

Bid Document

Bid Details	
Bid End Date/Time	30-04-2021 12:00:00
Bid Opening Date/Time	30-04-2021 12:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	65 (Days)
Ministry/State Name	Ministry Of Petroleum And Natural Gas
Department Name	Oil India Limited
Organisation Name	Oil India Limited
Office Name	Oil India Limited
Total Quantity	3000
Item Category	Drilling Detergent
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
Document required from seller	Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	5 Days
Evaluation Method	Total value wise evaluation

EMD Detail

Required	No
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ePBG Detail

Advisory Bank	HDFC Bank
ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	14

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

GM-Materials (HoD)
Oil India Limited, Duliajan
(Binita Deka Borah)

Splitting

Bid splitting not applied.

MSE Purchase Preference

MSE Purchase Preference	Yes
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1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer)of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 100%(selected by Buyer) percentage of total QUANTITY.

Drilling Detergent (3000 jar)

Brand Type	Unbranded
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Technical Specifications

Buyer Specification Document	Download
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Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Delivery Schedule (In number of days from contract start days)		
			Quantity	Delivery to start after	Delivery to be completed by
1	Krishna Mohan Kumar	786602,Oil India Limited, Duliajan, Assam	1500	30	60
			1500	150	180

Buyer Added Bid Specific Additional Terms and Conditions

1. Buyer Added Bid Specific Additional Terms and Conditions

Delivery requirement: In two equal lots as under-

(i) 1st lot of 1500 DR, tentatively in August, 2021.

(ii) 2nd lot of 1500 DR, tentatively in December, 2021.

The Quoted price shall be on DDP (FOR) Duliajan price and should include of all cost including GST@5% against EC, Transit Insurance and Road Freight.

Experience Criteria

1. Bidder's Eligibility:

1.1 The bidder shall be an Original Product Manufacturer (Principal) of the tender item(s).

Or

1.2 The bidder shall be an authorized dealer/ authorized distributor/ authorized supplier of an Original Product Manufacturer of the tender item(s).

2. In case the bidder is original product manufacturer (principal) of the tendered item(s):

The bidder shall comply with the following clauses:

2.1 The Original Product Manufacturer shall have manufacturing experience in previous 5 (five) years to be reckoned from the original stipulated bid closing date of the tender.

2.2 In addition to above point, the bidder must have supply experiences towards execution of at least one order of minimum 50% of tendered quantity (rounded off to the next higher integer) against a single order in last 5 years to various E&P Companies or as a service provider to E& P companies preceding to the original bid closing date of the tender.

In this regard, the bidder shall submit **any one or in combination of the following set of documents** in their technical bid as per tender requirement, wherever asked for.

(i) Copy of purchase order along with invoice copy

OR

(ii) Copy of Purchase order along with bill of lading

OR

(iii) Copy of Purchase order along with satisfactory Completion certificate from client

OR

(iv) Copy of purchase order along with delivery challan along with Invoice Copy (ies)

OR

(v) Copy of purchase order along with any other documents which shall proof that the bidder has successfully executed such order(s)

3. In case, the bidder is an authorized dealer/ authorized distributor/ authorized supplier of original chemical manufacturer:

The bidder shall fulfill the following clauses:

3.1 The bidder's Original Product Manufacturer (Principal) shall have manufacturing experience in previous 5 (five) years to be reckoned from the original stipulated bid closing date of the tender.

3.2 Additionally, the bidder (authorized dealer/ supplier/ distributor) of the original product manufacture (Principal) shall fulfill the experience criteria of successful execution of minimum 50% of tendered quantity (to be rounded off to the next higher integer) against a single order in last FIVE (5) years preceding the original bid closing date of the tender.

In this regard, the bidder shall submit **any one or in combination of the following set of documents** in their technical bid as per tender requirement, wherever asked for.

(i) Copy of purchase order along with invoice copy

OR

(ii) Copy of Purchase order along with bill of lading

OR

(iii) Copy of Purchase order along with satisfactory Completion certificate from client

OR

(iv) Copy of purchase order along with delivery challan along with invoice copy (copies)

OR

(v) Copy of purchase order along with any other documents which shall prove that the bidder has successfully executed such purchase order(s).

3.3 The bidder shall submit valid **Authorization Certificate/ Letter** issued by its Original Product Manufacturer (Principal), confirming the Bidder's status as their authorized supplier/ dealer/ distributor to sell their products with proper warranty and guarantee back-up. Such authorization certificate/ letter shall be valid for the entire period of execution of the order.

In case the bidder fails to provide the authorization letter/ certificate from its product manufacturer, the bidder must submit **Quality Assurance Certificate** mentioning that the offered product will be of same or higher quality/ standard of the tender sample submitted along with the bid in the event of bulk supply against order.

Failing to submit **Authorization certificate/ letter or Quality assurance certificate** on the part of the bidder along with their bid, the offer of the bidder will be rejected straightway.

NOTES TO BIDDER:

a. Authorization certificate/letter issued by the Original product manufacturer (Principal) shall clearly mention whether the bidder is an "authorized dealer or authorized distributor or authorized supplier of the original Product Manufacturer (Principal)".

b. Authorization letter without clearly mentioning 'authorized dealer' or 'authorized distributor' or 'authorized supplier' of Original Product Manufacturer will not be considered for bid evaluation and in that case the offer shall be rejected straightway.

c. Authorization letter issued by the Original Product Manufacture in any other form such as Direct Chanel Partner /Indirect Chanel Partner/Chanel Partner/seller/Reseller/Sub Dealer / Sub Distributor/Sister Concern of the tendered item(s) shall not be considered for bid evaluation and the offer shall be rejected.

d. In case the bidder is a subsidiary company of the parent (Principal) company, the bidder shall also upload/ submit the documents such as board resolution certificate/ legal certificate along with their offer that would establish the relation between the parent company with the subsidiary company without which the bid will not be evaluated and will be rejected straightway.

4. Bidders whose products have been successfully field tried extensively in OIL's operational area are exempted from meeting the experience criteria mentioned in BRC clause 2.1, clause 2.2, clause 3.1 & clause 3.2 provided they offer the same brand of product from the same manufacturer. However, the party must categorically furnish the Purchase Orders of OIL against which they have successfully supplied the tendered item to OIL.

5. Supply experience executed by the bidder to its sister concern/ subsidiary shall not be considered as experience for the purpose of meeting experience criteria of BRC.

6. Authorization letter issued to the bidder by anybody except Original Product Manufacturer (Principal) shall not be considered as valid authorization letter and in such case the bid will be rejected.

Hence all the bidders are to ensure strict compliance to the above or else the offer will be rejected straightway.

Special Notes

1. In case the bidder is not a manufacturer, the bidder shall confirm the name of its manufacturer.
2. The material should be supplied in the original packing of the manufacturer with markings as specified in the tender.
3. Bidder shall confirm shelf life as per tender requirement, wherever asked for. Any supply without shelf life or shelf life less than the tender requirement shall be rejected.
4. Bidder shall submit a copy of Material Safety Data Sheet of the quoted product along with the bid else the offer will not be evaluated.
5. The whole tendered quantity will be procured from seller(s) who are registered for the tender item with Oil India Limited on the date of bid opening. "Registered sellers with OIL" are those whose offered products have already been passed by OIL after successful extensive field trial in OIL's operational area. Seller(s) are to provide samples of their offered product in triplicate (i.e. 3 samples each of 1/2kg) before bulk supply, in the event of placement of order. These samples will be tested in OIL's laboratory as per tender specification and the acceptance/ rejection of the sample will be decided on the basis of OIL's laboratory test report only. Delivery instruction for bulk supply will be given only after successful laboratory testing of the above samples and clearance of the samples by OIL, which will be intimated to the seller(s) by OIL.

Financial Evaluation Criteria:

1.0 The bidder shall have an annual financial turnover of minimum INR 24,06,000.00 during any of the preceding 03 (Three) financial/ accounting years reckoned from the original bid closing date.

2.0 "Net Worth" of the bidder should be positive for the financial/ accounting year just preceding to the original Bid Closing Date of the tender.

3.0 Considering the time required for preparation of Financial Statements, if the last date of preceding financial/ accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial/ accounting year are not available with the bidder, then the financial turnover of the previous three financial/ accounting years excluding the preceding financial/ accounting year will be considered. In such cases, the Net worth of the previous financial/ accounting year excluding the preceding financial/ accounting year will be considered. However, the bidder has to submit an affidavit/ undertaking certifying that 'the balance sheet/ Financial Statements for the financial year 2020-21 has actually not been audited as on Bid Closing Date'.

Note:

a) For proof of Annual Turnover & Net worth any one of the following documents must be submitted along with the technical bid: -

i) A certificate issued by a practicing Chartered Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth.

OR

ii) Audited Balance Sheet along with Profit & Loss account.

b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/ State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder is to provide documentary evidence for the same.

Any deviation(s) from above specifications/ clauses should be clearly highlighted mentioning justification in support of deviation.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---