



**OIL INDIA LIMITED**  
**(A Government of India Enterprises)**  
**PO : Duliajan – 786602**  
**Assam (India)**

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**Email: material@oilindia.in;erp\_mm@oilindia.in**

TENDER NO. SSG5407P15/01

DATE: 15.11.2014

**INVITATION TO e-BID UNDER OPEN TWO BID SYSTEM**

Dear Sirs,

OIL invites Bids for the supply of **API CLASS G CEMENT** under **SINGLE STAGE TWO BID SYSTEM** through its e-Procurement site. The bidding documents and other terms and conditions are available at Booklet No. MM/GLOBAL/E-01/2005-July 2012. The prescribed Bid Forms for submission of bids are available in the tender document folder.

The general details of tender can be viewed by opening the RFx [Tender no.] under RFx and Auctions page. The details of items tendered can be found under Item tab and details can be found under Technical RFx.

The tender is invited with firm price for the specified quantity. Further details of tender are given in Technical Rfx -> External Area -> Tender Documents as **ANNEXURE 1A**.

**The tender will be governed by:**

- a) “General Terms & Conditions” for e-Procurement as per Booklet NO. MM/GLOBAL/E-01/2005-July 2012 for E-procurement (ICB Tenders). Special attention to the bidders is drawn to Section – E of the document.
- b) Technical specifications, Quantity for **API CLASS G CEMENT** as per Annexure.- 1A
- c) The prescribed Bid Forms for submission of bids are available in the Technical Rfx -> External Area -> Tender Documents. Technical Checklist and Commercial Checklist vide **Annexure IV** must be filled-up and submitted along with the technical bid.
- d) Deemed Export Benefit are furnished vide Addendum to MM/GLOBAL/E-01/2005-July 2012 enclosed.
- e) The items covered by this tender shall be used by Oil India Limited in the PEL/ML areas which are issued /renewed after 01/04/99 and hence Nil Custom Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export are furnished vide Addendum to MM/GLOBAL/E-01/2005-July 2012 enclosed.
- f) **Please ensure that Technical Bid / all technical related documents related to the tender are uploaded in the Technical RFx Response-> User -> Technical Bid only. The “TECHNO-COMMERCIAL UNPRICED BID” shall contain all techno-commercial details except the prices. Please note that no price details should be uploaded in Technical RFx Response.**

**Special Note:**

1.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with tender no. and due date to **The Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam** on or before the Bid Closing Date and Time mentioned in the Tender.

- a) **Original Bid Security .**
- b) **Details Catalogue with API Certificates of the mill.**
- c) **Tender Sample**

**1.1 Tender Sample to be submitted before bid closing date and time.**

2.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.

**3.0 The Integrity Pact is applicable against this tender .OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure XII of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. If any bidder refuses to sign Integrity Pact or declined to submit Integrity Pact with the offer, their bid shall be rejected straightway".**

**4.0 All the Bids must be Digitally Signed using "Class 3" digital certificate (e-commerce application) with organisation name as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.**

**5.0 Submission of tender sample is mandatory for all the bidders including those who were earlier exempted from submission of tender samples. All the exemption letters issued by OIL in this regard stand withdrawn. Hence all the bidders are to ensure strict compliance of the above.**

Yours Faithfully

Sd-

(D THAKUR)

SR. MANAGER MATERIALS (FS-1)

FOR HEAD-MATERIALS

FOR RESIDENT CHIEF EXECUTIVE

OIL INDIA LIMITED  
(A Govt. of India Enterprise)  
P.O. Duliajan-786602, Assam  
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: [erp\\_mm@oilindia.in](mailto:erp_mm@oilindia.in)

### **ANNEXURE-IA**

**Tender No& Date : SSG5407P15/01 DATED- 15.11.2014**

**Tender Fee : INR 4500.00 OR USD 100.00**

**Bid Security Amount : INR 20,59,150.00 OR USD 45,760.00  
(Or equivalent amount in any currency)**

**Bidding Type : SINGLE STAGE TWO BID SYSTEM**

**Bid Closing on :As mentioned in e-portal**

**Bid Opening on :As mentioned in e-portal**

**Bid Validity : Bid should be valid for 180 days from bid closing date.**

**Bid Bond Validity : Bid Bond should be valid up to 31.01.2016.  
(Bid bond format has been changed. Please submit bid bond  
as per revised format)**

**Performance Guarantee: Applicable @ 10% OF ORDER VALUE**

**OIL INDIA LIMITED invites Global tenders for items detailed below:**

### **AA. TECHNICAL SPECIFICATIONS WITH QUANTITY**

SLNO	MATERIAL DESCRIPTION & MATERIAL CODE NO.	QUANTIT Y	UNIT
10 ----- 84060314	<b>CEMENT</b> Cement, Oilwell, Class `G' Std. API 10A (Latest Edition) Type : High Sulphate Resistant Packing : 50 Kg./Bag  i) PACKING : (a) Packing should be as per API Specifications 10A (Latest Edition) i.e. the cement should be packed in bags consisting of 6 kraft paper layers of adequate strength and resistance to moistures (Min. Wt. 70 gm/sq.m each) with two polythene or polypropylene layers (wt. 15-24 gms. sq.m. each)	192,000	BAG

	<p>included between the first and fifth layers. Net cement content per bag should be 50 kg. Any perforation on the bag and the filling valve must be sealed suitably after cement filling to ensure moisture proofness during transit/storage.</p> <p>(b) Along with the materials, empty spare bags numbering 3% of the total filled bags should be supplied free of cost. The empty bags should be moisture proof polycoated (minimum two layers) HDPE bags strong enough to withstand the rigours of rough handling and storage with a capacity of 50 Kg.</p> <p>ii) API MONOGRAM :</p> <p>API Monogram must be embossed on each bag.</p> <p><b><u>Common Note.</u></b></p> <p>1) PELLETISATION : If supply is from foreign source, the supply should be in suitably pelletised forms. The additional cost for palletisation should be shown separately.</p> <p>2) Bidders must categorically confirm if the cement would be manufactured as per API specification and if API Monogram shall be provided. Bidders are to send a copy of API Authorisation Certificate alongwith the tender.</p> <p>3) <b>SAMPLE :</b></p> <p><b>Bidders must supply 5 Kg sample along with their offer for laboratory testing. In absence of sample, the offer will not be considered.</b></p> <p><b>Submission of tender sample is mandatory for all the bidders including those who were earlier exempted from submission of tender samples. All the exemption letters issued by OIL in this regard stand withdrawn. Hence all the bidders are to ensure strict compliance of the above.</b></p> <p>4) Manufacturer's Test Certificates should be furnished along with the despatch/shipping documents.</p>		
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**NOTE:**

- 1) RATE SHOULD BE VALID FOR 2 YEARS FROM THE DATE OF PLACEMENT OF ORDER.
- 2) SUPPLY TO BE MADE "AS AND WHEN REQUIRED" BASIS WITHIN ONE MONTH OF SUPPLY NOTICE. SUPPLY NOTICE FOR SUPPLY OF ONE RAKE LOAD (i.e 48,000 BAGS) AT A TIME WILL BE ISSUED.

**BB. STANDARD NOTE :**

- 1) The tender is invited under SINGLE STAGE-TWO BID SYSTEM. The bidder has to submit both the "TECHNO-COMMERCIAL UNPRICED BID" and "PRICED BID" bid through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The "TECHNO-COMMERCIAL UNPRICED BID" is to be submitted as per Scope of Work & Technical Specification of the tender and "PRICED BID" as per the **Online Price Bid format**.
- 2) In Technical Bid opening, only Technical Rfx will be opened. Therefore, the bidder should ensure that "TECHNO-COMMERCIAL UNPRICED BID" should contain details as mentioned in the technical specifications as well as BEC/ BRC and upload the same in the Technical Rfx Response-> User -> Technical Bid. No price should be given in above Technical Rfx otherwise the offer will be rejected. Please go through the help document in details before uploading the document and ensure uploading of technical bid in the Technical Rfx Response-> User -> Technical Bid only. The "PRICE BID" must contain the price schedule and the bidder's commercial terms and conditions. The prices of the items should be quoted in "Conditions Tab".
- 3) Bid should be valid for 180 days from bid closing date, failing which offer shall be rejected. Therefore, please ignore the minimum validity mentioned in the General Terms and Condition of Global Tender (MM/GLOBAL/E-01/2005-july 2012).
- 4) The original bid security (Amount is mentioned above and also in Basic Data of the tender in OIL's e-portal) should reach us before bid closing date and time of the technical bid. Bid without original Bid Security will be rejected. The bidders who are exempted from submitting the Bid Bond should attach documentary evidence in the Collaboration folder as per clause 9.8 of Section A General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005). **The bid security shall be valid up to 31.01.2016. Please submit bid bond as per revised format.**
- 5) The tender sample should reach us before bid closing date and time stipulated in the e-tender.

- 6) Performance Security is applicable against this tender. Please refer clause 10.0 of Section A of General Terms and conditions for Global Tender (MM/GLOBAL/E-01/2005-july 2012).
- 7) Commercial bids of only those bidders will be opened whose offers are found technically acceptable. The technically acceptable bidders will be informed before opening of the "COMMERCIAL BID".
- 8) OIL reserves the right to allow Small Scale Sectors registered with NSIC purchase preference facility as admissible as per existing Government Policy. The bidders are requested to check the latest position on the subject on their own and OIL does not accept any liability whatsoever, on this account.
- 9) To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.
- 10) Price should be maintained in the “online price schedule” only. The price quoted in the “online price schedule” only will be considered. **No price should be given in Technical Rfx, otherwise the offer will be rejected.**
- 11) **All the Bids must be Digitally Signed using “Class 3” digital certificate (e-commerce application) only as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (CAI), Controller of Certifying Authorities (CCA) of India. The bid signed using other than “Class 3” digital certificate, will be liable for rejection.**
- 12) The items covered by this tender shall be used by Oil India Limited in the PEL/ML areas which are issued / renewed after 01/04/99 and hence Nil Custom Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export are furnished vide Addendum to MM/GLOBAL/01/2005-july 2012 enclosed.
- 13) Indigenous Bidder must indicate handling charge to the nearest rail head. If any Indigenous Bidder does not indicate the handling charge to the nearest rail head, their offer will be liable for rejection.
- 14) Valid API 10A certificate is to be submitted along with the offer.
- 14) **The Integrity Pact is applicable against this tender.** The name of the OIL’s Independent External Monitors at present are as under:  
SHRI N. GOPALASWAMI, I.A.S ( Retd) ,  
SHRI RAMESH CHANDRA AGARWAL , IPS( Retd)

## **CC. BID REJECTION CRITERIA ( BRC)**

**In addition to BRC criteria vide section –D of General Terms & Conditions for Global tenders (MM/GLOBAL/E-01/2005 - JULY 2012), the following clauses will be applicable against the tender failing which offer will be rejected.**

- i) The party should have record of supplying at least one rake load (2400 MT) of API Class 'G' Cement per year during last 3 years to various E&P companies. For this purpose the period reckoned shall be the period prior to the date of opening of the techno-commercial bid. Documentary evidences in support of the order executed with quantity should be submitted to OIL. OIL reserves the rights to verify the same.
- ii) The party must submit a performance certificate of their product from the Company to whom they have supplied their product in bulk.

The bidder must submit 5 Kg of the product as tender sample along with the bid for laboratory evaluation. The sample should reach Head-Materials, Oil India Limited, Duliajan, before bid closing date and time failing which bid shall be rejected.

Submission of tender sample is mandatory for all the bidders including those who were earlier exempted from submission of tender samples. All the exemption letters issued by OIL in this regard stand withdrawn. Hence all the bidders are to ensure strict compliance of the above.

- iii) The tender sample will be evaluated in OIL's laboratory as per API specification 10A. Further, the product must respond to different cement additives like cement fluid loss additives, friction, respond or dispersant, retarders etc. of various reputed companies viz. M/s. Halliburton, M/s. Dowell Schlumberger, M/s. BJ Services etc. at low (upto 70 deg C) moderate (upto 90 deg. C and high (upto 130 deg. C) temperature ranges.
- iv) **OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure XII of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid. If any bidder refuses**

**to sign Integrity Pact or declined to submit Integrity Pact with the offer, their bid shall be rejected straightway”.**

A bid shall be rejected straightway if it does not conform to any one of the following clauses:

- (a) Validity of bid shorter than the validity indicated in the Tender.
- (b) Original Bid Security not received within the stipulated date & time mentioned in the Tender.
- (c) Bid Security with (i) validity shorter than the validity indicated in Tender and/or Bid Security amount lesser than the amount indicated in the Tender.
- (d) In case the Party refuses to sign Integrity Pact.
- (e) Average Annual Turnover of a bidder lower than the average Annual turnover mentioned in the Tender.

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