

Bid Document

Bid Details	
Bid End Date/Time	30-07-2022 11:00:00
Bid Opening Date/Time	30-07-2022 11:30:00
Bid Offer Validity (From End Date)	65 (Days)
Ministry/State Name	Ministry Of Petroleum And Natural Gas
Department Name	Oil India Limited
Organisation Name	Oil India Limited
Office Name	Oil India Limited
Total Quantity	500
Item Category	SOLID BODY CASING CENTRALIZERS (OIL MATERIAL CODE: 01065432) (Q3) , SOLID BODY CASING CENTRALIZERS (OIL MATERIAL CODE: 01065431) (Q3)
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
Document required from seller	Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Primary product category	SOLID BODY CASING CENTRALIZERS (OIL MATERIAL CODE: 01065431)
Time allowed for Technical Clarifications during technical evaluation	3 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Payment Timelines	Payments shall be made to the Seller within 30 days of issue of consignee receipt-cum-acceptance certificate (CRAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
Evaluation Method	Item wise evaluation

EMD Detail

Required	No
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ePBG Detail

Advisory Bank	HDFC Bank
ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	20

(a). The EMD % will be applicable for each schedule/group selected during Bid creation.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

Senior Manager (Materials)

OIL INDIA LIMITED, MATERIALS DEPARTMENT, F.P.SECTION, DULIAJAN, ASSAM-786602

(Sathiyaraj F)

Splitting

Bid splitting not applied.

MII Purchase Preference

MII Purchase Preference	No
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Details of the Competent Authority for MII

Name of Competent Authority	Rupak Kalita(Based on Notification no. FP-20013/2/2017-FP-PNG dtd. 17.11.2020 of MoPNG)
Designation of Competent Authority	GM(C&P),Corporate Office (Based on Notification no. FP-20013/2/2017-FP-PNG dtd. 17.11.2020 of MoPNG)
Office / Department / Division of Competent Authority	OIL, C&P (Based on Notification no. FP-20013/2/2017-FP-PNG dtd. 17.11.2020 of MoPNG)
CA Approval Number	OIL 62/C&P/267/2020 (Based on Notification no. FP-20013/2/2017-FP-PNG dtd. 17.11.2020 of MoPNG)
Competent Authority Approval Date	08-07-2022
Brief Description of the Approval Granted by Competent Authority	Oil India Limited has adopted Purchase Preference policy linked with Local Content issued by MOPNG vide notification no. FP-20013/2/2017-FP-PNG dated 17.11.2020 and the original policy was approved by the Cabinet. This policy is applicable for tender value more than Rs. 1.0 Crore to treat the local supplier as Class I, Class II and Non Local Supplier and to extend the benefit of purchase preference accordingly as per policy.

Competent Authority Approval for not opting Make In India Preference : [View Document](#)

MSE Purchase Preference

MSE Purchase Preference	Yes
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1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 100%(selected by Buyer) percentage of total QUANTITY.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Evaluation Method (Item Wise Evaluation Method)

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

Evaluation Schedules	Item/Category	Quantity
Schedule 1	Solid Body Casing Centralizers (oil Material Code: 01065432)	250
Schedule 2	Solid Body Casing Centralizers (oil Material Code: 01065431)	250

SOLID BODY CASING CENTRALIZERS (OIL MATERIAL CODE: 01065432) (250 the number pi)

Brand Type	Unbranded
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Technical Specifications

Buyer Specification Document	Download
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Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Krishna Mohan Kumar	786602,Oil India Limited, Duliajan, Assam	250	180

SOLID BODY CASING CENTRALIZERS (OIL MATERIAL CODE: 01065431) (250 the number pi)

Brand Type	Unbranded
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Technical Specifications

Buyer Specification Document	Download
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Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Krishna Mohan Kumar	786602,Oil India Limited, Duliajan, Assam	250	180

Buyer added Bid Specific Additional Scope of Work

S.No.	Document Title	Description	Applicable i.r.o. Items
1	SCOPE OF WORK AND BID REJECTION CRITERIA View	THE BIDDER IS ADVISED TO CAREFULLY READ THIS DOCUMENT, FILL AND SUBMIT AS A PART OF THEIR TECHNICAL BID MANDATORILY ALONG WITH ALL SUPPORTING DOCUMENTS	SOLID BODY CASING CENTRALIZERS (OIL MATERIAL CODE: 01065432)(250),SOLID BODY CASING CENTRALIZERS (OIL MATERIAL CODE: 01065431) (250)

The uploaded document only contains Buyer specific Additional Scope of Work and / or Drawings for the bid items added with due approval of Buyer's competent authority. Buyer has certified that these additional scope and drawings are generalized and would not lead to any restrictive bidding.

Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. Generic

Bidders shall quote only those products in the bid which are not obsolete in the market and has at least 5 years residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this

period.

4. **Generic**

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

5. **Generic**

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- a. Copy of PAN Card.
- b. Copy of GSTIN.
- c. Copy of Cancelled Cheque.
- d. Copy of EFT Mandate duly certified by Bank.

6. **Generic**

For hazardous chemical/item, all precautionary measure as per regulation from the point of transportation/ handling/ storage/ safety/ health/ environment to be undertaken/ specified before dispatch. During dispatch, proper symbol for the hazard/ MSDS/ Batch No./ date of manufacturing/ Gross Weight/ Net Weight/ shelf Life etc are to be written/ printed/ pasted on the body of the packing.

7. **Generic**

Products supplied shall be nontoxic and harmless to health. In the case of toxic materials, Material Safety Data Sheet may be furnished along with the material.

8. **Generic**

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

9. **Generic**

The buyer organization is an institution eligible for concessional rates of GST as notified by the Government of India. The goods for which bids have been invited fall under classification of GST concession and the conditions for eligibility of concession are met by the institution. A certificate to this effect will be issued by Buyer to the Seller after award of the Contract. Sellers are requested to submit their bids after accounting for the Concessional rate of GST.

Applicable Concessional rate of GST : 5%

Notification No.and date : 03/2017 dated 28/06/2017

10. **Generic**

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

11. **Generic**

Upload Manufacturer authorization: Wherever Authorised Distributors are submitting the bid, Manufacturers Authorisation Form (MAF)/Certificate with OEM details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.

12. **Generic**

Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:

- i) The Seller fails to comply with any material term of the Contract.
- ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
- iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.
- iv) The Seller becomes bankrupt or goes into liquidation.
- v) The Seller makes a general assignment for the benefit of creditors.
- vi) A receiver is appointed for any substantial property owned by the Seller.
- vii) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.

13. **Generic**

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

14. **Generic**

Whereever Essentiality Certificate is applicable (PEL/ML), successful bidder should provide Proforma Invoice for processeing for EC application and material should be dispatche after receiving of EC rom DGH. In view of the same, an ATC may be incorporated in GeM, viz, "BIDDER/OEM must provide Proforma Invoice for processeing for EC application within 135 days from date of issue of GeM Contract and material should be dispatche after receiving of EC rom DGH."

15. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Only supply of Goods

16. **Purchase Preference (Centre)**

Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of 100% of total value.

17. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

18. **Certificates**

The bidder is required to upload, along with the bid, all relevant certificates such as BIS licence, type test certificate, approval certificates and other certificates as prescribed in the Product Specification given in the bid document.

19. **Warranty**

Timely Servicing / rectification of defects during warranty period: After having been notified of the defects / service requirement during warranty period, Seller has to complete the required Service / Rectification within 15 days time limit. If the Seller fails to complete service / rectification with defined time limit, a penalty of 0.5% of Unit Price of the product shall be charged as penalty for each week of delay from the seller. Seller can deposit the penalty with the Buyer directly else the Buyer shall have a right to recover all

such penalty amount from the Performance Security (PBG). Cumulative Penalty cannot exceed more than 10% of the total contract value after which the Buyer shall have the right to get the service / rectification done from alternate sources at the risk and cost of the Seller besides forfeiture of PBG. Seller shall be liable to re-imburse the cost of such service / rectification to the Buyer.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---



SPECIFICATION OF THE TENDERED ITEM (S)
(Ref: OIL Material Code: 01065431)

Item No.	Material Description
10	<p><u>SOLID BODY CASING CENTRALIZERS</u></p> <p>Slip on solid steel body spiral vane Casing Centralizer/ Flow Diverter complete with 2 each slip-on stop-collars with set screws included, and having the following specification:</p> <p>Casing Size: 4.1/2"OD (114.3 mm) Blade/ vane size: 5.75" (146.05 mm) Hole Size: 6" (152.4 mm)</p> <ol style="list-style-type: none">1) The supply of slip-on solid body centralizers shall include suitable Allen keys for set screws in the flow diverters & set screws in the slip on stop collars-5 each per item (for every 50 sets of centralizers)2) 50% of the centralizer shall be with RH spirals & 50% with LH spirals.

Unit of Measure: Number (No)



SPECIFICATION OF THE TENDERED ITEM (S)
(Ref: OIL Material Code: 01065432)

Item No.	Material Description
10	<p><u>SOLID BODY CASING CENTRALIZERS</u></p> <p>Slip on solid steel body spiral vane Casing Centralizer / Flow Diverter complete with 2 each slip-on stop-collars with set screws included, and having the following specification:</p> <p>Casing Size: 7 " OD Blade/ vane size: 8.1/4 "(approx.) Hole Size: 8.1/2 "</p> <p><u>Note:</u></p> <ol style="list-style-type: none">1) The supply of slip-on solid body centralizers shall include suitable Allen keys for set screws in the flow diverters & set screws in the slip on stop collars-5 each per item (for every 50 sets of centralizers)2) 50% of the centralizer shall be with RH spirals & 50% with LH spirals.

Unit of Measure: Number (No)

Bid Number: GEM/2022/B/2329477**Dated: 09-07-2022**

Tender Fee : INR 0.00 OR USD 0.00
 Bid Security Amount : INR 0.00 OR USD 0.00
 (or equivalent Amount in any currency)

Bidding Type : Two Bid

Bid Closing On : 30.07.2022 at 11:00 hrs. (IST)
 Bid Opening On : 30.07.2022 at 14:00 hrs. (IST)

Performance Guarantee : Applicable

OIL INDIA LIMITED invites Global tenders for items detailed below:

Item No./ Mat. Code	Material Description	Quantity	UOM
01065431	<p><u>SOLID BODY CASING CENTRALIZERS</u></p> <p>Slip on solid steel body spiral vane Casing Centralizer/ Flow Diverter complete with 2 each slip-on stop-collars with set screws included, and having the following specification:</p> <p>Casing Size: 4.1/2"OD (114.3 mm) Blade/ vane size: 5.75" (146.05 mm) Hole Size: 6" (152.4 mm)</p> <p>1) The supply of slip-on solid body centralizers shall include suitable Allen keys for set screws in the flow diverters & set screws in the slip on stop collars-5 each per item (for every 50 sets of centralizers)</p> <p>2) 50% of the centralizer shall be with RH spirals & 50% with LH spirals.</p>	250	NO
01065432	<p>Slip on solid steel body spiral vane Casing Centralizer / Flow Diverter complete with 2 each slip-on stop-collars with set screws included, and having the following specification:</p> <p>Casing Size: 7 " OD Blade/ vane size: 8.1/4 "(approx.) Hole Size: 8.1/2 "</p> <p>Note:</p> <p>1) The supply of slip-on solid body centralizers shall include suitable Allen keys for set screws in the flow diverters & set screws in the slip on stop collars-5 each per item (for every 50 sets of centralizers)</p> <p>2) 50% of the centralizer shall be with RH spirals & 50% with LH spirals.</p>	250	NO



**TECHNICAL EVALUATION MATRIX
(TO BE FILLED IN BY THE BIDDER DULY SIGNED)**

BID EVALUATION CRITERIA (BEC)/BID REJECTION CRITERIA (BRC)

The bids shall broadly conform to the specifications and terms and conditions given in this bid document. Bids shall be rejected in case the items offered do not conform to required parameters stipulated in the technical specifications and to the respective international/national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected.

A) BID REJECTION CRITERIA (BRC)

CLAUSE NO.	DESCRIPTION	BIDDER'S RESPONSE (COMPLIED/ NOT COMPLIED/ DEVIATION/ NOT APPLICABLE)	TO BE FILLED IN BY THE BIDDER Relevant Location of their Bid to support the remarks / compliance (Reference of Document Name / Serial No. / Page No. of Bid for documentary evidence)
A1.	TECHNICAL:		
1.	The Items shall be manufactured & tested as per relevant API norms as specified in the Tender (if applicable). Bidder must confirm.		
2.	EXPERIENCE:		
A.	<p>MANUFACTURERS EXPERIENCE: IN CASE BIDDER IS THE MANUFACTURER</p> <p>If the bidder is a manufacturer of the offered item(s), then they must satisfy the following criteria for manufacturing and supply experience and furnish the relevant documentary evidences as per below along with the technical bid:</p> <p>The bidder should have manufactured and supplied minimum 50% quantity (to be rounded to next higher whole figure) of the tendered item, of same or higher capacity and same or higher sizes, to any E&P companies/Drilling Contractors/Drilling service providers during last 5 (five) years as on original bid closing date of the tender (either by themselves or through their sole selling agent/distributor/dealer/supply house).</p>		



A) BID REJECTION CRITERIA (BRC)

CLAUSE NO.	DESCRIPTION	BIDDER'S RESPONSE (COMPLIED/ NOT COMPLIED/ DEVIATION/ NOT APPLICABLE)	TO BE FILLED IN BY THE BIDDER Relevant Location of their Bid to support the remarks / compliance (Reference of Document Name / Serial No. / Page No. of Bid for documentary evidence)
i.	<p>Documentary evidence in respect of manufacturing and supplying the above-mentioned item should be submitted with the technical bid, in the form of copies of relevant signed Purchase Orders along with copies of any of the following documents in respect of satisfactory execution of each of those Purchase Orders failing which the bids will be rejected:</p> <p>I. Signed and sealed Satisfactory supply/completion/installation report (in original on user's letter head) (OR) II. Bill of Lading (OR) III. Consignee delivery receipt/challan (OR) IV. Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/Vat/GST. (OR) V. Commercial Invoice/ Payment Invoice</p> <p>Note: a) The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender. b) Satisfactory supply/completion/ installation report should be issued on company's letterhead with signature and stamp.</p>		
B.	IN CASE THE BIDDER IS NOT A MANUFACTURER:		
i.	If the bidder is a sole selling agent / distributor / dealer / supply house of any manufacturer, then bidder must furnish the following documents along with the technical bid failing which the bids will be rejected:		



A) BID REJECTION CRITERIA (BRC)

CLAUSE NO.	DESCRIPTION	BIDDER'S RESPONSE (COMPLIED/ NOT COMPLIED/ DEVIATION/ NOT APPLICABLE)	TO BE FILLED IN BY THE BIDDER Relevant Location of their Bid to support the remarks / compliance (Reference of Document Name / Serial No. / Page No. of Bid for documentary evidence)
ii.	Undertaking from the manufacturer (in original on manufacturer's letter head with signature & stamp) guaranteeing supply of items to the bidder in the event of an order on the bidder. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order.		
iii.	Warranty backup from the manufacturer in original on manufacturer's letter head (with signature & stamp) against the quality of the tendered item(s) as specified in the tender.		
iv.	Documentary evidence in respect of manufacturer's experience in manufacturing under relevant API certification (if applicable) as specified under para 2.A. from the concerned manufacturer.		
v.	Documentary evidence in respect of manufacturer's supply experience as specified under para 2.A. from the concerned manufacturer (having supplied such items either by manufacturer themselves or through their sole selling agent / distributor / dealer / supply house).		
vi.	Documentary evidence in respect of bidder's own supply experience of supplying minimum 50% quantity (to be rounded to next higher whole figure) of the tendered items, of same or higher capacity and same or higher sizes, during last 5 (five) years as on original bid closing date of the tender as specified in the para 2.A.		



A) BID REJECTION CRITERIA (BRC)

CLAUSE NO.	DESCRIPTION	BIDDER'S RESPONSE (COMPLIED/ NOT COMPLIED/ DEVIATION/ NOT APPLICABLE)	TO BE FILLED IN BY THE BIDDER Relevant Location of their Bid to support the remarks / compliance (Reference of Document Name / Serial No. / Page No. of Bid for documentary evidence)
3.	If the bidder is a manufacturer and has supplied minimum 25% quantity (to be rounded to next higher whole figure) any or all the tendered items (of same or higher capacity and same or higher sizes) to OIL during last 5 (five) years as on original bid closing date of the tender either by themselves or through their sole selling agent/distributor/dealer/supply house and whose past performance has been satisfactory, the bidder need not satisfy Clause 2.A. for those items which have been supplied to OIL. In this situation, the bidder shall have to indicate as specified below:		
i.	If the bidder (manufacturer) has supplied minimum 25% quantity (to be rounded to next higher whole figure) all the tendered items then they shall have to indicate the Purchase Order (PO) nos. of OIL executed by them for each type of tendered items (of same or higher capacity and same or higher sizes) in their technical bid.		
ii.	If the bidder(manufacturer) has supplied minimum 25% quantity (to be rounded to next higher whole figure) only few types of tendered items then they shall have to indicate the Purchase Order (PO) nos. of OIL executed by them for those types of tendered items (of same or higher capacity and same or higher sizes) in their technical bid. However, against the remaining types of tendered items (of same or higher capacity and same or higher sizes) which were not supplied by them to OIL, the bidder (manufacturer) has to submit supply experience as per clause 2(A) above.		



A) BID REJECTION CRITERIA (BRC)

CLAUSE NO.	DESCRIPTION	BIDDER'S RESPONSE (COMPLIED/ NOT COMPLIED/ DEVIATION/ NOT APPLICABLE)	TO BE FILLED IN BY THE BIDDER Relevant Location of their Bid to support the remarks / compliance (Reference of Document Name / Serial No. / Page No. of Bid for documentary evidence)
4.	If the bidder is sole selling agent / distributor / dealer / supply house of any manufacturer and has submitted bid of the manufacturer who has supplied minimum 25% quantity (to be rounded to next higher whole figure) any or all the tendered items (of same or higher capacity and same or higher sizes) to OIL during last 5 (five) years as on original bid closing date of the tender either by themselves or through their sole selling agent/distributor/dealer/supply house and whose past performance has been satisfactory, the manufacturer need not satisfy Clause 2.A. for those items which have been supplied to OIL. In this situation, the bidder shall have to indicate as specified below:		
i.	If the manufacturer has supplied minimum 25% quantity (to be rounded to next higher whole figure) all the tendered items then the bidder shall have to indicate the Purchase Order (PO) nos. of OIL executed by that manufacturer for each type of tendered items (of same or higher capacity and same or higher sizes) in their technical bid. However, such bidder must meet clause no. 2.(B).(VI). above.		
ii.	If the manufacturer has supplied minimum 25% quantity (to be rounded to next higher whole figure) only few types of tendered items then the bidder shall have to indicate the Purchase Order (PO) nos. of OIL executed by that manufacturer for those types of tendered items (of same or higher capacity and same or higher sizes) in their technical bid. However, against the remaining types of tendered items (of same or higher capacity and same or higher sizes) which were not supplied by the manufacturer to OIL, the bidder has to submit supply experience as per clause 2.(B).(V) above. However, such bidder must meet clause no. 2.(B).(VI) above.		



A) BID REJECTION CRITERIA (BRC)

CLAUSE NO.	DESCRIPTION	BIDDER'S RESPONSE (COMPLIED/ NOT COMPLIED/ DEVIATION/ NOT APPLICABLE)	TO BE FILLED IN BY THE BIDDER Relevant Location of their Bid to support the remarks / compliance (Reference of Document Name / Serial No. / Page No. of Bid for documentary evidence)
iii.	Bidder should categorically confirm in the technical bid that the tendered items will be supplied within the delivery period as mentioned in the tender, without which the bid will be rejected.		
5.0	Bidder should categorically confirm in the technical bid that the tender items will be supplied within the delivery period as mentioned in the tender without which the bid will be rejected.		



CLAUSE NO.	DESCRIPTION	BIDDER'S RESPONSE (COMPLIED/ NOT COMPLIED/ DEVIATION/ NOT APPLICABLE)	TO BE FILLED IN BY THE BIDDER Relevant Location of their Bid to support the remarks / compliance (Reference of Document Name / Serial No. / Page No. of Bid for documentary evidence)
(B) FINANCIAL CRITERIA			
1.0	<u>Annual Turnover:</u> The bidder shall have an annual financial turnover of minimum INR 5,72,447.50 (Being 50% of tender value) during any of the preceding 03 (three) financial years reckoned from the original bid closing date, irrespective of whether their bid is for all the tendered items or not of the tender.		
2.0	"Net Worth" of the bidder should be positive for the preceding financial/ accounting year. (i.e. FY 2021-22)		
3.0	Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying that 'the balance sheet/Financial Statements for the financial year FY 2021-22 (As the case may be) has actually not been audited so far'.		
a)	<u>Note:</u> For proof of Annual Turnover & Net worth any one of the following documents must be submitted along with the bid:		



CLAUSE NO.	DESCRIPTION	BIDDER'S RESPONSE (COMPLIED/ NOT COMPLIED/ DEVIATION/ NOT APPLICABLE)	TO BE FILLED IN BY THE BIDDER Relevant Location of their Bid to support the remarks / compliance (Reference of Document Name / Serial No. / Page No. of Bid for documentary evidence)
i)	A certificate issued by a practicing Chartered Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in ANNEXURE (OR)		
ii)	Audited Balance Sheet along with Profit & Loss account. In case of foreign bidders, self-attested/digitally signed printed published accounts are also acceptable		
b)	In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.		
4.0	In case the Audited Balance Sheet and Profit & Loss Account submitted along with the bid are in currencies other than INR, the bidder shall have to convert the figures in equivalent INR considering the prevailing conversion rate on the date of Balance Sheet and Profit & Loss Account. A CA certificate is to be submitted by the bidder regarding converted figures in equivalent INR.		



CERTIFICATE OF ANNUAL TURNOVER & NET WORTH

TO BE ISSUED BY PRACTISING **CHARTERED ACCOUNTANT'S FIRM** ON THEIR LETTER HEAD

TO WHOMEVER IT MAY CONCERN

This is to certify that the following financial positions extracted from the audited financial statements of M/s. _____

(Name of the Bidder) for the last three (03) years completed accounting years upto _____ **(as the case may be)** are correct.

YEAR	TURNOVER In INR (Rs.) Crores	NETWORTH In INR (Rs.) Crores

*** Rate of conversion (if any used): _____ 1.0 = INR _____**

Place:

Date:

Seal:

Membership No.:

Registration Code:

Signature

COMMERCIAL CHECK LIST

THE CHECK LIST MUST BE COMPLETED AND RETURNED WITH YOUR OFFER. PLEASE ENSURE THAT ALL THESE POINTS ARE COVERED IN YOUR OFFER. THESE WILL ENSURE THAT YOUR OFFER IS PROPERLY EVALUATED. PLEASE SELECT "Yes" OR "No" TO THE FOLLOWING QUESTIONS, IN THE RIGHT-HAND COLUMN.

Sl. No.	REQUIREMENT	COMPLIANCE
1.0	Whether quoted as manufacturer?	Yes / No
2.0	Whether quoted as OEM Dealer / Supply House etc. To Specify-	Yes / No
2.1	<u>If quoted as OEM Dealer / Supply House:</u> (a) Whether submitted valid and proper authorization letter from manufacturer confirming that bidder is their authorized Dealer / supply House for the product offered?	Yes / No
2.2	(b) Whether manufacturer's back-up Warranty/Guarantee certificate submitted?	Yes / No
3.0	Whether uploaded the technical literature(s) relevant to the technical specification of the tendered item (s)?	Yes / No
4.0	Whether uploaded supporting documents regarding MII / MSME / PP-LC etc. claiming any benefit of preference (if specified in tender), if applicable?	Yes / No
5.0	Whether submitted the profile and other documents of the Company for verification (viz. Annual reports, Memorandum of Association, Article of Association etc.)	Yes / No
6.0	Have you uploaded clause-wise compliance report on the Technical evaluation Matrix applicable for the tendered item (s)?	Yes / No
7.0	Whether uploaded the related Technical Brochure & Drawings showing all the major and critical dimensions along with the bid?	Yes / No
8.0	Whether submitted a copy of valid API or ISO Certificate (as applicable) along with the quotation?	Yes / No

(SIGNATURE & BIDDER COMPANY'S SEAL / STAMP)

**TECHNICAL EVALUATION MATRIX / CHECKLIST
(TO BE FILLED IN BY THE BIDDER DULY SIGNED)**

CLAUSE NO.	DESCRIPTION	BIDDER'S RESPONSE (COMPLIED/ NOT COMPLIED/ DEVIATION/ NOT APPLICABLE)	TO BE FILLED IN BY THE BIDDER Relevant Location of their Bid to support the remarks / compliance (Reference of Document Name / Serial No. / Page No. of Bid for documentary evidence)
(B)	COMMERCIAL		
1.0	<u>WARRANTY CLAUSE:</u>		
1.1	Goods, materials to be supplied shall be new, of recent make, of the best quality & workmanship and shall be guaranteed by the Seller for a period 18 months from the date of despatch/shipment or 12 months from the date of receipt at destination, whichever is earlier against defects arising from faulty materials, workmanship or design. Defective goods / materials or parts notified by OIL to the Seller shall be replaced immediately by the Seller on F.O.R destination basis including payment of all taxes and duties at Seller's expense. This guarantee shall survive and hold good notwithstanding inspection, payment for and acceptance of the goods.		
2.0	<u>DELIVERY:</u>		
2.1	Bidders to quote their Best Delivery period.		
3.0	<u>SPECIAL NOTES TO BIDDERS:</u>		
3.1	The items covered in this Tender shall be used by Oil India Limited in the PEL/ML areas and hence concessional GST @ 5% (for indigenous bidder) will be applicable as per Govt. Policy in vogue, only in case, if order / contract value exceeds INR 1,00,000.		
3.2	Successful bidder shall arrange to provide all necessary documents (invoice etc.) to OIL for applying Essentiality Certificate at least 45 days prior to stipulated Delivery date. Further, Successful bidder shall affect dispatch only on receipt of relevant certificates/ shipment clearance from OIL, failing which all related liabilities shall be to Supplier's account.		

(SIGNATURE & BIDDER COMPANY'S SEAL / STAMP)

**TECHNICAL EVALUATION MATRIX / CHECKLIST
(TO BE FILLED IN BY THE BIDDER DULY SIGNED)**

CLAUSE NO.	DESCRIPTION	BIDDER'S RESPONSE (COMPLIED/ NOT COMPLIED/ DEVIATION/ NOT APPLICABLE)	TO BE FILLED IN BY THE BIDDER Relevant Location of their Bid to support the remarks / compliance (Reference of Document Name / Serial No. / Page No. of Bid for documentary evidence)
3.3	<p>Bidder to categorically confirm under which policy i.e. PP-LC or MSME or DPIIT-MII, they want to avail the benefit and to submit requisite document/certificate in support to avail this benefit. The bids will be evaluated based on their declaration. No benefit will be given if the bid is submitted without any above declaration along with supporting document as per the respective policies.</p> <p>In case of tenders for Iron & Steel products as per DMI & SP policy, only the eligible bidders meeting the requisite criteria as per the DMI & SP policy shall be considered for further technical evaluation.</p> <p>Availing the benefit of Purchase Preference and awarding of eligible tendered quantity after price matching shall be considered based on Bidder' declaration of availing of PP-LC or MSME policy only.</p>		
4.0	<p>Successful bidder shall be required to furnish a Performance Security equivalent to three (3%) or in % (as specified in the tender document) of total evaluated value of Order, which should remain valid throughout the period execution, including extension, if any. The successful bidder shall submit Performance Security within 30 days of award, failing which OIL reserves the right to cancel the order and forfeit their Bid Security. Bidders should undertake in their bids to submit Performance Security as stated above.</p>		

(SIGNATURE & BIDDER COMPANY'S SEAL / STAMP)