

Bid Document

Bid Details	
Bid End Date/Time	29-12-2021 14:00:00
Bid Opening Date/Time	29-12-2021 14:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	60 (Days)
Ministry/State Name	Ministry Of Petroleum And Natural Gas
Department Name	Oil India Limited
Organisation Name	Oil India Limited
Office Name	Oil India Limited
Total Quantity	2
Item Category	500 TON CAPACITY ROTARY SWIVEL AND ACCESSORIES (Q3) ()
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	5 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	Yes
Inspection to be carried out by Buyers own empanelled agency	Yes
Type Of Inspection	Post Dispatch
Name of the Empanelled Inspection Agency/ Authority	Board of Officers
Payment Timelines	Payments shall be made to the Seller within 30 days of issue of consignee receipt-cum-acceptance certificate (CRAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)

Bid Details	
Evaluation Method	Total value wise evaluation

EMD Detail

Required	No
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ePBG Detail

Advisory Bank	HDFC Bank
ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	24

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

GM- MATERIALS (HOD)

Note: Oil India Limited, Duliajan Assam - 786602 Ph: 0374 2808705 (Direct). Details of Beneficiary: OIL INDIA LIMITED Bank Name: HDFC BANK LIMITED, Branch Name: Duliajan, Bank Account No. : 21182320000016, Type of Account: Current Account, IFSC Code: HDFC0002118, MICR Code: 786240302, SWIFT Code: HDFCINBBCAL OIL has made arrangement for online confirmation of Bank Guarantee through SFMS Platform with HDFC Bank, Duliajan Branch. Therefore, bidders submitting Performance Security in the form of Bank Guarantee must route the BG through SFMS platform as per following details – a. The Bank Guarantee issued by the Bank must be routed through SFMS platform as per following details: (i) MT 760 / MT 760 COV for issuance of Bank Guarantee (ii) MT 760 / MT 767 COV for amendment of Bank Guarantee The above message / intimation shall be sent through SFMS by the BG issuing Bank branch to HDFC Bank, Duliajan Branch, IFS Code – HDFC0002118; SWIFT Code - HDFCINBBCAL. Branch Address: HDFC Bank Limited, Duliajan Branch, Utopia Complex, BOC Gate, Jayanagar, Duliajan, Dibrugarh, PIN – 786602. b. The vendor shall submit to OIL the copy of the SFMS message as sent by the issuing bank branch along with the original bank guarantee. Bank Guarantee issued by a Scheduled Bank in India at the request of some other Non-Scheduled Bank in India shall not be acceptable.
(G C Sarma)

Splitting

Bid splitting not applied.

MII Purchase Preference

MII Purchase Preference	No
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Details of the Competent Authority for MII

Name of Competent Authority	Rupak Kalita(Based on Notification no. FP-20013/2/2017-FP-PNG dtd. 17.11.2020 of MoPNG)
Designation of Competent Authority	GM(C&P),Corporate Office (Based on Notification no. FP-20013/2/2017-FP-PNG dtd. 17.11.2020 of MoPNG)
Office / Department / Division of Competent Authority	OIL, C&P (Based on Notification no. FP-20013/2/2017-FP-PNG dtd. 17.11.2020 of MoPNG)
CA Approval Number	OIL 62/C&P/267/2020 (Based on Notification no. FP-20013/2/2017-FP-PNG dtd. 17.11.2020 of MoPNG)

Competent Authority Approval Date	04-12-2021
Brief Description of the Approval Granted by Competent Authority	Oil India Limited has adopted Purchase Preference policy linked with Local Content issued by MOPNG vide notification no. FP-20013/2/2017-FP-PNG dated 17.11.2020 and the original policy was approved by the Cabinet. This policy is applicable for tender value more than Rs. 1.0 Crore to treat the local supplier as Class I, Class II and Non Local Supplier and to extend the benefit of purchase preference accordingly as per policy.

Competent Authority Approval for not opting Make In India Preference : [View Document](#)

MSE Purchase Preference

MSE Purchase Preference	Yes
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1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 100%(selected by Buyer) percentage of total QUANTITY.

2. Inspection of Stores by Nominated Inspection Authority / Agency of buyer or their authorized representatives

An independent third party Professional Inspection Body can help buyer in mitigating buyer's risk with pre-dispatch/post-dispatch inspection in order to ensure that equipment, components, solutions and documentation conform to contractual requirements. The buyer has a right to inspect goods in reasonable manner and within reasonable time at any reasonable place as indicated in contract. Inspection Fee/ Charges (as pre-greed between buyer and Inspection Agency) would be borne by the buyer as per their internal arrangement but may be recovered from the seller if the consignment failed to conform to contractual specification and got rejected by the Inspection Officer. If so requested and accepted by the seller, initially seller may pay for inspection charges as applicable and get the same reimbursed from buyer if consignment accepted by the Inspecting Officer. For reimbursement seller has to submit proof of payment to Inspection Agency.

Seller/OEM shall send a notice in writing / e-mail to the Inspecting officer / inspection agency specifying the place of inspection as per contract and the Inspecting officer shall on receipt of such notice notify to the seller the date and time when the stores would be inspected. The seller shall, at his own expenses, afford to the Inspecting officer, all reasonable facilities as may be necessary for satisfying himself that the stores are being and or have been manufactured in accordance with the technical particulars governing the supply. The decision of the purchaser representative /inspection authority regarding acceptance / rejection of consignment shall be final and binding on the seller.

The Seller shall provide, without any extra charge, all materials, tools, labour and assistance of every kind which the Inspecting officer may demand of him for any test, and examination, other than special or independent test, which he shall require to be made on the seller's premises and the seller shall bear and pay all costs attendant thereon.

The seller shall also provide and deliver store / sample from consignment under inspection free of charge at any such place other than his premises as the Inspecting officer may specify for acceptance tests for which seller/OEM does not have the facilities or for special/ independent tests.

In the event of rejection of stores or any part thereof by the Inspecting officer basis testing outside owing to lack of test facility at sellers premises, the seller shall, on demand, pay to the buyer the costs incurred in the inspection and/or test. Cost of test shall be assessed at the rate charged by the Laboratory to private persons for

similar work.

Inspector shall have the right to put all the stores or materials forming part of the same or any part thereof to such tests as he may like fit and proper as per QAP/governing specification. The seller shall not be entitled to object on any ground whatsoever to the method of testing adopted by the Inspecting officer.

Unless otherwise provided for in the contract, the quantity of the stores or materials expended in test will be borne by seller.

Inspecting officer is the Final Authority to Certify Performance / accept the consignment. The Inspecting officer's decision as regards the rejection shall be final and binding on the seller.

The seller shall if so required at his own expense shall mark or permit the Inspecting officer to mark all the approved stores with a recognised Government or purchaser's mark.

500 TON CAPACITY ROTARY SWIVEL AND ACCESSORIES (2 pieces)

Brand Type	Unbranded
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Technical Specifications

Buyer Specification Document	Download
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Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Krishna Mohan Kumar	786602,Oil India Limited, Duliajan, Assam	2	300

Buyer added Bid Specific Additional Scope of Work

S.No.	Document Title	Description	Applicable i.r.o. Items
1	Technical specification & Bid Rejection Criteria View	Technical specification & Bid Rejection Criteria	500 TON CAPACITY ROTARY SWIVEL AND ACCESSORIES(2)

The uploaded document only contains Buyer specific Additional Scope of Work and / or Drawings for the bid items added with due approval of Buyer's competent authority. Buyer has certified that these additional scope and drawings are generalized and would not lead to any restrictive bidding.

Buyer Added Bid Specific Terms and Conditions

1. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar

proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

2. **Generic**

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- a. Copy of PAN Card.
- b. Copy of GSTIN.
- c. Copy of Cancelled Cheque.
- d. Copy of EFT Mandate duly certified by Bank.

3. **Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

4. **Generic**

The buyer organization is an institution eligible for concessional rates of GST as notified by the Government of India. The goods for which bids have been invited fall under classification of GST concession and the conditions for eligibility of concession are met by the institution. A certificate to this effect will be issued by Buyer to the Seller after award of the Contract. Sellers are requested to submit their bids after accounting for the Concessional rate of GST.

Applicable Concessional rate of GST : 5.0%

Notification No.and date : 3/2017 dated 28/06/2017

5. **Generic**

Upload Manufacturer authorization: Wherever Authorised Distributors are submitting the bid, Manufacturers Authorisation Form (MAF)/Certificate with OEM details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.

6. **Generic**

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

7. **Generic**

Whereever Essentiality Certificate is applicable (PEL/ML), successful bidder should provide Proforma Invoice for processeing for EC application and material should be dispatche after receiving of EC rom DGH. In view of the same, an ATC may be incorporated in GeM, viz, "BIDDER/OEM must provide Proforma Invoice for processeing for EC application within 255 days from date of issue of GeM Contract and material should be dispatche after receiving of EC rom DGH."

8. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Only supply of Goods

9. **Purchase Preference (Centre)**

Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary

evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of 100% of total value.

10. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

11. **Certificates**

The bidder is required to upload, along with the bid, all relevant certificates such as BIS licence, type test certificate, approval certificates and other certificates as prescribed in the Product Specification given in the bid document.

12. **Warranty**

Warranty period of the supplied products shall be 1 years from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---



ANNEXURE - I

TECHNICAL SPECIFICATION

500 TON CAPACITY ROTARY SWIVEL (Manufactured, Tested and Monogrammed as per Latest Edition of API Spec - 8C, PSL-2) AND ACCESSORIES

Quantity: 2(two) nos.

A. TECHNICAL SPECIFICATION:

- 1.0 Rotary Drilling Swivel, 500 ton (453.59 metric ton) capacity with standard bail, integral link bumper support and rubber inserts having (193.80 mm) 7.5/8" API Reg. LH Box down stem connection and completed with twin pin sub (with steel thread protectors) having (193.68 mm) 7.5/8" API Regular LH connection on one end and (168.28 mm) 6.5/8" API Regular LH connection on other end, fitted with rig floor replaceable wash pipe assembly and goose neck end with unbolt connection, 4" API LP. Thread, conforming to API Spec. 8C, PSL-2 (Latest Edition) and having following specification:

- | | |
|----------------------------------|--|
| a) Dead load Rating | : 500 Tons (453.59 metric ton) |
| b) Bearing API rating at 100 rpm | : Min 335 Tons (Min 303.91 metric ton) |
| c) Bail diameter at bend | : 158.75 mm (6.1/4") |
| d) Hook clearance | : 558.80 mm (22") to 628.65 mm (24.3/4") |
| e) Fluid passage diameter | : 76.20 mm (3") |
| f) Working pressure rating | : 351.62 Kg/Sq.cm (5,000 psi) |
| g) Hydrostatic test pressure | : 703.24 Kg/Sq.cm (10,000 psi) |

- 2.0 Bidder to provide the following accessories along with each rotary swivel.

- Complete Wash Pipe Assembly: **1(One) number**
- Wash Pipe Packing element including seal rings and wash pipe: **1(One) number**
- Twin pin sub with steel thread protectors (193.68 mm) 7.5/8" API Reg LH x 1(68.28 mm) 6.5/8" API reg. LH., manufactured as per API Spec 7-1 (latest edition) and featuring stress relief grooves: **1(One) number**
- Operation and Maintenance manual for above item.
- Part list book with exploded view for above item.

3.0 Special Requirements:

- PSL-2 components shall be fabricated from materials meeting the applicable requirements for ductility specified in API Specification 8C - 6.3.7 (Table - 2).
- The acceptance criteria for the rotary swivels shall be as specified in API Specification 8C - 8.4.7.4.1 (Table - 5 for PSL-2).
- SR-1 Proof Load Test: The items (ROTARY SWIVELS) shall be given a proof load test and subsequently examined in accordance with 8.6.2 and should be marked "SR-1" accordingly near the load rating identification (API Specification 8C - Annex A.2). Test reports should be submitted along with the supply.
- SR-3 Data Book: The Manufacturer's Data Book as per API Specification 8C - Annex A.4 for each of the rotary swivels should be submitted along with the supply.
- SR-5 Volumetric Examination of Wrought Material: The entire volume of primary load carrying wrought components shall be examined by the ultrasonic method as per API Specification 8C - Annex A.6.
- SR-6 Boreback Stress-relief Feature: The Rotary Swivel Stem connection should feature boreback box as per API Specification 8C - Annex A.7.

B. SPECIAL NOTES FOR BIDDER:

1. The items shall be brand new, unused & of prime quality. Bidder shall warrant (*in the event of an order*) that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 18 months from date of dispatch/shipment or 12 months from the date of commissioning, whichever is earlier. The defective materials, if any, rejected by OIL shall be replaced by the supplier at their own expense. Bidders must confirm the same while quoting.
2. The Bidder should indicate the dimensions and weight of the offered item, the name of the manufacturer, the country of origin and port of dispatch of the materials.
3. Bidder must provide detailed specifications of the offered product and should forward relevant Catalogue, Drawing, and Literature (*in printed form, not in computer media such as CDs*) indicating the quoted items along with the quotation.
4. The items are to be manufactured, tested, monogrammed strictly as per API 8C, PSL-2 specification (*latest edition*) and marked with SR-1 marking as per API Spec 8C (*latest edition*). Bidders should confirm the same while quoting and should also submit valid and relevant API 8C specification certificate (having authorization for rotary swivels) along with the quotation.

The Rotary Swivel Stem connections and the Twin Pin Subs should be manufactured strictly as per API 7-1 specification (*latest edition*). Bidders should confirm the same while quoting and should also submit valid and relevant API 7-1 specification certificate (*having authorization for drill stem subs and threading for rotary shoulder connections*) along with the quotation.

5. Necessary testing and marking shall be done as per API Spec 8C, PSL-2 (*latest edition*) and as specified elsewhere in the tender. The items shall be die stamped with the manufacturer's name, the API monogram and the month and year of manufacture. Bidders are to confirm the same while quoting.
6. In the event of an order the supply must include the manufacturer's data book (*As per SR3 of API 8C*); mill test certificates, Ultrasonic Test Reports; Proof Load testing and subsequent examination reports (*As per SR1 of API 8C*). Bidder should categorically confirm while quoting.
7. Bidder should forward a list of recommended spares for 2(two) years operation for the quoted items indicating part numbers, quantity & unit price separately along with the quotation in the price bid and categorically confirm the same in the technical bid (***price should not be mentioned in the technical bid***). **The cost of these spares will not be considered for bid evaluation purpose.** The price should remain valid for at least two (02) years from the date of placement of PO.

Note: Pdf. file of the prices, along with the part numbers of the 2(two) years operational spares as mentioned above (which will not be considered for evaluation) can be uploaded as a part of Financial Document in GeM portal. Provision for submission of such prices have been enabled against the tender in GeM portal and HAVE TO BE SUBMITTED ALONG WITH THE PRICE BID ONLY.

8. The bidder should forward 2 (two) copies of Operation & maintenance manual (indicating assembling & disassembling procedures), drawing and spare parts book having illustrated drawings and exploded views of the items with part numbers in the event of an order place upon them with the consignment.
9. Any deviation(s) from the tender specification should be clearly highlighted specifying justification in support of deviation.
10. Bidder to sign and submit completely filled up Bid Evaluation Matrix (Technical) and Bid Evaluation Matrix (BRC).
11. Bidder should note that in the event of an order the API licenses for manufacturing the ROTARY SWIVELS & DRILL STEM SUBS along with authorization for API monogramming and THREADING FOR ROTARY SHOULDER CONNECTIONS should be valid, without any break, till execution of purchase order. Valid relevant API certificate to be submitted along with the supply. Bidder should categorically confirm compliance of the same while quoting.

ANNEXURE – II

BID EVALUATION CRITERIA/BID REJECTION CRITERIA

The bids shall broadly conform to the specifications, terms, and conditions given in this bid document. Bids shall be rejected in case the items offered do not conform to required parameters stipulated in the technical specifications and to the respective international/national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms & conditions, the following requirements shall have to be particularly met by the Bidders without which their bids shall be considered non-responsive and rejected.

I. TECHNICAL:

A. IN CASE THE BIDDER IS A MANUFACTURER:

In case the bidder is a manufacturer of the offered item(s), then bidder must furnish the following documents along with the technical bid failing which the bids will be rejected:

A.1 The bidder should have minimum 5 years continuous experience of manufacturing of Rotary Swivel conforming to API spec. 8C certification, PSL-2. For this purpose, the period reckoned shall be period prior to the date of original bid closing date of the tender. Copies of API 8C certificates, having authorization for Rotary Swivels at PSL-2, for the last 5 (Five) years (*i.e. continuous without having any break in between*) must be submitted along with techno - commercial bid. Bids without copies of valid API 8C certificates or with a break in between will be rejected.

A.1.1 Additionally, the bidder should also possess API Specification Q1 or ISO 9001 for manufacturing of Rotary Swivels. Valid copy of API Specification Q1 or ISO 9001 should be submitted along with the bid, without which the bid will be rejected.

A.2 The bidder should have manufactured and supplied minimum 01 (one) number of Rotary Swivel, having capacity of 350 ton or higher to E&P companies / Drilling Contractors / Drilling service providers in the last 5 (five) years as on original bid closing date of the tender (*either by themselves or through their sole selling agent / distributor / dealer / supply house*). Documentary evidence in respect of manufacturing and supplying the above mentioned items should be submitted with the technical bid, in the form of copies of relevant signed Purchase Orders along with copies of any of the following documents in respect of satisfactory execution of each of those Purchase Orders failing which the bids will be rejected:

- (i) Signed and sealed Satisfactory supply/completion report (*in original on user's letter head*) (OR)
- (ii) Bill of Lading (OR)
- (iii) Consignee delivery receipt / challan (OR)
- (iv) Central Excise Gate Pass / Tax Invoice issued under relevant rules of Central Excise / Vat / GST (OR)
- (v) Commercial Invoice / Payment Invoice

Note:

- a) The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.
- b) Satisfactory supply/completion report should be issued on company's letterhead with signature and stamp.
- c) Similar work executed by a bidder for its own organization/subsidiary will not be considered as experience for the purpose of meeting BRC.

A.2.1 In case, for supplementing manufacturer's supply experience criteria A.2, the manufacturer submits Purchase Order(s) and relevant documents which is through their sole selling agent / distributor / dealer / supply house, then following additional documents are also to be submitted:

- a) Copies of signed Purchase Order(s)/Contract agreement(s) between the manufacturer and the sole selling agent / distributor / dealer / supply house and copies of any of the following documents in respect of satisfactory execution of each of those Purchase Order(s) / Contract agreement(s).
 - (i) Bill of Lading (OR)
 - (ii) Commercial Invoice / Payment of Invoice of the OEM (OR)
 - (iii) Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/Vat/GST.
- A.3 The bidder shall confirm that each of the Rotary Swivels will be tested and certified as per API 8C, PSL-2 (Latest Edition).
- A.4 The bidder must keep API licenses along with authorization for API monogram valid till execution of purchase order and must confirm that the offered product will be supplied with API Monogram.
- A.5 In case renewal process of API license is in progress at the time of bidding, the manufacturer should furnish a letter from API to this effect that renewal of the license is under examination with API and is authorized to manufacture the items as per API license and to use API monogram till the renewal for license is issued. The bidder shall also submit an undertaking that delay in renewal of API certificate shall not affect the stipulated delivery schedule of the tender/purchase order.
- A.6 Bidder quoted as manufacturer must guarantee uninterrupted supply of spares and availability of service for at least 10 years with effect from delivery of the Item/product for the item/product to be supplied under the Tender/Order, if order is awarded to them by OIL.
- A.7 If the bidder is a manufacturer and supplied 350 Tons or higher capacity Rotary Swivels to Oil India Limited (OIL) in the last 05 (five) years as on original bid closing date either by themselves or through their sole selling agent / distributor / dealer / supply house) and whose past performance has been satisfactory, the bidder need not satisfy Clause A.2. In this situation, the bidder shall have to indicate the Purchase Order (P.O.) No. of OIL in their technical bid.
- B. IN CASE THE BIDDER IS NOT A MANUFACTURER:**
- If the bidder is a sole selling agent/distributor/dealer/supply house of any manufacturer, then bidder must furnish the following documents along with the technical bid failing which the bids will be rejected:
- B.1 Authorization certificate from the manufacturer (*in original on manufacturer's letterhead*) should be submitted along with the technical bid. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order.
- B.2 Undertaking from the manufacturer (*in original on manufacturer's letterhead*) guaranteeing supply of items to the bidder in the event of an order on the bidder. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order.
- B.3 Warranty backup from the manufacturer in original on manufacturer's letterhead against the quality of the tendered item(s) as specified in the tender.
- B.4 Copies of API Spec 8C certificates of the OEM of their quoted product in line with para A.1 and valid Specification Q1 certificate or ISO 9001 of the OEM of their quoted product in line with para A.1.1 above.
- B.5 Undertaking from the manufacturer (*in original on manufacturer's letter head*) guaranteeing uninterrupted supply of spares and availability of service for at least 10 years with effect from delivery of the Item/product for the item / product to be supplied under the Tender/Order, if order is awarded to them by OIL.
- B.6 Documentary evidence in respect of manufacturing and supply experience as specified under para A.2 & A.2.1, if applicable or A.7 from the concerned manufacturer (*having supplied such items either by manufacturer themselves or through their sole selling agent / distributor / dealer / supply house*) along with the techno-commercial bid.

B.7 Documentary evidence in respect of bidder's own supply experience of supplying at least 01 (one) number of Rotary Swivel, having capacity of 350 ton or higher, to any E&P companies / Drilling Contractors / Drilling service providers during last 5 (five) years as on original bid closing of the tender as specified. Documentary evidence in respect of supplying the above mentioned items should be submitted with the technical bid, in the form of copies of relevant signed Purchase Orders along with copies of any of the following documents in respect of satisfactory execution of each of those Purchase Orders failing which the bids will be rejected:

- (i) Signed and sealed Satisfactory supply / completion report (in original on user's letter head) (OR)
- (ii) Bill of Lading (OR)
- (iii) Consignee delivery receipt / challan (OR)
- (iv) Central Excise Gate Pass / Tax Invoice issued under relevant rules of Central Excise / Vat / GST (OR)
- (v) Commercial Invoice / Payment Invoice

Note:

- (i) The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender.
- (ii) Satisfactory supply/completion report should be issued on company's letterhead with signature and stamp.
- (iii) In case the bidder submits the same Purchase Order(s) and relevant documents for supplementing the supply experience for both itself and the OEM, then the following additional documents are also to be submitted for supplementing the execution of supply from the OEM to the bidder as indicated in the submitted Purchase Order (s) failing which the bid will be rejected:
 - a) Copies of Purchase Order / Contract between the Bidder and the OEM and any of the following documents:
 - 1) Commercial Invoice / Payment invoice of the OEM (OR)
 - 2) Bill of Lading (OR)
 - 3) Central Excise Gate Pass/Tax invoice issued under relevant rules of Central Excise /VAT
- (iv) SIMILAR work executed by a bidder for its own organization/subsidiary will not be considered as experience for the purpose of meeting BRC.

B.8 If the bidder is sole selling agent/distributor/dealer/supply house of any manufacturer and have successfully supplied 350 Tons or higher capacity Rotary Swivels to OIL in the last 05 (five) years as on original bid closing date and whose past performance has been satisfactory, the bidder need not satisfy Clause B.7. In this situation the bidder shall have to indicate the Purchase Order (P.O.) No. of OIL in their technical bid. However, this exemption shall be applicable only if the bidder has declared in the bid that they will be supplying the Rotary Swivels from the same manufacturer as per the last order supply.

B.9 The sole selling agent/distributor/dealer/supply house of any Original Equipment manufacturers should quote for the supply of 350 Ton Capacity Rotary Swivels from those manufacturers who also meet the criteria as mentioned at clauses A.3, A.4 & A.5 above. The bidder is required to submit documentary evidence in respect of the above from the concerned manufacturer along with the techno-commercial bid.

C. **DELIVERY PERIOD:** Delivery to be completed within **300 days** from the date of issue of PO. The date of receipt of materials at site shall be considered as the date of delivery.

Bids submitted by Bidders quoting delivery period more than the abovementioned duration shall not be accepted. Bidders must categorically confirm the delivery period in their Technical Bid.

II. **FINANCIAL**

- 1.0** The bidder shall have an annual financial turnover of minimum **INR 16,79,600.00** during any of the preceding 3 (Three) financial/accounting years reckoned from the original bid closing date of the tender.
- 2.0** "Net Worth" of the bidder should be positive for the financial/accounting year just preceding to the original bid closing date of the tender.
- 3.0** Considering the time required for preparation of Financial Statements, if the last date of preceding financial/accounting year falls within the preceding six months reckoned from the original bid closing date and the Financial Statements of the preceding financial / accounting year are not available with the bidder, then the financial turnover of the previous three financial / accounting years excluding the preceding financial / accounting year will be considered. In such cases, the Net worth of the previous financial / accounting year excluding the preceding financial / accounting year will be considered. However, the bidder has to submit an affidavit/undertaking certifying **(PROFORMA – A)** that 'the balance sheet/Financial Statements for the financial year *(As the case may be)* has actually not been audited so far'.

Note:

- a) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-
- i) A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth as per format prescribed in **PROFORMA - B**.
- OR
- ii) Audited Balance Sheet along with Profit & Loss account.
- b) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN is not available. However, bidder to provide documentary evidence for the same.
- 4.0** In case the Audited Balance Sheet and Profit & Loss Account submitted along with the bid are in currencies other than INR or US\$, the bidder shall have to convert the figures in equivalent INR or US\$ considering the prevailing conversion rate on the date of Balance Sheet and Profit & Loss Account. A CA certificate is to be submitted by the bidder regarding converted figures in equivalent INR or US\$.
- 5.0** In case the Bidder is subsidiary company (should be 100% owned subsidiary of the parent/ultimate parent/holding company) who does not meet financial criteria by itself and submits its bid based on the strength of parent/ultimate parent/holding company, then following documents need to be submitted:
- (i) Turnover of the parent/ultimate parent/holding company should be in line with Para B (1.0) above.
- (ii) Net Worth of the parent/ultimate parent/holding company should be positive in line with Para B (2.0) above
- (iii) Corporate Guarantee **(PROFORMA - C)** on parent/ultimate parent/holding company's company letter head signed by an authorized official undertaking that they would financially support their wholly owned subsidiary company for executing the project/job in case the same is awarded to them.
- (iv) Documents to substantiate that the bidder is as 100% subsidiary of the parent/ultimate parent/holding company.

ANNEXURE – III

GENERAL NOTES TO BIDDERS

- 1.0** Bidders shall submit their offer mentioning pointwise compliance/noncompliance to all the terms & conditions, BEC/BRC, Specifications etc. Any deviation(s) from the tender terms & conditions, BEC/BRC, Specifications etc. should be clearly highlighted specifying justification in support of deviation.
- 2.0** To ascertain the substantial responsiveness of the bid, OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in toto must be received on or before the deadline given by OIL, failing which the offer will be summarily rejected. However, bidder(s) must note that there should not be any additional financial involvement arising out of such post tender clarifications.
- 3.0** The Bidder to submit following Technical Evaluation Sheet along with technical bid -

Annexure – IV: Technical Evaluation Matrix (Technical Specification)

Annexure – V: Bid Evaluation Matrix (BEC/BRC)

4.0 TAX COLLECTIBLE AT SOURCE (TCS):

Tax Collectible at Source (TCS) applicable under the Income-tax Law and charged by the SUPPLIER shall also be payable by OIL along with consideration for procurement of goods/materials/ equipment. If TCS is collected by the SUPPLIER, a TCS certificate in prescribed Form shall be issued by the SUPPLIER to OIL within the statutory time limit.

Payment towards applicable TCS u/s 206C (IH) of Income Tax Act, 1961 will be made to the supplier provided they are claiming it in their invoice and on submission of following undertaking along with the invoice stating that:

- a. TCS is applicable on supply of goods invoiced to OIL as turnover of the supplier in previous year was more than Rs. 10 Cr. and
- b. Total supply of goods to OIL in FY (As applicable) exceeds Rs. 50 Lakh and
- c. TCS as charged in the invoice has already been deposited (duly indicating the details such as challan No. and date) or would be deposited with Exchequer on or before the due date and
- d. TCS certificate as provided in the Income Tax Act will be issued to OIL in time.

However, Performance Security deposit will be released only after the TCS certificate for the amount of tax collected is provided to OIL. Supplier will extend the performance bank guarantee (PBG), wherever required, till the receipt of TCS certificate or else the same will be forfeited to the extent of amount of TCS, if all other conditions of Purchase order are fulfilled.

The above payment condition is applicable only for release of TCS amount charged by supplier u/s 206C (I H) of Income tax Act, 1961.

- 5.0** At any time prior to the deadline for submission of bids, the Company may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the tender Documents through issuance of Corrigendum(s)/Addendum(s). Bidders are expected to take the Corrigendum(s)/Addendum(s) into account in preparation and submission of their bid. No separate intimation for Corrigendum(s)/Addendum(s) published by OIL shall be sent to the Bidders.
- 6.0 APPLICABILITY OF BANNING POLICY OF OIL INDIA LIMITED:**
Banning Policy dated 6th January, 2017 as uploaded in OIL's website will be applicable against the tender (and order in case of award) to deal with any agency (bidder/contractor/supplier/ vendor/service provider) who commits deception, default, fraud or indulged in other misconduct of whatsoever nature in the tendering process and/or order execution processes. Applicability of the policy shall include but not limited to the following in addition to other actions like invoking bid security/performance security/cancellation of order etc. as deemed fit and as mentioned elsewhere in the tender:

- a) Backing out by bidder within bid validity.
- b) Backing out by successful bidder after issue of LOA/Order/Contract
- c) Non/poor performance and order/contract execution default.

The bidders who are on Holiday/Banning/Suspension list of OIL on due date of submission of bid/ during the process of evaluation of the bids, the offers of such bidders shall not be considered for bid opening/evaluation/award. If the bidding documents were issued inadvertently/downloaded from website, the offers submitted by such bidders shall also not be considered for bid opening/evaluation/ Award of Work.

7.0 RESTRICTIONS ON PROCUREMENT FROM A BIDDER OF A COUNTRY SHARING LAND BORDER WITH INDIA:

Ministry of Finance of Govt. of India, Department of Expenditure, Public procurement Division vide office memorandum F. No. 6/18/2019-PPD dated 23rd July, 2020 (order-Public Procurement no.1) has proclaimed the insertion of Rule 144 (xi) in the General Financial Rules (GFRs), 2017 w.e.f. 23rd July, 2020 regarding restrictions on procurement from a bidder of a country which shares a land border with India on the grounds of defence of India on matters directly or indirectly related thereto including national security. For clauses on applicability of above restriction please refer the above mentioned Notification. Bidders are requested to take note of the clauses and submit their offers accordingly, wherever applicable. In this regard, bidders must submit duly sealed & signed undertaking as per format provided vide, **PROFORMA – D** along with the technical bid.

“Any bidder from a country which shares a land border with India will be eligible to bid in any procurement whether of goods, services or works, only if the bidder is registered with the competent authority”

8.0 CONCESSIONAL GST:

The items covered in this Tender shall be used by Oil India Limited in the PEL/ML areas and hence concessional GST @5% will be applicable as per Govt. Policy in vogue.

Note: Successful bidder shall arrange to provide all necessary documents (invoice etc.) to OIL for applying Essentiality Certificate on receipt of request from OIL or at least **45 days** prior to their readiness for despatch, whichever is earlier. Further, successful bidder shall affect dispatch only on receipt of relevant certificates/shipment clearance from OIL, failing which all related liabilities shall be to supplier's account.

9.0 MICRO AND SMALL ENTERPRISES (MSE):

Categorisation and various Criteria applicable to MSE bidders shall be guided by the Gazette Notification No. CG-DL-E-26062020-220191 dated 26.06.2020 and Amendment vide Gazette Notification no. CG-DL-E-16062021-227649 dated 16th June, 2021 issued by Ministry of MICRO, SMALL AND MEDIUM ENTERPRISES. The existing enterprises registered under EM- Part-II or UAM till 30th June, 2020 shall continue to be valid only for a period up to the 31st day of December, 2021.

The bidder claiming as MSE status (MSE-General, MSE-SCIST, MSE -Woman) against this tender has to submit the following documents for availing the benefits applicable to MSEs:

Udyam Registration Number with Udyam Registration Certificate.

OR

Proof of registration with District Industry Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or Udyog Adhar registration or registration with any other body specified by Ministry of MSME.

Note: In case bidding MSE is owned by Schedule Caste or Schedule Tribe entrepreneur or Woman Entrepreneur, valid documentary evidence issued by the agency who has registered the bidder as MSE owned by SC/ST entrepreneur/ Woman Entrepreneurs should also be enclosed.

- 9.1** For availing benefits under Public Procurement Policy (Purchase preference), the interested MSE Bidders must ensure that they are the manufacturer/service provider of tendered item(s) and registered with the appropriate authority for the said item(s).

PROFORMA – A

FORMAT FOR CERTIFICATE OF COMPLIANCE OF FINANCIAL CRITERIA

(ON THE OFFICIAL PAD OF THE BIDDER TO BE EXECUTED BY THE AUTHORIZED SIGNATORY OF THE BIDDER)

Ref: Clause No. II (3.0) - Financial Criteria of the BEC

Tender No.: _____

I the authorized signatory(s) of.....(Company or firm name of address) do hereby affirm and declare as under:-

The balance sheet/Financial Statements for the financial year _____ (as the case may be) has actually not been audited as on the Original Bid closing Date.

Place :

Date :

Signature of the authorized signatory

Note: *This certificate are to be issued only considering the time required for preparation of Financial Statements i.e. if the last date of preceding financial / accounting year falls within the preceding six months reckoned from the original bid closing date.*

PROFORMA – B

CERTIFICATE OF ANNUAL TURNOVER & NETWORTH

TO BE ISSUED BY PRACTISING CHARTERED ACCOUNTANTS' FIRM ON THEIR LETTER HEAD		
<u>TO WHOM IT MAY CONCERN</u>		
<p>This is to certify that the following financial positions extracted from audited financial statements of M/s..... (Name of the bidder) for the last 3 (three) completed accounting years upto.....(as the case may be) are correct.</p>		
YEAR	TURNOVER In INR (Rs.) Crores/ USD Million*	NET WORTH In INR (Rs.) Crores / USD Million*
<p>*Rate of conversion (if used any): USD 1.00 = INR</p> <p>Place:</p> <p>Date:</p> <p>Seal:</p> <p>Membership No.:</p> <p>Registration Code:</p> <p>Signature:</p>		

****Applicable for Global Tenders.***

NOTE: As per the guidelines of ICAI, every practicing CA is required to mention Unique Document Identification Number (UDIN) against each certification work done by them. Documents certified by CA without UDIN shall not be acceptable.

PROFORMA – C

PARENT/ ULTIMATE PARENT/ HOLDING COMPANY'S CORPORATE GUARANTEE TOWARDS FINANCIAL STANDING

**(Delete whichever not applicable)
(TO BE EXECUTED ON COMPANY'S LETTER HEAD)**

DEED OF GUARANTEE

THIS DEED OF GUARANTEE executed at this day of by M/s(mention complete name) a company duly organized and existing under the laws of (insert jurisdiction/country), having its Registered Office at.....herein after called "the Guarantor" which expression shall, unless excluded by or repugnant to the subject or context thereof, be deemed to include its successors and permitted assigns.

WHEREAS M/s. Oil India Limited (hereinafter referred to as OIL) has invited offers vide their Tender No..... for.....and M/s.....(Bidder) intends to bid against the said tender and desires to have Financial support of M/s..... [Parent / Ultimate Parent/Holding Company(Delete whichever not applicable)] and whereas Parent/Ultimate Parent/Holding Company(Delete whichever not applicable) represents that they have gone through and understood the requirements of subject tender and are capable and committed to provide the Financial support as required by the bidder for qualifying and successful execution of the contract, if awarded to the bidder.

Now, it is hereby agreed by the Guarantor to give this Guarantee and undertakes as follows:

1. The Guarantor confirms that the Bidder is a 100% subsidiary of the Guarantor.
2. The Guarantor agrees and confirms to provide the Audited Annual Reports of any of the preceding 03(three) financial/accounting years reckoned from the original bid closing date.
3. The Guarantor have an annual financial turnover of minimum INR..... Cr or USD during any of the preceding 03(three) financial/ accounting years reckoned from the original bid closing date.
4. Net worth of the Guarantor is positive for preceding financial/ accounting year.
5. The Guarantor undertakes to provide financial support to the Bidder for executing the project/job, in case the same is awarded to the Bidder.
6. The Guarantor represents that:
 - (a) this Guarantee herein contained shall remain valid and enforceable till the satisfactory execution and completion of the work (including discharge of the warranty obligations) awarded to the Bidder.
 - (b) the liability of the Guarantor, under the Guarantee, is limited to the 100% of the order value between the Bidder and OIL. This will, however, be in addition to the forfeiture of the Performance Guarantee furnished by the Bidder.
 - (c) this Guarantee has been issued after due observance of the appropriate laws in force in India.
 - (d) this Guarantee shall be governed and construed in accordance with the laws in force in India and subject to the exclusive jurisdiction of the courts of New Delhi, India.
 - (e) this Guarantee has been given without any undue influence or coercion, and that the Guarantor has fully understood the implications of the same.
 - (f) the Guarantor has the legal capacity, power and authority to issue this Guarantee and that giving of this Guarantee and the performance and observations of the obligations hereunder do not contravene any existing laws.

for and on behalf of (Parent/Ultimate Parent/ Holding Company) (Delete whichever not applicable)	for and on behalf of (Bidder)
<u>Witness:</u> 1. 2.	<u>Witness:</u> 1. 2.

PROFORMA – D

Format for Undertaking by Bidders towards compliance of office memorandum F. No. 6/18/2019-PPD dated 23rd July, 2020 (Public Procurement no. 1) issued by Department of Expenditure, Ministry of Finance, Govt. of India

(To be typed on the letter head of the bidder)

Ref. No _____

Date: _____

Tender No. _____ Date: _____

**OIL INDIA LIMITED
MATERIALS DEPARTMENT,
DULIAJAN, ASSAM, INDIA**

Dear Sirs,

We have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; We certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority. We hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered. [Where evidence of valid registration by the Competent Authority shall be attached.]”

We also agree that, during any stage of the tender/contract agreement, in case the above information/documents submitted by us are found to be false, Oil India Limited has the right to immediately reject our bid/terminate contract at any stage and carry out further legal action on us in accordance with law.

Yours faithfully,
For (type name of the firm here)

Signature of Authorised Signatory

Name :

Designation :

Phone No.

Place :

Date :

(Affix Seal of the Organization here, if applicable)

Note : This form should be returned along with offer duly signed.

ANNEXURE – IV

BID EVALUATION MATRIX (TECHNCIAL SPECIFICATION)

BID EVALUATION MATRIX (TECHNCIAL SPECIFICATION) (TO BE FILLED IN BY BIDDER DULY SIGNED)			
	DESCRIPTION	BIDDER'S RESPONSE (Complied / Not Complied /Deviation/Not Applicable)	TO BE FILLED BY THE BIDDER Relevant Location in their Bid to support the remarks / compliance (Reference of Document name / Serial number / Page number of bid for documentary evidence)
CLAUSE NO.	SPECIFICATION		
A.	TECHNICAL SPECIFICATION		
1.0	Rotary Drilling Swivel, 500 ton (453.59 metric ton) capacity with standard bail, integral link bumper support and rubber inserts having (193.80 mm) 7.5/8" API Reg. LH Box down stem connection and completed with twin pin sub (with steel thread protectors) having (193.68 mm) 7.5/8" API Regular LH connection on one end and (168.28 mm) 6.5/8" API Regular LH connection on other end, fitted with rig floor replaceable wash pipe assembly and goose neck end with unbolt connection, 4" API LP. Thread, conforming to API Spec. 8C, PSL-2 (Latest Edition) and having following specification:		
a)	Dead load Rating : 500 Tons (453.59 metric ton)		
b)	Bearing API rating at 100 rpm : Min 335 Tons (Min 303.91 metric ton)		
c)	Bail diameter at bend : 158.75 mm (6.1/4")		
d)	Hook clearance : 558.80 mm (22") to 628.65 mm (24.3/4")		
e)	Fluid passage diameter : 76.20 mm (3")		
f)	Working pressure rating : 351.62 Kg/Sq.cm (5,000 psi)		
g)	Hydrostatic test pressure : 703.24 Kg/Sq.cm (10,000 psi)		
2.0	Bidder to provide the following accessories along with each rotary swivel.		
(a)	Complete Wash Pipe Assembly: 1(One) number		

(b)	Wash Pipe Packing element including seal rings and wash pipe: 1(One) number		
(c)	Twin pin sub with steel thread protectors (193.68 mm) 7.5/8" API Reg LH x 1(68.28 mm) 6.5/8" API reg. LH., manufactured as per API Spec 7-1 (latest edition) and featuring stress relief grooves: 1(One) number		
(d)	Operation and Maintenance manual for above item.		
(e)	Part list book with exploded view for above item.		
3.0	Special Requirements		
(a)	PSL-2 components shall be fabricated from materials meeting the applicable requirements for ductility specified in API Specification 8C - 6.3.7 (Table - 2).		
(b)	The acceptance criteria for the rotary swivels shall be as specified in API Specification 8C - 8.4.7.4.1 (Table - 5 for PSL-2).		
(c)	<u>SR-1 Proof Load Test</u> : The items (ROTARY SWIVELS) shall be given a proof load test and subsequently examined in accordance with 8.6.2 and should be marked "SR-1" accordingly near the load rating identification (API Specification 8C - Annex A.2). Test reports should be submitted along with the supply.		
(d)	<u>SR-3 Data Book</u> : The Manufacturer's Data Book as per API Specification 8C - Annex A.4 for each of the rotary swivels should be submitted along with the supply.		
(e)	<u>SR-5 Volumetric Examination of Wrought Material</u> : The entire volume of primary load carrying wrought components shall be examined by the ultrasonic method as per API Specification 8C - Annex A.6.		
(f)	<u>SR-6 Boreback Stress-relief Feature</u> : The Rotary Swivel Stem connection should feature boreback box as per API Specification 8C - Annex A.7.		
B.	SPECIAL NOTES FOR BIDDER:		
1.	The items shall be brand new, unused & of prime quality. Bidder shall warrant (<i>in the event of an order</i>) that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 18 months from date of dispatch/shipment or 12 months from the date of commissioning, whichever is earlier. The defective materials, if any, rejected by OIL shall be replaced by the supplier at their own expense. Bidders must confirm the same while quoting.		
2.	The Bidder should indicate the dimensions and weight of the offered item, the name of the manufacturer, the country of origin and port of dispatch of the materials.		
3.	Bidder must provide detailed specifications of the offered product and should forward relevant Catalogue, Drawing, and Literature (<i>in printed form, not in computer media such as CDs</i>) indicating the quoted items along with the quotation.		

4.	<p>The items are to be manufactured, tested, monogrammed strictly as per API 8C, PSL-2 specification (<i>latest edition</i>) and marked with SR-1 marking as per API Spec 8C (<i>latest edition</i>). Bidders should confirm the same while quoting and should also submit valid and relevant API 8C specification certificate (having authorization for rotary swivels) along with the quotation.</p> <p>The Rotary Swivel Stem connections and the Twin Pin Subs should be manufactured strictly as per API 7-1 specification (<i>latest edition</i>). Bidders should confirm the same while quoting and should also submit valid and relevant API 7-1 specification certificate (<i>having authorization for drill stem subs and threading for rotary shoulder connections</i>) along with the quotation.</p>		
5.	Necessary testing and marking shall be done as per API Spec 8C, PSL-2 (<i>latest edition</i>) and as specified elsewhere in the tender. The items shall be die stamped with the manufacturer's name, the API monogram and the month and year of manufacture. Bidders are to confirm the same while quoting.		
6.	In the event of an order the supply must include the manufacturer's data book (<i>As per SR3 of API 8C</i>); mill test certificates, Ultrasonic Test Reports; Proof Load testing and subsequent examination reports (<i>As per SR1 of API 8C</i>). Bidder should categorically confirm while quoting.		
7.	<p>Bidder should forward a list of recommended spares for 2(two) years operation for the quoted items indicating part numbers, quantity & unit price separately along with the quotation in the price bid and categorically confirm the same in the technical bid (<i>price should not be mentioned in the technical bid</i>). <u>The cost of these spares will not be considered for bid evaluation purpose.</u> The price should remain valid for at least two (02) years from the date of placement of PO.</p> <p><u>Note: Pdf. file of the prices, along with the part numbers of the 2(two) years operational spares as mentioned above (which will not be considered for evaluation) can be uploaded as a part of Financial Document in GeM portal. Provision for submission of such prices have been enabled against the tender in GeM portal and HAVE TO BE SUBMITTED ALONG WITH THE PRICE BID ONLY.</u></p>		
8.	The bidder should forward 2 (two) copies of Operation & maintenance manual (indicating assembling & disassembling procedures), drawing and spare parts book having illustrated drawings and exploded views of the items with part numbers in the event of an order place upon them with the consignment.		
9.	Any deviation(s) from the tender specification should be clearly highlighted specifying justification in support of deviation.		
10.	Bidder to sign and submit completely filled up Bid Evaluation Matrix (Technical) and Bid Evaluation Matrix (BRC).		

11.	Bidder should note that in the event of an order the API licenses for manufacturing the ROTARY SWIVELS & DRILL STEM SUBS along with authorization for API monogramming and THREADING FOR ROTARY SHOULDER CONNECTIONS should be valid, without any break, till execution of purchase order. Valid relevant API certificate to be submitted along with the supply. Bidder should categorically confirm compliance of the same while quoting.		
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ANNEXURE – V

BID EVALUATION MATRIX (BEC/BRC)

BID EVALUATION MATRIX (BEC/BRC) (TO BE FILLED IN BY BIDDER DULY SIGNED)			
	DESCRIPTION	BIDDER'S RESPONSE (Complied / Not Complied /Deviation/Not Applicable)	TO BE FILLED BY THE BIDDER Relevant Location in their Bid to support the remarks / compliance (Reference of Document name / Serial number / Page number of bid for documentary evidence)
I.	TECHNICAL		
A.	IN CASE THE BIDDER IS A MANUFACTURER		
	In case the bidder is a manufacturer of the offered item(s), then bidder must furnish the following documents along with the technical bid failing which the bids will be rejected:		
A.1	The bidder should have minimum 5 years continuous experience of manufacturing of Rotary Swivel conforming to API spec. 8C certification, PSL-2. For this purpose, the period reckoned shall be period prior to the date of original bid closing date of the tender. Copies of API 8C certificates, having authorization for Rotary Swivels at PSL-2, for the last 5 (Five) years (<i>i.e. continuous without having any break in between</i>) must be submitted along with techno - commercial bid. Bids without copies of valid API 8C certificates or with a break in between will be rejected.		
A.1.1	Additionally, the bidder should also possess API Specification Q1 or ISO 9001 for manufacturing of Rotary Swivels. Valid copy of API Specification Q1 or ISO 9001 should be submitted along with the bid, without which the bid will be rejected.		

A.2	<p>The bidder should have manufactured and supplied minimum 01 (one) number of Rotary Swivel, having capacity of 350 ton or higher to E&P companies / Drilling Contractors / Drilling service providers in the last 5 (five) years as on original bid closing date of the tender (<i>either by themselves or through their sole selling agent / distributor / dealer / supply house</i>). Documentary evidence in respect of manufacturing and supplying the above mentioned items should be submitted with the technical bid, in the form of copies of relevant signed Purchase Orders along with copies of any of the following documents in respect of satisfactory execution of each of those Purchase Orders failing which the bids will be rejected:</p> <ul style="list-style-type: none"> (i) Signed and sealed Satisfactory supply/completion report (<i>in original on user's letter head</i>) (OR) (ii) Bill of Lading (OR) (iii) Consignee delivery receipt / challan (OR) (iv) Central Excise Gate Pass / Tax Invoice issued under relevant rules of Central Excise / Vat / GST (OR) (v) Commercial Invoice / Payment Invoice <p>Note:</p> <ul style="list-style-type: none"> a) The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender. b) Satisfactory supply/completion report should be issued on company's letterhead with signature and stamp. 		
A.2.1	<p>In case, for supplementing manufacturer's supply experience criteria A.2, the manufacturer submits Purchase Order(s) and relevant documents which is through their sole selling agent / distributor / dealer / supply house, then following additional documents are also to be submitted:</p> <ul style="list-style-type: none"> a) Copies of signed Purchase Order(s)/Contract agreement(s) between the manufacturer and the sole selling agent / distributor / dealer / supply house and copies of any of the following documents in respect of satisfactory execution of each of those Purchase Order(s) / Contract agreement(s). <ul style="list-style-type: none"> (i) Bill of Lading (OR) (ii) Commercial Invoice / Payment of Invoice of the OEM (OR) (iii) Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/Vat/GST. 		
A.3	The bidder shall confirm that each of the Rotary Swivels will be tested and certified as per API 8C, PSL-2 (Latest Edition).		
A.4	The bidder must keep API licenses along with authorization for API monogram valid till execution of purchase order and must confirm that the offered product will be supplied with API Monogram.		

A.5	In case renewal process of API license is in progress at the time of bidding, the manufacturer should furnish a letter from API to this effect that renewal of the license is under examination with API and is authorized to manufacture the items as per API license and to use API monogram till the renewal for license is issued. The bidder shall also submit an undertaking that delay in renewal of API certificate shall not affect the stipulated delivery schedule of the tender/purchase order.		
A.6	Bidder quoted as manufacturer must guarantee uninterrupted supply of spares and availability of service for at least 10 years with effect from delivery of the Item/product for the item/product to be supplied under the Tender/Order, if order is awarded to them by OIL.		
A.7	If the bidder is a manufacturer and supplied 350 Tons or higher capacity Rotary Swivels to Oil India Limited (OIL) in the last 05 (five) years as on original bid closing date either by themselves or through their sole selling agent / distributor / dealer / supply house) and whose past performance has been satisfactory, the bidder need not satisfy Clause A.2. In this situation, the bidder shall have to indicate the Purchase Order (P.O.) No. of OIL in their technical bid.		
B.	IN CASE THE BIDDER IS NOT A MANUFACTURER		
	If the bidder is a sole selling agent/distributor/dealer/supply house of any manufacturer, then bidder must furnish the following documents along with the technical bid failing which the bids will be rejected:		
B.1	Authorization certificate from the manufacturer (<i>in original on manufacturer's letterhead</i>) should be submitted along with the technical bid. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order.		
B.2	Undertaking from the manufacturer (<i>in original on manufacturer's letterhead</i>) guaranteeing supply of items to the bidder in the event of an order on the bidder. This certificate should be valid at the time of bidding and should remain valid during the entire execution period of the order.		
B.3	Warranty backup from the manufacturer in original on manufacturer's letterhead against the quality of the tendered item(s) as specified in the tender.		
B.4	Copies of API Spec 8C certificates of the OEM of their quoted product in line with para A.1 and valid Specification Q1 certificate or ISO 9001 of the OEM of their quoted product in line with para A.1.1 above.		
B.5	Undertaking from the manufacturer (<i>in original on manufacturer's letter head</i>) guaranteeing uninterrupted supply of spares and availability of service for at least 10 years with effect from delivery of the Item/product for the item / product to be supplied under the Tender/Order, if order is awarded to them by OIL.		
B.6	Documentary evidence in respect of manufacturing and supply experience as specified under para A.2 & A.2.1, if applicable or A.7 from the concerned manufacturer (<i>having supplied such items either by manufacturer themselves or through their sole selling agent / distributor / dealer / supply house</i>) along with the techno-commercial bid.		

<p>B.7</p>	<p>Documentary evidence in respect of bidder's own supply experience of supplying at least 01 (one) number of Rotary Swivel, having capacity of 350 ton or higher, to any E&P companies / Drilling Contractors / Drilling service providers during last 5 (five) years as on original bid closing of the tender as specified. Documentary evidence in respect of supplying the above mentioned items should be submitted with the technical bid, in the form of copies of relevant signed Purchase Orders along with copies of any of the following documents in respect of satisfactory execution of each of those Purchase Orders failing which the bids will be rejected:</p> <ul style="list-style-type: none"> (i) Signed and sealed Satisfactory supply / completion report (in original on user's letter head) (OR) (ii) Bill of Lading (OR) (iii) Consignee delivery receipt / challan (OR) (iv) Central Excise Gate Pass / Tax Invoice issued under relevant rules of Central Excise / Vat / GST (OR) (v) Commercial Invoice / Payment Invoice <p>Note:</p> <ul style="list-style-type: none"> (i) The Purchase Order date need not be within 5 (five) years preceding original bid closing date of this tender. However, the execution of supply should be within 5 (five) years preceding original bid closing date of this tender. (ii) Satisfactory supply/completion report should be issued on company's letterhead with signature and stamp. (iii) In case the bidder submits the same Purchase Order(s) and relevant documents for supplementing the supply experience for both itself and the OEM, then the following additional documents are also to be submitted for supplementing the execution of supply from the OEM to the bidder as indicated in the submitted Purchase Order (s) failing which the bid will be rejected: <ul style="list-style-type: none"> a) Copies of Purchase Order / Contract between the Bidder and the OEM and any of the following documents: <ul style="list-style-type: none"> (i) Commercial Invoice / Payment invoice of the OEM (OR) (ii) Bill of Lading (OR) (iii) Central Excise Gate Pass/Tax invoice issued under relevant rules of Central Excise /VAT 		
<p>B.8</p>	<p>If the bidder is sole selling agent/distributor/dealer/supply house of any manufacturer and have successfully supplied 350 Tons or higher capacity Rotary Swivels to OIL in the last 05 (five) years as on original bid closing date and whose past performance has been satisfactory, the bidder need not satisfy Clause B.7. In this situation the bidder shall have to indicate the Purchase Order (P.O.) No. of OIL in their technical bid. However, this exemption shall be applicable only if the bidder has declared in the bid that they will be supplying the Rotary Swivels from the same manufacturer as per the last order supply.</p>		

B.9	The sole selling agent/distributor/dealer/supply house of any Original Equipment manufacturers should quote for the supply of 350 Ton Capacity Rotary Swivels from those manufacturers who also meet the criteria as mentioned at clauses A.3, A.4 & A.5 above. The bidder is required to submit documentary evidence in respect of the above from the concerned manufacturer along with the techno-commercial bid.		
C	<p>DELIVERY PERIOD: Delivery to be completed within 300 days from the date of issue of PO. The date of receipt of materials at site shall be considered as the date of delivery.</p> <p>Bids submitted by Bidders quoting delivery period more than the abovementioned duration shall not be accepted. Bidders must categorically confirm the delivery period in their Technical Bid.</p>		
CHECKLIST			
S/No.	CHECKPOINT	YES/NO	REMARKS
1.0	Whether agreed to the tender warranty clause of the tender?		
2.0	Whether quoted a firm delivery period as per the tender requirement?		
3.0	Whether confirmed to submit PBG as asked for in tender?		
4.0	Whether quoted as MSE unit? If yes, whether necessary document submitted?		
5.0	<p>Ministry of Finance of Govt. of India, Department of Expenditure, Public procurement Division vide office memorandum F. No. 6/18/2019-PPD dated 23rd July, 2020(order-Public Procurement no.1) has proclaimed the insertion of Rule 144 (xi) in the General Financial Rules (GFRs), 2017 w.e.f. 23rd July, 2020 regarding restrictions on procurement from a bidder of a country which shares a land border with India on the grounds of defence of India on matters directly or indirectly related thereto including national security. Bidders are requested to take note of the office memorandum and submit their offers accordingly, wherever applicable.</p> <p>In this regard, bidders must submit duly sealed & signed undertaking as per format provided vide, PROFORMA - D along with the technical bid. Whether uploaded along with the bid?</p>		
6.0	Whether indicated the country of origin for the items quoted? Please mention the "Country of origin" under Remarks here.		