



**OIL INDIA LIMITED**  
**(A Govt. of India Enterprise)**  
**P.O. Duliajan – 786602, Assam**

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Tender No. & Date	:	<b>SDG 1895P17/09 dated: 27.07.2016</b>
Tender Fee	:	<b>INR 30,000.00 OR USD 500.00</b>
Bid Security Amount	:	<b>INR 4,84,000.00 OR USD 7,250.00</b>
Bidding Type	:	<b>SINGLE STAGE TWO BID SYSTEM</b>
Period of Sale of Bid Documents	:	<b>From 21.12.2016 to 01.02.2017 ; 15:30 Hrs(IST)</b>
Bid Closing on	:	<b>08.02.2017 (at 11.00 Hrs. IST)</b>
Bid Opening on	:	<b>08.02.2017 (at 14.00 Hrs. IST)</b>
Bid Validity	:	<b>Bid Should be valid for 120 days from bid closing date.</b>
Bid Bond Validity	:	<b>Bid Bond Should be valid up to 08.09.2017</b>
Performance Guarantee	:	<b>Applicable @ 10% of Order value</b>
Integrity Pact	:	<b>Applicable</b>
List of Annexures Applicable	:	<b>Annexure- I : Scope of Supply, General &amp; special notes to bidders</b> <b>Annexure- II : Bid evaluation &amp; Rejection Criteria</b> <b>Annexure- III : Check List (Technical &amp; Commercial)</b> <b>Annexure- IV : Check List (BEC/BRC)</b> <b>Annexure-V : Certificate of Annual Turnover &amp; Net Worth</b>

OIL INDIA LIMITED invites Global Tenders for items detailed below:

<b>Item No.</b>	<b>MATERIAL DESCRIPTION</b>	<b>QTY.</b>	<b>UOM</b>
<u>10</u>	LOGGING CABLE SPOOLING EQUIPMENT (GARAGE WINCH)	01	No.
<u>20</u>	INSTALLATION & COMMISSIONING	01	Au.

Annexure – I contains three parts viz:

- AA) Scope of Supply
- BB) Special Notes to Bidders
- CC) General Notes to Bidders

**AA) SCOPE OF SUPPLY**

**OIL INDIA LIMITED invites Global Tenders for items detailed below:**

**BRIEF DESCRIPTION - GARAGE WINCH SYSTEM**

The Garage Winch system is required for loading / unloading of electromechanical logging cable to and from the Well Logging units (Wireline Logging Truck Winch). Additionally, it is used for repair and regular maintenance of logging cables. The Garage Winch system is an electrically controlled, hydraulically actuated mechanical system

**TECHNICAL DESCRIPTION**

**The Garage Winch system should consist of the following sub-systems:**

**1.0 Garage Winch Spooling System:**

The Spooling system is suitable for carrying out wireline logging cable service, repair and maintenance and must have the following features:

- 1.1 Cable spooler assembly to support cable drum of varying diameter from 500 mm to 1800 mm.
- 1.2 Capable to take cable drum weighing upto 4500 KGS with centre hole diameter of 80 mm (+/- 5 mm).
- 1.3 In-built provisions for automatic Loading and unloading of cable drum.
- 1.4 The system must be supplemented by a mechanical support as an additional safety measure after lifting the cable drum.
- 1.5 Suitable for a wide range of Cable Drum width sizes varying from 700 mm to 1200 mm with fully adjustable drum supports.
- 1.6 Bi-directional & smooth take-up / pay-off of logging cable. Manually controlled bi-directional speed variation from 0 m/min to 100 m/min.
- 1.7 The system must be capable of pulling the cable under line-tension of minimum 3500 LBS at 50 m/min speed.
- 1.8 The system must be capable of minimum 5000 LBS line pull.
- 1.9 While paying –off cable from the truck winch, the take-up reel should rotate by the tension given by the cable and should have manually adjustable braking so that tension over the cable can be applied as required.

**2.0 The Power Unit:**

- 2.1 The Power Unit is used to supply hydraulic power to the payoff/take-up spooler system. Complete operation of the spooler assembly shall be powered by a hydraulic power unit. The power unit consists of 3-phase, 50 Hz electric motor which is coupled to the hydraulic pump. Motor HP must

be sufficient for the requirements mentioned in Clause 1.0 above. The unit must be equipped with adequate hydraulic cooling mechanism.

- 2.2 Instrument supply voltages shall be derived from the Mains supply by rectifier circuit.

### **3.0 The Control Panel:**

The control panel shall be mounted at the rear of the spooling assembly. Operator can control the following functions from a single location:

- 3.1 Loading of cable spool on the spooler assembly
- 3.2 Bi-directional adjustable speed control of spool through proportional direction control valve.
- 3.3 As a safety measure, manually adjustable maximum torque limit is to be provided at the control panel of the unit.
- 3.4 Must have Emergency ON/OFF switch.

### **4.0 The Capstan Unit:**

- 4.1 The Capstan unit is used to provide tension on the wireline during installation of cable. The Capstan shall be rated to develop tension of the order of 5000 LBS .
- 4.2 The Capstan shall have independent grooved recess to receive wireline cables having OD of 7/32 inch, 5/16 inch, 15/32 inch and 0.474 inch (Slammer Cable).
- 4.3 The Capstan shall be equipped with hydraulically assisted Braking system to develop tension of the order of 5000 LBS. A hand-operated hydraulic pump should be installed to apply variable braking of the Capstan.
- 4.4 The Capstan unit shall be an independent skidded unit with heavy-duty bearings.
- 4.5 The Capstan system shall have guard wire-nets for safety of operators.

### **5.0 Other General Features:**

- (a) All hydraulic lift cylinders should be fitted with Lock Valves on the body of the cylinders
- (b) A temperature gauge for the hydraulic oil temperature should be provided
- (c) There should be proper lubrication arrangement wherever required
- (d) All hydraulic hoses must be properly secured, protected, and colour-coded
- (e) All moving parts like fan, chain etc. must be properly guarded for safety of operation.
- (f) All components, control panel and switches etc. must be properly labelled

- 6.0 The bidder must submit all test certificates related to load testing and functional testing of the entire unit along with the bid.

### **7.0 MANUALS AND OTHER ENGINEERING DOCUMENTS:**

- 7.1 In addition to other relevant documents, the bidder must provide 01 (One) copy each of the following manuals along with the bid:
  - (a) Detail technical specifications of the system

- (b) Operational Manual for the Unit with photographs of all components/parts of the system

**NB: Above documents, properly bound and labelled, must be provided with the bid. Bids not accompanied with these documents may not be considered for evaluation.**

7.2 The bidder must provide 02 (Two) copies each of the following manuals along with the supply of the unit:

- (a) Operational Manual for the Unit with photographs
- (b) Service Manual for the Hydraulic system
- (c) Service Manuals for all electric/electronic control with circuit diagrams
- (d) Engineering Diagrams

## **8.0 SPARE PARTS AND CONSUMABLES:**

**8.1 The bidder must quote in their price bid only, the following spare parts for the unit which will be also used for bid evaluation:**

- (a) O-ring Kit for all Hydraulic Cylinders:--- Qty= 10 sets each
- (b) All types of Bearing :--- Qty= 04 sets each
- (c) All type of bushing – 06 set each
- (d) Spares Kit for Hydraulic Pump & Motors:-- Qty= 03 sets each
- (e) Spare Hydraulic cylinders (all types):----Qty = 02 each
- (f) All types of solenoids used in the system:----Qty = 05 each
- (g) Electronic / Electrical spares like PCB, Power Supply etc:--- Qty = 03 each
- (h) All other spares/consumables for at least 02 years of uninterrupted operation.

***NOTE: The Bidder is required to quote every item as mentioned in the above clause 8.1. If the Bidder fails to quote any of the above items in the bid, but found to be a part of the equipment during five years from the date of successful commissioning of the equipment, the bidder must supply the same FREE OF CHARGE TO OIL.***

**8.2** Apart from the spares, consumables and accessories mentioned above, the bidder is required to submit a **price list (in the price bid only)** of all the recommended spares (electronic, electrical, mechanical, hydraulic etc.), accessories and consumables for the Garage Winch system and its sub-assemblies. This recommended spare parts list should contain Description, part Number and quantity of each item. This is required for OIL's future reference / procurement only, and **will not be considered for bid evaluation.**

**8.3** The bidders must provide a confirmation along with the bid that they have quoted spares as per Clause 8.1 above.

**8.4** Procurement of spares, accessories, PCBs, consumables etc. against Clause 8.1 shall be at the discretion of OIL.

**8.5** The Bidder must submit a written commitment that the spares and consumables will be supplied on chargeable basis to OIL for a period of minimum 10 years from the date of commissioning of the unit.

## **9.0 PRE-DESPATCH INSPECTION:**

**9.1** If OIL desires, pre- despatch inspection of the unit at the supplier's premises will be carried out by a team of 02 (Two) Engineers from OIL. The supplier must facilitate for the pre- despatch inspection **at no additional cost to OIL**. For this purpose, the supplier should send intimation to OIL at least 06 weeks in advance declaring that the equipment is ready for inspection. OIL will, in turn, inform the supplier within 07 days of receiving the intimation whether Pre-despatch inspection will be done or not. Passage and living expenses, including accommodation charges of OIL Engineers, nominated to carry out the inspection work, will be borne by OIL. If carried out, the pre-despatch inspection will cover the following minimum works in addition to others:

- (a) Physical verification of all items as per the purchase order
- (b) Functional testing of the unit to its rated specifications, wherever possible.
- (c) Verification of test certificates and other documents as applicable
- (d) Checking of import papers for certain sub-systems of the unit, as applicable
- (e) Discussion of necessary modalities for safe transportation/shipping of the unit to Duliajan, Assam
- (f) Spare parts assessment for the unit
- (g) Verification manuals/literature as per PO
- (h) Preparation of inspection report and signing of the same by both the supplier and OIL representatives

**9.2** The bidder must give written commitment in its Bid that it will facilitate for the Pre-despatch inspection as mentioned above once OIL desires so.

## **10.0 INSTALLATION AND COMMISSIONING:**

Installation and commissioning includes commissioning of the entire equipment at Duliajan, Assam (INDIA). The bidder will have to depute experienced personnel with good communication capability in English for installation and commissioning of the entire equipment. The bidder must quote lump sum commissioning charges to complete the job. Immediately after receipt of all the materials by OIL at Duliajan, a written advice will be issued to the supplier asking them to commence installation and commissioning, which must be promptly acknowledged by the supplier. Commissioning of the equipment is to be completed within 01 (One) month from the date of receipt of such an advice from OIL. Supply of short-shipped and warranty replacement items is to be arranged, including Customs Clearance etc. by the suppliers or their authorized representatives at their cost within 03 (three) months from the date of completion of commissioning of the entire equipment. The bidder will be held responsible for any further delay in completion of commissioning of the goods at site and in case of non-compliance/defaulting, the Liquidated Damage Clause (Clause 11.0 below) will be made applicable.

**BB) Special Notes For Bidders:**

- 1.0 All offered equipment must be of **new, unused and fresh manufacture**. Firm commitment is to be made by the bidder in the bid for supply of brand new equipment.
- 2.0 Materials supplied as per the Purchase Order should be under **warranty** by the supplier for a minimum period of 01 (one) year from the date of successful completion of installation and commissioning of the entire equipment at site. Any item / sub-item failed during the warranty period shall be replaced / repaired within **3** (three) months from notification at no extra cost to OIL and warranty for such items shall be extended on pro-rata basis. Firm commitment in this regard must be submitted by the bidder in the bid.
- 3.0 The bidder must confirm in writing along with their bid that they possess all standard testing facilities at their manufacturing Base / Testing centre for the equipment offered by them against this tender.
- 4.0 At the time of technical evaluation of the offers, **past performance** of similar equipment supplied by the bidder as well as after-sales service, supply of spares etc. in respect of such equipment by the said bidder will be considered. If the **past performance** is not found to be satisfactory as already communicated to the bidder, the offer may be considered as unacceptable and rejected.
- 5.0 A NIT clause-wise **Technical Checklist** as per enclosed format (Annexure-III) shall be furnished along with the bid.
- 6.0 **Liquidated Damage** will be levied for any failure on the part of the supplier in completion of installation and commissioning @ 0.5% per full week or part thereof to a maximum of 20% of the value of the total installation and commissioning.
- 7.0 Any deviation(s) from the tender specification should be clearly highlighted specifying justification in support of deviation
- 8.0 The items covered by this enquiry shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Customs Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export are furnished vide Addendum to MM/GLOBAL/E-01/2005 attached. However, Indian bidders will not be issued Recommendatory Letter.

In the event of an order on indigenous bidder under deemed export scheme, OIL will issue Project Authority Certificate (PAC) and arrange for DGH Certificate as may be appropriate/applicable. Supplier shall effect dispatch only on receipt of these certificates from OIL, failing which all related liabilities shall be to Supplier's account

- 9.0 The Integrity Pact is applicable against this tender .OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure XII of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. **If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.**

OIL's Independent External Monitor at present are as under:

**SHRI RAJIV MATHUR, IPS (Retd.),  
Former Director (IB) Govt. of India  
e-Mail ID : rajivmathur23@gmail.com**

**SHRI SATYANANDA MISHRA, IAS(Retd.)  
Former Chief Information Commissioner &  
Ex-Secretary, DOPT, Govt. of India  
E-mail Id : satyanandamishra@hotmail.com**

**CC) GENERAL NOTES TO BIDDERS:**

- 1.0 The tender will be governed by "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) including Amendments & Addendum to "General Terms & Conditions" for e-Procurement.
- 2.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with tender no. and due date to The Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before the Bid Closing Date and Time mentioned in the Tender.
- a) Original Bid Security along with duplicate copies of Bid Security.**
- b) Any other document which have been specified to be submitted in original.**
- 3.0 The tender is invited under SINGLE STAGE-TWO BID SYSTEM. The bidder has to submit both the "TECHNO-COMMERCIAL UNPRICED BID" and "PRICED BID" through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The "Techno-commercial Unpriced Bid" shall contain all technical and commercial details except the prices which shall be kept blank. Details of prices as per Bid format / Commercial bid to be uploaded as attachment in the Attachment Tab "Notes and Attachments".Any offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in the tender.
- 4.0 In Technical Bid opening, only Technical Rfx will be opened. Therefore, the bidder should ensure that "TECHNO-COMMERCIAL UNPRICED BID should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical RFX Response-> User - > Technical Bid. No price should be given in above Technical Rfx otherwise the offer will be rejected. Please go through the help document in details before uploading the document and

ensure uploading of technical bid in the Technical RFX Response-> User - > Technical Bid only. The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. Details of prices as per Bid format / Commercial bid can be uploaded as Attachment under the attachment option under "Notes & Attachments"

- 5.0 PRICED BIDS OF ONLY THOSE BIDDERS WILL BE OPENED WHOSE OFFERS ARE FOUND TO BE TECHNO-COMMERCIALY ACCEPTABLE.
- 6.0 All the Bids must be Digitally Signed using "Class 3" digital certificate (*e-commerce application*) only as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than "Class 3" digital certificate, will be liable for rejection.
- 7.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.
- 8.0 To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by OIL, failing which the offer will be summarily rejected.
- 9.0 Other terms and conditions of the tender shall be as per "General Terms & Conditions" for e- Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). However, if any of the Clauses of the Bid Rejection Criteria (BRC) / Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses in the "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.
- 10.0 Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1st April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises (MSE) in the tender is furnished vide Amendment to General Terms and Conditions for Global Tender (MM/GLOBAL/E-01/2005). Bidders are requested to take note of the same and to submit their offers accordingly.

**BID EVALUATION CRITERIA (BEC)/BID REJECTION CRITERIA (BRC)**

The bids shall conform to the specifications and terms as well conditions laid out in the tender. Bids will be rejected in case the items offered do not conform to the required parameters stipulated in the technical specifications and to the respective international / national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms & conditions, particularly the following requirements will have to be met by the bidders, without which, the offer will be considered as non-responsive and shall be rejected.

**A. BID REJECTION CRITERIA (BRC):**

**A.1 TECHNICAL:**

- 1.0 The Bid along with all technical documents must be in English language only.
- 2.0 Full technical literatures/documents of the offered item(s) must be submitted along with the bid.
- 3.0 The Item(s) shall be rated as per specifications mentioned in the tender document. Bidder must confirm the same in the bid.
- 4.0 Experience:
  - 4.1 Experience as Manufacturer: In case the bidder is the manufacturer of the offered item(s), then
    - 4.1.1 The bidders must have an experience of minimum 5 (Five) years in manufacturing same type of equipment. For this purpose, the period reckoned shall be from the bid closing date. Documentary evidence for the same must be submitted along with the bid.
    - 4.1.2 The bidders should have supplied the quoted items to at least 1 (one) E & P companies / Logging service providers in the last 5 (five) years as on the bid closing date. Documentary evidence in respect of the same must be submitted in the form of copies of relevant purchase orders along with copies of any of the documents in respect of execution of each of those purchase orders, such as -
      - I. Satisfactory Inspection Report, (OR)
      - II. Satisfactory supply completion / installation report, (OR)
      - III. Bill of Lading, Invoice etc. (OR)
      - IV. Consignee receipted delivery challans (OR)
      - V. Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/VAT, (OR)
      - VI. Commercial Invoice/ Payment Invoice, (OR)
      - VII. Any other documentary evidence that can substantiate the satisfactory execution of each of the purchase orders cited by the bidder.

**Exemption:** If the bidder had supplied these items to Oil India Limited (OIL) during the last 5(five) years as on the bid closing date, then the bidder need not

submit documents as per clause 4.1.1 and 4.1.2 mentioned above. However the bidder must submit the details of Purchase Order (P.O.) of OIL along with the bid.

4.2 **Experience as Supplier:** In case the bidder is not the original manufacturer and is only a selling agent / distributor / dealer / supply house of the quoted items, then the bidder must comply to the following clauses:

4.2.1 The bidder must submit **authorization letter** from the OEM along with the bid to quote against the tender. This certificate should be valid at the time of bidding and also should remain valid **for at least 180 days from the date of bidding**.

4.2.2 The manufacturer (OEM) must have minimum 05 (five) years of experience in manufacturing similar items. The bidder must provide firm confirmation regarding this in its bid.

4.2.3 The bidder must have minimum 05 (five) years of experience in supplying similar items.

4.2.4 The bidder must have sold the quoted item(s) to atleast 01 (one) E&P company/logging service provider in last 05(five) years. At least 01 (one) of such orders successfully executed by the bidder in last 05 (five) years must be for minimum 50% of the estimated value of this tender.

4.2.5 If the bidder has supplied similar items to OIL in the past, then the relevant Purchase Order number must be mentioned in the bid.

Note:

- i) "Similar Items" means "Wireline Cable Spooling System".
- ii) The 05 (five) years period will be reckoned from the date of bid closing for this bid.
- iii) The bidder must submit one or more of the following documents in favour of sub clauses 4.2.3 and 4.2.4 above along with the bid:
  - Relevant purchase order copies
  - Satisfactory Inspection Reports
  - Consignee receipt delivery challan
  - Satisfactory supply completion / installation reports.

## 5.0 **Past Performance**

If the past performance of the bidder, in terms of quality of items supplied, after-sales service and supply of spares is found to be unsatisfactory by OIL and the same had been already communicated to the bidder, the offer will be rejected.

6.0 All items offered must be **brand new, unused and recent manufacture only**. Firm commitment in this regard must be submitted by the bidder in the bid.

7.0 Bids with qualifying conditions like **"the product is under development and would be supplied by the time ..... etc.,"** will be summarily rejected.

8.0 The bidders must offer at least 1 (one) year **warranty from the date of completion of successful field commissioning** for the entire equipment supplied. Any item / sub-item failed during the warranty period shall be replaced

/ repaired within **3** (three) months from notification at no extra cost to OIL and warranty for such items shall be extended on pro-rata basis. Firm commitment in this regard must be submitted by the bidder in the bid.

#### 9.0 Delivery:

i) Delivery required against this tender is maximum 09 (Nine) months from the date of opening of LC in case order is placed on the foreign supplier OR within 09(Nine) months from the date of receipt of order in case order is placed on indigenous supplier. Date of clean Bill of Lading (B/L in case of foreign supplier) or Consignment Note date (C/Note date in case of foreign supplier) shall be considered as delivery date.

ii) Bidder must comply on the above schedule and confirm the same in the Techno-Commercial bid. Bid not meeting time schedule as mentioned in the tender shall be summarily rejected.

iii) In the event of the Seller's default in maintaining the quoted delivery schedule, the seller shall be liable to pay liquidated damages @ 0.5% per week or part thereof of the material value of the order subject to a maximum of 7.5%. Liquidated damages amount, if any, shall be adjusted/deducted while processing the balance payment which is payable after commissioning.

10.0 **Technical Evaluation sheet for BRC/BEC** as per enclosed format (Annexure-iv) shall be furnished along with the bid.

#### **A.2 FINANCIAL CRITERIA:**

1.0 **Annual Turnover:** The bidder shall have an annual financial turnover of minimum US\$ 1,80,100.00 or Rs.121.00 Lakhs (Being 50% of tender value) during any of the preceding 03 (three) financial years reckoned from the original bid closing date of the tender.

2.0 "Net Worth" of the bidder should be positive for the preceding financial/accounting year.

3.0 Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'the balance sheet/Financial Statements for the financial year..... (As the case may be) has actually not been audited so far'.

Note:

a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-

i) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in ANNEXURE V.

OR

ii) Audited Balance Sheet along with Profit & Loss account. In case of Foreign bidders, self-attested/digitally signed printed published accounts are also acceptable

b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

4.0 In case the Audited Balance Sheet and Profit & Loss Account submitted along with the bid are in currencies other than INR or US\$, the bidder shall have to convert the figures in equivalent INR or US\$ considering the prevailing conversion rate on the date of Balance Sheet and Profit & Loss Account. A CA certificate is to be submitted by the bidder regarding converted figures in equivalent INR or US\$.

### **A.3 COMMERCIAL**

Commercial Bid Rejection Criteria will be as per Section D of General Terms & Conditions of Global Tender (MM/GLOBAL/E-01/2005) with following Special Bid Rejection Criteria.

1.0 Bids are invited under **Single Stage Two Bid System**. Bidders shall quote accordingly under Single Stage Two Bid System. **Please note that no price details should be furnished in the Technical (i.e. Unpriced) bid.** The “Unpriced Bid” shall contain all techno-commercial details except the prices, which shall be kept blank. The “Price Bid” must contain the price schedule and the bidder’s commercial terms and conditions.

Bidder not complying with above submission procedure will be rejected.

2.0 **Bid security of INR 4,84,000.00 or US\$ 7,250.00** shall be furnished as a part of the TECHNICAL BID. **Any bid not accompanied by a proper bid security in ORIGINAL will be rejected without any further consideration.** A bid shall be rejected straightway if Original Bid Security is not received within the stipulated date & time mentioned in the Tender and/or if the Bid Security validity is shorter than the validity indicated in Tender and/or if the Bid Security amount is lesser than the amount indicated in the Tender.

2.1 For exemption for submission of Bid Security please refer Clause No. 9.8 (Section A) of “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders).

2.2 Bank Guarantee towards Bid Security shall remain valid upto 08.09.2017.

3.0 Validity of the bid shall be minimum 120 days from the date of Bid Closing Date. Bids with lesser validity will be straightway rejected.

4.0 Bidders must confirm that Goods, materials or plant(s) to be supplied shall be new of recent make and of the best quality and workmanship and shall be guaranteed for a period of 18 months from the date of shipment/dispatch or

twelve (12) months from the date of receipt of the items at destination, whichever is earlier against any defects arising from faulty materials, workmanship or design. Defective goods/materials or parts rejected by OIL shall be replaced immediately by the supplier at the supplier's expenses at no extra cost to OIL.

- 5.0 Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value. The Performance Bank Guarantee must be valid for a period of 18 months from the date of shipment/dispatch or twelve (12) months from the date of receipt of the items at destination, whichever is earlier. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected.
- 6.0 Offers should be submitted with Integrity Pact duly signed by the authorized signatory of the bidder. If any bidder refuses to sign Integrity Pact or declined to submit Integrity Pact with the offer, their bid shall be rejected straightway.
- 7.0 Bidders are required to submit the summary of the prices in their price bids as per bid format (Summary), given below.

**(i) Price Bid Format (SUMMARY) for Foreign Bidders :**

- (A) Total Material Value along with spare parts and consumables:**  
**(B) Packing & FOB Charges :**  
**(C) Total FOB Port of Shipment value, (A + B) above :**  
**(D) Overseas Freight Charges upto Kolkata, India :**  
**(E) Insurance Charges :**  
**(F) Total CIF Kolkata value, (C + D + E) :**  
**(G) Installation/Commissioning Charges (if any) including service tax:**  
**(H) Training Charges (if any) including service tax:**  
**(I) Pre Despatch Inspection charges(if any):**  
**(J) Total Value,( F + G + H+I) :**  
**(K) Total Value in words :**  
**(L) Gross Weight :**  
**(M) Gross Volume :**

**(ii) Price Bid Format (SUMMARY) for Indigenous Bidders:**

- (A) Total Material Value along with spare parts and consumables :**  
**(B) Packing and Forwarding Charges:**  
**(C) Total Ex-works value, ( A + B ) above :**  
**(D) Sales Tax, (Please indicate applicable rate of Tax)**  
**(E) Total FOR Despatching Station price, ( C + D ) above**  
**(F) Road Transportation charges to Duliajan**  
**(G) Insurance Charges**  
**(H) Assam Entry Tax**  
**(I) Total FOR Duliajan value, ( E + F + G + H ) above**  
**(J) Installation/Commissioning Charges (if any) including service tax:**  
**(K) Training Charges (if any) including service tax:**  
**(L) Pre Despatch Inspection charges(if any):**  
**(M) Total value, (I+J+K+L) above :**  
**(N) Total Value in words :**  
**(O) Gross Weight :**  
**(P) Gross Volume :**  
**(Q) Import Content, if any :**

PEL/ML areas issued/renewed after 01/04/99 and hence, applicable Customs Duty for import of goods shall be ZERO. Indigenous bidders must quote Deemed Export prices. Excise Duty under Deemed Export is exempted.

- 8.0 The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- 9.0 Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.
- 10.0 Bids containing incorrect statement will be rejected.
- 11.0 Bidder shall accept and comply with the following clauses as given in the Bid Document, failing which bid shall be liable for rejection:
  - i) Liquidated Damages
  - ii) Warranty/Guarantee of material
  - iii) Arbitration / Resolution of Dispute
  - iv) Force Majeure
  - v) Applicable Laws

## **B.0 BID EVALUATION CRITERIA**

The bids conforming to the specifications, terms and conditions stipulated in the enquiry and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per General Terms and Conditions for Global Tender and the Bid Evaluation Criteria given below:

### **B.1 COMMERCIAL**

- 1.0 The evaluation of bids will be done as per the Commercial Bid Format (SUMMARY) detailed vide Para 7.0 of BRC.
- 2.0 All materials as indicated in the material description of the tender should be offered. If any of the items are not offered by the bidder, the offer will not be considered for evaluation.
- 3.0 Cost of spares/consumables mentioned in clause 8.1 of the tender will be considered for Bid evaluation.
- 4.0 Bid evaluation will be done only for those bids which offer full quantities of goods as mentioned in the tender document
- 5.0 If there is any discrepancy between the unit price and the total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.
- 6.0 For conversion of foreign currency into Indian currency, B.C. selling (Market) rate declared by State Bank of India, one day prior to the date of price bid opening shall be considered. However, if the time lag between the opening of the bids and

final decision exceed 3(three) months, then B.C. Selling(Market) rate of exchange declared by SBI on the date prior to the date of final decision shall be adopted for conversion and evaluation.

7.0 To ascertain the inter-se-ranking, the comparison of the responsive bids will be made as under, subject to corrections / adjustments given herein.

7.1 When only foreign bidders are involved:

Comparison of bids will be done on the basis of "TOTAL VALUE" which is estimated as under:

- (A) Total material cost **along with spare parts and consumables**
- (B) Packing & FOB Charges
- (C) Total FOB Port of Shipment value, ( A+B ) above
- (D) Ocean Freight Charges upto Kolkata, India
- (E) Insurance Charges @ 1% of Total FOB Value vide ( C ) above
- (F) Banking Charges @ 0.5% of Total FOB Value vide ( C ) above in case of payment through Letter of Credit ( If confirmed L/C at buyer's account is required, 1.5% of Total FOB Value will be loaded )
- (G) Total CIF Kolkata Value, ( C+D+E+F) above
- (H) Pre-despatch Inspection charges, if any
- (I) Training charges, if any including service tax
- (J) Total Installation & Commissioning charges including service tax
- (K) Total Value, (G+H+ I+J) above
- (L) Total value in words :

NOTE: Banking charge in the country of the foreign bidder shall be borne by the bidder.

7.2 When only domestic bidders are involved or when more than one domestic bidders are in contention in case of mixed response:

Comparison of bids will be done on the basis of "TOTAL VALUE" which is estimated as under:

- (A) Total material cost **along with spare parts and consumables**
- (B) Packing and Forwarding Charges
- (C) Total Ex-works value, ( A + B ) above
- (D) Excise Duty including Cess, (Please indicate applicable rate of Duty & Cess)
- (E) Sales Tax, (Please indicate applicable rate of Tax)
- (F) Total FOR Despatching station price, ( C + D + E ) above
- (G) Road Transportation charges to Duliajan
- (H) Insurance Charges @0.5% of Total FOR Despatching Station Value (F) above
- (I) Total FOR Duliajan value, ( F+G+H )
- (J) Assam Entry tax
- (K) Pre-despatch Inspection charges, if any
- (L) Training charges, if any including service tax
- (M) Total Installation & Commissioning charges including service tax
- (N) Total Value, ( I+J+K+L+M ) above
- (O) Total value in words :

NOTE: Excise Duty in case of the indigenous bidder is EXEMPTED under Deemed Export.

7.3 When both foreign and domestic bidders are involved:

The Total Value of domestic bidder (inclusive of customs duty on imported raw material and components etc. and applicable terminal excise duty on the finished products and Sales Tax) excluding inland transportation to destination, Assam Entry Tax and Insurance charges worked out as per Para 7.2 above and Total Value of the foreign bidder worked out as per Para 7.1 above will be compared. No price preference will be allowed to indigenous bidders except that for capital goods, the domestic manufacturers would be accorded a price preference to offset CST to the extent of 4 % or actuals, whichever is less subject to 30 % local content norms as stipulated for World Bank Funded project to the satisfaction of OIL. When more than one domestic bidders fall within price preference range, inter-se-ranking will be done on Total Value basis.

Note: If the Government of India revises these evaluation criteria the same as applicable on the bid closing date will be adopted for evaluation of the offers.

8.0 Other terms and conditions of the enquiry shall be as per General Terms and Conditions for Global Tender. However, if any of the Clauses of the Bid Rejection Criteria / Bid Evaluation Criteria (BEC / BRC) mentioned here contradict the Clauses in the General Terms & Conditions of Global Tender of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.

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**CHECK LIST**

THE CHECK LIST MUST BE COMPLETED AND RETURNED WITH YOUR OFFER. PLEASE ENSURE THAT ALL THESE POINTS ARE COVERED IN YOUR OFFER. THESE WILL ENSURE THAT YOUR OFFER IS PROPERLY EVALUATED. PLEASE SELECT "Yes" OR "No" TO THE FOLLOWING QUESTIONS, IN THE RIGHT HAND COLUMN.

**A. TECHNICAL**

<b>Sr. No.</b>	<b>PARAMETERS/REQUIREMENTS</b>	<b>BIDDER'S OFFER (To indicate details or yes/no, as applicable)</b>	<b>Remarks (IF ANY)</b>
1	Supports cable drum of varying diameter from 500 mm to 1800 mm	Yes / No	
2	Capable to take cable drum weighing upto 4500 KGS with centre hole diameter of 80 mm (+/- 5 mm)	Yes / No	
3	In-built provisions for automatic Loading and unloading of cable drum	Yes / No	
4	Mechanical support as an additional safety measure after lifting the cable drum	Yes / No	
5	Suitable for a wide range of Cable Drum width sizes varying from 700 mm to 1200 mm with fully adjustable drum supports.	Yes / No	
6	Manually controlled bi-directional speed variation from 0 m/min to 100 m/min	Yes / No	
7	Capable of pulling the cable under line-tension of minimum 3500 LBS at 50 m/min speed	Yes / No	
8	The system must be capable of minimum 5000 LBS line pull	Yes / No	
9	Electric Motor HP sufficient for the requirements mentioned in Clause 1.0 of the Tender	Yes / No	
10	Equipped with adequate hydraulic cooling mechanism.	Yes / No	
11	Manually controlled bi-directional speed variation from 0 m/min to 100 m/min.	Yes / No	

12	Emergency ON/OFF switch installed	Yes / No	
13	Capstan has independent grooved recess to receive wireline cables having OD of 7/32 inch, 5/16 inch, 15/32 inch and 0.474 inch (Slammer Cable)	Yes / No	
14	Capstan is rated to develop tension of the order of 5000 LBS	Yes / No	
15	A hand-operated hydraulic pump is installed to apply variable braking of the Capstan	Yes / No	
16	Temperature gauge for the hydraulic oil temperature is provided	Yes / No	
17	All moving parts like fan, chain etc. are guarded for safety of operation.	Yes / No	
18	MANUALS AND OTHER ENGINEERING DOCUMENTS- submitted as per clause 7.1	Yes / No	
19	SPARE PARTS AND CONSUMABLES- Quoted as per clause 8.0	Yes / No	
20	Commitment to supply spares and consumables on chargeable basis to OIL for a period of minimum 10 years from the date of commissioning of the unit.	Yes / No	
21	Commitment for PRE-DESPATCH INSPECTION-as per Tender clause no. 9.0	Yes / No	
22	INSTALLATION AND COMMISSIONING- Quoted as per clause 10.0	Yes / No	

## **B. 1 COMMERCIAL**

Sl#	REQUIREMENT	COMPLIANCE
1.0	Whether bid submitted under Single Stage Two Bid System?	Yes / No
2.0	Whether quoted as manufacturer?	Yes / No
2.1	Whether quoted as OEM Dealer / Supply House. To Specify-	Yes / No
2.2	If quoted as OEM Dealer / Supply House	Yes / No
	(a) Whether submitted valid and proper authorization letter from manufacturer confirming that bidder is their authorized Dealer / supply House for the product offered ?	
	(b) Whether manufacturer's back-up Warranty/Guarantee certificate submitted?	
3.0	Whether ORIGINAL Bid Bond (not copy of Bid Bond) as per Revised Format(Annexure VII Revised) Sent separately? If YES, provide details	Yes / No
	(a) Amount :	
	(b) Name of issuing Bank :	

	(c) Validity of Bid Bond :	
4.0	Whether offered firm prices ?	Yes / No
4.1	Whether quoted offer <b>validity of 120 days from</b> the bid closing date of tender?	Yes / No
4.2	Whether quoted a firm delivery period?	Yes / No
4.3	Whether agreed to the NIT Warranty clause?	Yes / No
4.4	Whether confirmed acceptance of tender Payment Terms of 80% against shipment/dispatch documents and balance 20% after successful commissioning/testing along with commissioning/testing charges?	Yes / No
5.0	Whether confirmed <b>to submit PBG</b> as asked for in NIT?	Yes / No
5.1	Whether agreed to submit PBG within 30 days of placement of order?	Yes / No
6.0	Whether Price submitted as per Price Schedule (refer Para A3.7 of BRC vide Annexure – II)?	Yes / No
6.1	Whether cost of Recommended Spares for <b>2 years</b> of operations quoted?	YES/NO
7.0	Whether quoted as per NIT (without any deviations)?	Yes / No
7.0	Whether quoted any deviation?	Yes / No
7.1	Whether deviation separately highlighted?	Yes / No
8.0	Whether indicated the country of origin for the items quoted?	Yes / No
8.1	Whether technical literature / catalogue enclosed?	Yes / No
8.2	Whether weight & volume of items offered indicated?	Yes / No
9.0	For Foreign Bidders - Whether offered FOB / FCA port of despatch including sea / air worthy packing & forwarding?	Yes / No
9.1	For Foreign Bidders – Whether port of shipment indicated. To specify:	Yes / No
9.2	For Foreign Bidders only - Whether indicated ocean freight up to Kolkata port (Excluding marine insurance ) ?	Yes / No
9.3	Whether Indian Agent applicable ?	Yes / No
	If YES, whether following details of Indian Agent provided?	
	(a) Name & address of the agent in India – To indicate	
	(b) Amount of agency commission – To indicate	
	(c) Whether agency commission included in quoted material value?	
10.0	For Indian Bidders – Whether indicated the place from where the goods will be dispatched.	Yes / No
10.1	For Indian Bidders – Whether road transportation charges up to Duliajan quoted?	Yes / No
10.2	For Indian Bidders only - Whether offered Ex-works price including packing/forwarding charges?	Yes / No
10.3	For Indian Bidders only - <b>Whether indicated import content in the offer?</b>	Yes / No
10.4	For Indian Bidders only - Whether offered Deemed Export prices?	Yes / No
10.5	For Indian Bidders only – Whether all applicable Taxes & Duties have been quoted?	Yes / No
11.0	Whether all BRC/BEC clauses accepted ?	Yes / No
12.0	Whether Integrity Pact with digital signature uploaded?	Yes / No
12.1	Whether all the clauses in the Integrity Pact have been	Yes / No

	accepted?	
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B.2 BIDDERS TO ENSURE TO FILL UP THE FOLLOWING IN DETAIL DETAIL:

Sl No	Requirement	Bidder's Reply
01	Make of the Items quoted	
02	Bid validity quoted	
03	Payment Terms quoted	
04	Guarantee/Warranty Terms quoted	
05	Delivery Period quoted	
08	Port of Despatch / Despatching Station	
09	Deviations quoted, if any, to be given in details or refer to respective page of the bid documents	

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

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**BRC/BEC TECHNICAL EVALUATION SHEET**

OIL Tender BRC/BEC Clause No.	OIL Tender BRC/BEC Clause Description	Bidder's Response		Remarks / Reasons for non-compliance
		Complied	Not-Complied	
1.0	The Bid along with all technical documents are in English language			
2.0	Full technical literatures/documents of the offered item(s) submitted along with the bid.			
3.0	The Item(s) shall be rated as per specifications mentioned in the tender document			
4.1	<b><u>Experience As Manufacturer</u></b> Mention list of documents submitted as per clauses 4.1.1 & 4.1.2			
4.2	<b><u>Experience As Supplier</u></b> Mention list of documents submitted as per clauses 4.2.3 & 4.2.4			
5.0	Past Performance			
6.0	All items offered must be <b>brand new, unused and recent manufacture only</b> . Firm commitment in this regard must be submitted.			
7.0	Bids with qualifying conditions like <b>“the product is under development and would be supplied by the time ..... etc.”</b> will be summarily rejected.			
8.0	The bidders must offer at least 1 (one) year <b>warranty from the date of completion of successful field commissioning</b> for the entire equipment supplied. Any item / sub-item failed during the warranty period shall be replaced / repaired within <b>3</b> (three) months from notification at no extra cost to OIL and warranty for such items shall be extended on pro-rata basis. Firm commitment in this regard must be submitted by the bidder in the bid.			
9.0	Quoted a firm delivery period as per clause 9.0 (mention delivery period in months)			

**CERTIFICATE OF ANNUAL TURNOVER & NET WORTH**

TO BE ISSUED BY PRACTISING **CHARTARD ACCOUNTANTS’ FIRM** ON THEIR LETTER HEAD

**TO WHOM IT MAY CONCERN**

This is to certify that the following financial positions extracted from the audited financial statements of M/s.....(Name of the bidder) for the last three (3) completed accounting years upto..... **(as the case may be)** are correct

<b>YEAR</b>	<b>TURN OVER In INR (Rs.) Crores/ US \$ Million) *</b>	<b>NET WORTH In INR (Rs.) Crores / US \$ Million ) *</b>

\*Rate of conversion (if used any): USD 1.00 = INR .....

Place:

Date:

Seal

Membership No:

Registration Code:

Signature

**\*Applicable only for GLOBAL tenders**