



**Oil India Limited**  
**(A Govt. of India Enterprise)**  
**P.O. Duliajan – 786602, Assam**

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**Tender No. & Date: SDG 2549P17/07 dated: 21.09.2016**

Tender Fee : INR 6,000.00 OR USD 100.00

Bid Security Amount : INR 39,950.00 OR USD 588.00

Bidding Type : **SINGLE STAGE COMPOSITE BID SYSTEM**

Period of Sale of  
 Bid Documents : From 14.11.2016 to 14.12.2016 ; 15:30 Hrs(IST)

Bid Closing on : 21.12.2016 (at 11.00 Hrs. IST)

Bid Opening on : 21.12.2016 (at 14.00 Hrs. IST)

Bid Validity : Bid Should be valid for **90 days** from bid closing date.

Bid Bond Validity : Bid Bond Should be valid up to **21.06.2017**

Performance Guarantee : **Applicable @ 10% of Order value**

Integrity Pact : **Not Applicable**

OIL INDIA LIMITED invites Global Tenders for items detailed below:

Item No.	MATERIAL DESCRIPTION	QTY.	UOM
<u>10</u>	Thermostatic Fuel Valve For Indirect Heater GENERAL: Service:Natural Gas Function:To control temperature of fired vessel VALVE Body Size : 1 INCH (25.4 mm) with Union Ends Number of Ports : Two End Connection & Rating : 1 INCH Class 250 NPT Body Material : Ductile Iron Trim Material : Buna-N Stem Material : 304 Stainless Steel Spring Material : Steel Packing: Buna-N Unions : Iron Action on Temp. Rise : Close (Normally Open Valve)  THERMAL SYSTEM Bulb Type : Filled System Bulb Material : Copper Insertion Length : 195 mm Bulb Connection : 1 INCH (25.4 mm) NPT Capillary Material : Copper Armour : Bronze	50	Nos.

	Capillary Length : 20 Feet Well Material : Copper Well Connection : 1 INCH (25.4 mm) NPT  SERVICE Fluid : Natural Gas Normal Inlet Pressure : 60 psig (4.23 bar) Maximum Inlet Pressure : 100 psig (7.04 bar) Operating Temperature : 60 DEG C (140 DEG F) Maximum Temperature : 80 DEG C (176 DEG F)		
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**(A) General Notes for e-tender :**

1. The tender will be governed by “General Terms & Conditions” for e-Procurement as per Booklet No.MM/GLOBAL/E-01/2005 for E-procurement(ICB Tenders) including Amendment and Addendum.
2. The general details of tender can be viewed by opening the RFx [Tender] under RFx and Auctions. The details of items tendered can be found in the Item Data and details uploaded under Technical RFX.
3. Bid must be submitted electronically only through OIL’s e-procurement portal. Bid submitted in any other form will be rejected.
4. Please note that all tender forms and supporting documents are to be submitted through OIL’s e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with tender no. and due date to The **Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam or before 13:00 hrs (IST)** on the Bid Closing Date mentioned in the Tender.
  - a) Original Bid Security along with two duplicate copies of Bid Security.
  - b) Any other document which have been specified to be submitted in original.
5. Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.
6. Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.
7. All the Bids must be Digitally Signed using “Class 3” digital certificate (*e-commerce application*) with organisation name as per Indian IT Act obtained

from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.

8. Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.

**(B) General Notes for Bidder's :**

1. The items shall be brand new, unused & of prime quality. Bidder shall warrant (in the event of an order) that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 18 months from date of Despatch/shipment or 12 months from date of receipt of the items whichever is earlier. The defective materials, if any, rejected by us shall be replaced by the supplier at their own expense. Bidders must confirm the same while quoting.
2. The minimum FOB/FCA charges in case of partial order for reduced quantity/ items shall have to be indicated by the bidder. In case this is not indicated specifically, the charges quoted would be prorata calculated and the same will be binding on the bidder.
3. Bidders other than OEM (Original Equipment Manufacturer) must submit proper valid authorisation certificate alongwith the warranty back-up from OEM failing which offer shall be rejected.
4. In the event of an order, One set of operation and maintenance manual shall be supplied along with the material.
5. Quotation must be submitted in triplicate.
6. **Delivery Clause:** "Bidder should categorically confirm in the technical bid a delivery schedule **within 18 Weeks**, FOB Port of dispatch, after establishment of letter of credit (in case of foreign bidder) or for dispatch of the equipment **within 18 Weeks** after receipt of formal order (in case of indigenous bidder) failing which their offer will be rejected."
7. The items covered by this tender shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Customs Duty during import will be applicable. However, OIL will not issue Recommendatory Letters to Indian bidders. Deemed Export Benefit for domestic bidders is not applicable against this tender. Domestic Bidders to quote their prices without considering the Deemed Export Benefit. Domestic bidders to also quote the applicable rate of Excise Duty in their price bid. If a domestic bidder emerges L1 after loading of applicable rate of Excise Duty, order shall be placed upon the bidder inclusive of the Excise Duty amount.

**(C) SPECIAL NOTES :**

1. The items shall be brand new, unused & of prime quality. Bidder shall warrant (in the event of an order) that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 18 months from date of despatch/shipment or 12 months from date of receipt of the item at site whichever is earlier. In case of breakdown during the warranty period, a competent service engineer of the supplier shall make as many visits as shall be necessary to rectify the system. The supplier shall provide all spares required for making the system operational. Bidders must confirm the same while quoting.
2. **Validity of the offers should be 90 days from the date of bid opening. Bids with lesser validity shall be summarily rejected.**
3. The items covered by this tender will attract Custom Duty on merit. Indian bidders are required to quote NON DEEMED EXPORT price.
4. Technical & Commercial Check-List vide **Annexure- B** shall be filled-up and submitted along with the offer.
5. To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in to must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.
6. Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1<sup>st</sup> April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro, Small and Medium Enterprises (MSME) in the tender is furnished vide Amendment to General Terms and Conditions for Global Tender (MM/GLOBAL/E-01/2005). Bidders are requested to take note of the same and to submit their offers accordingly.
7. Other terms and conditions of the tender shall be as per "General Terms & Conditions" for e- Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). However, if any of the Clauses of the Bid Rejection Criteria (BRC) / Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses in the "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.

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**ANNEXURE- A**

**BID REJECTION CRITERIA (BRC)/BID EVALUATION CRITERIA (BEC)**

**I. BID REJECTION CRITERIA –TECHNICAL**

The bids shall broadly conform to the specifications and terms and conditions given in this bid document. Bids shall be rejected in case the items offered do not conform to required parameters stipulated in the technical specifications and to the respective international/national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.

**A) TECHNICAL:**

**1.0 BRC /BEC (Technical) - Qualification**

1.1 The bidder shall be an Original Equipment Manufacturer (OEM) of the tendered item(s)

OR

1.2 An authorized agent / dealer / distributor / supply house of an OEM of the tendered item(s) having valid authorization letter / dealership certificate with warranty/ guarantee back up from the principal (OEM). Copy of authorization letter / dealership certificate with warranty/ guarantee back up from the principal (OEM) shall be submitted along with the technical bid.

**2.0 BRC/BEC (Technical) - Experience**

2.1 The bidder shall have experience of successful execution of past supply for minimum 50% quantity (to be rounded off to next higher integer) of each tender item of same or higher specification as specified in the tender in last 5 years preceding the original bid closing date of the tender, to any Oil & Gas Industry or service provider to an E&P company.

2.2 The bidder shall submit documents in support of his previous supply experience as applicable under clause 2.1 as follows:

(i) Copy(ies) of Purchase Order(s)/Contract document(s),  
And

(ii) Any one or combination of the following documents that confirms the successful execution of each of the purchase order(s) / contract(s) -

- Completion report / performance certificate from the clients,
- Bill of lading,
- Delivery challan / invoice etc.
- any other documentary evidence that can substantiate the successful execution of each of the Purchase Order(s) / contract(s) cited above.

3. The bidder should categorically confirm in the technical bid that the tendered items will be supplied within the delivery period, if mentioned in the tender, without which the bid will be rejected.

#### 4.0 **Financial Criteria:**

4.1 **Annual Turnover** : The bidder shall have an annual financial turnover of minimum **US\$ 14,688.00 or Rs 9,98,750.00** during any of the preceding 03 (three) financial years reckoned from the original bid closing date of the tender.

4.2 "Net Worth" of the bidder should be positive for the preceding financial/accounting year.

4.3 Documentary evidence in the form of Audited Balance Sheet and Profit & Loss Account for the preceding 03 (three) financial/accounting years should be submitted along with the Technical Bid.

4.4 In case the Audited Balance Sheet and Profit & Loss Account submitted along with the bid are in currencies other than INR or US\$, the bidder shall have to convert the figures in equivalent INR or US\$ considering the prevailing conversion rate on the date on which the Audited Balance Sheet and Profit & Loss Account is signed. A CA certificate is to be submitted by the bidder regarding converted figures in equivalent INR or US\$.

#### **B. COMMERCIAL:**

1. Bids are invited under **Single Stage Composite Bid System**. Bidders shall quote accordingly under Single Stage Composite Bid System.

2.0 **Bid security of US \$ 588.00 or Rs. 39,950.00** shall be furnished as a part of the TECHNICAL BID (refer Clause Nos.9.0 & 12.0 (Section A) of "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-

01/2005 for E-procurement (ICB Tenders)). A bid shall be rejected straightway if Original Bid Security is not received within the stipulated date & time mentioned in the Tender and/or if the Bid Security validity is shorter than the validity indicated in Tender and/or if the Bid Security amount is lesser than the amount indicated in the Tender.

- 2.1 For exemption for submission of Bid Security, please refer Clause No. 9.8 (Section A) of "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders).
- 2.2 The Bank Guarantee towards Bid Security shall be valid **upto 21.06.2017**.
3. Validity of the bid shall be **minimum 90 days** from the date of Bid Closing Date. Bids with lesser validity will be straightway rejected.
4. Bidders must confirm that Goods, materials or plant(s) to be supplied shall be new of recent make and of the best quality and workmanship and shall be guaranteed for a period of 18 months from the date of shipment/dispatch or twelve(12) months from the date of receipt of the items at site, whichever is earlier against any defects arising from faulty materials, workmanship or design. Defective goods/materials or parts rejected by OIL shall be replaced immediately by the supplier at the supplier's expenses at no extra cost to OIL.
5. Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value. The Performance Bank Guarantee must be valid for a period of 18 months from the date of shipment/dispatch or twelve(12) months from the date of receipt of the items at site, whichever is earlier. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected.
6. Bidders are required to submit the summary of the prices in their price bids as per bid format (Summary ), given below :

**I) Price Bid Format ( SUMMARY ) for Foreign Bidders :**

- (A) Total Material Value :**
- (B) Packing & FOB Charges :**
- (C) Total FOB Port of Shipment value, ( A + B ) above :**
- (D) Overseas Freight Charges upto Kolkata, India :**
- (E) Insurance Charges :**
- (F) Total CIF Kolkata value, ( C + D + E ) :**
- (G) Total Value in words :**
- (H) Gross Weight :**
- (I) Gross Volume :**

**II) Price Bid Format (SUMMARY) for Indigenous Bidders:**

- (A) Total Material Value :**

- (B) **Packing and Forwarding Charges:**
- (C) **Total Ex-works value, ( A + B ) above :**
- (D) **Sales Tax, (Please indicate applicable rate of Tax)**
- (E) **Total FOR Despatching station price, ( C + D ) above**
- (F) **Road Transportation charges to Duliajan**
- (G) **Insurance Charges**
- (H) **Assam Entry Tax**
- (I) **Total FOR Duliajan value, ( E + F + G + H ) above**
- (J) **Total Value in words :**
- (K) **Gross Weight :**
- (L) **Gross Volume :**

7. The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
8. Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.
9. Bids containing incorrect statement will be rejected.
10. Bidder shall accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:
  - i) Liquidated Damages
  - ii) Warranty/Guarantee of material
  - iii) Arbitration / Resolution of Dispute
  - iv) Force Majeure
  - v) Applicable Laws

**(II) BID EVALUATION CRITERIA (BEC) :**

Bids conforming to the specifications, terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria mentioned in Section D of "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005.

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**ANNEXURE-B****(A) COMMERCIAL CHECK-LIST**

<b>Sl. No.</b>	<b>PARAMETERS/REQUIREMENTS</b>	<b>BIDDER RESPONSE</b>	<b>REMARKS IF ANY</b>
1 1.	Whether Original Signed quotation submitted?	YES/NO	
2.	Whether quoted as manufacturer?	YES/NO	
3.	Whether quoted as authorized dealer? [To Specify]	YES/NO	
4.	If quoted as authorized dealer,		
5.	(a)Whether submitted valid and proper authorization letter from manufacturer IN ORIGINAL confirming that bidder is their authorized dealer for the product offered?	YES/NO	
6.	(b)Whether manufacturer's back-up Warranty/Guarantee certificate submitted?	YES/NO	
7.	Whether ORIGINAL Bid Bond (not copy of Bid Bond) enclosed with the offer? If YES, provide details	YES/NO	
	(a) Amount :		
	(b) Name of issuing Bank :		
	(c) Validity of Bid Bond :		
8.	Whether offered firm prices?	YES/NO	
9.	Whether quoted offer <b>validity of 90 days</b> from the date of closing of tender?	YES/NO	
10.	Whether quoted a firm delivery period?	YES/NO	
11.	Whether quoted as per NIT (without any deviations)?	YES/NO	
12.	Whether any deviation is there in the offer?	YES/NO	
13.	Whether deviation separately highlighted?	YES/NO	
14.	Whether agreed to the NIT Warranty clause?	YES/NO	
15.	Whether Price Bid submitted as per Price Schedule?	YES/NO	
16.	Whether indicated the country of origin for the items quoted?	YES/NO	
17.	Whether all the items of tender quoted?	YES/NO	
18.	Whether technical literature/catalogue/drawings enclosed?	YES/NO	
19.	For Foreign Bidders - Whether offered FOB/FCA port of dispatch including sea/air worthy packing & forwarding?	YES/NO	
20.	For Foreign Bidders – Whether port of shipment indicated? [To specify]	YES/NO	
21.	For Foreign Bidders only - Whether indicated ocean freight up to C&F Kolkata port (Excluding marine insurance)?	YES/NO	
22.	Whether Indian Agent applicable?	YES/NO	
	If YES, whether following details of Indian Agent provided?		
	(a) Name & address of the agent in India – To indicate		
	(b) Amount of agency commission – To indicate		
	(c) Whether agency commission included in quoted material value?	YES/NO	
23.	Whether weight & volume of items offered indicated?	YES/NO	
24.	Whether confirmed to submit PBG as asked for in NIT?	YES/NO	
25.	Whether agreed to submit PBG within 30 days of placement of order?	YES/NO	
26.	For Indian bidders – Whether place of dispatch indicated in the offer? [To specify]	YES/NO	
27.	For Indian bidders – Whether road transportation charges up to Duliajan quoted?	YES/NO	
28.	For Indian Bidders only - Whether offered Ex-works price including packing/forwarding charges?	YES/NO	
29.	For Indian Bidders only - Whether offered Deemed Export prices?	YES/NO	
30.	Whether quoted prices are exclusive of Excise duty?	YES/NO	

31.	For Indian bidders only – whether import content indicated in the offer?	YES/NO
32.	For Indian Bidders only - whether all Taxes have been indicated categorically?	YES/NO
33.	Whether all BRC/BEC clauses accepted?	YES/NO

## Technical Compliance Checklist

SL. NO.	DESCRIPTION	BIDDERS REMARKS COMPLIED/ NOT COMPLIED /DEVIATION	BIDDER TO INDICATE RELEVANT PAGE NOS. OF THEIR BID TO SUPPORT THE COMPLIANCE/ REMARKS
	<b>Thermostatic Fuel Valve For Indirect Heater</b>		
1	Service Fluid :Natural Gas		
2	Function:To control temperature of fired vessel		
3	Valve body Size : 1 INCH (25.4 mm) with Union Ends		
4	Number of Ports : Two		
5	End Connection & Rating : 1 INCH Class 250 NPT		
6	Body Material : Ductile Iron		
7	Trim Material : Buna-N		
8	Stem Material : 304 Stainless Steel		
9	Spring Material : Steel		
10	Packing: Buna-N		
11	Unions : Iron		
12	Action on Temp. Rise : Close (Normally Open Valve)		
	<b>THERMAL SYSTEM</b>		
13	Bulb Type : Filled System		
14	Bulb Material : Copper		
15	Insertion Length : 195 mm		
16	Bulb Connection : 1 INCH (25.4 mm) NPT		
17	Capillary Material : Copper		
18	Armour : Bronze		
19	Capillary Length : 20 Feet		
20	Well Material : Copper		

<b>21</b>	Well Connection : 1 INCH (25.4 mm) NPT		
	<b>SERVICE</b>		
<b>22</b>	Normal Inlet Pressure : 60 psig (4.23 bar)		
<b>23</b>	Maximum Inlet Pressure : 100 psig (7.04 bar)		
<b>24</b>	Operating Temperature : 60 DEG C (140 DEG F)		
<b>25</b>	Maximum Temperature : 80 DEG C (176 DEG F)		

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