

**OIL INDIA LIMITED**  
**(A Govt. of India Enterprise)**  
**P.O. Duliajan – 786602, Assam**

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**Tender No. & Date : SDG6591P15/09**

Tender Fee : INR 4,500.00 OR USD 100.00

Bid Security Amount : Applicable

**Bidding Type : SINGLE STAGE TWO BID SYSTEM**

**Bid Closing on : 20.05.2015 ( at 11.00 Hrs. IST)**

**Bid Opening on : 20.05.2015 ( at 14.00 Hrs. IST)**

Performance Guarantee : Applicable

**OIL INDIA LIMITED** invites Global Tenders for items detailed below:

<b>Item No. / Mat. Code</b>	<b>Material Description</b>	<b>QTY.</b>	<b>UOM</b>
<u>10</u>	SUPPLY OF 90 TON (91.44 TONNES) CAPACITY WORK OVER SWIVEL AS PER THE FOLLOWING ANNEXURES:  a) Detailed specification – Annexure - I.  b) Bid Rejection Criteria (BRC) and Bid Evaluation Criteria – Annexure - II.  c) Technical & Commercial Check list vide Annexure - III	3	No.

**Special Notes :**

1.0 The tender will be governed by “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) including Amendments & Addendum to “General Terms & Conditions” for e-Procurement.

2.0 Technical Check list and Commercial Check list are furnished vide Annexure – III. Please ensure that both the check lists are properly filled up and uploaded along with “Techno-commercial Unpriced Bid”.

3.0 The items covered by this enquiry shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Customs CMM/FTPD/1210/MISC/15

Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export are furnished vide Addendum to “General Terms & Conditions”. However, Indian bidders will not be issued Recommendatory Letter.

4.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with **Tender no.** and **Due date** to The **Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam** on or before **13:00 Hrs.(IST)** on the Bid Closing Date mentioned in the Tender.

a) **Original Bid Security.**

b) **Details Catalogue and any other document which have been specified to be submitted in original.**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

5.0 In case of SINGLE STAGE-TWO BID SYSTEM, bidders shall prepare the “Techno-commercial Unpriced Bid” and “Priced Bid” separately and shall upload through electronic form in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The “Techno-commercial Unpriced Bid” shall contain all technical and commercial details except the prices which shall be kept blank. Details of prices as per Bid format / Commercial bid to be uploaded as attachment in the Attachment Tab “Notes and Attachments”.

**A screen shot in this regard is given below.**

Any offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in the tender.

**Display RFx Response:**

Edit | Print Preview | **Technical RFx Response** | Close | W

RFx Response Number 60006452 RFx Number TEST2 Stat  
RFx Owner WIPRO\_TEST1 Total Value 0.00 INR RFx R

RFx Information | Items | **Notes and Attachments** | Com

Basic Data | Questions

Event Parameters

Currency: Indian Rupee

Detailed Price Information: Price with Conditions

Terms of Payment: 9010 90% against despatch+10% after rec

Service and Delive  
Incoter  
Status and Statist  
Created C  
Created B  
Last Processed C  
Last Processed B

▼ Partners and Delivery Information

Details | Send E-Mail | Call | Clear

Function	Number	Name	Valid fr
The table does not contain any data			

**On “EDIT” Mode- The following screen will appear. Bidders are advised to Upload “Techno-Commercial Unpriced Bid” and “Priced Bid” in the places as indicated above:**

**Edit RFx Response:**

Submit | Read Only | Print Preview | Check | Technical RFx Response | Close | Save | Verify

RFx Response Number 60006452    RFx Number TEST2    Status Withdrawn    Submission Deadline 13.04.2013 11:00:00 INDIA  
 RFx Owner WIPRO\_TEST1    Total Value 0.00 INR    RFx Response Version Number 2    RFx Version Number 5

RFx Information | Items | **Notes and Attachments** | Conditions

**Notes**

Add | Clear

Assigned To	Category	Text Preview

**Attachments**

Sign Attachment | Add Attachment | Edit Description | Versioning | Delete | Create Qualification

Assigned To	Category	Description	File Name	Version	Processor	Checked
The table does not contain any data						

**Note :**

- \* The “Techno-Commercial Unpriced Bid” shall contain all techno-commercial details **except the prices**.
- \*\* The “Price bid” must contain the price schedule and the bidder’s commercial terms and conditions. For uploading Price Bid, first click on Sign Attachment, a browser window will open, select the file from the PC and click on Sign to sign the Sign. On Signing a new file with extension .SSIG will be created. Close that window. Next click on Add Attachment, a browser window will open, select the .SSIG signed file from the PC and name the file under Description, Assigned to General Data and clock on OK to save the File.

6.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.

7.0 The items covered by this enquiry shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Customs Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export are furnished vide Addendum to MM/GLOBAL/E-01/2005 attached. However, Indian bidders will not be issued Recommendatory Letter.

8.0 Other terms and conditions of the tender shall be as per “General Terms & Conditions” for e- Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). However, if any of the Clauses of the Bid Rejection Criteria (BRC) / Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses in the “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.

9.0 The Integrity Pact is applicable against this tender .OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure XII of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. **If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.**

OIL's Independent External Monitors at present are as under:

- (I) **SHRI RAGHAW SHARAN PANDEY, IAS (RETD.)**  
**Former Secretary, Ministry of Petroleum & Natural Gas**  
**E-MAIL ID : rspandey\_99@yahoo.com**

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**SCOPE: SUPPLY OF 90 TON(91.44 TONNES) CAPACITY WORK OVER SWIVEL**

**QUANTITY : 3 Nos.**

**1.0 ITEM DESCRIPTION :**

WORK-OVER SWIVEL, 90 TON (91.44 Tonnes) Capacity, WP 5000 PSI, Bowen type WS-2 or equivalent, with elevator type bail (suitable for 2.7/8" Elevator) or Standard bail (suitable for 160Ton hook), with following specifications:

Standard Features:

- i) Circulation Passage: : 2.1/8" (53.98mm)
- ii) Stem connection: : 2.7/8" API IF LH PIN
- iii) goose-neck Connection : 2½" NPT (line pipe) Female thread
- iv) Working pressure rating : 351.62 Kg / Sq. cm (5,000 psi)
- v) Hydrostatic test pressure : 703.24 Kg / Sq. cm (10,000 psi)
- vi) Heavy duty tapered roller thrust bearings operating in oil bath.
- vii) one piece stem having 37.025 (2.7/8") API IF LH pin connection at bottom
- viii) Hard surfaced unitized wash pipe packing assembly.

API Dynamic Lifting Load Rating (minimum):

- 0-10 RPM : 90 TON (91.44 Tonnes)
- 11-50 RPM : 65 TON (66.04 Tonnes)
- 51-100 RPM : 50 TON (50.80 Tonnes)
- 100-150 RPM : 37 TON (37.59 Tonnes)

Bidder has to provide the following along with item above:

- a) Operating & maintenance manual for the above Items : 2 (two) sets
- b) Part list book having exploded view of the components and service manual for the above Item : 2 (two) sets

**2.0 GENERAL NOTE FOR BIDDERS :**

- i) The items are to be manufactured as per API 8C spec. and bidders are required to forward valid API 8C specification certificate along with the quotation.
- ii) Necessary testing and marking shall be done as per API Spec. 8C. Additionally purchase order number and manufacturer's names have to be die stamped on the items.
- iii) Bidder should forward technical literature, catalogue, drawings with exploded views of each & every item, and a 02 year recommended spare parts list indicating part names & part numbers.
- iv) Bidder, if not a manufacturer, must submit a letter of authorization along with the quotation to sell their products to OIL INDIA LIMITED from the original manufacturer with warranty back-up and assurance to make spares available for at least next 10 years.

v) The items shall be brand new, unused & of prime quality. Bidder shall warrant (in the event of an order) that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 18 months from date of despatch/shipment or 12 months from date of receipt items at site whichever is earlier. The defective materials, if any, rejected by us shall be replaced by the supplier at their own expense. Bidders must confirm the same while quoting.

vi) Bidders should indicate the name of manufacturer & country of origin and port of despatch of the materials and their best delivery schedule.

vii) Bidders should categorically confirm compliance of their offers to all the above points while quoting. Deviations, if any, should be highlighted in the quotation.

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**BID EVALUATION CRITERIA (BEC)/BID REJECTION CRITERIA (BRC)**

**BID REJECTION CRITERIA:**

The bids shall in general conform to the specifications and terms and conditions given in the tender. Bids shall be rejected in case the goods offered do not conform to the required minimum/maximum parameters stipulated in the technical specifications and to the respective international / national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements will have to be particularly met by the bids, without which the same will be considered as non-responsive and be rejected.

**I. TECHNICAL**

1. In case, the bidder is an Original Equipment Manufacturer (OEM):

1.1 The bidder should have an experience of minimum 5 (five) years in manufacturing of tendered item under API Spec. 8C certification. For this purpose the period reckoned shall be the period prior to the date of opening of the techno-commercial bid. Copies of API 8C certificates for the last 5 (Five) years (i.e. continuous without having any break in between) must be submitted. Bids without copies of valid API 8C certificates or API 8C certificates with a break in between will be rejected.

1.2 The bidder should also have the experience of supplying at least 2 (two) numbers of the tendered item to any reputed E & P Company, in the last 3 (three) years preceding the bid closing date of this tender.

1.3 Documentary evidence to substantiate supply record should be submitted in the form of copies of relevant Purchase Orders along with copies of any of the documents in respect of satisfactory execution of each of those Purchase Orders, such as:

- (i) Satisfactory Inspection report (OR)
- (ii) Satisfactory supply completion/ Installation / Commissioning report (OR)
- (iii) Delivery challans received by Consignee (OR)
- (iv) Central Excise Gate Pass/ Tax Invoice issued under relevant rules of Central Excise/ VAT

Note: Order copy to be enclosed with relevant page number bearing signature of purchaser or authenticated by purchaser.

1.4 In case the manufacturer has successfully supplied the item to OIL INDIA LTD (OIL) in the past and are not in a position to submit supporting documents required for experience criteria as per 1.3 above, their offer will be considered provided they indicate in the bid itself the Purchase Order No. & Date and Quantity supplied to OIL in the past.

1.5 The bidder must keep API licenses along with authorization for API monogram valid till execution of purchase order and must confirm that the offered product will be supplied with API Monogram.

1.6 In case renewal process of API license is in progress at the time of bidding, the manufacturer should furnish a letter from API to this effect that renewal of the license is under examination with API and is authorized to manufacture the items as per API license and to use API monogram till the renewal for license is issued. The bidder shall also submit an undertaking that delay in renewal of API certificate shall not affect the stipulated delivery schedule of the tender / purchase order.

1.7 Bidder quoting as manufacturer must guarantee uninterrupted supply of spares and availability of service for at least 10 years with effect from delivery of the Item / product for the item / product to be supplied under the Tender / Order, if order is awarded to them by OIL.

2. In case the bidder is sole selling agent / distributor / dealer / supply house of any API approved Original Equipment manufacturer (OEM), then bidder must furnish the following documents:

2.1 Back-up authority cum warranty letter in original on manufacturer's letter head, valid at the time of bidding which should remain valid during the entire execution period of the order, from the concerned manufacturer guaranteeing supply of the items to the bidder in the event of an order on the bidder and also authorized them to market their products.

2.2 The bidders quoting on behalf of the manufacturers must also submit undertaking in original from the manufacturer for back up guarantee, after sale services and uninterrupted supply of spares for at least 10 years with effect from delivery of the Item / product for the item / product to be supplied under the Tender / Order, if order is awarded to them by OIL.

2.3 Copies of valid API Spec 8C certificates of manufacturer as stated in point 1.1 above.

2.4 The bidders quoting on behalf of the manufacturers should additionally have the experience of supplying at least 2 (two) numbers of the tendered item to any reputed E & P company, in the last 5 (five) years preceding the bid closing date of this tender.

Documentary evidence to substantiate supply record should be submitted in the form of copies of relevant Purchase Orders along with copies of any of the documents in respect of satisfactory execution of each of those Purchase Orders, such as:

- (i) Satisfactory Inspection report (OR)
- (ii) Satisfactory supply completion/ Installation / Commissioning report (OR)
- (iii) Delivery challans received by Consignee (OR)
- (iv) Central Excise Gate Pass/ Tax Invoice issued under relevant rules of Central Excise/ VAT

Note: Order copy to be enclosed with relevant page number bearing signature of purchaser or authenticated by purchaser.

2.5 In case the bidder has successfully supplied the item to OIL INDIA LTD (OIL) in the past and are not in a position to submit supporting documents required for experience criteria as per 2.4 above, their offer will be considered provided they indicate in the bid itself the Purchase Order No. & Date and Quantity supplied to OIL in the past.

2.6 The sole selling agent / distributor / dealer / supply house should quote for the supply of the tendered item from the manufacturers who meet the experience & other criteria as mentioned in clauses 1.1, 1.2, 1.3, 1.4, 1.5, 1.6 & 1.7.



## **II. COMMERCIAL :**

1.0 Bids are invited under Single Stage Two Bid System. Bidders shall quote accordingly under Single Stage Two Bid System. Bidder to note that no price details should be furnished in the Technical (i.e. Unpriced) bid. The “Unpriced Bid” shall contain all techno-commercial details except the prices which shall be kept blank. The “Priced Bid” must contain the price schedule and the bidder’s commercial terms and conditions. Bidder not complying with above submission procedure will be rejected.

2.0 Bid security of US \$ 9,000.00 or Rs. 4,05,000.00 shall be furnished as a part of the TECHNICAL BID (refer Clause Nos.9.0 & 12.0 (Section A) of “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders)). **Any bid not accompanied by a proper bid security in ORIGINAL will be rejected without any further consideration.** A bid shall be rejected straightway if Original Bid Security is not received within the stipulated date & time mentioned in the Tender and/or if the Bid Security validity is shorter than the validity indicated in Tender and/or if the Bid Security amount is lesser than the amount indicated in the Tender.

2.1 For exemption for submission of Bid Security, please refer Clause No. 9.8 (Section A) of “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders).

2.2 The Bid Security shall be valid for one year from the bid closing date i.e, till 19.05.2016.

3.0 Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value. The Performance Bank Guarantee must be valid for one year from the date of successful commissioning of the complete package at site. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected.

5.0 The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

6.0 Validity of the bid shall be minimum 180 days. Bids with lesser validity will be straightway rejected.

7.0 Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.

8.0 Bidders shall quote directly and not through Agents in India. Offers made by Indian Agents on behalf of their foreign principals will be rejected. Similarly offers from unsolicited bidders will be rejected.

9.0 Bids containing incorrect statement will be rejected.

10.0 Offers should be submitted with **Integrity Pact** duly signed by the authorized signatory of the bidder. If any bidder refuses to sign Integrity Pact or

declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.

11.0 No offers should be sent by E-mail or Fax. Such offers will not be accepted.

12.0 Bidders are required to submit the summary of the prices in their commercial bids as per bid format (Summary), given below :

(i) **Commercial Bid Format ( Summary ) for Foreign Bidders :**

- (A) Total material cost of 3 nos. Swivel
- (B) Packing & FOB Charges
- (C) Total FOB Port of Shipment value, ( A+ B ) above
- (D) Ocean Freight Charges upto Kolkata, India
- (E) Insurance Charges
- (F) Total CIF Kolkata value, ( C + D + E )
- (G) Total Value, ( F ) above
- (H) Total value in words :
- (I) Gross Weight :
- (J) Gross Volume :

(ii) **Commercial Bid Format ( SUMMARY ) for Indigenous Bidders :**

- (A) Total material cost of 3 nos.
- (B) Packing and Forwarding Charges
- (C) Total Ex-works value, ( A + B ) above
- (D) Excise Duty including Cess, (Please indicate applicable rate of Duty & Cess)
- (E) Sales Tax, (Please indicate applicable rate of Tax)
- (F) Total FOR Despatching station price, ( C + D + E ) above
- (G) Road Transportation charges to Duliajan
- (H) Insurance Charges
- (I) Total FOR Duliajan value, ( F +G + H ) above
- (J) Total Value, ( I ) above
- (K) Total value in words :
- (L) Gross Weight :
- (M) Gross Volume :

NOTES :

1. Cost of individual items must be quoted separately.

2. The materials covered under this tender will be used by OIL in the PEL/ML areas issued/renewed after 01/04/99, applicable Customs Duty for import of goods shall be ZERO. Indigenous bidders shall be eligible for Deemed Export and should quote Deemed Export prices. Excise Duty under Deemed Export is exempted.

**(II) BID EVALUATION CRITERIA :**

The bids conforming to the specifications, terms and conditions stipulated in the enquiry and considered to be responsive after subjecting to the Bid Rejection

Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below:

A. **COMMERCIAL** :

1.0 The evaluation of bids will be done as per the Commercial Bid Format (SUMMARY) detailed vide Para 12.0 of BRC.

2.0 If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.

3.0 For conversion of foreign currency into Indian currency, B.C. selling (Market) rate declared by State Bank of India, one day prior to the date of price bid opening shall be considered. However, if the time lag between the opening of the bids and final decision exceed 3(three) months, then B.C. Selling(Market) rate of exchange declared by SBI on the date prior to the date of final decision shall be adopted for conversion and evaluation.

4.0 To ascertain the inter-se-ranking, the comparison of the responsive bids will be made as under, subject to corrections / adjustments given herein.

4.1 When only foreign bidders are involved :

Comparison of bids will be done on the basis of "TOTAL VALUE" which is estimated as under :

- (A) Total material cost of 3 nos. Swivel
- (B) Packing & FOB Charges
- (C) Total FOB Port of Shipment value, ( A+ B ) above
- (D) Ocean Freight Charges upto Kolkata, India
- (E) Insurance Charges @ 1% of Total FOB Value vide ( C ) above
- (F) Banking Charges @ 0.5% of Total FOB Value vide ( C ) above in case of payment through Letter of Credit ( If confirmed L/C at buyer's account is required, 1.5% of Total FOB Value will be loaded )
- (G) Total CIF Kolkata Value, ( C+D+E+F ) above
- (H) Total Value, ( G ) above
- (I) Total value in words :

NOTE : Banking charge in the country of the foreign bidder shall be borne by the bidder.

4.2 When only domestic bidders are involved or when more than one domestic bidders are in contention in case of mixed response :

Comparison of bids will be done on the basis of "TOTAL VALUE" which is estimated as under :

- (A) Total material cost of 3 nos. Swivel
- (B) Packing and Forwarding Charges

- (C) Total Ex-works value, ( A + B ) above
- (D) Excise Duty including Cess, (Please indicate applicable rate of Duty & Cess)
- (E) Sales Tax, (Please indicate applicable rate of Tax)
- (F) Total FOR Despatching station price, ( C + D + E ) above
- (G) Road Transportation charges to Duliajan
- (H) Insurance Charges @0.5% of Total FOR Despatching Station Value ( F ) above
- (I) Total FOR Duliajan value, ( F+G+H )
- (J) Assam Entry tax
- (K) Total Value, ( I+J ) above
- (L) Total value in words :

NOTE: Excise Duty in case of the indigenous bidder is EXEMPTED under Deemed Export.

#### 4.3 When both foreign and domestic bidders are involved :

The Total Value of domestic bidder (inclusive of customs duty on imported raw material and components etc. and applicable terminal excise duty on the finished products and Sales Tax) excluding inland transportation to destination, Assam Entry Tax and Insurance charges worked out as per Para 4.2 above and Total Value of the foreign bidder worked out as per Para 4.1 above will be compared. No price preference will be allowed to indigenous bidders except that for capital goods, the domestic manufacturers would be accorded a price preference to offset CST to the extent of 4 % or actuals, whichever is less subject to 30 % local content norms as stipulated for World Bank Funded project to the satisfaction of OIL. When more than one domestic bidders fall within price preference range, inter-se-ranking will be done on Total Value basis.

Note: If the Government of India revises these evaluation criteria the same as applicable on the bid closing date will be adopted for evaluation of the offers.

5.0 Other terms and conditions of the enquiry shall be as per General Terms and Conditions for Global Tender. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC / BRC) mentioned here contradict the Clauses in the General Terms & Conditions of Global Tender of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.

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**CHECK LIST****A. TECHNICAL**

THE CHECK LIST MUST BE COMPLETED AND RETURNED WITH YOUR OFFER. PLEASE ENSURE THAT ALL THESE POINTS ARE COVERED IN YOUR OFFER. THESE WILL ENSURE THAT YOUR OFFER IS PROPERLY EVALUATED. PLEASE SELECT "Yes" OR "No" TO THE FOLLOWING QUESTIONS, IN THE RIGHT HAND COLUMN.

Sl. No	DESCRIPTIONS	REMARKS
1	Whether the items would be brand new, unused & of prime quality?	YES / NO
2	Whether the item would be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications?	YES / NO
3	Whether warranty would be for 18 months from date of receipt or 12 months from date of commissioning of the items?	YES / NO
4	Whether the defective item/ parts, if any, rejected by us will be replaced by you free of cost?	YES / NO
5	Whether the item would be manufactured as per API spec. 8C?	YES / NO
6	Whether bidder have forwarded API spec. 8C certificate along with the quotation?	YES / NO
7	Whether detailed technical catalogues, literature and drawings indicating exploded view and dimensions with part numbers for the offered items are forwarded?	YES / NO
8	Whether list of recommended spare parts for 02 years trouble free operation with unit price and part numbers of each and every item (year wise) along with the quotation are forwarded?	YES / NO
9	Whether mentioned the name of manufacturer, country of origin and port of shipment?	YES / NO
10	Whether testing and marking would be done as per API Spec. 8C?	YES / NO
11	Whether purchase order number and manufacturer's names would be die stamped on the items?	YES / NO
12	Whether quoted as manufacturer?	YES / NO
13	Whether you (other than OEM) have forwarded the copy of authorization letter from the original manufacture to sell their products to OIL INDIA LIMITED?	YES / NO
14	Any deviation from NIT?	YES / NO

**ANNEXURE-III****B. COMMERCIAL :**

THE CHECK LIST MUST BE COMPLETED AND RETURNED WITH YOUR OFFER. PLEASE ENSURE THAT ALL THESE POINTS ARE COVERED IN YOUR OFFER. THESE WILL ENSURE THAT YOUR OFFER IS PROPERLY EVALUATED. PLEASE SELECT "Yes" OR "No" TO THE FOLLOWING QUESTIONS, IN THE RIGHT HAND COLUMN.

Sl#	REQUIREMENT	COMPLIANCE
1.0	Whether bid submitted under Single Stage Two Bid System?	Yes / No
2.0	Whether quoted as manufacturer?	Yes / No
2.1	Whether quoted as OEM Dealer / Supply House. To Specify-	Yes / No
2.2	If quoted as OEM Dealer / Supply House	Yes / No
	(a) Whether submitted valid and proper authorization letter from manufacturer confirming that bidder is their authorized Dealer / supply House for the product offered ?	
	(b) Whether manufacturer's back-up Warranty/Guarantee certificate submitted?	
3.0	Whether ORIGINAL Bid Bond (not copy of Bid Bond) as per Revised Format(Annexure VII Revised) Sent separately? If YES, provide details	
	(a) Amount :	
	(b) Name of issuing Bank :	
	(c) Validity of Bid Bond :	
4.0	Whether offered firm prices ?	Yes / No
4.1	Whether quoted offer <b>validity of 180 days from</b> the bid closing date of tender?	Yes / No
4.2	Whether quoted a firm delivery period?	Yes / No
4.3	Whether agreed to the NIT Warranty clause?	Yes / No
4.4	Whether confirmed acceptance of tender Payment Terms of 80% against shipment/dispatch documents and balance 20% after successful commissioning/testing along with commissioning/testing charges?	Yes / No
5.0	Whether confirmed <b>to submit PBG</b> as asked for in NIT?	Yes / No
5.1	Whether agreed to submit PBG within 30 days of placement of order?	Yes / No
6.0	Whether Price submitted as per Price Schedule (refer Para 12.0 of BRC vide Annexure – II)?	Yes / No
6.1	Whether cost of Recommended Spares for <b>2 years</b> of operations quoted?	YES/NO
7.0	Whether quoted as per NIT (without any deviations)?	Yes / No
7.0	Whether quoted any deviation?	Yes / No
7.1	Whether deviation separately highlighted?	Yes / No
8.0	Whether indicated the country of origin for the items quoted?	Yes / No
8.1	Whether technical literature / catalogue enclosed?	Yes / No

8.2	Whether weight & volume of items offered indicated?	Yes / No
9.0	For Foreign Bidders - Whether offered FOB / FCA port of despatch including sea / air worthy packing & forwarding?	Yes / No
9.1	For Foreign Bidders – Whether port of shipment indicated. To specify:	Yes / No
9.2	For Foreign Bidders only - Whether indicated ocean freight up to Kolkata port (Excluding marine insurance ) ?	Yes / No
9.3	Whether Indian Agent applicable ?	Yes / No
	If YES, whether following details of Indian Agent provided?	
	(a) Name & address of the agent in India – To indicate	
	(b) Amount of agency commission – To indicate	
	(c) Whether agency commission included in quoted material value?	
10.0	For Indian Bidders – Whether indicated the place from where the goods will be dispatched. To specify :	Yes / No
10.1	For Indian Bidders – Whether road transportation charges up to Duliajan quoted?	Yes / No
10.2	For Indian Bidders only - Whether offered Ex-works price including packing/forwarding charges?	Yes / No
10.3	For Indian Bidders only - Whether indicated import content in the offer?	Yes / No
10.4	For Indian Bidders only - Whether offered Deemed Export prices?	Yes / No
10.5	For Indian Bidders only – Whether all applicable Taxes & Duties have been quoted?	Yes / No
11.0	Whether all BRC/BEC clauses accepted ?	Yes / No
12.0	Whether Integrity Pact with digital signature uploaded?	Yes / No
12.1	Whether all the clauses in the Integrity Pact have been accepted?	Yes / No

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

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