

Bid Document/ बिड दस्तावेज़

| Bid Details/बिड विवरण | |
|-----------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Bid End Date/Time/बिड बंद होने की तारीख/समय | 18-05-2023 11:00:00 |
| Bid Opening Date/Time/बिड खुलने की तारीख/समय | 18-05-2023 11:30:00 |
| Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से) | 120 (Days) |
| Ministry/State Name/मंत्रालय/राज्य का नाम | Ministry Of Petroleum And Natural Gas |
| Department Name/विभाग का नाम | Oil India Limited |
| Organisation Name/संगठन का नाम | Oil India Limited |
| Office Name/कार्यालय का नाम | Oil India Limited |
| Total Quantity/कुल मात्रा | 97110 |
| Item Category/मद केटेगरी | STATIONERY ITEM AND FORM |
| BOQ Title/बीओक्यू शीर्षक | STATIONERY ITEM |
| MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट | No |
| Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट | No |
| Document required from seller/विक्रेता से मांगे गए दस्तावेज़ | Certificate (Requested in ATC), Additional Doc 1 (Requested in ATC), Additional Doc 2 (Requested in ATC), Additional Doc 3 (Requested in ATC), Additional Doc 4 (Requested in ATC), Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया | No |
| Type of Bid/बिड का प्रकार | Two Packet Bid |
| Primary product category | STATIONERY ITEM AND FORM |
| Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय | 5 Days |

| Bid Details/बिड विवरण | |
|------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Payment Timelines | Payments shall be made to the Seller within 21 days of issue of consignee receipt-cum-acceptance certificate (CRAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC) |
| Evaluation Method/मूल्यांकन पद्धति | Item wise evaluation/ |

EMD Detail/ईएमडी विवरण

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|-------------------|----|
| Required/आवश्यकता | No |
|-------------------|----|

ePBG Detail/ईपीबीजी विवरण

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|----------------------------------------------------------------------|-------|
| Advisory Bank/एडवाइजरी बैंक | ICICI |
| ePBG Percentage(%)/ईपीबीजी प्रतिशत (%) | 10.00 |
| Duration of ePBG required (Months)/ईपीबीजी की अपेक्षित अवधि (महीने). | 20 |

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

Manager Materials (IP)

Please refer to the Buyer Added Bid Specific Text Based ATC Clause of this tender document for detailed information w.r.t. submission of PBG in the event of order. However, please also note that PBG shall be applicable only for Orders valuing INR 5.00 Lakhs & above. OIL shall not be responsible for any mis-interpretation done by the bidders in this regard.

(Aayush Somani)

Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

MII Purchase Preference/एमआईआई खरीद वरीयता

| | |
|--------------------------------------------|----|
| MII Purchase Preference/एमआईआई खरीद वरीयता | No |
|--------------------------------------------|----|

Details of the Competent Authority for MII

| | |
|-------------------------------------------------------|-------------------|
| Name of Competent Authority | OIL INDIA LIMITED |
| Designation of Competent Authority | PSU |
| Office / Department / Division of Competent Authority | DULIAJAN |

| | |
|------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CA Approval Number | NIL |
| Competent Authority Approval Date | 27-04-2023 |
| Brief Description of the Approval Granted by Competent Authority | This is to certify that Oil India Limited is a Central Public Sector Enterprises under the Ministry of Petroleum and Natural Gas (MoP&NG) and are engaged in oil & gas exploration and production activities. Oil India Limited has adopted Purchase Preference policy linked with Local Content issued by MOPNG vide notification no. FP-20013/2/2017-FP-PNG dated 17.11.2020 and the original policy was approved by the Cabinet. This policy is applicable for tender value more than Rs. 1 Crore to treat the local supplier as Class I, Class II and Non Local Supplier and to extend the benefit of purchase preference accordingly as per policy. Since, the estimated value of the subject tender is less than Rs. 1 Crore, hence Purchase Preference Policy shall not be applicable against this tender. |

Competent Authority Approval for not opting Make In India Preference : [View Document](#)

MSE Purchase Preference/एमएसई खरीद वरीयता

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|-------------------------------------------|-----|
| MSE Purchase Preference/एमएसई खरीद वरीयता | Yes |
|-------------------------------------------|-----|

1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 100%(selected by Buyer) percentage of total QUANTITY.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Evaluation Method (Item Wise Evaluation Method)

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

| Evaluation Schedules | Item/Category | Quantity |
|----------------------|--------------------------|----------|
| Schedule 1 | Stationery Item And Form | 6000 |
| Schedule 2 | Stationery Item And Form | 1400 |
| Schedule 3 | Stationery Item And Form | 200 |

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|-------------|--------------------------|-------|
| Schedule 4 | Stationery Item And Form | 1500 |
| Schedule 5 | Stationery Item And Form | 300 |
| Schedule 6 | Stationery Item And Form | 20000 |
| Schedule 7 | Stationery Item And Form | 3000 |
| Schedule 8 | Stationery Item And Form | 600 |
| Schedule 9 | Stationery Item And Form | 500 |
| Schedule 10 | Stationery Item And Form | 700 |
| Schedule 11 | Stationery Item And Form | 500 |
| Schedule 12 | Stationery Item And Form | 300 |
| Schedule 13 | Stationery Item And Form | 500 |
| Schedule 14 | Stationery Item And Form | 200 |
| Schedule 15 | Stationery Item And Form | 150 |
| Schedule 16 | Stationery Item And Form | 500 |
| Schedule 17 | Stationery Item And Form | 1500 |
| Schedule 18 | Stationery Item And Form | 2000 |
| Schedule 19 | Stationery Item And Form | 600 |
| Schedule 20 | Stationery Item And Form | 100 |
| Schedule 21 | Stationery Item And Form | 100 |
| Schedule 22 | Stationery Item And Form | 100 |
| Schedule 23 | Stationery Item And Form | 400 |
| Schedule 24 | Stationery Item And Form | 1000 |
| Schedule 25 | Stationery Item And Form | 60 |
| Schedule 26 | Stationery Item And Form | 2000 |
| Schedule 27 | Stationery Item And Form | 3000 |
| Schedule 28 | Stationery Item And Form | 2000 |
| Schedule 29 | Stationery Item And Form | 500 |
| Schedule 30 | Stationery Item And Form | 200 |
| Schedule 31 | Stationery Item And Form | 200 |
| Schedule 32 | Stationery Item And Form | 10000 |
| Schedule 33 | Stationery Item And Form | 8000 |
| Schedule 34 | Stationery Item And Form | 3500 |
| Schedule 35 | Stationery Item And Form | 10000 |
| Schedule 36 | Stationery Item And Form | 150 |
| Schedule 37 | Stationery Item And Form | 5000 |
| Schedule 38 | Stationery Item And Form | 10000 |

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|-------------|--------------------------|-----|
| Schedule 39 | Stationery Item And Form | 150 |
| Schedule 40 | Stationery Item And Form | 200 |

STATIONERY ITEM AND FORM

| | |
|-----------------------------|-----------|
| Brand Type/ब्रांड का प्रकार | Unbranded |
|-----------------------------|-----------|

Technical Specifications/तकनीकी विशिष्टियाँ

| | |
|------------------------|---------------------------|
| Specification Document | View File |
| BOQ Detail Document | View File |

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 6000 | 60 |

STATIONERY ITEM AND FORM

| | |
|-----------------------------|-----------|
| Brand Type/ब्रांड का प्रकार | Unbranded |
|-----------------------------|-----------|

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 1400 | 60 |

STATIONERY ITEM AND FORM

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|-----------------------------|-----------|
| Brand Type/ब्रांड का प्रकार | Unbranded |
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Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 200 | 60 |

STATIONERY ITEM AND FORM

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|-----------------------------|-----------|
| Brand Type/ब्रांड का प्रकार | Unbranded |
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Technical Specifications/तकनीकी विशिष्टियाँ

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| BOQ Detail Document | View File |

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 1500 | 60 |

STATIONERY ITEM AND FORM

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|-----------------------------|-----------|
| Brand Type/ब्रांड का प्रकार | Unbranded |
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Technical Specifications/तकनीकी विशिष्टियाँ

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|------------------------|---------------------------|
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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 300 | 60 |

STATIONERY ITEM AND FORM

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|-----------------------------|-----------|
| Brand Type/ब्रांड का प्रकार | Unbranded |
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Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|-----------------------|----------------------------------------------------------------|-------------------------------------------|------------------------|-------------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 20000 | 60 |

STATIONERY ITEM AND FORM

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| Brand Type/ब्रांड का प्रकार | Unbranded |
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Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|-----------------------|----------------------------------------------------------------|--------------------|------------------------|-------------------------------------|
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| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 3000 | 60 |

STATIONERY ITEM AND FORM

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| Brand Type/ब्रांड का प्रकार | Unbranded |
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Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 600 | 60 |

STATIONERY ITEM AND FORM

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| Brand Type/ब्रांड का प्रकार | Unbranded |
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Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 500 | 60 |

STATIONERY ITEM AND FORM

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| Brand Type/ब्रांड का प्रकार | Unbranded |
|-----------------------------|-----------|

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 700 | 60 |

STATIONERY ITEM AND FORM

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Technical Specifications/तकनीकी विशिष्टियाँ

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BOQ Detail Document[View File](#)

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 500 | 60 |

STATIONERY ITEM AND FORM

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| Brand Type/ब्रांड का प्रकार | Unbranded |
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Technical Specifications/तकनीकी विशिष्टियाँ

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| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 300 | 60 |

STATIONERY ITEM AND FORM

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| Brand Type/ब्रांड का प्रकार | Unbranded |
|-----------------------------|-----------|

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|--------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602, Oil India Limited, Duliajan, Assam | 500 | 60 |

STATIONERY ITEM AND FORM

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|-----------------------------|-----------|
| Brand Type/ब्रांड का प्रकार | Unbranded |
|-----------------------------|-----------|

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 200 | 60 |

STATIONERY ITEM AND FORM

| | |
|-----------------------------|-----------|
| Brand Type/ब्रांड का प्रकार | Unbranded |
|-----------------------------|-----------|

Technical Specifications/तकनीकी विशिष्टियाँ

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 150 | 60 |

STATIONERY ITEM AND FORM

| | |
|-----------------------------|-----------|
| Brand Type/ब्रांड का प्रकार | Unbranded |
|-----------------------------|-----------|

Technical Specifications/तकनीकी विशिष्टियाँ

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Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 500 | 60 |

STATIONERY ITEM AND FORM

| | |
|-----------------------------|-----------|
| Brand Type/ब्रांड का प्रकार | Unbranded |
|-----------------------------|-----------|

Technical Specifications/तकनीकी विशिष्टियाँ

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|------------------------|---------------------------|
| Specification Document | View File |
| BOQ Detail Document | View File |

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 1500 | 60 |

STATIONERY ITEM AND FORM

| | |
|-----------------------------|-----------|
| Brand Type/ब्रांड का प्रकार | Unbranded |
|-----------------------------|-----------|

Technical Specifications/तकनीकी विशिष्टियाँ

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|------------------------|---------------------------|
| Specification Document | View File |
|------------------------|---------------------------|

BOQ Detail Document[View File](#)

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 2000 | 60 |

STATIONERY ITEM AND FORM

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|-----------------------------|-----------|
| Brand Type/ब्रांड का प्रकार | Unbranded |
|-----------------------------|-----------|

Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
| BOQ Detail Document | View File |

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 600 | 60 |

STATIONERY ITEM AND FORM

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| Brand Type/ब्रांड का प्रकार | Unbranded |
|-----------------------------|-----------|

Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
| BOQ Detail Document | View File |

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 100 | 60 |

STATIONERY ITEM AND FORM

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|-----------------------------|-----------|
| Brand Type/ब्रांड का प्रकार | Unbranded |
|-----------------------------|-----------|

Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
| BOQ Detail Document | View File |

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 100 | 60 |

STATIONERY ITEM AND FORM

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|-----------------------------|-----------|
| Brand Type/ब्रांड का प्रकार | Unbranded |
|-----------------------------|-----------|

Technical Specifications/तकनीकी विशिष्टियाँ

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|------------------------|---------------------------|
| Specification Document | View File |
| BOQ Detail Document | View File |

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 100 | 60 |

STATIONERY ITEM AND FORM

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|-----------------------------|-----------|
| Brand Type/ब्रांड का प्रकार | Unbranded |
|-----------------------------|-----------|

Technical Specifications/तकनीकी विशिष्टियाँ

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|------------------------|---------------------------|
| Specification Document | View File |
| BOQ Detail Document | View File |

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 400 | 60 |

STATIONERY ITEM AND FORM

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|-----------------------------|-----------|
| Brand Type/ब्रांड का प्रकार | Unbranded |
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Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
| BOQ Detail Document | View File |

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 1000 | 60 |

STATIONERY ITEM AND FORM

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| Brand Type/ब्रांड का प्रकार | Unbranded |
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Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
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BOQ Detail Document[View File](#)

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 60 | 60 |

STATIONERY ITEM AND FORM

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|-----------------------------|-----------|
| Brand Type/ब्रांड का प्रकार | Unbranded |
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Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
| BOQ Detail Document | View File |

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 2000 | 60 |

STATIONERY ITEM AND FORM

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|-----------------------------|-----------|
| Brand Type/ब्रांड का प्रकार | Unbranded |
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Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
| BOQ Detail Document | View File |

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 3000 | 60 |

STATIONERY ITEM AND FORM

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| Brand Type/ब्रांड का प्रकार | Unbranded |
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Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
| BOQ Detail Document | View File |

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 2000 | 60 |

STATIONERY ITEM AND FORM

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|-----------------------------|-----------|
| Brand Type/ब्रांड का प्रकार | Unbranded |
|-----------------------------|-----------|

Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
| BOQ Detail Document | View File |

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 500 | 60 |

STATIONERY ITEM AND FORM

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|-----------------------------|-----------|
| Brand Type/ब्रांड का प्रकार | Unbranded |
|-----------------------------|-----------|

Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
| BOQ Detail Document | View File |

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 200 | 60 |

STATIONERY ITEM AND FORM

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|-----------------------------|-----------|
| Brand Type/ब्रांड का प्रकार | Unbranded |
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Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
| BOQ Detail Document | View File |

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 200 | 60 |

STATIONERY ITEM AND FORM

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| Brand Type/ब्रांड का प्रकार | Unbranded |
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Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
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BOQ Detail Document[View File](#)

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 10000 | 60 |

STATIONERY ITEM AND FORM

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|-----------------------------|-----------|
| Brand Type/ब्रांड का प्रकार | Unbranded |
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Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
| BOQ Detail Document | View File |

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 8000 | 60 |

STATIONERY ITEM AND FORM

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|-----------------------------|-----------|
| Brand Type/ब्रांड का प्रकार | Unbranded |
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Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
| BOQ Detail Document | View File |

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 3500 | 60 |

STATIONERY ITEM AND FORM

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|-----------------------------|-----------|
| Brand Type/ब्रांड का प्रकार | Unbranded |
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Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
| BOQ Detail Document | View File |

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 10000 | 60 |

STATIONERY ITEM AND FORM

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|-----------------------------|-----------|
| Brand Type/ब्रांड का प्रकार | Unbranded |
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Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
| BOQ Detail Document | View File |

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 150 | 60 |

STATIONERY ITEM AND FORM

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|-----------------------------|-----------|
| Brand Type/ब्रांड का प्रकार | Unbranded |
|-----------------------------|-----------|

Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
| BOQ Detail Document | View File |

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 5000 | 60 |

STATIONERY ITEM AND FORM

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|-----------------------------|-----------|
| Brand Type/ब्रांड का प्रकार | Unbranded |
|-----------------------------|-----------|

Technical Specifications/तकनीकी विशिष्टियाँ

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Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 10000 | 60 |

STATIONERY ITEM AND FORM

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|-----------------------------|-----------|
| Brand Type/ब्रांड का प्रकार | Unbranded |
|-----------------------------|-----------|

Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
|------------------------|---------------------------|

BOQ Detail Document[View File](#)

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 150 | 60 |

STATIONERY ITEM AND FORM

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|-----------------------------|-----------|
| Brand Type/ब्रांड का प्रकार | Unbranded |
|-----------------------------|-----------|

Technical Specifications/तकनीकी विशिष्टियाँ

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| Specification Document | View File |
| BOQ Detail Document | View File |

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Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | Quantity/मात्रा | Delivery Days/डिलीवरी के दिन |
|----------------|---------------------------------------------------------|-------------------------------------------|-----------------|------------------------------|
| 1 | Debasis Mishra | 786602,Oil India Limited, Duliajan, Assam | 200 | 60 |

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

1.0 Bidders are requested to take a note of all the terms & conditions and attachments associated with this tender while bidding. OIL shall not be responsible for any mistake done by the bidder in this regard.

2.0 Bidders to note that the Unit of Measurement (UoM) as mentioned in the detailed technical specification sheet is correct and they are to ignore the UoM mentioned in the excel sheet which contains the qty. of the item required (since correct UoM could not be inserted in the excel sheet due to system constraints). Bidders are to be guided accordingly while bidding. OIL shall not be responsible for any mistake done by the bidder in this regard.

3.0 Please refer to the Buyer Uploaded Bid Specific Document in the ATC Clauses for the relevant proforma and annexures, General Notes & Checklists, Technical Evaluation Matrix, which shall form a part of this tender.

4.0 Note regarding submission of PBG in the form of Bank Guarantee (BG): PBG shall be applicable only for orders valuing INR 5.00 Lakh & above.

In case a supplier wishes to transfer PBG amount online directly, then OIL's bank details (where online transfer of PBG amount is to be done) are as below-

OIL's Bank account Details:-

(i) Name: Oil India Limited

(ii) Bank: State Bank of India

(iii) Branch: Duliajan

(iv) Account Number: 10494832599

(v) Account Type: Current

(vi) IFSC Code: SBIN0002053

In case PBG is desired to be submitted in original hard copy in the form of 'Bank Guarantee', then the same needs to be submitted as per the format available in GeM portal and shall indicate the GeM Order No. and item description. Supplier is to note that the Bank Guarantee issued by the Bank must be routed through SFMS platform as per following details:

(i) MT 760/MT 760 COV for issuance of bank guarantee.

(ii) MT 760/MT 767 COV for amendment of bank guarantee.

[Purchase Order Number (in case of PBG) should reflect in the SFMS text under MT 760/MT 760 COV]

The above message / intimation shall be sent through SFMS by the BG issuing Bank branch to ICICI Bank, Duliajan Branch, IFSC Code- ICIC0000213, Branch Address.: ICICI Bank Ltd, Kunja Bhavan, Daily Bazaar, Duliajan, Dibrugarh, Assam - 786602. The Bank details are as under:

Bank Details of Beneficiary:-

A) Bank Name: ICICI BANKLTD.

B) Branch Name: DULIAJAN

C) Branch Address: KUNJA BHAVAN, DAILYBAZAAR, DULIAJAN, DIBRUGARH, ASSAM - 786602

D) IFSC Code: ICIC0000213

E) Unique identifier code (Field 7037): OIL503988890

F) Company name: Oil India Limited

G) Swift Code: ICICINBBXXX

The vendor shall submit to OIL the copy of the SFMS message as sent by the issuing bank branch along with the original bank guarantee.

5.0 Out of all the items covered by this tender, bidders are to carefully note the following points:

(a) There are some items against which sample is required to be submitted in sealed packet at the **Office of GM-Materials (HoD), Oil India Limited, Materials Department, Duliajan-786602, District: Dibrugarh (Assam)** within the Bid Closing Date and Time of this tender.

(b) There are some items where sample is to be approved prior to bulk supply of items.

(c) There are some items where printing matter should be approved by the concerned User Department before bulk supply.

(d) A few items also require that the sample needs to be collected from the concerned Department and matter needs to be approved prior to bulk printing.

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4. Generic

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- a. Copy of PAN Card.
- b. Copy of GSTIN.
- c. Copy of Cancelled Cheque.
- d. Copy of EFT Mandate duly certified by Bank.

5. Generic

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

6. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

7. Purchase Preference (Centre)

Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary

evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of 100% of total value.

8. Generic

Products supplied shall be nontoxic and harmless to health. In the case of toxic materials, Material Safety Data Sheet may be furnished along with the material.

9. Scope of Supply

Scope of supply (Bid price to include all cost components) : Only supply of Goods

10. Generic

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

11. Certificates

The bidder is required to upload, along with the bid, all relevant certificates such as BIS licence, type test certificate, approval certificates and other certificates as prescribed in the Product Specification given in the bid document.

12. Generic

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

13. Generic

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

14. Generic

Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:

- i) The Seller fails to comply with any material term of the Contract.
- ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
- iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.
- iv) The Seller becomes bankrupt or goes into liquidation.
- v) The Seller makes a general assignment for the benefit of creditors.
- vi) A receiver is appointed for any substantial property owned by the Seller.
- vii) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.

15. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action

in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।

---Thank You/धन्यवाद---