

## Bid Document

Bid Details	
<b>Bid End Date/Time</b>	30-11-2022 09:00:00
<b>Bid Opening Date/Time</b>	30-11-2022 09:30:00
<b>Bid Offer Validity (From End Date)</b>	75 (Days)
<b>Ministry/State Name</b>	Ministry Of Petroleum And Natural Gas
<b>Department Name</b>	Oil India Limited
<b>Organisation Name</b>	Oil India Limited
<b>Office Name</b>	Oil India Limited
<b>Total Quantity</b>	1
<b>Item Category</b>	Laptop-Notebook (Q2)
<b>MSE Exemption for Years of Experience and Turnover</b>	No
<b>Startup Exemption for Years of Experience and Turnover</b>	No
<b>Document required from seller</b>	OEM Authorization Certificate, Additional Doc 1 (Requested in ATC), Additional Doc 2 (Requested in ATC), Additional Doc 3 (Requested in ATC), Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Bid to RA enabled</b>	No
<b>Time allowed for Technical Clarifications during technical evaluation</b>	5 Days
<b>Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)</b>	No
<b>Estimated Bid Value</b>	418000
<b>Payment Timelines</b>	Payments shall be made to the Seller within <b>21</b> days of issue of consignee receipt-cum-acceptance certificate (CRAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
<b>Evaluation Method</b>	Total value wise evaluation

### EMD Detail

Required	No
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### ePBG Detail

Required	No
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### Splitting

Bid splitting not applied.

### MII Purchase Preference

MII Purchase Preference	No
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### MSE Purchase Preference

MSE Purchase Preference	Yes
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1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 100%(selected by Buyer) percentage of total QUANTITY.
2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

### Laptop-Notebook ( 1 pieces )

Brand Type	Registered Brand
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### Technical Specifications

[\\* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Processor	<b>Processor Make</b>	Intel
	<b>Processor Generation</b>	11.0 Or higher
	<b>Number of Cores per Processor</b>	4, 6, 8, 10 Or higher
	<b>Processor Description</b>	Intel Core i7 Or higher
	<b>Processor Number</b>	Intel Core i7 1165G7, Intel Core i7 11850H, Intel Core i7 11800H, Intel Core i7 1195G7, Intel Core i7 11375H, Intel Core i7 1185G7, Intel Core i7 11370H Or higher

Specification	Specification Name	Bid Requirement (Allowed Values)
Graphics	Size of Memory in Case of Dedicated Graphic Card (GB)	0, 1, 2, 3, 4, 6 Or higher
Operating System	Operating System (Factory Pre-Loaded)	Windows 10 Professional
Memory	RAM Size (GB)	16, 32, 64, 128 Or higher
Storage	Type of Drives used to populate the Internal Bays	SSD
	Total HDD Capacity (GB)	500, 1000, 1500, 2000, 2500, 3000, 0 Or higher
	Capacity of each SSD (GB)	1024
	Total SSD Capacity (GB)	1024, 1280, 2048, 4096 Or higher
	Capacity of each SSHD (GB)	8 GB Flash + 500 GB @5400 rpm, 8 GB Flash + 1000 GB @5400 rpm, 8 GB Flash + 2000 GB @5400 rpm, NA Or higher
	Total SSHD Capacity in addition to 8 GB Flash (GB)	500, 1000, 1500, 0 Or higher
Connectivity	Wireless Connectivity	Yes
Display	Display Size (Inch)	14, 15, 15.4, 15.6, 16 Or higher
	Display Type	Non Touch, Touch Or higher
	Display Resolution (Pixels)	1920x1080, 1920 x 1200, 3200x1800, 3840 x 2160, 2304 x 1440, 2560 x 1600, 2736 x 1824, 2880 x 1800, 2256x1504, 3000x2000, 3240x2160, 3272 x 1920, 2880 x 1920, 3072 x 1920 Or higher
Miscellaneous	Optical Drive	Integrated, External, NA Or higher
Warranty	Battery Warranty	1, 3, 4, 5 Or higher
	On Site OEM Warranty (Year)(OEM/ Authorised channel partner shall note that W/G to be fulfilled by OEM at site)	3

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Chandana Phukan	786602,Oil India Limited, Duliajan, Assam	1	120

## Special terms and conditions-Version:2 effective from 09-04-2021 for category Laptop-Notebook

1. 'Local content means the amount of value added in India which shall, unless otherwise Prescribed by the Nodal Ministry, be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value and percent.

'Class-I local supplier' means a supplier or service provider, whose goods, services or works offered for procurement, has local content equal to or more than 50% as defined under this Order

'Class-II local supplier' means a supplier or service provider, whose goods, services or works offered for procurement, has local content more than 20% but less than 50%, as defined under this Order

## Buyer Added Bid Specific Terms and Conditions

### 1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

### 2. Scope of Supply

Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods

### 3. Warranty

Warranty period of the supplied products shall be 3 years from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid.

### 4. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

1. The bidder must submit the duly filled up compliance sheet, sealed and signed, along with their technical bid.

### **COMPLIANCE SHEET**

Particulars	As per Bidders Offered Make	Remarks
A. <u>Construction</u> Form Factor: Standard		

<p>B. <u>Processor</u></p> <p>i. Processor Make: Intel</p> <p>ii. Processor Generation: 11</p> <p>iii. Number of Cores per Processor: 4</p> <p>iv. Processor Base Frequency (GHz): 2.8</p> <p>v. Processor Description: Intel Core i7</p> <p>vi. Cache (MB): 12</p>		
<p>C. <u>Graphics</u></p> <p>i. Graphics Type: Integrated</p> <p>ii. Graphic Card Description: Iris Xe Graphics</p>		
<p>D. <u>Operating System</u></p> <p>i. Operating System (Factory Pre-Loaded): Windows 10 Professional</p> <p>ii. Recovery Image Media: CD from the OEM / Stored in Partition of the Hard Disk / USB Drive from the OEM / Online / Cloud</p> <p>iii. OS Certification: Windows</p>		
<p>E. <u>Memory</u></p> <p>i. Type of RAM: DDR4</p> <p>ii. RAM Size (GB): 16</p>		

<p>F. <u>Storage</u></p> <ul style="list-style-type: none"> <li>i. Type of Drives used to populate the Internal Bays: SSD</li> <li>ii. Number of Internal Bays populated with HDD: 0</li> <li>iii. Capacity of each HDD (GB): NA</li> <li>iv. Total HDD Capacity (GB): 0</li> <li>v. Number of Internal Bays populated with SSD: 1</li> <li>vi. Capacity of each SSD (GB): 1024</li> <li>vii. Total SSD Capacity (GB): 1024</li> </ul>		
<p>G. <u>Connectivity</u></p> <ul style="list-style-type: none"> <li>i. Wireless Connectivity: Yes</li> <li>ii. If Yes, Type of Wireless Connectivity: Wi-Fi 6: 802.11ax</li> <li>iii. Number of Ethernet Ports: 1</li> <li>iv. If available, Type of Ethernet Ports: 10/100/1000 on board Integrated Gigabit Port</li> <li>v. Bluetooth Connectivity: Yes</li> <li>vi. If Yes, Version of Bluetooth Available: 5.1</li> </ul>		

<p>H. <u>Ports</u></p> <p>i. Number of USB Version 2 Point 0 Ports: 0</p> <p>ii. Number of USB Version 3 point 0 / 3 point 1, Gen 1 Ports: 2</p> <p>iii. Number of USB Version 3 point 1, Gen 2 Port: 0</p> <p>iv. Number of USB Type C Ports: 1</p> <p>v. Number of Serial Ports: 0</p> <p>vi. Number of VGA Ports: 0</p> <p>vii. Number of HDMI Ports: 1</p> <p>viii. Number of DP Ports: 0</p> <p>ix. Number of Thunderbolt Port: 1</p>		
<p>I. <u>Display</u></p> <p>i. Display Size (Inch): 14</p> <p>ii. Display Type: Non Touch</p> <p>iii. Display Technology: LED HD Backlit Antiglare</p> <p>iv. Display Resolution (Pixels): 1920x1080</p>		

<p>J. <u>Miscellaneous</u></p> <p>i. Optical Drive: NA</p> <p>ii. Type of Optical Drive: N/A</p> <p>iii. Internal Speaker (Dual): Yes</p> <p>iv. Audio-in: No</p> <p>v. Audio-out: No</p> <p>vi. Headphone out: Yes</p> <p>vii. Microphone-in: No</p> <p>viii. Type of Keyboard: Standard</p> <p>ix. Backlit Keyboard: Yes</p> <p>x. Spill Resistant Keyboard: Yes</p> <p>xi. Pointing Device/Touchpad: Touchpad with multi-touch gestures enabled</p> <p>xii. Finger Print Reader: No</p> <p>xiii. Hardware Trusted Platform Enabled: Yes</p> <p>xiv. Carry Case: Yes</p> <p>xv. If Yes, Type of Carry Case: Back Pack</p> <p>xvi. Weight (Including Battery) (Kilogram): 1.47</p>		
<p>K. <u>Power</u></p> <p>i. Battery Type: Integrated</p> <p>ii. Battery Chemistry: Li - ion</p> <p>iii. Battery Capacity (Watt Hour): 63</p> <p>iv. Battery Backup Time (Hours): 10</p>		



<p>L. <u>Warranty</u></p> <p>i. Battery Warranty: 1</p> <p>ii. On Site OEM Warranty (Year): 3</p>		
<p>M. <u>Additional Parameters:</u></p> <p>i. Power: 220 VAC, 50 Hz</p> <p>ii. Licensed Installed Software: Microsoft Word, Microsoft Excel, Microsoft Power Point, Adobe Acrobat Reader</p> <p>iii. Antivirus Software with 5 year license</p> <p>iv. <u>Accessories:</u></p> <p>a. 220 VAC, 50 Hz Power Adapter to charge the laptop</p>		

2. Bidders must provide Technical Catalogues / leaflets showing that the offered items/equipment meet/exceed the specifications mentioned for items this Tender (Bid Document).
3. **APPLICABILITY OF BANNING POLICY OF OIL INDIA LIMITED:**  
Banning Policy dated 6th January, 2017 as uploaded in OIL's website and revised guidelines of banning/debarment vide OM no. F.1/20/2018-PPD dated 02.11.2021 issued by Department of Expenditure, Ministry of Finance, Govt of India will be applicable against the tender (and order in case of award) to deal with any agency (bidder/contractor/supplier/vendor/service provider) who commits deception, default, fraud or indulged in other misconduct of whatsoever nature in the tendering process and/or order execution processes. The bidders who are on Holiday/Banning/Suspension list of OIL on due date of submission of bid/during the process of evaluation of the bids, the offers of such bidders shall not be considered for bid opening/evaluation/award. If the bidding documents were issued inadvertently/ downloaded from website, the offers submitted by such bidders shall also not be considered for bid opening/evaluation/ Award of Work
4. To further promote usage of TReDS, the following clause pertaining to the provisions regarding TReDS shall be applicable for tenders where MSE clause is applied: -

Financing of trade receivables of Micro and Small Enterprises (MSEs) through Trade Receivables Discounting System (TReDS) platform. Based on the initiatives of Government of India to help MSE vendors get immediate access to liquid fund based on Buyers credit rating by discounting, OIL has registered itself on TReDS platform with M/s RXIL and M/s A TREDS Ltd. (Invoice Mart). MSE vendors can avail this benefit by registering themselves with any of the exchanges providing e-discounting / electronic factoring services on TReDS platform and following the procedures defined therein, provided OIL is also participating in such TReDS Platform as a Buyer.

- i. MSE Vendor should be aware that all costs relating to availing the facility of discounting on TReDS platform including but not limited to Registration charges, Transaction charges for financing, Discounting Charges, Interest on financing, or any other charges known by any name shall be borne by MSE Vendor.
- ii. MSE Vendor hereby agrees to indemnify, hold harmless and keep OIL and its affiliates, Directors, officers, representatives, agents and employees indemnified, from any and all damages, losses, claims and liabilities (including legal costs) which may arise from Sellers submission, posting or display, participation, in any manner, on the TReDS Platform or from the use of Services or from the Buyer's breach of any of the terms and conditions of the Usage Terms or of this Agreement and any Applicable Law on a full indemnity basis.
- iii. OIL shall not be liable for any special, indirect, punitive, incidental, or consequential damages or any damages whatsoever (including but not limited to damages for loss of profits or savings, business interruption, loss of information), whether in contract, tort, equity or otherwise or any other damages resulting from using TReDS platform for discounting their (MSE Vendor's) invoices.

**Note:**

- (i) Buyer means OIL who has placed Purchase Order/ Contract on a MSE Vendor (Seller).
- (ii) Seller means a MSE vendor, who has been awarded Purchase Order/ Contract by OIL (Buyer).

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## **Disclaimer**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample,

incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

[This Bid is also governed by the General Terms and Conditions.](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---Thank You---**