

Bid Document

Bid Details	
Bid End Date/Time	14-12-2022 11:00:00
Bid Opening Date/Time	14-12-2022 11:30:00
Bid Offer Validity (From End Date)	70 (Days)
Ministry/State Name	Ministry Of Petroleum And Natural Gas
Department Name	Oil India Limited
Organisation Name	Oil India Limited
Office Name	Oil India Limited
Total Quantity	300000
Item Category	Common salt for chemical industries- Revision I as per IS: 797 (Q3)
Minimum Average Annual Turnover of the bidder (For 3 Years)	22 Lakh (s)
Years of Past Experience Required for same/similar service	3 Year (s)
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
Document required from seller	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Past Performance	50 %
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	5 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Evaluation Method	Total value wise evaluation

EMD Detail

Required	No
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ePBG Detail

Advisory Bank	HDFC Bank
ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	16

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

CHIEF MANAGER MATERIALS (IP)

Oil India Limited, OIL INDIA Limited, OIL INDIA Limited, Ministry of Petroleum and Natural Gas Bank Details of Beneficiary : A. Bank Name: ICICI BANK LTD. B. Branch Name: DULIAJAN C. Branch Address: KUNJA BHAVAN, DAILY BAZAAR, DULIAJAN, DIBRUGARH, ASSAM - 786602 D. IFSC Code: ICIC0000213 E. Unique identifier code (Field 7037) OIL503988890 F. Company name: OIL INDIA LIMITED The Bank Guarantee issued by the bank must be routed through SFMS platform as per the following details: (i) MT 760/MT 760 COV for issuance of bank guarantee. (ii) MT 760/MT 767 COV for amendment of bank guarantee. [Purchase Order Number should reflect in the SFMS text under MT 760/MT 760 COV] The above message/intimation shall be sent through SFMS by the BG issuing Bank branch to ICICI Bank, Duliajan Branch, IFSC Code- ICIC0000213, Branch Address: ICICI Bank Ltd, Kunja Bhavan, Daily Bazaar, Duliajan, Dibrugarh, Assam - 786602
(Nayan Moni Kakati)

Splitting

Bid splitting not applied.

MII Purchase Preference

MII Purchase Preference	No
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Details of the Competent Authority for MII

Name of Competent Authority	OIL
Designation of Competent Authority	OIL
Office / Department / Division of Competent Authority	
CA Approval Number	
Competent Authority Approval Date	26-10-2022
Brief Description of the Approval Granted by Competent Authority	This is to certify that Oil India Limited is a Central Public Sector Enterprises under the Ministry of Petroleum and Natural Gas (MOPNG) and are engaged in oil & gas exploration and production activities. Oil India Limited has adopted Purchase Preference policy linked with Local Content issued by MOPNG vide notification no. FP-20013/2/2017-FP-PNG dated 17.11.2020 and the original policy was approved by the Cabinet. This policy is applicable for tender value more than Rs. 1 Crore to treat the local supplier as Class I, Class II and Non Local Supplier and to extend the benefit of purchase preference accordingly as per policy.

Competent Authority Approval for not opting Make In India Preference : [View Document](#)

MSE Purchase Preference

MSE Purchase Preference	Yes
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 100%(selected by Buyer) percentage of total QUANTITY.
4. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 50% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Common Salt For Chemical Industries- Revision I As Per IS: 797 (300000 kilogram)

Brand Type	Unbranded
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
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Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Delivery Schedule (In number of days from contract start days)		
1	Chandana Phukan	786602,Oil India Limited, Duliajan, Assam	Quantity	Delivery to start after	Delivery to be completed by
			75000	0	60
			75000	150	180
			75000	270	300
			75000	390	420

Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Generic

The buyer organization is an institution eligible for concessional rates of GST as notified by the Government of India. The goods for which bids have been invited fall under classification of GST concession and the conditions for eligibility of concession are met by the institution. A certificate to this effect will be issued by Buyer to the Seller after award of the Contract. Sellers are requested to submit their bids after accounting for the Concessional rate of GST.

Applicable Concessional rate of GST : 12%

Notification No.and date : 08/2022 dated 13/07/2022

3. Generic

Whereever Essentiality Certificate is applicable (PEL/ML), successful bidder should provide Proforma Invoice for processing for EC application and material should be dispatched after receiving of EC from DGH. In view of the same, an ATC may be incorporated in GeM, viz, "BIDDER/OEM must provide Proforma Invoice for processing for EC application within 15 days from date of issue of GeM Contract and material should be dispatched after receiving of EC from DGH."

4. Scope of Supply

Scope of supply (Bid price to include all cost components) : Only supply of Goods

5. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

A) **COMMON SALT (Non-Edible Commercial Grade) - SPECIFICATIONS**

1. Physical State : The material should be in the form of white crystalline Powder (not solid lumps) free from foreign matter and other

impurities.

2. **Particle size passing through 1mm 15 sieves** : 99 % preferable.

3. **Moisture Content measured at 140-150 deg C** : 10 % (maximum) by mass.

4. **Purity as NaCl** : 96 % (minimum) percentage by weight.

5. **Insoluble matter**: 1 % (maximum) by mass.

6. **Packing**: The material should be packed in moisture proof good quality HDPE / gunny bags. Capacity of 50 Kg. net per bag. However the quantity of salt supplied will be ascertained by weighing in Company's weighing bridge.

7. **Marking**: Each bag should have preferably clear and legible marking as given below:

a) **Name of the product.**

b) **Date / Month / Year of manufacture.**

c) **Supply order number against which supplies are made.**

d) **Name of the supplier .**

****Special Note:**

SUBMISSION OF SAMPLE OF THE PRODUCT BY SUCCESSFUL BIDDER AFTER PLACEMENT OF PURCHASE ORDER:

In the event of placement of order, the successful bidder will submit 3 Nos. of samples (1/2 Kg each) of the ordered item (Common Salt non -edible commercial grade) to OIL against each lot for delivery. Lot details will be as per the tender. These samples will be tested in OIL's laboratory as per tender specification and acceptance/ rejection of the sample will be decided on the basis of OIL's laboratory test report only. Manufacturing and delivery instruction for bulk supply will be given only after successful laboratory testing of the samples and clearance of the samples by OIL, which will be intimated to the bidders(s) by OIL. OIL will require at least 07 (seven) days for testing of the samples, therefore, the successful bidder must submit the samples on a suitable time considering delivery period of each lot. Bidders must submit each sample sealed and signed by them. The sample must be tamper proof.

Bidder(s) must undertake in their technical bid to submit order samples as mentioned above, failing which bid(s) shall be rejected. Also, OIL will have the rights to cancel the purchase order in case of non-receipt of samples as mentioned above.

Address for submission of sample is as under:

GM-Materials (HoD),

**Materials Department, Receiving Section,
Oil India Limited,
Duliajan - 786602.**

Each sample shall be sealed and have a card affixed indicating:-

a) Supplier's name, address, contact Telephone No. & Email address etc.

b) Purchase Order No. and Date

c) Product Name

d) Item No. of the Order

OIL will not be responsible for any delay in submission of the sample. The sample will be submitted for testing purpose only and will not have any commercial value and will be free of cost to OIL. The quantity of the samples will not be adjusted against total purchase order quantity. The samples will not be returnable.

Supplier shall despatch the materials against each lot against the purchase order, in case of award, only after acceptance of the samples and receipt of manufacturing/delivery intimation from the buyer against each lot. Acceptance of order samples does not guarantee acceptance of materials in bulk supply. After receipt of items under bulk supply, acceptance of bulk supply is again subject to testing/inspection by OIL.

ANNEXURE- J

CERTIFICATE OF ANNUAL TURNOVER & NET WORTH

TO BE ISSUED BY PRACTISING CHARTERED ACCOUNTANTS' FIRM ON THEIR LETTER HEAD

TO WHOM IT MAY CONCERN

This is to certify that the following financial positions extracted from the audited financial statements of M/s..... (Name of the Bidder) for the last three (3) completed accounting years up to..... (As the case may be) are correct.

YEAR	TURN OVER In INR (Rs.) Crores	NET WORTH In INR (Rs.) Crores

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Place:

Date:

Seal:

Membership No.:

Registration Code:

ANNEXURE-K

**(TO BE EXECUTED BY THE AUTHORIZED SIGNATORY OF THE BIDDER ON THE
OFFICIAL LETTER HEAD OF THE BIDDER)**

CERTIFICATE OF COMPLIANCE TO FINANCIAL CRITERIA

Ref : Financial Criteria under Note of BEC/BRC of Tender No. _____

I _____ the authorized signatory(s) of
_____ (Company or Firm name with address) do hereby solemnly affirm and
declare/ undertake as under:

**The balance sheet/Financial Statements for the financial year _____ have actually not
been audited as on the Original Bid Closing Date.**

Yours faithfully,

For (type name of the firm here)

Signature of Authorized Signatory Name:

Designation:

Phone No.

Place:

Date:

(Affix Seal of the Organization here, if applicable)

Note: Please note that any declaration bearing date after the Original Bid Closing Date will not be considered and will be rejected. This certificate is to be issued only considering the time required for

preparation of Financial Statements i.e. if the last date of preceding financial/accounting year falls within the preceding six months reckoned from the Original Bid Closing Date.

6. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---