

### Bid Document

Bid Details	
Bid End Date/Time	27-01-2021 15:00:00
Bid Opening Date/Time	27-01-2021 15:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	65 (Days)
Ministry/State Name	Ministry Of Petroleum And Natural Gas
Department Name	Oil India Limited
Organisation Name	Oil India Limited
Office Name	Oil India Limited
Total Quantity	4
Item Category	Kelly Spinner
Bidder Turnover (Last 3 Years)	60 Lakh (s)
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	5 Days
Inspection Required	No
Evaluation Method	Total value wise evaluation

### EMD Detail

Required	No
----------	----

### ePBG Detail

Advisory Bank	HDFC Bank
ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	14

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

### Beneficiary:

Chief Manager Materials

TUHIN ROY Chief Manager - Materials (FD) | Materials Department Oil India Limited, Duliajan, Assam 786602 Direct: +91-374-2808614 | Email : tuhin\_roy@oilindia.in Details of Beneficiary : OIL INDIA LIMITED Bank Name :HDFC BANK LIMITED Branch Name :Duliajan Bank Account No. :21182320000016 Type of Account :Current Account IFSC Code :HDFC0002118 MICR Code :786240302 SWIFT Code :HDFCINBBCAL  
(Tuhin Roy)

**Splitting**

Bid splitting not applied.

**MII Purchase Preference**

MII Purchase Preference	Yes
-------------------------	-----

**MSE Purchase Preference**

MSE Purchase Preference	Yes
-------------------------	-----

1. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.

2. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.

**Kelly Spinner ( 4 pieces )**

(Minimum 50% Local content required for MII compliance)

**Technical Specifications**

Buyer Specification Document	<a href="#">Download</a>
------------------------------	--------------------------

**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Krishna Mohan Kumar	786602,Oil India Limited, Duliajan, Assam	4	150

**Bid Specific Additional Terms and Conditions**

- 1.Scope of supply (Bid price to include all cost components) : Only supply of Goods
- 2.Warranty period of the supplied products shall be 1 years from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid.
- 3.OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.
- 4.The buyer organization is an institution eligible for concessional rates of GST as notified by the Government of India. The goods for which bids have been invited fall under classification of GST concession and the conditions for eligibility of concession are met by the institution. A certificate to this effect will be issued by Buyer to the Seller after award of the Contract. Sellers are requested to submit their bids after accounting for the Concessional rate of GST.  
Applicable Concessional rate of GST : 5%  
Notification No.and date : 3/2017 dated 28/06/2017
- 5.Whereever Essentiality Certificate is applicable (PEL/ML), successful bidder should provide Proforma Invoice for processeing for EC application and material should be dispatche after receiving of EC rom DGH. In view of the same, an ATC may be incorporated in GeM, viz, "BIDDER/OEM must provide Proforma Invoice for processeing for EC application within 10 days from date of issue of GeM Contract and material should be dispatche after receiving of EC rom DGH."

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---Thank You---**

**ANNEXURE - AA**

<b>TECHNICAL EVALUATION MATRIX (TO BE FILLED IN BY BIDDER DULY SIGNED)</b>			
<b>TECHNICAL SPECIFICATIONS</b>			
<b>Cl aus e Nu mb er</b>		<b>BIDDER'S RESPONS E (Complied / Not Complied / Deviation / Not Applicable)</b>	<b>Relevant Location of their Bid to support the remarks / compliance  (Reference of Document name / Serial number / Page number of bid for documentary evidence)</b>
	<p><b><u>ITEM NO.10. PNEUMATICALLY OPERATED KELLY SPINNER: Qty = 04 numbers</u></b></p> <p>SPECIFICATION :</p> <p>Pneumatically operated Kelly Spinners manufactured as per API specifications 8C, equivalent to VARCO model 6600, with the following features and specifications:</p> <ol style="list-style-type: none"><li>1) Two motors for right and left hand rotations.</li><li>2) The Kelly Spinner should have 168.27 mm (6.5/8 inches) API Regular L.H. connections with Box up and Pin down.</li><li>3) The thread roots should be cold rolled and phosphatised.</li><li>4) The thread connections should feature API stress relief groove on pin end and API bore back on box end.</li><li>5) All connections should be coated with an API lubricant and provided with pressed steel thread protectors at pin end and lift type pressed steel thread protectors at the box end.</li><li>6) The Kelly Spinner should be complete with Master Valve assembly, Control Valves, Air pressure regulator, Air Lubricator, Air Filter with Auto drain and should have an inbuilt system to avoid over torque.</li><li>7) Air hoses of length 30 meters (100 feet) - 1 inch diameter heavy duty hose with end connectors for connecting from Air manifold to air motor and ¼ inch air pressure hose with end connectors for connecting from hand control valve to air motor.</li></ol>		

	<p>8) Two numbers of turn buckles or torque arrestor system</p> <p>9) Other Specifications</p> <p>Sub Outside Diameter : 203.20 mm (8 inch)</p> <p>Sub Inside Diameter : 76.20 mm (3 inch)</p> <p>Brake Torque : 1100-1400 ft - lbs.</p> <p>Idle Speed : 110 to 170 RPM (free spin)</p> <p>Minimum Air Pressure : 80 psi</p> <p>Maximum Air Pressure : 120 psi</p> <p>Air Consumption : 200-300 cfm at 80-120 psi</p> <p>Maximum Weight : 500 kg</p>		
	NOTE FOR BIDDERS:		
1	The Kelly Spinners shall be brand new, unused & of prime quality. Bidder shall warrant (in the event of an order) that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with API specification 8C. This clause shall be valid for 18 months from date of shipment or 12 months from the date of commissioning of the items. The defective materials, if the supplier at their own expenses shall replace any, rejected by OIL. Bidders must confirm the same in their quotations.		
2	Kelly Spinners shall be Manufactured, Sampled, Tested, Inspected, Marked and Certified as per API Specification 8C. Bidders are to confirm the same in their quotations. Bidders are to forward a copy of valid API Specification certificate along with their quotation.		
3	All thread connections and other physical properties should conform to API Specifications. Bidder should forward copies of relevant valid API Specification certificate along with the quotation prior to date of opening of techno-commercial bid.		
4	Marking shall be done as per API specification 8C i.e. Kelly spinners shall be die stamped on the Sub OD with manufacturer's name or identification mark, the API monogram and the month and year of manufacture. Bidders are to confirm the same while quoting.		
5	Kelly Spinners shall be supplied with pressed steel thread protectors installed at pin end and lift type pressed steel thread protectors installed at the box end.		
6	'OIL' logo / mark and purchase order number shall be die stamped or paint stencilled on the item. Bidders shall confirm compliance to the same while quoting.		
7	The quotation must accompany relevant catalogue, literature, drawing illustrating all components with part name & part number etc.		
8	Bidder must forward a list of recommended spares indicating the item, part number, quantity & price for two years successful operation. However, the price of spares will not be considered for evaluation purpose.		
9	The Bidder should indicate the dimensions and weight of the offered items, the name of the manufacturer, the country of origin, Local content and place of dispatch of the materials.		

10	Bidder to sign and submit completely filled up Technical check list and Technical Evaluation Matrix for Bid Evaluation Criteria and Technical specification.		
11	Bidder should categorically confirm in the technical bid a delivery schedule within five (05) months after receipt of formal order failing which their offer will be rejected.		
12	Sole selling agent / Supply houses quoting for the item must forward authorization with warranty backup from the manufacturers while quoting.		

BEC / BRC EVALUATION MATRIX (TO BE FILLED IN BY BIDDER DULY SIGNED)			
BID EVALUATION CRITERIA			
Clause Number	DESCRIPTION	BIDDER'S RESPONSE (Complied / Not Complied / Deviation / Not Applicable)	TO BE FILLED BY THE BIDDER  Relevant Location of their Bid to support the remarks / compliance  (Reference of Document name / Serial number / Page number of bid for documentary evidence)
I	<p><u>BID EVALUATION CRITERIA</u></p> <p>The bids shall broadly conform to the specifications and terms and conditions given in this bid document. Bids shall be rejected in case the items offered do not conform to required parameters stipulated in the technical specifications and to the respective international/national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.</p>		
1.0	The Items shall be manufactured & tested as per relevant API norms as specified in the Tender (IF APPLICABLE). Bidder must confirm.		
2.0	<b>Experience:</b>		
2.A	<p><b>MANUFACTURERS EXPERIENCE: IN CASE THE BIDDER IS THE MANUFACTURER</b></p> <p>If the bidder is a manufacturer of the offered item(s), then they must satisfy the following criteria for manufacturing and supply experience and furnish the relevant documentary evidences as per below along with the technical bid:</p>		
2.A.i	They must have an experience of minimum 5 (Five) years in manufacturing the quoted item(s) under relevant API certification as on the original bid closing date of the		

	<p>tender. Copies of relevant API certificates (having API authorization(s) for the item(s) mentioned in the tender) for the last 5 (Five) years (i.e. continuous without having any break in between) shall be submitted along with techno-commercial bid. Bids without copies of valid relevant API certificates or with break(s) in between will be rejected.</p> <p>Note: The above clause will be applicable only for those item(s) manufactured under API certifications, as specified in the tender</p>		
2.A.i i	<p>The bidder should have manufactured and supplied minimum 50% quantity (to be rounded to next higher whole figure) of the tendered items, of same or higher capacity and same or higher sizes, to any E&amp;P companies/Drilling Contractors/Drilling service providers during last 5 (five) years as on original bid closing date of the tender (either by themselves or through their sole selling agent/distributor/dealer/supply house). Documentary evidence in respect of manufacturing and supplying the above mentioned items should be submitted with the technical bid, in the form of copies of relevant signed and sealed Purchase Orders (PO date should be within the last 05 years) along with copies of any of the following documents in respect of satisfactory execution of each of those Purchase Orders failing which the bids will be rejected:</p> <ul style="list-style-type: none"> <li>I. Signed and sealed Satisfactory supply / completion / installation report (in original on user's letter head) (OR)</li> <li>II. Bill of Lading (OR)</li> <li>III. Consignee delivery receipt / challan (OR)</li> <li>IV. Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/Vat.</li> <li>V. Commercial Invoice/ Payment Invoice</li> </ul>		
2.B	<p><b>IN CASE THE BIDDER IS NOT A MANUFACTURER:</b></p> <p>If the bidder is a sole selling agent / distributor / dealer / supply house of any manufacturer, then bidder must furnish the following documents along with the technical bid failing which the bids will be rejected:</p>		
2.B.I	<p>Authorization certificate from the manufacturer (in original on manufacturer's letter head) should be submitted along with the technical bid. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order.</p>		
2.B.I I	<p>Undertaking from the manufacturer (in original on manufacturer's letter head) guaranteeing supply of items to the bidder in the event of an order on the bidder. This certificate should be valid at the time of bidding and</p>		



	should remain valid during the entire execution period of the order.		
2.B.I II	Warranty backup from the manufacturer in original on manufacturer's letter head against the quality of the tendered item(s) as specified in the tender.		
2.B.I V	Documentary evidence in respect of manufacturer's experience in manufacturing under relevant API certification (if applicable) as specified under para 2.A.(i) from the concerned manufacturer.		
2.B. V	Documentary evidence in respect of manufacturer's supply experience as specified under para 2.A.(ii) from the concerned manufacturer (having supplied such items either by manufacturer themselves or through their sole selling agent / distributor / dealer / supply house).		
2.B. VI	Documentary evidence in respect of bidder's own supply experience of supplying minimum 25% quantity (to be rounded to next higher whole figure) of the tendered items, of same or higher capacity and same or higher sizes, during last 5 (five) years as on original bid closing date of the tender as specified in the para 2.A.(ii).		
3.0	If the bidder is a manufacturer and has supplied minimum 25% quantity (to be rounded to next higher whole figure) of the tendered items (of same or higher capacity and same or higher sizes) to OIL during last 5 (five) years as on original bid closing date of the tender either by themselves or through their sole selling agent/distributor/dealer/supply house and whose past performance has been satisfactory, the bidder need not satisfy Clause 2.A. ii. In this situation the bidder shall have to indicate the Purchase Order (P.O.) Nos. of OIL in their technical bid.		
4.0	If the bidder is sole selling agent / distributor / dealer / supply house of any manufacturer and has submitted bid of the manufacturer who has supplied minimum 25% quantity (to be rounded to next higher whole figure) of the tendered items (of same or higher capacity and same or higher sizes) to OIL during last 5 (five) years as on original bid closing date of the tender either by themselves or through their sole selling agent/distributor/dealer/supply house and whose past performance has been satisfactory, the manufacturer need not satisfy Clause 2.A. ii. In this situation the bidder shall have to indicate the Purchase Order (P.O.) Nos. of OIL executed by that manufacturer in their technical bid. However, such bidder must meet Clause No. 2.(B).(VI) above.		
5.0	The bidder should categorically confirm in the technical bid that the tendered items will be supplied within the delivery period as mentioned in the tender, without which the bid will be rejected.		

6.0	<b>Additional Documents:</b>		
6.1	<p>In case, for supplementing manufacturer's supply experience criteria (2.A.ii), the manufacturer submits Purchase Order(s) and relevant documents which is through their sole selling agent/distributor/dealer/ supply house, then following additional documents are also to be submitted:</p> <ul style="list-style-type: none"> <li>a) Copies of signed Purchase Order(s) /Contract agreement(s) between the manufacturer and the sole selling agent/distributor/dealer/supply house and copies of any of the following documents in respect of satisfactory execution of each of those Purchase Order(s)/Contract agreement(s).</li> <li>i) Bill of Lading (OR)</li> <li>ii) Commercial Invoice / Payment of Invoice of the OEM (OR)</li> <li>iii) Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/Vat/GST.</li> </ul>		
6.2	<p>In case, for supplementing the supply experience criteria for both itself and the manufacturer (2.B.V &amp; 2.B.VI), the sole selling agent / distributor / dealer / supply house of the manufacturer submits same set of signed Purchase Order(s) and relevant documents, then following additional documents are also to be submitted:</p> <ul style="list-style-type: none"> <li>a) Copies of signed Purchase Order(s) /Contract agreement(s) between the manufacturer and the sole selling agent/distributor/dealer/supply house and copies of any of the following documents in respect of satisfactory execution of each of those Purchase Order(s)/Contract agreement(s).</li> <li>i) Bill of Lading (OR)</li> <li>ii) Commercial Invoice / Payment of Invoice of the OEM (OR)</li> <li>iii) Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/Vat/GST.</li> </ul>		

## **ANNEXURE-CC**

### **TECHNICAL & COMMERCIAL CHECK LISTS**

THE CHECK LIST MUST BE COMPLETED AND RETURNED WITH YOUR OFFER. PLEASE ENSURE THAT ALL THESE POINTS ARE COVERED IN YOUR OFFER. THESE WILL ENSURE THAT YOUR OFFER IS PROPERLY EVALUATED. PLEASE SELECT "Yes" OR "No" TO THE FOLLOWING QUESTIONS, IN THE RIGHT HAND COLUMN.

#### **A) TECHNICAL CHECKLIST**

1	Whether the offered Kelly Spinners are as per Enquiry specifications & features in all respect?	YES / NO
2	Whether deviations (if any) from the specification, Features & Notes of the NIT has / have been highlighted?	YES / NO
3	Whether pressed steel thread protectors are provided as per NIT?	YES / NO
4	Whether the threads of the offered Kelly Spinners are with Stress- relief groove on Pin and Bore-back box as mentioned in the NIT?	YES / NO
5	Whether the threads of the offered Kelly Spinners are cold-rolled and phosphatised?	YES / NO
6	Whether the offered items are brand new, unused, free from any kind of defect and of prime quality?	YES / NO
7	Whether copies of valid API Specification certificates enclosed with the quotation as mentioned in the NIT?	YES / NO
8	Whether name of manufacturer & country of origin indicated?	YES / NO
9	Whether authorisation certificate from manufacturer with warranty support provided if the bidder is not a manufacturer?	YES / NO
10	Whether relevant Catalogue, Drawings, Literatures etc in English language (US or UK) enclosed with the quotation?	YES / NO
11	Whether a list of recommended spares indicating the item, part number, quantity & price for two years successful operation enclosed with the quotation?	YES / NO
12	Whether documentary evidence of previous orders & performance report enclosed as desired vide Notes of the NIT.	YES / NO
13	Are you quoting as a manufacturer ?	YES / NO

**B. COMMERCIAL CHECKLIST:**

<u>Sl#</u>	REQUIREMENT	COMPLIANCE
1.0	Whether quoted as manufacturer?	Yes / No
2.0	Whether quoted as OEM Dealer / Supply House etc. To Specify-	Yes / No
	If quoted as OEM Dealer / Supply House.	Yes / No
2.1	(a) Whether submitted valid and proper authorization letter from manufacturer confirming that bidder is their authorized Dealer / supply House for the product offered ?	
2.2	(b) Whether manufacturer's back-up Warranty/Guarantee certificate submitted?	Yes / No
2.3	<b>Whether all documents have been submitted as required for fulfilling Experience criteria clause of BRC-Technical.</b>	Yes / No
2.3.1	<b>Name and details of the E&amp;P company / Drilling Contractor / Drilling Service provider to whom the bidder has successfully executed orders / contracts for atleast 50% of the tendered quantity as per Experience criteria clause of BRC-Technical.</b>	
2.3.2	<b>Whether submitted the profile and other documents of the E&amp;P company / Drilling Contractor / Drilling Service provider for verification (viz. Annual reports, Memorandum of Association, Article of Association etc.)</b>	Yes / No

.....