



Oil India Limited
(A Govt. of India Enterprise)
P.O. Duliajan – 786602, Assam

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Tender No. : **SDG8137P16/07**
Bidding Type : **SINGLE STAGE COMPOSITE BID SYSTEM**
Bid Closing on : **06.01.2016 at 11:00 hrs (IST)**
Bid Opening on : **06.01.2016 at 14:00 hrs (IST)**

Tender Fee : **INR 4,500.00 OR USD 100.00**
Bid Security Amount : **INR 88,800.00 OR USD 1,260.00**
Performance Guarantee : **Applicable**

OIL INDIA LIMITED invites Global Tenders for items detailed below:

Item No.	MATERIAL DESCRIPTION	QTY.	UOM
	<u>ITEM DESCRIPTION</u>	1	No.
10	<p>8 INCHES OD SHOCK SUBS WITH STANDARD ACCESSORIES - 1 NUMBER</p> <p>A) 8 inches OD Shock Subs as per the following minimum specifications:</p> <p>(a) Nominal Size (OD) : 8 inches (203.20 mm) (+ / - API Drill Collar Tolerance)</p> <p>(b) Minimum ID : 2.75 inches (69.85 mm)</p> <p>(c) Thread connection : 6.5/8 inches (168.275 mm) API RH REG Box-up x Pin-down with API stress relief grooves and Bore back box.</p> <p>(d) Tensile Yield Strength : Minimum 872,000 lbf (3,878,800 N)</p> <p>(e) Torsional Yield Strength : Minimum 79,000 ft-lb (107,100 N.m)</p> <p>(f) Axial Load to fully compress tool: 125000 lb.</p> <p>(g) Spring Rate : 31,000 lb/in.</p> <p>(h) Opening Travel (Up) : 1.8 inches (45.72 mm) aprox.</p> <p>(i) Closing Travel (Down) : 4.0 inches (101.60 mm) aprox.</p> <p>(j) Pump open area : Minimum 30.70 square inch</p>		

(A) General Notes for e-tender :

1. The tender will be governed by "General Terms & Conditions" for e-Procurement as per Booklet No.MM/GLOBAL/E-01/2005 for E-procurement(ICB Tenders) including Amendment and Addendum.
2. The general details of tender can be viewed by opening the RFx [Tender] under RFx and Auctions. The details of items tendered can be found in the Item Data and details uploaded under Technical RFX.
3. Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.
4. Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with tender no. and due date to The **Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam** on or before the Bid Closing Date and Time mentioned in the Tender.
 - a) **Original Bid Security along with two duplicate copies of Bid Security.**
 - b) **Details Catalogue and any other document which have been specified to be submitted in original.**All documents submitted in physical form should be signed on all pages by the authorized signatory of the bidder and to be submitted in triplicate.
5. Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.
6. Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.
7. All the Bids must be Digitally Signed using "Class 3" digital certificate (*e-commerce application*) with organisation name as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.
8. Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.

(B) GENERAL NOTES FOR BIDDERS:

1. Bidder should furnish detailed Catalogue, Drawing, and Literature (in printed form, not in computer media such as floppies or CDs) indicating all parts with part numbers along with the quotation in English language (US & UK).
2. Bidder should furnish list of recommended spares for two (02) years operation indicating part numbers, quantity and unit price of each and every spares separately along with the quotation in the commercial bid and categorically confirm the same in the technical bid (price will not be considered for commercial evaluation). The price should remain valid for at least two (02) years.
3. The Bidder should indicate the name of the manufacturer, the country of origin, port of dispatch of the materials and their best delivery schedule.
4. Items in the event of order should be embossed (die stamping) with purchase order number & date. Bidders shall confirm compliance to the same while quoting.
5. Any deviation(s) from the tender specification should be clearly highlighted specifying justification in support of deviation.

(C) SPECIAL NOTES :

1.(a) The shock subs should be able to absorb energy either through the use of Belleville spring assembly or by utilizing a stack of disk springs or any equivalent design while the force dampening should be accomplished by mechanical friction.

(b) As the shock sub is most effective closest to the bit, it should be made of high quality, hardened steel.

(c) The shock sub should be designed for transmitting the required drilling torque while isolating the axial loads.

(d) The seals for isolating internal components from the drilling fluid should be able to withstand temperatures up to 300 degree F, minimum.

(e) The shock sub should be self-activating. During drilling or milling operations it should work constantly regardless of the hole depth, bit weight, mud weight, torque etc.

(f) The shock sub should equally work well with low or high WOB.

2. The items shall be brand new, unused & of prime quality. Bidder shall warrant (in the event of an order) that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 18 months from date of despatch/shipment or 12 months from date of receipt of the items at site whichever is earlier. The defective materials, if any, rejected by us shall be replaced by the supplier at their own expense. Bidders must confirm the same while quoting.

3. Validity of the offers should be 120 days from the date of bid opening. Bids with lesser validity shall be straightway rejected.

4. The items covered by this tender shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Customs Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export are furnished vide Addendum to MM/GLOBAL/01/2005 enclosed. However no Recommendatory letters will be issued to Indian Bidders.

5. Technical and Commercial Check-List vide **Annexure-B** shall be filled-up and submitted along with the offer.

6. To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in to to must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

7. Other terms and conditions of the tender shall be as per "General Terms & Conditions" for e- Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). However, if any of the Clauses of the Bid Rejection Criteria (BRC) / Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses in the "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.

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BID REJECTION CRITERIA (BRC)/BID EVALUATION CRITERIA (BEC)

(I) BID REJECTION CRITERIA:

The bids shall in general conform to the specifications and terms and conditions given in the tender. Bids shall be rejected in case the goods offered do not conform to the required minimum/maximum parameters stipulated in the technical specifications and to the respective international / national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements will have to be particularly met by the bids, without which the same will be considered as non-responsive and be rejected.

(A) TECHNICAL:

I TECHNICAL CRITERIA

1. The opening travel of the shock sub is 1.8 inches or more and the closing travel of the shock sub is 4.0 inches or more.
2. The pump open area of the shock sub is 30.70 square inches or more.

II. EXPERIENCE CRITERIA

1. In case, the bidder is an Original Equipment Manufacturer (OEM):

1.1 The bidder should have the experience of supplying at least 2 (two) numbers of Shock Subs of any sizes, in the last 3 (three) years preceding the original bid closing date of the tender.

1.2 Documentary evidence to substantiate supply record should be submitted in the form of copies of relevant Purchase Orders along with copies of any of the documents in respect of satisfactory execution of each of those Purchase Orders, such as:

- (i) Satisfactory Inspection report (OR)
- (ii) Satisfactory supply completion/ Installation / Commissioning report (OR)
- (iii) Delivery challans received by Consignee (OR)
- (iv) Central Excise Gate Pass/ Tax Invoice issued under relevant rules of Central Excise/ VAT

Note: Order copy to be enclosed with relevant page number bearing signature of purchaser or authenticated by purchaser.

1.3 In support of manufacturing thread connections with stress relief grooves and bore back box as per API, the bidder should submit copies of API 7-1 certificates with validity covering minimum 3 (three) years continuously(without break) reckoned prior to the original bid closing date of the tender.

1.4 Bidder quoting as manufacturer must guarantee uninterrupted supply of spares and availability of service for at least 10 years with effect from delivery of the Item / product for the item / product to be supplied under the Tender / Order, if order is awarded to them by OIL.

2. In case the bidder is a sole selling agent/authorized distributors/authorized dealers/authorized supply houses of any API approved Original Equipment manufacturer (OEM), then bidder must furnish the following documents:

2.1 Back-up authority cum warranty letter in original on manufacturer's letter head, valid at the time of bidding which should remain valid during the entire execution period of the order, from the concerned manufacturer guaranteeing supply of the items to the bidder in the event of an order on the bidder and also authorized them to market their products. The bid shall be rejected in case of any change of the proposed OEM after submission of the bid.

2.2 The bidders quoting on behalf of the manufacturers must also submit undertaking in original from the manufacturer for back up guarantee, after sale services and uninterrupted supply of spares for at least 10 years with effect from delivery of the Item /product for the item /product to be supplied under the Tender / Order, if order is awarded to them by OIL.

2.3 The bidders quoting on behalf of the manufacturers should additionally have the experience of supplying at least 1 (one) numbers of Shock Subs, of any sizes, in the last 3 (three) years preceding the original bid closing date of the tender.

Documentary evidence to substantiate supply record should be submitted in the form of copies of relevant Purchase Orders along with copies of any of the documents in respect of satisfactory execution of each of those Purchase Orders, such as:

- (i) Satisfactory Inspection report (OR)
- (ii) Satisfactory supply completion/ Installation / Commissioning report (OR)
- (iii) Delivery challans received by Consignee (OR)
- (iv) Central Excise Gate Pass/ Tax Invoice issued under relevant rules of Central Excise/ VAT

Note: Order copy to be enclosed with relevant page number bearing signature of purchaser or authenticated by purchaser.

2.4 The sole selling agent/distributor/dealer/supply house should quote for the supply of Shock Subs from the manufacturers who meet the experience & other criteria as mentioned at clauses 1.1, 1.2 & 1.3 under the heading Experience Criteria.

(B) COMMERCIAL:

1. Bids are invited under **Single Stage Composite Bid System**. Bidders shall quote accordingly under Single Stage Composite Bid System.

2.0 **Bid security of US \$ 1,260.00 or Rs. 88,800.00** shall be furnished as a part of the TECHNICAL BID (refer Clause Nos.9.0 & 12.0 (Section A) of "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders)). A bid shall be rejected straightway if Original Bid Security is not received within the stipulated date & time mentioned in the Tender and/or if the Bid Security validity is shorter than the validity indicated in Tender and/or if the Bid Security amount is lesser than the amount indicated in the Tender.

2.1 For exemption for submission of Bid Security, please refer Clause No. 9.8 (Section A) of "General Terms

& Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders).

- 2.2 The Bank Guarantee towards Bid Security shall be valid upto **05.11.2016**.
3. Validity of the bid shall be minimum 120 days from the date of Bid Closing Date. Bids with lesser validity will be straightway rejected.
4. Bidders must confirm that Goods, materials or plant(s) to be supplied shall be new of recent make and of the best quality and workmanship and shall be guaranteed for a period of 18 months from the date of shipment/dispatch or twelve(12) months from the date of receipt of the items at site, whichever is earlier against any defects arising from faulty materials, workmanship or design. Defective goods/materials or parts rejected by OIL shall be replaced immediately by the supplier at the supplier's expenses at no extra cost to OIL.
5. Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value. The Performance Bank Guarantee must be valid for 12 months from the date of receipt/acceptance of goods or 18 months from the date of shipment/despatch. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected.
6. Bidders are required to submit the summary of the prices in their price bids as per bid format (Summary), given below :

1) Price Bid Format (SUMMARY) for Foreign Bidders :

- (A) Total Material Value :
- (B) Packing & FOB Charges :
- (C) Total FOB Port of Shipment value, (A + B) above :
- (D) Overseas Freight Charges upto Kolkata, India :
- (E) Insurance Charges :
- (F) Total CIF Kolkata value, (C + D + E) :
- (G) Total CIF Kolkata Value in words :
- (H) Gross Weight :
- (I) Gross Volume :

2) Price Bid Format (SUMMARY) for Indigenous Bidders:

- (A) Total Material Value
- (B) Packing and Forwarding Charges
- (C) Total Ex-works value, (A + B) above
- (D) Excise Duty (Please indicate applicable rate of Duty)
- (E) Sales Tax, (Please indicate applicable rate of Tax)
- (F) Total FOR Despatching station price, (C + D + E) above
- (G) Road Transportation charges to Duliajan
- (H) Insurance Charges
- (I) Assam Entry Tax
- (J) Total FOR Duliajan value, (F + G + H + I) above

- (K) **Total FOR Duliajan value in words :**
(L) **Gross Weight :**
(M) **Gross Volume :**

NOTE:

1. Cost of the individual items must be quoted separately
2. The items covered under this enquiry shall be used by OIL in the PEL/ML areas issued/renewed after 01/04/99 and hence, applicable Customs Duty for import of goods shall be ZERO .Indigenous bidders must quote Deemed Export prices. Excise Duty under Deemed Export exempted. However Recommendatory letters will not be issued to Indian Bidders.

- 7 The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- 8 Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.
- 9 Bids containing incorrect statement will be rejected.

(II) BID EVALUATION CRITERIA (BEC):

Bids conforming to the specifications, terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria mentioned in Section D of "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005.

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ANNEXURE-B**(A) TECHNICAL CHECK LIST**

Sl. No.	PARAMETERS/REQUIREMENTS	BIDDER RESPONSE	REMARKS IF ANY
1.	Whether the nominal OD of the offered shock sub is 8 inches (203.20 mm)?	YES/NO	
2.	Whether the minimum internal ID of the offered shock sub is 2.75 inches (69.85 mm)?	YES/NO	
3.	Whether the thread connections will have API stress relief grooves and Bore back box?	YES/NO	
4.	Whether the axial load required to fully compress the tool is 125000 lbs?		
5.	Whether the spring rate in the offered shock sub is 31,000 lb/in?	YES/NO	
6.	Whether the opening travel of the offered shock sub is 1.8 inches or more?	YES/NO	
7.	Whether the closing travel of the offered shock sub is 4.0 inches or more?	YES/NO	
8.	Whether the shock sub is made from high quality, hardened steel?	YES/NO	
9.	Whether the shock sub is designed for transmitting the required drilling torque while isolating the axial loads?	YES/NO	
10.	Whether the seals for isolating internal components from the drilling fluid can withstand temperatures up to 300 degree F?	YES/NO	
11.	Whether the shock sub is self activating?	YES/NO	
12.	Whether the shock sub equally works well at low and high WOB?	YES/NO	

(B) COMMERCIAL CHECK-LIST

Sl. No.	PARAMETERS/REQUIREMENTS	BIDDER RESPONSE	REMARKS IF ANY
1.	Whether Original Signed quotation submitted?	YES/NO	
2.	Whether quoted as manufacturer?	YES/NO	
3.	Whether quoted as authorized dealer? [To Specify]	YES/NO	
4.	If quoted as authorized dealer,		
5.	(a)Whether submitted valid and proper authorization letter from manufacturer IN ORIGINAL confirming that bidder is their authorized dealer for the product offered?	YES/NO	
6.	(b)Whether manufacturer's back-up Warranty/Guarantee certificate submitted?	YES/NO	
7.	Whether ORIGINAL Bid Bond (not copy of Bid Bond) enclosed with the offer? If YES, provide details	YES/NO	
	(a) Amount :		
	(b) Name of issuing Bank :		
	(c) Validity of Bid Bond :		
	(d)Whether Bid Bond submitted as per Revised Format		
8.	Whether offered firm prices?	YES/NO	
9.	Whether quoted offer validity of 120 days from the date of closing of tender?	YES/NO	
10.	Whether quoted a firm delivery period?	YES/NO	
11.	Whether quoted as per NIT (without any deviations)?	YES/NO	
12.	Whether any deviation is there in the offer?	YES/NO	
13.	Whether deviation separately highlighted?	YES/NO	
14.	Whether agreed to the NIT Warranty clause?	YES/NO	
15.	Whether Price Bid submitted as per Price Schedule?	YES/NO	
16.	Whether indicated the country of origin for the items quoted?	YES/NO	
17.	Whether all the items of tender quoted?	YES/NO	
18.	Whether technical literature/catalogue/drawings enclosed?	YES/NO	

19.	For Foreign Bidders - Whether offered FOB/FCA port of dispatch including sea/air worthy packing & forwarding?	YES/NO
20.	For Foreign Bidders – Whether port of shipment indicated? [To specify]	YES/NO
21.	For Foreign Bidders only - Whether indicated ocean freight up to C&F Kolkata port (Excluding marine insurance)?	YES/NO
22.	Whether Indian Agent applicable?	YES/NO
	If YES, whether following details of Indian Agent provided?	
	(a) Name & address of the agent in India – To indicate	
	(b) Amount of agency commission – To indicate	
	(c) Whether agency commission included in quoted material value?	YES/NO
23.	Whether weight & volume of items offered indicated?	YES/NO
24.	Whether confirmed to submit PBG as asked for in NIT?	YES/NO
25.	Whether agreed to submit PBG within 30 days of placement of order?	YES/NO
26.	For Indian bidders – Whether place of dispatch indicated in the offer? [To specify]	YES/NO
27.	For Indian bidders – Whether road transportation charges up to Duliajan quoted?	YES/NO
28.	For Indian Bidders only - Whether offered Ex-works price including packing/forwarding charges?	YES/NO
29.	For Indian Bidders only - Whether offered Deemed Export prices?	YES/NO
30.	Whether quoted prices are exclusive of Excise duty?	YES/NO
31.	For Indian bidders only – whether import content indicated in the offer?	YES/NO
32.	For Indian Bidders only - whether all Taxes have been indicated categorically?	YES/NO
33.	Whether all BRC/BEC clauses accepted?	YES/NO

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