



**Oil India Limited**  
**(A Govt. of India Enterprise)**  
**P.O. Duliajan – 786602, Assam**

Telephone No. (91-374) 2808724

Fax No: (91-374) 2800533

Email: [materials@oilindia.in](mailto:materials@oilindia.in); [erp\\_mm@oilindia.in](mailto:erp_mm@oilindia.in)

Tender No. : **SDG0621P16/07**

Bidding Type : **SINGLE STAGE TWO BID SYSTEM**

Bid Closing on : **18.05.2016 at 11:00 hrs (IST)**

Bid Opening on : **18.05.2016 at 14:00 hrs (IST)**

Document Download /

Sale End Date : **11.05.2016 at 15:30 hrs (IST)**

Tender Fee : **INR 4,500.00 OR USD 100.00**

Bid Security Amount : **INR 1,59,000.00 OR USD 2,350.00**

Performance Guarantee : Applicable

OIL INDIA LIMITED invites Global Tenders for items detailed below:

Item No.	MATERIAL DESCRIPTION	QT Y.	UO M
<u>10</u>	<b><u>Specification of item:</u></b>  Thin Layer Chromatography – Flame Ionization Detector having following specifications:  Should be able to scan sequentially and automatically up to 10 chromarods.  Scan speed selectable should be in 5 second steps between 25 to 60 sec. /rod.  Should have Digital H2 flow controller.  Should have built-in air pump with air purifier trap giving air supply of 2.0 lit/min  Should have Auto-zero adjustment  Should have 4 scanning modes # blank, normal, origin and partial pyrolysis selection.  Following should be provided with the instrument Power cable H2 Pipe	01	No.

	Fuse Instructions manual Service Manual Applications booklet  The instrument should work under following ambient conditions: Operating temperature 15 to 40°C Relative Humidity 50 - 95% The instrument should operate on a power supply of 230V/50Hz		
<u>20</u>	Rod Dryer for drying chromarods of Thin Layer Chromatography - Flame Ionization Detector.	01	No
<u>30</u>	Hydrogen Burner for FID of Thin Layer Chromatography - Flame Ionization Detector	02	No
<u>40</u>	Collector Electrode for FID of Thin Layer Chromatography - Flame Ionization Detector	05	No

**(A) GENERAL NOTES FOR E- TENDER:**

- 1.0 The tender will be governed by "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) including Amendments & Addendum to "General Terms & Conditions" for e-Procurement.
- 2.0 Commercial Check list is furnished vide Annexure – B. Please ensure that the check list is properly filled up and uploaded along with Technical bid.
- 3.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with tender no. and due date to The Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before the Bid Closing Date and Time mentioned in the Tender.
  - a) Original Bid Security along with duplicate copies of Bid Security
  - b) Details Catalogue and any other document which have been specified to be submitted in original.
- 4.0 The tender is invited under SINGLE STAGE-TWO BID SYSTEM. The bidder has to submit both the "TECHNO-COMMERCIAL UNPRICED BID" and "PRICED BID" through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The "Techno-commercial Unpriced Bid" shall contain all technical and commercial details except the prices which shall be kept blank. Details of prices as per Bid format / Commercial bid to be uploaded as attachment in the Attachment Tab "Notes and Attachments".
 

Any offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in the tender.
- 5.0 In Technical Bid opening, only Technical Rfx will be opened. Therefore, the bidder should ensure that "TECHNO-COMMERCIAL UNPRICED BID" should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical RFX Response-> User - > Technical Bid. **No price should be given in above Technical Rfx otherwise the offer will be rejected.** Please go

through the help document in details before uploading the document and ensure uploading of technical bid in the Technical RFx Response-> User - > Technical Bid only. The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. Details of prices as per Bid format / Commercial bid can be uploaded as Attachment under the attachment option under "Notes & Attachments"

6.0 PRICED BIDS OF ONLY THOSE BIDDERS WILL BE OPENED WHOSE OFFERS ARE FOUND TO BE TECHNO-COMMERCIALLY ACCEPTABLE.

7.0 All the Bids must be Digitally Signed using "Class 3" digital certificate (*e-commerce application*) only as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than "Class 3" digital certificate, will be liable for rejection.

8.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.

9.0 **The Integrity Pact is applicable against this tender.** OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure XII of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. **If any bidder refuses to sign Integrity Pact or declines to submit Integrity Pact with the offer, their bid shall be rejected straightway.**

OIL's Independent External Monitors at present are as under:

**1. SHRI RAJIV MATHUR, IPS(Retd.),**  
**e-Mail ID : rajivmathur23@gmail.com**

**(B) General Notes for Bidders :**

1. The instrument Thin Layer Chromatography-Flame Ionization Detector and the accessories should be under warranty for 12 months from the date of successful installation & commissioning . In case of breakdown during the warranty period, a competent service engineer of the supplier should make as many visits as are necessary to rectify the equipment. The supplier should provide any spares required for making the instrument operational.
2. The instrument shall be supplied with Operation and Maintenance/ Service Manuals (in English Language) indicating details of installation, operation and calibration, preventive, routine & corrective maintenance.
3. Service Centre: Contractor's Service Centre shall be fully equipped with adequate number of qualified personnel, basic spare parts of the Thin Layer Chromatography-Flame Ionization Detector.

**4. Installation & Commissioning:**

- a) The successful bidder will be required to install and commission the instrument at R&D Department, Oil India Limited, Duliaganj, Assam, India by their competent service engineer. The installation engineer should demonstrate all features of the system at the time of installation and impart operational training at site to OIL's personnel. The supplier should replace defective parts if found any, during installation and or during

the warranty period. This replacement should be done within a month's time at supplier's cost.

b) Installation and Commissioning charges, if any, must be quoted separately on lump sum basis which shall be considered for evaluation of the offer. Offers without indicating the Installation/Commissioning shall be treated as incomplete and non-responsive. Bidders shall confirm about the installation, commissioning while quoting. Any, pre-installation requirements are to be clearly indicated in the offer.

c) While quoting installation and commissioning charges, bidder should take into account all charges including to and fro fares, boarding/lodging, and other daily expenses of the commissioning personnel. OIL may provide accommodation on chargeable basis subject to availability. Income, Service, Corporate Taxes etc., if any, towards Installation/Commissioning will be to supplier's account and will be deducted at source.

d) Offers without indicating the Installation/Commissioning charges shall be loaded with the maximum installation/commissioning charges received against this tender for evaluation purpose.

e) Moreover, if Income/Service taxes are not categorically mentioned in their offer, then such offers shall be loaded with the applicable rate of taxes for evaluation purpose.

#### **5. ANNUAL MAINTENANCE CONTRACT (AMC):**

a) OIL reserves the right to enter into Non Comprehensive AMC for 03(three) years from the date of warranty is over. Bidders should quote for 03(three) years Non – Comprehensive AMC Charges with year-wise breakup, which shall be taken into account for evaluation of the bids.

b) While quoting for AMC, the bidder should take into account one (01) preventive maintenance visit and two (02) breakdown visits per year by an OEM trained and authorized service engineer. In case of breakdown visit, the service engineer must come to attend the equipment to make it operational within 15 (fifteen) days after receiving the intimation. In case he cannot rectify the problem during his first visit, and has to visit again to rectify the problem reported/identified originally, all those visits would be considered as single breakdown visit.

c) The bidders must submit a written undertaking that they would be able to provide AMC service at the quoted rates after expiry of warranty.

#### **6. Payment:** Payment shall be released as follows

i) 80% of the order value shall be paid against proof of dispatch/shipment of the goods.

ii) Remaining 20% of the order value along with installation and commissioning charges (if any) shall be paid after successful installation and commissioning and acceptance of the unit by OIL.

iii) OIL may also consider making 100 % payment towards supply of the units against proof of dispatch provided bidders agree to pay interest i.e 1% above the prevailing Bank Rate (CC Rate) of State Bank of India for 20% of the order value and also submit Bank Guarantee for the amount equivalent to 20% of the order value plus interest valid till successful commissioning at site.

iv) Payment towards Installation/Commissioning/Training (if any) shall be released on successful completion of the Installation/Commissioning/Training

v) Payment against AMC charges shall be made on quarterly basis against the invoice(s) to be submitted by the bidder at the end of each quarter.

Any offer not complying with the above shall be loaded at one percent above the prevailing Bank Rate (CC rate) of State Bank of India for evaluation purpose.

Any offer not complying with the above shall be loaded at one percent above the prevailing Bank Rate (CC rate) of State Bank of India for evaluation purpose.

**(C ) Special Notes :**

1. The items shall be brand new, unused & of prime quality. Bidder shall warrant (in the event of an order) that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 12 months from date of successful installation and commissioning at site. In case of breakdown during the warranty period, a competent service engineer of the supplier shall make as many visits as shall be necessary to rectify the system. The supplier shall provide all spares required for making the system operational. Bidders must confirm the same while quoting.
2. Validity of the offers should be 180 days from the date of bid opening. Bids with lesser validity shall be summarily rejected.
3. The items covered under this enquiry shall be entitled for Customs/Central Excise duty exemption in terms of Govt. notification No. 24/2007-(Sr No. 2) Customs dated 01/03/2007 and central Excise duty Exemption in terms of Govt. notification No. 16/2007-(Sr No. 2) central Excise dated 01.03.2007 as amended from time to time.
4. Commercial Check-List vide **Annexure- B** shall be filled-up and submitted along with the offer.
5. To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by OIL, failing which the offer will be summarily rejected.
6. Bidders to note that Govt. of India under Micro, Small and Medium Enterprises Development (MSMED) Act 2006, has proclaimed the Public Procurement Policy, 2012 with effect from 1<sup>st</sup> April, 2012 in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries, Departments and Public Sector Undertakings for promotion and development of Micro and Small Enterprises. A new Clause on applicability of Public Procurement Policy for procurement of goods from Micro and Small Enterprises (MSE) in the tender is furnished vide Amendment to General Terms and Conditions for Global Tender (MM/GLOBAL/E-01/2005). Bidders are requested to take note of the same and to submit their offers accordingly.
7. Other terms and conditions of the tender shall be as per "General Terms & Conditions" for e- Procurement as per Booklet No.MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). However, if any of the Clauses of the Bid Rejection Criteria (BRC) / Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses in the "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.

=====

**BID REJECTION CRITERIA (BRC)/BID EVALUATION CRITERIA (BEC)**

In addition to BRC/BEC criteria vide SECTION – 'D' of General Terms and Conditions for Global Tender (MM/ GLOBAL/E-01/2005), the following clause will be applicable against this tender.

The bids shall conform to the specifications, terms and conditions given in the tender. Bids shall be rejected in case the item(s) offered do not conform to technical specifications and to the respective international / national standards wherever stipulated.

Notwithstanding the general conformity of the bids to the stipulated specifications, and terms & conditions, the following requirements shall have to be particularly met by the bidders, without which the offer will be considered as non-responsive and rejected. All the documents related to BRC must be submitted along with the technical bid.

**A) TECHNICAL:**

**1.0 BRC /BEC (Technical) - Qualification**

1.1 The bidder shall be an Original Equipment Manufacturer of the tender item(s), or shall be an authorized dealer/distributor/ supply house of an Original Equipment Manufacturer of the tender item(s) having valid authorization letter/dealership certificate with warranty/guarantee back up from the principal (OEM). Copy of authorization letter/dealership certificate with warranty/ guarantee back up from the principal (OEM) shall be submitted along with the technical bid.

**2.0 BRC/BEC (Technical) - Experience**

2.1 In case the bidder is an Original Equipment Manufacturer of the tender item(s),

2.1.1 The bidder shall have experience of successful execution of past supply of tender item(s) in last 5 years preceding the original bid closing date of the tender.

2.2 In case the bidder is an authorized dealer/distributor/supply house,

2.2.1 The OEM (principal) shall fulfill the experience criteria mentioned in clause 2.1.1 mentioned above.

2.2.2 Additionally, the bidder himself shall have experience of successful execution of past supply of tender item(s) in last 5 years preceding the original bid closing date of the tender.

2.3 The bidder shall submit documents in support of his previous supply experience and of the principal (OEM), as applicable under clause 2.1.1, 2.2.1 & 2.2.2, as follows:

- (i) Copy(ies) of Purchase Order(s) and
- (ii) Any one or combination of the following documents that confirms the successful execution of each of the purchase order(s) -
  - Satisfactory completion report / performance certificate from the clients,
  - Satisfactory Installation/Commissioning/Inspection Report
  - Bill of lading,
  - Delivery challan / invoice etc.
  - any other documentary evidence that can substantiate the successful execution of each of the Purchase Order(s) / contract(s) cited above.

2.4 The bidder should have authorized service centre in India for providing after sales service and support.

**(B) COMMERCIAL:**

Commercial Bid Rejection Criteria will be as per Section D of General Terms & Conditions of Global Tender (MM/GLOBAL/E-01/2005) with following Special Bid Rejection Criteria.

1).Bids are invited under **Single Stage Two Bid System**. Bidders shall quote accordingly under Single Stage Two Bid System. **Please note that no price details should be furnished in the Technical (i.e. Unpriced) bid.** The "Unpriced Bid" shall contain all techno-commercial details except the prices, which shall be kept blank. The "Price Bid" must contain the price schedule and the bidder's commercial terms and conditions.

Bidder not complying with above submission procedure will be rejected.

**2).Bid security of INR.1,59,000.00 or US\$ 2350.00;**shall be furnished as a part of the TECHNICAL BID (refer Clause Nos.9.0 & 12.0 (Section A) of "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005for E-procurement (ICB Tenders)).**Any bid not accompanied by a proper bid security in ORIGINAL will be rejected without any further consideration.** A bid shall be rejected straightway if Original Bid Security is not received within the stipulated date & time mentioned in the Tender and/or if the Bid Security validity is shorter than the validity indicated in Tender and/or if the Bid Security amount is lesser than the amount indicated in the Tender. Bank Guarantee towards Bid Security shall remain valid till **17.05.2017**

3).Validity of the bid shall be minimum 180 days from the date of Bid Closing date. Bids with lesser validity will be rejected.

4).Bidders must confirm that Goods, materials or plant(s) to be supplied shall be new of recent make and of the best quality and workmanship and shall be guaranteed for a period of 12(twelve) months from the date of commissioning at site against any defects arising from faulty materials, workmanship or design. Defective goods/materials or parts rejected by OIL shall be replaced immediately by the supplier at the supplier's expenses and no extra cost to OIL.

5).Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value. The Performance Bank Guarantee must be valid for 01(one) year from the date of successful commissioning of the items at site. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected.

6).Bidders are required to submit the summary of the prices in their commercial bids as per bid format (Summary), given below :

**(i) Commercial Bid Format (SUMMARY) for Foreign Bidders:**

- (A) Total Cost of Main Equipment :**
- (B) Total Cost of Essential Accessories :**
- (C) Total Material Value (A+B):**
- (D) Packing & FOB Charges :**
- (E) Total FOB Port of Shipment value, ( C+D ) above :**
- (F) Overseas Freight Charges upto Kolkata, India :**
- (G) Insurance Charges :**
- (H) Total CIF Kolkata value, ( E+F+G) :**
- (I) Installation/Commissioning Charges including Service Tax :**
- (J) AMC Charges for 03(three)years after warranty including Service Tax :**
- (K) Grand Total Value including (H+I+J) above :**
- (L) Grand Total Value in words :**
- (M) Gross Weight :**
- (N) Gross Volume :**

**(ii) Commercial Bid Format (SUMMARY) for Indigenous Bidders:**

- (A) Total Cost of Main Equipment :**
- (B) Total Cost of Essential Accessories :**
- (C) Total Material Value (A+B)**
- (D) Packing and Forwarding Charges:**
- (E) Total Ex-works value, ( C+D ) above :**
- (F) Excise Duty,(Please indicate applicable rate of excise duty)**
- (G) Sales Tax, (Please indicate applicable rate of Tax)**
- (H) Total FOR Despatching station price, (E+F+G) above**
- (I) Road Transportation charges to Duliajan**
- (J) Insurance Charges**
- (K) Assam Entry Tax**
- (L) Total FOR Duliajan value, (H+I+J+K ) above:**
- (M) Installation/Commissioning Charges including Service Tax :**
- (N) AMC Charges for 03(three)years after warranty including Service Tax:**
- (O) Grand Total Value including (L+M+N)above :**
- (P) Grand Total Value in words :**
- (Q) Gross Weight :**
- (R) Gross Volume :**



**NOTE:**

- (i) Cost of Individual Items must be quoted separately
- (ii) The items covered under this enquiry shall be entitled for Customs/Central Excise duty exemption in terms of Govt. notification No. 24/2007-(Sr No.2) Customs dated 01/03/2007 and Central Excise duty Exemption in terms of Govt. notification No. 16/2007-(Sr No. 2) central Excise dated 01.03.2007 as amended from time to time

7). Installation/Commissioning charges should be quoted separately on lumpsum basis which shall be considered for evaluation of the offers. These charges should include amongst others to and fro fares, boarding/lodging, local transport at Duliajan and other expenses of supplier's personnel during their stay at Duliajan, Assam (India).

Bidders must categorically indicate the above charges in their Price Bid and must confirm the same in their Technical Bids.

8). The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.

9). Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.

10). Bidders shall quote directly and not through Agents in India. Offers made by Indian Agents on behalf of their foreign principals will be rejected. Similarly offers from unsolicited bidders will be rejected.

11). No offers should be sent by Telex, Cable, E-mail or Fax. Such offers will not be accepted.

12). Bids containing incorrect statement will be rejected.

13). Offers should be submitted with Integrity Pact duly signed by the authorized signatory of the bidder. If any bidder refuses to sign Integrity Pact or declined to submit Integrity Pact with the offer, their bid shall be rejected straightway.

**(II) BID EVALUATION CRITERIA (BEC) :**

Bids conforming to the specifications, terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria given below:

**(A) COMMERCIAL**

- 1) The evaluation of bids will be done as per the Commercial Bid Format (summary) detailed vide para (6) of BRC (Commercial).
- 2) If there is any discrepancy between the unit price and total price, the unit price will prevail and the total price shall be corrected. Similarly, if there is any discrepancy between words and figure, the amounts in words shall prevail and will be adopted for evaluation.

- 3) For conversion of foreign currency into Indian currency, B.C. selling (Market) rate declared by State Bank of India, one day prior to the date of price bid opening shall be considered. However, if the time lag between the opening of the bids and final decision exceed 3(three) months, then B.C. Selling(Market) rate of exchange declared by SBI on the date prior to the date of final decision shall be adopted for conversion and evaluation.
- 4) To ascertain the inter-se-ranking, the comparison of the responsive bids will be made as under, subject to corrections / adjustments given herein.

**4.1) When only foreign bidders are involved:**

**Comparison of bids will be done on the basis of "Grand Total Value" which is estimated as under:**

- (A) Total Material Cost :
- (B) Packing & FOB Charges :
- (C) Total FOB Port of Shipment value, ( A+B ) above :
- (D) Overseas Freight Charges upto Kolkata, India :
- (E) Insurance Charges @1% of Total FOB Port of Shipment value vide (C) above
- (F) Banking Charges @ 0.5% of Total FOB Value ( C ) above in case of payment through Letter of Credit (If confirmed L/C at buyer's account is required, 1.5% of Total FOB Value will be loaded)
- (G) Total CIF Kolkata value, (C+D+E+F) :
- (H) Installation/Commissioning Charges including Service Tax, if any :
- (I) AMC Charges for 03(three)years including Service Tax after warranty :
- (J) Grand Total Value including above (G+H+I) :

NOTE: Banking charges in the country of the foreign bidder shall be borne by the bidder.

**4.2) When only domestic bidders are involved or when more than one domestic bidders are in contention in case of mixed response:**

**Comparison of bids will be done on the basis of "Grand Total Value" which is estimated as under:**

- (A) Total Material Cost :
- (B) Packing and Forwarding Charges:
- (C) Total Ex-works value, (A+B) above :
- (D) Excise Duty :
- (E) Sales Tax, (Please indicate applicable rate of Tax)
- (F) Total FOR Despatching station price, ( C+D+E ) above
- (G) Road Transportation charges to Duliajan
- (H) Insurance Charges @0.5% of Total For Despatching Station Value (F) above
- (I) Assam Entry Tax
- (J) Total FOR Duliajan value, (F+G+H+I ) above
- (K) Installation/Commissioning Charges including Service Tax, if any :
- (L) AMC Charges for 03(three)years after warranty including Service Tax :
- (M) Grand Total Value including (J+K+L) above :

**NOTE: Excise Duty in case of the indigenous bidder is EXEMPTED**

**4.3) When both foreign and domestic bidders are involved:**

The Grand Total Value of domestic bidder (inclusive of customs duty on imported raw material and components etc, and applicable terminal excise duty on the finished products and Sales Tax) excluding inland transportation to destination, Assam Entry Tax and Insurance charges worked out as per Para 4.2 above and Grand Total Value of the foreign bidder worked out as per Para 4.1 will be compared. No price preference will be allowed to indigenous bidders except that for capital goods, the domestic manufacturers would be accorded a price preference to offset CST to the extent of 4 % or actuals, which ever is less subject to 30 % local content norms as stipulated for World Bank Funded project to the satisfaction of OIL. When more than one domestic bidders fall within price preference range, inter-se-ranking will be done on Grand Total Value basis.

Note: If the Government of India revises these evaluation criteria the same as applicable on the bid closing date will be adopted for evaluation of the offers.

- 5) Other terms and conditions of the enquiry shall be as per General Terms and Conditions for Global Tender. However, if any of the Clauses of the Bid Rejection Criteria/Bid Evaluation Criteria (BEC/BRC) mentioned here contradict the clauses in the General Terms & Conditions of Global Tender of the tender and/or elsewhere, those mentioned in this BEC/BRC shall prevail.

..... XXX .....

**(A) COMMERCIAL CHECK-LIST**

Sl. No.	PARAMETERS/REQUIREMENTS	BIDDER RESPONSE	REMARKS IF ANY
1.	Whether Original Signed quotation submitted?	YES/NO	
2.	Whether quoted as manufacturer?	YES/NO	
3.	Whether quoted as authorized dealer? [To Specify]	YES/NO	
4.	If quoted as authorized dealer,		
5.	(a) Whether submitted valid and proper authorization letter from manufacturer IN ORIGINAL confirming that bidder is their authorized dealer for the product offered?	YES/NO	
6.	(b) Whether manufacturer's back-up Warranty/Guarantee certificate submitted?	YES/NO	
7.	Whether bid submitted under single stage Two-Bid System?	YES/NO	
8.	Whether ORIGINAL Bid Bond (not copy of Bid Bond) enclosed with the offer? If YES, provide details	YES/NO	
	(a) Amount :		
	(b) Name of issuing Bank :		
	(c) Validity of Bid Bond :		
9.	Whether offered firm prices?	YES/NO	
10.	Whether quoted offer validity of 180 days from the date of closing of tender?	YES/NO	
11.	Whether quoted a firm delivery period?	YES/NO	
12.	Whether quoted as per NIT (without any deviations)?	YES/NO	
13.	Whether any deviation is there in the offer?	YES/NO	
14.	Whether deviation separately highlighted?	YES/NO	
15.	Whether agreed to the NIT Warranty clause?	YES/NO	
16.	Whether Price Bid submitted as per Price Schedule?	YES/NO	
17.	Whether indicated the country of origin for the items quoted?	YES/NO	
18.	Whether all the items of tender quoted?	YES/NO	
19.	Whether technical literature/catalogue/drawings enclosed?	YES/NO	
20.	For Foreign Bidders - Whether offered FOB/FCA port of dispatch including sea/air worthy packing & forwarding?	YES/NO	
21.	For Foreign Bidders – Whether port of shipment indicated? [To specify]	YES/NO	
22.	For Foreign Bidders only - Whether indicated ocean freight up to C&F Kolkata port (Excluding marine insurance)?	YES/NO	
23.	Whether Indian Agent applicable?	YES/NO	
	If YES, whether following details of Indian Agent provided?		
	(a) Name & address of the agent in India – To indicate		
	(b) Amount of agency commission – To indicate		
	(c) Whether agency commission included in quoted material value?	YES/NO	
24.	Whether weight & volume of items offered indicated?	YES/NO	
25.	Whether confirmed to submit PBG as asked for in NIT?	YES/NO	
26.	Whether agreed to submit PBG within 30 days of placement of order?	YES/NO	
27.	For Indian bidders – Whether place of dispatch indicated in the offer? [To specify]	YES/NO	
28.	For Indian bidders – Whether road transportation charges up to Duliajan quoted?	YES/NO	
29.	For Indian Bidders only - Whether offered Ex-works price including packing/forwarding charges?	YES/NO	
30.	For Indian Bidders only - Whether offered Deemed Export prices?	YES/NO	
31.	Whether quoted prices are exclusive of Excise duty?	YES/NO	
32.	For Indian bidders only – whether import content indicated in the offer?	YES/NO	
33.	For Indian Bidders only - whether all Taxes have been indicated categorically?	YES/NO	
34.	Whether all BRC/BEC clauses accepted?	YES/NO	
35.	Whether confirm to accept all clauses of Integrity Pact?	YES/NO	
36.	Whether duly signed Integrity Pact enclosed?	YES/NO	

=====