

OIL INDIA LIMITED
(A Government of India Enterprise)
Pipeline Headquarters
P. O. –Udayan Vihar, Guwahati-781171, Assam, India
E mail: amrit.khatoniar@oilindia.in

E-Tender

OIL INDIA LIMITED invites Competitive Global Bid through its e-procurement portal <https://etender.srm.oilindia.in/irj/portal> for the following Services:

Tender No	Bid Closing Date & Time	Service Description
CGG 3851 P15	25-07-2014 At 11.00 A.M.	Hiring the Helicopter services for Pipeline inspection under Administration Section, PHQ, Guwahati

Application showing full address/email address with Tender Fee (Non-refundable) of **₹40,000/- (Rupees Forty Thousand) / (US\$ 678.00)** only by Demand Draft/Banker's Cheque only in favour of M/s Oil India Limited and payable at Guwahati is to be sent to Chief Manager (Contracts) , Oil India Limited, P.O. Udayan Vihar, Assam-781171 only between **11-06-2014** and one week prior to Bid Closing date (i.e. **18.07/2014**). The envelope containing the application for participation should clearly indicate **“Request for participation”** for easy identification and timely issue of authorization. No physical tender documents will be provided. On receipt of requisite tender fee **USER_ID** and initial **PASSWORD** will be communicated to the bidder (through e-mail) and will be allowed to participate in the tender through OIL's e-Procurement portal. **Details of NIT can be viewed using “Guest Login” provided in the e-Procurement portal.** The link to e-Procurement portal has been also provided through OIL's web site <https://etender.srm.oilindia.in/irj/portal>.

1.0 **BID SECURITY** : ₹ 44,00,000.00 OR US \$ 7,4577

2.0 **TENDER FEE:**

2.1 Bidders interested to provide the services and interested to participate in the above tender are requested to submit the tender fee of **₹ 40,000/- (Rupees Forty Thousand only) or US \$ 678.00 (US dollar Six hundred Seventy Eight Only)** only by Demand Draft/Banker's Cheque favouring OIL INDIA LIMITED, Payable at Guwahati issued by any Scheduled Bank. NO OTHER MODE OF PAYMENT WILL BE ACCEPTED BY THE COMPANY. The bidders shall be able to participate in the online bidding only after payment of requisite tender fee. OIL will not take any responsibility for any delay/late in receipt of Tender fee.

2.2 Sealed envelopes containing the Tender Fee shall be marked with the above Tender Number and description of work and addressed to following:

Chief Manager - **Contracts**
Oil India Limited
Pipeline Head Quarter, Narangi
P.O.: Udayan Vihar, Guwahati,
Assam – 781171

Tender fee shall reach the above address one week prior to Bid Closing date during working days (excluding Sundays/Holidays). Bidder whose Tender fee reach after the last date of received of tender fee as mentioned in online data shall not be allowed to participate in the bidding process.

2.3 EXEMPTION OF TENDER FEE:

- i) Small Scale Industries (SSI) registered with NSIC/SME under Single Point Registration Scheme are exempted from payment of tender fees for the items they are registered with NSIC. Valid registration certificate with NSIC must be enclosed along with the application for issuing tender documents.
- ii) Govt. departments are also exempted to pay tender fee
- iii) Firms registered with NSIC & Government Departments claiming exemption from payment of tender fee should submit their request with all credentials to the tender administrator at least 7 days in advance from the date of closer of sale of bid documents, to get access for participation in the tender.
- (iv) Tender documents provided to SSI Units registered with NSIC on free of charge basis shall submit their offer for the service for which they are registered. Their offer for other than the registered service shall not be acceptable. Their offer as service provider also will not be acceptable and shall be rejected straightway.
- v) Parties who participated earlier **Tender No. CGG 7273 P13** cancelled later on also exempted to pay tender fee.

BID REJECTION CRITERIA (BRC) / BID EVALUATION CRITERIA (BEC)

1.0 BID REJECTION CRITERIA (BRC) :

The bid shall conform generally to the specifications and terms and conditions given in this Bid document. Bids shall be rejected in case the services offered do not conform to required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bids to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.

1.1 TECHNICAL EXPERIENCE:

- 1.1.1 Bidders must have minimum experience of **3(Three)** years in Helicopter operations prior to the bid closing date. The bidder should have not been debarred/blacklisted for bidding in any tender for Helicopter Services by any Government department (State/Central), Autonomous body / PSUs or local administration.
- 1.1.2 Bidders should have experience of operating minimum two helicopters, not necessarily same type of helicopter offered for similar work. “Similar work” means operating helicopter with proper NSOP (Non Schedule Operators Permit)

- 1.1.3 The vintage of the Helicopter proposed to be deployed shall not be more than **four (4) years** old. The Helicopter offered should not have completed more than 1,000 engine and Air frame hours as on bid closing date.
- 1.1.4 The helicopter proposed to be deployed must meet the following broad specifications and the details specifications as per clause **1.1.5** herein under.
- i) Minimum seating capacity of our including the Pilot i.e. 1 (One) Pilot + 3(Three) passengers.
 - ii) Maximum payload (with minimum 2 hours of fuel on board at cruising speed) more than 325 Kg.
 - iii) Cruise speed 100 Knots or above.
 - iv) Single Turbine engine helicopter.
 - v) Maximum range (with full fuel on board) : more than 350 Km. / 180 NM (Nautical Miles)
 - vi) VFR (Visual Flight Rules) helicopter should be equipped for special VFR conditions as per DGCA norms.
 - vii) Good Operating conditions offering all round view to the observer.
 - viii) Certified for single pilot operations for single engine helicopter and twin pilot operations for twin engine helicopter.
 - ix) The helicopter shall meet current C of A and all the requirements specified by the DGCA to be fly worthy.

1.1.5 **DETAIL SPECIFICATION:**

1.1.5.1 **ELIGIBILITY CRITERIA FOR PILOT:**

- i) Pilots should be qualified for single pilot operations on type with minimum 1000 hours experience on helicopters and minimum 100 hours on type {as PIC (Pilot in Command).}
- ii) Pilots should preferably have previous experience of carrying out pipeline survey.
- iii) Pilot should have no attributable accident / incident in the last 5 years.
- iv) Pilot should be current in all respect before undertaking flying according to DGCA stipulations.
- v) The Bidder should have back up pilot with equivalent qualifications on its pay roll.
- vi) ***The Pilot proposed to be deployed for flying should be in the direct employment of the Company (bidder's Establishment) for a minimum period of 6 months on the date of closing of the bid***

1.6.1.2 **ELIGIBILITY CRITERIA FOR MAINTENANCE:**

- i) The bidder should have adequate and qualified maintenance staff to carryout DI, TRS, Routine inspection and major servicing.

- ii) The bidder should have adequate spare, tools and testing equipment to carryout major servicing like 300 / 400 hours servicing at Base.
- iii) The maintenance and operations base will be at Guwahati Airport / Heliport at Narangi Pipeline Headquarters.
- iv) The bidder should have a CAMO and QM. The Company should also be approved by CAR145 for maintenance by the DGCA.

1.6.1.3 OTHERS:

- i) The bidder should have a proper flight safety organization.
- ii) A half yearly safety audit report will be submitted by the Operator every year on being cleared for operations for OIL. This audit will be carried out by a qualified safety auditor and certified by DGCA and approved by OIL.
- iii) Bidders should have NSOP (None scheduled operator permit) issued by DGCA. Also the permit of the bidder should not have suspended or in operational by the regulatory authority at the time of the bidding. Nor should there be any legal proceedings going on in this regard in any Court of Law.

1.2 FINANCIAL PARAMETERS:

Average Annual Turnover during last 3 (Three) years ending financial year (**31st March, 2013**) should be ` **7,00,00,000.00 OR US \$ 11,86,441.00**

For proof of Annual turnover the following documents must be furnished :

- Audited Balance Sheet and Profit & Loss account
- A certificate issued by a practicing Chartered /Cost Accountant firm indicating the membership code number certifying the Annual turnover and nature of business.

The Bidder must have PF code number, PAN & VAT registration numbers issued by appropriate Government Authority. Documentary evidence must be furnished along with the bid.

1.3 COMMERCIAL:

- 1.3.1 Bidder shall furnish Bid Security along with Bid. Bid security shall be furnished as a part of “**Technical Bid**”. Any bid not accompanied by a proper bid security will be rejected.
- 1.3.2 Any bid received in the form of Telex/Cable/Fax/E-mail/Telephone call will not be accepted.
- 1.3.3 Bid shall be typed or written in indelible ink and original bid shall be signed by the Bidder or their authorized representatives on all pages failing which the bid will be rejected.

- 1.3.4. Bid shall contain no inter-lineation, erasures or overwriting except as necessary to correct errors made by Bidder, in which case such corrections shall be initialed by the person(s) signing the bid. However, white fluid should not be used for making corrections. Any bid not meeting this requirement shall be rejected.
- 1.3.5 The Techno-Commercial Bid should not have any price indication.
- 1.3.6 Any bid containing false statement will be rejected.
- 1.3.7 Bidders must quote clearly and strictly in accordance with the price scheduled of Bidding Documents, otherwise the bid will be rejected.
- 1.3.8 Any Bid received by the Company after the deadline for submission of bids prescribed by the Company will be rejected.
- 1.3.9 Price quoted by the successful Bidder must be firm during the performance of the Contract and not subject to variation on any account except on account of revision of ATF charges. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- 1.3.10 The following clauses with all its sub-clauses should be agreed in toto, failing which the bid will be rejected.
- a) Performance security Clause
 - b) Force Majeure Clause
 - c) Termination Clause
 - d) Settlement of disputes Clause
 - e) Liquidated Damage Clause
 - f) Acceptance of Jurisdiction and applicable law.
 - g) Tax liabilities Clause
 - h) Insurance Clause
 - i) With holding Clause
 - j) Liability Clause

2.0 **BID EVALUATION CRITERIA (BEC):**

- 2.1 The bids conforming to the technical specifications, terms and conditions stipulated in the bid documents and considered to be responsive after subjecting to the Bid rejection criteria will be considered for further evaluation as per the Bid evaluation criteria given below:
- 2.2 To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of total financial outgo of the following items of the price schedule:

$$\begin{aligned} &\text{Total estimated contract value for 4 (Four) years operation (48 months)} \\ &= A \times 48 + B \times 1200 \end{aligned}$$

Where:

$$\begin{aligned} A &= \text{Fixed charges per month} \\ B &= \text{Flying charges per hour} \end{aligned}$$

Note: (a) Total estimated flying hours in 4 years is 1200 hours (assuming flying hours a month) @25

(b) There are no guaranteed flying hours and payment for flying hours will be at actual flying hours basis only. It is reiterated that the above flying hours are for Bid Evaluation purpose only.

3.0 GENERAL

- 3.1 In case Bidder takes exception to any clause of Tender Document not covered under BEC/BRC, then the Company has the discretion to load or reject the offer on account of such exception if the Bidder does not withdraw / modify the deviation when / as advised by the Company. The loading so done by the Company will be final and binding on the Bidders. No deviation will however, be accepted in the clauses covered under BEC/BRC.
- 3.2 To ascertain the substantial responsiveness of the bid the Company reserves the right to ask the bidder for clarification in respect of clauses covered under BEC/BRC and such clarification fulfilling the BEC/BRC clauses must be received on or before the deadline given by the Company, failing which the offer will be summarily rejected.
- 3.3 In case, any of the clauses in the BRC contradict with other clauses of Bid Document elsewhere, then the clauses in the BRC shall prevail.
- 3.4 Any exceptions / deviations to tender must be spelt out by Bidder in their "Technical" Bid only. Any additional information/terms/ conditions furnished in sealed 'Price Bid' will not be considered by Company for evaluation / award of contract.
- 3.5 The Company requires an air conditioned Helicopter. Therefore, bidder to confirm that the Helicopter will be fitted with Air Conditioner before commencement of the contract in case the offered Helicopter is not an air-conditioned one, at no extra cost to the company. In case, the successful bidder fails to provide the air conditioned Helicopter, it will be a sufficient ground to terminate the contract including forfeiture of the Performance Security amount.

