

## Bid Document

Bid Details	
<b>Bid End Date/Time</b>	22-07-2022 14:00:00
<b>Bid Opening Date/Time</b>	22-07-2022 14:30:00
<b>Bid Offer Validity (From End Date)</b>	30 (Days)
<b>Ministry/State Name</b>	Ministry Of Petroleum And Natural Gas
<b>Department Name</b>	Oil India Limited
<b>Organisation Name</b>	Oil India Limited
<b>Office Name</b>	Oil India Limited
<b>Total Quantity</b>	1
<b>Item Category</b>	Horizontal Spindle Reciprocating Table CNC Surface Grinder (Q3)
<b>MSE Exemption for Years of Experience and Turnover</b>	No
<b>Startup Exemption for Years of Experience and Turnover</b>	No
<b>Document required from seller</b>	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Bid to RA enabled</b>	No
<b>Time allowed for Technical Clarifications during technical evaluation</b>	5 Days
<b>Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)</b>	Yes
<b>Inspection to be carried out by Buyers own empanelled agency</b>	Yes
<b>Type Of Inspection</b>	Stage-wise Inspection
<b>Name of the Empanelled Inspection Agency/ Authority</b>	Board of Officers
<b>Payment Timelines</b>	Payments shall be made to the Seller within <b>30</b> days of issue of consignee receipt-cum-acceptance certificate (CRAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
<b>Evaluation Method</b>	Total value wise evaluation

**EMD Detail**

Required	No
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**ePBG Detail**

Advisory Bank	HDFC Bank
ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	24

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

**Beneficiary:**

OIL INDIA LIMITED

OIL INDIA LIMITED, MATERIALS DEPARTMENT, DULIAJAN, ASSAM - 786602

(Amrit Loushon Bora, Sr. Manager Materials)

**Splitting**

Bid splitting not applied.

**MII Purchase Preference**

MII Purchase Preference	No
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**Details of the Competent Authority for MII**

Name of Competent Authority	S DHAR
Designation of Competent Authority	US TO GOI
Office / Department / Division of Competent Authority	
CA Approval Number	
Competent Authority Approval Date	26-04-2022
Brief Description of the Approval Granted by Competent Authority	PPLC POLICY OF MOPNG IS NOT APPLICABLE FOR TENDERS UPTO VALUE RS. 1 CRORE

Competent Authority Approval for not opting Make In India Preference : [View Document](#)

**MSE Purchase Preference**

MSE Purchase Preference	Yes
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1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered

product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 100%(selected by Buyer) percentage of total QUANTITY.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

### **3. Inspection of Stores by Nominated Inspection Authority / Agency of buyer or their authorized representatives**

An independent third party Professional Inspection Body can help buyer in mitigating buyer's risk with pre-dispatch/post-dispatch inspection in order to ensure that equipment, components, solutions and documentation conform to contractual requirements. The buyer has a right to inspect goods in reasonable manner and within reasonable time at any reasonable place as indicated in contract. Inspection Fee/ Charges (as pre-greed between buyer and Inspection Agency) would be borne by the buyer as per their internal arrangement but may be recovered from the seller if the consignment failed to conform to contractual specification and got rejected by the Inspection Officer. If so requested and accepted by the seller, initially seller may pay for inspection charges as applicable and get the same reimbursed from buyer if consignment accepted by the Inspecting Officer. For reimbursement seller has to submit proof of payment to Inspection Agency.

Seller/OEM shall send a notice in writing / e-mail to the Inspecting officer / inspection agency specifying the place of inspection as per contract and the Inspecting officer shall on receipt of such notice notify to the seller the date and time when the stores would be inspected. The seller shall, at his own expenses, afford to the Inspecting officer, all reasonable facilities as may be necessary for satisfying himself that the stores are being and or have been manufactured in accordance with the technical particulars governing the supply. The decision of the purchaser representative /inspection authority regarding acceptance / rejection of consignment shall be final and binding on the seller.

The Seller shall provide, without any extra charge, all materials, tools, labour and assistance of every kind which the Inspecting officer may demand of him for any test, and examination, other than special or independent test, which he shall require to be made on the seller's premises and the seller shall bear and pay all costs attendant thereon.

The seller shall also provide and deliver store / sample from consignment under inspection free of charge at any such place other than his premises as the Inspecting officer may specify for acceptance tests for which seller/OEM does not have the facilities or for special/ independent tests.

In the event of rejection of stores or any part thereof by the Inspecting officer basis testing outside owing to lack of test facility at sellers premises, the seller shall, on demand, pay to the buyer the costs incurred in the inspection and/or test. Cost of test shall be assessed at the rate charged by the Laboratory to private persons for similar work.

Inspector shall have the right to put all the stores or materials forming part of the same or any part thereof to such tests as he may like fit and proper as per QAP/governing specification. The seller shall not be entitled to object on any ground whatsoever to the method of testing adopted by the Inspecting officer.

Unless otherwise provided for in the contract, the quantity of the stores or materials expended in test will be borne by seller.

Inspecting officer is the Final Authority to Certify Performance / accept the consignment. The Inspecting officer's decision as regards the rejection shall be final and binding on the seller.

The seller shall if so required at his own expense shall mark or permit the Inspecting officer to mark all the approved stores with a recognised Government or purchaser's mark.

### **Horizontal Spindle Reciprocating Table CNC Surface Grinder ( 1 pieces )**

Brand Type	Unbranded
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## Technical Specifications

Buyer Specification Document	<a href="#">Download</a>
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## Installation Commissioning and Testing (ICT) details for the above item:

% of Product Cost Payable on Product Delivery	80%
Min Cost Allocation for ICT as a % of product cost	11%
Number of days allowed for ICT after site readiness communication to seller	30 Days

## Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Chandana Phukan	786602,Oil India Limited, Duliajan, Assam	1	300

## Buyer Added Bid Specific Terms and Conditions

### 1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

### 2. Generic

Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following address OIL INDIA LIMITED FIELD ENGINEERING DEPARTMENT DULIAJAN ASSAM 786602.

### 3. Generic

**Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

### 4. Generic

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

## 5. **Generic**

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- a. Copy of PAN Card.
- b. Copy of GSTIN.
- c. Copy of Cancelled Cheque.
- d. Copy of EFT Mandate duly certified by Bank.

## 6. **Generic**

Installation, Commissioning, Testing, Configuration, Training (if any - which ever is applicable as per scope of supply) is to be carried out by OEM / OEM Certified resource or OEM authorised Reseller.

## 7. **Generic**

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

## 8. **Generic**

**Upload Manufacturer authorization:** Wherever Authorised Distributors are submitting the bid, Manufacturers Authorisation Form (MAF)/Certificate with OEM details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.

## 9. **Generic**

Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:

- i) The Seller fails to comply with any material term of the Contract.
- ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
- iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.
- iv) The Seller becomes bankrupt or goes into liquidation.
- v) The Seller makes a general assignment for the benefit of creditors.
- vi) A receiver is appointed for any substantial property owned by the Seller.
- vii) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.

## 10. **Generic**

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

## 11. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods

## 12. **Purchase Preference (Centre)**

Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If

L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of 100% of total value.

### 13. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

### 14. **Warranty**

Warranty period of the supplied products shall be 1 years from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid.

## **Disclaimer**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---Thank You---**

**ANNEXURE-I**  
**(Specifications & Scope of Work)**

**1. SCOPE OF SUPPLY**

- 1.1. Supply of Brand new Horizontal Spindle Reciprocating Table CNC (Computer Numerical Control) Surface Grinder along with all standard accessories
- 1.2. Installation, Commissioning and training of at least 8 nos. Oil personnel regarding operation & maintenance of the machine

**2. FEATURES OF THE MACHINE**

- 2.1. 2 Axis CNC Controlled Horizontal Spindle Reciprocating Table CNC Surface Grinding machine
- 2.2. Machine shall be able to carry out Straight Track Grinding by Intermittent Transverse movement of spindle head, Plunge Grinding of Plane Surface, Angles Vees and Profiles, Face Grinding of vertical surface and T-slots and Cross Grinding by continuous cross traverse of grinding wheel spindle head
- 2.3. The spindle shall be mounted on rigid column attached to the bed. The vertical guide ways for vertical movement of spindle shall be coated with Turcite material. The Column shall encase counter weight.
- 2.4. Machine shall be equipped with Centralized Lubrication system for all Sliding & Rotating parts.
- 2.5. Table guide ways are lubricated by continuous oil
- 2.6. Machine shall be equipped with coolant flow system while grinding for accuracy and surface finish.
- 2.7. A hand wheel shall be provided in front of the machine for manual movement of table
- 2.8. Spindle motor shall be dual speed AC Induction Motor and Y & Z Axis movement shall be direct driven ball screws coupled to AC servo motor. Documentary evidence shall be submitted along with the offer. Note : "Y-Axis" of the Machine is vertical slide of Spindle and "Z-Axis" of the machine is Transverse slide of the spindle.
- 2.9. Reciprocating motion of the table shall be controlled by limit switches.
- 2.10. Reciprocation movement of table shall be controlled by Electro-Hydraulically system. A detail technical specification and features of the control system shall be submitted along with the offer.
- 2.11. The table is fully supported on the precision scrapped Vee and Flat guide ways.
- 2.12. Table is Driven hydraulically and the speed of the table shall be controlled by controlling the flow of hydraulic Oil.
- 2.13. The bed of the machine shall encase all Mechanical and Hydraulic units.
- 2.14. Every movable and rotating parts of the machine shall be guarded and lubricated properly.
- 2.15. CNC Control Panel shall be placed in front of the machine with sufficient rigid swivellable pendant
- 2.16. Every control of the machine shall be positioned ergonomically and machine should be operator friendly
- 2.17. Machine shall be in Apple Green Color

**3. GENERAL TECHNICAL SPECIFICATION OF THE MACHINE**

- 3.1. Table Size(LXW) : 1000mmX250mm  $\pm 5\%$
- 3.2. Grinding Range (LXW) : 1000mmX250mm
- 3.3. Maximum grinding height with new Grinding Wheel and Without magnetic Chuck should be at least : 400mm
- 3.4. Distance between table & spindle center : Min : 90mm $\pm 5\%$ , Max : 500mm $\pm 5\%$
- 3.5. Maximum Grinding Width : 250mm
- 3.6. Maximum weight of the Job that can be supported on table should be at least : 300kg

**ANNEXURE-I**  
**(Specifications & Scope of Work)**

- 3.7. Grinding Wheel Diameter : Max : 300mm, Min: 200mm
- 3.8. Grinding Wheel Width : 50mm
- 3.9. Grinding Wheel Bore : 76mm
- 3.10. Spindle Power approx.. : 3Kw. Product Catalogue from OEM and technical specification of the motor shall be provided along with the offer
- 3.11. Spindle RPM (Dual Speed) approx.. : 1415 & 2955
- 3.12. Stroke of Vertical Slide of Spindle(Y-Axis) : 450mm $\pm$ 2% Note : This parameter will be inspected during pre-dispatch Inspection along with others. Thus supplier to provide required measuring tools during pre-dispatch Inspection visit.
- 3.13. Rapid vertical slide of spindle : 1m/min. Note : This parameter will be inspected during pre-dispatch Inspection along with others. Thus supplier to provide required measuring tools during pre-dispatch Inspection visit
- 3.14. Minimum Programmable increment of vertical slide of spindle : 0.001mm. Note : This parameter will be inspected during pre-dispatch Inspection along with others. Thus supplier to provide required measuring tools during pre-dispatch Inspection visit
- 3.15. Stroke of Transverse Slide of Spindle (Z-Axis) : 300mm
- 3.16. Continuous feed rate of transverse slide : 0.05m/min – 0.5m/min
- 3.17. Rapid traverse of transverse slide of spindle : 4m/min
- 3.18. Minimum Programmable increment for traverse slide : 0.001mm. Note: This parameter will be inspected during pre-dispatch Inspection along with others. Thus supplier to provide required measuring tools during pre-dispatch Inspection visit
- 3.19. Automatic Intermittent feed of Spindle : 1-30mm
- 3.20. Number of T-Slots in table : 1
- 3.21. Size of T-Slots in table : 14H7
- 3.22. Maximum longitudinal Traverse of table : 1150mm $\pm$ 2%
- 3.23. Repeatability for 6 Consecutive readings (Y & Z Axis ) : 0.002mm. Note: This parameter will be inspected during pre-dispatch Inspection along with others. Thus supplier to provide required measuring tools during pre-dispatch Inspection
- 3.24. Net Weight of the machine approx. : 3700kg
- 3.25. Space Requirement shall not be more than(Length X Width X Height) : 3.5mX1.8mX2.8m

**4. CNC CONTROL SYSTEM**

- 4.1. Machine shall be equipped with CNC control system for spindle movement in vertical and Transverse direction
- 4.2. CNC control system shall be of Siemens / Fanuc make. A detail technical specification of the CNC Control system shall be submitted along with the offer
- 4.3. The CNC System/ Control panel shall have features like Jog, Offset, Electronic hand wheel for spindle movement control etc.
- 4.4. Control panel shall have Approx. 8 " Color Display
- 4.5. Control panel shall have feature to prepare CNC programming for Job, on Control panel itself and CNC Program can also be uploaded to CNC Control panel from outside through USB. Thus the control panel shall be equipped with sufficient switches to make CNC programming. Detail technical specification along with pictorial view of the control panel shall be submitted along with the Offer.
- 4.6. The control panel shall be installed on machine suitably located for a clear view. The control panel shall be manufactured of a corrosion resistant material and shall include permanent labelling of all controls and instrumentation. The control panel shall include an HMI- Human Machine Interface (colour TFT display) with touch screen or Keypad screen and alarm/ shutdown set point / operation details shall be configurable via HMI. The display/monitoring panel shall be an anti-reflective glass panel for increased visibility.



**ANNEXURE-I**  
**(Specifications & Scope of Work)**

- 4.7. All-important parameters of the machine shall be indicated in the HMI. The Bidder shall provide necessary standard model of control unit with sufficient CNC functions.
- 4.8. The unit should be equipped with a self-diagnostic system to monitor performance of the system.
- 4.9. The Control system should include appropriate programming software for Standard CNC programming, hardware and any other accessories needed.
- 4.10. It shall have provision of computer interface, supporting software & communication port for data storage & retrieval & can be hooked up with PC/laptop for bi-directional communication wherever possible.
- 4.11. Laptop for Programming HMI or Data Acquisition System along with required software & Backup.
- 4.12. Network transmission features for data transfer shall be considered.
- 4.13. All the connections from the instruments/sensors to the terminal base should be done properly and dimension of the Control panel should be chosen in such a way that sufficient space should be maintained for each type of wiring. Care should be taken so that sufficient space is maintained for accessible by our maintenance personnel. All the starting switches and HMI panel shall be located on the front portion for ease of operation.
- 4.14. All software should be provided with lifetime licence. Future software up-gradation/ patch up-gradation if needed shall be free of cost. Bidders shall provide confirmation for the same along with the bid.
- 4.15. Bidder shall provide all necessary signal /power cables required. Necessary cable laying jobs from main Switch to the machine will be in bidder's scope.
- 4.16. The system shall have an additional feature to indicate an audible/Visual alarm in the panel in the event of certain parameters deviating from its operating envelope.
- 4.17. The setting of such pre alarm will be slightly below or above the setting value of shutdown alarm such that initiation of these pre alarms will not bring about the shutdown of the unit.
- 4.18. This unit shall be equipped with an automatic shutdown system to protect the unit from operation in an undesired situation.
- 4.19. The control system shall be designed in such a way that failure of any portion of the system shall bring the machine to a fail-safe shutdown (Standby) state.
- 4.20. Necessary step down or rectification of the supplied power will be in bidder's scope.

**5. ELECTRICAL SUPPLY**

- 5.1. Power Supply : 415V $\pm$  5%, 3 Phase, 50Hz AC supply and should withstand to high voltage fluctuation and should conform to relevant BIS / IEC standard
- 5.2. All the motors shall be energy efficient of IE2/EFD1 Category
- 5.3. Bidder To Specify Total Electrical power Input in kW
- 5.4. All Motor shall be suitable for 415  $\pm$  10% volts, 3 Phase, 50 cycles, AC
- 5.5. All earthing system shall be as per IS-9283, 3043.
- 5.6. Motor shall be tested as per relevant BIS / IEC standard and test certificates shall be furnished with the supply
- 5.7. The motor shall have the following minimum (but not limited to) protections in the Starter panel
  - 5.7.1. Short Circuit
  - 5.7.2. Overload (through Thermal bi-metallic over load relay, make of OLR shall be same as that of contactor)"
  - 5.7.3. Earth leakage
- 5.8. All Motors, Switchboards and Power Panels shall have two Nos. separate distinct earthing points / provisions for connecting earthing strip / cables.
- 5.9. Cable should conform to relevant BIS/IEC standard

**ANNEXURE-I**  
**(Specifications & Scope of Work)**

- 5.10. Motor Name plate details with name of manufacturer, frame size rated voltage, rated output, current, frequency, type of duty, class of insulation, no. of phases, speed in rpm at rated output, degree of protection, winding connections, temp rise, bearing sizes, lubricant, lubrication material and year of manufacture "
- 5.11. Tinned copper brought out terminals shall be provided for all cable connections. Sufficient space shall be provided in the starter panel for cable termination, dressing and connecting cable leads to the brought out terminals.
- 5.12. All Power wiring inside the panel shall be done with 1100V grade, PVC insulated flexible copper cable. "
- 5.13. All Control wiring shall be done with single core, 2.5 mm<sup>2</sup>, PVC insulated stranded, 660V/1100V grade copper wires. The control voltage shall be 230VAC, 50 Hz or as per OEM's Standard. The Starter Control Panel shall be weather proof with IP54 degree of protection."
- 5.14. Cable entry / termination arrangement: The panel shall have suitable cable entry arrangement with detachable gland plates for all incoming, outgoing, water level guard cables "
- 5.15. Legend plates for the indication lamps, meters, control switches / Buttons and labels for the terminals shall be provided. "

**6. ACCESSORIES :**

The Following accessories shall be supplied along with the machine

- 6.1. 3 Set of Wheel flanges with balancing blocks
- 6.2. 50 No. of grinding wheel Size : 300X50X76mm
- 6.3. 10 No. of wheel dresser
- 6.4. 2 No. of balancing mandrel
- 6.5. Electromagnetic chuck with power supply and control unit, Size : 250X1000mm. Technical Specification of the electromagnetic chuck shall be submitted along with the offer
- 6.6. Dust exhausting unit to collect dust generated from grinding. The Dust exhausting unit shall be attached with spindle so that it can move along with spindle. Technical specification of dust exhausting unit shall be submitted along with the offer
- 6.7. Swiveling work holding device
- 6.8. Coolant Gun for Cleaning. Technical Specification to be provided along with the offer
- 6.9. Three Tire indication Lamp

**7.0 SPECIAL TERMS & CONDITIONS:**

- 7.1 Site requirement for installation and commissioning of the equipment has to be provided by the bidder before dispatch of the equipment
- 7.2 Bidder shall supply all requisite accessories required during installation and commissioning of the equipment

**7.3 PERSONAL PROTECTIVE EQUIPMENT (PPE):**

- 7.3.1 Supplier shall provide all safety equipment to his work-persons required during installation and commissioning of the Horizontal Spindle Reciprocation Table CNC Surface Grinder. The condition of all PPE and other safety gadgets provided by the supplier to his work persons shall be in good condition. List of PPE's are listed below.
  - a. Safety Helmet
  - b. Safety Shoe
  - c. Hand glove
  - d. Safety goggle
  - e. Any other PPE as per requirement of the supplier

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**(Specifications & Scope of Work)**

- 7.3.2 Personnel without PPE will not be allowed to work at site.
  - 7.3.2.1 Safe and proper working / operating procedure shall be followed by the personnel deployed for carrying out of jobs towards ensuring safety of equipment and personal.
  - 7.3.2.2 Supplier shall comply and ensure all safety and statutory rules regulations as per the safety norms at OIL.
  - 7.3.2.3 Supplier shall be responsible for the safety of their Installation and Commissioning personnel during their stay at Duliajan, Assam.
- 7.4 Documents:
  - 7.4.1. 3 Set of Operation & Maintenance Manual(Both in hard and soft copy) with the supply.
  - 7.4.2. Trouble shooting guide with electric/electronic circuit diagram of the system (if not available in O&M manual) shall be submitted along with the supply of materials.
  - 7.4.3. Recommended spare part list for operation and maintenance of the system shall be submitted along with the quotation or supply.
  - 7.4.4. SOP of the machine to be submitted in soft copy as well as hard copy during supply.
- 7.5 Documentation
  - 7.5.1. The bidder shall submit detailed technical specification of the Horizontal Spindle Reciprocating Table CNC Surface Grinder supported by Product Catalogue, Engineering Drawings etc. failing which offer will be rejected. The catalogue shall show every component/ units of the machine like Table, Coolant & Lubrication system, Spindle, Column etc. in clearly visible pictorial form.
  - 7.5.2 The bidder shall also submit the requisite details & documents as mentioned below along with the bid :
    - 7.5.2.1 Electrical wiring diagram of the equipment inclusive of all Electrical Switches, Motors etc.
    - 7.5.2.2 Detail Specification of all electrical items like Motors and Limit Switches and shall be supported by OEM's product catalogue
    - 7.5.2.3. Features and technical specification of lubrication & coolant system i.e. Pump type, Motor type, Grade of Oil etc.
  - 7.5.3. 3 Set of Operation & Maintenance Manual (Both in hard and soft copy) with the supply.
  - 7.5.4. Factory test report to be provided along with the supply of the equipment
  - 7.5.5. Trouble shooting guide with electric/electronic circuit diagram of the system (if not available in O&M manual) shall be submitted along with the supply of materials.
  - 7.5.6. SOP of the machine to be submitted in soft copy as well as hard copy along with the supply.
- 7.6 Spares
  - 7.6.1. The OEM (Manufacturer of Surface Grinder) or bidder shall give an undertaking for guarantee the availability of spares for min 10 years from the date of the equipment commissioning.
  - 7.6.2. Bidder should submit list of spares along with the offer required for smooth running of machine for a minimum period of 2 years.

**ANNEXURE-I**  
**(Specifications & Scope of Work)**

**7.7 Packing**

- 4.1. The packing shall be roadworthy for transportation up-to site, sufficiently robust to withstand rough handling
- 4.2. Boxes/ packing cases containing electrical equipment shall be water & rodent proof
- 4.3. All manuals, drawings, documents and digital items (discs, if any) shall be separately packed and contained in rigid plastic pouches.

**7.8 Pre Dispatch Inspection**

- 7.8.1. OIL as purchaser shall have the right to carry out stage inspection and shop visit to review the manufacturing progress but such inspection shall not relieve the bidder of his responsibility to ensure that the equipment supplied is free from all manufacturing and other defects and conform to correct specifications. The bidder/manufacturer shall inform OIL in advance (four weeks if in India & sixteen weeks if abroad) for inspection at OEM/suppliers premises. However, manufacturer should not hold any manufacturing activity for witness of purchaser's stage inspection. OIL shall have the right to waive such inspection.
- 7.8.2. PREDELIVERY INSPECTION: Pre-delivery inspection shall be performed by OIL to insure all components, controls, accuracy & repeatability of the machine etc. are included as specified herein, free from any defects and equipment can fulfil all the requirements as specified prior to delivery and acceptance. The testing of Brand New Horizontal Spindle Reciprocating Table CNC Surface Grinder shall necessarily be carried out at factory/ manufacturer premises/bidder's premises in presence of representatives of OIL. The manufacturer or its representative shall give a notice in advance of minimum four weeks for in country and sixteen weeks for abroad carrying out pre-delivery inspection and shall arrange for consumables for testing at his cost. OIL shall witness such inspection & testing at mutually agreed date and will bear the cost of its inspection visit to the factory. Supplier to provide Measuring tools, Raw material or any other tools or items required during testing and inspection of the machine at OEM/Suppliers premises free of cost. Successful bidder shall describe the details of functioning of the control system, programming of the PLC, uploading / downloading the program to /from the CPU etc.
- 7.8.3. During testing all controls, operations, safety, accuracy & repeatability of the machine will be checked and proper record will be maintained by the manufacturer's representative. Any defect/ abnormality noticed during testing shall be rectified. The testing will be declared successful only when no abnormality/ failure are noticed and accuracy of the machine (as per tender specification) observed during the testing.
- 7.8.4. Any defects which become evident during the test shall be corrected by the bidder at his own expense prior to shipment to OIL.
- 7.8.5. The Brand New Horizontal Spindle Reciprocating Table CNC Surface Grinder will be cleared for dispatch to site only when the testing is declared successful by OIL.
- 7.8.6. Manufacturer/bidder shall facilitate above inspections without any cost to OIL. However, Cost of travel, accommodation and other expenses of OIL's inspection team will be borne by OIL.
- 7.8.7. DISPATCH/SHIPMENT TO SITE: The items shall be dispatched only after OIL's satisfactory inspection and advice.

**ANNEXURE-I**  
**(Specifications & Scope of Work)**

- 7.9 Installation & Commissioning
  - 7.9.1 Detail civil foundation drawing of the equipment needs to be provided by the bidder within one month from the receipt of the order
  - 7.9.2 Installation and Commissioning of the Brand New Horizontal Spindle Reciprocating Table CNC Surface Grinder shall be carried out by the bidder in the presence of OIL representatives at sites at Duliajan, Assam (India).
  - 7.9.3 Installation / commissioning charges should be quoted separately which shall be considered for evaluation of the offers. These charges should include amongst others to and from fares, boarding/ lodging and other expenses of the service personnel during their stay at Duliajan, Assam (India).
  - 7.9.4 The bidder shall be responsible for safety of its personnel and equipment during the commissioning work.
  - 7.9.5 During the installation & commissioning job, the bidder shall strictly ensure that all the cut ends of cables, packing materials, leftover items are removed from site after completion of work.
  - 7.9.6 No environmental damage shall be done while carrying out the job.
- 7.10 Service & Warranty
  - 7.10.1 The supplier shall ensure adequate and prompt after sales service free of cost during warranty period, and against payment after the warranty period is over.
  - 7.10.2. The warranty period for the Brand New Horizontal Spindle Reciprocating Table CNC Surface Grinder with all accessories should be a minimum 12 months from the date of commissioning of the equipment.
  - 7.10.3. The warranty coverage shall include required spare parts, labour, reasonable travel expense necessary for repairs at the jobsite, and expendables (consumables and other service items made unusable by the defect) used during the course of repair or any defects in the equipment during warranty period shall be replaced by the party at his own cost without any extra charge to OIL
  - 7.10.4. The OEM (Manufacturer of the Horizontal Spindle Reciprocating Table CNC Surface Grinder) or bidder shall guarantee the supply of spares for 10 years for the equipment
- 7.11 Demonstration & Training to Oil Personnel
  - 7.11.1 Without any extra cost to the buyer, the bidder shall demonstrate the operation and make OIL' employees familiar and acquainted with the Brand New Horizontal Spindle Reciprocating Table CNC Surface Grinder at Central Workshop, Oil India Limited, Duliajan, after installation of the machine.

## **ANNEXURE-II**

### **A) GENERAL NOTES TO BIDDERS:**

SL No.	Bid Requirement	Bidder's Response (Complied/Not Complied. Reference to any document attached along with the bid)
1.0	Bidders shall submit their offer mentioning pointwise compliance / non-compliance to all the terms & conditions, BEC/BRC, Specifications etc. Any deviation(s) from the tender terms & conditions, BEC/BRC, Specifications etc. should be clearly highlighted specifying justification in support of deviation.	
2.0	Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.	
3.0	<p>Categorization and various Criteria applicable to MSE bidders shall be guided by the Gazette Notification No. CG-DL-E-26062020-220191 dated 26.06.2020 and Amendment vide Gazette Notification no. CG-DLE-16062021-227649 dated 16th June, 2021 issued by Ministry of MICRO, SMALL AND MEDIUM ENTERPRISES. The existing enterprises registered under EM- Part-II or UAM till 30th June, 2020 shall continue to be valid only for a period upto the 30<sup>th</sup> June, 2022.</p> <p>The bidder claiming as MSE status (MSE-General, MSE-SCIST, MSE -Woman) against this tender has to submit the following documents for availing the benefits applicable to MSEs:</p> <p><b>Udyam Registration Number with Udyam Registration Certificate.</b></p> <p><b>OR</b></p> <p><b>Proof of registration with District Industry Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or Udyog Aadhar registration or registration with any other body specified by Ministry of MSME.</b></p> <p>Note: In case bidding MSE is owned by Schedule Caste or Schedule Tribe entrepreneur or Woman Entrepreneur, valid documentary evidence issued by the agency who has registered the bidder as MSE owned by SC/ST entrepreneur/ Woman Entrepreneurs should also be enclosed.</p>	
4.0	Ministry of Finance of Govt. of India, Department of Expenditure, Public procurement Division vide office memorandum F. No. 6/18/2019-PPD dated 23rd July, 2020 (order-Public Procurement no.1) has proclaimed the insertion of Rule 144 (xi) in the General Financial Rules (GFRs), 2017 w.e.f. 23rd July, 2020 regarding restrictions on procurement from a bidder of a country which shares a land border with India on the grounds of defence of India on matters directly or indirectly related thereto including national security. Bidders are requested to take note of the office memorandum and submit their offers accordingly, wherever applicable.	

5.0	<p><b>TAX COLLECTIBLE AT SOURCE (TCS):</b> Tax Collectible at Source (TCS) applicable under the Income-tax Law and charged by the SUPPLIER shall also be payable by OIL along with consideration for procurement of goods/materials/ equipment. If TCS is collected by the SUPPLIER, a TCS certificate in prescribed Form shall be issued by the SUPPLIER to OIL within the statutory time limit.</p> <p>Payment towards applicable TCS u/s 206C (IH) of Income Tax Act, 1961 will be made to the supplier provided they are claiming it in their invoice and on submission of following undertaking along with the invoice stating that:</p> <p>a) TCS is applicable on supply of goods invoiced to OIL as turnover of the supplier in previous year was more than Rs. 10 Cr. and  b) Total supply of goods to OIL in FY..... (As applicable) exceeds Rs. 50 Lakh and  c) TCS as charged in the invoice has already been deposited (duly indicating the details such as challan No. and date) or would be deposited with Exchequer on or before the due date and  d) TCS certificate as provided in the Income Tax Act will be issued to OIL in time.</p> <p>However, Performance Security deposit will be released only after the TCS certificate for the amount of tax collected is provided to OIL. Supplier will extend the performance bank guarantee (PBG), wherever required, till the receipt of TCS certificate or else the same will be forfeited to the extent of amount of TCS, if all other conditions of Purchase order are fulfilled.</p> <p>d) The above payment condition is applicable only for release of TCS amount charged by supplier u/s 206C (I H) of Income tax Act, 1961.</p>	
6.0	<p><b>APPLICABILITY OF BANNING POLICY OF OIL INDIA LIMITED:</b>  Banning Policy dated 6th January, 2017 as uploaded in OIL's website and revised guidelines of banning/debarment vide OM no. F.1/20/2018-PPD dated 02.11.2021 issued by Department of Expenditure, Ministry of Finance, Govt of India will be applicable against the tender (and order in case of award) to deal with any agency (bidder/contractor/supplier/vendor/service provider) who commits deception, default, fraud or indulged in other misconduct of whatsoever nature in the tendering process and/or order execution processes.</p> <p>The bidders who are on Holiday/Banning/Suspension list of OIL on due date of submission of bid/ during the process of evaluation of the bids, the offers of such bidders shall not be considered for bid opening/evaluation/award. If the bidding documents were issued inadvertently/downloaded from website, the offers submitted by such bidders shall also not be considered for bid opening/evaluation/ Award of Work.</p>	
7.0	<p>At any time prior to the deadline for submission of bids, the Company may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the tender Documents through issuance of Corrigendum(s)/Addendum(s). Bidders are expected to take the Corrigendum(s)/ Addendum(s) into account in preparation and submission of their bid. No separate intimation for Corrigendum(s)/Addendum(s) published by OIL shall be sent to the Bidders.</p>	
8.0	<p>The tender document includes the following:</p> <p>Annexure – I : Technical Specification &amp; Notes to bidders  Annexure – II : General Notes to Bidders  Annexure – III : Bid Rejection Criteria / Bid Evaluation Criteria</p> <p>Bidder(s) must submit their offer in compliance to this GeM Tender including GeM General Terms &amp; Conditions and all above mentioned Annexures.</p>	

9.0	The tender has been floated in GeM portal under Single Stage Two Bid System. Therefore, bidder must not disclose their prices in their technical offer. The technical bid shall contain all techno-commercial details except the prices/costs. Bidder must note that disclosure of price in technical bids shall lead to rejection of the offer.	
10.0	At any time prior to the deadline for submission of bids, the Company may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the tender Documents through issuance of Corrigendum(s) /Addendum(s). Bidders are expected to take the Corrigendum(s) /Addendum(s) into account in preparation and submission of their bid. No separate intimation for Corrigendum(s)/Addendum(s) published by OIL shall be sent to the Bidders.	
11.0	<p><b>Submission of Performance Security:</b></p> <p>The successful bidder will submit the performance security (if applicable) in the form of Bank Guarantee within 15 days of award of contract on GeM. The Bank Guarantee issued by the Bank must be routed through SFMS platform as per following details:</p> <p>(i) MT760/MT760COV for issuance of Bank Guarantee (ii) MT 760/MT767COV for amendment of Bank Guarantee</p> <p>The above message / intimation shall be sent through SFMS by the BG issuing Bank branch to HDFC Bank, Duliajan Branch, IFS Code–HDFC0002118; SWIFT Code–HDFCINBBCAL. Branch Address: HDFC Bank Limited, Duliajan Branch, Utopia Complex, BOC Gate, Jayanagar, Duliajan, Dibrugarh, PIN–786602.</p> <p>The vendor shall submit to OIL the copy of the SFMS message as sent by the issuing bank branch alongwith the original bank guarantee.</p>	
12.0	All the Goods or Services in the GeM shall be offered on Free Delivery at Site basis including freight, insurance, loading and unloading.	
13.0	<ul style="list-style-type: none"> <li>• Bid validity: As per tender</li> <li>• PBG: Will be submitted as per tender within 15 days from placement of order in case of award.</li> <li>• Delivery period: As per tender</li> <li>• Payment terms: As per tender</li> <li>• Exception / Deviation : Nil</li> <li>• Warranty: As per tender</li> <li>• Packing, forwarding: Included as required in the tender.</li> <li>• Transportation &amp; transit insurance upto destination: Included as required in the tender.</li> <li>• Loading &amp; unloading at site: Included as required in the tender.</li> <li>• GeM General Terms &amp; Conditions: Acceptable</li> </ul> <p>Bidder must confirm compliance as mentioned above in toto. Exception/Deviation to above terms &amp; conditions are not acceptable.</p>	



## **ANNEXURE-III**

### **BID EVALUATION / REJECTION CRITERIA:**

The bids shall conform to the specifications and terms & conditions given in the Tender. Bids shall be rejected in case the items offered do not conform to the required parameters stipulated in the technical specifications and to the relevant international/national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms & conditions, the following requirements must be particularly met by the bidders, without which the offer shall be considered as non-responsive and rejected. All the documents related to BEC shall be submitted along with the technical bid.

<b>Sl. No.</b>	<b>Bid Requirement</b>	<b>Bidder's Response (Complied/Not Complied. Reference to any document attached along with the bid)</b>
<b>A.1: TECHNICAL</b>		
<b>1.0</b>	<b>EXPERIENCE:</b>	
<b>(A)</b>	<p><b>MANUFACTURERS EXPERIENCE: IN CASE BIDDER IS THE MANUFACTURER</b></p> <p>If the bidder is a manufacturer of the offered item(s), then they must satisfy the following criteria for manufacturing and supply experience and furnish the relevant documentary evidences as per below along with the technical bid:</p> <p>i. The bidder should have manufactured and successfully executed an order for at least 1 No. of the tendered equipment/item to any Govt./Semi Govt./ Reputed Public Limited Company in India during last 05 (five) years as on original bid closing date of the tender (either by themselves or through their sole selling agent/distributor/dealer/supply house).</p> <p>Documentary evidence in respect of manufacturing and supplying the above mentioned item should be submitted with the technical bid, in the form of copies of relevant signed Purchase Orders along with copies of any of the following documents in respect of satisfactory execution of each of those Purchase Orders failing which the bids will be rejected:</p> <p>I. Signed and sealed Satisfactory supply / completion / installation report (on user's letter head) (OR)</p> <p>II. Bill of Lading (OR)</p> <p>III. Consignee delivery receipt/challan (OR)</p> <p>IV. Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/Vat/GST. (OR)</p> <p>VI. Commercial Invoice/ Payment Invoice</p> <p>Note: a) The Purchase Order date need not be <b>within 05 (five)</b> years preceding original bid closing date of this tender. However, the execution of supply should be <b>within 05 (five)</b> years preceding original bid closing date of this tender.</p>	

	<p>b) Satisfactory supply/completion/installation report should be issued on company's letterhead with signature and stamp.</p> <p>ii) Bidder quoting as manufacturer must guarantee uninterrupted supply of spares and availability of service for at least 10 years with effect from delivery of the Item / product for the item / product to be supplied under the Tender / Order, if order is awarded to them by OIL.</p>	
<b>(B)</b>	<p><b>IN CASE THE BIDDER IS NOT THE MANUFACTURER:</b></p> <p>If the bidder is a sole selling agent / distributor / dealer / supply house of any manufacturer, then bidder must furnish the following documents along with the technical bid failing which the bids will be rejected:</p> <ol style="list-style-type: none"> <li>I. Authorization certificate from the manufacturer (on manufacturer's letter head with signature &amp; stamp) should be submitted along with the technical bid. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order.</li> <li>II. Undertaking from the manufacturer (on manufacturer's letter head with signature &amp; stamp) guaranteeing supply of items to the bidder in the event of an order on the bidder. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order.</li> <li>III. Warranty backup from the manufacturer on manufacturer's letter head (with signature &amp; stamp) against the quality of the tendered item(s) as specified in the tender.</li> <li>IV. The bidder quoting on behalf of the manufacturers must also submit undertaking in original from the manufacturer for back up guarantee, after sale services and uninterrupted supply of spares for at least 10 years.</li> <li>V. Documentary evidence in respect of manufacturer's supply experience as specified under <b>para 1.0 A.(i)</b> from the concerned manufacturer (having supplied such items either by manufacturer themselves or through their sole selling agent / distributor / dealer / supply house).</li> <li>VI. Documentary evidence in respect of bidder's own supply experience of supplying minimum 01 (one) number of the tendered equipment/item or supply of similar type of equipment, during last 05 (five) years as on original bid closing date of the tender, as specified under para 1.0 A(i).</li> </ol>	
2.0	<p>The bidder shall confirm that they have required facilities for testing the quoted equipment as per national/ International standards at their premises and the equipment / products will be tested and certified accordingly. Declaration for same should be enclosed along with the bid.</p>	
3.0	<p>Bidder should categorically confirm in the technical bid a delivery schedule within <b>300 days</b> after receipt of formal order. Also bidder should confirm to complete the installation/commissioning job within 30 days from the date of intimation from OIL.</p>	

## A.2: FINANCIAL

1.0	The bidder shall have an annual financial turnover of minimum <b>Rs. 23.27 Lakh</b> during any of the preceding 3 (Three) financial/accounting years reckoned from the original bid closing date of the tender.	
2.0	"Net Worth" of the bidder should be positive for the financial / accounting year just preceding to the original bid closing date of the tender.	
3.0	<p>Considering the time required for preparation of Financial Statements, if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking (refer <b>PROFORMA- 1</b>) certifying that 'the balance sheet/Financial Statements for the financial year (As the case may be) has actually not been audited so far'.</p> <p>Note:  a) For proof of Annual Turnover &amp; Net worth any one of the following document must be submitted along with the bid:-  <b>i)</b> A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover &amp; Net worth as per format prescribed in <b>PROFORMA – 2</b>.  OR  <b>ii)</b> Audited Balance Sheet along with Profit &amp; Loss account.</p> <p>b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.</p>	
4.0	<p>In case the Bidder is subsidiary company (should be 100% owned subsidiary of the parent/ultimate parent/holding company) who does not meet financial criteria by itself and submits its bid based on the strength of parent/ ultimate parent/ holding company, then following documents need to be submitted:</p> <p>i) Turnover of the parent/ ultimate parent/ holding company should be inline with requirement.  ii) Net Worth of the parent/ultimate parent/ holding company should be positive in line with the requirement.  iii) Corporate Guarantee (as per <b>PROFORMA-3</b>) on parent / ultimate parent / holding company's company letter head signed by an authorised official undertaking that they would financially support their wholly owned subsidiary company for executing the project/ job in case the same is awarded to them.  iv) Document of subsidiary company being 100% owned subsidiary of the parent/ ultimate parent/ holding company.</p>	

## **PROFORMA-1**

### **FORMAT FOR CERTIFICATE OF COMPLIANCE OF FINANCIAL CRITERIA**

Ref: **Financial Criteria of the BEC**

Tender No.: \_\_\_\_\_

I ..... the authorized signatory(s) of ..... (Company or firm name with address) do hereby solemnly affirm and declare as under:-

The balance sheet/Financial Statements for the financial year **2021-2022** (as the case may be) has actually not been audited as on the Original Bid closing Date.

Place :.....

Date :.....

Signature of the authorized signatory

Note: This certificate is to be issued only considering the time required for preparation of Financial Statements i.e. if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date.

## **PROFORMA-2**

### **CERTIFICATE OF ANNUAL TURNOVER & NET WORTH**

TO BE ISSUED BY PRACTISING **CHARTERED ACCOUNTANTS' FIRM** ON THEIR LETTER HEAD

**TO WHOM IT MAY CONCERN**

M/s.....(Name of the bidder) for the last three (3) completed accounting years

<b>YEAR</b>	<b>TURN OVER In INR (Rs.) Crores</b>	<b>NET WORTH In INR (Rs.) Crores</b>

Place:

Date:

Seal

Membership No:

Signature

**NOTE:** As per the guidelines of ICAI, every practicing CA is required to mention Unique Document Identification Number (UDIN) against each certification work done by them. Documents certified by CA without UDIN shall not be acceptable.

## **PROFORMA-3**

### **PARENT/ULTIMATE PARENT/ HOLDING COMPANY'S CORPORATE GUARANTEE TOWARDS FINANCIAL STANDING**

**(Delete whichever not applicable)**

**(TO BE EXECUTED ON COMPANY'S LETTER HEAD)**

#### **DEED OF GUARANTEE**

THIS DEED OF GUARANTEE executed at ..... this ..... day of ..... by M/s .....(mention complete name) a company duly organized and existing under the laws of ..... (insert jurisdiction/country), having its Registered Office at ..... hereinafter called "the Guarantor" which expression shall, unless excluded by or repugnant to the subject or context thereof, be deemed to include its successors and permitted assigns.

WHEREAS M/s. Oil India Limited (hereinafter referred to as OIL) has invited offers vide their Tender No. \_\_\_\_\_ for \_\_\_\_\_ and M/s \_\_\_\_\_ (Bidder) intends to bid against the said tender and desires to have Financial support of M/s \_\_\_\_\_ [Parent/Ultimate Parent/Holding Company(Delete whichever not applicable)] and whereas Parent/Ultimate Parent/Holding Company(Delete whichever not applicable) represents that they have gone through and understood the requirements of subject tender and are capable and committed to provide the Financial support as required by the bidder for qualifying and successful execution of the contract, if awarded to the bidder.

Now, it is hereby agreed by the Guarantor to give this Guarantee and undertakes as follows:

1. The Guarantor confirms that the Bidder is a 100% subsidiary of the Guarantor.
2. The Guarantor agrees and confirms to provide the Audited Annual Reports of any of the preceding 03(three) financial/accounting years reckoned from the original bid closing date.
3. The Guarantor have an annual financial turnover of minimum INR \_\_\_\_\_ Cr or USD \_\_\_\_\_ during any of the preceding 03(three) financial/ accounting years reckoned from the original bid closing date.
4. Net worth of the Guarantor is positive for preceding financial/ accounting year.
5. The Guarantor undertakes to provide financial support to the Bidder for executing the project/job, in case the same is awarded to the Bidder.
6. The Guarantor represents that:

(a) this Guarantee herein contained shall remain valid and enforceable till the satisfactory execution and completion of the work (including discharge of the warranty obligations) awarded to the Bidder.

(b) the liability of the Guarantor, under the Guarantee, is limited to the 100% of the order value between the Bidder and OIL. This will, however, be in addition to the forfeiture of the Performance Guarantee furnished by the Bidder.

(c) this Guarantee has been issued after due observance of the appropriate laws in force in India.

(d) this Guarantee shall be governed and construed in accordance with the laws in force in India and subject to the exclusive jurisdiction of the courts of New Delhi, India.

(e) this Guarantee has been given without any undue influence or coercion, and that the Guarantor has fully understood the implications of the same.

(f) the Guarantor has the legal capacity, power and authority to issue this Guarantee and that giving of this Guarantee and the performance and observations of the obligations hereunder do not contravene any existing laws.

for and on behalf of  
(Parent/Ultimate Parent/Holding Company)  
(Delete whichever not applicable)

for and on behalf of  
(Bidder)

Witness:

- 1.
- 2.

Witness:

- 1.
- 2.