

Oil India Limited
(A Govt. of India Enterprise)
P.O. Duliajan – 786602, Assam , India

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Tender No. & Date : **SDG 3226 P15/08 of 12.04.2014**

Tender Fee : INR 4,500.00 OR USD 100.00

Bid Security : Applicable

Bidding Type : **SINGLE STAGE TWO BID SYSTEM**

Bid Closing on : As mentioned in the Basic Data of the tender in OIL's e-portal.

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Performance Guarantee : Applicable

OIL INDIA LIMITED invites Global Tenders for item detailed below:

Item No. / Mat. Code	Material Description	QTY.	UOM
1.	Supply of Pneumatically operated Drill Pipe Spinner for handling 5 inch(127mm) OD drill Pipe as per the following Annexure : a) Detailed specification- Annexure -AA . b) Bid Rejection Criteria (BRC) and Bid Evaluation Criteria- Annexure-BB .	8	No.

Special Notes :

1.0 The tender will be governed by "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) including Amendments & Addendum to "General Terms & Conditions" for e-Procurement.

2.0 Technical Check list and Commercial Check list are furnished . Please ensure that both the check lists are properly filled up and uploaded along with Technical bid.

3.0 The item qualifies for Nil duty / Deemed Export benefits. For Deemed Export benefits, please refer Addendum to the General terms and conditions for Global tender.

4.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed

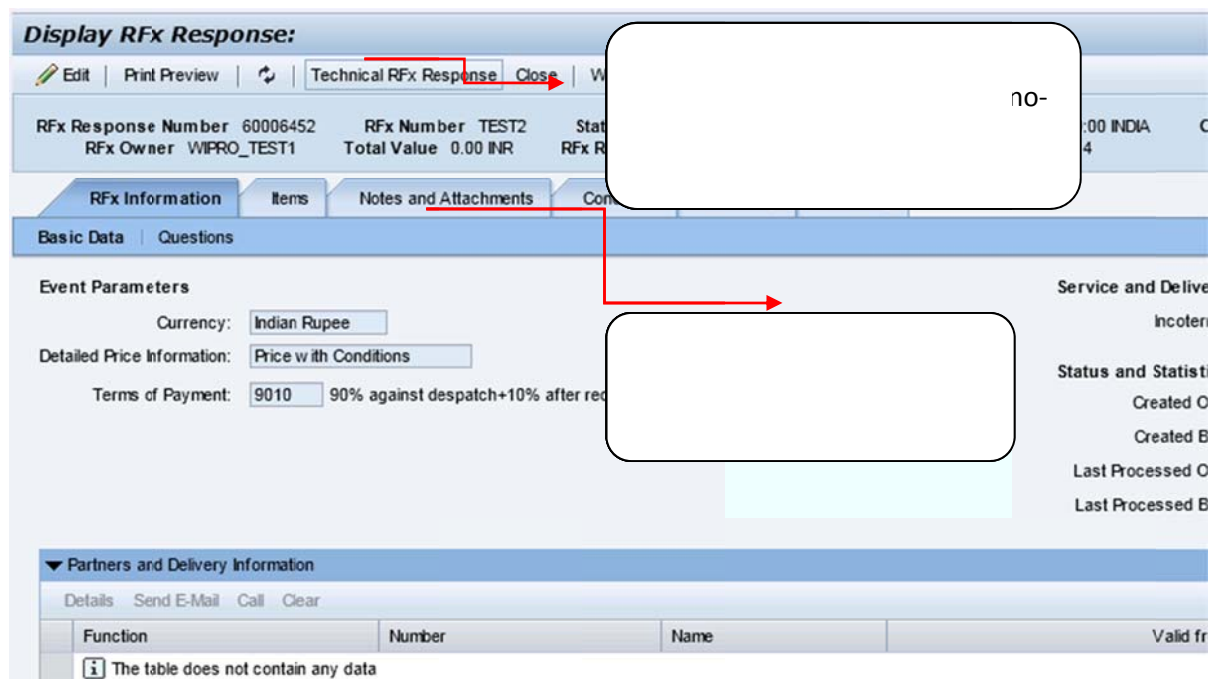
envelope super scribed with tender no. and due date to The **Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam** on or before the Bid Closing Date and Time mentioned in the Tender.

- a) Original Bid Security.
- b) Detailed Catalogue and any other document which have been specified to be submitted in original.

5.0 In case of SINGLE STAGE-TWO BID SYSTEM, bidders shall prepare the “Techno-commercial Unpriced Bid” and “Priced Bid” separately and shall upload through electronic form in the OIL’s e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The “Techno-commercial Unpriced Bid” shall contain all technical and commercial details except the prices which shall be kept blank. Details of prices as per Bid format / Commercial bid to be uploaded as attachment in the Attachment Tab “Notes and Attachments”.

A screen shot in this regard is given below.

Any offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in the tender.



On “EDIT” Mode- The following screen will appear. Bidders are advised to Upload “Techno-Commercial Unpriced Bid” and “Priced Bid” in the places as indicated above:

Note :

- * The “Techno-Commercial Unpriced Bid” shall contain all techno-commercial details **except the prices.**
- ** The “Price bid” must contain the price schedule and the bidder’s commercial terms and conditions. For uploading Price Bid, first click on Sign Attachment, a browser window will open, select the file from the PC and click on Sign to sign the Sign. On Signing a new file with extension .SSIG will be created. Close that window. Next click on Add Attachment, a browser window will open, select the .SSIG signed file from the PC and name the file under Description, Assigned to General Data and click on OK to save the File.

- 6.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.
- 7.0 The Integrity Pact is applicable against this tender. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure X of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL’s competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Any bid not accompanied by Integrity Pact Proforma duly signed (digitally) by the bidder shall be rejected straightway. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder’s authorized signatory who sign the Bid.

OIL’s Independent External Monitors at present are as under:

(I) SHRI N. GOPALASWAMI, I.A.S (Retd) ,
Former Chief Election Commissioner of India
E-mail Id : gopaldaswamin@gmail.com

(II) SHRI RAMESH CHANDRA AGARWAL , IPS(Retd)
Former Director General of Police
E-mail Id : rcagarwal@rediffmail.com

Technical Specification

Annexure -AA

Pneumatically operated Drill Pipe Spinner.

Qty :08 (eight)Nos.

Each system should be complete with the following:

1. Pneumatically operated, chain type with right hand and left hand rotation.
2. The tool should be fitted with durable chain drive for handling 5 inch (127 mm)OD Drill Pipe and complete with air filter-regulator-lubricator, muffler, hanger assembly and 1.1/4 inch (31.75mm) OD, 20 ft (6m)long air hose with quick disconnection.
3. Item should be easily adjustable for handling pipe with minimum range of 2.7/8 inch (73 mm) to 5.1/2 inch (140 mm) OD.
4. Item should be of compact design and lighter in weight so that it is easier to handle at rig floor by the crew.
5. Specifications for Drill Pipe Spinner:-
 - (a) Minimum Size Range (pipe OD):- 2.7/8 inch to 5.1/2 inch (73 mm to 140 mm)
 - (b) Speed (with 5 inch drill pipe):- around 100 rpm
 - (c) Stall Torque (with 5 inch drill pipe):- minimum 1000 ft- lbs (1350 N-m)
 - (d) Air pressure: - Minimum - 90 psi (6.3 kg/sq.cm.); maximum - 120 psi (8.5 kg/sq.cm)
 - (e) Air consumption: - around 240 cfm at 100 psi
 - (f) The Spinner Unit should be easy to handle with less sound generation (less than 60 dB).
6. Accessories for Drill Pipe Spinner :
 - (i) Chain Assembly for 5 inch (127 mm) OD pipe (2 nos. / set)
 - (ii) Chain Assembly for 4.1/2 inch (114 mm) OD pipe (2 nos. / set)
 - (iii) Chain assembly for 2.7/8 inch (73 mm) OD pipe (2 nos. / set)
 - (iv) 1.1/4 inch (31.8 mm) x 20 ft(6 mtrs.)long air hose with quick disconnects
7. Operation, Maintenance and Service Manual, Catalogue with exploded view showing all parts with part numbers.

NOTE:

- i. Items must be brand new, unused, recent manufactured and free from any kind of defect.
- ii. Offer must be accompanied with Catalogue, Technical literature etc along with relevant drawings.
- iii. Recommended spares list for two years of continuous use to be provided along with quotation including Part Nos & unit price.
- iv. Oil India Purchase order No. must be engraved on the body of the item. Bidder must confirm the same categorically in their quotation.

IMPORTANT NOTE : NO PRICE SHOULD BE INDICATED IN TECHNICAL BID.

BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC):

The bids shall conform generally to the specifications, terms and conditions given in the tender. Bids shall be rejected in case the items offered do not conform to the required minimum / maximum parameters stipulated in the technical specifications and to the respective international / national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms & conditions, the following requirements will have to be particularly meet by the bids, without which the offer will be considered as non-respective and rejected.

A. TECHNICAL:

1. The bidder should have the credential of manufacturing and supplying Drill Pipe Spinner of any standard size for minimum 03(three) years.
2. The bidder should have received one order for at least 50% of tendered quantity in last 07 (seven) years reckoned from bid closing date (BCD) for Drill Pipe Spinner of any size from any reputed E&P company. Documentary evidence in support of bidder's past supply experience shall be submitted in the form of copy(s), viz., client's purchase order, invoice, bill of lading, and proof of acceptance of the materials by the clients.
3. In case the bidder is an authorized dealer / agent to market the Drill Pipe Spinner on behalf of the manufacturer, a valid copy of authorization / dealership certificate from the OEM must be submitted with the techno-commercial bid. However the manufacture should have above experience qualification as cited in Clause No 1 & 2 above. The bidder shall have the credential of successful execution of at least 01 (one) order for supplying Drill Pipe Spinner to any reputed E&P Company in last 07(seven) years reckoned from bid closing date (BCD). Documentary evidence in support of bidder's past supply experience shall be submitted in the form of copy(s), viz., client's purchase order, invoice, bill of lading, and proof of acceptance of the materials by the clients.
4. However, bidders who have satisfactorily executed OIL's order(s) for supplying Drill Pipe Spinner in the past need not submit all credentials of past supply experience, provided they furnish a list of OIL's order(s) executed by them indicating quantity supplied and specifications of the supplied item.
5. Items shall be compatible with 2.7/8 inch (73 mm) OD to 5 inch(127 mm) OD Pipe. Bidder should confirm the same while quoting.
6. Offered item should be brand new, unused and free from any manufacturing defect. Bidder should confirm the same while bidding.
7. The bidder shall submit the relevant catalogue, literature, drawing illustrating all components with part name etc of the offered product along with the technical bid.

(B) COMMERCIAL :

- 1.0 Bids are invited under Single Stage Two Bid System. Bidders shall quote accordingly under Single Stage Two Bid System. Please note that no price details should be furnished in the Technical (i.e. Unpriced) bid. The "Unpriced Bid" shall contain all techno-commercial details except the prices which shall be kept blank. The "Priced Bid" must contain the price schedule and the bidder's commercial terms and conditions. Bidder not complying with above submission procedure will be rejected.
- 2.0 Bid security of US \$ 6583.00 or Rs. 2,96,220.00 shall be furnished as a part of the TECHNICAL BID. Any bid not accompanied by a proper bid security in ORIGINAL will be rejected without any further consideration. For exemption for submission of Bid Security, please refer Clause No. 9.8 (Section A) of General Terms and Conditions for Global Tender. The Bid Security shall be valid till 03/06/2015.
- 3.0 Bidders must confirm that Goods, materials or plant(s) to be supplied shall be new of recent make and of the best quality and workmanship and shall be guaranteed for a period of twelve months from the date of commissioning of the complete package at site against any defects arising from faulty materials, workmanship or design. Defective goods/materials or parts rejected by OIL shall be replaced immediately by the supplier at the supplier's expenses at no extra cost to OIL.
- 4.0 Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value. The Performance Bank Guarantee must be valid for one year from the date of successful commissioning of the complete package at site. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected.
- 5.0 The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- 6.0 Validity of the bid shall be minimum 180 days. Bids with lesser validity will be rejected.
- 7.0 Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.
- 8.0 Bidders shall quote directly and not through Agents in India. Offers made by Indian Agents on behalf of their foreign principals will be rejected. Similarly offers from unsolicited bidders will be rejected.
- 9.0 Bids containing incorrect statement will be rejected.
- 10.0 Offers received without Integrity Pact duly signed by the authorised signatory of the bidder will be rejected.
- 11.0 No offers should be sent by Telex, Cable, E-mail or Fax. Such offers will not be accepted.

12.0 Bidders are required to submit the summary of the prices in their commercial bids as per bid format (Summary), given below :

(i) **Commercial Bid Format (Summary) for Foreign Bidders :**

- (A) Total material cost
- (B) Packing & FOB Charges
- (C) Total FOB Port of Shipment value, (A+ B) above
- (D) Ocean Freight Charges upto Kolkata, India
- (E) Insurance Charges
- (F) Total CIF Kolkata value, (C+D+E)
- (G) Total value in words :
- (H) Gross Weight :
- (I) Gross Volume :

(ii) **Commercial Bid Format (SUMMARY) for Indigenous Bidders :**

- (A) Total material cost
- (B) Packing and Forwarding Charges
- (C) Total Ex-works value, (A + B) above
- (D) Excise Duty including Cess, (Please indicate applicable rate of Duty & Cess)
- (E) Sales Tax, (Please indicate applicable rate of Tax)
- (F) Total FOR Despatching station price, (C +D + E) above
- (G) Road Transportation charges to Duliajan
- (H) Insurance Charges
- (I) Total FOR Duliajan value, (F+G+H) above
- (J) Total value in words :
- (K) Gross Weight :
- (L) Gross Volume :

NOTES :

1. The item covered under this tender will be used by OIL in the PEL/ML areas issued/renewed after 01/04/99, applicable Customs Duty for import of goods shall be ZERO. Indigenous bidders shall be eligible for Deemed Export and should quote Deemed Export prices. Excise Duty under Deemed Export exempted.

(II) **Bid Evaluation Criteria :**

The bids conforming to the specifications, terms and conditions stipulated in the enquiry and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below:

A. **COMMERCIAL :**

- 1.0 The evaluation of bids will be done as per the Commercial Bid Format (SUMMARY) detailed vide Para 12.0 of BRC.

- 2.0 If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.
- 3.0 For conversion of foreign currency into Indian currency, B.C. selling (Market) rate declared by State Bank of India, one day prior to the date of price bid opening shall be considered. However, if the time lag between the opening of the bids and final decision exceed 3(three) months, then B.C. Selling(Market) rate of exchange declared by SBI on the date prior to the date of final decision shall be adopted for conversion and evaluation.
- 4.0 To ascertain the inter-se-ranking, the comparison of the responsive bids will be made as under, subject to corrections / adjustments given herein.
- 5.1 When only foreign bidders are involved :

Comparison of bids will be done on the basis of "TOTAL VALUE" which is estimated as under :

- (A) Total material cost
- (B) Packing & FOB Charges
- (C) Total FOB Port of Shipment value, (A+ B) above
- (D) Ocean Freight Charges upto Kolkata, India
- (E) Insurance Charges @ 1% of Total FOB Value vide (C) above
- (F) Banking Charges @ 0.5% of Total FOB Value vide (C) above in case of payment through Letter of Credit (If confirmed L/C at buyer's account is required, 1.5% of Total FOB Value will be loaded)
- (G) Total CIF Kolkata Value, (C+D+E+F) above

NOTE : Banking charge in the country of the foreign bidder shall be borne by the bidder.

- 5.2 When only domestic bidders are involved or when more than one domestic bidders are in contention in case of mixed response :

Comparison of bids will be done on the basis of "TOTAL VALUE" which is estimated as under :

- (A) Total material cost
- (B) Packing and Forwarding Charges
- (C) Total Ex-works value, (A + B)
- (D) Excise Duty including Cess
- (E) Sales Tax
- (F) Total FOR Despatching station price, (C +D + E)
- (G) Road Transportation charges to Duliajan
- (H) Insurance Charges @0.5% of Total FOR Despatching Station Value (F) above
- (I) Total FOR Duliajan value, (F+G+H)
- (J) Assam Entry tax

- (K) Total Value, (I+J) above
- (L) Total value in words :

NOTE: Excise Duty in case of the indigenous bidder is EXEMPTED.

5.3 When both foreign and domestic bidders are involved :

The Total Value of domestic bidder (inclusive of customs duty on imported raw material and components etc, and applicable terminal excise duty on the finished products and Sales Tax) excluding inland transportation to destination and Insurance charges worked out as per Para 5.2 above and Total Value of the foreign bidder worked out as per Para 5.1 above excluding inland transportation to destination will be compared. No price preference will be allowed to indigenous bidders except that for capital goods, the domestic manufacturers would be accorded a price preference to offset CST to the extent of 4 % or actuals, whichever is less subject to 30 % local content norms as stipulated for World Bank Funded project to the satisfaction of OIL. When more than one domestic bidders fall within price preference range, inter-se-ranking will be done on Total Value basis.

Note: If the Government of India revises these evaluation criteria the same as applicable on the bid closing date will be adopted for evaluation of the offers.

7.0 Other terms and conditions of the enquiry shall be as per General Terms and Conditions for Global Tender. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC / BRC) mentioned here contradict the Clauses in the General Terms & Conditions of Global Tender of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.

COMMERCIAL CHECK LIST

THE CHECK LIST MUST BE COMPLETED AND RETURNED WITH YOUR OFFER. PLEASE ENSURE THAT ALL THESE POINTS ARE COVERED IN YOUR OFFER. THESE WILL ENSURE THAT YOUR OFFER IS PROPERLY EVALUATED. PLEASE MARK 'YES' OR 'NO' OR SPECIFY AGAINST THE FOLLOWING QUESTIONS, IN THE RIGHT HAND COLUMN.

1	Whether bid submitted under Two Bid System ?	
2	Whether ORIGINAL Bid Bond(not copy of Bid Bond) submitted exactly as per format ? If YES, provide details	
	(a) Amount :	
	(b) Name of issuing Bank :	
	(c) Validity of Bid Bond :	
	(d) Whether Bid Bond is valid till	
3	Whether offered firm prices ?	
4	Whether quoted offer validity of 180 days from the date of closing of tenders ?	
5	Whether quoted a firm delivery period? Please indicate .	
6	Whether quoted as per tender (without any deviations) ?	
7	Whether quoted any deviation ?	
8	Whether deviation separately highlighted ?	
9	Whether agreed to the Warranty clause ?	
10	Whether Price Bid submitted as per Price Schedule (refer Para 12.0 of BRC)	
11	Whether quoted all the items/qty. of tender ?	

12	Whether indicated the country of origin for the items quoted?	
13	Whether technical literature / catalogue enclosed?	
14	Whether confirmed acceptance of tender Payment Terms .	
15	For Foreign Bidders - Whether offered FOB / FCA port of despatch including sea / air worthy packing & forwarding?	
16	For Foreign Bidders – Whether port of shipment indicated. To specify:	
17	For Indian bidders – Whether indicated the place from where the goods will be dispatched. To specify :	
18	For Indian bidders – Whether road transportation charges up to Duliajan quoted ?	
19	For Indian Bidders only - Whether offered Ex-works price including packing/forwarding charges ?	
20	Whether Indian Agent applicable ?	
21	If YES, whether following details of Indian Agent provided ?	
	(a) Name & address of the agent in India – To indicate	
	(b) Amount of agency commission – To indicate	
	(c) Whether agency commission included in quoted material value?	
22	Whether weight & volume of items offered indicated ?	
23	Whether confirmed to submit PBG as asked for in tender ?	
24	Whether agreed to submit PBG within 30 days of placement of order ?	
25	For Indian Bidders only - Whether indicated import content in the offer ?	
26	For Indian Bidders only - Whether deemed export quoted?	
27	For Indian Bidders only – Whether all applicable Taxes & Duties have been quoted ?	
28	Whether all BRC/BEC clauses accepted ?	

29	Whether Integrity pact exactly as per format and with digital signature uploaded ?	
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OFFER REF	
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NAME OF THE BIDDER	
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