

Bid Document

Bid Details	
Bid End Date/Time	21-07-2022 14:00:00
Bid Opening Date/Time	21-07-2022 14:30:00
Bid Offer Validity (From End Date)	65 (Days)
Ministry/State Name	Ministry Of Petroleum And Natural Gas
Department Name	Oil India Limited
Organisation Name	Oil India Limited
Office Name	Oil India Limited
Total Quantity	9
Item Category	Almirah Steel-IS:3312 (Q3) , Steel Filing Cabinets (Q3)
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
Document required from seller	Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Primary product category	Steel Filing Cabinets
Time allowed for Technical Clarifications during technical evaluation	3 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Payment Timelines	Payments shall be made to the Seller within 30 days of issue of consignee receipt-cum-acceptance certificate (CRAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
Evaluation Method	Total value wise evaluation

EMD Detail

Required	No
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ePBG Detail

Required	No
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Splitting

Bid splitting not applied.

MII Purchase Preference

MI Purchase Preference	No
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MSE Purchase Preference

MSE Purchase Preference	Yes
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1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 100%(selected by Buyer) percentage of total QUANTITY.

Almirah Steel-IS:3312 (2 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
MATERIAL	Material	M.S sheet conforming to commercial quality CR-1, Grade 340 of IS 513:2008 (reaffirmed 2013)(Fifth Revision)Amdt. no.1, M S Sheet conforming to Quality Grade D of IS:513/2008 with amend. no. 1 (Not as per IS 3312)
	Material of Almirah Doors	M S Sheet, 5 mm thick Transparent Glass Sheet fixed in the MS sheet frame, 3mm thick polycarbonate sheet fixed in the ms sheet frame, perforated MS sheet, CRCA conforming to Grade D of IS:513/Latest, 3 mm thick Transparent Glass Sheet fixed in the MS sheet frame, 4 mm thick Toughened Glass Sheet fixed in the MS sheet frame
	Sheet Thickness of Locker	0.7 mm, 0.8 mm, 0.9 mm, 1.0 mm, N.A
	Length of Glass Sheet (+/- 10 mm)	350 mm, 400 mm, 425 mm, 450 mm, 475 mm, 525 mm, 780 mm, 840 mm, 880 mm, 900 mm, 950 mm, N.A, 800 mm, 1650 mm, 1020mm

Specification	Specification Name	Bid Requirement (Allowed Values)
	Width of Glass Sheet (+/- 10 mm)	230 mm, 280 mm, 305 mm, 330 mm, 355 mm, 410 mm, 460 mm, N.A, 290mm
	Sheet Thickness of door	0.8 mm (Minimum), 0.7 mm minimum (Not as per IS 3312), 1.0 mm, 1.24 mm, 0.9 mm, 1.25 mm
	Sheet Thickness of sides,back , Top and Bottom	0.8 mm (Minimum), 0.7 mm minimum (Not as per IS 3312), 1.0 mm, 0.9 mm, 0.6 mm (Not as per IS 3312), 1.25 mm
	Sheet Thickness of Shelves	0.6 mm, 0.7 mm, 0.8 mm, 0.9 mm, 1.0 mm, N.A, 1.25 mm
	Sheet Thickness of Pedestal in mm	0.8 mm (Minimum), 1.0 mm, 0.7 mm, 0.9 mm, NA, 1.25 mm
	Material of Lock	Brass and steel finish, steel, lock having made of steel with zinc plated finish having brass levers and MAZAK / ZAMAK bolts having zinc plated finish along with MAZAK / ZAMAK handle
	Material of Keys	brass and steel finish, steel, keys made of MAZAK / ZAMAK having nickle plated finish
GENERIC	Conformity to Indian Standard IS:3312 latest	Yes, No
	No of shelves (Nos)	1, 2, 3, 4, 5, 6, NO, 7, 8, 9, 10, 11, 12+
	Type of Shelves	Adjustable, Fixed, N.A, Adjustable shelves with Drawers, Adjustable shelves with Plastic Bins
	Locker Provided	Yes, No
	Locking System with the locker	YES, NO, NA
	Number of Doors (Nos)	2, 3, 4, 1
	Door Stiffner upto full door height Provided with the almirah doors	Yes, No
	Number of Hinges with each door (Nos) - No hinges if having sliding door with top hanging arrangement	1, 2, 3, 4, SLIDING DOORS NO HINGES, N.A
	Number of Glass Sheet fixed in each Almirah door (Nos)	2, 4, 6, 8, 10, 12, N.A, 1
	Construction	Welded, Knocked Down To Be Assembled At Consignee Site By The Seller, Knocked Down To Be Assembled At Consignee Site By Consignee Himself, Knocked Down with sliding door, Welded with sliding door, Riveted
	Lock	Three Way bolting device controlled by lock, Three Way bolting device controlled by 6 lever lock, Cam Lock
DIMENSION	Height (Without Pedestal) (in mm) (+/- 10 mm)	1000, 1155, 1855, 1800, 2000, 850, 1050, 1325, 1450, 1175, 700, 750, 865, 1200, 1250, 1270, 1825, 1980, 1950, 2200, 2400, 2210, 2675

Specification	Specification Name	Bid Requirement (Allowed Values)
	Width (+/- 7 mm)	760, 910, 1023, 700, 1200, 900, 1250, 1300, 1350, 1830, 1700
	Depth (+/- 5 mm)	430, 455, 480, 486, 270, 370, 400, 440, 505, 515, 535, 558, 450, 555
	Inside Height of Locker (+/- 5 mm)	290 mm, 335 mm, 370 mm, 385 mm, 465 mm, 625 mm, N.A, 200 mm, 210 mm, 220 mm, 250 mm, 320 mm
	Inside Width of Locker (+/- 5 mm)	380 mm, 455 mm, 510 mm, 760 mm, 910 mm, 916 mm, 1023 mm, N.A, 430 mm, 440 mm, 500 mm
	Inside Depth of Locker (+/- 5 mm)	430 mm, 455 mm, 486 mm, N.A, 390 mm, 400 mm, 410 mm, 420 mm
	Width of Stiffner (+/- 5 mm)	115 mm, 125 mm, 140 mm, 155 mm, N.A, 85 mm, 95 mm, 105 mm
	Thickness of MS Sheet of Stiffner	0.6 mm, 0.7 mm, 0.8 mm, 0.9 mm, N.A
	Stiffened Pedestal height in mm (±2 mm)	120, 125, 130, NA, 60
	Pedestal Width in mm (±2 mm)	70, 75, 80, NA, 105 mm, 110 mm
COLOUR & FINISH	Finish	Synthetic enamel, powder coated, Stove Enamel Paint
WARRANTY	WARANTEE PERIOD IN NUMBER OF YEARS	1, 2, 3, 4, 5

Additional Specification Parameters - Almirah Steel-IS:3312 (2 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Almira with any of the following Make & Model shall only be accepted.	Make: Godrej Model: Storewell Plain Make: BP Ergo Model: Eric Almirah Make: Durian Model: GARNER

* Bidders offering must also comply with the additional specification parameters mentioned above.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
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S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Bhavik Haresh Mody	342005,OIL INDIA LIMITED, RAJASTHAN PROJECT, 2-A, SARASWATI NAGAR, DISTRICT SHOPPING CENTRE, BASNI, JODHPUR, RAJASTHAN	2	90

Steel Filing Cabinets (7 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
GENERIC	Number of Drawer (NOS)	2, 3, 4, 6, 7, 8, 9, 10, 11, 12, 13
	Drawer suspension	Ball bearing, Solid roller, Ball bearing roller, Ball Slide (Not as per IS 3313), Telescopic Slide
	Lock	Provided, Not Provided
	Locking Mechanism	central locking machanism, cylinder locking, Dual Control Key lock of min. 6 levers, 3 Wheel combination lock, Electronic Combination Lock, Dual Control Key lock of min. 6 levers with 3 Wheel combination lock, Dual Control Key lock of min. 6 levers with Electronic Combination Lock, 6 lever of high quality (automatic unit type push button) (Not as per IS 3313)
	Movable with Wheels at bottom	Yes, No
	Loading Capacity of drawer in kg (+/- 2 Kg)	20, 30, 40, 50, 60, 70, 80, 90, 100, 120, 140, 160, 180, 200 Or higher
MATERIAL	Sheet Thickness of Side, Back, Top and bottom in mm (+/- 5%)	0.5, 0.6, 0.7, 0.8, 0.9, 1, 1.1, 1.2, 1.3, 1.4, 1.5, 1.6, 1.7, 1.8, 1.9, 2 Or higher
	Sheet Thickness of Filing Drawer in mm (+/- 5%)	0.5, 0.6, 0.7, 0.8, 0.9, 1, 1.1, 1.2, 1.3, 1.4, 1.5, 1.6, 1.7, 1.8, 1.9, 2 Or higher
	Clutch compressor strip or Cradle strip	made of steel sheet of 1 mm thickness(min), Aluminium, Galvanized steel , MS Sheet (Not as per IS 3313)
DIMENSION	Overall Height +/- 10(mm)	250, 350, 450, 550, 650, 750, 850, 950, 1050, 1370, 1300, 280, 300, 380, 400, 600, 700, 790, 810, 825, 900, 920, 1000, 1020, 1080, 1120, 1150, 1220, 1270
	Width +/- 10 (mm)	250, 350, 450, 550, 650, 750, 850, 950, 1050, 1150, 1250, 1350, 1450, 1550, 475, 430, 570, 720, 870, 1025, 1200, 1430
	Depth +/- 10(mm)	300, 450, 525, 660, 750, 890, 990, 1050, 1150, 620, 570, 600, 680, 725, 800, 820, 700
	Height of smallest Drawer +/- 10(mm)	50 mm, 75 mm, 100 mm, 125 mm, 150 mm, 175 mm, 200 mm, ALL DRAWERS EQUAL, N.A

Specification	Specification Name	Bid Requirement (Allowed Values)
	Height of medium Drawer +/- 10(mm)	125 mm, 150 mm, 175 mm, 200 mm, 225 mm, 250 mm, ALL DRAWERS EQUAL, N.A
	Height of largest Drawer +/- 10(mm)	250 mm, 275 mm, 300 mm, 350 mm, 400 mm, 425 mm, 450 mm, 500 mm, N.A, 320 mm
COLOUR & FINISH	Finish	Synthetic enamel, powder coated, chrome, epoxy polyester, polished

Additional Specification Parameters - Steel Filing Cabinets (7 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Filing Cabinet with any of the following Make & Model shall only be accepted.	Make: Godrej Model: 4 Drawer Filing Cabinet Make: BP Ergo Model: HNI Eric LFC Make: Durian Model: TINKLER

* Bidders offering must also comply with the additional specification parameters mentioned above.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Bhavik Haresh Mody	342005,OIL INDIA LIMITED, RAJASTHAN PROJECT, 2-A, SARASWATI NAGAR, DISTRICT SHOPPING CENTRE, BASNI, JODHPUR, RAJASTHAN	7	90

Buyer added Bid Specific Additional Scope of Work

S.No.	Document Title	Description	Applicable i.r.o. Items
1	TECHNICAL SPECIFICATIONS View	TECHNICAL SPECIFICATIONS	Steel Filing Cabinets(7)
2	SCOPE & terms & Conditions View	SCOPE & terms & Conditions	Steel Filing Cabinets(7)

The uploaded document only contains Buyer specific Additional Scope of Work and / or Drawings for the bid items added with due approval of Buyer's competent authority. Buyer has certified that these additional scope and drawings are generalized and would not lead to any restrictive bidding.

Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Generic

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- a. Copy of PAN Card.
- b. Copy of GSTIN.
- c. Copy of Cancelled Cheque.
- d. Copy of EFT Mandate duly certified by Bank.

3. Generic

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

4. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

5. Generic

Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.

6. Scope of Supply

Scope of supply (Bid price to include all cost components) : Only supply of Goods

7. Generic

Upload Manufacturer authorization: Wherever Authorised Distributors are submitting the bid, Manufacturers Authorisation Form (MAF)/Certificate with OEM details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.

8. Generic

Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:

- i) The Seller fails to comply with any material term of the Contract.
- ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
- iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.
- iv) The Seller becomes bankrupt or goes into liquidation.
- v) The Seller makes a general assignment for the benefit of creditors.
- vi) A receiver is appointed for any substantial property owned by the Seller.

vii) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---