

Bid Document

Bid Details	
Bid End Date/Time	30-03-2022 11:00:00
Bid Opening Date/Time	30-03-2022 11:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	60 (Days)
Ministry/State Name	Ministry Of Petroleum And Natural Gas
Department Name	Oil India Limited
Organisation Name	Oil India Limited
Office Name	Oil India Limited
Total Quantity	18
Item Category	HAND SLIP FOR 6.1/2 INCHES OD DRILL COLLAR (Q3) , HAND SLIP FOR 8 INCH OD DRILL COLLAR (Q3) , HAND SLIP FOR 9.1/2 INCH OD DRILL COLLAR (Q3)
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
Document required from seller	Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Primary product category	HAND SLIP FOR 6.1/2 INCHES OD DRILL COLLAR
Time allowed for Technical Clarifications during technical evaluation	3 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Payment Timelines	Payments shall be made to the Seller within 30 days of issue of consignee receipt-cum-acceptance certificate (CRAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
Evaluation Method	Item wise evaluation

EMD Detail

Required	No
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ePBG Detail

Advisory Bank	HDFC Bank
ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	20

(a). The EMD % will be applicable for each schedule/group selected during Bid creation.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

GMFA

Oil India Limited, Duliajan, Assam 786602. Email : tuhin_roy@oilindia.in; Details of Beneficiary : OIL INDIA, Bank Name :HDFC BANK LIMITED Branch Name :Duliajan Bank Account No. :21182320000016 Type of Account :Current Account IFSC Code :HDFC0002118 MICR Code :786240302 SWIFT Code :HDFCINBBAL (Gmfa)

Splitting

Bid splitting not applied.

MII Purchase Preference

MII Purchase Preference	No
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Details of the Competent Authority for MII

Name of Competent Authority	Rupak Kalita
Designation of Competent Authority	GM
Office / Department / Division of Competent Authority	
CA Approval Number	
Competent Authority Approval Date	17-03-2021
Brief Description of the Approval Granted by Competent Authority	Oil India Limited has adopted Purchase Preference policy linked with Local Content issued by MOPNG vide notification no. FP-20013/2/2017-FP-PNG dated 17.11.2020 and the original policy was approved by the Cabinet. This policy is applicable for tender value more than Rs. 1.0 Crore to treat the local supplier as Class I, Class II and Non Local Supplier and to extend the benefit of purchase preference accordingly as per policy.

Competent Authority Approval for not opting Make In India Preference : [View Document](#)

MSE Purchase Preference

MSE Purchase Preference	Yes
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1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 100%(selected by Buyer) percentage of total QUANTITY.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Evaluation Method (Item Wise Evaluation Method)

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

Evaluation Schedules	Item/Category	Quantity
Schedule 1	Hand Slip For 6.1/2 Inches Od Drill Collar	7
Schedule 2	Hand Slip For 8 Inch Od Drill Collar	5
Schedule 3	Hand Slip For 9.1/2 Inch Od Drill Collar	6

HAND SLIP FOR 6.1/2 INCHES OD DRILL COLLAR (7 pieces)

Brand Type	Unbranded
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Technical Specifications

Buyer Specification Document	Download
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Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Krishna Mohan Kumar	786602,Oil India Limited, Duliajan, Assam	7	240

HAND SLIP FOR 8 INCH OD DRILL COLLAR (5 pieces)

Brand Type	Unbranded
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Technical Specifications

Buyer Specification Document	Download
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Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Krishna Mohan Kumar	786602,Oil India Limited, Duliajan, Assam	5	240

HAND SLIP FOR 9.1/2 INCH OD DRILL COLLAR (6 pieces)

Brand Type	Unbranded
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Technical Specifications

Buyer Specification Document	Download
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Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Krishna Mohan Kumar	786602,Oil India Limited, Duliajan, Assam	6	240

Buyer added Bid Specific Additional Scope of Work

S.No.	Document Title	Description	Applicable i.r.o. Items
1	SCOPE View	SCOPE	HAND SLIP FOR 6.1/2 INCHES OD DRILL COLLAR(7)

The uploaded document only contains Buyer specific Additional Scope of Work and / or Drawings for the bid items added with due approval of Buyer's competent authority. Buyer has certified that these additional scope and drawings are generalized and would not lead to any restrictive bidding.

Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Generic

Whereever Essentiality Certificate is applicable (PEL/ML), successful bidder should provide Proforma Invoice for processeing for EC application and material should be dispatche after receiving of EC rom DGH. In view of the same, an ATC may be incorporated in GeM, viz, "BIDDER/OEM must provide Proforma Invoice for processeing for EC application within 30 days from date of issue of GeM Contract and material should be dispatche after receiving of EC rom DGH."

3. Generic

The buyer organization is an institution eligible for concessional rates of GST as notified by the Government of India. The goods for which bids have been invited fall under classification of GST concession and the conditions for eligibility of concession are met by the institution. A certificate to this effect will be issued by Buyer to the Seller after award of the Contract. Sellers are requested to submit their bids after accounting for the Concessional rate of GST.

Applicable Concessional rate of GST : 5%

Notification No.and date : 3/2017 dated 28/06/2017

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---

TECHNICAL EVALUATION MATRIX (TO BE FILLED IN BY BIDDER DULY SIGNED)			
TECHNICAL SPECIFICATIONS			
Clause Number	DESCRIPTION	BIDDER'S RESPONSE (Complied / Not Complied / Deviation / Not Applicable)	TO BE FILLED BY THE BIDDER Relevant Location of their Bid to support the remarks / compliance (Reference of Document name / Serial number / Page number of bid for documentary evidence)
Item No-1	A. HAND SLIP FOR 6.1/2 INCHES OD DRILL COLLAR - 1 Nos Each Rotary hand slip should be manufactured and monogrammed strictly as per API 7K (latest edition). Each Rotary hand slip should consist of, but not limited to: 1) Multi-segment Forged Drill Collar Rotary Hand Slip for 6.1/2 inches OD Drill Collars complete with Circular Buttons and handles. Hand slip should have an API taper of 4 inch/ft & suitable for use in 27.1/2" Square drive		

	<p>Rotary Table.</p> <p>2) Minimum Load bearing capacity of the Rotary Hand Slip should be not less than 150 Ton.</p> <p>3) The supporting slips should have minimum 9 inches (228.60 mm) gripping length.</p> <p>4) The slips should be manufactured from high quality alloy steel; fully heat treated and should strictly conform to API 7K (latest edition).</p> <p>5) The handles should be flexible type and centre handle to be provided for better handling of the equipment.</p> <p>6) Mass Slip weight i.e. weight of the complete slip with inserts and handles should be within 175 pounds (Maximum)</p> <p>7) Extra Set of Circular Buttons for each slip - 2 Set (Total 14 Sets).</p> <p>8) Extra Elastomer Flex Handle for each slip - 2 Numbers (Total 14 Nos).</p> <p>B. SPECIAL REQUIREMENTS:</p> <p>1) SR-1 Proof Load Test: The items (HAND SLIP FOR 6.1/2 INCHES OD DRILL COLLAR) shall be given a proof load test and subsequently examined in accordance with 8.6 and should be marked "SR-1" accordingly near the load rating identification (API Specification 7K – Annex A.2). Test reports should be submitted along with the supply.</p> <p>2) SR-3 Data Book: The Manufacturer's Data Book as per API Specification 7K – Annex A.5 for all of the items should be submitted along with the supply.</p>		
Item -2	A. HAND SLIP FOR 8 INCH OD DRILL COLLAR - 01 NUMBERS		

	<p>Each Rotary hand slip should be manufactured and monogrammed strictly as per API 7K (latest edition). Each Rotary hand slip should consist of, but not limited to:</p> <ol style="list-style-type: none"> 1) Multi-segment Forged Drill Collar Rotary Hand Slip for 8 inches OD Drill Collars complete with Circular Buttons and handles. Hand slip should have an API taper of 4 inch/ft. & suitable for use in 27.1/2" Square drive Rotary Table. 2) Minimum Load bearing capacity of the Rotary Hand Slip should be not less than 150 Ton. 3) The supporting slips should have minimum 9 inches (228.60 mm) gripping length. 4) The slips should be manufactured from high quality alloy steel; fully heat treated and should strictly conform to API 7K (latest edition). 5) The handles should be flexible type and centre handle to be provided for better handling of the equipment. 6) Mass Slip weight i.e. weight of the complete slip with inserts and handles should be within 200 pounds (Maximum) 7) Extra Set of Circular Buttons for each slip - 2 Set (Total 10 Sets). 8) Extra Elastomer Flex Handle for each slip - 2 Numbers (Total 10 Nos). <p>B. SPECIAL REQUIREMENTS:</p> <ol style="list-style-type: none"> 1) SR-1 Proof Load Test: The items (HAND SLIP FOR 8 INCHES OD DRILL COLLAR) shall be given a proof load test and subsequently examined in accordance with 8.6 and should be marked "SR-1" accordingly near the load rating identification (API Specification 7K – Annex A.2). Test reports should be submitted along with the supply. 2) SR-3 Data Book: The Manufacturer's Data Book as per 		
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	API Specification 7K – Annex A.5 for all of the items should be submitted along with the supply.		
Item -3	<p>A. HAND SLIP FOR 9.1/2 INCH OD DRILL COLLAR - 01 NUMBERS</p> <p>Each Rotary hand slip should be manufactured and monogrammed strictly as per API 7K (latest edition). Each Rotary hand slip should consist of, but not limited to:</p> <ol style="list-style-type: none"> 1) Multi-segment Forged Drill Collar Rotary Hand Slip for 9.1/2 inches OD Drill Collars complete with Circular Buttons and handles. Hand slip should have an API taper of 4 inch/ft. & suitable for use in 27.1/2" Square drive Rotary Table. 2) Minimum Load bearing capacity of the Rotary Hand Slip should be not less than 150 Ton. 3) The supporting slips should have minimum 9 inches (228.60 mm) gripping length. 4) The slips should be manufactured from high quality alloy steel; fully heat treated and should strictly conform to API 7K (latest edition). 5) The handles should be flexible type and centre handle to be provided for better handling of the equipment. 6) Mass Slip weight i.e. weight of the complete slip with inserts and handles should be within 200 pounds (Maximum) 7) Extra Set of Circular Buttons for each slip - 2 Set (Total 12 Sets). 8) Extra Elastomer Flex Handle for each slip - 2 Numbers (Total 12 Nos). <p>B. SPECIAL REQUIREMENTS:</p> <ol style="list-style-type: none"> 1) SR-1 Proof Load Test: The items (HAND SLIP FOR 9.1/2 INCHES OD DRILL COLLAR) shall be given a proof load test and subsequently examined in accordance with 8.6 and should be marked "SR-1" accordingly near the load rating identification (API Specification 7K – Annex A.2). Test reports should be submitted along with the supply. 		

	2) SR-3 Data Book: The Manufacturer's Data Book as per API Specification 7K – Annex A.5 for all of the items should be submitted along with the supply.		
	SPECIAL NOTES TO BIDDERS		
1	The bidder must specify the offered items in details, forwarding relevant product catalogue, literature, detailed drawings with exploded views of each & every item of the offered product with complete spare parts list & clearly indicating the various parts with part numbers.		
2	The items are to be designed/manufactured/tested strictly as per API Spec 7K (Latest Edition) and bidders are required to forward valid API 7K specification certificate (having authorization for manufacturing of Rotary Slips) along with the quotation. Moreover copies of API 7K (having authorization for manufacturing of Rotary Slips) certificates of the manufacturer for the last 5 (Five) years (i.e. continuous without having any break in between), preceding the Original Bid Closing date of the tender, shall be submitted along with techno-commercial bid. Bids without copies of valid relevant API certificates or with break(s) in between will be rejected.		
3	Necessary testing and marking shall be done as per API Spec 7K (6th Edition), and as specified elsewhere in the tender. The items shall be die stamped with the manufacturer's name, the API monogram and the month and year of manufacture. Bidders are to confirm the same while quoting		
4	Equipment should be <i>fully radio graphed</i> , ultrasonic tested, proof load tested & MPI. In the event of an order, all relevant testing documents and manufacturers' data book as per API should be submitted along with the delivery of the order. Bidder should confirm the same while quoting.		
5	Bidder should note that in the event of an order, the API licenses for manufacturing the Rotary Slips along with authorization for API monogramming should be valid, without any break, till execution of purchase order. Valid relevant API certificate to be submitted along with the supply. Bidder should categorically confirm compliance while quoting.		
6	The items shall be brand new, unused & of prime quality.		

	Bidder shall warrant (in the event of an order) that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with API specification 7K standard (6th Edition). This clause shall be valid for 18 months from date of shipment/dispatch or 12 months from the date of receipt of the items whichever is earlier. The defective materials, if any, rejected by OIL shall be replaced by the supplier at their own arrangements. Bidders must confirm the same in their quotations.		
7	Materials must be despatched within (08) months from the date of placement of order by OIL. The date of clear LR or C/Note shall be considered as the date of delivery.		
	GENERAL NOTES TO BIDDERS		
1	The items shall be brand new, unused & of prime quality. The manufacturer shall warrant (in the event of an order) that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 18 months from date of shipment / dispatch or 12 months from the date of commissioning of the items, whichever is earlier. The defective materials, if any, rejected by OIL shall be replaced by the supplier at their own expense. Bidders must confirm the same in their quotations.		
2	The Bidder should indicate the name of the manufacturer, the country of origin, port of dispatch of the materials and their best delivery schedule.		
3	Any deviation(s) from the tender specification should be clearly highlighted specifying justification in support of deviation.		
4	Bidder to sign and submit completely filled up Technical Evaluation Matrix for Bid evaluation criteria and Technical specification.		

ANNEXURE - II

	BID EVALUATION CRITERIA (BEC):		
	TECHNICAL:	Bidders Remarks Complied /Not Complied /Deviation	Relevant Location of the document in their Bid to support the remarks /compliance
Sl. No/Clause	<u>BID EVALUATION CRITERIA (BEC)/BID REJECTION CRITERIA (BRC)</u> The bids shall broadly conform to the specifications and terms and conditions given in this bid document. Bids shall be rejected in case the items offered do not conform to required parameters stipulated in the technical specifications and to the respective international/national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.		
	BID REJECTION CRITERIA (BRC)		
	TECHNICAL:		
A.	IN CASE THE BIDDER IS A MANUFACTURER: In case the bidder is a manufacturer of the offered item(s), then bidder must furnish the following documents along with the technical bid failing which the bids will be rejected:		
A.1	The bidder should have minimum 5 years continuous experience of manufacturing of Rotary Slips (Hand Slips for Drill Pipes, Tubing's, Drill Collars and Casings) conforming to API spec. 7K certification. For this purpose, the period reckoned shall be period prior to the date of original bid closing date of the tender. Copies of API 7K certificates, having authorization for Rotary Slips, for the		

	last 5 (Five) years (i.e. continuous without having any break in between) must be submitted along with techno - commercial bid. Bids without copies of valid API 7K certificates or with a break in between will be rejected.		
A.2	<p>The bidder should have manufactured and supplied minimum 50% quantity (to be rounded to next higher whole figure) against each of the tendered item, of same or higher capacity and same or higher sizes, for which the bidder has quoted to any E&P companies/Drilling Contractors/Drilling service providers in the last 5 (five) years as on original bid closing date of the tender (either by themselves or through their sole selling agent/distributor/dealer/supply house).</p> <p>Documentary evidence in respect of manufacturing and supplying the above mentioned items should be submitted with the technical bid, in the form of copies of relevant signed Purchase Orders along with copies of any of the following documents in respect of satisfactory execution of each of those Purchase Orders failing which the bids will be rejected:</p> <ul style="list-style-type: none"> (i) Signed and sealed Satisfactory supply / completion report (in original on user's letter head) (OR) (ii) Bill of Lading (OR) (iii) Consignee delivery receipt / challan (OR) (iv) Central Excise Gate Pass / Tax Invoice issued under relevant rules of Central Excise / Vat / GST (OR) (v) Commercial Invoice / Payment Invoice <p>Note:</p> <ul style="list-style-type: none"> a) The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender. b) Original Bid Closing Date shall be considered by OIL for evaluation of BRC Criteria in case of any extension of the original bid closing date. c) Satisfactory supply / completion report should be issued on company's letterhead with signature and 		

	stamp. Originals to be produced for verification on demand of OIL.		
A.2.1	<p>In case, for supplementing manufacturer's supply experience criteria (A.2), the manufacturer submits Purchase Order(s) and relevant documents which is through their sole selling agent / distributor / dealer / supply house, then following additional documents are also to be submitted:</p> <p>a) Copies of signed Purchase Order(s) / Contract agreement(s) between the manufacturer and the sole selling agent / distributor / dealer / supply house and copies of any of the following documents in respect of satisfactory execution of each of those Purchase Order(s) / Contract agreement(s).</p> <p>i) Bill of Lading (OR) ii) Commercial Invoice / Payment of Invoice of the OEM (OR) iii) Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/Vat/GST.</p>		
A.3	The bidder shall confirm that the Rotary Slips will be tested and certified as per API 7K (Latest Edition).		
A.4	The bidder must keep API licenses along with authorization for API monogram valid till execution of purchase order and must confirm that the offered product will be supplied with API Monogram.		
A.5	In case renewal process of API license is in progress at the time of bidding, the manufacturer should furnish a letter from API to this effect that renewal of the license is under examination with API and is authorized to manufacture the items as per API license and to use API monogram till the renewal for license is issued. The bidder shall also submit an undertaking that delay in renewal of API certificate shall not affect the stipulated delivery schedule of the tender / purchase order.		
A.6	If the bidder is a manufacturer and have successfully supplied nine (09) numbers of Hand Slips for drill collars of any sizes to OIL in the last 05 (five) years as on original bid closing date either by themselves or through their sole selling agent / distributor / dealer / supply house and whose past performance has been satisfactory, the bidder need not satisfy Clause A.2. In this situation the bidder shall have to indicate the Purchase Order (P.O.) No. of OIL		

	in their technical bid.		
B.	IN CASE THE BIDDER IS NOT A MANUFACTURER: If the bidder is a sole selling agent / distributor / dealer / supply house of any manufacturer(s), then bidder must furnish the following documents along with the technical bid failing which the bids will be rejected:		
B.1	Authorization certificate from the manufacturer(s) (in original on manufacturer's letter head) should be submitted along with the technical bid. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order.		
B.2	Undertaking from the manufacturer(s) (in original on manufacturer's letter head) guaranteeing supply of items to the bidder in the event of an order on the bidder. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order.		
B.3	Warranty backup from the manufacturer(s) in original on manufacturer's letter head against the quality of the tendered item(s) as specified in the tender.		
B.4	Copies of API Spec 7K certificates of the OEM(s) of their quoted product in line with para A.1 above.		
B.5	Documentary evidence in respect of manufacturing and supply experience as specified under para A.2 & A.2.1, if applicable or A.7 from the concerned manufacturer(s) (having supplied such items either by manufacturer themselves or through their sole selling agent / distributor / dealer / supply house) along with the techno-commercial bid.		
B.6	Documentary evidence in respect of bidder's own supply experience of supplying minimum 50% quantity (to be rounded to next higher whole figure) against each of the tendered item, of same or higher capacity and same or higher sizes, for which the bidder has quoted to any E&P companies/Drilling Contractors/Drilling service providers in the last 5 (five) years as on original bid closing date of the tender. Documentary evidence in respect of supplying the above mentioned items should be submitted with the technical bid, in the form of copies of relevant signed Purchase Orders along with copies of any of the following documents in respect of satisfactory execution of each of those Purchase Orders failing which the bids will be rejected:		

	<p>(i) Signed and sealed Satisfactory supply / completion report (in original on user's letter head) (OR)</p> <p>(ii) Bill of Lading (OR)</p> <p>(iii) Consignee delivery receipt / challan (OR)</p> <p>(iv) Central Excise Gate Pass / Tax Invoice issued under relevant rules of Central Excise / Vat / GST (OR)</p> <p>(v) Commercial Invoice / Payment Invoice</p> <p>Note:</p> <p>I) The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.</p> <p>II) Original Bid Closing Date shall be considered by OIL for evaluation of BRC Criteria in case of any extension of the original bid closing date.</p> <p>III) Satisfactory supply / completion report should be issued on company's letterhead with signature and stamp. Originals to be produced for verification on demand of OIL.</p> <p>IV) In case the bidder submits the same Purchase Order(s) and relevant documents for supplementing the supply experience for both itself and the OEM(s), then the following additional documents are also to be submitted for supplementing the execution of supply from the OEM to the bidder as indicated in the submitted Purchase Order (s) failing which the bid will be rejected:</p> <p>a) Copies of Purchase Order / Contract between the Bidder and the OEM and any of the following documents:</p> <p>i) Commercial Invoice / Payment invoice of the OEM (OR)</p> <p>ii) Bill of Lading (OR)</p> <p>iii) Central Excise Gate Pass/Tax invoice issued under relevant rules of Central Excise /VAT/GST</p>		
B.7	If the bidder is sole selling agent / distributor / dealer / supply house of any manufacturer(s) and have successfully supplied nine (09) numbers of Hand Slips for		

	drill collars of any sizes to OIL in the last 05 (five) years as on original bid closing date and whose past performance has been satisfactory, the bidder need not satisfy Clause B.6. In this situation the bidder shall have to indicate the Purchase Order (P.O.) No. of OIL in their technical bid. However, this exemption shall be applicable only if the bidder has declared in the bid that they will be supplying the Rotary Slips from the same manufacturer(s) as per the last order supply.		
B.8	The sole selling agent / distributor / dealer / supply house of any Original Equipment manufacturers should quote for the supply of Rotary Slips from those manufacturers who also meet the criteria as mentioned at clauses A.3, A.4 & A.5 above. The bidder is required to submit documentary evidence in respect of the above from the concerned manufacturer along with the techno-commercial bid.		
C	Bidder should categorically confirm in the technical bid that the tendered items will be supplied within the delivery period as mentioned in the tender, without which the bid will be rejected.		
	B). BRC -FINANCIAL:		
	<p>1.0 Annual Turnover - The bidder shall have annual financial turnover of minimum INR 8.67 Lakhs during any of the preceding 3 (Three) financial/accounting years reckoned from the original bid closing date of the tender.</p> <p>2.0 "Net Worth" of the bidder must be positive for the financial/accounting year just proceeding to the original Bid Closing Date of the Tender.</p> <p>3.0 Considering the time required for preparation of Financial Statements, if the last date of preceding financial/accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial/accounting year are not available with the bidder, then the financial turnover of the previous three financial/accounting years excluding the preceding financial/ accounting year will be considered. In such cases, the Net worth of the previous financial/accounting year excluding the preceding financial/ accounting year will be considered. However, the bidder has to submit an affidavit/ undertaking (ref. Proforma-6) certifying</p>		

	<p>that 'the balance sheet/Financial Statements for the preceding financial year has actually not been audited so far'.</p> <p>Note:</p> <p>a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the technical bid:-</p> <p>i) A certificate issued by a practicing Chartered / Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual Turnover & Net worth as per format prescribed in Proforma-7. OR</p> <p>ii) Audited Balance Sheet along with Profit & Loss account.</p> <p>b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/ State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.</p> <p>4.0 In case the Audited Balance Sheet and Profit & Loss Account submitted along with the bid are in currencies other than INR or US\$, then the bidder shall have to convert the figures in equivalent INR or US\$ considering the prevailing conversion rate on the date of Balance Sheet and Profit & Loss Account. A CA certificate is to be submitted by the bidder regarding converted figures in equivalent INR or US\$.</p> <p>5.0 In case the Bidder is subsidiary company (should be 100% owned subsidiary of the parent/ultimate parent/holding company) who does not meet financial criteria by itself and submits its bid based on the strength of parent/ ultimate parent/ holding company, then following documents need to be submitted:</p> <p>i) Turnover of the parent/ ultimate parent/ holding company should be in line with Para 1.0 above.</p> <p>ii) Net Worth of the parent/ultimate parent/ holding company should be positive in line with Para 2.0</p>		
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	<p>above.</p> <p>iii) Corporate Guarantee (as per Proforma-8) on parent / ultimate parent/ holding company's company letter head signed by an authorised official undertaking that they would financially support their wholly owned subsidiary company for executing the project/ job in case the same is awarded to them.</p> <p>iv) Document of subsidiary company being 100% owned subsidiary of the parent/ ultimate parent/ holding company.</p>		
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SPECIAL NOTES TO BIDDERS:

1.0 The items covered in this Tender shall be used by Oil India Limited in the PEL/ML areas and hence concessional GST @5% (for indigenous bidder) will be applicable as per Govt. Policy in vogue.

2.0 Successful bidder shall arrange to provide all necessary documents (invoice etc.) to OIL for applying Essentiality Certificate atleast 1 month prior to stipulated Delivery date. Further, Successful bidder shall affect dispatch only on receipt of relevant certificates/ shipment clearance from OIL, failing which all related liabilities shall be to Supplier's account.

3.0 OIL's Reference No. PR = 1423585.

4.0 The items shall be brand new, unused & of prime quality. The manufacturer shall warrant (in the event of an order) that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 18 months from date of shipment/ dispatch or 12 months from the date of receipt of the items, whichever is earlier. The defective materials, if any, rejected by OIL shall be replaced by the supplier at their own expense. Bidders must confirm the same in their quotations.

5.0 Bidders shall submit their offer mentioning pointwise compliance / non-compliance to all the terms & conditions, BEC/BRC, Specifications etc. Any deviation(s) from the tender terms & conditions, BEC/BRC, Specifications etc. should be clearly highlighted specifying justification in support of deviation.

6.0 Tax Collectible at Source (TCS) applicable under the Income-tax Law and charged by the SUPPLIER shall also be payable by OIL along with consideration for procurement of goods/materials/equipment. If TCS is collected by the SUPPLIER, a TCS certificate in prescribed Form shall be issued by the SUPPLIER to OIL within the statutory time limit.

Payment towards applicable TCS u/s 206C (1H) of Income Tax Act, 1961 will be made to the supplier provided they are claiming it in their invoice and on submission of following undertaking along with the invoice stating that:

- a. TCS is applicable on supply of goods invoiced to OIL as turnover of the supplier in previous year was more than Rs. 10 Cr. and
- b. Total supply of goods to OIL in FY ... exceeds Rs. 50 Lakh and
- c. TCS as charged in the invoice has already been deposited (duly indicating the details such as challan No. and date) or would be deposited with Exchequer on or before the due date and

d. TCS certificate as provided in the Income Tax Act will be issued to OIL in time.

However, Performance Security deposit will be released only after the TCS certificate for the amount of tax collected, is provided to OIL. Supplier will extend the performance bank guarantee (PBG), wherever required, till the receipt of TCS certificate or else the same will be forfeited to the extent of amount of TCS, if all other conditions of Purchase order are fulfilled.

The above payment condition is applicable only for release of TCS amount charged by supplier u/s 206C (1H) of Income tax Act, 1961.

A. TECHNICAL CHECKLIST

Sl. No	DESCRIPTIONS	REMARKS
1	Whether quoted the item as manufacturer	YES / NO
2	Whether quoted the item as sole selling agent / distributor / dealer / supply house of any manufacturer,	YES / NO
3	Whether the offered hand slips are as per the tender specifications & features in all respect?	YES / NO
4	Whether the offered items are brand new, unused, free from any kind of defect and of prime quality?	YES / NO
5	Whether copies of API Spec 7K certificate enclosed with the quotation?	YES / NO
6	Whether name of manufacturer, country of origin & port of dispatch indicated?	YES / NO
7	Whether authorisation certificate from manufacturer with warranty support provided if the bidder is not a manufacturer?	YES / NO
8	Whether relevant Catalogue, Drawings, Literatures etc in English language (US or UK) enclosed with the quotation?	YES / NO
9	Whether documentary evidence of previous orders & performance report enclosed as desired vide Notes of the NIT.	YES / NO
10	Whether warranty would be for 18 months from date of shipment/dispatch or 12 months from the date of receipt of the items whichever is earlier?	YES / NO
11	Whether the defective item/ parts, if any, rejected by us will be replaced by you free of cost?	YES / NO
12	Any deviation from NIT?	YES / NO

B. COMMERCIAL CHECKLIST:

<u>Sl No.</u>	REQUIREMENT	COMPLIANCE
1.0	Whether quoted as manufacturer?	Yes / No
2.0	Whether quoted as OEM Dealer / Supply House etc. To Specify-	Yes / No
2.1	If quoted as OEM Dealer / Supply House. (a) Whether submitted valid and proper authorization letter from manufacturer confirming that bidder is their authorized Dealer / supply House for the product offered ?	Yes / No
2.2	(b) Whether manufacturer's back-up Warranty/Guarantee certificate submitted?	Yes / No
2.3	Whether all documents have been submitted as required for fulfilling Experience criteria clause of BRC-Technical.	Yes / No
2.3.1	Name and details of the E&P companies/Drilling Contractors/Drilling service providers to whom the bidder has successfully executed orders / contracts for atleast 50% of the tendered quantity as per Experience criteria clause of BRC-Technical.	
2.3.2	Whether submitted the profile and other documents of the E&P companies/Drilling Contractors/Drilling service providers for verification (viz. Annual reports, Memorandum of Association, Article of Association etc.)	Yes / No
3.0	Name of Manufacturer.	
4.0	Place of Despatch.	
5.0	Local content amount and percentage. Details of locations at which the local value addition is made.	
6.0	Whether you are quoting under PP-LC or MSME policy.	
7.0	Name, Address, Phone No & E-mail id of Bidder.	
7.1	Bank details of Bidder.	

PROFORMA – 6

FORMAT FOR CERTIFICATE OF COMPLIANCE OF FINANCIAL CRITERIA

Ref: **Clause No. B - Financial Criteria of the BEC**

Tender No.: _____

I the authorized signatory(s) of
..... (Company or firm name with address) do hereby solemnly
affirm and declare as under:-

The balance sheet/Financial Statements for the financial year
_____ (as the case may be) has actually not been audited as on the
Original Bid closing Date.

Place :.....

Date :.....

Signature of the authorized signatory

Note: This certificate are to be issued only considering the time required for preparation of Financial Statements i.e. if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date.

PROFORMA - 7

CERTIFICATE OF ANNUAL TURNOVER & NET WORTH

TO BE ISSUED BY PRACTISING **CHARTARD ACCOUNTANTS' FIRM** ON THEIR LETTER HEAD

TO WHOM IT MAY CONCERN

This is to certify that the following financial positions extracted from the audited financial statements of M/s.....(Name of the bidder) for the last three (3) completed accounting years upto..... **(as the case may be)** are correct

YEAR	TURN OVER In INR (Rs.) Crores/ US \$ Million) *	NET WORTH In INR (Rs.) Crores / US \$ Million) *

*Rate of conversion (if used any): USD 1.00 = INR

Place:

Date:

Seal

Membership No:

Registration Code:

Signature

NOTE: As per the guidelines of ICAI, every practicing CA is required to mention Unique Document Identification Number (UDIN) against each certification work done by them. Documents certified by CA without UDIN shall not be acceptable.

PROFORMA – 8

PARENT/ ULTIMATE PARENT/ HOLDING COMPANY'S CORPORATE GUARANTEE TOWARDS FINANCIAL STANDING (Delete whichever not applicable)

(TO BE EXECUTED ON COMPANY'S LETTER HEAD)

DEED OF GUARANTEE

THIS DEED OF GUARANTEE executed at this day of by M/s(mention complete name) a company duly organized and existing under the laws of (insert jurisdiction/country), having its Registered Office atherein after called "the Guarantor" which expression shall, unless excluded by or repugnant to the subject or context thereof, be deemed to include its successors and permitted assigns.

WHEREAS M/s. Oil India Limited (hereinafter referred to as OIL) has invited offers vide their Tender No..... for.....and M/s.....(Bidder) intends to bid against the said tender and desires to have Financial support of M/s..... [Parent / Ultimate Parent/Holding Company(Delete whichever not applicable)] and whereas Parent/Ultimate Parent/Holding Company(Delete whichever not applicable) represents that they have gone through and understood the requirements of subject tender and are capable and committed to provide the Financial support as required by the bidder for qualifying and successful execution of the contract, if awarded to the bidder.

Now, it is hereby agreed by the Guarantor to give this Guarantee and undertakes as follows:

1. The Guarantor confirms that the Bidder is a 100% subsidiary of the Guarantor.
2. The Guarantor agrees and confirms to provide the Audited Annual Reports of any of the preceding 03(three) financial/accounting years reckoned from the original bid closing date.
3. The Guarantor have an annual financial turnover of minimum INR..... Cr or USD during any of the preceding 03(three) financial/ accounting years reckoned from the original bid closing date.
4. Net worth of the Guarantor is positive for preceding financial/ accounting year.
5. The Guarantor undertakes to provide financial support to the Bidder for executing the project/job, in case the same is awarded to the Bidder.
6. The Guarantor represents that:

(a) this Guarantee herein contained shall remain valid and enforceable till the satisfactory execution and completion of the work (including discharge of the warranty obligations) awarded to the Bidder.

(f) the Guarantor has the legal capacity, power and authority to issue this Guarantee and that giving of this Guarantee and the performance and observations of the obligations hereunder do not contravene any existing laws.

for and on behalf of (Parent/Ultimate Parent/ Holding Company) (Delete whichever not applicable)	for and on behalf of (Bidder)
Witness: 1. 2.	Witness: 1. 2.
