



Oil India Limited
(A Govt. of India Enterprise)

P.O. Duliajan – 786602, Assam , India

Telephone No. (91-374) 2800491

Fax No: (91-374) 2800533

Email: matdmmfd@oilindia.in & erp_mm@oilindia.in

Tender No.& Date : SDG4739P15/08 of 01.09.2014

Tender Fee : INR 4,500.00 OR USD 100.00

Bid Security : Applicable

Bidding Type : SINGLE STAGE TWO BID SYSTEM

Bid Closing on : As mentioned in the Basic Data of the tender in

OIL's e-portal.

Bid Opening on : As mentioned in the Basic Data of the tender in

OIL's e-portal.

Performance Guarantee: Applicable

OIL INDIA LIMITED invites Global Tenders for item detailed below:

Item No. / Mat. Code	Material Description	QTY.	UOM
1.	350 Ton (317 MT) Drilling hook manufactured and monogrammed as per API Specification 8C, with positioner lock assembly and swivel lock assembly, rated for 350 Ton (317 MT) as per the following Annexures: a) Detailed specification- Annexure -AA . b) Bid Rejection Criteria (BRC) and Bid Evaluation Criteria- Annexure-BB .	3	No.

Special Notes :

1.0 The tender will be governed by “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) including Amendments & Addendum to “General Terms & Conditions” for e-Procurement.

2.0 Technical Check list and Commercial Check list are furnished . Please ensure that both the check lists are properly filled up and uploaded along with Technical bid.

3.0 The item qualifies for Nil duty / Deemed Export benefits. For Deemed Export benefits, please refer Addendum to the General terms and conditions for Global tender.

4.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with tender no. and due date to The **Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam** on or before the Bid Closing Date and Time mentioned in the Tender.

a) Original Bid Security.

b) Detailed Catalogue and any other document which have been specified to be submitted in original.

5.0 In case of SINGLE STAGE-TWO BID SYSTEM, bidders shall prepare the “Techno-commercial Unpriced Bid” and “Priced Bid” separately and shall upload through electronic form in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The “Techno-commercial Unpriced Bid” shall contain all technical and commercial details except the prices which shall be kept blank. Details of prices as per Bid format / Commercial bid to be uploaded as attachment in the Attachment Tab “Notes and Attachments”.

A screen shot in this regard is given below.

Any offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in the tender.

Display RFx Response:

Edit | Print Preview | **Technical RFx Response** | Close | W

RFx Response Number 60006452 RFx Number TEST2 Status
 RFx Owner WIPRO_TEST1 Total Value 0.00 INR RFx R

RFx Information Items Notes and Attachments Con

Basic Data Questions

Event Parameters

Currency: Indian Rupee

Detailed Price Information: Price with Conditions

Terms of Payment: 9010 90% against despatch+10% after rec

Service and Delive

Incoter

Status and Statisti

Created O

Created B

Last Processed O

Last Processed B

▼ Partners and Delivery Information

Details Send E-Mail Call Clear

Function	Number	Name	Valid fr
The table does not contain any data			

On "EDIT" Mode- The following screen will appear. Bidders are advised to Upload "Techno-Commercial Unpriced Bid" and "Priced Bid" in the places as indicated above:

Edit RFx Response:

Submit | Read Only | Print Preview | Check | **Technical RFx Response** | Close | Save

RFx Response Number 60006452 RFx Number TEST2 Status Withdrawn Submission Deadline 13.04.2013 11:00:00 INDIA
 RFx Owner WIPRO_TEST1 Total Value 0.00 INR RFx Response Version Number 2 RFx Version Number 5

RFx Information Items **Notes and Attachments** Conditions

▼ Notes

Add Clear

Assigned To	Category	Text Preview
The table does not contain any data		

▼ Attachments

Sign Attachment Add Attachment Edit Description Versioning Delete Create Qual

Assigned To	Category	Description	File Name	Version	Processor	Checked
The table does not contain any data						

Note :

- * The “Techno-Commercial Unpriced Bid” shall contain all techno-commercial details **except the prices.**
- ** The “Price bid” must contain the price schedule and the bidder’s commercial terms and conditions. For uploading Price Bid, first click on Sign Attachment, a browser window will open, select the file from the PC and click on Sign to sign the Sign. On Signing a new file with extension .SSIG will be created. Close that window. Next click on Add Attachment, a browser window will open, select the .SSIG signed file from the PC and name the file under Description, Assigned to General Data and click on OK to save the File.

- 6.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.
- 7.0 The Integrity Pact is applicable against this tender. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure XII of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL’s competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Any bid not accompanied by Integrity Pact Proforma duly signed (digitally) by the bidder shall be rejected straightway. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder’s authorized signatory who sign the Bid.

OIL’s Independent External Monitors at present are as under:

(I) SHRI N. GOPALASWAMI, I.A.S (Retd) ,
Former Chief Election Commissioner of India

E-mail Id : gopalaswamin@gmail.com

(II) SHRI RAMESH CHANDRA AGARWAL , IPS(Retd)
Former Director General of Police

E-mail Id : rcagarwal@rediffmail.com

TECHNICAL SPECIFICATION

- A. 350 Ton (317 MT) Drilling hook manufactured and monogrammed as per API Specification 8C, with positioner lock assembly and swivel lock assembly, rated for 350 Ton (317 MT) and complete with the following features. Quantity required – 3 nos.:
1. Built in hydraulic snubber to eliminate usual bouncing action produced when ‘breaking out’ stands coming out of the hole.
 2. Hook positioner to automatically rotate the elevator into the correct position for the derrick man with handles and door ready for instant and easy latch-on. To prevent the hook and elevator from being rotated by the spin-up of drill string while going in the hole.
 3. Flexible pin connection between hook and shank, to keep the hook load properly balanced and thereby eliminating unequal loading on the ears of the elevator.
 4. Plunger type swivel lock to keep the hook in any one of the eight different positions spaced at 45 deg.
 5. Two numbers of rod assemblies to be provided for engaging the lock of hook from the derrick floor.
- B. **Special Note:**
1. Items must be brand new, unused, recent manufactured and free from any kind of defect. Bidder should confirm this while quoting.
 2. Offer must be accompanied with Catalogue, Technical literature and relevant drawing illustrating all components with part name etc of the offered product along with the technical bid (Both in printed & soft form).
 3. Recommended spares list for two years of continuous use to be provided along with quotation including Part Nos. & unit price.
 4. The Drilling Hook shall have positioned lock assembly and swivel lock assembly.
 5. The Drilling Hook should have plunger type swivel lock for locking in any of the eight different positions spaced at 45 degree.
 6. The Drilling Hook shall have provision to automatically rotate the elevator into the correct position for the derrick man’s ease.
 7. The Drilling Hook shall have hydraulic snubber.
 8. Oil India Purchase Order No. must be engraved on the body of the item. Bidder must confirm the same categorically in their quotation.
 9. The items covered by this enquiry shall be used by Oil India Limited in the PEL/ML areas which are issued / renewed after 01.04.99 and hence Nil Customs Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit

against this purchase. Details of Deemed Export are furnished vide Addendum to MM/GLOBAL/E-01/2005 enclosed.

Technical Check List

Sl. No.	Details	Yes / No
1	Whether the offered Drilling Hook is 350 Ton (317 MT) rating.	Yes / No
2	Whether the offered Drilling Hook is having positioner& swivel lock assembly.	Yes / No
3	Whether the offered Drilling Hook is having hydraulic snubber.	Yes / No
4	Whether the offered Drilling Hook can be locked in any of the eight different positions spaced at 45 deg.	Yes / No
5	Whether two numbers of loop rod assemblies will be supplied with each Drilling Hook.	Yes / No
6	Whether relevant Catalogue, Literature and Drawing will be enclosed.	Yes / No
7	Whether the offered Drilling Hook will be manufactured, tested and marked as API Specification 8C.	Yes / No
8	Whether the offered Drilling Hook will bear API monogram.	Yes / No
9	Whether the list of recommended spares of Drilling Hook will be enclosed.	Yes / No
10	Whether the name of manufacturer and country of origin will be indicated.	Yes / No

Signature: _____

Name: _____

Designation: _____

Date: _____

BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC):

I) BID REJECTION CRITERIA (BRC)

The bids must conform to the specifications and terms and conditions given in the tender. Bids shall be rejected in case the item (s) offered do not conform to the required minimum / maximum parameters stipulated in the technical specifications and to the respective international / national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements shall have to be particularly met by the bidders without which the offer will be considered as non-responsive & rejected.

BID REJECTION CRITERIA (BRC), TECHNICAL:

1. The bidder should have the credential of manufacturing and supplying Drilling Hook of 350 Ton (317 MT) or bigger size for minimum 03 (three) years from the bid closing date.
2. The bidder should have received one order for at least one quantity in last 03 (three) years for Drilling Hook of 350 Ton (317 MT) or higher capacity from any reputed E&P company. Documentary evidence in support of bidder's past supply experience shall be submitted in the form of copy (s), viz, client's purchase order and any of these documents – invoice or bill of lading or proof of acceptance of the materials by the clients.
3. In case the bidder is an authorised dealer / agent to market the Drilling Hook on behalf of the manufacturer, a valid copy of authorization / dealership certificate from the OEM must be submitted with the techno-commercial bid. However, the manufacturer should have above experience qualification as cited in Clause No. 1 & 2 above. The bidder shall have the credential of successful execution of at least 01 (one) order for supplying of Drilling Hook of 350 Ton (317 MT) or higher capacity to any reputed E&P Company in last 03 years. Documentary evidence in support of bidder's past supply experience shall be submitted in the form of copy (s), viz, client's purchase order and any of these documents –invoice or bill of lading or proof of acceptance of the materials by the clients.
4. However, bidders who have satisfactory executed OIL's order (s) for supplying Drilling Hook of 350 Ton (317 MT) or higher capacity in the past, need not submit all credentials of past supply experience, provided they furnish a list of OIL's order (s) executed by them indicating quantity supplied and specifications of the supplied item.
5. The Drilling Hook should be manufactured, tested and marked as per API Spec 8C with API monogram. Bidder to confirm while quoting and to forward a copy of the valid API certificate along with quotation.

(B) COMMERCIAL:

- 1.0 Bids are invited under Single Stage Two Bid System. Bidders shall quote accordingly under Single Stage Two Bid System. **Please note that no price details should be furnished in the Technical (i.e. Unpriced) bid.** The “Unpriced Bid” shall contain all techno-commercial details except the prices which shall be kept blank. The “Priced Bid” must contain the price schedule and the bidder’s commercial terms and conditions. Bidder not complying with above submission procedure will be rejected.
- 2.0 Bid security of US\$ 22,000.00 or Rs. 9, 66,000.00 shall be furnished as a part of the TECHNICAL BID. Any bid not accompanied by a proper bid security in ORIGINAL will be rejected without any further consideration. For exemption for submission of Bid Security, please refer Clause No. 9.8 (Section A) of General Terms and Conditions for Global Tender. The Bid Security shall be valid till 11/11/2015(dd/mm/yy). Bids with lesser validity of Bid Bond shall be rejected.
- 3.0 The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- 4.0 Bidders must confirm that Goods, materials or plant (s) to be supplied shall be new of recent make and of the best quality and workmanship and shall be guaranteed for a period of eighteen months from the date of shipment / dispatch or twelve months from the date of commissioning whichever is earlier against any defects arising from faulty materials, workmanship or design. Defective goods / materials or parts notified by OIL shall be replaced immediately by the supplier at the supplier’s expenses.
- 5.0 Successful bidder will be required to furnish a Performance Bank Guarantee @ 10% of the order value. The Performance Bank Guarantee must be valid for one year from the date of successful commissioning of the equipment or 18 months from the date of shipment whichever is earlier. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected.
- 6.0 Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.
- 7.0 Bidders shall quote directly and not through Agents in India. Offers made by Indian Agents on behalf of their foreign principals will be rejected. Similarly offers from unsolicited bidders will be rejected.
- 8.0 No offers should be sent by Telex, Cable, E-mail or Fax. Such offers will not be accepted.
- 9.0 Validity of the bid shall be minimum 180 days from the bid closing date. Bids with lesser validity will be rejected.
- 10.0 Bids containing incorrect statement will be rejected.

11.0 Offers received without Integrity Pact duly signed by the authorised signatory of the bidder will be rejected.

12.0 Bidders are required to submit the summary of the prices in their commercial bids as per bid format (Summary), given below:

(i) **Commercial Bid Format (SUMMARY) for Foreign Bidders:**

- (A) Total Material Value
- (B) Packing & FOB Charges
- (C) Total FOB Port of Shipment value, (A+B) above
- (D) Ocean Freight upto Kolkata (India) port
- (E) Insurance Charges
- (F) Total CIF Kolkata value, (C+D+E)
- (G) Total value in words:
- (H) Gross Weight:
- (I) Gross Volume:

(ii) **Commercial Bid Format (SUMMARY) for Indigenous Bidders:**

- (A) Total Material Value
- (B) Packing & Forwarding Charges
- (C) Total Ex-works value, (A+B) above
- (D) Excise Duty including Education Cess (Please indicate applicable rate of Duty & Cess)
- (E) Sales Tax, (Please indicate applicable rate of Tax)
- (F) Total FOR Despatching station price, (C+D+E) above
- (G) Road Transportation charges
- (H) Insurance Charges
- (I) Total FOR Duliajan value, (F+G+H) above
- (J) Total value in words:
- (K) Gross Weight:
- (L) Gross Volume:

Note: 1.0 The item covered under this tender shall be used by OIL in the PEL/ML areas issued / renewed after 01.04.99 and hence, applicable Customs Duty for import of goods shall be ZERO. Indigenous bidders should quote Deemed Export prices. Excise Duty under Deemed Export exempted.

(II) **BID EVALUATION CRITERIA (BEC):**

The bids conforming to the specifications, terms and conditions stipulated in the enquiry and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below:

(A) **TECHNICAL:**

- 1.0 All materials as indicated in the material description of the enquiry should be offered. If any of the items are not offered by the bidders, the offer will not be considered for evaluation.

(B) **COMMERCIAL:**

- 1.0 The evaluation of bids will be done as per the Price Schedule (SUMMARY) detailed vide Para 12.0 of BRC
- 2.0 If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.
- 3.0 For conversion of foreign currency into Indian currency, B.C. selling (Market) rate declared by State Bank of India, one day prior to the date of price bid opening shall be considered. However, if the time lag between the opening of bids and final decision exceeds 3 (three) months, then B.C Selling (market) rate of exchange declared by SBI on the date prior to the date of final decision shall be adopted for conversion and evaluation.
- 4.0 Offers not complying with the payment terms indicated in the NIT shall be loaded with one percent above the prevailing Bank rate (CC rate) of State Bank of India for evaluation purpose.
- 5.0 To ascertain the inter-se-ranking, the comparison of the responsive bids will be made as under, subject to corrections / adjustments given herein.

5.1 **When only foreign bids are involved:**

Comparison of bids will be done on the basis of “TOTAL VALUE” which is estimated as under:

- (A) Total Material Value
- (B) FOB Charges
- (C) Total FOB value, (A+B) above
- (D) Ocean Freight upto Kolkata (India) port (as quoted)
- (E) Insurance Charges @ 1% of Total FOB Value vide (C) above
- (F) Banking Charges @ 0.5% of Total FOB Value vide (C) above in case of payment through Letter of Credit (If confirmed L/C at buyer's cost is required, 1.5% of Total FOB Value will be loaded)
- (G) Total CIF Kolkata value, (C+D+E+F)

Note: Banking charge in the country of the foreign bidder shall be borne by the bidder.

5.2 **When only domestic bids are involved:**

Comparison of bids will be done on the basis of “TOTAL VALUE” which is estimated as under:

- (A) Total Material Value
- (B) Packing & Forwarding Charges
- (C) Total Ex-works value, (A+B) above
- (D) Excise Duty as applicable

- (E) Sales Tax as applicable
- (F) Total FOR Despatching station value, (C+D+E) above
- (G) Transportation charges
- (H) Insurance Charges @ 0.5% of Total FOR Despatching station value (F) above
- (I) Assam Entry Tax
- (J) Total FOR Duliajan value, (F+G+H+I) above

Note: Excise Duty in case of indigenous bidder is EXEMPTED under Deemed Export.

5.3 When both Foreign and Domestic bids are involved:

The Total value of domestic bidder (inclusive of customs duty on imported raw material and components etc. and applicable terminal excise duty on the finished products and Sales Tax) excluding inland transportation to destination and Insurance charges worked out as per Para 5.2 above and Total Value of the foreign bidder worked out as per Para 5.1 above excluding inland transportation to destination will be compared. No price preference will be allowed to indigenous bidders except that for capital goods, the domestic manufacturers would be accorded a price preference to offset CST to the extent of 4% or actual, whichever is less subject to 30% local content norms as stipulated for World Bank Funded project to the satisfaction of OIL. When more than one domestic bidders fall within price preference range, inter-se-ranking will be done on Total Value basis.

- 6.0 Other terms and conditions of the Tender shall be as per General Terms and conditions for Global Tender. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC / BRC) mentioned here contradict the Clauses in the General Terms and Conditions for Global Tender and / or elsewhere, those mentioned in this BEC / BRC shall prevail.

COMMERCIAL CHECK LIST

THE CHECK LIST MUST BE COMPLETED AND RETURNED WITH YOUR OFFER. PLEASE ENSURE THAT ALL THESE POINTS ARE COVERED IN YOUR OFFER. THESE WILL ENSURE THAT YOUR OFFER IS PROPERLY EVALUATED. PLEASE MARK 'YES' OR 'NO' OR SPECIFY AGAINST THE FOLLOWING QUESTIONS, IN THE RIGHT HAND COLUMN.

1	Whether bid submitted under Two Bid System?	
2	Whether ORIGINAL Bid Bind (not copy of Bid Bond) submitted? If YES, provide details	
	(a) Amount	
	(b) Name of issuing Bank:	
	(c) Validity of Bid Bond	
	(d) Whether Bid Bond is valid till	
	(e) Whether Bid Bond is submitted as per Revised format?	
3	Whether offered firm prices?	
4	Whether quoted offer validity of 180 days from the date of closing of tenders?	
5	Whether quoted a firm delivery period?	
6	Whether quoted as per tender (without any deviations)?	
7	Whether quoted any deviation?	
8	Whether deviation separately highlighted?	
9	Whether agreed to the Warranty clause?	
10	Whether Price Bid submitted as per Price Schedule (refer Para 12.0 of BRC)	
11	Whether quoted all the items of tender?	
12	Whether indicated the country of origin for the items quoted?	
13	Whether technical literature / catalogue enclosed?	
14	Whether confirmed acceptance of tender Payment Terms	
15	For Foreign Bidders – Whether offered FOB / FCA port of despatch including sea / air worthy packing & forwarding?	
16	For Foreign Bidders – Whether port of shipment indicated. To specify.	
17	For Indian bidders – Whether indicated the place from where the goods will be dispatched. To specify	
18	For Indian Bidders – Whether road transportation charges up to Duliajan quoted?	
19	For Indian Bidders only – Whether offered Ex-works price including packing / forwarding charges?	
20	Whether Indian Agent applicable?	
21	If YES, whether following details of Indian Agent provided?	
	(a) Name & address of the agent in India – To indicate	
	(b) Amount of agency commission – To indicate	
	(c) Whether agency commission included in quoted material value?	
22	Whether weight & volume of items offered indicated?	
23	Whether confirmed to submit PBG as asked for in tender?	
24	Whether agreed to submit PBG within 30 days of placement of	

	order?	
--	--------	--

25	For Indian Bidder only – Whether indicated import content in the offer?	
26	For Indian Bidders only – Whether deemed export quoted?	
27	For Indian Bidders only – Whether all applicable Taxes & Duties have been quoted?	
28	Whether all BRC / BEC clauses accepted and supporting documents submitted as applicable?	
29	Whether Integrity pact as per enclosed format with digital signature uploaded and whether all clauses of the pact has been accepted?	

Offer
Ref

Name
of the
Bidder