/dealership certificate with warranty/guarantee back up from the principal (OEM). Copy of authorization letter/dealership certificate with warranty/ guarantee back up from the principal (OEM) shall be submitted along with the technical bid.

2.0 BRC/BEC (Technical) - Experience

2.1 In case the bidder is an Original Equipment Manufacturer of the tender item(s),

2.1.1 The bidder shall have experience of successful execution of past supply of tender item(s) for minimum twice the nos of tender quantity in last 5 years preceding the original bid closing date of the tender.

2.2 In case the bidder is an authorized dealer/ distributor/ supply house,

2.2.1 The OEM (principal) shall fulfill the experience criteria mentioned in clause 2.1.1 mentioned above.

2.2.2 Additionally, the bidder himself shall have experience of successful execution of past supply of tender item(s) at least equal to tender quantity in last 5 years preceding the original bid closing date of the tender.

2.3 The bidder shall submit documents in support of his previous supply experience and of the principal (OEM), as :applicable under clause 2.1.1, 2.2.1 & 2.2.2, as follows:

(i) Copy(ies) of Purchase Order(s) and

(ii) Any one or combination of the following documents that confirms the successful execution of each of the purchaseorder(s) -

- Satisfactory completion report / performance certificate from the clients,

- Satisfactory Installation/Commissioning/Inspection Report

- Bill of lading,

- Delivery challan / invoice etc.

- any other documentary evidence that can substantiate the successful execution of each of the Purchase Order(s) /contract(s) cited above.

2.4 The bidder should have authorized service centre in India for providing after sales service and support

(A) COMMERCIAL:

Commercial Bid Rejection Criteria will be as per Section D of General Terms & Conditions of Global Tender (MM/GLOBAL/E-01/2005) with following Special Bid Rejection Criteria.

1) Bids are invited under **Single Stage Two Bid System**. Bidders shall quote accordingly under Single Stage Two Bid System. **Please note that no price details should be furnished in the Technical (i.e. Unpriced)bid.** The "Unpriced Bid" shall contain all techno-commercial details except the prices, which shall be kept blank. The "Price Bid" must contain the price schedule and the bidder's commercial terms and conditions.

Bidder not complying with above submission procedure will be rejected.

2.0 **Bid security of US \$ 2,500.00 or INR 1,70,000.00** shall be furnished as a part of the TECHNICAL BID(refer Clause Nos.9.0 & 12.0 (Section A) of "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders)).**Any bid not accompanied by a proper bid security in ORIGINAL will be rejected without any further consideration.** A bid shall be rejected straightway if Original Bid Security is not received within the stipulated date & time mentioned in the Tender and/or if the Bid Security validity is shorter than the validity indicated in Tender and/or if the Bid Security amount is lesser than the amount indicated in the Tender.

2.1 For exemption for submission of Bid Security, please refer Clause No. 9.8 (Section A) of "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders).

- 2.2 The Bank Guarantee towards Bid Security shall be valid upto **23.03.2017**.
- 3) Validity of the bid shall be minimum 180 days from the date of Bid Closing Date. Bids with lesser validity will be straightway rejected.
- 4) Bidders must confirm that Goods, materials or plant(s) to be supplied shall be new of recent make and of the best quality and workmanship and shall be guaranteed for a period of 12(twelve) months from the date of successful commissioning against any defects arising from faulty materials, workmanship or design. Defective goods/materials or parts rejected by OIL shall be replaced immediately by the supplier at the supplier's expenses at no extra cost to OIL.
- 5) Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value. The Performance Bank Guarantee must be valid for 12(twelve) months from the date of successful commissioning. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected
- 6) Bidders are required to submit the summary of the prices in their price bids as per bid format (Summary), given below :
- (i) **Price Bid Format (SUMMARY) for Foreign Bidders :**
- (A) Total Material Value :
- (B) Packing & FOB Charges :
- (C) Total FOB Port of Shipment value, (A + B) above :
- (D) Overseas Freight Charges upto Kolkata, India :
- (E) Insurance Charges :
- (F) Total CIF Kolkata value, (C + D + E) :
- (G) Installation/Commissioning Charges including Service Tax (if any) :
- (H) Grand Value including above (F + G) :
- (I) Grand Value in words :
- (J) Gross Weight :
- (K) Gross Volume :
- (ii) **Price Bid Format (SUMMARY) for Indigenous Bidders:**
- (A) Total Material Value :
- (B) Packing and Forwarding Charges:
- (C) Total Ex-works value, (A + B) above :
- (D) Sales Tax, (Please indicate applicable rate of Tax)
- (E) Total FOR Despatching Station price, (C + D) above
- (F) Road Transportation charges to Duliajan
- (G) Insurance Charges
- (H) Assam Entry Tax
- (I) Total FOR Duliajan value, (E + F + G + H) above
- (J) Installation/Commissioning Charges including Service Tax (if any) :
- Grand Value including (I + J) above :
- (K) Grand Value in words :
- (L) Gross Weight :
- (M) Gross Volume :

NOTE:

- (i) Cost of individual items must be quoted separately.

- 7) The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- 8) Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.
- 9) Bids containing incorrect statement will be rejected.
- 10) Offers should be submitted with Integrity Pact duly signed by the authorized signatory of the bidder. If any bidder refuses to sign Integrity Pact or declined to submit Integrity Pact with the offer, their bid shall be rejected straightway.

(II) BID EVALUATION CRITERIA (BEC) :

Bids conforming to the specifications, terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below:

(A) COMMERCIAL

- 1) The evaluation of bids will be done as per the Commercial Bid Format(summary) detailed vide para (6) of BRC (Commercial).
- 2) If there is any discrepancy between the unit price and total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.
- 3) For conversion of foreign currency into Indian currency, B.C. selling (Market) rate declared by State Bank of India, one day prior to the date of price bid opening shall be considered. However, if the time lag between the opening of the bids and final decision exceed 3(three) months, then B.C. Selling(Market) rate of exchange declared by SBI on the date prior to the date of final decision shall be adopted for conversion and evaluation.
- 4) To ascertain the inter-se-ranking, the comparison of the responsive bids will be made as under, subject to corrections/adjustments given herein.

4.1) When only foreign bidders are involved:

Comparison of bids will be done on the basis of “Grand Total Value” which is estimated as under:

- (A) Total Material Cost:
- (B) Packing & FOB Charges :
- (C) Total FOB Port of Shipment value, (A+B) above :
- (D) Overseas Freight Charges upto Kolkata, India :
- (E) Insurance Charges @1% of Total FOB Port of Shipment value vide (C) above
- (F) Banking Charges @ 0.5% of Total FOB Value (C) above in case of payment through Letter of Credit (If confirmed L/C at buyer's account is required, 1.5% of Total FOB Value will be loaded)
- (G) Total CIF Kolkata value, (C+D+E+F) :
- (H) Installation/Commissioning Charges including Service Tax, if any :
- (I) Grand Total Value including above (**G + H**):

NOTE: Banking charges in the country of the foreign bidder shall be borne by the bidder.

4.2) When only domestic bidders are involved or when more than one domestic bidders are in contention in case of mixed response:

Comparison of bids will be done on the basis of "Grand Total Value" which is estimated as under:

- (A) Total Material Cost,
- (B) Packing and Forwarding Charges:
- (C) Total Ex-works value, (A+B) above :
- (D) Excise Duty :
- (E) Sales Tax, (Please indicate applicable rate of Tax)
- (F) Total FOR Despatching station price, (C+D+E) above
- (G) Road Transportation charges to Duliajan
- (H) Insurance Charges @0.5% of Total FOR Despatching Station Value (F) above
- (I) Assam Entry Tax
- (J) Total FOR Duliajan value, (F+G+H+I) above
- (K) Installation/Commissioning Charges including Service Tax, if any :
- (L) Grand Total Value including (J + K) above :

NOTE: Excise Duty in case of the indigenous bidder is EXEMPTED

4.3) When both foreign and domestic bidders are involved:

The Grand Total Value of domestic bidder (inclusive of customs duty on imported raw material and components etc, and applicable terminal excise duty on the finished products and Sales Tax) excluding inland transportation to destination, Assam Entry Tax and Insurance charges worked out as per Para 4.2 above and Grand Total Value of the foreign bidder worked out as per Para 4.1 will be compared. No price preference will be allowed to indigenous bidders except that for capital goods, the domestic manufacturers would be accorded a price preference to offset CST to the extent of 4 % or actuals, whichever ever is less subject to 30 % local content norms as stipulated for World Bank Funded project to the satisfaction of OIL. When more than one domestic bidders fall within price preference range, inter-se-ranking will be done on Grand Total Value basis.

Note: If the Government of India revises these evaluation criteria the same as applicable on the bid closing date will be adopted for evaluation of the offers.

- 5) Other terms and conditions of the enquiry shall be as per General Terms and Conditions for Global Tender. However, if any of the Clauses of the Bid Rejection Criteria/Bid Evaluation Criteria (BEC/BRC) mentioned here contradict the clauses in the General Terms & Conditions of Global Tender of the tender and/or elsewhere, those mentioned in this BEC/BRC shall prevail.

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CHECK LIST**(A) COMMERCIAL CHECK-LIST**

Sl. No.	PARAMETERS/REQUIREMENTS	BIDDER RESPONSE	REMARKS IF ANY
1.	Whether Original Signed quotation submitted?	YES/NO	
2.	Whether quoted as manufacturer?	YES/NO	
3.	Whether quoted as authorized dealer? [To Specify]	YES/NO	
4.	If quoted as authorized dealer,		
5.	(a) Whether submitted valid and proper authorization letter from manufacturer IN ORIGINAL confirming that bidder is their authorized dealer for the product offered?	YES/NO	
6.	(b) Whether manufacturer's back-up Warranty/Guarantee certificate submitted?	YES/NO	
7.	Whether bid submitted under single stage Two-Bid System?	YES/NO	
8.	Whether ORIGINAL Bid Bond (not copy of Bid Bond) enclosed with the offer? If YES, provide details	YES/NO	
	(a) Amount :		
	(b) Name of issuing Bank :		
	(c) Validity of Bid Bond :		
9.	Whether offered firm prices?	YES/NO	
10.	Whether quoted offer validity of 180 days from the date of closing of tender?	YES/NO	
11.	Whether quoted a firm delivery period?	YES/NO	
12.	Whether quoted as per NIT (without any deviations)?	YES/NO	
13.	Whether any deviation is there in the offer?	YES/NO	
14.	Whether deviation separately highlighted?	YES/NO	
15.	Whether agreed to the NIT Warranty clause?	YES/NO	
16.	Whether Price Bid submitted as per Price Schedule?	YES/NO	
17.	Whether indicated the country of origin for the items quoted?	YES/NO	
18.	Whether all the items of tender quoted?	YES/NO	
19.	Whether technical literature/catalogue/drawings enclosed?	YES/NO	
20.	For Foreign Bidders - Whether offered FOB/FCA port of dispatch including sea/air worthy packing & forwarding?	YES/NO	
21.	For Foreign Bidders – Whether port of shipment indicated? [To specify]	YES/NO	
22.	For Foreign Bidders only - Whether indicated ocean freight up to C&F Kolkata port (Excluding marine insurance)?	YES/NO	
23.	Whether Indian Agent applicable?	YES/NO	
	If YES, whether following details of Indian Agent provided?		
	(a) Name & address of the agent in India – To indicate		
	(b) Amount of agency commission – To indicate		
	(c) Whether agency commission included in quoted material value?	YES/NO	
24.	Whether weight & volume of items offered indicated?	YES/NO	
25.	Whether confirmed to submit PBG as asked for in NIT?	YES/NO	
26.	Whether agreed to submit PBG within 30 days of placement of order?	YES/NO	
27.	For Indian bidders – Whether place of dispatch indicated in the	YES/NO	

	offer? [To specify]	
28.	For Indian bidders – Whether road transportation charges up to Duliajan quoted?	YES/NO
29.	For Indian Bidders only - Whether offered Ex-works price including packing/forwarding charges?	YES/NO
30.	For Indian Bidders only - Whether offered Deemed Export prices?	YES/NO
31.	Whether quoted prices are exclusive of Excise duty?	YES/NO
32.	For Indian bidders only – whether import content indicated in the offer?	YES/NO
33.	For Indian Bidders only - whether all Taxes have been indicated categorically?	YES/NO
34.	Whether all BRC/BEC clauses accepted?	YES/NO
35.	Whether confirm to accept all clauses of Integrity Pact?	YES/NO
36.	Whether duly signed Integrity Pact enclosed?	YES/NO

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