



Oil India Limited
(A Govt. of India Enterprise)
P.O. Duliajan – 786602, Assam

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Email: mmfd1@oilindia.in; materials@oilindia.in ; erp_mm@oilindia.in

Tender No. & Date: SDG 2718P17/07 dated: 15.10.2016

Tender Fee : **INR 6,000.00** OR **USD 100.00**
 Bid Security Amount : **INR 171,640.00** OR **USD 2,524.00**

Bidding Type : **SINGLE STAGE TWO BID SYSTEM**

Period of Sale of

Bid Documents : **From 14.11.2016 to 14.12.2016; 15:30 Hrs(IST)**

Bid Closing on : **21.12.2016 (at 11.00 Hrs. IST)**

Bid Opening on : **21.12.2016(at14.00 Hrs. IST)**

Bid Validity : Bid Should be valid for 120 days from bid closing date.

Bid Bond Validity : Bid Bond Should be valid up to **21.07.2017**

Performance Guarantee : **Applicable @ 10% of Order value**

Integrity Pact : **Applicable**

OIL INDIA LIMITED invites Global Tenders for items detailed below:

Item No.	MATERIAL DESCRIPTION	QTY.	UOM
<u>10</u>	<p>A. 4.1/2 INCHES HYDRAULIC POWER TONG WITH ACCESSORIES- 2 NUMBERS</p> <p>4.1/2 inches (114.30 mm) hydraulic power tong featuring Quick change slide head design, Self aligning rotor, Automatic gripping & releasing jaws, Lift cylinder control, Spring hanger, Unitized hydraulic motor & throttle assembly, Torque meter and Front opening entry with safety door as per the following minimum specifications for each unit:</p> <p>(a) Range: To operate 1.05 inches (26.67 mm) to 4.1/2 inches (114.30 mm) OD API Casings / tubular.</p> <p>(b) Maximum Torque: At high gear not less than 1,800 ft-lbs and at low gear not less than 6,500 ft-lbs</p> <p>© RPM range: Not less than 20 (Low gear) and 70 or more (High gear)</p> <p>(d) Weight: Not more than 975 lbs (443 kgs).</p> <p>(e) The power tong should be equipped with flexible steel swivel joints at both hydraulic inlet & outlet together with complete pair of Quick Coupling at each end (Aero quip type having Dust plug and caps).</p> <p>(f) The power tong should be fitted with one (01) set of Hanger assembly & Turn-buckles to compensate up / down movement during makeup or breakout operation and for levelling.</p> <p>(g) The power tong should be supplied with lift cylinder assembly.</p>	02	Set

	<p>"High & Low speed" and other for "Clockwise-Neutral-Anticlockwise" rotation with speed and torque control.</p> <p>(j) The tong should be supplied with the following sizes of Jaw assemblies.</p> <p>I. 2.3/8 inch (60.33 mm) OD Casing Jaw-assy. fitted with dies : 2 sets</p> <p>II. 2.7/8 inch (73.03 mm) OD Casing Jaw-assy. fitted with dies : 5 sets</p> <p>III. 3.1/2 inch (88.90 mm) OD Casing Jaw-assy. fitted with dies : 2 sets</p> <p>IV. 4.1/2 inch (114.30 mm) OD Casing Jaw-assy. fitted with dies : 2 sets</p> <p>(k) Hydraulic Requirements: Not More than 65 GPM at 1000 PSI Not More than 40 GPM at 3000 PSI</p> <p>(l) SIZE (Length x Width): Not more than 52 inches x 27 inches (1321mm x 686mm)</p> <p>(m) Manual Reversible Back-up Attachment, adjustable to handle pipe ODs 2.3/8 inches (60.33 mm), 2.7/8 inches (73.03 mm), 3.1/2 inches (88.90 mm) & 4.1/2 inches (114.30 mm).</p> <p>B). ACCESSORIES FOR EACH POWER TUBING TONG:</p> <p>(i) 1 inch ID x 25 feet (25.40 mm x 7.62 meters) high pressure hose (Working Pressure: 5,000 psi) with self sealing coupling (Aeroquip type) and dust caps / plug matching with the tong: 2 Numbers</p> <p>(ii) 1.1/4 inch ID x 25 feet (31.75 mm x 7.62 meters) low pressure return hose (Working Pressure: 1,000 psi) with self sealing coupling (Aeroquip type) and dust cap / plug matching with the tong: 2 Numbers</p> <p>(iii) Extra die set for tong & back-ups: 10 Sets</p> <p>C). Operation, maintenance, service & instructions manuals having detailed Schematic drawing indicating each & every part with part nos. = Two (02) sets.</p>		
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(A) GENERAL NOTES FOR E- TENDER:

1.0 The tender will be governed by "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) including Amendments & Addendum to "General Terms & Conditions" for e-Procurement.

2.0 Technical and Commercial Check list is furnished vide Annexure – B. Please ensure that the check list is properly filled up and uploaded along with Technical bid.

3.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with tender no. and due date to The Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before the Bid Closing Date and Time mentioned in the Tender.

a) Original Bid Security along with duplicate copies of Bid Security.

b) Any other document which have been specified to be submitted in original.

4.0 The tender is invited under SINGLE STAGE-TWO BID SYSTEM. The bidder has to submit both the "TECHNO-COMMERCIAL UNPRICED BID" and "PRICED BID" through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The "Techno-commercial Unpriced Bid" shall contain all technical and commercial details except the prices which shall be kept blank. Details of prices as per Bid format / Commercial bid to be uploaded as attachment in the

Any offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in the tender.

5.0 In Technical Bid opening, only Technical Rfx will be opened. Therefore, the bidder should ensure that "TECHNO-COMMERCIAL UNPRICED BID" should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical RFX Response-> User - > Technical Bid. **No price should be given in above Technical Rfx otherwise the offer will be rejected.** Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical RFX Response-> User - > Technical Bid only. The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. Details of prices as per Bid format / Commercial bid can be uploaded as Attachment under the attachment option under "Notes & Attachments"

6.0 PRICED BIDS OF ONLY THOSE BIDDERS WILL BE OPENED WHOSE OFFERS ARE FOUND TO BE TECHNO-COMMERCIALLY ACCEPTABLE.

7.0 All the Bids must be Digitally Signed using "Class 3" digital certificate (*e-commerce application*) only as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than "Class 3" digital certificate, will be liable for rejection.

8.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.

9.0 The items covered by this enquiry shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Customs Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export are furnished vide Addendum to MM/GLOBAL/E-01/2005 attached. However, Indian bidders will not be issued Recommendatory Letter.

10. Other terms and conditions of the tender shall be as per "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). However, if any of the Clauses of the Bid Rejection Criteria (BRC) / Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses in the "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.

11. The Integrity Pact is applicable against this tender. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure XII of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. **If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.**

OIL's Independent External Monitor at present are as under:

SHRI RAJIV MATHUR, IPS (Retd.),
Former Director (IB) Govt. of India
e-Mail ID : rajivmathur23@gmail.com

&

SHRI SATYANANDA MISHRA, IAS (RETD.)
Former Chief Information Commissioner of India &
Ex-Secretary, DOPT, Govt. Of India
e-Mail ID : satyanandamishra@hotmail.com

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(B) General Notes to Bidders:

1. Bidder should furnish detailed Catalogue, Drawing, and Literature (in printed form, not in computer media such as floppies or CDs) indicating all parts with part numbers along with the quotation in English language (US & UK).
2. Bidder should confirm that the items shall be brand new, unused & free from any defect. In the event of an order, the items should be guaranteed against any manufacturing defect, workmanship etc. for a period of 18 months from the date of despatch or 12 months from the date of commissioning whichever is earlier. In the event any item is found defective, then it should be replaced by the supplier free of cost without any burden on Oil India Limited. Bidders must confirm the same in their quotations.
3. Bidder should forward a list of recommended spares for five (05) years operation for the quoted items indicating part numbers, quantity & unit price separately along with the quotation in the commercial bid and categorically confirm the same in the technical bid (price should not be mentioned in the technical bid). However the cost of these spares will not be considered for bid evaluation purpose. The price should remain valid for at least two (02) years.
4. The Bidder should indicate the name of the manufacturer, the country of origin and port of dispatch of the materials.
5. In the event of an order, purchase order number shall be weld written on suitable place at the items. Bidders shall confirm compliance to the same while quoting.
6. Bidder must also provide test certificates of producing at least 6,500 ft-lbs torque for the 4.1/2 inches Hydraulic Power tong with documentary evidence of recording the torque with the supply, which is to be confirmed positively in the offer.
7. In the event of an order the supply must include two copies of Maintenance, Service and Parts Manual having illustrated drawings of the hydraulic tong indicating the part numbers. Bidder should categorically confirm while quoting.
8. Any deviation(s) from the tender specification should be clearly highlighted specifying justification in support of deviation.
9. Bidders are to quote for all the items as indicated in the NIT.
10. Bidder to sign and submit completely filled up Technical check list and Technical Evaluation Matrix for Bid evaluation criteria and Technical specification.
11. Bidder should categorically confirm in the technical bid a delivery schedule within five (05) months, FOB Port of dispatch, after establishment of letter of credit (in case of foreign bidder) or for dispatch of the equipment within five (05) months after receipt of formal order (in case of indigenous bidder) failing which their offer will be rejected.

(C) Special Notes:

1. The items covered by this tender shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Customs Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export are furnished vide Addendum to MM/GLOBAL/01/2005 enclosed. However no Recommendatory letters will be issued to Indian Bidders
2. To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by OIL, failing which the offer will be summarily rejected.

3. Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises (MSE) in the tender is furnished vide Amendment to General Terms and Conditions for Global Tender (MM/GLOBAL/E-01/2005). Bidders are requested to take note of the same and to submit their offers accordingly.

4. Other terms and conditions of the tender shall be as per "General Terms & Conditions" for e-Procurement as per Booklet No.MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). However, if any of the Clauses of the Bid Rejection Criteria (BRC) / Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses in the "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.

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BID REJECTION CRITERIA (BRC)/BID EVALUATION CRITERIA (BEC)

I. BID EVALUATION CRITERIA

The bids shall broadly conform to the specifications and terms and conditions given in this bid document. Bids shall be rejected in case the items offered do not conform to required parameters stipulated in the technical specifications and to the respective international/national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.

1. The Items shall be manufactured & tested as per relevant API norms as specified in the Tender (IF APPLICABLE). Bidder must confirm.

2. Experience:

A. MANUFACTURERS EXPERIENCE: IN CASE THE BIDDER IS THE MANUFACTURER

If the bidder is a manufacturer of the offered item(s), then they must satisfy the following criteria for manufacturing and supply experience and furnish the relevant documentary evidences as per below along with the technical bid:

i. They must have an experience of minimum 5 (Five) years in manufacturing the quoted item(s) under relevant API certification as on the original bid closing date of the tender. Copies of relevant API certificates (having API authorization(s) for the item(s) mentioned in the tender) for the last 5 (Five) years (i.e. continuous without having any break in between) shall be submitted along with techno-commercial bid. Bids without copies of valid relevant API certificates or with break(s) in between will be rejected.

Note: The above clause will be applicable only for those item(s) manufactured under API certifications, as specified in the tender.

ii. The bidder should have manufactured and supplied minimum 50% quantity (to be rounded to next higher whole figure) of the tendered items, of same or higher capacity and same or higher sizes, to any E&P companies/Drilling Contractors/Drilling service providers during last 5 (five) years as on original bid closing date of the tender (either by themselves or through their sole selling agent/distributor/dealer/supply house). Documentary evidence in respect of manufacturing and supplying the above mentioned items should be submitted with the technical bid, in the form of copies of relevant Purchase Orders (PO date should be within the last 05 years) along with copies of any of the following documents in respect of satisfactory execution of each of those Purchase Orders failing which the bids will be rejected:

- I. Satisfactory Inspection Report (OR)
- II. Satisfactory supply completion/installation report (OR)
- III. Bill of Lading, Invoice etc. (OR)
- IV. Consignee receipt delivery challan (OR)
- V. Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/Vat.
- VI. Commercial Invoice/ Payment Invoice

B. IN CASE THE BIDDER IS NOT A MANUFACTURER:

If the bidder is a sole selling agent / distributor / dealer / supply house of any manufacturer, then bidder must furnish the following documents along with the technical bid failing which the bids will be rejected:

I. Authorization certificate from the manufacturer (in original on manufacturer's letter head) should be submitted along with the technical bid. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order.

II. Undertaking from the manufacturer (in original on manufacturer's letter head) guaranteeing supply of items to the bidder in the event of an order on the bidder. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order.

III. Warranty backup from the manufacturer in original on manufacturer's letter head against the quality of the tendered item(s) as specified in the tender.

IV. Documentary evidence in respect of manufacturer's experience in manufacturing under relevant API certification (if applicable) as specified under para 2.A.(i) from the concerned manufacturer.

V. Documentary evidence in respect of manufacturer's supply experience as specified under para 2.A.(ii) from the concerned manufacturer (having supplied such items either by manufacturer themselves or through their sole selling agent / distributor / dealer / supply house).

VI. Documentary evidence in respect of bidder's own supply experience of supplying minimum 25% quantity (to be rounded to next higher whole figure) of the tendered items, of same or higher capacity and same or higher sizes, during last 5 (five) years as on original bid closing date of the tender as specified in the para 2.A.(ii).

3. If the bidder is a manufacturer and has supplied the tendered items (of same or higher capacity and same or higher sizes) to OIL during last 5 (five) years as on original bid closing date of the tender either by themselves or through their sole selling agent/distributor/dealer/supply house and whose past performance has been satisfactory, the bidder need not satisfy Clause 2.A. ii. In this situation the bidder shall have to indicate the Purchase Order (P.O.) Nos. of OIL in their technical bid.

4. If the bidder is sole selling agent / distributor / dealer / supply house of any manufacturer and has submitted bid of the manufacturer who has supplied the tendered items (of same or higher capacity and same or higher sizes) to OIL during last 5 (five) years as on original bid closing date of the tender either by themselves or through their sole selling agent/distributor/dealer/supply house and whose past performance has been satisfactory, the manufacturer need not satisfy Clause 2.A. ii. In this situation the bidder shall have to indicate the Purchase Order (P.O.) Nos. of OIL executed by that manufacturer in their technical bid. However, such bidder must meet Clause No. 2.(B).(VI) above.

5. The bidder should categorically confirm in the technical bid that the tendered items will be supplied within the delivery period as mentioned in the tender, without which the bid will be rejected.

6.0 Financial Criteria:

6.1 **Annual Turnover** :The bidder shall have an annual financial turnover of minimum **US\$ 63,103.00** or **Rs 42,91,000.00** during any of

the preceding 03 (three) financial years reckoned from the original bid closing date of the tender.

6.2 "Net Worth" of the bidder should be positive for the preceding financial/accounting year.

6.3 Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'the balance sheet/Financial Statements for the financial year..... (As the case may be) has actually not been audited so far'.

Note: For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-

i) A certificate issued by a practicing Chartered Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in ANNEXURE.

OR

ii) Audited Balance Sheet along with Profit & Loss account.

6.4 In case the Audited Balance Sheet and Profit & Loss Account submitted along with the bid are in currencies other than INR or US\$, the bidder shall have to convert the figures in equivalent INR or US\$ considering the prevailing conversion rate on the date on which the Audited Balance Sheet and Profit & Loss Account is signed. A CA certificate is to be submitted by the bidder regarding converted figures in equivalent INR or US\$.

(B) COMMERCIAL:

Commercial Bid Rejection Criteria will be as per Section D of General Terms & Conditions of Global Tender (MM/GLOBAL/E-01/2005) with following Special Bid Rejection Criteria.

- 1) Bids are invited under **Single Stage Two Bid System**. Bidders shall quote accordingly under Single Stage Two Bid System. **Please note that no price details should be furnished in the Technical (i.e. Unpriced) bid.** The "Unpriced Bid" shall contain all techno-commercial details except the prices, which shall be kept blank. The "Price Bid" must contain the price schedule and the bidder's commercial terms and conditions.

Bidder not complying with above submission procedure will be rejected.

- 2) **Bid security of US \$ 2,524.00 or Rs. 1,71,640.00** shall be furnished as a part of the TECHNICAL BID (refer Clause Nos. 9.0 & 12.0 (Section A) of "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders)). A bid shall be rejected straightway if Original Bid Security is not received within the stipulated date & time mentioned in the Tender and/or if the Bid Security validity is shorter than the validity indicated in Tender and/or if the Bid Security amount is lesser than the amount indicated in the Tender.

- 2.1) For exemption for submission of Bid Security, please refer Clause No. 9.8 (Section A) of "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders).

- 2.2) The Bank Guarantee towards Bid Security shall be valid upto **21.07.2017**.
- 3) Validity of the bid shall be **minimum 120 days** from Bid closing date. Bids with lesser validity will be straightway rejected.
- 4) Bidders must confirm that Goods, materials or plant(s) to be supplied shall be new of recent make and of the best quality and workmanship and shall be guaranteed for a period of 18(eighteen) months from the date of despatch/shipment or 12(twelve) months from the date of receipt at site against any defects arising from faulty materials, workmanship or design. Defective goods/materials or parts rejected by OIL shall be replaced immediately by the supplier at the supplier's expenses at no extra cost to OIL.
- 5) Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value. The Performance Bank Guarantee must be valid for 18(eighteen) months from the date of despatch/shipment or 12(twelve) months from the date of receipt at site. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected
- 6) Bidders are required to submit the summary of the prices in their price bids as per bid format (Summary), given below :

I) Price Bid Format (SUMMARY) for Foreign Bidders :

- (A) Total Material Value FOR item no 10:
 (B) Packing & FOB Charges :
 (C) Total FOB Port of Shipment value, (A + B) above :
 (D) Overseas Freight Charges upto Kolkata, India :
 (E) Insurance Charges :
 (F) Total CIF Kolkata value, (C+D+E) :
 (G) Total Value in words :
 (H) Gross Weight :
 (I) Gross Volume :

II) Price Bid Format (SUMMARY) for Indigenous Bidders:

- (A) Total Material Value FOR item no 10:
 (B) Packing and Forwarding Charges:
 (C) Total Ex-works value, (A + B) above :
 (D) Sales Tax, (Please indicate applicable rate of Tax)
 (E) Total FOR Despatching station price, (C+D) above
 (F) Road Transportation charges to Duliajan
 (G) Insurance Charges
 (H) Assam Entry Tax
 (I) Total FOR Duliajan value, (E+F+G + H) above
 (J) Total Value in words :
 (K) Gross Weight :
 (L) Gross Volume :

- 7) The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- 8) Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.
- 9) Bids containing incorrect statement will be rejected.

10) Bidder shall accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:

- i) Liquidated Damages
- ii) Warranty/Guarantee of material
- iii) Arbitration / Resolution of Dispute
- iv) Force Majeure
- v) Applicable Laws

(II) BID EVALUATION CRITERIA (BEC) :

Bids conforming to the specifications, terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria mentioned in Section D of "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005.

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CHECK LIST**(A) COMMERCIAL CHECK-LIST**

Sl. No.	PARAMETERS/REQUIREMENTS	BIDDER RESPONSE	REMARKS IF ANY
1.	Whether Original Signed quotation submitted?	YES/NO	
2.	Whether quoted as manufacturer?	YES/NO	
3.	Whether quoted as authorized dealer? [To Specify]	YES/NO	
4.	If quoted as authorized dealer,		
5.	(a) Whether submitted valid and proper authorization letter from manufacturer IN ORIGINAL confirming that bidder is their authorized dealer for the product offered?	YES/NO	
6.	(b) Whether manufacturer's back-up Warranty/Guarantee certificate submitted?	YES/NO	
7.	Whether bid submitted under single stage Two-Bid System?	YES/NO	
8.	Whether ORIGINAL Bid Bond (not copy of Bid Bond) enclosed with the offer? If YES, provide details	YES/NO	
	(a) Amount :		
	(b) Name of issuing Bank :		
	(c) Validity of Bid Bond :		
9.	Whether offered firm prices?	YES/NO	
10.	Whether quoted offer validity of 120 days from the date of closing of tender?	YES/NO	
11.	Whether quoted a firm delivery period?	YES/NO	
12.	Whether quoted as per NIT (without any deviations)?	YES/NO	
13.	Whether any deviation is there in the offer?	YES/NO	
14.	Whether deviation separately highlighted?	YES/NO	
15.	Whether agreed to the NIT Warranty clause?	YES/NO	
16.	Whether Price Bid submitted as per Price Schedule?	YES/NO	
17.	Whether indicated the country of origin for the items quoted?	YES/NO	
18.	Whether all the items of tender quoted?	YES/NO	
19.	Whether technical literature/catalogue/drawings enclosed?	YES/NO	
20.	For Foreign Bidders - Whether offered FOB/FCA port of dispatch including sea/air worthy packing & forwarding?	YES/NO	
21.	For Foreign Bidders - Whether port of shipment indicated? [To specify]	YES/NO	
22.	For Foreign Bidders only - Whether indicated ocean freight up to C&F Kolkata port (Excluding marine insurance)?	YES/NO	
23.	Whether Indian Agent applicable?	YES/NO	
	If YES, whether following details of Indian Agent provided?		
	(a) Name & address of the agent in India - To indicate		
	(b) Amount of agency commission - To indicate		
	(c) Whether agency commission included in quoted material value?	YES/NO	
24.	Whether weight & volume of items offered indicated?	YES/NO	
25.	Whether confirmed to submit PBG as asked for in NIT?	YES/NO	

26.	Whether agreed to submit PBG within 30 days of placement of order?	YES/NO
27.	For Indian bidders – Whether place of dispatch indicated in the offer? [To specify]	YES/NO
28.	For Indian bidders – Whether road transportation charges up to Duliajan quoted?	YES/NO
29.	For Indian Bidders only - Whether offered Ex-works price including packing/forwarding charges?	YES/NO
30.	For Indian Bidders only - Whether offered Deemed Export prices?	YES/NO
31.	Whether quoted prices are exclusive of Excise duty?	YES/NO
32.	For Indian bidders only – whether import content indicated in the offer?	YES/NO
33.	For Indian Bidders only - whether all Taxes have been indicated categorically?	YES/NO
34.	Whether all BRC/BEC clauses accepted?	YES/NO
35.	Whether confirm to accept all clauses of Integrity Pact?	YES/NO
36.	Whether duly signed Integrity Pact enclosed?	YES/NO

(B) TECHNICAL CHECK LIST

ANNEXURE - I

1	Whether the offered power Tong is for handling pipes from 1.05 inches (26.67 mm) to 4.1/2 inch (114.30 mm) OD?	Yes/ No
2	Whether the maximum torque is not less than 6,500 ft-lbs?	Yes/ No
3	Whether hydraulic requirement is not more than 65 GPM at 1000 psi and 40 GPM at 3000 psi?	Yes/ No
4	Whether weight is not more than 975 lbs (443 kgs)?	Yes/ No
5	Whether size (Length x Width) is not more than 52 inches x 27 inches (1321mm x 686mm)?	Yes/ No
6	Whether the power tong is equipped with flexible steel swivel joints at both hydraulic inlet & outlet together with quick coupling?	Yes/ No
7	Whether the power tong is fitted with one (01) set of Hanger assembly & Turn-buckles?	Yes/ No
8	Whether the power tong will be supplied with lift cylinder assembly?	Yes/ No
9	Whether the power tong will be supplied with two (02) sets of Torque-gauge (ft-lbs scale) & Load cell?	Yes/ No
10	Whether the power tong have two main controls i.e one for “Clockwise-Neutral-Anticlockwise” rotation and other for “High & Low speed”?	Yes/ No

Technical Evaluation sheet

ANNEXURE - II

TECHNICAL EVALUATION MATRIX (TO BE FILLED IN BY BIDDER DULY SIGNED)			
BID EVALUATION CRITERIA			
Clause Number	DESCRIPTION	BIDDER'S RESPONSE (Complied / Not Complied / Deviation / Not Applicable)	TO BE FILLED BY THE BIDDER Relevant Location of their Bid to support the remarks / compliance (Reference of Document name / Serial number / Page number of bid for documentary evidence)
1.	The Items shall be manufactured & tested as per relevant API norms as specified in the Tender (IF APPLICABLE). Bidder must confirm.		
2.	Experience:		
A	<p>MANUFACTURERS EXPERIENCE: IN CASE THE BIDDER IS THE MANUFACTURER</p> <p>If the bidder is a manufacturer of the offered item(s), then they must satisfy the following criteria for manufacturing and supply experience and furnish the relevant documentary evidences as per below along with the technical bid:</p>		
i.	They must have an experience of minimum 5 (Five) years in manufacturing the quoted item(s) under relevant API certification as on the original bid closing date of the tender. Copies of relevant API certificates (having API authorization(s) for the item(s) mentioned in the tender) for the last 5 (Five) years (i.e. continuous without having any break in between) shall be submitted along with techno-commercial bid. Bids without copies of valid relevant API certificates or with break(s) in between will be rejected.		

	Note: The above clause will be applicable only for those item(s) manufactured under API certifications, as specified in the tender.		
ii.	<p>The bidder should have manufactured and supplied minimum 50% quantity (to be rounded to next higher whole figure) of the tendered items, of same or higher capacity and same or higher sizes, to any E&P companies/Drilling Contractors/Drilling service providers during last 5 (five) years as on original bid closing date of the tender (either by themselves or through their sole selling agent/distributor/dealer/supply house). Documentary evidence in respect of manufacturing and supplying the above mentioned items should be submitted with the technical bid, in the form of copies of relevant Purchase Orders (PO date should be within the last 05 years) along with copies of any of the following documents in respect of satisfactory execution of each of those Purchase Orders failing which the bids will be rejected:</p> <p>I. Satisfactory Inspection Report (OR) II. Satisfactory supply completion/installation report (OR) III. Bill of Lading, Invoice etc. (OR) IV. Consignee receipt delivery challan (OR) V. Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/Vat. VI. Commercial Invoice/ Payment Invoice</p>		
B	<p>IN CASE THE BIDDER IS NOT A MANUFACTURER:</p> <p>If the bidder is a sole selling agent / distributor / dealer / supply house of any manufacturer, then bidder must furnish the following documents along with the technical bid failing which the bids will be rejected:</p>		
I.	Authorization certificate from the manufacturer (in original on manufacturer's letter head) should be submitted along with the technical bid. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order.		
II.	Undertaking from the manufacturer (in original on manufacturer's letter head) guaranteeing supply of items to the bidder in the event of an order on the bidder. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order.		
III.	Warranty backup from the manufacturer in original on manufacturer's letter head against the quality of the tendered item(s) as specified in the tender.		

IV.	Documentary evidence in respect of manufacturer's experience in manufacturing under relevant API certification (if applicable) as specified under para 2.A.(i) from the concerned manufacturer.		
V.	Documentary evidence in respect of manufacturer's supply experience as specified under para 2.A.(ii) from the concerned manufacturer (having supplied such items either by manufacturer themselves or through their sole selling agent / distributor / dealer / supply house).		
VI.	Documentary evidence in respect of bidder's own supply experience of supplying minimum 25% quantity (to be rounded to next higher whole figure) of the tendered items, of same or higher capacity and same or higher sizes, during last 5 (five) years as on original bid closing date of the tender as specified in the para 2.A.(ii).		
3.	If the bidder is a manufacturer and has supplied the tendered items (of same or higher capacity and same or higher sizes) to OIL during last 5 (five) years as on original bid closing date of the tender either by themselves or through their sole selling agent/distributor/dealer/supply house and whose past performance has been satisfactory, the bidder need not satisfy Clause 2.A. ii. In this situation the bidder shall have to indicate the Purchase Order (P.O.) Nos. of OIL in their technical bid.		
4.	If the bidder is sole selling agent / distributor / dealer / supply house of any manufacturer and has submitted bid of the manufacturer who has supplied the tendered items (of same or higher capacity and same or higher sizes) to OIL during last 5 (five) years as on original bid closing date of the tender either by themselves or through their sole selling agent/distributor/dealer/supply house and whose past performance has been satisfactory, the manufacturer need not satisfy Clause 2.A. ii. In this situation the bidder shall have to indicate the Purchase Order (P.O.) Nos. of OIL executed by that manufacturer in their technical bid. However, such bidder must meet Clause No. 2.(B).(VI) above.		
5.	The bidder should categorically confirm in the technical bid that the tendered items will be supplied within the delivery period as mentioned in the tender, without which the bid will be rejected.		

ANNEXURE - III

**TECHNICAL EVALUATION MATRIX
(TO BE FILLED IN BY BIDDER DULY SIGNED)**

TECHNICAL SPECIFICATIONS

Clause Number	DESCRIPTION	BIDDER'S RESPONSE (Complied / Not Complied / Deviation / Not Applicable)	TO BE FILLED BY THE BIDDER Relevant Location of their Bid to support the remarks / compliance (Reference of Document name / Serial number / Page number of bid for documentary evidence)
Clause A	<p><u>4.1/2 INCHES HYDRAULIC POWER TONG WITH ACCESSORIES - 2 NUMBERS</u></p> <p>4.1/2 inches (114.30 mm) hydraulic power tong featuring Quick change slide head design, Self aligning rotor, Automatic gripping & releasing jaws, Lift cylinder control, Spring hanger, Unitized hydraulic motor & throttle assembly, Torque meter and Front opening entry with safety door as per the following minimum specifications for each unit:</p> <p>(a) Range: To operate 1.05 inches (26.67 mm) to 4.1/2 inches (114.30 mm) OD API Casings / tubular.</p> <p>(b) Maximum Torque: At high gear not less than 1,800 ft-lbs and at low gear not less than 6,500 ft-lbs</p> <p>© RPM range: Not less than 20 (Low gear) and 70 or more (High gear)</p> <p>(d) Weight: Not more than 975 lbs (443 kgs).</p>		

	<p>(e) The power tong should be equipped with flexible steel swivel joints at both hydraulic inlet & outlet together with complete pair of Quick Coupling at each end (Aero quip type having Dust plug and caps).</p> <p>(f) The power tong should be fitted with one (01) set of Hanger assembly & Turn-buckles to compensate up / down movement during makeup or breakout operation and for leveling.</p> <p>(g) The power tong should be supplied with lift cylinder assembly.</p> <p>(h) The power tong should be supplied with two (02) sets of Torque-gauge (ft-lbs scale) & Load cell (one set fitted & one set extra) for monitoring / measuring produced torque.</p> <p>(i) The power tong should have two main controls i.e one for “High & Low speed” and other for “Clockwise-Neutral-Anticlockwise” rotation with speed and torque control.</p> <p>(j) The tong should be supplied with the following sizes of Jaw assemblies.</p> <p>I. 2.3/8 inch (60.33 mm) OD Casing Jaw-assy. fitted with dies: 2 sets II. 2.7/8 inch (73.03 mm) OD Casing Jaw-assy. fitted with dies: 5 sets III. 3.1/2 inch (88.90 mm) OD Casing Jaw-assy. fitted with dies: 2 sets IV. 4.1/2 inch (114.30 mm) OD Casing Jaw-assy. fitted with dies: 2 sets</p> <p>(k) Hydraulic Requirements: Not More than 65 GPM at 1000 PSI Not More than 40 GPM at 3000 PSI</p> <p>(l) SIZE (Length x Width): Not more than 52 inches x 27 inches (1321mm x 686mm)</p> <p>(m) Manual Reversible Back-up Attachment, adjustable to handle pipe ODs 2.3/8 inches (60.33 mm), 2.7/8 inches (73.03 mm), 3.1/2 inches (88.90 mm) & 4.1/2 inches (114.30 mm).</p>		
Clause B	ACCESSORIES FOR EACH POWER TUBING TONG:		

	<p>(i) 1 inch ID x 25 feet (25.40 mm x 7.62 meters) high pressure hose (Working Pressure: 5,000 psi) with self sealing coupling (Aeroquip type) and dust caps / plug matching with the tong: 2 Numbers</p> <p>(ii) 1.1/4 inch ID x 25 feet (31.75 mm x 7.62 meters) low pressure return hose (Working Pressure: 1,000 psi) with self sealing coupling (Aeroquip type) and dust cap / plug matching with the tong: 2 Numbers</p> <p>(iii) Extra die set for tong & back-ups: 10 Sets</p>		
Clause C	Operation, maintenance, service & instructions manuals having detailed Schematic drawing indicating each & every part with part nos. = Two (02) sets		
	GENERAL NOTES TO BIDDERS		
1	Bidder should furnish detailed Catalogue, Drawing, and Literature (in printed form, not in computer media such as floppies or CDs) indicating all parts with part numbers along with the quotation in English language (US & UK).		
2	Bidder should confirm that the items shall be brand new, unused & free from any defect. In the event of an order, the items should be guaranteed against any manufacturing defect, workmanship etc. for a period of 18 months from the date of dispatch or 12 months from the date of commissioning whichever is earlier. In the event any item is found defective, then it should be replaced by the supplier free of cost without any burden on Oil India Limited. Bidders must confirm the same in their quotations.		
3	Bidder should forward a list of recommended spares for five (05) years operation for the quoted items indicating part numbers, quantity & unit price separately along with the quotation in the commercial bid and categorically confirm the same in the technical bid (price should not be mentioned in the technical bid). However the cost of these spares will not be considered for bid evaluation purpose. The price should remain valid for at least two (02) years.		
4	The Bidder should indicate the name of the manufacturer, the country of origin and port of dispatch of the materials.		
5	In the event of an order, purchase order number shall be well written on suitable place at the items. Bidders shall confirm compliance to the same while quoting.		
6	Bidder must also provide test certificates of producing at least 6,500 ft-		

	lbs torque for the 4.1/2 inches Hydraulic Power tong with documentary evidence of recording the torque with the supply, which is to be confirmed positively in the offer.		
7	In the event of an order the supply must include two copies of Maintenance, Service and Parts Manual having illustrated drawings of the hydraulic tong indicating the part numbers. Bidder should categorically confirm while quoting.		
8	Any deviation(s) from the tender specification should be clearly highlighted specifying justification in support of deviation.		
9	Bidders are to quote for all the items as indicated in the NIT.		
10	Bidder to sign and submit completely filled up Technical check list and Technical Evaluation Matrix for Bid evaluation criteria and Technical specification.		
11	Bidder should categorically confirm in the technical bid a delivery schedule within five (05) months, FOB Port of dispatch, after establishment of letter of credit (in case of foreign bidder) or for dispatch of the equipment within five (05) months after receipt of formal order (in case of indigenous bidder) failing which their offer will be rejected.		