



OIL INDIA LIMITED
(A Government of India Enterprises)
PO : Duliajan – 786602
Assam (India)

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TENDER NO. SSG5588P15/01

DATE: 04.12.2014

INVITATION TO e-BID UNDER SINGLE STAGE TWO BID SYSTEM

Dear Sirs,

OIL invites Bids for the supply of **CHRISTMAS TREE ASSEMBLY** through its e-Procurement site under **SINGLE STAGE TWO BID System**. The bidding documents and other terms and conditions are available at Booklet No.MM/GLOBAL/E-01/2005-July2012. The prescribed Bid Forms for submission of bids are available in the tender document folder.

The general details of tender can be viewed by opening the RFx [Tender no.] under RFx and Auctions page. The details of items tendered can be found under Item tab and details can be found under Technical RFx.

The tender is invited with firm price for the specified quantity. Further details of tender are given in Technical Rfx -> External Area - > Tender Documents as **ANNEXURE 1A**.

The tender will be governed by:

- a) “General Terms & Conditions” for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005-July2012 for E-procurement (ICB Tenders). Special attention to the bidders is drawn to Section – E of the document.
- b) Technical specifications, Quantity and General Notes for Christmas Tree Assembly as per Annexure – 1A.
- c) The prescribed Bid Forms for submission of bids are available in the Technical Rfx -> External Area - > Tender Documents. Technical Checklist and Commercial Checklist vide **Annexure IV** must be filled-up and submitted along with the technical bid.
- d) The items covered by this enquiry shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and

hence Nil Customs Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export Benefit are furnished vide Addendum to MM/GLOBAL/E-01/2005-July2012 enclosed.

Special Note:

1.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with **Tender no.** and **Due date** to **The Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam** on or before the Bid Closing Date and Time mentioned in the Tender.

- a) **Original Bid Security .**
- b) **Detailed Catalogue.**
- c) **Any other document required to be submitted in original as per tender requirement.**

All documents submitted in physical form should be signed on all pages by the authorised signatory of the bidder and to be submitted in triplicate.

2.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the NIT or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in rejection of its offer without seeking any clarifications.

3.0 **All the Bids must be Digitally Signed using “Class 3” digital certificate (e-commerce application) with organisation name as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.**

4.0 Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.

5.0 **Two bid system** shall be followed for this tender and only the price-bids of the bidders whose offers are commercially and technically acceptable shall be opened for further evaluation.

6.0 **Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the Technical RFx Response-> User - > Technical Bid only. The “TECHNO-COMMERCIAL UNPRICED BID” shall**

contain all techno-commercial details **except the prices**. Please note that no **price details should be uploaded in** Technical RFX Response.

7.0 The “**PRICE BID**” must contain the price schedule and the bidder’s commercial terms and conditions. **The prices of the items should be quoted in “Conditions Tab”**.

8.0 The Integrity Pact is applicable against this tender .OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure XII of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL’s competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder’s authorized signatory who sign the Bid. If any bidder refuses to sign Integrity Pact or declined to submit Integrity Pact with the offer, their bid shall be rejected straightway”.

Yours Faithfully

Sd-
(D. THAKUR)
SR. MANAGER MATERIALS (FP)
FOR : HEAD-MATERIALS



ऑयल इन्डिया लिमिटेड
OIL INDIA LIMITED

P.O. DULIAJAN-786602,
INDIA ASSAM
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Email : mmfs1@oilindia.in



ANNEXURE-IA

Tender No& Date : SSG5588P15/01 DATED- 04.12.2014

Tender Fee : INR 4500.00 OR USD 100.00

Bid Security Amount : INR 1,19,950.00 OR USD 2,670.00
(Or equivalent amount in any currency)

Bidding Type : SINGLE STAGE TWO BID SYSTEM

Bid Closing on : As mentioned in e-portal

Bid Opening on : As mentioned in e-portal

Bid Validity : Bid should be valid for 180 days from bid closing date.

Bid Bond Validity : Bid Bond should be valid up to 11.02.2016.
(Bid bond format has been changed. Please submit bid bond as per revised format)

Performance Guarantee : Applicable @ 10% of ORDER VALUE

OIL INDIA LIMITED invites Global tenders for items detailed below:

TECHNICAL SPECIFICATIONS WITH QUANTITY

SLNO	MATERIAL DESCRIPTION & MATERIAL CODE NO.	QUANTITY	UNIT
10 ----- 03566220	CHRISTMAS TREES Christmas Tree Assmebly, 5000 psi W.P. 3.1/8" x 2.9/16" Double Arm single string conforming to API specification 6A (latest edition), PSL-2,PR1 & U-AA. Material requirement minimum API 60 K Product Specification Level-2 Temperature Rating-U Material class-AA. Pressure Rating-352.11 kg./cm.sq.(5000 psi)WP. The Christmas Tree Assembly shall be complete with the following items. a) One (01) no. Studded Cross,79.3mm x 65mm	6	NOS.

	<p>(3.1/8" x 2.9/16"), 352.11kg/sq.cm (5000 psi) working pressure, as per API 6A. Full bore top & bottom, 3.1/8",Rx 35RTJ grooved complete with stud & nuts. Full bore side, 2.9/16",Rx 27RTJ grooved complete with stud & nuts. Cross should be tapped 1/2" NPT in the center.</p> <p>b) Three (03) nos. Flanged End Gate Valves (two master valves & one crown valve), forged or Cast steel, 79.3mm x 352.11 kg./Cm.sq.(3.1/8" x 5000 psi) W.P.as per API 6A latest edition, PSL-2,PR-1 & U-AA,flanged ends Rx 35RTJ, full bore through conduit, having replaceable gate and seat assembly. Parallel solid gate construction with floating seat, back seal arrangement on the stem, non-rising stem supported on two thrust bearings, with plastic Chevron packing and grease injecting ports, complete with hand wheel.</p> <p>c) Four (04) nos. Flanged End Gate Valves, forged or Cast Steel, 65mm x352.11 kg./Cm.sq.(2.9/16" x 5000 PSI) W.P.as per API 6A latest edition, PSL-2,PR-1,U-AA, flanged ends Rx 27RTJ, full bore through conduit, having replaceable gate and seat assembly. Parallel solid gate construction with floating seat, back seat arrangement on the stem, non-rising stem supported on two thrust bearings, with plastic Chevron packing and grease injecting ports, complete with hand wheel.</p> <p>d) One (01) no. CAP FLANGE/TREE CAP/TOP CONNECTOR, complete with ACME threaded cap and tapped 1/2" NPT autoclave.</p> <p>Bottom connection: 3.1/8" x 5000 psi, Rx 35, API 6B flanged, compatible to gate valve at SI.no.(b) above.</p> <p>Top connection: internal lift thread, 3.5" EUE 8TPI, API tubing threads and external ACME threads as per API 6A.</p> <p>e) Two(02) nos Positive Chock assembly, 65mm(2.9/16") flanged inlet & outlet, Rx 27RTJ grooved, 5000 psi WP, with Honest John Bean Housing.</p> <p>f) One (01) no. spacer spool; 3.1/8" x 3.1/8", approx. 10"height, 5000 psi W.P. Rx 35, API 6B flanged.</p> <p>g) Two (02) nos Short spacer spool, flanged, Rx 27RTJ grooved, 2.9/16"x5000 psi WP, tapped 1/2" autoclave at the centre. Approx.length 300mm(12").</p> <p>h) Two (02) nos. companion flanges, 2.9/16" Rx 27RTJ grooved x 2.7/8" EUE 8RD API Tubing box threads complete with one Rx 27 ring gasket and requisite stud & nuts.</p> <p>i) Two (02) nos.1/2" x 5000 psi WP Angle needle valve,1/2" NPT Pin x Box threads.</p>		
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	<p>j) Two(02) nos. 1/2" x 5000 psi WP straight needle valve, 1/2" NPT Pin x Box threads.</p> <p>k) Four (04) nos. Pressure gauge, range:0-5000 psi, bottom entry, 1/2" NPT.</p> <p>l) One (01) set of Flow Beans(Honest John type)of assorted sizes: 4.0mm,5.0mm,6.0mm,7.0mm,8.0mm,9.0mm,10.0mm, 11.0mm,12.0mm, 13.0mm,14.0mm&15.0mm one of each size, with 01 no Bean Wrench.</p> <p>m) Requisite nos of studs with two hexagonal nuts, cadmium/zinc plated, of various size (as applicable) for the whole assembly with compatible 12 point box wrenches.</p> <p>n) Requisite nos of API RTJ gaskets of various size (as applicable) for the whole assembly. One (01) no additional Rx 35RTJ gasket to be supplied as loose item.</p> <p>o) One (01) no CAP FLANGE/TREE CAP/TOP CONNECTOR, (to be supplied as loose item) complete with ACME threaded cap and tapped 1/2" NPT autoclave.</p> <p>Bottom connection: 3.1/8" x 5000 psi, Rx 35,API 6B flanged, compatible to gate valve at Sl.no.(b) above.</p> <p>Top connection: internal lift thread, 2.7/8" EUE 8TPI, API threads and external ACME threads as per API 6A.</p> <p>p) Two(02) nos companion flanges(to be supplied as loose item), 2.9/16" Rx27 RTJ grooved x 2" API LP box threads.</p>		
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NOTE :

1. X-mass tree assembly shall be designed, manufactured & tested as per API 6A standard (latest edition).
2. The bid shall be complete with product catalogue, detailed technical drawing,manufacturer's QAP etc. A duly filled in checklist (technical) as per the enclosure shall be submitted along with the technical bid failing which the bid shall be liable for rejection.
3. The Materials shall be inspected by any of OIL's approved Third Party Inspection Agency,(viz.M/S Llodys or M/S Bureau Veritas or M/S RITES or M/S DNV or M/S IRS only) covering the following aspects to ensure conformance to ISO 10423/API 6A Standard.
 - a) Design & Performance.
 - b) Metallurgy.
 - c) Welding (if any)

- d) Quality Control.
- e) Equipment Marking.
- f) Packaging & shipping.

4. Equipment Marking: Manufacturer's name, API Monogram, rated working pressure bore size, service conditions, PSL, PR & Trim designation, Assembly Serial Number, OIL's purchase order no., year of manufacture are to be marked permanently on the body as well as on the name plate.

DELIVERY:

Bidder to quote their best delivery period.

AA. BID REJECTION CRITERIA

1.0 Technical :

- 1.1 In addition to BRC criteria vide section-D of General Terms and Conditions for Global Tender (MM/GLOBAL/E-01/2005), the following clauses will be applicable against this tender :

1.2 Bidder's Qualification

The bidder shall be a X-Mas tree manufacturer having valid API 6A license continuously for last 05 years from original bid closing date, copies of API 6A certificates shall be submitted along with bid document.

Or the bidder shall be an authorized dealer/ authorized distributor of X-Mas tree manufacturer having above qualification. A valid copy of authorization letter/ dealership certificate with proper guarantee/warranty back up on the supplied products from the original X-mas tree manufacturer (the principal) shall be submitted along with technical bid.

1.3 Bidder's Experience

- 1.3.1 **In case the bidder is an API licensee X-mas tree manufacturer**, the bidder shall have the credentials of supplying minimum 10 nos. or 40% of the **Tender quantity** (rounded off to the next integer) of X-Mas tree assembly whichever is lower, of same or higher pressure rating / PSL than the tendered item against multiple (minimum **02 nos.** & maximum **05 nos.**) orders in **last 05 years** from the original bid closing date to any reputed E & P Company. Documentary evidence of bidder's past supply experience in the form of copies of successfully executed purchase order/ contract order, invoice & bill of landing shall be submitted along with the technical bid.
- 1.3.2 **In case the bidder is an authorized dealer/ authorized distributor** of X-mas tree manufacturer who meets the qualification & experience criteria in para **1.2 & 1.3.1** above, the bidder shall have the experience of execution of **minimum 1(one) order** for supplying X-Mas tree assembly (manufactured by the principal) in

last 03 years to any reputed E & P Company from the date of technical bid. In addition to the documentary evidence of the principal's qualification & experience criteria, authorized dealer/ distributor shall also submit documentary evidence of its past supply experience in the form of copy of purchase/ contract order, invoice & bill of landing along with the technical bid.

2.0 A bid shall be rejected straightway if it does not conform to any one of the following clauses:

- (a) Validity of bid shorter than the validity indicated in the Tender.
- (b) Original Bid Security not received within the stipulated date & time mentioned in the Tender.
- (c) Bid Security with (i) validity shorter than the validity indicated in Tender and/or Bid Security amount lesser than the amount indicated in the Tender.
- (d) In case the Party refuses to sign Integrity Pact.
- (e) Average Annual Turnover of a bidder lower than the average Annual turnover mentioned in the Tender.

BB. Standard Notes:

1) The tender is invited under **SINGLE STAGE-TWO BID SYSTEM**. The bidder has to submit both the **“TECHNO-COMMERCIAL UNPRICED BID”** and **“PRICED BID”** bid through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The **“TECHNO-COMMERCIAL UNPRICED BID”** is to be submitted as per Scope of Work & Technical Specification of the tender and **“PRICED BID”** as per the **Online Priced Bid format**.

2) In Technical Bid opening, only Technical Rfx will be opened. Therefore, the bidder should ensure that **“TECHNO-COMMERCIAL UNPRICED BID** should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical Rfx Response-> User - > Technical Bid. No price should be given in above Technical Rfx otherwise the offer will be rejected. Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical Rfx Response-> User - > Technical Bid only. The **“PRICE BID”** must contain the price schedule and the bidder's commercial terms and conditions. The prices of the items should be quoted in **“Conditions Tab”**.

3) **Bid should be valid for 180 days from bid closing date, failing which offer shall be rejected**. Therefore, please ignore the minimum validity mentioned in the General Terms and Condition of Global Tender (MM/GLOBAL/E-01/2005-july 2012).

4) The original bid security (Amount is mentioned above and also in Rfx Parameters of the tender in OIL's e-portal) should reach us before bid closing date and time of the technical bid. Bid without original Bid Security will be rejected. The bidders who are exempted from submitting the Bid Bond should attach documentary evidence in the Technical Rfx Response-> User - > Technical Bid as per clause 9.8 of Section A General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005- july 2012). **The bid security shall be valid up to 11.02.2016. Please submit bid bond as per revised format.**

5) PRICED BIDS OF ONLY THOSE BIDDERS WILL BE OPENED WHOSE OFFERS ARE FOUND TO BE TECHNO-COMMERCIALLY ACCEPTABLE. THE TECHNICALLY ACCEPTABLE BIDDERS WILL BE INFORMED BEFORE OPENING OF THE "PRICED BID".

6) Price should be maintained in the “online price schedule” only. The price quoted in the “online price schedule” will only be considered. No price should be given in Technical Rfx, otherwise the offer will be rejected.

7) The items covered by this tender shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Custom Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export are furnished vide Addendum to MM/GLOBAL/01/2005-July2012 enclosed.

8). General terms and conditions of Global tender (document MM/GLOBAL/E-01/2005-July2012) is enclosed. Special attention to Bidders are drawn to the Section E of above document.

9) A copy of valid API authorisation certificate/licence is to be forwarded.

10) API Specification 6A latest edition certificate is to be submitted along with the offer.

11) Third Party Inspection is applicable against this tender. All inclusive charges for Third Party Inspection must be indicated separately as shown in the Price schedule vide Annexure – IIA & IIB of Section of GENERAL TERMS AND CONDITION (MM/GLOBAL/01/2005). Offers without any mention about Third Party Inspection charges as specified above will be considered as inclusive of Third Party Inspection charges. When a bidder mentions Third Party Inspection charges as extra without specifying the amount, the offer will be loaded with maximum value towards Third Party Inspection charges received against the tender for comparison purposes. If the bidder emerges as lowest bidder after such loading, in the event of order on that bidder, Third Party Inspection charges mentioned by OIL on the Purchase Order will be binding on the bidder. Please refer clause 7.9 of SECTION - A OF GENERAL TERMS AND CONDITION (MM/GLOBAL/E01/2005).

12) OIL'S APPROVED THIRD PARTY INSPECTION AGENCIES ARE M/s. LLODYS, M/s. BUREAU VARITAS, M/s. RITES, M/s. IRS AND M/s. DNV. PLEASE REFER CLAUSE 7.90 OF SECTION - A OF GENERAL TERMS AND CONDITION (MM/GLOBAL/01/2005)

13) Performance Security is applicable against this tender. Please refer clause 10.0 of Section A of General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005-July2012)

14) OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure XII of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. If any bidder refuses to sign Integrity Pact or declined to submit Integrity Pact with the offer, their bid shall be rejected straightway”.

15) The Integrity Pact is applicable against this tender. Therefore, please attach the Integrity Pact document duly signed along with your quotation as per BRC. The name of the OIL's Independent External Monitors at present are as under:

(I) SHRI N. GOPALASWAMI, I.A.S (Retd) ,

(II) SHRI RAMESH CHANDRA AGARWAL , IPS(Retd)

16) To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.

17) All the Bids must be Digitally Signed using “Class 3” digital certificate (e-commerce application) only as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3” digital certificate, will be liable for rejection.

18) OIL reserves the right to allow Small Scale Sectors registered with NSIC purchase preference facility as admissible as per existing Government Policy. The bidders are requested to check the latest position on the subject on their own and OIL does not accept any liability whatsoever, on this account.

CC: CHECK LIST TECHNICAL FOR X-MAS TREE :

Bidder should fill up the check list and submit with the offer.

S N	PARAMETERS	BIDDER'S REMARK
1.	Size, WP, Test pr., PSL, PR, Material Class, temperature class & trim of the offered X-mas tree assembly	(to confirm)
2.	List of offered materials / components of x-mas tree assembly with bill of materials & quantity (to enclose)	(to mention document nos.)
3.	Drawing of individual components and whole assembly showing all critical dimensions & suitably indicating all the components (to enclose)	(to mention drawing nos.)
4.	Quality Assurance Plan, if any (to enclose)	(to mention document nos.)
5.	Whether product catalogue submitted	(yes / no)
6.	API 6A License Certificate no. with validity date (copy to enclose)	(to confirm)
7.	Name of third party inspection agency	(to confirm)
8.	Compliance with the scopes of third party inspection	(yes / no)
9.	Permanent marking of <i>Manufacturer's name & unique equipment no., API Monogram, OIL's PO no., Pr. rating & PSL</i> on body of X-mas tree (preferably die-stamped / stenciled)	(to confirm)
10.	Painting / finishing & shipping as per relevant standard	(to confirm)
11.	Guarantee / warranty as per the enquiry	(to confirm)
12.	Best possible delivery from date of firm order	(to confirm)
13.	If the bidder is an authorized dealer / distributor of X-mas tree, valid authorization letter / dealership certificate no. with proper back-up guarantee / warranty from the original manufacturer (copy to be	(to mention document nos.)

	enclosed)				
14.	Any other document submitted along with bid				(to furnish detail)
15. Supporting documents for past supply experience as per the BRC / BEC clauses of the enquiry (copies of purchase order, bill of lading (BoL), Invoice etc. to be enclosed)					
PO no., Qty & date		Specification of supplied material	Client's name & address	BoL / Invoice No.	Any other relevant document
PO # 1					
PO # 2					
PO # 3					
PO # 4					
PO # 5					

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