



Oil India Limited
(A Govt. of India Enterprise)
P.O. Duliajan – 786602, Assam

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Tender No. & Date: SDG 3456P17/07 dated: 31.12.2016

Tender Fee : INR 30,000.00 OR USD 500.00
Bid Security Amount : INR 10,16,000.00 OR USD 15,000.00

Bidding Type : **SINGLE STAGE TWO BID SYSTEM**

Period of Sale of
Bid Documents : **From 05.03.2017 to 19.04.2017; 15:30 Hrs (IST)**

Bid Closing on : **26.04.2017 (at 11.00 Hrs. IST)**

Bid Opening on : **26.04.2017 (at 14.00 Hrs. IST)**

Bid Validity : Bid Should be valid for **120 days** from bid closing date.

Bid Bond Validity : Bid Bond should be valid up to **26.11.2017**

Performance Guarantee : **Applicable @ 10% of Order value**

Integrity Pact : **Applicable**

OIL INDIA LIMITED invites Global Tenders for items detailed below:

Item No.	MATERIAL DESCRIPTION	QTY.	UOM
<u>10</u>	<p>1.0 500 Ton (453 MT) Drilling hook manufactured and monogrammed as per API Specification 8C,PSL-2 with positioner lock assembly and swivel lock assembly, rated for 500 Ton (453 MT) and complete with the following features:-</p> <p>a. Built in hydraulic snubber to eliminate damage to tool joint threads from the bouncing action produced when 'breaking out' stands coming out of the hole.</p> <p>b. Hook positioner to automatically rotate the elevator into the correct position for the derrick man with handles and door ready for instant and easy latch-on. To prevent the hook and elevator from being rotated by the spin-up of drill string while going in the hole.</p> <p>c. Flexible pin connection between hook and shank, to keep the hook load properly balanced and thereby eliminating unequal loading on the ears of the elevator.</p> <p>d. The hook body is attached to a solid one piece forged shank of alloy steel. The relieve springs are low stressed heat treated and enclosed in a protective housing. These springs carry only a small fraction of the load. If either of these springs falls during operation, the load on the hook cannot be released.</p> <p>e. The swivelling of the hook body round the shank pin permits each elevator link to hang vertically and swing freely. Each link</p>	02	Nos.

	<p>the body section. When open, the locking arm on the lower hook serves as a guide in picking up the swivel and Kelley out of the scabbard. When the bail hits the saddle the lower locking arm closes and locks automatically.</p> <p>g. The hook may be locked in any of the eight position due to a plunger type swivel lock that engages equally spaced holes in the swivel ring . The lock can be engaged from the floor through the use of a loop rod assembly provided each lock</p> <p>h. Plunger type swivel lock to keep the hook in any one of the eight different positions spaced at 45 deg.</p> <p>i. Two numbers of rod assemblies to be provided for engaging the lock of hook from the derrick floor.</p>		
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(A) GENERAL NOTES FOR E- TENDER:

1.0 The tender will be governed by “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) including Amendments & Addendum to “General Terms & Conditions” for e-Procurement.

2.0 Technical and Commercial Check list is furnished vide Annexure – B. Please ensure that the check list is properly filled up and uploaded along with Technical bid.

3.0 Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with tender no. and due date to The Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before the Bid Closing Date and Time mentioned in the Tender.

a) Original Bid Security along with duplicate copies of Bid Security.

b) Any other document which have been specified to be submitted in original.

4.0 The tender is invited under SINGLE STAGE-TWO BID SYSTEM. The bidder has to submit both the “TECHNO-COMMERCIAL UNPRICED BID” and “PRICED BID” through electronic form in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The “Techno-commercial Unpriced Bid” shall contain all technical and commercial details except the prices which shall be kept blank. Details of prices as per Bid format / Commercial bid to be uploaded as attachment in the Attachment Tab “Notes and Attachments”.

Any offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in the tender.

5.0 In Technical Bid opening, only Technical Rfx will be opened. Therefore, the bidder should ensure that “TECHNO-COMMERCIAL UNPRICED BID” should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical RFX Response-> User - > Technical Bid. **No price should be given in above Technical Rfx otherwise the offer will be rejected.** Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical RFX Response-> User - > Technical Bid only. The “PRICE BID” must contain the price schedule and the bidder’s commercial terms and conditions. Details of prices as per Bid format / Commercial bid can be uploaded as Attachment under the attachment option under “Notes & Attachments”

6.0 PRICED BIDS OF ONLY THOSE BIDDERS WILL BE OPENED WHOSE OFFERS ARE FOUND TO BE TECHNO-COMMERCIALY ACCEPTABLE.

7.0 All the Bids must be Digitally Signed using “Class 3” digital certificate (*e-commerce application*) only as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying

Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than "Class 3" digital certificate, will be liable for rejection.

8.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.

9.0 The Integrity Pact is applicable against this tender. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure XII of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. **If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.**

OIL's Independent External Monitor at present is as under:

SHRI RAJIV MATHUR, IPS (Retd.),
Former Director (IB) Govt. of India
e-Mail ID : rajivmathur23@gmail.com

&

SHRI SATYANANDA MISHRA, IAS (RETD.)
Former Chief Information Commissioner of India &
Ex-Secretary, DOPT, Govt. Of India
e-Mail ID : satyanandamishra@hotmail.com

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(B) General Notes to Bidders:

1. The items shall be brand new, unused & of prime quality. Bidder shall warrant (in the event of an order) that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 18 months from date of despatch/shipment or 12 months from date of receipt of items at site whichever is earlier. The defective materials, if any, rejected by OIL shall be replaced by the supplier at their own expense. Bidders must confirm the same while quoting.

2. The Bidder should indicate the dimensions and weight of the offered item, the name of the manufacturer, the country of origin, port of dispatch of the materials and their best delivery schedule.

3. Bidder must provide detailed specifications of the offered product and should forward relevant Catalogue, Drawing, and Literature (in printed form, not in computer media such as floppies or CDs) indicating the quoted items along with the quotation.

4. The items are to be manufactured as per API spec 8C , PSL-2 and bidders are required to forward valid API 8C specification certificate along with the quotation.

5. The Drilling Hook shall be manufactured, tested and monogrammed as per API Spec. 8C, PSL-2.

6. Necessary testing and marking shall be done as per API Spec. 8C , PSL-2. Additionally purchase order number and manufacturer's names have to be die stamped on the items.

7. Bidder should forward a list of recommended spares for two (02) years trouble free operation of the quoted items indicating part numbers & quantity in their technical bid and cost details thereof must be quoted in the commercial bid only. Prices/Rates should not be mentioned in the technical bid, else the bid shall be rejected. However the cost of these spares will not be considered for bid evaluation purpose. The price should remain valid for at least two (02) years.

8. Any deviation(s) from the tender specification should be clearly highlighted specifying justification in support of deviation

9. Bidder to sign and submit completely filled up Technical check list and Technical Evaluation Matrix for Bid evaluation criteria and Technical specification.

10.0 Bidders to take special note of the following conditions:

10.1 Against Tender Fee – Payment should be made only through online mode and no other instrument (Cash/DD/Cheques/Cashier Cheque, etc) will be acceptable.

10.2 Against Bid Security/EMD/Performance Bank Guarantee – Only payments through online mode or Submission of Bank Guarantee/LC will be acceptable. No DD/Cheques/Cashier Cheque or any other mode will be acceptable.

(C) Special Notes:

1. The items covered by this enquiry shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Customs Duty on import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export are furnished vide Addendum to MM/GLOBAL/E-01/2005 attached. However, Indian bidders will not be issued Recommendatory Letter.
2. In the event of an order on indigenous bidder under deemed export scheme, OIL will issue Project Authority Certificate (PAC) and arrange for DGH Certificate as may be appropriate/applicable. Supplier shall effect dispatch only on receipt of these certificates from OIL, failing which all related liabilities shall be to Supplier's account.
3. To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by OIL, failing which the offer will be summarily rejected.
4. Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises (MSE) in the tender is furnished vide Amendment to General Terms and Conditions for Global Tender (MM/GLOBAL/E-01/2005). Bidders are requested to take note of the same and to submit their offers accordingly.
5. Other terms and conditions of the tender shall be as per "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). However, if any of the Clauses of the Bid Rejection Criteria (BRC) / Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses in the "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.

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BID EVALUATION CRITERIA (BEC)/BID REJECTION CRITERIA (BRC)

The bids shall broadly conform to the specifications and terms and conditions given in this bid document. Bids shall be rejected in case the items offered do not conform to required parameters stipulated in the technical specifications and to the respective international/national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.

(I) BID REJECTION CRITERIA (BRC)

Technical:

1. Manufacturer's Experience:

A. In case the bidder is a manufacturer of the offered item(s), then bidder must furnish the following documents along with the technical bid, failing which the bids will be rejected

A.1 The bidder should have minimum consecutive 5 years of experience in manufacturing the tendered item conforming to API 8C certification , PSL-2 For this purpose, the period reckoned shall be period prior to the date of original bid closing date of the tender. Copies of API 8C certificates for the last 5 (Five) years (i.e. continuous without having any break in between) must be submitted along with techno - commercial bid. Bids without copies of valid API 8C certificates or with a break in between shall be rejected.

A.2. The bidder should have manufactured and supplied minimum 01(one) number of Drilling hook of 350 Ton (317 MT) or higher capacity to E&P companies/Drilling Contractors/Drilling service providers in the last 5 (five) years as on original bid closing date of the tender (either by themselves or through their sole selling agent/distributor/dealer/ supply house). Documentary evidence in respect of manufacturing and supplying the above mentioned items should be submitted with the technical bid, in the form of copies of relevant Purchase Orders along with copies of any of the following documents in respect of satisfactory execution of each of those Purchase Orders failing which the bids will be rejected:

- I. Satisfactory Inspection Report (OR)
- II. Satisfactory supply, completion/installation report (OR)
- III. Bill of Lading, Invoice etc. (OR)
- IV. Consignee receipted delivery challan (OR)
- V. Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/Vat.
- VI. Commercial Invoice/ Payment Invoice

Note: The Purchase Order date need not be within 5 (five) years preceding the original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender

A.3 The bidder shall confirm in their technical bid that the equipment / products will be tested and certified as per API 8C, PSL-2

A.4 The bidder must keep API licenses along with authorization for API monogram valid till execution of purchase order and must confirm that the offered product will be supplied with API Monogram.

A.5 In case renewal process of API license is in progress at the time of bidding, the manufacturer should furnish a letter from API to this effect that renewal of the license is

under examination with API, but the manufacturer is authorized to manufacture the items as per API license and to use API monogram till the renewal for license is issued. The bidder shall also submit an undertaking that delay in renewal of API certificate shall not affect the stipulated delivery schedule of the tender / purchase order

A.6 Bidder quoted as manufacturer must guarantee uninterrupted supply of spares and availability of service for at least 10 years with effect from delivery of the Item / product for the item / product to be supplied under the Tender / Order, if order is awarded on them by OIL

A.7 Bidder should categorically confirm in the technical bid a delivery schedule within seven (07) months, FOB Port of dispatch, after establishment of letter of credit (in case of foreign bidder) or for dispatch of the equipment within seven (07) months after receipt of formal order (in case of indigenous bidder) failing which their offer will be rejected.

A.8 If the bidder is a manufacturer and already supplied the tendered item to OIL in the last 05(Five) years as on the original bid closing date of the tender either by themselves or through their sole selling agent/distributor/dealer/supply house and whose past performance has been satisfactory, then the bidder need not satisfy Clause A.2 . In this situation the bidder shall have to indicate the Purchase Order (P.O.) No. of OIL in their technical bid against which they supplied the tendered item to OIL.

B. IN CASE THE BIDDER IS NOT A MANUFACTURER

If the bidder is a sole selling agent / distributor / dealer / supply house of any manufacturer, then the bidder must furnish the following documents along with the technical bid, failing which the bids shall be rejected

B.1 Authorization certificate from the manufacturer (in original on manufacturer's letter head) should be submitted along with the technical bid. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order

B.2 Undertaking from the manufacturer (in original on manufacturer's letter head) guaranteeing supply of items to the bidder in the event of an order placed by OIL. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order

B.3 Warranty backup from the manufacturer in original on manufacturer's letter head against the quality of the tendered item(s) as specified in the tender

B.4 Copies of valid API Spec 8C certificates of the OEM of their quoted product in line with para A.1 above

B.5 Undertaking from the manufacturer (in original on manufacturer's letter head) guaranteeing uninterrupted supply of spares and availability of service for at least 10 years with effect from delivery of the Item / product for the item / product to be supplied under the Tender / Order, if order is awarded to them by OIL

B.6 Documentary evidence in respect of manufacturing and supply experience as specified under para 1.0 (A.1 & A.2) from the concerned manufacturer (having supplied such items either by manufacturer themselves or through their sole selling agent / distributor / dealer / supply house) along with the techno-commercial bid

B.7 Documentary evidence in respect of bidder's own supply experience of supplying at least 1 (one) number of Drilling hook of 350 Ton (317 MT) or higher capacity to any E&P companies / Drilling Contractors / Drilling service providers during last 5 (five) years as on original bid closing of the tender as specified. Documentary evidence in respect of supplying the above mentioned items should be submitted with the technical bid, in the form of copies of relevant Purchase Orders along with copies of any of the following documents in respect of satisfactory execution of each of those Purchase Orders failing which the bids will be rejected:

- I. Satisfactory Inspection Report (OR)
- II. Satisfactory supply, completion/installation report (OR)
- III. Bill of Lading, Invoice etc. (OR)
- IV. Consignee receipted delivery challan (OR)
- V. Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/Vat.
- VI. Commercial Invoice/ Payment Invoice

B.8 Bidder should categorically confirm in the technical bid a delivery schedule within seven (07) months, FOB Port of dispatch, after establishment of letter of credit (in case of foreign bidder) or for despatch of the equipment within seven (07) months after receipt of formal order (in case of indigenous bidder) failing which their offer will be rejected

B.9 If the bidder is sole selling agent / distributor / dealer / supply house of any manufacturer and have successfully supplied the tendered items to OIL in the last 05 (five) years as on original bid closing date and whose past performance has been satisfactory, the bidder need not satisfy Clause B.7 In this situation the bidder shall have to indicate the Purchase Order (P.O.) No. of OIL in their technical bid. However, this exemption shall be applicable only if the bidder has declared in the bid that they will be supplying the tendered item from the same manufacturer as per the last order supply

Financial Criteria:

- 1 **Annual Turnover:** The bidder shall have an annual financial turnover of minimum **US\$ 3,77,000.00 or Rs 2,55,47,000.00** during any of the preceding 03 (three) financial years reckoned from the original bid closing date of the tender.
- 2 "Net Worth" of the bidder should be positive for the preceding financial/accounting year.
- 3 Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'the balance sheet/Financial Statements for the financial year..... (As the case may be) has actually not been audited so far'.

Note: For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-

- i) A certificate issued by a practicing Chartered Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in ANNEXURE.
OR
 - ii) Audited Balance Sheet along with Profit & Loss account.
- 4 In case the Audited Balance Sheet and Profit & Loss Account submitted along with the bid are in currencies other than INR or US\$, the bidder shall have to convert the figures in equivalent INR or US\$ considering the prevailing conversion rate on the date of Balance Sheet and Profit & Loss Account. A CA certificate is to be submitted by the bidder regarding converted figures in equivalent INR or US\$.

B) COMMERCIAL

Commercial Bid Rejection Criteria will be as per Section D of General Terms & Conditions of Global Tender (MM/GLOBAL/E-01/2005) with following Special Bid Rejection Criteria.

- 1) Bids are invited under **Single Stage Two Bid System**. Bidders shall quote accordingly under Single Stage Two Bid System. **Please note that no price details should be furnished in the Technical (i.e. Unpriced) bid.** The “Unpriced Bid” shall contain all techno-commercial details except the prices, which shall be kept blank. The “Price Bid” must contain the price schedule and the bidder’s commercial terms and conditions.
Bidder not complying with above submission procedure will be rejected.
- 2.0 **Bid security of INR 10,16,000.00 or US\$ 15,000.00** shall be furnished as a part of the TECHNICAL BID. **Any bid not accompanied by a proper bid security in ORIGINAL will be rejected without any further consideration.** A bid shall be rejected straightway if Original Bid Security is not received within the stipulated date & time mentioned in the Tender and/or if the Bid Security validity is shorter than the validity indicated in Tender and/or if the Bid Security amount is lesser than the amount indicated in the Tender.
 - 2.1 For exemption for submission of Bid Security please refer Clause No. 9.8 (Section A) of “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders).
 - 2.2 Bank Guarantee towards Bid Security shall remain **valid till 26.11.2017.**
- 3) Validity of the bid shall be minimum 120 days from the date of Bid Closing Date. Bids with lesser validity will be straightway rejected.
- 4) Bidders must confirm that Goods, materials or plant(s) to be supplied shall be new of recent make and of the best quality and workmanship and shall be guaranteed for a period of 18 months from the date of shipment/dispatch or twelve (12) months from the date of receipt of the items at destination, whichever is earlier against any defects arising from faulty materials, workmanship or design. Defective goods/materials or parts rejected by OIL shall be replaced immediately by the supplier at the supplier’s expenses at no extra cost to OIL.
- 5) Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value. The Performance Bank Guarantee must be valid for a period of 18 months from the date of shipment/dispatch or twelve (12) months from the date of receipt of the items at destination, whichever is earlier. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected.
- 6) Offers should be submitted with Integrity Pact duly signed by the authorized signatory of the bidder. If any bidder refuses to sign Integrity Pact or declined to submit Integrity Pact with the offer, their bid shall be rejected straightway.
- 7) Bidders are required to submit the summary of the prices in their price bids as per bid format (Summary), given below.

I) Price Bid Format (SUMMARY) for Foreign Bidders :

- (A) Total Material Value:**
- (B) Packing & FOB Charges :**
- (C) Total FOB Port of Shipment value, (A + B) above :**
- (D) Overseas Freight Charges upto Kolkata, India :**
- (E) Insurance Charges :**
- (F) Total CIF Kolkata value, (C+D+E) :**
- (G) Total Value in words :**
- (H) Gross Weight :**
- (I) Gross Volume :**

II) Price Bid Format (SUMMARY) for Indigenous Bidders:

- (A) Total Material Value:**
- (B) Packing and Forwarding Charges:**
- (C) Total Ex-works value, (A + B) above :**
- (D) Sales Tax, (Please indicate applicable rate of Tax)**
- (E) Total FOR Despatching station price, (C+D) above**
- (F) Road Transportation charges to Duliajan**
- (G) Insurance Charges**
- (H) Assam Entry Tax**
- (I) Total FOR Duliajan value, (E+F+G + H) above**
- (J) Total Value in words :**
- (K) Gross Weight :**
- (L) Gross Volume :**

Note: 1) The items covered under this enquiry shall be used by OIL in the PEL/ML areas issued/renewed after 01/04/99 and hence, applicable Customs Duty for import of goods shall be ZERO. Indigenous bidders must quote Deemed Export prices. Excise Duty under Deemed Export is exempted.

- 8) The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- 9) Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.
- 10) Bids containing incorrect statement will be rejected.
- 11) Bidder shall accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:
 - i) Liquidated Damages
 - ii) Warranty/Guarantee of material
 - iii) Arbitration / Resolution of Dispute
 - iv) Force Majeure
 - v) Applicable Laws

BID EVALUATION CRITERIA

Bids conforming to the specifications, terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria mentioned in Section D of "General Terms & Conditions" for e- Procurement as per Booklet No. MM/GLOBAL/E-01/2005.

CHECK LIST

THE CHECK LIST MUST BE COMPLETED AND RETURNED WITH YOUR OFFER. PLEASE ENSURE THAT ALL THESE POINTS ARE COVERED IN YOUR OFFER. THESE WILL ENSURE THAT YOUR OFFER IS PROPERLY EVALUATED. PLEASE SELECT "Yes" OR "No" TO THE FOLLOWING QUESTIONS, IN THE RIGHT HAND COLUMN.

A. TECHNICAL**TECHNICAL CHECK LIST FOR 500 TON DRILLING HOOK**

Sl. No	DESCRIPTIONS	REMARKS
1	Whether quoted the item as manufacturer	YES / NO
2	Whether quoted the item as sole selling agent / distributor / dealer / supply house of any manufacturer,	YES / NO
3	Whether the items would be brand new, unused & of prime quality?	YES / NO
4	Whether the offered Drilling Hook is 500 Ton (453 MT)rating	YES / NO
5	Whether the offered Drilling Hook is having positioner & swivel lock assembly	YES / NO
6	Whether the offered Drilling Hook is having hydraulic snubber	YES / NO
7	Whether the offered Drilling Hook can be locked in any of the eight different positions spaced at 45 degree	YES / NO
8	Whether two numbers of loop rod assemblies will be supplied with each Drilling Hook	YES / NO
9	Whether the item would be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications?	YES / NO
10	Whether warranty would be for 18 months from date of receipt or 12 months from date of commissioning of the items?	YES / NO
11	Whether the defective item/ parts, if any, rejected by us will be replaced by you free of cost?	YES / NO
12	Whether the item would be manufactured as per API spec. 8C, PSL-2 ?	YES / NO
13	Whether bidder have forwarded API spec. 8C certificate along with the quotation?	YES / NO
14	Whether detailed technical catalogues, literature and drawings indicating exploded view and dimensions with part numbers for the offered items are forwarded?	YES / NO
15	Whether list of recommended spare parts for 02 years trouble free operation with unit price and part numbers of each and every item (year wise) along with the quotation are forwarded ?	YES / NO
16	Whether mention the name of manufacturer, country of origin and port of shipment?	YES / NO

17	Whether testing and marking would be done as per API Spec. 8C, PSL-2 ?	YES / NO
18	Whether purchase order number and manufacturer's names would be die stamped on the items?	YES / NO
19	Whether you (other than OEM) have forwarded the copy of authorization letter from the original manufacture to sell their products to OIL INDIA LIMITED?	YES / NO
20	Any deviation from NIT?	YES / NO

B. COMMERCIAL

Sl#	REQUIREMENT	COMPLIANCE
1.0	Whether bid submitted under Single Stage Two Bid System?	Yes / No
2.0	Whether quoted as manufacturer?	Yes / No
2.1	Whether quoted as OEM Dealer / Supply House. To Specify-	Yes / No
2.2	If quoted as OEM Dealer / Supply House	Yes / No
	(a) Whether submitted valid and proper authorization letter from manufacturer confirming that bidder is their authorized Dealer / supply House for the product offered ?	
	(b) Whether manufacturer's back-up Warranty/Guarantee certificate submitted?	
3.0	Whether ORIGINAL Bid Bond (not copy of Bid Bond) as per Revised Format(Annexure VII Revised) Sent separately? If YES, provide details	Yes / No
	(a) Amount :	
	(b) Name of issuing Bank :	
	(c) Validity of Bid Bond :	
4.0	Whether offered firm prices ?	Yes / No
4.1	Whether quoted offer validity of 120 days from the bid closing date of tender?	Yes / No
4.2	Whether quoted a firm delivery period?	Yes / No
4.3	Whether agreed to the NIT Warranty clause?	Yes / No
4.4	Whether confirmed acceptance of tender Payment Terms of 80% against shipment/dispatch documents and balance 20% after successful commissioning/testing along with commissioning/testing charges?	Yes / No
5.0	Whether confirmed to submit PBG as asked for in NIT?	Yes / No
5.1	Whether agreed to submit PBG within 30 days of placement of order?	Yes / No
6.0	Whether Price submitted as per Price Schedule (refer Para 12.0 of BRC vide Annexure – II)?	Yes / No
6.1	Whether cost of Recommended Spares for 2 years of operations quoted?	YES/NO
7.0	Whether quoted as per NIT (without any deviations)?	Yes / No
7.0	Whether quoted any deviation?	Yes / No
7.1	Whether deviation separately highlighted?	Yes / No
8.0	Whether indicated the country of origin for the items quoted?	Yes / No
8.1	Whether technical literature / catalogue enclosed?	Yes / No
8.2	Whether weight & volume of items offered indicated?	Yes / No

9.0	For Foreign Bidders - Whether offered FOB / FCA port of despatch including sea / air worthy packing & forwarding?	Yes / No
9.1	For Foreign Bidders – Whether port of shipment indicated. To specify:	Yes / No
9.2	For Foreign Bidders only - Whether indicated ocean freight up to Kolkata port (Excluding marine insurance) ?	Yes / No
9.3	Whether Indian Agent applicable ?	Yes / No
	If YES, whether following details of Indian Agent provided?	
	(a) Name & address of the agent in India – To indicate	
	(b) Amount of agency commission – To indicate	
	(c) Whether agency commission included in quoted material value?	
10.0	For Indian Bidders – Whether indicated the place from where the goods will be dispatched. To specify :	Yes / No
10.1	For Indian Bidders – Whether road transportation charges up to Duliajan quoted?	Yes / No
10.2	For Indian Bidders only - Whether offered Ex-works price including packing/forwarding charges?	Yes / No
10.3	For Indian Bidders only - Whether indicated import content in the offer?	Yes / No
10.4	For Indian Bidders only - Whether offered Deemed Export prices?	Yes / No
10.5	For Indian Bidders only – Whether all applicable Taxes & Duties have been quoted?	Yes / No
11.0	Whether all BRC/BEC clauses accepted ?	Yes / No
12.0	Whether Integrity Pact with digital signature uploaded?	Yes / No
12.1	Whether all the clauses in the Integrity Pact have been accepted?	Yes / No

ANNEXURE - I

TECHNICAL EVALUATION MATRIX (TO BE FILLED IN BY BIDDER DULY SIGNED)			
BID EVALUATION CRITERIA			
Clause Number	DESCRIPTION	BIDDER'S RESPONSE (Complied / Not Complied /Deviation/ Not Applicable)	TO BE FILLED BY THE BIDDER Relevant Location of their Bid to support the remarks / compliance (Reference of Document name / Serial number / Page number of bid for documentary evidence)
A	In case the bidder is a manufacturer of the offered item(s), then bidder must furnish the following documents along with the technical bid, failing which the bids will be rejected		
A.1	The bidder should have minimum consecutive 5 years of experience in manufacturing the tendered item conforming to API 8C certification , PSL-2 For this purpose, the period reckoned shall be period prior to the date of original bid closing date of the tender. Copies of API 8C certificates for the last 5 (Five) years (i.e. continuous without having any break in between) must be submitted along with techno - commercial bid. Bids without copies of valid API 8C certificates or with a break in between shall be rejected.		
A.2	The bidder should have manufactured and supplied minimum 01(one) number of Drilling hook of 350 Ton (317 MT) or higher capacity to E&P companies/Drilling Contractors/Drilling service providers in the last 5 (five) years as on original bid closing date of the tender (either by themselves or		

	<p>through their sole selling agent/distributor/dealer/ supply house). Documentary evidence in respect of manufacturing and supplying the above mentioned items should be submitted with the technical bid, in the form of copies of relevant Purchase Orders along with copies of any of the following documents in respect of satisfactory execution of each of those Purchase Orders failing which the bids will be rejected:</p> <p>I.Satisfactory Inspection Report (OR) II.Satisfactory supply completion/installation report (OR) III.Bill of Lading, Invoice etc. (OR) IV.Consignee receipted delivery challan (OR) V.Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/Vat. VI. Commercial Invoice/ Payment Invoice</p> <p>Note: The Purchase Order date need not be within 5 (five) years preceding the original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.</p>		
A.3	The bidder shall confirm in their technical bid that the equipment / products will be tested and certified as per API 8C, PSL-2		
A.4	The bidder must keep API licenses along with authorization for API monogram valid till execution of purchase order and must confirm that the offered product will be supplied with API Monogram.		
A.5	In case renewal process of API license is in progress at the time of bidding, the manufacturer should furnish a letter from API to this effect that renewal of the license is under examination with API, but the manufacturer is authorized to manufacture the items as per API license and to use API monogram till the renewal for license is issued. The bidder shall also submit an undertaking that delay in renewal of API certificate shall not affect the stipulated delivery schedule of the tender / purchase order		
A.6	Bidder quoted as manufacturer must guarantee uninterrupted supply of spares and availability of service for at least 10 years with effect from delivery of the Item / product for the item / product to be supplied under the Tender / Order, if order is awarded on		

	them by OIL		
A.7	Bidder should categorically confirm in the technical bid a delivery schedule within seven (07) months, FOB Port of dispatch, after establishment of letter of credit (in case of foreign bidder) or for dispatch of the equipment within seven (07) months after receipt of formal order (in case of indigenous bidder) failing which their offer will be rejected..		
A.8	If the bidder is a manufacturer and already supplied the tendered item to OIL in the last 05(five) years as on the original bid closing date of the tender either by themselves or through their sole selling agent/distributor/dealer/supply house and whose past performance has been satisfactory, then the bidder need not satisfy Clause A.2 . In this situation the bidder shall have to indicate the Purchase Order (P.O.) No. of OIL in their technical bid against which they supplied the tendered item to OIL.		
B	<p>IN CASE THE BIDDER IS NOT A MANUFACTURER</p> <p>If the bidder is a sole selling agent / distributor / dealer / supply house of any manufacturer, then the bidder must furnish the following documents along with the technical bid, failing which the bids shall be rejected:</p>		
B.1	Authorization certificate from the manufacturer (in original on manufacturer's letter head) should be submitted along with the technical bid. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order.		
B.2	Undertaking from the manufacturer (in original on manufacturer's letter head) guaranteeing supply of items to the bidder in the event of an order placed by OIL. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order		
B.3	Warranty backup from the manufacturer in original on manufacturer's letter head against the quality of the tendered item(s) as specified in the tender		
B.4	Copies of valid API Spec 8C certificates of the OEM of their quoted product in line with para A.1 above		
B.5	Undertaking from the manufacturer (in original on manufacturer's letter head) guaranteeing uninterrupted supply of spares and availability of service for at least 10 years with effect from delivery of the Item / product for the item /		

	product to be supplied under the Tender / Order, if order is awarded to them by OIL		
B.6	Documentary evidence in respect of manufacturing and supply experience as specified under para 1.0 (A.1 & A.2)from the concerned manufacturer (having supplied such items either by manufacturer themselves or through their sole selling agent / distributor / dealer / supply house)along with the techno-commercial bid		
B.7	<p>Documentary evidence in respect of bidder's own supply experience of supplying at least 1 (one) number of Drilling hook of 350 Ton (317 MT) or higher capacity to any E&P companies /Drilling Contractors / Drilling service providers during last 5 (five) years as on original bid closing of the tender as specified. Documentary evidence in respect of supplying the above mentioned items should be submitted with the technical bid, in the form of copies of relevant Purchase Orders along with copies of any of the following documents in respect of satisfactory execution of each of those Purchase Orders failing which the bids will be rejected:</p> <p>I. Satisfactory Inspection Report (OR) II. Satisfactory supply completion/installation report (OR) III.Bill of Lading, Invoice etc. (OR) IV. Consignee receipted delivery challan (OR) V. Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/Vat. VI. Commercial Invoice/ Payment Invoice</p>		
B.8	Bidder should categorically confirm in the technical bid a delivery schedule within seven (07) months, FOB Port of dispatch, after establishment of letter of credit (in case of foreign bidder) or for despatch of the equipment within seven (07) months after receipt of formal order (in case of indigenous bidder) failing which their offer will be rejected		
B.9	If the bidder is sole selling agent / distributor / dealer / supply house of any manufacturer and have successfully supplied the tendered items to OIL in the		

	last 05(five) years as on original bid closing date and whose past performance has been satisfactory, the bidder need not satisfy Clause B.7 In this situation the bidder shall have to indicate the Purchase Order (P.O.) No. of OIL in their technical bid. However, this exemption shall be applicable only if the bidder has declared in the bid that they will be supplying the tendered item from the same manufacturer as per the last order supply		
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ANNEXURE - II

**TECHNICAL EVALUATION MATRIX
(TO BE FILLED IN BY BIDDER DULY SIGNED)**

TECHNICAL SPECIFICATIONS			
Clause Number	DESCRIPTION	BIDDER'S RESPONSE (Complied / Not Complied / Deviation / Not Applicable)	TO BE FILLED BY THE BIDDER Relevant Location of their Bid to support the remarks / compliance (Reference of Document name / Serial number / Page number of bid for documentary evidence)
Clause 1.0	500 Ton (453 MT) Drilling hook manufactured and monogrammed as API Specification 8C, PSL-2 with positioner lock assembly and swivel lock assembly, rated for 500 Ton (453 MT) and complete with the following features:-		
Clause 1.0 (a)	Built in hydraulic snubber to eliminate damage to tool joint threads from the bouncing action produced when 'breaking out' stands coming out of the hole.		
Clause 1.0 (b)	Hook positioner to automatically rotate the elevator into the correct position for the derrick man with handles and door ready for instant and easy latch-on. To prevent the hook and elevator from being rotated by the spin-up of drill string while going in the hole		
Clause 1.0 (c)	Flexible pin connection between hook and shank, to keep the hook load properly balanced and thereby eliminating unequal loading on the ears of the elevator.		
Clause 1.0 (d)	The hook body is attached to a solid one piece forged shank of alloy steel . The relieve springs are low stressed heat treated and enclosed in a		

	protective housing . These springs carry only a small fraction of the load . If either of these springs falls during operation , the load on the hook can not be released		
Clause 1.0 (e)	The swivelling of the hook body round the shank pin permits each elevator link to hang vertically and swing freely . Each link arm is equipped with locking arms to hold the link in place		
Clause 1.0 (f)	The hook also features a saddle type lower locking arm which provides a large bearing surface for the swivel bail reducing on the body section . When open , the locking arm on the lower hook serves as a guide in picking up the swivel and Kelley out of the scabbard . When the bail hits the saddle the lower locking arm closes and locks automatically		
Clause 1.0 (g)	The hook may be locked in any of the eight position due to a plunger type swivel lock that engages equally spaced holes in the swivel ring . The lock can be engaged from the floor through the use of a loop rod assembly provided each lock		
Clause 1.0 (h)	Plunger type swivel lock to keep the hook in any one of the eight different positions spaced at 45 deg		
Clause 1.0 (i)	Two numbers of rod assemblies to be provided for engaging the lock of hook from the derrick floor.		
	GENERAL NOTES TO BIDDERS		
1	The items shall be brand new, unused & of prime quality. Bidder shall warrant (in the event of an order) that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 18 months from date of despatch/shipment or 12 months from date of receipt of items at site whichever is earlier. The defective materials, if any, rejected by OIL shall be replaced by the supplier at their own expense. Bidders must confirm the same while quoting.		
2	The Bidder should indicate the dimensions and weight of the offered item, the name of the manufacturer, the country of origin, port of dispatch of the materials and their best delivery schedule.		
3	Bidder must provide detailed specifications of the offered product and should forward relevant Catalogue, Drawing, and Literature (in printed form, not in computer media such as floppies or CDs) indicating the quoted		

	items along with the quotation		
4	The items are to be manufactured as per API spec 8C , PSL-2 . and bidders are required to forward valid API 8C specification certificate along with the quotation.		
5	The Drilling Hook shall be manufactured, tested and monogrammed as per API Spec. 8C, PSL-2.		
6	Necessary testing and marking shall be done as per API Spec. 8C , PSL-2. Additionally purchase order number and manufacturer's names have to be die stamped on the items.		
7	Bidder should forward a list of recommended spares for two (02) years trouble free operation of the quoted items indicating part numbers & quantity in their technical bid and cost details thereof must be quoted in the commercial bid only. Prices/Rates should not be mentioned in the technical bid, else the bid shall be rejected. However the cost of these spares will not be considered for bid evaluation purpose. The price should remain valid for at least two (02) years.		
8	Any deviation(s) from the tender specification should be clearly highlighted specifying justification in support of deviation		
9	Bidder to sign and submit completely filled up Technical check list and Technical Evaluation Matrix for Bid evaluation criteria and Technical specification.		

