

## Bid Document

| Bid Details                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|----------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Bid End Date/Time</b>                                                                           | 20-04-2022 11:00:00                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Bid Opening Date/Time</b>                                                                       | 20-04-2022 11:30:00                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Bid Life Cycle (From Publish Date)</b>                                                          | 90 (Days)                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Bid Offer Validity (From End Date)</b>                                                          | 65 (Days)                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Ministry/State Name</b>                                                                         | Ministry Of Petroleum And Natural Gas                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Department Name</b>                                                                             | Oil India Limited                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Organisation Name</b>                                                                           | Oil India Limited                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Office Name</b>                                                                                 | Oil India Limited                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Total Quantity</b>                                                                              | 663                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Item Category</b>                                                                               | WING UNION - API 16C - CWP: 10, 000 PSI (OIL Material Code: 09474667) (Q3) , WING UNION - API 16C - CWP: 1000 PSI (OIL Material Code: 09473037) (Q3) , RING GASKETS - API 6A (OIL Material Code: 09283133) (Q3) , RING JOINT GASKETS - API 6A (OIL Material Code: 09280279) (Q3) , WING UNION - API 16C - CWP: 6000 PSI (OIL Material Code: 09473709) (Q3) , WING UNION - API 16C - CWP: 10000 PSI (OIL Material Code: 09474689) (Q3) |
| <b>MSE Exemption for Years of Experience and Turnover</b>                                          | No                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Startup Exemption for Years of Experience and Turnover</b>                                      | No                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Document required from seller</b>                                                               | Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC)<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer                            |
| <b>Bid to RA enabled</b>                                                                           | No                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Primary product category</b>                                                                    | WING UNION - API 16C - CWP: 10000 PSI (OIL Material Code: 09474689)                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Time allowed for Technical Clarifications during technical evaluation</b>                       | 3 Days                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)</b> | No                                                                                                                                                                                                                                                                                                                                                                                                                                    |

| Bid Details       |                                                                                                                                                                                                                                          |
|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Payment Timelines | Payments shall be made to the Seller within <b>30</b> days of issue of consignee receipt-cum-acceptance certificate (CRAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC) |
| Evaluation Method | Item wise evaluation                                                                                                                                                                                                                     |

#### EMD Detail

|          |    |
|----------|----|
| Required | No |
|----------|----|

#### ePBG Detail

|                                     |           |
|-------------------------------------|-----------|
| Advisory Bank                       | HDFC Bank |
| ePBG Percentage(%)                  | 3.00      |
| Duration of ePBG required (Months). | 20        |

(a). The EMD % will be applicable for each schedule/group selected during Bid creation.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

#### Beneficiary:

Senior Manager (FP)

HDFC BANK LTD., DULIAJAN BRANCH, UTOPIA COMPLEX, BOC GATE, JAYANAGAR, DULIAJAN, DISTRICT - DIBRUGARH, ASSAM, PIN - 786602. OIL's Address: Materials Dept., PO Duliajan, Dist: Dibrugarh (Assam), Pin: 786602

(Sathiyaraj F)

#### Splitting

Bid splitting not applied.

#### MII Purchase Preference

|                         |    |
|-------------------------|----|
| MII Purchase Preference | No |
|-------------------------|----|

#### Details of the Competent Authority for MII

|                                                       |                                                                                                      |
|-------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| Name of Competent Authority                           | Rupak Kalita(Based on Notification no. FP-20013/2/2017-FP-PNG dtd. 17.11.2020 of MoPNG)              |
| Designation of Competent Authority                    | GM(C&P),Corporate Office (Based on Notification no. FP-20013/2/2017-FP-PNG dtd. 17.11.2020 of MoPNG) |
| Office / Department / Division of Competent Authority | OIL, C&P (Based on Notification no. FP-20013/2/2017-FP-PNG dtd. 17.11.2020 of MoPNG)                 |
| CA Approval Number                                    | OIL 62/C&P/267/2020 (Based on Notification no. FP-20013/2/2017-FP-PNG dtd. 17.11.2020 of MoPNG)      |

|                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Competent Authority Approval Date                                | 30-03-2022                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Brief Description of the Approval Granted by Competent Authority | Oil India Limited has adopted Purchase Preference policy linked with Local Content issued by MOPNG vide notification no. FP-20013/2/2017-FP-PNG dated 17.11.2020 and the original policy was approved by the Cabinet. This policy is applicable for tender value more than Rs. 1.0 Crore to treat the local supplier as Class I, Class II and Non Local Supplier and to extend the benefit of purchase preference accordingly as per policy. |

Competent Authority Approval for not opting Make In India Preference : [View Document](#)

### MSE Purchase Preference

|                         |     |
|-------------------------|-----|
| MSE Purchase Preference | Yes |
|-------------------------|-----|

1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 100%(selected by Buyer) percentage of total QUANTITY.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

### Evaluation Method ( Item Wise Evaluation Method )

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

| Evaluation Schedules | Item/Category                                                         | Quantity |
|----------------------|-----------------------------------------------------------------------|----------|
| Schedule 1           | Wing Union - Api 16c - Cwp: 10, 000 Psi (oil Material Code: 09474667) | 15       |
| Schedule 2           | Wing Union - Api 16c - Cwp: 1000 Psi (oil Material Code: 09473037)    | 400      |
| Schedule 3           | Ring Gaskets - Api 6a (oil Material Code: 09283133)                   | 120      |
| Schedule 4           | Ring Joint Gaskets - Api 6a (oil Material Code: 09280279)             | 60       |
| Schedule 5           | Wing Union - Api 16c - Cwp: 6000 Psi (oil Material Code: 09473709)    | 60       |
| Schedule 6           | Wing Union - Api 16c - Cwp: 10000 Psi (oil Material Code: 09474689)   | 8        |

**WING UNION - API 16C - CWP: 10, 000 PSI (OIL Material Code: 09474667) ( 15 the number pi )**

|            |           |
|------------|-----------|
| Brand Type | Unbranded |
|------------|-----------|

#### Technical Specifications

|                              |                          |
|------------------------------|--------------------------|
| Buyer Specification Document | <a href="#">Download</a> |
|------------------------------|--------------------------|

#### Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address                                   | Quantity | Delivery Days |
|-------|-----------------------------|-------------------------------------------|----------|---------------|
| 1     | Krishna Mohan Kumar         | 786602,Oil India Limited, Duliajan, Assam | 15       | 180           |

#### WING UNION - API 16C - CWP: 1000 PSI (OIL Material Code: 09473037) ( 400 the number pi )

|            |           |
|------------|-----------|
| Brand Type | Unbranded |
|------------|-----------|

#### Technical Specifications

|                              |                          |
|------------------------------|--------------------------|
| Buyer Specification Document | <a href="#">Download</a> |
|------------------------------|--------------------------|

#### Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address                                   | Quantity | Delivery Days |
|-------|-----------------------------|-------------------------------------------|----------|---------------|
| 1     | Krishna Mohan Kumar         | 786602,Oil India Limited, Duliajan, Assam | 400      | 180           |

#### RING GASKETS - API 6A (OIL Material Code: 09283133) ( 120 the number pi )

|            |           |
|------------|-----------|
| Brand Type | Unbranded |
|------------|-----------|

#### Technical Specifications

|                              |                          |
|------------------------------|--------------------------|
| Buyer Specification Document | <a href="#">Download</a> |
|------------------------------|--------------------------|

**Consignees/Reporting Officer and Quantity**

| S.No. | Consignee/Reporting Officer | Address                                   | Quantity | Delivery Days |
|-------|-----------------------------|-------------------------------------------|----------|---------------|
| 1     | Krishna Mohan Kumar         | 786602,Oil India Limited, Duliajan, Assam | 120      | 180           |

**RING JOINT GASKETS - API 6A (OIL Material Code: 09280279) ( 60 the number pi )**

|            |           |
|------------|-----------|
| Brand Type | Unbranded |
|------------|-----------|

**Technical Specifications**

|                              |                          |
|------------------------------|--------------------------|
| Buyer Specification Document | <a href="#">Download</a> |
|------------------------------|--------------------------|

**Consignees/Reporting Officer and Quantity**

| S.No. | Consignee/Reporting Officer | Address                                   | Quantity | Delivery Days |
|-------|-----------------------------|-------------------------------------------|----------|---------------|
| 1     | Krishna Mohan Kumar         | 786602,Oil India Limited, Duliajan, Assam | 60       | 180           |

**WING UNION - API 16C - CWP: 6000 PSI (OIL Material Code: 09473709) ( 60 the number pi )**

|            |           |
|------------|-----------|
| Brand Type | Unbranded |
|------------|-----------|

**Technical Specifications**

|                              |                          |
|------------------------------|--------------------------|
| Buyer Specification Document | <a href="#">Download</a> |
|------------------------------|--------------------------|

**Consignees/Reporting Officer and Quantity**

| S.No. | Consignee/Reporting Officer | Address                                   | Quantity | Delivery Days |
|-------|-----------------------------|-------------------------------------------|----------|---------------|
| 1     | Krishna Mohan Kumar         | 786602,Oil India Limited, Duliajan, Assam | 60       | 180           |

**WING UNION - API 16C - CWP: 10000 PSI (OIL Material Code: 09474689) ( 8 the**

number pi )

|            |           |
|------------|-----------|
| Brand Type | Unbranded |
|------------|-----------|

#### Technical Specifications

|                              |                          |
|------------------------------|--------------------------|
| Buyer Specification Document | <a href="#">Download</a> |
|------------------------------|--------------------------|

#### Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address                                   | Quantity | Delivery Days |
|-------|-----------------------------|-------------------------------------------|----------|---------------|
| 1     | Krishna Mohan Kumar         | 786602,Oil India Limited, Duliajan, Assam | 8        | 180           |

#### Buyer added Bid Specific Additional Scope of Work

| S.No. | Document Title                                                                                    | Description                                                              | Applicable i.r.o. Items                                                                                                                                                                                                                                                                                                                                                                                                  |
|-------|---------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1     | TECHNICAL SPECIFICATION, QUANTITY DETAILS AND TECHNO-COMMERCIAL CHECKLIST<br><a href="#">View</a> | THE BIDDER SHALL FILL-IN AND SUBMIT THIS DOCUMENT AS A PART OF THEIR BID | WING UNION - API 16C - CWP: 10,000 PSI (OIL Material Code: 09474667)(15),WING UNION - API 16C - CWP: 1000 PSI (OIL Material Code: 09473037) (400),RING GASKETS - API 6A (OIL Material Code: 09283133) (120),RING JOINT GASKETS - API 6A (OIL Material Code: 09280279)(60),WING UNION - API 16C - CWP: 6000 PSI (OIL Material Code: 09473709) (60),WING UNION - API 16C - CWP: 10000 PSI (OIL Material Code: 09474689)(8) |

The uploaded document only contains Buyer specific Additional Scope of Work and / or Drawings for the bid items added with due approval of Buyer's competent authority. Buyer has certified that these additional scope and drawings are generalized and would not lead to any restrictive bidding.

#### Buyer Added Bid Specific Terms and Conditions

##### 1. Generic

**Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

##### 2. Generic

Bidders shall quote only those products in the bid which are not obsolete in the market and has at least 5

years residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period.

3. **Generic**

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

4. **Generic**

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- a. Copy of PAN Card.
- b. Copy of GSTIN.
- c. Copy of Cancelled Cheque.
- d. Copy of EFT Mandate duly certified by Bank.

5. **Generic**

**Consortium:** In case of Contracts, wherein the seller alone does not have necessary expertise, the seller can form consortium with other sellers for submission of the bid, with one of the consortium company as leader. However, each and every member of the consortium shall be equally responsible for the complete execution of the project contract. An undertaking to this effect is to be uploaded with bid.

6. **Generic**

For hazardous chemical/item, all precautionary measure as per regulation from the point of transportation/ handling/ storage/ safety/ health/ environment to be undertaken/ specified before dispatch. During dispatch, proper symbol for the hazard/ MSDS/ Batch No./ date of manufacturing/ Gross Weight/ Net Weight/ shelf Life etc are to be written/ printed/ pasted on the body of the packing.

7. **Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

8. **Generic**

Products supplied shall be nontoxic and harmless to health. In the case of toxic materials, Material Safety Data Sheet may be furnished along with the material.

9. **Generic**

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

10. **Generic**

The buyer organization is an institution eligible for concessional rates of GST as notified by the Government of India. The goods for which bids have been invited fall under classification of GST concession and the conditions for eligibility of concession are met by the institution. A certificate to this effect will be issued by Buyer to the Seller after award of the Contract. Sellers are requested to submit their bids after accounting for the Concessional rate of GST.

Applicable Concessional rate of GST : 5%

Notification No.and date : 03/2017 dated 28/06/2017

11. **Generic**

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

## 12. **Generic**

**Upload Manufacturer authorization:** Wherever Authorised Distributors are submitting the bid, Manufacturers Authorisation Form (MAF)/Certificate with OEM details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.

## 13. **Generic**

Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:

- i) The Seller fails to comply with any material term of the Contract.
- ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
- iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.
- iv) The Seller becomes bankrupt or goes into liquidation.
- v) The Seller makes a general assignment for the benefit of creditors.
- vi) A receiver is appointed for any substantial property owned by the Seller.
- vii) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.

## 14. **Generic**

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

## 15. **Generic**

Whereever Essentiality Certificate is applicable (PEL/ML), successful bidder should provide Proforma Invoice for processeing for EC application and material should be dispatche after receiving of EC rom DGH. In view of the same, an ATC may be incorporated in GeM, viz, "BIDDER/OEM must provide Proforma Invoice for processeing for EC application within 135 days from date of issue of GeM Contract and material should be dispatche after receiving of EC rom DGH."

## 16. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Only supply of Goods

## 17. **Purchase Preference (Centre)**

Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of 100% of total value.

## 18. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

#### 19. **Certificates**

To be eligible for award of contract, Bidder / OEM must possess following Certificates / Test Reports on the date of bid opening (to be uploaded with bid): API 16C AND API 6A AS SPECIFIED IN ITEM SPECIFICATION DOCUMENT.

#### 20. **Certificates**

The bidder is required to upload, along with the bid, all relevant certificates such as BIS licence, type test certificate, approval certificates and other certificates as prescribed in the Product Specification given in the bid document.

#### 21. **Warranty**

Warranty period of the supplied products shall be 2 years from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid.

#### 22. **Warranty**

Successful bidder will have to ensure that adequate number of dedicated technical service personals / engineers are designated / deployed for attending to the Service Request in a time bound manner and for ensuring Timely Servicing / rectification of defects during warranty period, as per Service level agreement indicated in the relevant clause of the bid.

#### 23. **Warranty**

Timely Servicing / rectification of defects during warranty period: After having been notified of the defects / service requirement during warranty period, Seller has to complete the required Service / Rectification within 15 days time limit. If the Seller fails to complete service / rectification with defined time limit, a penalty of 0.5% of Unit Price of the product shall be charged as penalty for each week of delay from the seller. Seller can deposit the penalty with the Buyer directly else the Buyer shall have a right to recover all such penalty amount from the Performance Security (PBG). Cumulative Penalty cannot exceed more than 10% of the total contract value after which the Buyer shall have the right to get the service / rectification done from alternate sources at the risk and cost of the Seller besides forfeiture of PBG. Seller shall be liable to re-imburse the cost of such service / rectification to the Buyer.

## **Disclaimer**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions.](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---Thank You---**