



OIL INDIA LIMITED
(A Govt. of India Enterprise)
P.O. Duliajan – 786602, Assam

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Tender No. & Date	: SDG5557P18/06 dated 26.08.2017
Tender Fee	: INR 6,000.00 or USD 100.00
Bid Security Amount	: INR 54,900.00 or USD 845.00
Bidding Type	: SINGLE STAGE COMPOSITE BID SYSTEM
Period of Sale of Bid Documents	: From 31.10.2017 to 13.12.2017; 15:30 Hrs. (IST)
Bid Closing on	: 20.12.2017 (at 11.00 Hrs. IST)
Bid Opening on	: 20.12.2017 (at 13.00 Hrs. IST)
Bid Validity	: Bid should be valid for 90 days from bid closing date.
Bid Bond Validity	: Bid Bond should be valid up to 20.09.2018.
Performance Guarantee	: Applicable @ 10% of Order value
Integrity Pact	: Not Applicable
List of Annexures Applicable	: Annexure-I– Specification and various notes to bidders Annexure- II- Bid evaluation & Rejection Criteria Annexure- III - Check List (Technical & Commercial) Annexure-IV - Certificate of Annual Turnover & Net Worth Annexure – V - Technical Evaluation Matrix (BEC/BRC) Annexure-VI – Technical Evaluation Matrix (Technical specifications)

AA:: SPECIFICATION & QUANTITY OF THE ITEMS TO BE PROCURED

Item no.	Material Description	Quantity
10	<p>BATTERY OPERATED DIGITAL PUMP STROKE COUNTER SYSTEM:</p> <p>Free Standing type, Battery operated, Digital, Rig-Pump Stroke Counter System for two pumps to continuously display SPM (Strokes Per Minute) & Total Strokes (as and when required) of two pumps simultaneously.</p> <p>Each system should be complete at least with the following:</p> <ul style="list-style-type: none">a. Battery Operated Pump Stroke Counter Assembly (with battery pack) for two pumps. - 1 Nob. Pump Stroke Sensor Assembly for two pumps.- 2 Nos.c. Mounting kit/ accessories complete.d. System Connection Cable Assy. with about 250 ft (76.2 m) of cable to reach from Sensor Assy. to Display unit/ Counter Assy.-2 Nos .e. Stainless Steel enclosure.f. Battery: Intrinsically safe sealed pack.g. Battery life: minimum 2 years of continuous operationsh. Time base: quartz crystal oscillator.i. Capable of working in high vibration encountered in normal drilling rig-operations.j. Instruction Manual for Installation, Operation & Maintenance with Illustrated Parts and part numbers. <p>The Bidder shall have to provide the following Spare parts along with each Digital Pump Stroke Counter.</p> <ul style="list-style-type: none">i. Cable about 100 meter (328 ft) from Sensor Assy. to Display unit/ Counter Assy.: 1 No.ii. Pump Stroke sensor for two pumps : 1 set	03 Nos.

BB:: SPECIAL NOTES TO BIDDERS:

- 1.0 The items shall be brand new, unused & of prime quality. The manufacturer shall warrant (in the event of an order) that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 18 months from date of shipment or 12 months from date of receipt of the items, whichever is earlier. The defective materials, if any, rejected by OIL shall be replaced by the supplier at their own expense. Bidders must confirm the same in their quotations.
- 2.0 Bidder must provide detailed specifications of the offered product and should forward relevant Catalogue, Drawing, and Literature (in printed form, not in computer media such as floppies or CDs) indicate the quoted items along with the quotation.
- 3.0 Bidder should forward a list of recommended spares for two (02) years operation for the quoted item indicating part numbers, quantity & unit price separately along with the quotation in the commercial bid and categorically confirm the same in the technical bid (**price should not be mentioned in the technical bid**). However, the cost of these spares will not be considered for bid evaluation purpose. The price should remain valid for at least two (02) years.
- 4.0 The Bidder should indicate the dimensions and weight of the offered item(s), the name of the manufacturer, the country of origin and the port of dispatch of the materials.
- 5.0 In the event of order, the supply must include Inspection, Test and calibration certificates for the item and three sets of Maintenance, Operation, Service and Parts Manual. Bidder should categorically confirm while quoting.
- 6.0 Bidder should categorically confirm in the technical bid a delivery schedule within six (06) months, FOB Port of dispatch, after establishment of letter of credit (in case of foreign bidder) or for despatch of the equipment within six (06) months after receipt of formal order (in case of indigenous bidder) failing which their offer will be rejected.
- 7.0 Bidder to sign and submit completely filled up Technical check list and Technical Evaluation Matrix for Bid evaluation criteria and Technical specification.
- 8.0 Any deviation(s) from the tender specification should be clearly highlighted specifying justification in support of deviation.
- 9.0 Payment terms: Refer to “General Terms & Conditions” for e- Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders)
- 10.0 In case of deduction of Liquidated Damages, LD amount shall be deducted along with applicable rate of GST.

- 11.0 Performance Security clause (Clause No. 10.0 of Section-A) of "General Terms & Conditions for Global Tenders (MM/GLOBAL/01/2005)" has been amended and the new clause is detailed in the Amendment dated 25.04.2016 issued to MM/GLOBAL/01/2005. Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value. Bidders to note the same and to confirm its acceptance in their offers.
- 12.0 The items covered by this enquiry shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Customs Duty during import will be applicable. Indigenous bidder shall be eligible for concessional rate of IGST against Essentiality Certificate wherever applicable as per Notification No.3/2017-Integrated Tax (Rate) dated 28th June, 2017.

In the event of an order on indigenous bidder, OIL will issue Project Authority Certificate (PAC) under deemed export, where import content is declared by the bidder for availing Custom Duty benefit on the import content. Supplier shall affect dispatch only on receipt of these certificates from OIL, failing which all related liabilities shall be to Supplier's account.

CC: GENERAL NOTES TO BIDDERS:

- 1.0 Tender Fee – Tender fee must be paid online through OIL's payment gateway only and no other instrument (Cash/DD/Cheques/Cashier Cheque, etc.) will be acceptable.
- 2.0 Bid Security/EMD/Performance Bank Guarantee – Must be paid either through online mode or Submission of Bank Guarantee/LC only. No DD/Cheques/Cashier Cheque or any other mode will be acceptable.
- 3.0 The tender will be governed by "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) including Amendments & Addendum to "General Terms & Conditions" for e-Procurement.
- 4.0 Bid must be submitted online through OIL's e-procurement portal. Bid submitted in any other form will be rejected.
- 5.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribing tender no. and due date to The GM Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before 13:00 hrs. (IST) on the Bid Closing Date mentioned in the Tender.
- a) Original Bid Security along with two duplicate copies of Bid Security.
- b) Any other documents which have been particularly asked for in this tender for submission.
- 6.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned

address before the bid closing date and time, failing which the offer shall be rejected.

- 7.0 The tender is invited under SINGLE STAGE-COMPOSITE BID SYSTEM. The bidder has to submit both the “TECHNO-COMMERCIAL UNPRICED BID” and “PRICED BID” through electronic form in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The “Techno-commercial Unpriced Bid” shall contain all technical and commercial details except the prices which shall be kept blank. Details of prices as per Bid format / Commercial bid to be uploaded as attachment in the Attachment Tab “Notes and Attachments”.

Any offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in the tender.

Notes and Attachments

→ Only Price Details Should Be Uploaded

Technical attachments

→ All technical bid documents except price details

Please do refer “**NEW INSTRUCTION TO BIDDER FOR SUBMISSION**” for the above two points and also please refer “**New Vendor Manual (effective 12.0.2017)**” available in the login Page of the OIL’s E-tender Portal.



Oil India Limited e-Procurement

User ID *

Password *

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[Important Note for New Portal Users:](#)

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- 8.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will

be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

- 9.0 Please mention clearly in your quotation the Net. Weight, Gross Weight & Volume, Indian Agent's Name and its Commission, Payment Terms, Ocean Freight/Air Freight Charges, Port of Loading, Delivery period, Country of origin with manufacturer's name, etc.
- 10.0 Quantity of Individual item may be increased or decreased at the time of final placement of order. The minimum FOB/FCA charges in case of partial order for reduced quantity/enhanced quantity shall have to be indicated by the bidder. In case, this is not indicated specifically, the charges quoted would be pro-rata calculated and the same will be binding on the bidder.
- 11.0 To ascertain the substantial responsiveness of the bid, OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by OIL, failing which the offer will be summarily rejected.
- 12.0 Other terms and conditions of the tender shall be as per "General Terms & Conditions" for e- Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). However, if any of the Clauses of the Bid Rejection Criteria (BRC) / Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses in the "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.
- 13.0 All the Bids must be Digitally Signed using "Class 3" digital certificate (e-commerce application) only as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than "Class 3" digital certificate, will be liable for rejection
- 14.0 Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.
- 15.0 Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises (MSE) in the tender is furnished vide Amendment to General Terms and Conditions for Global Tender (MM/GLOBAL/E-01/2005). Bidders are requested to take note of the same and to submit their offers accordingly.
- 16.0 Original Bid Closing Date shall be considered by OIL for evaluation of BRC Criteria in case of any extension of the original bid closing date.
- 17.0 **The Bank Guarantee issued by bank must be routed through SFMS platform as per following details:**
 - a. (i) "MT760/ MT760 COV for issuance of bank guarantee

(ii) MT767/ MT767 COV for amendment of bank guarantee

The above message/intimation shall be sent through SFMS by the BG issuing bank branch to Axis Bank, Duliajan Branch, and IFS Code: UTIB0001129. Branch Address: Axis Bank Ltd., Duliajan Branch, Daily Bazar, Jyotinagar, Duliajan, Dist-Dibrugarh, Pin-786602.

- b. The vendor shall submit to OIL the copy of the SFMS message as sent by the issuing bank branch along with the original bank guarantee.

DD :: CLAUSES RELATED TO GST

- 1.0 For the purposes of levy and imposition of GST, the expressions shall have the following meanings:
- (a) GST - means any tax imposed on the supply of goods and/or services under GST Law.
 - (b) Cess – means any applicable cess, existing or future on the supply of Goods and Services as per Goods and Services Tax (Compensation to States) Act, 2017.
 - (c) GST Law - means IGST Act 2017, CGST Act 2017, UTGST Act, 2017 and SGST Act, 2017 and all related ancillary Rules and Notifications issued in this regard from time to time.
- 2.0 The rates quoted by the bidders shall be inclusive of all taxes, duties and levies. However, bidders are required to provide separately the rate and amount of all types of taxes, duties and levies. In case, the quoted information related to various taxes, duties & levies subsequently proves wrong, incorrect or misleading, OIL will have no liability to reimburse the difference in the duty/ tax, if the finally assessed amount is on the higher side and OIL will have to right to recover the difference in case the rate of duty/ taxes finally assessed is on the lower side. Further, bidders have to clearly show the amount of GST separately in the Tax Invoices. Further, it is the responsibility of the bidders to make all possible efforts to make their accounting / IT system GST compliant in order to ensure availability of Input Tax Credit (ITC) to Oil India Ltd.
- 3.0 Offers without giving any of the details of the taxes (Including rates and amounts) as specified above will be considered as inclusive of all taxes including GST. When a bidder mentions taxes as extra without specifying the rates & amount, the offer will be loaded with maximum value towards taxes received against the tender for comparison purposes. If the bidder emerges as lowest bidder after such loading, in the event of order on that bidder, taxes mentioned by OIL on the Purchase Order/ Contracts will be binding on the bidder.
- 4.0 Bidders are required to pass on the benefit arising out of introduction of GST, including seamless flow of Input Tax Credit, reduction in Tax Rate on inputs as well as final goods by way of reduction of price as contemplated in the provision relating to Anti-Profiteering Measure vide Section 171 of the CGST Act, 2017. Accordingly, for supplies made under GST, the bidders should confirm that benefit of lower costs has been passed on to OIL by way of lower prices/taxes and also provide details of the same as applicable. OIL reserves the right to examine such details about costs of inputs/input services of the bidders to ensure that the intended benefits of GST have been passed on to OIL.

5.0 Oil India Ltd. shall declare the value of free issue of materials and services, if any, involved in the execution of the contract. The Contractor should consider the same while working out the GST liability, if any. Further in cases where GST is leviable on any facilities provided by OIL and used by bidders and the consideration for which is recovered by OIL in the form of reduction in the invoice raised by bidders then OIL will raise GST invoices on such transactions and the same will be reimbursed by bidders.

6.0 **When Input tax credit is available for Set Off**

Evaluation of L-1 prices shall be done based on Quoted price after deduction of Input Tax Credit (ITC) of GST, if available to OIL. OIL shall evaluate the offers on the basis of the quoted rates only and any claim subsequently by the bidders for additional payment/liability shall not be admitted and has to be borne by the bidders

When Input tax credit is NOT available for Set Off

Evaluation of L-1 prices shall be done based on Quoted price only. OIL shall evaluate the offers on the basis of the quoted rates only and any claim subsequently by the bidders for additional payment/liability shall not be admitted and has to be borne by the bidders

7.0 Bidders agree to do all things not limited to providing GST compliant Tax Invoices or other documentation as per GST law relating to the supply of goods and/or services covered in the instant contract like raising of and /or acceptance or rejection of credit notes / debit notes as the case may be, payment of taxes, timely filing of valid statutory Returns for the tax period on the Goods and Service Tax Network (GSTN), submission of general information as and when called for by OIL in the customized format shared by OIL in order to enable OIL to update its database etc. that may be necessary to match the invoices on GSTN common portal and enable OIL to claim input tax credit in relation to any GST payable under this Contract or in respect of any supply under this Contract.

8.0 In case Input Tax Credit of GST is denied or demand is recovered from OIL by the Central / State Authorities on account of any non-compliance by bidders, including non-payment of GST charged and recovered, the Vendor/Supplier/Contractor shall indemnify OIL in respect of all claims of tax, penalty and/or interest, loss, damages, costs, expenses and liability that may arise due to such non-compliance. OIL, at its discretion, may also withhold/recover such disputed amount from the pending payments of the bidders.

EE :: PURCHASE PREFERENCE POLICY (LINKED WITH LOCAL CONTENT) (PP-LC)

Purchase preference policy (linked with Local Content) (PP-LC) is applicable to this tender and may refer to Annexure-PPLC in this regard in addition to the clauses mentioned hereunder:

- a) Ministry of Petroleum & Natural Gas, Government of India implemented PP-LC Policy to provide Purchase Preference (linked with local content) by notification no. Ref. O-27011/44/2016-ONG-II/FP dtd.25.04.2017.
- b) As per the PP-LC policy, 50% of the tendered quantity would be awarded to the

lowest techno-commercially qualified LC (Local Content) manufacturer / supplier which are within the price band of 10% of the L1, subject to matching the L1 price. Bidders seeking Purchase preference (linked with Local Content)(PP-LC) shall be required to meet / exceed the target of Local Content (LC) as per values furnished vide MOPNG notification no. O-27011/44/2015-ONG-II/FP dated 25.04.2017 as on the bid closing date. The remaining quantity will be awarded to L1 (i.e. Non Local Content (NLC) manufacturer / supplier not meeting prescribed LC criteria).

- c) In case a bidder is eligible to seek benefits under PP-LC policy as well as Public Procurement Policy for MSEs-Order 2012, then the bidders should categorically seek benefits against only one of the two policies i.e. either PP-LC or MSE policy. If a bidder seeks free of cost tender document under the MSE policy, then it shall be considered that the bidder has sought benefit against the MSE policy and this option once exercised cannot be modified subsequently.
- d) Price Break-up: The bidder shall provide break up of "Local component" and "Imported Component" along with their price bid.
- e) Such bidders shall furnish following undertaking from the manufacturer on Manufacturer's letter head along with their techno-commercial bid. The undertaking shall become a part of the contract:

"We _____ (Name of Manufacturer) undertake that we meet the mandatory minimum Local Content (LC) requirement i.e. _____ (to be filled as notified at Enclosure I of the policy) for claiming purchase preference linked with Local Contents under the Govt. policy against under tender no. _____."

- f) Above undertaking shall be supported by the following certificate from Statutory Auditor engaged by the bidder, on the letter head of such Statutory Auditor (as per the provisions of the aforesaid policy):

"We _____ the statutory auditor of M/s _____ (name of the bidder) hereby certify that M/s _____ (name of manufacturer) meet the mandatory Local Content requirements of the Goods and/or Services i.e. _____ (to be filled as notified at Enclosure I of the policy) quoted vide offer No. _____ dated _____ against OIL's tender No. _____ by M/s _____ (Name of the bidder)."

- g) Failure to submission of documents as mentioned in d), e) & f) above will be treated as "Calculation of LC is not verifiable, the value of LC of the said component shall be treated as NIL" and hence will not be eligible for PP-LC.
- h) At the time of bidding, the bidder has to confirm in their bid for submission/ complying the following in the event of order:
 - i) In case of procurement of goods under PP-LC, the LC content may be calculated by the supplier and the verification of the procurement of goods, service shall be carried out by a Statutory Auditor engaged by the bidder.
 - ii) The supplier shall provide the necessary local content documentation to the statutory auditor, which shall review and determine the local content requirements have been met, issue a local content certificate to that effect on behalf of procuring company, stating the percentage of local content in the good or service measured.

iii) The local content certificate shall be submitted along with each invoice raised. However, the % of local content may vary with invoice while maintaining the overall % of local content for the total purchase of the pro-rata local content requirement. In case, it is not satisfied cumulatively in the invoices raised up to that stage, the supplier shall indicate how the local content requirement would be met in the subsequent stages.

iv) A bidder who has been awarded the contract after availing Purchase Preference is found to have violated the LC provision, in the execution of the procurement contract of goods and/or services shall be subject to financial penalty over and above the PBG value prescribed in the contract and shall not be more than an amount equal to 10% of the Contract Price. View this, the supplier shall confirm in their bid for submission of PBG (PBG-PPLC) of 10% of the contract value which shall be valid throughout the execution of the contract (format as provided vide the notification). This PBG-PPLC is in addition to the PBG, which is required to be submitted by the successful bidder as per OIL's general terms & condition. **Bidders to provide an undertaking complying to the submission of additional PBG along with their bid, in case of availing PPLC benefit.**

v) Bidders should note that PP - LC shall not be available in case of procurement of goods /services falling under the list of items reserved for exclusive purchase from Micro and Small Enterprise (MSEs) or Domestically Manufactured Electronic Products (DMEP).

Annexure-II

BID EVALUATION CRITERIA-TECHNICAL

The bids shall broadly conform to the specifications and terms and conditions given in this bid document. Bids shall be rejected in case the items offered do not conform to required parameters stipulated in the technical specifications and to the respective international/national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.

1. Experience:

A. MANUFACTURERS EXPERIENCE: IN CASE THE BIDDER IS THE MANUFACTURER

In case the bidder is a manufacturer of the offered item(s), then bidder must furnish the following documents along with the technical bid failing which the bids will be rejected

- i. Bidder must have an experience of minimum 5 (Five) years in manufacturing the quoted item(s) as on the original bid closing date of the tender. Documentary evidence in respect of manufacturing the quoted item shall be submitted along with techno-commercial bid.
- ii. The bidder should have manufactured and supplied minimum 50% quantity (to be rounded to next higher whole figure) of tendered item, to any E&P companies/Drilling Contractors/Drilling service providers/ Mud Pump Manufacturers during last 5 (five) years as on original bid closing date of the tender (either by themselves or through their sole selling agent/distributor/dealer/supply house).

Documentary evidence in respect of manufacturing and supplying the above mentioned item should be submitted with the technical bid, in the form of copies of relevant signed and sealed Purchase Orders along with copies of any of the following documents in respect of satisfactory execution of each of those Purchase Orders failing which the bids will be rejected:

- I. Satisfactory Inspection Report (OR)
- II. Signed and sealed satisfactory supply completion/installation report on User's letter head(OR)
- III. Bill of Lading, Invoice etc. (OR)
- IV. Consignee receipt delivery challan (OR)
- V. Commercial Invoice/ Payment Invoice

Note: The Purchase Order date need not be within 5 (five) years preceding the original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.

B. IN CASE THE BIDDER IS NOT A MANUFACTURER:

If the bidder is a sole selling agent / distributor / dealer / supply house of any manufacturer, then bidder must furnish the following documents along with the technical bid failing which the bid will be rejected:

I. Authorization certificate from the manufacturer (in original on manufacturer's letter head) should be submitted along with the technical bid. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order.

II. Undertaking from the manufacturer (in original on manufacturer's letter head) guaranteeing supply of items to the bidder in the event of an order on the bidder. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order.

III. Warranty backup from the manufacturer in original on manufacturer's letter head against the quality of the tendered item(s) as specified in the tender.

IV. Documentary evidence in respect of manufacturer's experience in manufacturing as specified under para 1.A.(i) from the concerned manufacturer.

V. Documentary evidence in respect of manufacturer's supply experience as specified under para 1.A.(ii) from the concerned manufacturer (having supplied such items either by manufacturer themselves or through their sole selling agent / distributor / dealer / supply house).

VI. Documentary evidence in respect of bidder's own supply experience of supplying minimum 25% quantity (to be rounded to next higher whole figure) of tendered item, , during last 5 (five) years as on original bid closing date of the tender as specified in the para 1.A.(ii).

2. If the bidder is a manufacturer and has supplied the tendered item to OIL during last 5 (five) years as on original bid closing date of the tender either by themselves or through their sole selling agent/distributor/dealer/supply house and whose past performance has been satisfactory, the bidder need not satisfy Clause 1.A. i & ii . In this situation, the bidder shall have to indicate purchase order (P.O.) No. of OIL in the technical bid.

3. If the bidder is sole selling agent / distributor / dealer / supply house of any manufacturer and have successfully supplied the tendered item to OIL in the last 5 (five) years as on original bid closing date and whose past performance has been satisfactory, the bidder need not satisfy Clauses 1.B ,IV, V & VI above . In this situation, the bidder shall have to indicate purchase order (P.O.) No. of OIL in their technical bid. However, this exemption shall be applicable only if the bidder has declared in the bid that they will be supplying the tendered item from the same manufacturer as per the last order supply.

4. Bidder should categorically confirm in the technical bid a delivery schedule within six (06) months, FOB Port of dispatch, after establishment of letter of credit (in case of foreign bidder) or for dispatch of the equipment within six (06) months after receipt of formal order (in case of indigenous bidder) failing which their offer will be rejected.

5.0 **Financial Criteria:**

5.1 **Annual Turnover:** The bidder shall have an annual financial turnover of minimum **Rs. 13,72,500.00 or USD 21,115.00** during any of the preceding 03 (three) financial years reckoned from the original bid closing date of the tender, irrespective of whether their bid is for all tendered items or not.

5.2 "Net Worth" of the bidder should be positive for the preceding financial/accounting year.

5.3 Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that the balance sheet/Financial Statements for the financial year..... (As the case may be) has actually not been audited so far.

Notes:

a) For proof of Annual Turnover & Net worth any one of the following documents must be submitted along with the bid:

i) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in Annexure- E.

OR

ii) Audited Balance Sheet along with Profit & Loss account. In case of foreign bidders, self-attested/digitally signed printed published accounts are also acceptable.

5.4 In case the bidder is a Central Govt. Organization / PSU /State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

5.5 In case the Audited Balance Sheet and Profit & Loss Account submitted along with the bid are in currencies other than INR or US\$, the bidder shall have to convert the figures in equivalent INR or US\$ considering the prevailing conversion rate on the date on which the Audited Balance Sheet and Profit & Loss Account is signed. A CA certificate is to be submitted by the bidder regarding converted figures in equivalent INR or US\$.

A.3 COMMERCIAL

Commercial Bid Rejection Criteria will be as per Section D of General Terms & Conditions of Global Tender (MM/GLOBAL/E-01/2005) with following Special Bid Rejection Criteria.

- 1.0 Bids are invited under **Single Stage Composite Bid System**. Bidders shall quote accordingly under Single Stage Composite Bid System.
- 2.0 The prices offered shall have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- 3.0 Bids received in physical form against online invitation through e-portal shall be rejected (except the documents specifically called for in hard copies, if any). Similarly, Bids received after the bid closing date and time shall be rejected. Also, modifications to bids received after the bid closing date & time shall not be considered.
- 4.0 Bids containing incorrect statement shall be rejected.
- 5.0 Validity of the bid shall be minimum 90 days from the date of Bid Closing Date. Bids with lesser validity will be straightway rejected.
- 6.0 **Bid security of US \$ 845.00 or Rs. 54,900.00** shall be furnished as a part of the TECHNICAL BID (refer Clause Nos.9.0 & 12.0 (Section A) of “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders).A bid shall be rejected straightway if Original Bid Security is not received within the stipulated date & time mentioned in the Tender and/or if the Bid Security validity is shorter than the validity indicated in Tender and/or if the Bid Security amount is lesser than the amount indicated in the Tender.
- 6.1 For exemption for submission of Bid Security please refer Clause No. 9.8 (Section A) of “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders).
- 7.0 Bidders must confirm that Goods, materials or plant(s) to be supplied shall be new of recent make and of the best quality and workmanship and shall be guaranteed for a period of 18 months from the date of shipment/dispatch or twelve (12) months from the date of receipt of the items at destination, whichever is earlier against any defects arising from faulty materials, workmanship or design. Defective goods/materials or parts rejected by OIL shall be replaced immediately

by the supplier at the supplier's expenses at no extra cost to OIL.

- 8.0 Successful bidder shall be required to furnish a Performance Security equivalent to ten (10%) of total evaluated value of Order, which should remain valid throughout the period execution, including extension, if any. The successful bidder shall submit Performance Security within 30 days of award, failing which OIL reserves the right to cancel the order and forfeit their Bid Security. Bidders should undertake in their bids to submit Performance Security as stated above
- 9.0 Bidders are required to submit the summary of the prices in their price bids as Per bid format (Summary), given below.

(i) Price Bid Format (SUMMARY) for Foreign Bidders:

- (A) Material Value for item no 10 (bidder to indicate HSN Code):**
- (B) Packing & FOB Charges for item no 10:**
- (C) Total FOB Port of Shipment value, (A+B) above :**
- (D) Overseas Freight Charges up to Kolkata, India for item no 10 :**
- (E) Banking & Insurance Charges @1.5% of C :**
- (F) Total CIF Kolkata value, (C+D+E) :**
- (G) Landing Charges @1% of F:**
- (H) Total CIF Landed Value (F+G):**
- (I) IGST @ 5% on H:**
- (J) Compensatory Cess, if any on H:**
- (K) Total CIF+GST Landed Value (H+I+J):**
- (L) Total Value in words :**
- (M) Gross Weight & Volume for item no 10:**

(ii) Price Bid Format (SUMMARY) for Indigenous Bidders:

- (A) Material Value for item no 10 (bidder to indicate HSN Code alongwith actual applicable rate of GST):**
- (B) Packing & Forwarding Charges for item no 10:**
- (C) Total Ex-works value, (A+B) above :**
- (D) GST @ 5% on C :**
- (E) Total FOR Despatching Station price, (C+D) above**
- (F) Road Transportation charges to Duliajan for item no 10 including GST:**
- (G) Insurance Charges @0.5% on C including GST:**
- (H) Total FOR Duliajan value, (E+F+G) above :**
- (I) Total Value in words :**
- (J) Gross Weight & Volume for item no 10 :**
- (K) Import Content, if any for item no 10:**

- 10.0 Bidder shall accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:

- i) Liquidated Damages
- ii) Warranty/Guarantee of material
- iii) Arbitration / Resolution of Dispute
- iv) Force Majeure
- v) Applicable Laws

11.0 A bid shall be rejected straightway if it does not conform to any one of the following clauses:

- a) Validity of bid shorter than the validity indicated in the Tender.
- b) Original Bid Security not received within the stipulated date & time mentioned in the Tender.
- c) Bid Security with (i) validity shorter than the validity indicated in Tender and/or (ii) Bid Security amount lesser than the amount indicated in the Tender.

B. BID EVALUATION CRITERIA

The bids conforming to the specifications, terms and conditions stipulated in the enquiry and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per General Terms and Conditions for Global Tender and the Bid Evaluation Criteria given below:

B.1 COMMERCIAL

The bids conforming to the specifications, terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria shall be considered for further evaluation as per General Terms and Conditions for Global Tender and the Bid Evaluation Criteria given below:

- 1.0 The evaluation of bids shall be done as per the Price Bid Format (SUMMARY) provided in the Tender and detailed below.
- 2.0 If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.
- 3.0 For conversion of foreign currency into Indian currency, B.C. selling (Market) rate declared by State Bank of India, one day prior to the date of price bid opening shall be considered. However, if the time lag between the opening of the bids and final decision exceed 3(three) months, then B.C. Selling(Market) rate of exchange declared by SBI on the date prior to the date of final decision shall be adopted for conversion and evaluation.
- 4.0 To ascertain the inter-se-ranking, bid prices shall be converted into Indian Rupees and the comparison of responsive bids shall be made as under, subject to corrections / adjustments, if any.

Note: 1) Domestic Bidders must quote inland freight charges upto Duliajan. In case bidder fails to quote inland freight charges, highest freight quoted by domestic bidder (considering pro-rata distance) against this tender or OIL's estimated freight, whichever is higher, shall be loaded to their offer for comparison purpose.

2) For enquiries with duty exemption benefit – The items covered under this enquiry shall be used by OIL in the PEL/ML areas issued/renewed after

01/04/99 and hence, applicable customs duty for import of goods shall be zero. However, Indigenous bidder shall be eligible for concessional rate of IGST against Essentiality Certificate.

4.1 When only foreign bidders are involved:

Comparison of bids shall be done on the basis of "TOTAL CIF+CD+GST LANDED VALUE (N)" quoted by the Bidders against **each individual item** as per Price Bid Format adopted in the Tender considering the following:

- (A) Material value including TPI; if any :
- (B) Packing & FOB Charges :
- (C) Total FOB Port of Shipment value, (A+B) above :
- (D) Overseas Freight Charges upto Kolkata, India :
- (E) Insurance Charges :
- (F) Banking Charges @ 1% of C*
- (G) CIF value (C+ D + E + F) :
- (H) Landing Charges 1% on G :
- (I) CIF Landed Value (G+H):
- (J) Basic Customs Duty (including cess, if any) on I :
- (K) CIF Landed value +CD (I+J) :
- (L) IGST (including cess, if any) on K :
- (M) Compensatory cess on L, if any :
- (N) Total CIF+CD+GST Landed Value (K+L+M)

NOTE: Banking charge in the country of the foreign bidder shall be borne by the bidder. Banking charge 1% for payment through Letter of Credit. And 1.5 % if confirmed LC at buyer's account is required.

4.2 When only domestic bidders are involved or when more than one domestic bidders are in contention in case of mixed response:

Comparison of bids shall be done on the basis of "TOTAL FOR DULIAJAN VALUE (J)" quoted by the Bidders against **each individual item** as per Price Bid Format adopted in the Tender considering the following:

- (A) Material value including TPI :
- (B) Packing and Forwarding Charges, if any:
- (C) Total Ex-works value, (A+B) above :
- (D) GST on C :
- (E) Compensatory Cess, if any :
- (F) Total FOR Despatching Station price, (C+D+E) above :
- (G) Road Transportation charges to Duliajan :
- (H) GST on G :
- (I) Insurance Charges inclusive of GST:
- (J) Total FOR Duliajan value, (F+G+H+I) above :

4.3 When both foreign and domestic bidders are involved:

The Total Value of domestic bidder as worked out as per para 4.2 (F) above and Total Value of the foreign bidder worked out as per Para 4.1(N) above will be compared.

Note: If the Government of India revises these evaluation criteria the same as applicable on the bid closing date will be adopted for evaluation of the offers.

- 5.0 Other terms and conditions of the enquiry shall be as per General Terms and Conditions for Global Tender. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC / BRC) mentioned here contradict the Clauses in the General Terms & Conditions of Global Tender of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.

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ANNEXURE - III**CHECK LIST**

THE CHECK LIST MUST BE COMPLETED AND RETURNED WITH YOUR OFFER. PLEASE ENSURE THAT ALL THESE POINTS ARE COVERED IN YOUR OFFER. THESE WILL ENSURE THAT YOUR OFFER IS PROPERLY EVALUATED. PLEASE SELECT "Yes" OR "No" TO THE FOLLOWING QUESTIONS, IN THE RIGHT HAND COLUMN.

A. TECHNICAL**TECHNICAL CHECKLIST FOR DIGITAL PUMP STROKE COUNTER**

Sl. No	DESCRIPTIONS	REMARKS
1	Whether quoted the item as manufacturer ?	YES / NO
2	Whether quoted the item as sole selling agent / distributor / dealer / supply house of any manufacturer ?	YES / NO
3	Whether the items would be brand new, unused & of prime quality ?	YES / NO
4	Whether the offered Pump Stroke Counter as per our NIT requirement ?	YES / NO
5	Whether the item would be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications ?	YES / NO
6	Whether warranty would be for 18 months from date of receipt or 12 months from date of receipt of the items ?	YES / NO
7	Whether the defective item/ parts, if any, rejected by us will be replaced by you free of cost ?	YES / NO
8	Whether detailed technical catalogues, literature and drawings indicating exploded view and dimensions with part numbers for the offered items are forwarded?	YES / NO
9	Whether list of recommended spare parts for 02 years trouble free operation with unit price and part numbers of each and every item (year wise) along with the quotation are forwarded?	YES / NO
10	Whether mention the name of manufacturer, country of origin and port of shipment?	YES / NO
11	Whether purchase order number and manufacturer's names would be die stamped on the items?	YES / NO
12	Whether Bidder (other than OEM) have forwarded the copy of authorization letter from the original manufacture to sell their products to OIL INDIA LIMITED?	YES / NO
13	Any deviation from NIT?	YES / NO

B.COMMERCIAL**COMMERCIAL CHECKLIST FOR DIGITAL PUMP STROKE COUNTER**

Sl. No.	PARAMETERS/REQUIREMENTS	BIDDER RESPONSE	REMARKS IF ANY
1.	Whether Original Signed quotation submitted?	YES/NO	
2.	Whether quoted as manufacturer?	YES/NO	
3.	Whether quoted as authorized dealer? [To Specify]	YES/NO	
4.	If quoted as authorized dealer,		
5.	(a)Whether submitted valid and proper authorization letter from manufacturer IN ORIGINAL confirming that bidder is their authorized dealer for the product offered?	YES/NO	
6.	(b)Whether manufacturer's back-up Warranty/Guarantee certificate submitted?	YES/NO	
7.	Whether ORIGINAL Bid Bond (not copy of Bid Bond) enclosed with the offer? If YES, provide details	YES/NO	
	(a) Amount :		
	(b) Name of issuing Bank :		
	(c) Validity of Bid Bond :		
8.	Whether offered firm prices?	YES/NO	
9.	Whether quoted offer validity of 90 days from the date of closing of tender?	YES/NO	
10.	Whether quoted a firm delivery period?	YES/NO	
11.	Whether quoted as per NIT (without any deviations)?	YES/NO	
12.	Whether any deviation is there in the offer?	YES/NO	
13.	Whether deviation separately highlighted?	YES/NO	
14.	Whether agreed to the NIT Warranty clause?	YES/NO	
15.	Whether Price Bid submitted as per Price Schedule?	YES/NO	

16.	Whether indicated the country of origin for the items quoted?	YES/NO
17.	Whether all the items of tender quoted?	YES/NO
18.	Whether technical literature/catalogue/drawings enclosed?	YES/NO
19.	For Foreign Bidders - Whether offered FOB/FCA port of dispatch including sea/air worthy packing & forwarding?	YES/NO
20.	For Foreign Bidders – Whether port of shipment indicated? [To specify]	YES/NO
21.	For Foreign Bidders only - Whether indicated ocean freight up to C&F Kolkata port (Excluding marine insurance)?	YES/NO
22.	Whether Indian Agent applicable?	YES/NO
	If YES, whether following details of Indian Agent provided?	
	(a) Name & address of the agent in India – To indicate	
	(b) Amount of agency commission – To indicate	
	(c) Whether agency commission included in quoted material value?	YES/NO
23.	Whether weight & volume of items offered indicated?	YES/NO
24.	Whether confirmed to submit PBG as asked for in NIT?	YES/NO
25.	Whether agreed to submit PBG within 30 days of placement of order?	YES/NO
26.	For Indian bidders – Whether place of dispatch indicated in the offer? [To specify]	YES/NO
27.	For Indian bidders – Whether road transportation charges up to Duliajan quoted?	YES/NO
28.	For Indian Bidders only - Whether offered Ex-works price including packing/forwarding charges?	YES/NO
29.	For Indian Bidders only - Whether offered Deemed Export prices?	YES/NO
30.	Whether quoted prices are exclusive of Excise duty?	YES/NO

31.	For Indian bidders only – whether import content indicated in the offer?	YES/NO
32.	For Indian Bidders only - whether all Taxes have been indicated categorically?	YES/NO
33.	Whether all BRC/BEC clauses accepted	YES/NO

C. TO BE FILLED UP IN DETAIL:

Sl. No.	Requirement	Bidder's Reply
01	Mention Make and Model of the Items quoted	
02	Mention Bid validity quoted	
03	Mention Payment Terms quoted	
04	Mention Guarantee/Warranty Terms quoted	
05	Mention Delivery Period quoted	
08	Mention Port of Despatch / Despatching Station	
09	Confirm submission PBG, if required as per NIT	
10	Compliance to: a) Liquidated Damage b) Warranty/Guarantee c) Arbitration/Resolution of Dispute d) Force Majeure e) Applicable laws	
11	Exception/Deviations quoted, if any, to be given in details or refer to respective page of the bid documents	

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ANNEXURE – IV**CERTIFICATE OF ANNUAL TURNOVER & NET WORTH**TO BE ISSUED BY PRACTISING **CHARTARD ACCOUNTANTS' FIRM** ON THEIR LETTER HEAD**TO WHOM IT MAY CONCERN**

This is to certify that the following financial positions extracted from the audited financial statements of M/s.....(Name of the bidder) for the last three (3) completed accounting years upto..... **(as the case may be)** are correct

YEAR	TURN OVER In INR (Rs.) Crores/ US \$ Million) *	NET WORTH In INR (Rs.) Crores / US \$ Million) *

*Rate of conversion (if used any): USD 1.00 = INR

Place:

Date:

Seal

Membership No:

Registration Code:

Signature

***Applicable only for GLOBAL tenders**

**TECHNICAL EVALUATION MATRIX
(TO BE FILLED IN BY BIDDER DULY SIGNED)**

BID EVALUATION CRITERIA

Clause Number	DESCRIPTION	BIDDER'S RESPONSE (Complied / Not Complied / Deviation/Not Applicable)	TO BE FILLED BY THE BIDDER Relevant Location of their Bid to support the remarks / compliance (Reference of Document name / Serial number / Page number of bid for documentary evidence)
1.0 A	<p>Experience:</p> <p>Manufacturer's Experience:</p> <p>In case the bidder is a manufacturer of the offered item(s), then bidder must furnish the following documents along with the technical bid failing which the bids will be rejected</p>		
1.0 A.i	Bidder must have an experience of minimum 5 (Five) years in manufacturing the quoted item(s) as on the original bid closing date of the tender. Documentary evidence in respect of manufacturing the quoted item shall be submitted along with techno-commercial bid.		
1.0 A.ii	The bidder should have manufactured and supplied		

	<p>minimum 50% quantity (to be rounded to next higher whole figure) of tendered item, to any E&P companies/Drilling Contractors/Drilling service providers/ Mud Pump Manufacturers during last 5 (five) years as on original bid closing date of the tender (either by themselves or through their sole selling agent/distributor/dealer/supply house).</p> <p>Documentary evidence in respect of manufacturing and supplying the above mentioned item should be submitted with the technical bid, in the form of copies of relevant signed and sealed Purchase Orders along with copies of any of the following documents in respect of satisfactory execution of each of those Purchase Orders failing which the bids will be rejected:</p> <ol style="list-style-type: none"> I. Satisfactory Inspection Report (OR) II. Satisfactory supply completion/installation report (OR) III. Bill of Lading, Invoice etc. (OR) IV. Consignee receipt delivery challan (OR) V. Commercial Invoice/ Payment Invoice <p>Note: The Purchase Order date need not be within 5 (five) years preceding the original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.</p>		
1.0 B	<p>IN CASE THE BIDDER IS NOT A MANUFACTURER</p> <p>If the bidder is a sole selling agent / distributor / dealer / supply house of any manufacturer, then bidder must furnish the following documents along with the technical</p>		

	bid failing which the bids will be rejected.		
1.0 B.I	Authorization certificate from the manufacturer (in original on manufacturer's letter head) should be submitted along with the technical bid. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order.		
1.0 B.II	Undertaking from the manufacturer (in original on manufacturer's letter head) guaranteeing supply of items to the bidder in the event of an order on the bidder. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order.		
1.0 B.III	Warranty backup from the manufacturer in original on manufacturer's letter head against the quality of the tendered item(s) as specified in the tender.		
1.0 B.IV	Documentary evidence in respect of manufacturer's experience in manufacturing as specified under para 1.A.(i) from the concerned manufacturer		
1.0 B.V	Documentary evidence in respect of manufacturer's supply experience as specified under para 1.A.(ii) from the concerned manufacturer (having supplied such items either by manufacturer themselves or through their sole selling agent / distributor / dealer / supply house).		
1.0 B.VI	Documentary evidence in respect of bidder's own supply experience of supplying minimum 25% quantity (to be rounded to next higher whole figure) of tendered item, , during last 5 (five) years as on original bid closing date of the tender as specified in the para 1.A.(ii).		
2	If the bidder is a manufacturer and has supplied the tendered item to OIL during last 5 (five) years as on original bid closing date of the tender either by themselves or through their sole selling agent/distributor/dealer/supply house and whose past		

	performance has been satisfactory, the bidder need not satisfy Clause 1.A. i & ii . In this situation, the bidder shall have to indicate purchase order (P.O.) No. of OIL in the technical bid.		
3	If the bidder is sole selling agent / distributor / dealer / supply house of any manufacturer and have successfully supplied the tendered item to OIL in the last 5 (five) years as on original bid closing date and whose past performance has been satisfactory, the bidder need not satisfy Clauses 1.B ,IV, V & VI above . In this situation, the bidder shall have to indicate purchase order (P.O.) No. of OIL in their technical bid. However, this exemption shall be applicable only if the bidder has declared in the bid that they will be supplying the tendered item from the same manufacturer as per the last order supply.		
4	Bidder should categorically confirm in the technical bid a delivery schedule within six (06) months, FOB Port of dispatch, after establishment of letter of credit (in case of foreign bidder) or for dispatch of the equipment within six (06) months after receipt of formal order (in case of indigenous bidder) failing which their offer will be rejected.		

**TECHNICAL EVALUATION MATRIX
(TO BE FILLED IN BY BIDDER DULY SIGNED)**

TECHNICAL SPECIFICATIONS

Clause Number	DESCRIPTION	BIDDER'S RESPONSE (Complied / Not Complied / Deviation / Not Applicable)	TO BE FILLED BY THE BIDDER Relevant Location of their Bid to support the remarks / compliance (Reference of Document name / Serial number / Page number of bid for documentary evidence)
Clause 1.0	BATTERY OPERATED DIGITAL PUMP STROKE COUNTER SYSTEM : 3 NOS Free Standing type, Battery operated, Digital, Rig-Pump Stroke Counter System for two pumps to continuously display SPM (Strokes Per Minute) & Total Strokes (as and when required) of two pumps simultaneously.		

	<p>Each system should be complete at least with the following:</p> <ul style="list-style-type: none">a. Battery Operated Pump Stroke Counter Assembly (with battery pack) for two pumps. – 1 Nob. Pump Stroke Sensor Assembly for two pumps.- 2 Nos.c. Mounting kit/ accessories complete.d. System Connection Cable Assy. with about 250 ft (76.2m) of cable to reach from Sensor Assy. to Display unit/ Counter Assy.-2 Nos.e. Stainless Steel enclosuref. Battery: Intrinsically safe sealed packg. Battery life: minimum 2 years of continuous operationsh. Time base: quartz crystal oscillatori. Capable of working in high vibration encountered in normal drilling rig-operationsj. Instruction Manual for Installation, Operation & Maintenance with Illustrated Parts and part numbers. <p>The Bidder shall have to provide the following Spare parts along with each Digital Pump Stroke Counter</p> <ul style="list-style-type: none">i. Cable about 100 meter (328 ft) from Sensor Assy. to Display unit/ Counter Assy.: 1 No.		
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	ii. Pump Stroke sensor for two pumps : 1 set		
	GENERAL NOTES TO BIDDERS		
1	The items shall be brand new, unused & of prime quality. The manufacturer shall warrant (in the event of an order) that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 18 months from date of shipment or 12 months from date of receipt of the items, whichever is earlier. The defective materials, if any, rejected by OIL shall be replaced by the supplier at their own expense. Bidders must confirm the same in their quotations.		
2	Bidder must provide detailed specifications of the offered product and should forward relevant Catalogue, Drawing, and Literature (in printed form, not in computer media such as floppies or CDs) indicating the quoted items along with the quotation		
3	Bidder should forward a list of recommended spares for two (02) years operation for the quoted item indicating part numbers, quantity & unit price separately along with the quotation in the commercial bid and categorically confirm the same in the technical bid (price should not be mentioned in the technical bid). However the cost of these spares will not be considered for bid evaluation purpose. The price should remain valid for at least two (02) years.		
4	The Bidder should indicate the dimensions and weight of the offered item(s), the name of the manufacturer, the country of origin and the port of dispatch of the materials.		
5	In the event of order, the supply must include Inspection , Test and calibration certificates for the item and two sets of Maintenance, Operation, Service and Parts Manual.		

	Bidder should categorically confirm while quoting.		
6	Bidder should categorically confirm in the technical bid a delivery schedule within six (06) months, FOB Port of dispatch, after establishment of letter of credit (in case of foreign bidder) or for despatch of the equipment within six (06) months after receipt of formal order (in case of indigenous bidder) failing which their offer will be rejected.		
7	Bidder to sign and submit completely filled up Technical check list and Technical Evaluation Matrix for Bid evaluation criteria and Technical specification.		
8	Any deviation(s) from the tender specification should be clearly highlighted specifying justification in support of deviation.		