

## Bid Document

| Bid Details                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                   |
|----------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Bid End Date/Time</b>                                                                           | 30-11-2022 14:00:00                                                                                                                                                                                                                                                                                                                                                               |
| <b>Bid Opening Date/Time</b>                                                                       | 30-11-2022 14:30:00                                                                                                                                                                                                                                                                                                                                                               |
| <b>Bid Offer Validity (From End Date)</b>                                                          | 120 (Days)                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Ministry/State Name</b>                                                                         | Ministry Of Petroleum And Natural Gas                                                                                                                                                                                                                                                                                                                                             |
| <b>Department Name</b>                                                                             | Oil India Limited                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Organisation Name</b>                                                                           | Oil India Limited                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Office Name</b>                                                                                 | Oil India Limited                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Total Quantity</b>                                                                              | 7                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Item Category</b>                                                                               | CHRISTMAS TREE ASSY. 3.1/8" x2.9/16" , 5M (03566220) (Q3) , CHRISTMAS TREE ASSY. , 4.1/6" x3.1/8" , 5M (03566224) (Q3)                                                                                                                                                                                                                                                            |
| <b>Minimum Average Annual Turnover of the bidder (For 3 Years)</b>                                 | 88 Lakh (s)                                                                                                                                                                                                                                                                                                                                                                       |
| <b>MSE Exemption for Years of Experience and Turnover</b>                                          | No                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Startup Exemption for Years of Experience and Turnover</b>                                      | No                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Document required from seller</b>                                                               | Experience Criteria,Bidder Turnover,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC)<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| <b>Bid to RA enabled</b>                                                                           | No                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Primary product category</b>                                                                    | CHRISTMAS TREE ASSY. , 4.1/6" x3.1/8" , 5M (03566224)                                                                                                                                                                                                                                                                                                                             |
| <b>Time allowed for Technical Clarifications during technical evaluation</b>                       | 7 Days                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)</b> | No                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Payment Timelines</b>                                                                           | Payments shall be made to the Seller within <b>21</b> days of issue of consignee receipt-cum-acceptance certificate (CRAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)                                                                                                                                          |
| <b>Evaluation Method</b>                                                                           | Item wise evaluation                                                                                                                                                                                                                                                                                                                                                              |

### EMD Detail

|          |    |
|----------|----|
| Required | No |
|----------|----|

#### ePBG Detail

|                                     |           |
|-------------------------------------|-----------|
| Advisory Bank                       | HDFC Bank |
| ePBG Percentage(%)                  | 3.00      |
| Duration of ePBG required (Months). | 14        |

(a). The EMD Amount will be applicable for each schedule/group selected during Bid creation.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

#### Beneficiary:

Chief Manager Materials - Foreign Purchase  
Oil India Limited, Ministry of Petroleum and Natural Gas  
(Simanta Hazari)

#### Splitting

Bid splitting not applied.

#### MII Purchase Preference

|                         |     |
|-------------------------|-----|
| MII Purchase Preference | Yes |
|-------------------------|-----|

#### MSE Purchase Preference

|                         |     |
|-------------------------|-----|
| MSE Purchase Preference | Yes |
|-------------------------|-----|

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.

3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 100%(selected by Buyer) percentage of total QUANTITY.

4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

#### Evaluation Method ( Item Wise Evaluation Method )

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

| Evaluation Schedules | Item/Category                                         | Quantity |
|----------------------|-------------------------------------------------------|----------|
| Schedule 1           | Christmas Tree Assy. 3.1/8" X2.9/16" , 5m (03566220)  | 5        |
| Schedule 2           | Christmas Tree Assy. , 4.1/6" X3.1/8" , 5m (03566224) | 2        |

#### CHRISTMAS TREE ASSY. 3.1/8" X2.9/16" , 5M (03566220) ( 5 set )

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

|            |           |
|------------|-----------|
| Brand Type | Unbranded |
|------------|-----------|

#### Technical Specifications

|                              |                          |
|------------------------------|--------------------------|
| Buyer Specification Document | <a href="#">Download</a> |
|------------------------------|--------------------------|

#### Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address                                   | Quantity | Delivery Days |
|-------|-----------------------------|-------------------------------------------|----------|---------------|
| 1     | Krishna Mohan Kumar         | 786602,Oil India Limited, Duliajan, Assam | 5        | 180           |

#### CHRISTMAS TREE ASSY. , 4.1/6" X3.1/8" , 5M (03566224) ( 2 set )

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

|            |           |
|------------|-----------|
| Brand Type | Unbranded |
|------------|-----------|

## Technical Specifications

|                              |                          |
|------------------------------|--------------------------|
| Buyer Specification Document | <a href="#">Download</a> |
|------------------------------|--------------------------|

## Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address                                   | Quantity | Delivery Days |
|-------|-----------------------------|-------------------------------------------|----------|---------------|
| 1     | Krishna Mohan Kumar         | 786602,Oil India Limited, Duliajan, Assam | 2        | 180           |

## Buyer added Bid Specific Additional Scope of Work

| S.No. | Document Title                              | Description           | Applicable i.r.o. Items                                                                                            |
|-------|---------------------------------------------|-----------------------|--------------------------------------------------------------------------------------------------------------------|
| 1     | Scope of works<br><a href="#">View</a>      | Scope of works        | CHRISTMAS TREE ASSY. 3.1/8" X2.9/16" , 5M (03566220) (5),CHRISTMAS TREE ASSY. , 4.1/6" X3.1/8" , 5M (03566224) (2) |
| 2     | CHECK LIST<br><a href="#">View</a>          | COMMERCIAL CHECK LIST | CHRISTMAS TREE ASSY. 3.1/8" X2.9/16" , 5M (03566220) (5),CHRISTMAS TREE ASSY. , 4.1/6" X3.1/8" , 5M (03566224) (2) |
| 3     | Item specifications<br><a href="#">View</a> | Item specifications   | CHRISTMAS TREE ASSY. 3.1/8" X2.9/16" , 5M (03566220) (5),CHRISTMAS TREE ASSY. , 4.1/6" X3.1/8" , 5M (03566224) (2) |

The uploaded document only contains Buyer specific Additional Scope of Work and / or Drawings for the bid items added with due approval of Buyer's competent authority. Buyer has certified that these additional scope and drawings are generalized and would not lead to any restrictive bidding.

## Buyer Added Bid Specific Terms and Conditions

### 1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

### 2. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

### 3. **Generic**

Buyer Organization specific Integrity Pact shall have to be complied by all bidders. Bidders shall have to upload scanned copy of signed integrity pact as per Buyer organizations policy along with bid. [Click here to view the file](#)

### 4. **Purchase Preference (Centre)**

Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of 100% of total value.

### 5. **Purchase Preference (Centre)**

Purchase Preference linked with Local Content (PP-LC) Policy:

The bid clause regarding "Preference to Make In India products" stands modified in this bid and shall be governed by the PPLC Policy No. FP-20013/2/2017-FP-PNG dated 17.11.2020 issued by MoP&NG as amended up to date. Accordingly, bidders with Local Content less than or equal to 20% will be treated as "Non Local Supplier". The prescribed LC shall be applicable on the date of Bid opening. Sanctions on the bidders for false / wrong declaration or not fulfilling the Local Content requirement shall be as per the PPLC policy. Further following additional provisions are added in the certification and verification of local content provision of the Preference to Make in India clause:

- i. In case of foreign bidder, certificate from the statutory auditor or cost auditor of their own office or subsidiary in India giving the percentage of local content is also acceptable. In case office or subsidiary in India does not exist or Indian office/subsidiary is not required to appoint statutory auditor or cost auditor, certificate from practicing cost accountant or practicing chartered accountant giving the percentage of local content is also acceptable.
- ii. Along with Each Invoice: The local content certificate (issued by statutory auditor on behalf of procuring company) shall be submitted along with each invoice raised. However, the % of local content may vary with each invoice while maintaining the overall % of local content for the total work/purchase of the pro-rata local content requirement. In case, it is not satisfied cumulatively in the invoices raised up to that stage, the supplier shall indicate how the local content requirement would be met in the subsequent stages.
- iii. The bidder shall submit an undertaking from the authorized signatory of bidder having the Power of Attorney along with the bid stating the bidder meets the mandatory minimum LC requirement and such undertaking shall become a part of the contract.

### 6. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Only supply of Goods

### 7. **Generic**

The buyer organization is an institution eligible for concessional rates of GST as notified by the Government of India. The goods for which bids have been invited fall under classification of GST concession and the conditions for eligibility of concession are met by the institution. A certificate to this effect will be issued by Buyer to the Seller after award of the Contract. Sellers are requested to submit their bids after accounting for the Concessional rate of GST.

Applicable Concessional rate of GST : 12%

Notification No.and date : 8/2022 dated 13/07/2022

## 8. Generic

Whereever Essentiality Certificate is applicable (PEL/ML), successful bidder should provide Proforma Invoice for processeing for EC application and material should be dispatche after receiving of EC rom DGH. In view of the same, an ATC may be incorporated in GeM, viz, "BIDDER/OEM must provide Proforma Invoice for processeing for EC application within 30 days from date of issue of GeM Contract and material should be dispatche after receiving of EC rom DGH."

## Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---Thank You---**