



Oil India Limited
(A Govt. of India Enterprise)
P.O. Duliajan – 786602, Assam

Telephone No. (91-374) 2808724

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Email: materials@oilindia.in; erp_mm@oilindia.in

Tender No. & Date : SDG 4490P18/06 dated: 21.04.2017

Tender Fee : **INR 6,000.00 OR USD 100.00**

Bid Security Amount : **INR 30,200.00 OR USD 465.00**

Bidding Type : **Single Stage Composite Bid System**

Period of Sale of Bid Documents : **From 30.04.2017 to 07.06.2017; 15:30 Hrs (IST)**

Bid Closing on : **14.06.2017 (at 11.00 Hrs. IST)**

Bid Opening on : **14.06.2017 (at 14.00 Hrs. IST)**

Bid Validity : Bid should be valid for **90 days** from bid closing date.

Bid Bond Validity : Bid Bond should be valid up to **14.12.2017**

Performance Guarantee : **Applicable @ 10% of Order Value**

Integrity Pact : **Not Applicable**

Attachments : Annexure-A,B,C,D,E

OIL INDIA LIMITED invites Global Tenders for items detailed below:

Item No.	MATERIAL DESCRIPTION	QTY.	UOM
<u>10</u>	A.0 Item Specification: A.1 Digital Density Meter for automatic determination of density and relative density of crude oil and petroleum products in compliance to ASTM D5002, ASTM D4052 & ASTM D1250 standards. A.2 Features: a)Automatic scanning of entire U-tube and bubble detection with live on-screen video viewing b)Oscillating U-tube with full range viscosity correction c)Long term calibration stability and measurement at all temperatures with a single calibration A.3 Specification:	01	No.

e-Tender No. SDG4490P18/06

	<p>1)Density range : 0 to 3 g/cm³ 2)Temperature range : 0 deg C to 90 deg C 3)Pressure : 0 to 10 bars 4)Accuracy: Density: up to 0.00005 g/cm³ Temperature: 0.03 deg C 5)Repeatability: Density: 0.00001 g/cm³ 6)Resolution : Density: 0.00001 g/cm³ Temperature: 0.01 deg C 7)Automatic bubble detection: Automatically warns operator of bubbles 8)Measurement Modes : Continuous, Single, Multiple 9) Sample volume: 1 ml. 10)Power supply: 230 V AC 11) Display : TFT type LCD/ LED 12)Communication: USB port, RS232 Ports, Ethernet Port for Network Connection, Keyboard Bar Code Scanner, Mouse, Network Capabilities 13) Control: Touch key control. 14)Internal Memory: Minimum 1000 measuring results</p> <p>A.4 Additional spares/accessories: Following additional spares/accessories are to be supplied along with the equipment: a) Rinse/Sample Waste Container b) Filling Nozzles c) Connecting Fittings & Tubing d) Luer Syringes e) Traceable Calibration Standard f) Maintenance kit</p>		
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(A) General Notes for e-tender:

1. The tender will be governed by “General Terms & Conditions” for e-Procurement as per Booklet No.MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) including Amendment and Addendum.
2. Bid must be submitted electronically only through OIL’s e-procurement portal. Bid submitted in any other form will be rejected.
3. Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with tender no. and due date to The **DGM- Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam or before 13:00 hrs. (IST)** on the Bid Closing Date mentioned in the Tender.

a) Original Bid Security along with two duplicate copies of Bid Security.

- b) Any other document which have been specified to be submitted in original.
4. Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.
 5. Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.
 6. All the Bids must be Digitally Signed using “Class 3” digital certificate (*e-commerce application*) with organisation names per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India..
 7. Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.
 8. The tender is invited under SINGLE STAGE-COMPOSITE BID SYSTEM. The bidder has to submit both the “TECHNO-COMMERCIAL UNPRICED BID” and “PRICED BID” through electronic form in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The “Techno-commercial Unpriced Bid” shall contain all technical and commercial details except the prices which shall be kept blank. Details of prices as per Bid format / Commercial bid to be uploaded as attachment in the Attachment Tab “Notes and Attachments”.

Any offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in the tender.

Notes and Attachments	→ Only Price Details Should Be Uploaded
Technical attachments	→ All technical bid documents except price details

Please do refer “NEW INSTRUCTION TO BIDDER FOR SUBMISSION” for the above two points and also please refer “ New Vendor Manual (effective 12.0.2017) ” available in the login Page of the OIL’s E-tender Portal.



Oil India Limited e-Procurement

User ID *

Password *

Logon Problems? [Get Support](#)

[Supplier Enlistment for E-Tender](#)

Important Note for New Portal Users:

[Click here to View Competability Settings](#)

[General Guidelines to bidders](#)

[Click for User Manuals](#)

Click here for the New Manual & Instruction

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9. Payment against Tender Fee should be made only through online mode and no other instrument (Cash/DD/Cheques/Cashier Cheque, etc) will be acceptable.

10. Against Bid Security/EMD/Performance Bank Guarantee – Only payments through online mode or Submission of Bank Guarantee/LC will be acceptable. No DD/Cheques/Cashier Cheque or any other mode will be acceptable.

(B) Special Notes for Bidders :

1. The item shall be brand new, unused & of prime quality. Also confirm to provide warranty that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 12 months from date of commissioning. The defected materials, if any, shall be replaced by the supplier at their own expense. The bidder must confirm the same while quoting.
2. The systems shall be complete in all respect with essential accessories required for immediate commissioning and smooth running of the equipment after receipt at Chemical Deptt, OIL, Moran, Assam.

3. Installation & Commissioning and Training:

- i. The successful bidder shall install and commission one unit at Chemical Department, Duliajan and another unit at Moran Laboratory, Oil India Ltd., Assam, India by their competent service engineers within 15 days after receipt of advice from our end. The party shall demonstrate all specification and operation at the time of installation.
- ii. The supplier shall replace defective parts if found any, during installation or during the warranty period. This replacement shall be done within a month's time at supplier's cost.
- iii. Installation / commissioning & Training charges if any must be quoted separately on lump sum basis which shall also be considered for evaluation of the offers. **In case if charges are not quoted, it will be construed that installation & commissioning shall be done by your at free of cost.**

4. The bidder shall submit the following documents Along with the offer:

- i) Technical literature/brochure of the offered product
- ii) Repair facilities available in India with their addresses
- iii) List of spares/consumables with price list for two years trouble free operations of the equipments from the date of installation. The price of the consumables/spares will not be considered for bid evaluation.
- iv) Technical evaluation sheet for BRC/BEC and technical specifications & terms and conditions separately as per attached formats explicitly mentioning compliance / noncompliance/deviation and indicating relevant page no of their bid to support the remarks/compliance.

5. The bidder shall submit the following documents Along with the supply of the equipment:

- i) Hard copies as well as soft copies of operational and maintenance manuals- 01 set.
- ii) Hard copies as well as soft copies Service and repair manual- 01 set
- iii) Necessary calibration certificate of the equipment

6. Payment Term:

- i) 80 % of the order value shall be paid against proof of dispatch/shipment of the goods.
- ii) Remaining 20 % of the order value along with commissioning charges shall be paid after successful commissioning and acceptance of the unit by OIL.

(C) **General Notes to Bidder's:**

1. The items shall be brand new, unused & of prime quality. Bidder shall warrant (in the event of an order) that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 12 months from date of successful installation and commissioning at site. In case of breakdown during the warranty period, a competent service engineer of the supplier shall make as many visits as shall be necessary to rectify the system. The supplier shall provide all spares required for making the system operational. Bidders must confirm the same while quoting.
2. Validity of the offers should be **90 days from** the date of bid opening. Bids with lesser validity shall be summarily rejected.
3. The items covered by this enquiry shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Customs Duty on import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export are furnished vide Addendum to MM/GLOBAL/E-01/2005 attached. However, Indian bidders will not be issued Recommendatory Letter.
4. **In the event of an order on indigenous bidder under deemed export scheme, OIL will issue Project Authority Certificate (PAC) and arrange for DGH Certificate as may be appropriate/applicable. Supplier shall effect dispatch only on receipt of these certificates from OIL, failing which all related liabilities shall be to Supplier's account.**
5. **Commercial Check-List vide Annexure- B and Evaluation matrix vide Annexure-C shall be filled-up and submitted along with the offer.**
6. To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by OIL, failing which the offer will be summarily rejected.
7. Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises (MSE) in the tender is furnished vide Amendment to General Terms and Conditions for Global Tender (MM/GLOBAL/E-01/2005). Bidders are requested to take note of the same and to submit their offers accordingly.
8. Other terms and conditions of the tender shall be as per "General Terms & Conditions" for e- Procurement as per Booklet No.MM/GLOBAL/E-01/2005 for

E-procurement (ICB Tenders). However, if any of the Clauses of the Bid Rejection Criteria (BRC) / Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses in the “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.

ANNEXURE-A

BID REJECTION CRITERIA (BRC)/BID EVALUATION CRITERIA (BEC)

The bids shall conform generally to the specifications and terms & conditions given in the bid document. Bids shall be liable for rejection in case the materials/services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bids to the stipulated specifications, the following requirements shall have to be particularly met by the bidders, without which the offer will be considered as non-responsive and rejected.

BID REJECTION CRITERIA (BRC)

(A) TECHNICAL:

1.0 BIDDER'S ELIGIBILITY:

- 1.1 The bidder should be an Original Equipment Manufacturer (OEM)** of the tendered item (s).

OR

- 1.2 The bidder should be an authorized dealer/authorized distributor /authorized supplier/wholly owned subsidiary** of an Original equipment manufacturer (OEM) of the tendered item(s).

2.0 IN CASE THE BIDDER IS AN ORIGINAL EQUIPMENT MANUFACTURER (OEM):

The bidder must comply to the following:

- 2.1** The bidder (OEM) should have at least 5 (five) years of manufacturing experience of each tendered item/ equipment preceding to the original Bid Closing date of the tender.
- 2.2** In addition to above, the bidder (OEM) should have supply experience of successfully executed at least one order of 50% tendered quantity (rounded off to the next higher integer) of each tendered item/ equipment to various clients (other than their own subsidiaries/sister concerns), either directly by them or through their authorized dealers/distributor/supplier/subsidiaries, during last 5 (five) years preceding to the original bid closing date of the tender.

2.3 Documentary evidences to substantiate manufacturing & supply records must be submitted in the form of copies of relevant Purchase Order(s) and any one of the following documents evidencing satisfactory execution of those Purchase Order(s), such as:

- (i) Satisfactory supply / completion / installation report (OR)
- (ii) Bill of Lading, Commercial Invoice / Payment Invoice (OR)
- (iii) Consignee receipt delivery receipt (OR)
- (iv) Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/ Vat.
- (v) Any other documents which shall prove that the bidder has successfully executed such order (s).

Note: The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.

3.0 **IN CASE, THE BIDDER IS AN AUTHORIZED DEALER/ AUTHORIZED DISTRIBUTOR / AUTHORIZED SUPPLIER / WHOLLY OWNED SUBSIDIARY OF OEM:**

The bidder must fulfill the following requirements:

- 3.1 The bidder's OEM (the Principal) should have at least 5 (five) years of manufacturing experience of each tendered item/ equipment preceding to the original Bid Closing date of the tender.
- 3.2 Additionally, the bidder himself/themselves should have supply experience of successfully executed at least one order of 50% tendered quantity (rounded off to the next higher integer) of each tendered item/ equipment to various clients (other than their own subsidiaries/sister concerns), during last 5 (five) years preceding to the original bid closing date of the tender.
- 3.3 Documentary evidences to substantiate manufacturing & supply records must be submitted in the form of copies of relevant Purchase Order(s) and any of the following documents evidencing satisfactory execution of those Purchase Order(s), such as:
 - (i) Satisfactory supply / completion / installation report (OR)
 - (ii) Bill of Lading, Commercial Invoice / Payment Invoice (OR)
 - (iii) Consignee receipt delivery receipt (OR)
 - (iv) Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/ Vat.
 - (v) Any other documents which shall prove that the bidder has successfully executed such order (s).

Note: The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.

- 3.4 The bidder shall submit valid **Authorization Certificate/Letter** issued by its Original Equipment Manufacturer (OEM), confirming the Bidder's status as their authorized supplier / dealer / distributor/wholly owned subsidiary (as the case may be) to sell their products with proper warranty and guarantee back – up. Such authorization certificate/ letter shall be valid for the entire period of execution of the order. Offers shall be rejected straightway, if such authority letter is not submitted along with the technical bid.

NOTES TO BIDDER:

- a. Authorization letter must be issued on the official letter head of the OEM clearly mentioning the status of Bidder i.e., whether 'authorized dealer' or 'authorized distributor' or 'authorized supplier' or wholly owned subsidiary of Original Equipment Manufacturer (OEM), failing which the bid shall not be considered for evaluation and in that case the offer shall be rejected straightway.
 - b. Authorization letter issued by the OEM in any other form such as Direct Chanel Partner /Indirect Chanel Partner/Chanel Partner/ seller/ Reseller/Sub Dealer / Sub Distributor/Sister Concern shall not be considered for bid evaluation and the offer shall be rejected.
 - c. In case the bidder is a wholly owned subsidiary company of the parent company (OEM), in addition to the authorization letter including warranty/guarantee back-up, the bidder shall also upload/submit the documents such as board resolution / certificate of incorporation / any other legal certificate along with their offer that would establish the relation between the parent company with the subsidiary company without which the bid will not be evaluated and will be rejected straightway.
- 4.0 Bidders showing supply experience towards supply to its sister concern/ subsidiaries shall not be considered as experience for the purpose of meeting BRC.
- 5.0 Authorization letter and warranty/guarantee back-up as aforesaid must be issued to the bidder by the Original Equipment Manufacturer (OEM) in their official letter head only. Such certificates/authority letter issued by a party other than the OEM shall not be considered as valid authorization letter and in such case the bid shall be rejected without any further reference.
- 6.0 Unsolicited bids shall be straightway rejected.
- 7.0 Bidder/OEM must submit an undertaking along with the Technical Bid that their offered equipment is not going to become obsolete during the next 5 (five)

years from the date of successful installation & Commissioning, if order is awarded on them by OIL and must guarantee uninterrupted supply of spares and availability of services for at least for ten (10) years with effect from the successful installation & Commissioning of the equipment, without which offer will not be considered for evaluation/placement of order.

(B) FINANCIAL CRITERIA:

- 1.0 **Annual Turnover:** The bidder shall have an annual financial turnover of minimum **US\$ 11616.17 or Rs 7,54,470.00** during any of the preceding 03 (three) financial years reckoned from the original bid closing date of the tender.
- 2.0 “Net Worth” of the bidder should be positive for the preceding financial/ accounting year.
- 3.0 Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that ‘the balance sheet/Financial Statements for the financial year..... (As the case may be) has actually not been audited so far’.

Note: For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-

- i) A certificate issued by a practicing Chartered Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in ANNEXURE-E.

OR

- ii) Audited Balance Sheet along with Profit & Loss account.
- 4.0 In case the Audited Balance Sheet and Profit & Loss Account submitted along with the bid are in currencies other than INR or US\$, the bidder shall have to convert the figures in equivalent INR or US\$ considering the prevailing conversion rate on the date of Balance Sheet and Profit & Loss Account. A CA certificate is to be submitted by the bidder regarding converted figures in equivalent INR or US\$.
 - 5.0 **The bidder shall confirm that the item shall deliver the equipment within 14 weeks from the date of placement of order, failing which the offer will be rejected.**

C) **COMMERCIAL:**

1. Bids are invited under **Single Stage Composite Bid System**. Bidders shall quote accordingly under Single Stage Composite Bid System.
- 2.0 **Bid security of US \$ 465.00 or Rs. 30,200.00** shall be furnished as a part of the TECHNICAL BID (refer Clause Nos.9.0 & 12.0 (Section A) of “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders)).A bid shall be rejected straightway if Original Bid Security is not received within the stipulated date & time mentioned in the Tender and/or if the Bid Security validity is shorter than the validity indicated in Tender and/or if the Bid Security amount is lesser than the amount indicated in the Tender.
- 2.1 For exemption for submission of Bid Security, please refer Clause No. 9.8 (Section A) of “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders).
- 2.2 The Bank Guarantee towards Bid Security shall be valid **upto 14.12.2017**.
3. Validity of the bid shall be **minimum 90 days** from the date of Bid Closing Date. Bids with lesser validity will be straightway rejected.
4. Bidders must confirm that Goods, materials or plant(s) to be supplied shall be new of recent make and of the best quality and workmanship and shall be guaranteed for a period of 18 months from the date of shipment/dispatch or twelve(12) months from the date of receipt of the items at site, whichever is earlier against any defects arising from faulty materials, workmanship or design. Defective goods/materials or parts rejected by OIL shall be replaced immediately by the supplier at the supplier’s expenses at no extra cost to OIL.
5. Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value. The Performance Bank Guarantee must be valid for a period of 18 months from the date of shipment/dispatch or twelve(12) months from the date of receipt of the items at site, whichever is earlier. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected.
6. Bidders are required to submit the summary of the prices in their price bids as per bid format (Summary), given below :

i) Price Bid Format (SUMMARY) for Foreign Bidders :

- (A) Total Material Value:**
- (B) packing & FOB Charges :**
- (C) Total FOB Port of Shipment value, (A + B) above :**
- (D) Overseas Freight Charges upto Kolkata, India :**
- (E) Insurance Charges :**
- (F) Total CIF Kolkata value, (C + D + E) :**
- (G) Installation & Commissioning Charges including service tax:**
- (H) Total Value(F + G) :**
- (I) Total Value in words :**
- (J) Gross Weight :**
- (K) Gross Volume :**

(ii) Price Bid Format (SUMMARY) for Indigenous Bidders:

- (A) Total Material Value:**
- (B) Packing and Forwarding Charges:**
- (C) Total Ex-works value, (A + B) above :**
- (D) Sales Tax (Please indicate applicable rate of Tax)**
- (E) Total FOR Despatching Station price, (C + D) above**
- (F) Road Transportation charges to Duliajan**
- (G) Insurance Charges**
- (H) Assam Entry Tax**
- (I) Total FOR Duliajan value, (E + F + G + H) above**
- (J) Installation & Commissioning Charges including service tax:**
- (K) Total value, (I+J) above :**
- (L) Total Value in words :**
- (M) Gross Weight :**
- (N) Gross Volume :**
- (O) Import Content, if any :**

7. The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
8. Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.
9. Bids containing incorrect statement will be rejected.
10. Bidder shall accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:

- i) Liquidated Damages

- ii) Warranty/Guarantee of material
- iii) Arbitration / Resolution of Dispute
- iv) Force Majeure
- v) Applicable Laws

(II) BID EVALUATION CRITERIA (BEC) :

Bids conforming to the specifications, terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria mentioned in Section D of “General Terms & Conditions” for e- Procurement as per Booklet No. MM/GLOBAL/E-01/2005.

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ANNEXURE-B**(A) COMMERCIAL CHECK-LIST**

Sl. No.	PARAMETERS/REQUIREMENTS	BIDDER RESPONSE	REMARKS IF ANY
1.	Whether Original Signed quotation submitted?	YES/NO	
2.	Whether quoted as manufacturer?	YES/NO	
3.	Whether quoted as authorized dealer? [To Specify]	YES/NO	
4.	If quoted as authorized dealer,		
5.	(a) Whether submitted valid and proper authorization letter from manufacturer IN ORIGINAL confirming that bidder is their authorized dealer for the product offered?	YES/NO	
6.	(b) Whether manufacturer's back-up Warranty/Guarantee certificate submitted?	YES/NO	
7.	Whether ORIGINAL Bid Bond (not copy of Bid Bond) enclosed with the offer? If YES, provide details	YES/NO	
	(a) Amount :		
	(b) Name of issuing Bank :		
	(c) Validity of Bid Bond :		
8.	Whether offered firm prices?	YES/NO	
9.	Whether quoted offer validity of 90 days from the date of closing of tender?	YES/NO	
10.	Whether quoted a firm delivery period?	YES/NO	
11.	Whether quoted as per NIT (without any deviations)?	YES/NO	
12.	Whether any deviation is there in the offer?	YES/NO	
13.	Whether deviation separately highlighted?	YES/NO	
14.	Whether agreed to the NIT Warranty clause?	YES/NO	
15.	Whether Price Bid submitted as per Price Schedule?	YES/NO	
16.	Whether indicated the country of origin for the items quoted?	YES/NO	
17.	Whether all the items of tender quoted?	YES/NO	
18.	Whether technical literature/catalogue/drawings enclosed?	YES/NO	
19.	For Foreign Bidders - Whether offered FOB/FCA port of dispatch including sea/air worthy packing & forwarding?	YES/NO	
20.	For Foreign Bidders – Whether port of shipment indicated? [To specify]	YES/NO	
21.	For Foreign Bidders only - Whether indicated ocean freight up to C&F Kolkata port (Excluding marine insurance)?	YES/NO	
22.	Whether Indian Agent applicable?	YES/NO	
	If YES, whether following details of Indian Agent provided?		
	(a) Name & address of the agent in India – To indicate		
	(b) Amount of agency commission – To indicate		
	(c) Whether agency commission included in quoted material value?	YES/NO	
23.	Whether weight & volume of items offered indicated?	YES/NO	
24.	Whether confirmed to submit PBG as asked for in NIT?	YES/NO	
25.	Whether agreed to submit PBG within 30 days of placement of order?	YES/NO	
26.	For Indian bidders – Whether place of dispatch indicated in the offer? [To specify]	YES/NO	
27.	For Indian bidders – Whether road transportation charges up to Duliajan quoted?	YES/NO	
28.	For Indian Bidders only - Whether offered Ex-works price including packing/forwarding charges?	YES/NO	
29.	Whether quoted prices are exclusive of Excise duty?	YES/NO	
30.	For Indian bidders only – whether import content indicated in the offer?	YES/NO	
31.	For Indian Bidders only - whether all Taxes have been indicated categorically?	YES/NO	
32.	Whether all BRC/BEC clauses accepted?	YES/NO	

33	<p>Whether agreed for payment term :</p> <p>i) 80 % of the order value shall be paid against proof of despatch/shipment of the goo16dispatch Remaining 20 % of the order value along with commissioning charges shall be paid after successful commissioning and acceptance of the unit by OIL.</p>	YES/NO
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ANNEXURE-C

Technical Evaluation Sheet for Technical BEC/BRC of NIT

Srl No	Clause no of Technical Specification	Description	Bidder's remarks Complied/ Not complied/ Deviation	Bidder to indicate Relevant Page No of their bid to support the Remarks/ Compliance
1		<u>GENERAL CONFORMITY</u>		
2		The bids shall conform generally to the specifications and terms & conditions given in the bid document. Bids shall be liable for rejection in case the materials/services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bids to the stipulated specifications, the following requirements shall have to be particularly met by the bidders, without which the offer will be considered as non-responsive and rejected.		
3		<u>BID REJECTION CRITERIA (BRC)</u>		
4	(A)	<u>TECHNICAL:</u>		
5	1.0	BIDDER'S ELIGIBILITY:		
6	1.1	The bidder should be an Original Equipment Manufacturer (OEM) of the tendered item (s).		
7		OR		
8	1.2	The bidder should be an authorized dealer/authorized distributor /authorized supplier/wholly owned subsidiary of an Original equipment manufacturer (OEM) of the tendered item(s).		
9	2.0	IN CASE THE BIDDER IS AN ORIGINAL EQUIPMENT MANUFACTURER (OEM):		
10		The bidder must comply to the following:		

11	2.1	The bidder (OEM) should have at least 5 (five) years of manufacturing experience of each tendered item/ equipment preceding to the original Bid Closing date of the tender.		
12	2.2	In addition to above, the bidder (OEM) should have supply experience of successfully executed at least one order of 50% tendered quantity (rounded off to the next higher integer) of each tendered item/ equipment to various clients (other than their own subsidiaries/sister concerns), either directly by them or through their authorized dealers/distributor/supplier/subsidiaries, during last 5 (five) years preceding to the original bid closing date of the tender.		
13	2.3	Documentary evidences to substantiate manufacturing & supply records must be submitted in the form of copies of relevant Purchase Order(s) and any one of the following documents evidencing satisfactory execution of those Purchase Order(s), such as:		
14		(i) Satisfactory supply / completion / installation report (OR)		
15		(ii) Bill of Lading, Commercial Invoice / Payment Invoice (OR)		
16		(iii) Consignee receipt delivery receipt (OR)		
17		(iv) Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/ Vat.		
18		(v) Any other documents which shall prove that the bidder has successfully executed such order (s).		
19		Note: The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.		
20	3.0	<u>IN CASE, THE BIDDER IS AN AUTHORIZED DEALER/ AUTHORIZED DISTRIBUTOR / AUTHORIZED SUPPLIER / WHOLLY OWNED SUBSIDIARY OF OEM:</u>		
21		The bidder must fulfill the flowing requirements:		

22	3.1	The bidder's OEM (the Principal) should have at least 5 (five) years of manufacturing experience of each tendered item/ equipment preceding to the original Bid Closing date of the tender.		
23	3.2	Additionally, the bidder himself/themselves should have supply experience of successfully executed at least one order of 50% tendered quantity (rounded off to the next higher integer) of each tendered item/ equipment to various clients (other than their own subsidiaries/sister concerns), during last 5 (five) years preceding to the original bid closing date of the tender.		
24	3.3	Documentary evidences to substantiate manufacturing & supply records must be submitted in the form of copies of relevant Purchase Order(s) and any of the following documents evidencing satisfactory execution of those Purchase Order(s), such as:		
25		(i) Satisfactory supply / completion / installation report (OR)		
26		(ii) Bill of Lading, Commercial Invoice / Payment Invoice (OR)		
27		(iii) Consignee receipt delivery receipt (OR)		
28		(iv) Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/ Vat.		
29		(v) Any other documents which shall prove that the bidder has successfully executed such order (s).		
30		Note: The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.		
31	3.4	The bidder shall submit valid Authorization Certificate/Letter issued by its Original Equipment Manufacturer (OEM), confirming the Bidder's status as their authorize' supplier / dealer / distributor/wholly owned subsidiary (as the case may be) to sell their products with proper warranty and guarantee back -up. Such authorization certificate/ letter shall be valid for the entire period of execution of the order. Offers shall be rejected straightway, if such authority letter is not submitted along with the technical bid.		
32		<u>NOTES TO BIDDER:</u>		
33		a. Authorization letter must be issued on the official letter head of the OEM clearly mentioning the status of Bidder i.e., whether 'authorized		

		dealer' or 'authorized distributor' or 'authorized supplier' or wholly owned subsidiary of Original Equipment Manufacturer (OEM), failing which the bid shall not be considered for evaluation and in that case the offer shall be rejected straightway.		
34		b. Authorization letter issued by the OEM in any other form such as Direct Chanel Partner /Indirect Chanel Partner/Chanel Partner/ seller/ Reseller/Sub Dealer / Sub Distributor/Sister Concern shall not be considered for bid evaluation and the offer shall be rejected.		
35		c. In case the bidder is a wholly owned subsidiary company of the parent company (OEM), in addition to the authorization letter including warranty/guarantee back-up, the bidder shall also upload/submit the documents such as board resolution / certificate of incorporation / any other legal certificate along with their offer that would establish the relation between the parent company with the subsidiary company without which the bid will not be evaluated and will be rejected straightway.		
36	4.0	Bidders showing supply experience towards supply to its sister concern/ subsidiaries shall not be considered as experience for the purpose of meeting BRC.		
37	5.0	Authorization letter and warranty/guarantee back-up as aforesaid must be issued to the bidder by the Original Equipment Manufacturer (OEM) in their official letter head only. Such certificates/authority letter issued by a party other than the OEM shall not be considered as valid authorization letter and in such case the bid shall be rejected without any further reference.		
38	6.0	Unsolicited bids shall be straightway rejected.		
39	7.0	Bidder/OEM must submit an undertaking along with the Technical Bid that their offered equipment is not going to become obsolete during the next 5 (five) years from the date of successful installation & Commissioning, if order is awarded on them by OIL and must guarantee uninterrupted supply of spares and availability of services for at least for ten (10) years with effect from the successful installation & Commissioning of the equipment, without which offer will not be considered for evaluation/ placement of order.		
40	(B)	<u>FINANCIAL CRITERIA:</u>		

41	1.0	Annual Turnover: The bidder shall have an annual financial turnover of minimum US\$ 11,616.17 or Rs 7, 54,470.00 (Being 50% of tender value) during any of the preceding 03 (three) financial years reckoned from the original bid closing date of the tender.		
42	2.0	"Net Worth" of the bidder should be positive for the preceding financial/ accounting year.		
43	3.0	Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'the balance sheet/Financial Statements for the financial year..... (As the case may be) has actually not been audited so far'.		
44		Note: For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-		
45		i) A certificate issued by a practicing Chartered Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in ANNEXURE-E.		
46		OR		
47		ii) Audited Balance Sheet along with Profit & Loss account.		
48	4.0	In case the Audited Balance Sheet and Profit & Loss Account submitted along with the bid are in currencies other than INR or US\$, the bidder shall have to convert the figures in equivalent INR or US\$ considering the prevailing conversion rate on the date of Balance Sheet and Profit & Loss Account. A CA certificate is to be submitted by the bidder regarding converted figures in equivalent INR or US\$.		
49	5.0	Delivery: The bidder shall confirm that the item shall deliver the equipment within 14 weeks from the date of placement of order, failing		

		which the offer will be rejected.		
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ANNEXURE-D

Technical Evaluation Sheet for Technical Specifications & Terms and Conditions of NIT

Srl No	Clause no of Technical Specification A.0	Description	Bidder's remarks Complied/ Not complied/ Deviation	Bidder to indicate Relevant Page No of their bid to support the Remarks/Compliance
1	1	A.0 Item Specification: A.1 Digital Density Meter for automatic determination of density and relative density of crude oil and petroleum products in compliance to ASTM D5002, ASTM D4052 & ASTM D1250 standards.		
2	2	A.2 Features: a)Automatic scanning of entire U-tube and bubble detection with live on-screen video viewing b)oscillating U-tube with full range viscosity correction c)long term calibration stability and measurement at all temperatures with a single calibration		
3	3	A.3 Specification: 1)Density range : 0 to 3 g/cm ³ 2)Temperature range : 0 deg C to 90 deg C 3)Pressure : 0 to 10 bars 4)Accuracy: Density: up to 0.00005 g/cm ³ Temperature: 0.03 deg C 5)Repeatability: Density: 0.00001 g/cm ³ 6)Resolution : Density: 0.00001 g/cm ³ Temperature: 0.01 deg C 7)Automatic bubble detection: Automatically warns operator of bubbles 8)Measurement Modes : Continuous, Single, Multiple 9)Sample volume: 1 ml. 10)Power supply: 230 V AC 11)Display : TFT type LCD/ LED 12)Communication: USB port, RS232 Ports, Ethernet Port for Network Connection, Keyboard Bar Code Scanner, Mouse, Network Capabilities 13)Control: Touch key control.		

		14)Internal Memory: Minimum 1000 measuring results		
4	4	A.4 Additional spares/accessories: Following additional spares/accessories are to be supplied along with the equipment: a) Rinse/Sample Waste Container b) Filling Nozzles c) Connecting Fittings & Tubing d) Luer Syringes e) Traceable Calibration Standard f) Maintenance kit		
5	5	B.0 Documentation: The bidder shall submit the following documents i) Along with the offer: 1)Technical literature/brochure of the offered product 2)Repair facilities available in India with their addresses 3)List of spares/consumables with price list for two years trouble free operations of the equipment from the date of installation. The price of the consumables/spares will not be considered for bid evaluation. 4) Technical evaluation sheet for BRC/BEC and technical specifications & terms and conditions separately as per attached formats explicitly mentioning compliance / noncompliance/deviation and indicating relevant page no of their bid to support the remarks/compliance.		
6	6	ii)Along with the supply of the equipment: 1)Hard copies as well as soft copies of operational and maintenance manuals- 01 set 2)Hard copies as well as soft copies Service and repair manual- 01 set 3) Necessary calibration certificate of the equipment		
7	C.0	Special Terms & Conditions:		
8	1	The items shall be brand new, unused & of prime quality. Also confirm to provide warranty that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 12 months from date of commissioning. The defected materials, if any, shall be replaced by the supplier at their own expense. The bidder must confirm the same while quoting.		

9	2	The systems shall be complete in all respect with essential accessories required for immediate commissioning and smooth running of the equipment after receipt at Chemical Dept, OIL, Moran, Assam.		
10	3	Installation & Commissioning and Training:		
11	3.1	The successful bidder shall install and commission the unit at Chemical Laboratory, Moran, Oil India Ltd., Assam, India by their competent service engineers within 15 days after receipt of advice from our end. The party shall demonstrate all specification and operation at the time of installation.		
12	3.2	The supplier shall replace defective parts if found any, during installation or during the warranty period. This replacement shall be done within a month's time at supplier's cost.		
13	3.3	Installation / commissioning & Training charges if any must be quoted separately on lump sum basis which shall also be considered for evaluation of the offers. In case if charges are not quoted it will be considered to have been included in the total cost.		
14	4.	The bidder shall submit the following documents Along with the offer:		
15	i)	Technical literature/brochure of the offered product		
16	ii)	Repair facilities available in India with their addresses		
17	iii)	List of spares/consumables with price list for two years trouble free operations of the equipments from the date of installation. The price of the consumables/spares will not be considered for bid evaluation.		
18	iv)	Technical evaluation sheet for BRC/BEC and technical specifications in terms and conditions separately as per attached formats explicitly mentioning compliance / noncompliance/deviation and indicating relevant page no of their bid to support the remarks/compliance.		
19	5	The bidder shall submit the following documents Along with the supply		

		of the equipment:		
20	i)	Hard copies as well as soft copies of operational and maintenance manuals- 01 set.		
21	ii)	Hard copies as well as soft copies Service and repair manual- 01 set		
22	iii)	Necessary calibration certificate of the equipment		
