

Bid Document

| Bid Details | |
|--|--|
| Bid End Date/Time | 14-12-2022 10:00:00 |
| Bid Opening Date/Time | 14-12-2022 10:30:00 |
| Bid Offer Validity (From End Date) | 120 (Days) |
| Ministry/State Name | Ministry Of Petroleum And Natural Gas |
| Department Name | Oil India Limited |
| Organisation Name | Oil India Limited |
| Office Name | Oil India Limited |
| Total Quantity | 69 |
| Item Category | Indoor Fixed IP Day-Night Colour HD (1080p) PoE Dome Camera (Q3) , VIDEO MANAGEMENT SOLUTION (Q3) |
| MSE Exemption for Years of Experience and Turnover | No |
| Startup Exemption for Years of Experience and Turnover | No |
| Document required from seller | Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| Bid to RA enabled | No |
| Primary product category | Indoor Fixed IP Day-Night Colour HD (1080p) PoE Dome Camera |
| Time allowed for Technical Clarifications during technical evaluation | 7 Days |
| Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM) | No |
| Payment Timelines | Payments shall be made to the Seller within 21 days of issue of consignee receipt-cum-acceptance certificate (CRAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC) |
| Evaluation Method | Total value wise evaluation |

EMD Detail

| | |
|----------|----|
| Required | No |
|----------|----|

ePBG Detail

| | |
|-------------------------------------|-------|
| Advisory Bank | ICICI |
| ePBG Percentage(%) | 3.00 |
| Duration of ePBG required (Months). | 62 |

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

MANAGER MATERIALS (IP)

Bank Details of Beneficiary A Bank Name ICICI BANK LTD. B Branch Name DULIAJAN C Branch Address KUNJA BHAVAN, DAILY BAZAAR, DULIAJAN, DIBRUGARH, ASSAM - 786602 D IFSC Code ICIC0000213 E Unique identifier code (Field 7037) OIL503988890 F Company name Oil India Limited The Bank Guarantee issued by the bank must be routed through SFMS platform as per the following details: (i) MT 760/MT 760 COV for issuance of bank guarantee. (ii) MT 760/MT 767 COV for amendment of bank guarantee. [Purchase Order Number should reflect in the SFMS text under MT 760/MT 760 COV] The above message/intimation shall be sent through SFMS by the BG issuing Bank branch to ICICI Bank, Duliajan Branch, IFSC Code- ICIC0000213, Branch Address: ICICI Bank Ltd, Kunja Bhavan, Daily Bazaar, Duliajan, Dibrugarh, Assam - 786602.
(Manish Kumar Chowdhury)

Splitting

Bid splitting not applied.

MII Purchase Preference

| | |
|-------------------------|----|
| MII Purchase Preference | No |
|-------------------------|----|

Details of the Competent Authority for MII

| | |
|--|---|
| Name of Competent Authority | OIL INDIA LIMITED |
| Designation of Competent Authority | OIL INDIA LIMITED |
| Office / Department / Division of Competent Authority | |
| CA Approval Number | |
| Competent Authority Approval Date | 21-11-2022 |
| Brief Description of the Approval Granted by Competent Authority | This is to certify that Oil India Limited is a Central Public Sector Enterprises under the Ministry of Petroleum and Natural Gas (MoPNG) and are engaged in oil & gas exploration and production activities. Oil India Limited has adopted Purchase Preference policy linked with Local Content issued by MOPNG vide notification no. FP-20013/2/2017-FP-PNG dated 17.11.2020 and the original policy was approved by the Cabinet. This policy is applicable for tender value more than ₹ 1 Crore to treat the local supplier as Class I, Class II and Non Local Supplier and to extend the benefit of purchase preference accordingly as per policy. Since, the estimated value of the subject tender is less than ₹ 1 Crore, no Purchase Preference Policy shall be applicable against this tender. |

Competent Authority Approval for not opting Make In India Preference : [View Document](#)

MSE Purchase Preference

| | |
|-------------------------|-----|
| MSE Purchase Preference | Yes |
|-------------------------|-----|

1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer)of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 100%(selected by Buyer) percentage of total QUANTITY.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Indoor Fixed IP Day-Night Colour HD (1080p) PoE Dome Camera (67 pieces)

| | |
|------------|-----------|
| Brand Type | Unbranded |
|------------|-----------|

Technical Specifications

| | |
|------------------------------|--------------------------|
| Buyer Specification Document | Download |
|------------------------------|--------------------------|

Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address | Quantity | Delivery Days |
|-------|-----------------------------|--|----------|---------------|
| 1 | Chandana Phukan | 786602,Oil India Limited, Duliajan, Assam | 67 | 60 |

VIDEO MANAGEMENT SOLUTION (2 pieces)

| | |
|------------|-----------|
| Brand Type | Unbranded |
|------------|-----------|

Technical Specifications

| | |
|------------------------------|--------------------------|
| Buyer Specification Document | Download |
|------------------------------|--------------------------|

Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address | Quantity | Delivery Days |
|-------|-----------------------------|--|----------|---------------|
| 1 | Chandana Phukan | 786602,Oil India Limited, Duliajan, Assam | 2 | 60 |

Buyer Added Bid Specific Terms and Conditions**1. Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Scope of Supply

Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods

3. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

(I) BID EVALUATION CRITERIA/BID REJECTION CRITERIA (BEC):

The bid shall conform generally to the terms and conditions given in this document. Notwithstanding the general conformity of the bids to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.

(A) TECHNICAL BID REJECTION CRITERIA:

Bidder must have experience of successfully executing (supply & Commissioning) one single order for at least 33 Nos. of HD IP CCTV cameras during preceding 5 years, from the original Bid Closing Date.

OR

Bidder must have experience of successfully executing (supply & Commissioning) one single order of HD IP CCTV cameras of value at least ₹ 19,34,000.00/- during preceding 5 years, from the original Bid Closing Date.

Notes:

(a) Documentary evidence in respect of the above should be submitted in the

form of copies of relevant Purchase Orders along with copies of any of the documents in respect of satisfactory execution of each of those Purchase Orders, such as -

(i) Satisfactory Inspection Report

(OR)

(ii) Satisfactory Supply Completion / Installation Report

(OR)

(iii) Consignee Receipted Delivery Challans

(OR)

(iv) Central Excise Gate Pass / Tax, Invoices issued under relevant rules of Central Excise / VAT

(OR)

(v) Any other documentary evidence that can substantiate the satisfactory execution of each of the purchase orders cited.

(b) The Purchase Order date need not be within 05 (five) years preceding the original bid closing date of this tender. However, the execution of supply should be within 05 (five) years preceding the original bid closing date of this tender.

(c) Satisfactory supply completion/inspection/installation report (if submitted) should be issued on client's official letterhead with signature and stamp.

(d) A job executed by a bidder for its own organisation / subsidiary cannot be considered as experience for the purpose of meeting BRC.

(B) FINANCIAL BID REJECTION CRITERIA (BRC):

(a) Annual Financial Turnover of the bidder from Operations during any of preceding 03 (three) financial / accounting years from the original bid closing date should be **at least ₹ 19,37,066.90 (Rupees Nineteen Lakhs Thirty Seven Thousand Sixty Six and paise Ninety only)**, as per the Audited Annual Reports.

Annual Financial Turnover of the bidder from operations shall mean - **"Aggregate value of the realization of amount made from the sale, supply or distribution of goods or on account of services rendered, or both, by the company (bidder) during a financial year"** as per the Companies Act, 2013 Section 2 (91).

(b) The Net Worth of the bidder must be positive for the accounting year preceding the original bid closing date.

Net worth shall mean: "Share capital + Reserves created out of profits and securities Premium - Aggregate value of accumulated losses (excluding revaluation reserves) - deferred expenditure - Miscellaneous Expenditure to the extent not written off and carried forward Loss - Reserves created out of write back of depreciation and amalgamation".

Note -For (a) & (b): Considering the time required for preparation of Financial Statements, if the last date of preceding financial/accounting year falls within the preceding six months/within the due date for furnishing of audit report as per Section 139(1) of IT Act, 1961 (read along with latest circulars/notifications issued by CBDT from time to time) reckoned from the original bid closing date and the Financial Statements of the preceding financial/accounting year are not available with the bidder, then the financial turnover of the previous three financial /accounting years excluding the preceding financial/accounting year will be considered. In such cases, the Net worth of the previous financial/accounting year excluding the preceding financial/accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that **'the balance sheet/Financial Statements for the financial year (As the case may be) has actually not been audited as on the original bid closing date'**.

Notes:

(a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-

(i) A certificate issued by a practicing Chartered Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in ANNEXURE-J.

(OR)

(ii) Audited Balance Sheet along with Profit & Loss account."

(b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.

ANNEXURE- J

CERTIFICATE OF ANNUAL TURNOVER & NET WORTH

(TO BE ISSUED BY PRACTISING CHARTERED ACCOUNTANTS' FIRM ON THEIR LETTER HEAD)

-

TO WHOM IT MAY CONCERN

This is to certify that the following financial positions extracted from the audited financial statements of M/s..... (Name of the Bidder) for the last three (3) completed accounting years up to..... **(As the case may be)** are correct.

| YEAR | TURN OVER In (₹) Crores | NET WORTH In (₹) Crores |
|-------------|-----------------------------------|-----------------------------------|
| | | |
| | | |
| | | |

Place:

Date:

Seal:

Membership No.:

Registration Code:

(II) INSTALLATION & COMMISSIONING:

(a) At OIHSS: 16 Nos. of Indoor Fixed IP Day-Night Colour HD (1080p) PoE Dome Camera and 1 No. of Video Management Solution.

(b) At TINY TOTS: 1 No. of Indoor Fixed IP Day-Night Colour HD (1080p) PoE Dome Camera.

(c) At DPS: 50 Nos. of Indoor Fixed IP Day-Night Colour HD (1080p) PoE Dome Camera and 1 No. of Video Management Solution.

(III) SPECIAL TERMS AND CONDITIONS:

1.0 Delivery, Installation & Commissioning Clauses:

1.1 Delivery, Installation & Commissioning of all items must be completed within 60 days of placement of Purchase Order.

1.2 The bidder has to make his own arrangements for transportation and accommodation of the installation engineer at Duliajan.

1.3 OIL will issue a commissioning certificate after successful installation and commissioning. The warranty period will start from the date of successful installation and commissioning.

1.4 Address for delivery of equipment:

GM-MATERIALS,

Materials Department

Oil India Limited

Duliajan Assam: 786602, India

1.5 Installation and commissioning of the equipment shall be done at: OILHSS, TT & DPS Schools at Duliajan.

2.0 **Warranty Service Terms:**

2.1 Comprehensive on-site 5 years warranty or OEM warranty, whichever is longer, from the date of commissioning.

2.2 Preventive & corrective maintenance of all hardware/software supplied including replacement of defective parts during warranty period, at no extra cost.

2.3 The defective parts under warranty should be first repaired / replaced and thereafter the defective items can be taken out of OIL's premises. Failure to repair or replace a defective part(s) under warranty within the stipulated period will attract penalty, as mentioned in penalty clause.

2.4 Bidder has to provide following services during warranty period:

* Installation/ re-installation and maintenance of the hardware/software related issues (if any).

2.5 Bidder will have to arrange its own transport facility for the engineers to attend warranty service calls, and for movement of spare parts.

2.6 Warranty covers free service and free spare parts excluding the consumables (if any).

2.7 The engineers for warranty services should be available on-call basis.

2.8 The vendor must provide the warranty certificate on or before commissioning else commissioning will not be considered completed.

3.0 Penalty Terms:

3.1 In case bidder fails to repair or replace a defective part(s) under warranty services mentioned in warranty clause, within 72 hours, from the time of reporting the breakdown, then the period of warranty will be extended by that number(s) of days, at no extra cost.

4.0 General Terms & Conditions:

4.1 The Bidder has to be OEM/or an authorized dealer of OEM. The Bidder must submit Authorisation certificate from OEM for the quoted CCTV products (CCTV Cameras & NVR).

4.2 At the time of delivery if the quoted model becomes obsolete, then bidder should replace it with latest model of same configuration or higher with the same quoted price and terms & conditions after approval from competent authority in OIL.

4.3 Technical Brochure/Product Catalogue for the make and model offered must be submitted.

4.4 The bidder must designate a Single Point of Contact for all warranty related matters whose Name and contact details should be furnished before completion of installation and commissioning of all the items.

4.5 The bidder has to place standby CCTV camera (New) of the same make model & configuration (as specified in Item 10) at OIL's site during the warranty period.

No. of standby CCTV camera = 3 Nos.

The stock of CCTV should be replenished within 15 days of use so that the stock level is maintained as given. IT Dept officials will check the stock every month.

(IV) **Terms of delivery:** Bidder must quote all-inclusive F.O.R. Destination price (including cost of loading/unloading).

(V) No price should be uploaded in the Technical Bid submitted by the bidders.

In case any price is found mentioned / uploaded in the technical bid, the offer will be rejected straightway.

(VI) **APPLICABILITY OF BANNING POLICY OF OIL INDIA LIMITED:** Banning Policy dated 6th January, 2017 as uploaded in OIL's website and revised guidelines of banning/debarment vide OM no. F.1/20/2018-PPD dated 02.11.2021 issued by Department of Expenditure, Ministry of Finance, Govt of India will be applicable against the tender (and order in case of award) to deal with any agency (bidder/contractor/supplier/vendor/service provider) who commits deception, default, fraud or indulged in other misconduct of whatsoever nature in the tendering process and/or order execution processes.

The bidders who are on Holiday/Banning/Suspension list of OIL on due date of submission of bid/ during the process of evaluation of the bids, the offers of such bidders shall not be considered for bid opening/evaluation/award. If the bidding documents were issued inadvertently/downloaded from website, the offers submitted by such bidders shall also not be considered for bid opening/evaluation/ Award of Work.

(VII) **Tax Collectible at Source (TCS):** Tax Collectible at Source (TCS) applicable under the Income-tax Law and charged by the SUPPLIER shall also be payable by OIL along with consideration for procurement of goods/materials/equipment. If TCS is collected by the SUPPLIER, a TCS certificate in prescribed Form shall be issued by the SUPPLIER to OIL within the statutory time limit.

Payment towards applicable TCS u/s 206C (IH) of Income Tax Act,1961 will be made to the supplier provided they are claiming it in their invoice and on submission of following undertaking along with the invoice stating that:

- a. TCS is applicable on supply of goods invoiced to OIL as turnover of the supplier in previous year was more than Rs. 10 Cr. &
- b. Total supply of goods to OIL in FY ... exceeds Rs. 50 Lakh &
- c. TCS as charged in the invoice has already been deposited (duly indicating the details such as challan No. and date) or would be deposited with Exchequer on or before the due date and
- d. TCS certificate as provided in the Income Tax Act will be issued to OIL in time. However, Performance Security deposit will be released only after the TCS certificate for the amount of tax collected, is provided to OIL. Supplier will extend the performance bank guarantee (PBG), wherever required, till the receipt of TCS certificate or else the same will be forfeited to the extent of amount of TCS, if all other conditions of Purchase order are fulfilled. The above payment condition is applicable only for release of TCS amount charged by supplier u/s 206C (IH) of Income tax Act, 1961.

(VIII) At any time prior to the deadline for submission of bids, the Company may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the tender Documents through issuance of Corrigendum(s)/Addendum(s). Bidders are expected to take the Corrigendum(s)/ Addendum(s) into account in preparation and submission of their bid. No separate intimation for Corrigendum(s)/Addendum(s) published by OIL shall be sent to the Bidders.

(IX) **DELIVERY TIMING:** Suppliers will be given necessary permission to enter

into the Industrial Area or Company's other operating areas to deliver the material as per timings given below-

- a) Monday to Friday:
 - (i) Slot-1: 08.00 AM to 10.00 AM
 - (ii) Slot-2: 12.30 PM to 02.00 PM

- b) Saturday: 08.00 AM to 10.00 AM

Note: No delivery shall be made on Sunday / National Holidays.

(X) Categorisation and various Criteria applicable to MSE bidders shall be guided by the Gazette Notification No. CG-DL-E-26062020-220191 dated 26.06.2020 issued by MINISTRY OF MICRO, SMALL AND MEDIUM ENTERPRISE.

The bidder claiming the MSE status (MSE-General, MSE-SC/ST, MSE-Woman) against this tender has to submit the following document for availing the benefit applicable to MSEs:

Udyam Registration Number with Udyam Registration Certificate.

Note: In case bidding MSE is owned by Schedule Caste or Schedule Tribe entrepreneur or Woman Entrepreneur, valid documentary evidence issued by the agency who has registered the bidder as MSE owned by SC/ST entrepreneur/ Woman Entrepreneurs should also be enclosed.

(XI) FINANCING OF TRADE RECEIVABLES OF MICRO AND SMALL ENTERPRISES (MSES) THROUGH TRADE RECEIVABLES DISCOUNTING SYSTEM (TREDS) PLATFORM.

Based on the initiatives of Government of India to help MSE vendors get immediate access to liquid fund based on Buyers credit rating by discounting, OIL has registered itself on TReDS platform with M/s RXIL and M/s A TREDS Ltd. (Invoice Mart). MSE vendors can avail this benefit by registering themselves with any of the exchanges providing e-discounting / electronic factoring services on TReDS platform and following the procedures defined therein, provided OIL is also participating in such TReDS Platform as a Buyer.

(i) MSE Vendor should be aware that all costs relating to availing the facility of discounting on TReDS platform including but not limited to Registration charges, Transaction charges for financing, Discounting Charges, Interest on financing, or any other charges known by any name shall be borne by MSE Vendor.

(ii) MSE Vendor hereby agrees to indemnify, hold harmless and keep OIL and its affiliates, Directors, officers, representatives, agents and employees indemnified, from any and all damages, losses, claims and liabilities (including legal costs) which may arise from Sellers submission, posting or display, participation, in any manner, on the TReDS Platform or from the use of Services or from the Buyer's breach of any of the terms and conditions of the Usage Terms or of this Agreement and any Applicable Law on a full indemnity basis.

(iii) OIL shall not be liable for any special, indirect, punitive, incidental, or consequential damages or any damages whatsoever (including but not limited to damages for loss of profits or savings, business interruption, loss of information), whether in contract, tort, equity or otherwise or any other damages resulting from using TReDS platform for discounting their (MSE Vendor's) invoices.

Notes:

(a) Buyer means OIL who has placed Purchase Order/ Contract on a MSE Vendor (Seller).

(b) Seller means a MSE vendor, who has been awarded Purchase Order/ Contract by OIL (Buyer).

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---